

MINUTES

Clallam County Planning Commission

Meeting of February 19, 2025, 6:00 PM

- A. CALL TO ORDER: The meeting was called to order at 6:00 p.m.
- B. PLEDGE OF ALLEGIANCE.
- C. ROLL CALL: Members present were Vice-Chair Ron Long, Tom Butler, Ken Reandeau, Katina Hester, Dann May, Bonnie Booth, and Jane Hielman. Donella Clark, Principal Planner, Tim Havel, Deputy Director, and Bruce Emery, Director of Community Development represented staff. Timothy Dalton, Clallam County Housing Coordinator also joined the meeting.
- D. WELCOME: Vice-Chair Long welcomed all in attendance.
- E. APPROVAL OF MINUTES: Katina Hester made a motion to approve the minutes and Dann May seconded. Motion passed to approve minutes.
- F. ANNOUNCEMENTS: Bruce Emery discussed the Lands Capacity Analysis that we are waiting on from GIS which had to perform maintenance in order to provide.
- G. PUBLIC COMMENT PERIOD: None.
- H. UNFINISHED BUSINESS: None
- I. PUBLIC HEARING ITEM: Staff presented the proposed changes to the code affecting timelines and answered a few questions from the Commission. No public comment received. Motion from Katina Hester to forward changes to the Board of County Commissioners, Bonnie Booth seconded. Motion passed 7-0.
- J. WORK SESSION ITEMS:
 - 1. Tim Havel gave a presentation on the Comprehensive Plan Update. The Planning Commission asked questions and discussed the process with staff.
 - 2. Pam McCarter and Pam Rushton from the Assessor's office attended the meeting to discuss the Open Space Program. The Commissioners asked questions regarding what happens to the monies collected from back taxes when people leave the open space program. That money is given back to the taxing districts as a windfall. Commission discussed lot combinations and how the value is changed when combined. It was agreed that the Commission is ready to conduct the public hearing on the draft ordinance as written.
 - 3. Bruce Emery introduced proposed changes to the codes in order to address the use of Recreational Vehicles and to assist Code Enforcement with more clear regulations. Planning Commission would like to see the exact issues that need to be mitigated and are hesitant to allow something that is intended for recreational use to be used as housing. Staff will take comments received and bring the issue back to the next meeting for discussion.
- K. PUBLIC COMMENT PERIOD: None
- L. DISCUSSION OF PUBLIC COMMENTS: None.
- M. GOOD OF THE ORDER: County's Attorney provided comment on the proposed amendments to the Bylaws and suggests revision to the ex parte wording. Commission would like to consider this language and get clarification regarding the existing wording that states "In the event a challenge to one or more members would cause a lack of quorum or failure to obtain a majority vote" and the intention of this and if it should be changed. Katina Hester moved to postpone the vote until the next meeting.
- N. ADJOURNMENT: The meeting adjourned at __8:00__ p.m.