



REGULAR MEETING AGENDA
CLALLAM COUNTY BOARD OF COUNTY COMMISSIONERS
223 East 4th Street, Room 160
Port Angeles, Washington
March 25, 2025 AT 10:00 AM

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 836 9266 4344 and passcode: 12345 and use *9 to raise your hand.

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/83692664344> and use meeting ID: 836 9266 4344 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT ON AGENDA ITEMS – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

- 1a Approval of vouchers for the week of March 17
The Following warrants and electronic payments are approved for payment:

Accounts Payable:	Total
Warrant numbers: 9936753-9936794; 9936801-9936950; 9936957-9936983	\$982,062.00
Electronic payments dates: n/a	\$0.00
Total Accounts Payable:	\$982,062.00
- 1b Approval of minutes for the week of March 17
- 1c Resolution to reauthorize any prior existing account and establish an imprest bank account for the Department of Community Development
- 1d Call for hearing to be held on Tuesday, April 8, 2025 at 10:30 a.m. regarding a proposed ordinance amending Chapter 26.10 Consolidated Development Permit Process, Section 26.10.540, Time limit for final decision expectations

- 1e Annual certification for Road Fund expenditures for fish passage barrier removal and traffic law enforcement
- 1f Proclamation recognizing March 29 as Welcome Home Vietnam Veterans Day

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a Agreement amendment 2 with Washington State Administrative Office of the Courts for Family and Juvenile Court Improvement Plan FJCIP

BUDGET

- 3a Resolution for consideration to adopt the following Budget Revisions:
 - HHS - Operations – Reallocating expenditures to install an employee badge access door at the 3rd Street building/\$7,558
 - Sheriff - Jail – Reallocating the underspend from Jail salary due to staffing shortage to Norpoint Protective Services for courthouse and juvenile facility security/\$85,220
 - 3b Resolution for consideration to adopt the following Supplemental Appropriations:
 - Auditor – Office of the Secretary of State Information Security Funds reimbursement expected in 2024 but received in 2025/\$26,558
 - Sheriff – Boating Safety – Increased annual award from the WA State Parks and Recreation Commission for Recreational Boating Safety to be used for overtime and purchase of small tools and equipment/\$10,424
 - HHS – Foundational Public Health Services –
 - Additional one-time funding increase from the Department of Health Foundational Public Health Services to be used for communicable disease and rabies-related costs (1 of 2)/\$120,00
 - Reallocating unanticipated projected funding to HHS Operations to purchase capital equipment for County public health emergencies (1 of 2)/\$95,000
- HHS Operations –
- Additional one-time funding increase from the Department of Health Foundational Public Health Services to be used for communicable disease and rabies-related costs (2 of 2)/\$120,000
 - Additional funding is received from Department of Health Consolidated Contract #2 to be used for Women, Infants and Children (WIC) and workforce development grants/\$166,066

- Additional funding from HHS Foundational Public Health Services to the HHS Operations for the purchase of forklift, generator and drone (2 of 2)/\$95,000

Community Development – Environmental Quality – Contributions from the cities of Forks, Port Angeles, and Sequim per interlocal agreement for shared work product on the updated Hazard Mitigation Plan/\$184,200

HEARING(S) – Beginning at 10:30 a.m.

- 4a Consideration of resolution adopting the following Debatable Emergencies:
Community Development-Permit Center – Additional billing from Tyler Technologies’ Enterprise Permit and Licensing (EPL) software/\$10,890
HHS-Chemical Dependency Mental Health – Additional 10% funding for 3 Deputy Prosecuting Attorney positions/\$67,923

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION - March 25, 2025 at 12:30 p.m.

The Board of County Commissioners, pursuant to RCW 42.30.080, has scheduled a special meeting to be held at 12:30 p.m., March 25, 2025 in the Commissioner’s Board Room, 223 East 4th Street, Port Angeles, Room 160.

The purpose of the special meeting is to facilitate an Executive Session with the Prosecuting Attorney’s Office, per RCW 42.30.110. No virtual option will be available.

The Executive Session is to discuss the following item(s):

☒ Evaluate the qualifications of an applicant for public employment, or to review the performance of a public employee

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners Meetings are held in the BOCC Board Room 160 unless indicated otherwise	
Monday, March 24:	
8:00 a.m.	Executive Session
9:00 a.m.	Work Session
12:00 p.m.	WSAC Virtual Update (Virtually with WSAC)
1:30 p.m.	Executive Session
3:45 p.m.	Executive Session

5:30 p.m. Chater Review Commission Meeting

Tuesday, March 25:

10:00 a.m. Board Meeting

10:30 a.m. Hearing(s) – See Agenda

12:30 p.m. Executive Session

3:00 p.m. Williams Shore Memorial Pool District Meeting (225 E 5th Street, PA)

Wednesday, March 26:

8:00 a.m. Coffee with Colleen (Virtually with EDC)

12:30 p.m. Clallam County PUD Meeting (104 Hooker Road, Carlsborg)

Friday, March 28:

12:00 p.m. WSAC Virtual Legislative Update (Virtually with WSAC)

Saturday, March 29:

2:00 p.m. Vietnam Veterans Day Ceremony (107 East Prairie Street, SQ)

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONER'S MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.

Copies of public documents from Board meetings are available by contacting the Public Records Department.