



AGENDA

CLALLAM COUNTY HERITAGE ADVISORY BOARD

**223 East 4th Street, Room 160
Port Angeles, Washington
April 7, 2025 – 4:30 p.m.**

Heritage Advisory Board meetings will be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 836 9266 4344 and passcode: 12345 and use *9 to raise your hand.

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/83692664344> and use meeting ID: 836 9266 4344 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or loni.gores@clallamcountywa.gov

CALL TO ORDER/ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES: March 3, 2025

BUSINESS ITEMS

- Discussion regarding grant funding to the same organization yearly
- Discussion and next steps for a 2nd call for 2025 Heritage Fund applications
- Heritage funded project tours

ITEMS FOR THE GOOD OF THE ORDER

PUBLIC COMMENT – Please limit comments to three minutes

NEXT MEETING DATE – Monday, May 5, 2025

ADJOURNMENT

Clallam County Heritage Advisory Board

**Draft minutes
March 3, 2025**



CLALLAM COUNTY HERITAGE ADVISORY BOARD MINUTES of March 3, 2025

MEETING OF THE HERITAGE ADVISORY BOARD (HAB)

Judith Stipe called the meeting to order at 4:30 p.m., Monday, March 3, 2025. Also present were Paula Hunt, Frank Maybury, Nancy Messmer, Mike Doherty, and Bryon Monohon. Loni Gores, Clerk of the Board, was present.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: Doherty moved to approve, Hunt seconded, motion carried

APPROVAL OF MINUTES

- December 2, 2024

ACTION TAKEN: Messmer moved to approve, Maybury seconded, motion carried

PUBLIC COMMENT

- Chad Kaiser, commented on the Slip Point Lighthouse Keepers application. He is in support of the application. He made a site visit and the roof needs repaired.

BUSINESS ITEMS

1. Selection of Chair and Vice Chair for 2025

HAB members held discussion regarding 2025 Chair and Vice Chair.

ACTION TAKEN: Messmer moved to nominate Judith Stipe as Chair, Monohon seconded, motion carried

ACTION TAKEN: Messmer moved to nominate Frank Maybury as Vice Chair, Monohon seconded, motion carried

2. 2025 Heritage Fund application review and recommendations

HAB Members discussed the 2025 budget. HAB Members discussed the 5 applications submitted. Clerk Gores noted that North Olympic History Center and Clallam County Genealogical Society applications were eligible. The application for North Olympic Peninsula Railroaders, Clallam Bay Slip Point Lighthouse Keepers and Associated Rental LLC applications were ineligible. Gores noted that she did ask Slip Point Lighthouse Keepers for additional information that the Prosecuting Attorney's Office needed but the applicant wasn't able to provide what was needed to move the application to eligible status.

- North Olympic History Center

HAB Members held discussion regarding the request.

ACTION TAKEN: Monohon moved to approve the \$2,000 request, Maybury seconded, motion carried (Hunt and Doherty recused)

- Clallam County Genealogical Society

HAB Members held discussion regarding the request.

ACTION TAKEN: Monohon moved to approve the \$8,795.24 request, Messmer seconded, motion carried (Stipe recused)

- North Olympic Peninsula Railroaders

The application was ineligible for Heritage Funds. HAB Members held discussion regarding the request.

- Clallam Bay Slip Point Lighthouse Keepers

The application was ineligible for Heritage Funds. HAB Members held discussion regarding the request.

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MINUTES of March 3, 2025
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- Associated Rental LLC

The application was ineligible for Heritage Funds. HAB Members held discussion regarding the request.

Gores noted that she will move the recommendations forward to the Board of Commissioners. She will also follow up with all applicants to provide status.

GOOD OF THE ORDER

- David Brownell, commented on the railroad

NEXT MEETING DATES: April 7, 2025 at 4:30 p.m.

ADJOURNMENT: The meeting adjourned at 5:33 p.m.

DRAFT

Clallam County Heritage Advisory Board

Draft notice/timeline

2nd call for funding applications



**CLALLAM COUNTY
HERITAGE ADVISORY BOARD
223 EAST 4TH STREET, STE. 4, ROOM 150
PORT ANGELES, WASHINGTON**

**Clallam County Heritage Advisory Board
Timeline 2025 2nd call**

1. Notice, press release, application released for HAB funding applications – **April 7**
2. Applications due – **May 16 at 12 p.m.**
3. Prosecuting Attorney eligibility review – **May 16 – June 13**
4. HAB Board meeting for review and recommendations for which project to fund – **July 7**
* This must be done in open session. HAB members will recuse themselves, if necessary, as outlined in guideline.
5. HAB Board Clerk forwards recommendations to BOCC – **July 9**
6. BOCC work session review – **July 14**
7. BOCC regular agenda approval – **July 22**
8. Applicants notified and contracts processed – **July 23 - August 8**



Clallam County Heritage Advisory Board Accepting applications for grants notice

CLALLAM COUNTY HERITAGE ADVISORY BOARD

The Clallam County Heritage Advisory Board is accepting applications for historic preservation grants.

The grants are for public programming, capital improvements and equipment, collections management and training that support projects' preservation and enhancing county history for residents, visitors and future generations.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request.

Applications may be submitted by a public entity or a nonprofit tax-exempt organization that either operates or owns a museum or similar historical institution promoting local history within the boundaries of Clallam County; entities performing educational, interpretive or similar activities that promote local history within county boundaries; or individuals or entities that own property within Clallam County that is listed on local, state or national registers.

According to state law, these funds are to be used for projects which "promote historical preservation or historical programs, which may include preservation of historic documents."

Grant application will be received at 223 East 4th Street, Room 150, Port Angeles, Washington until 12 p.m. (noon), Friday, May 16, 2025.

The sealed applications must be clearly marked on outside of the envelope, "**Heritage Advisory Board Grant Application.**" Address proposal to: Clallam County Heritage Advisory Board – Commissioners Office, 223 East 4th Street, Suite 4, Port Angeles, Washington 98362 or hand-deliver to 223 East 4th Street, Room 150, Port Angeles, Washington. Documents delivered to other offices and received late by the Commissioners' Office will not be considered nor will ones received by facsimile or e-mail. Submittals made in an incorrect format will not be considered.

A complete informational packet on preparing a proposal may be obtained from:

Clallam County Board of Commissioners
223 East Fourth Street, Suite 4
Port Angeles, WA 98362
Phone: 360-417-2233
Email: loni.gores@clallamcountywa.gov

Applications are available at Web:

<https://www.clallamcountywa.gov/737/Heritage-Advisory-Board-HAB>

Clallam County hereby notifies all that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined in Title VI of the Civil Rights Act of 1964 at 49 CFR Part 23 will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

PASSED THIS 7th day of April 2025

Heritage Advisory Board

Loni Gores, MMC, Clerk of the Board

Publish:

April 11 and 18, 2025 – Peninsula Daily News

April 17, 2025 – Forks Forum

April 16, 2025 - Sequim Gazette

Bill: Board of Commissioners – Heritage Advisory Board



Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
E-mail: loni.gores@clallamcountywa.gov

PRESS RELEASE **For Immediate Release**



The Clallam County Heritage Advisory Board is accepting applications for historic preservation grants.

According to state law, funds are collected to be used for projects which "promote historical preservation or historical programs, which may include preservation of historic documents." The grants are for public programming, capital improvements and equipment, collections management and training that support projects' preservation and enhancing county history for residents, visitors and future generations.

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<https://www.clallamcountywa.gov/737/Heritage-Advisory-Board-HAB>

Interested residents are invited to call the Board of Commissioners' Office at 360-417-2233 or email to loni.gores@clallamcountywa.gov or visit the Board of Commissioners' office in the Clallam County Courthouse, 223 E. Fourth St. Room 150, Port Angeles.

