



CLALLAM COUNTY LAW LIBRARY BOARD MINUTES of January 30, 2025

MEETING OF THE CLALLAM COUNTY LAW LIBRARY BOARD

Chair Judge Brent Basden called the special meeting to order at 12 p.m., January 30, 2025. Also present were Commissioner Mike French, Jesse Medlong, Shauna Rogers and Katie Krueger.

REVIEW AND APPROVAL OF AGENDA

No objection

APPROVAL OF MINUTES

- December 19, 2024

ACTION TAKEN: French moved to approve the minutes as presented, Basden seconded, mc

BUSINESS ITEMS

- Response to the location of the Law Library at the Courthouse

Administrator Mielke spoke with the Prosecuting Attorney's Office regarding the location of the Law Library. It was determined that the Law Library does not need to be located at the courthouse. There were no concerns from the Board with moving forward relocating at North Olympic Library System NOLS.

- Resources update

Administrator Mielke report that all books were declared surplus. \$4,250.39 in fees have currently been used for disposal. Remaining Law Library books will be disposed once terminals are functioning at NOLS. Law Library Board held discussion.

Administrator Mielke reported on future proposed digital Law Library offerings. He noted action was taken by the Board to move forward with 2 dedicated terminals at NOLS with LexisNexis +Plus subscription. Total cost for the 1st year would be \$5,124. He briefed the board on a second LexisNexis digital library subscription. The digital library subscription is \$200 per month or \$2,400 per year. He noted there are added costs for additional titles or packages. Krueger questioned time limits of computer at NOLS. Erin Shields – NOLS commented that time limits is 60 minutes, and they can look into extending that time limit if needed.

- Memorandum of Agreement (MOA) update
- IT Department update

Administrator Mielke reported on Clallam County and NOLS IT Departments. He noted next steps are to execute the Memorandum of Agreement MOA, order equipment, amend LexisNexis contracts and work with LexisNexis to build a webpage. Discussion was held regarding Lexis Digital Library subscription, LexisNexis +Plus and additional free digital resources.

Administrator Mielke noted that next steps would be to finalize digital library offerings and budget. Authorize the Administrator to proceed with LexisNexis digital subscription, finalize the MOA with NOLS and pursue implementation with NOLS in setting up dedicated terminals. Law Library held discussion.

ACTION TAKEN: Medlong moved defer making the decision on what the additional material package would be from LexisNexis for the cost of \$12,000. For now, proceed with LexisNexis +Plus and free resources that are available, Rogers seconded, mc

NEXT MEETING DATES – May 14, 2025 at 12 p.m.

ADJOURNMENT - Meeting concluded at 1:03 p.m.