



Clallam County Fairgrounds Parks, Fair & Facilities Department

1608 W. 16th Street
Port Angeles, WA 98363

CLALLAM COUNTY FAIR ADVISORY BOARD

Minutes of January 22, 2025 Regular Meeting – In Person and Via Zoom

Name	J	F	M	A	M	J	J	A	S	O	N	D	Position
Bekkevar, Megan	X												Secretary, At-Large
Mowbray, Julie	X												Large Animals and FFA
Beckstrom, Teresa	-												Agriculture At-Large
Kelly, Cindy	X												Vice President, Grange
Cristion, Cara	-												Horse Groups
Sirguy, Katie	X												At-Large
Mady, Mindy	-												Home Arts/Hobbies & Crafts
Johnson, Carol	X												Port Angeles Chamber
Martinez-Bailey, Kari	X												City of Port Angeles
Cozzolino, Tina	-												Garden Clubs
West, Tara	-												Small Animals
Paulsen, Christine	X												Sequim/Dungeness
Greer, Melanie	X												President, Arts/Photography
Wilson, LaDona	X												4-H Homemakers
Winn, George	X												West End

Guests Present	Laurie Davies
Staff Present	Don Crawford, Angie Bronson, Todd Mielke, Melissa Earley
Call to Order	The meeting was called to order at 6:01 p.m. by Melanie Greer.
Quorum	Yes.
Request for Modification / Approval of Minutes	George Winn made a motion to approve minutes from the last meeting. Katie Sirguy seconded. Motion passed.
Public Comment on Agenda Items	None.
Committee Reports	<u>Pacific Northwest Junior Livestock Auction:</u> Megan Bekkevar spoke that the parent meetings will be held and they added 3 new board members. <u>4-H / WSU Extension:</u> Melanie Greer said that there is a new rule in place that states that for all kids interested in attending state fair this year, their animals need to be in 4-H online ahead of their regular fair. This is so state 4-H knows the animals are approved by their county 4-H.

	3. <u>Olympic Peninsula Rodeo Association:</u> George Winn said that OPRA has a good start on sponsorships for the year. They are getting ready to start spring work parties on the arena.
Special Committee Reports	1. <u>Superintendents' Handbook Changes:</u> None – Tara West absent. 2. <u>Fairgrounds Master Plan:</u> Melanie Greer said the committee has not had a meeting yet. They recently received the previous Master Plan documents so they will be setting up a meeting soon. 3. <u>Fair Budget:</u> Megan Bekkevar said we are waiting on the previous year budgets to have a meeting. Christine Paulsen would like to be removed from the Budget committee to be on the Ribbons, Trophies, etc. committee. 4. <u>Create a Special Committee re Fair Ribbons, Trophies and Sponsor(s):</u> Melanie Greer laid out what it sounds like the committee would handle. Don Crawford said because of previous discussion, he and Shari thought it would be a good idea to have a standard of what the board would prioritize if extra funds became available. There was more discussion. Committee members: LaDona Wilson, Christine Paulsen, and Katie Sirguy
Unfinished Business	1. <u>Approval of Fair Superintendents – Unopposed Positions and Applications:</u> Christine Paulsen made a motion that we accept all of the unopposed returning positions. Cindy Kelly seconded. All approved. We have an application for Tara West to be the Cat Barn superintendent. Christine Paulsen made a motion to accept Tara West's Cat Barn Superintendent application. George Winn seconded. All approved. Poultry Barn superintendent: We have two applications for that position from Will Epting (previous superintendent) & Stacy Tucker. Melanie Greer read Stacy's qualifications from her application. We did have one written grievance at 2024 fair with the poultry barn superintendents at that time. There was discussion. We will postpone a vote until next month. Carol Johnson recommends that a group of Fair Board members meet with both applicants. Cindy Kelly made a motion that we have the committee come back together and meet with those applicants. Kari seconded. All approved. Committee: Shari Ioffrida, Carol Johnson, and Christine Paulsen. Need Fine Arts superintendent still. 2. <u>Livestock Auction Animals Move out time on Sunday:</u> The auction committee asked that they be able to haul out auction only animals. Christine Paulsen made a motion that auction animals be able to start loading out at 5pm on Sunday but exhibitors still need to stay at the fairgrounds and their decorations need to stay up. LaDona Wilson seconded.

	Discussion: LaDona asked to consider letting Forks people leave early for a more staggered departure time. Motion passed. There was more discussion about different ways to ease load out in the future.
New Business	1. <u>WSDA Annual Report for 2024 Fair:</u> Don Crawford said they are currently working on the 2024 Fair report, it is due in February. 2. <u>USDA Horse Protection Act:</u> There are problems throughout the country with how animals have been treated to get them to perform a certain way. It has been placed on hold for 60 days. If passed, this could become a potential problem for us with our Fair and any horse event held at our fairgrounds. This ruling does not include rodeo horses.
Staff Reports	1. <u>Manager's Report:</u> None. 2. <u>Director's Report:</u> None.
Other Items	1. <u>Royalty:</u> Laurie Davies said that the coronation will be on Saturday, January 25 at 1pm in Expo. Doors will open at 12:30. Cindy Kelly has offered to put on a silent auction for the second year in a row. The court will consist of 1 Queen and 2 Princesses. 2. <u>WSDA Report re Fair Fund:</u> Laurie Davies gave the following notes regarding the handling of capital funds request and reimbursements: 1. Make sure work does not start before WSDA has signed a contract to the fair. 2. The scope of work needs to be clearly written out and supported with documents (pictures) and in writing as to why fair is asking for this capital fund. 3. One cannot change the scope of what submitted. The fair cannot add something not in original request. In other words, if you are now asking for a cabinet or something extra that has not been written into the submission, it may not be paid and the fair will be asked to have proof of the need for the extra item. 4. Invoices for reimbursement must reflect the work that was submitted. 5. Invoices will not be paid (reimbursed) if fairs cannot show completion of work and support it. 6. Project must be completed for it to be reimbursement or paid out. 7. May 31 is deadline. 8. Potential funding may be cut in half for this year and years coming. The funding is now 4 million and it looks like it will be cut to 1 ½ million. Future capital funds will be looked at considering this budget. 9. Premium and prize money allocations will be evaluated, and fairs may be asked what money is being used for and may start asking for line items. 10. When the fair is visited by a fair commissioners, fair commissioners will ask director or manager to show what and where the project is on the grounds and will be asked if it was used for what is was submitted for.

	This is all stuff that the state wants to make sure all fairs are aware of. Melanie Greer said she heard there was talk that the state evaluation report to make sure that fairs are keeping shows separate regarding 4-H, FFA & Open class being judged separately. 3. <u>Reappointments and New Fair Board Member for the City of Port Angeles position:</u> New board member Kari Martinez-Bailey appointed for the City of Port Angeles position. Cindy Kelly and Julie Mowbray have both been reappointed to their respective positions. All terms expire on January 1, 2029. 4. <u>Pledge of Allegiance & Land Acknowledgement:</u> Cindy Kelly asked if there is a reason why we do not say the pledge of allegiance during our meetings. Currently no other committees say the pledge except for the Board of County Commissioners. Todd Mielke will talk to Dee Boughton and see if there is anything prohibiting doing that at the beginning of the meetings. He said if we do not hear from him, assume we are good to go. Cindy spoke about the fact that a lot of groups do a land acknowledgement after the pledge of allegiance in regards to the land originally occupied by the S'Klallam Tribes of which include Jamestown & Lower Elwha in our county. The Clallam County Fairgrounds are within the boundary of the Lower Elwha Tribe. It would also be great if in the future we can potentially label our barns and/or buildings in the S'Klallam language. Katie Sirguy made a motion that we begin each meeting with a pledge of allegiance and a land acknowledgement. George Winn seconded. Motion passed.
Public Comments on Non-Agenda Items	None.
Adjournment	LaDona Wilson moved that the meeting be adjourned. Seconded by Christine Paulsen. Vote was unanimous. Meeting adjourned at 7:44pm.

Respectfully submitted,

Megan Bekkevar
Secretary