



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of October 25 - 29, 2021

1C
11/2/21

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, October 25, 2021. Present were Commissioners Ozias, Johnson and Peach and Administrator Sill. All appeared by video.

Items of discussion per the agenda published October 21 were:

- Calendar/Correspondence
- Contract renewal with the Administrative office of the Courts for the Becca Program
- Discussion and next steps for a County representative for Continuum of Care Balance of State Steering Committee
- Letter of support for Sequim Valley Airport
- Discussion and next steps for RV Ordinance
- Review and request a notice of hearing to be held Tuesday, November 23, 2021 at 10:30 a.m. regarding Policy 503 – Travel and Travel Reimbursement
- Review and request a notice of hearing to be held Tuesday, November 23, 2021 at 10:30 a.m. regarding amending Clallam County Code section relating to 5.100 Consolidated Fee Schedule – Administrative Services 111-A
- American Rescue Plan Act discussion regarding Black Ball Ferry
- Review of Washington State Association of Counties legislative priorities
- Resolution creating a new Health and Human Services – Foundational Public Health Services Special Revenue Fund

Board recessed at 10:56 a.m. and reconvened at 11:00 a.m.

- Olympic Discovery Trail discussion

Meeting adjourned at 12:23 p.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, October 26, 2021. Also present were Commissioners Johnson and Peach and Administrator Sill. All appeared by video.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CBPs, mc

CONSENT AGENDA

- 1a Approval of vouchers for the week of October 18
- 1b Approval of minutes for the week of October 18
- 1c Letter of rescinded funding support for Washington State Public Works Board Broadband grant
- 1d Proclamation recognizing National Home and Hospice Month

ACTION TAKEN: CRJm to adopt the consent agenda, CBPs, mc

REPORTS AND PRESENTATIONS

- CMO read the Proclamation recognizing National Home and Hospice Month.
 - Charla Wright, Assured Hospice of Clallam and Jefferson Counties, made comment.
- CBP commented on Nuisance Ordinance.
- CRJ commented on Coin Program and COVID vaccine.
- CMO commented on Healthcare Authority and Legislator.

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CONTRACTS AND AGREEMENTS

2a Agreement with Washington State Traffic Safety Commission for Sheriff's Office Patrol overtime reimbursement related to Target Zero Task Force

ACTION TAKEN: CRJm to approve, CBPs, mc

2b Agreement/purchase order & request for waiver of BID/RFP/Quote requirement for Tek84 Inc.

ACTION TAKEN: CRJm to approve, CBPs, mc

2c Agreement with the Washington State Department of Ecology for funding for operations and projects related to the Northwest Straits Commission Grant

ACTION TAKEN: CRJm to approve, CBPs, mc

BIDS AND AWARDS

3a Bid opening – Carpet Replacement in Superior Court II Courtroom & Hallway

<u>Contractor</u>	<u>Amount</u>
McCrorie Carpet One	\$27,601.02

ACTION TAKEN: CRJm to forward the request for proposals to the Park, Fair and Facilities for review and recommendation, CBPs, mc

4a Resolution appointing Jeff Carter to the Planning Commission

ACTION TAKEN: CRJm to adopt, CBPs, mc

4b Resolution appointing Ruth Scott to the Port Crescent Pioneer Cemetery Advisory Board

ACTION TAKEN: CRJm to approve, CBPs, mc

BUDGET

5a Resolution adopting the following Budget Reductions:

Department of Community Development – Environmental Quality – Budget reduction due to funds from USFWS grant for McDonald Creek Barrier Removal will be used in the fall of 2022/(\$40,000)

ACTION TAKEN: CRJm to adopt, CBPs, mc

5b Resolution adopting the following Supplemental appropriations:

Sheriff – Operations

- Receipt of State funding from FY2021-2022 Registered Sex Offender Address and Residency Verification Program that will be spent in FY2021. The remainder will be received and spent in FY2022/\$17,029
- Reimbursement from FY19 Operation Stonegarden Grants for patrol overtime and patrol mileage for June-September 2021/\$39,478

Health and Human Services – Operations - Adds funding from contract with Kitsap County to provide tobacco and marijuana prevention services/\$27,381

Clerk

- Adds funding for costs related to the implementation of an eFile Portal for Superior Court filings with the Clerk to be reimbursed by Administrative Office of the Courts CARES Act funds/\$28,820
- Adds funding for reimbursement of Criminal Legal Financial Obligations as a result of the Supreme Court State v Blake decision/\$75,000

Juvenile Services – Adds funding from Community Prevention Wellness Initiative (CWPI) for direct and environmental substance use disorder prevention services for youth/\$51,252

ACTION TAKEN: CRJm to approve, CBPs, mc

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PUBLIC WORKS

6a Call for hearing to be held Tuesday, November 23, 2021 at 10:30 a.m. regarding the Clallam County Six-Year Transportation Improvement Program (TIP)

ACTION TAKEN: CRJm to issue notice, CBPs, mc

PUBLIC COMMENT

- Clark Hallam, Joyce, commented on Nuisance Ordinance, Emergency COVID briefing.
- Ed Bowen, Clallam Bay, commented on budget meeting call details.

HEARING(S)

H1 Consideration of resolution adopting the following Debatable Emergencies:

Non Departmental – Hotel/Motel Tax – Additional funding for the Olympic Peninsula Visitor Bureau per resolution 74, 2021 to be used toward their 2021 fall marketing campaign/\$50,000

General Fund Reserves – Transfer of funding from General Fund Reserves to Sheriff – Operation Stonegarden to provide working capital to allow for timely payment to vendors (1 of 2)/\$50,000

Sheriff – Operation Stonegarden - Transfer of funding from General Fund Reserves to Sheriff – Operation Stonegarden to provide working capital to allow for timely payment to vendors (2 of 2)/\$50,000

Parks and Facilities

- Additional funding for expenses related to COVID-19 for goods and services expenditures incurred in September, 2021 expected to be reimbursed through FEMA/\$11,229
- Additional funding for emergency infrastructure repairs to Salt Creek Recreation Area Park Manger Residence/\$18,300

Prosecuting Attorney – Coroner – Additional funds due to cost increases for expenses related to services provided by contract funeral homes, pathologists and other partner agencies/\$40,000

Treasurer – Additional funding for salary and benefits of new position of Fiscal Specialist II for October through December/\$18,000

Public Works – Roads – Additional funding to pay for four employees' departure vacation and sick pay-outs/\$34,500

Public Works – Clallam Bay-Seki Sewer – Additional funding for overtime of Senior Wastewater Treatment Operator for June 2 through August 16, 2021/\$24,000

Public Works – Solid Waste – Additional funding for equipment rent and risk insurance payments not budgeted for 2021/\$14,000

- ARS, read the agenda item summary into the record.

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

- CMO noted no one spoke.

ACTION TAKEN: CRJm to close the public hearing and adopt, CBPs, mc

PUBLIC COMMENT

- Carey Seefeld, Joyce, commented on Open Public Meetings Act, Emergency COVID briefing and Vaccine Adverse Event Reporting System (VAERS).
- Ed Bowen, Clallam Bay, commented on budget meeting - Sequim Chamber of Commerce.
- Clark Hallam, Joyce, commented on Open Public Meetings Act, Board of Health and Emergency COVID briefing.
- Andy Sallee, Sequim Valley Airport, commented on a letter of support to Washington State Department of Commerce and Clallam County PUD.

Meeting concluded at 10:50 a.m. and continued to 9 a.m., Monday, November 1, 2021.

There are no Zoom chat logs for the week of October 25.

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The Board of Commissioners attended WSAC Virtual COVID Update, Sequim Chamber Budget Meeting, William Shore Memorial Pool district Meeting, Budget Meetings and a COVID-19 Briefing during the week of October 25.

PASSED AND ADOPTED this second day of November 2021.

ATTEST:



Loni Gores, CMC, Clerk of the Board



KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

m	moved
mc	motion carried
s	seconded