



REGULAR MEETING AGENDA
CLALLAM COUNTY BOARD OF COUNTY COMMISSIONERS
223 East 4th Street, Room 160
Port Angeles, Washington
May 13, 2025 AT 10:00 AM

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 836 9266 4344 and passcode: 12345 and use *9 to raise your hand.

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/83692664344> and use meeting ID: 836 9266 4344 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT ON AGENDA ITEMS – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

- 1a Approval of vouchers for the week of May 5
The Following warrants and electronic payments are approved for payment:

Accounts Payable:	Total
Warrant numbers: 9938648-9938938	\$848,789.55
Electronic payments dates: n/a	\$0.00
Total Accounts Payable:	\$848,789.55
- 1b Approval of minutes for the week of May 5
- 1c Call for bids to be submitted no later than Tuesday, June 3, 2025 at 10 a.m. regarding Courthouse Security Project
- 1d Call for hearing to be held on Tuesday, June 3, 2025 at 10:30 am. regarding a Resolution approving the Channel Migration Zone Technical Report
- 1e Resolution for amendment to allocation of year 2024-2027 Regional Surface Transportation Block Grant STBG Program federal funding
- 1f Resolution appointing Michelle Olsen to the Revenue Advisory Committee

- 1g Resolution reappointing Thomas Swanson to the Board of Equalization

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a Agreement with Field Arts and Events Hall for 2025 Lodging Hotel/Motel Tax Funds/\$60,000
- 2b Agreement with The Dungeness Crab Festival for 2025 Lodging Hotel/Motel Tax Funds/\$55,000

BIDS AND AWARDS

- 3a Bid award – 2025 Hot Mix Asphalt and CSS-1 Liquid Asphalt Supply Contract – Lakeside Industries Inc.

BUDGET

- 4a Notice that the following budget reductions will be considered for adoption on May 27:
Community Development-Lower Dungeness Floodplain – Reducing Recreation and Conservation Office (RCO) budget grant revenue and expenditure to zero as the Lower Dungeness Floodplain project is now completed/(\$152,510)
- 4b Notice that the following budget revisions will be considered for adoption on May 27:
Sheriff-Operation Stonegarden – The funds originally allocated for a drone has been reallocated to fund overtime for the Sheriff's Office to support border security and anti-drug efforts, with no change to the overall grant budget/\$45,000
Community Development-Lower Dungeness Floodplain – Upon release of remaining grant retainage by Recreation and Conservation Office, all monies under this completed project are being transferred to the General Fund Reserves/\$311,505
Health & Human Services-Operations – Harm Reduction Health Center budget is being reallocated in response to increased participant volume and the resulting need for more operating supplies/\$13,400
- 4c Notice that the following supplemental appropriations will be considered for adoption on May 27:
Superior Court – Funds are being allocated to the Family Support Services line due to an interagency agreement with Administrative Office of the Courts to provide family therapeutic support for participants in the LIFT (Living in Families Together) Court program/\$16,000
General Fund Reserves – Upon release of remaining grant retainage by

Recreation and Conservation Office (RCO), all monies under the completed Lower Dungeness Floodplain project are being transferred to the General Fund Reserves to reimburse working capital previously provided/\$311,505

Health & Human Services-Environmental Health – Additional Onsite Implementation grant funding from Department of Health will be used for septic system incentives and repairs/\$15,672

Health & Human Services-Foundational Public Health Services – Department of Health Foundation Public Health Services is adding a one-time funding increase to be used for paving the dirt parking lot at Forks Health Department (1 of 2)/\$50,000

Health & Human Services-Operations – Department of Health Foundation Public Health Services is adding a one-time funding increase to be used for paving the dirt parking lot at Forks Health Department (2 of 2)/\$50,000

- 4d Resolution calling for a hearing to be held May 27 at 10:30 a.m. to consider adopting the following debatable emergencies:

Coroner – Costs have exceeded budget estimates. Since billing to the State of Washington occurs semi-annually, with the next submission in July for January to June 2025 costs, this budget change provides enough budget to cover expenses until then. Finance and Coroner's Office will reassess projected costs for the rest of the year at that time/\$70,000

Non Departmental-Hotel/Motel Tax – Additional funding needed for Resolution 39, 2025, Board-approved Lodging Tax applications/\$201,014

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners	
Meetings are held in the BOCC Board Room 160 unless indicated otherwise	
<u>Monday, May 12:</u>	
7:30 a.m.	Executive Session
9:00 a.m.	Work Session
12:00 p.m.	WSAC Virtual Update (Virtually with WSAC)
<u>Tuesday, May 13:</u>	
10:00 a.m.	Board Meeting
<u>Wednesday, May 14:</u>	
8:00 a.m.	Coffee with Colleen (Virtually with EDC)

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONER'S MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.