



## **SPECIAL MEETING AGENDA**

### **CLALLAM COUNTY LAW LIBRARY BOARD**

Board of Commissioners Board Room  
223 East 4<sup>th</sup> Street, Room 160  
Port Angeles, Washington  
**January 30, 2025 – 12 p.m.**

The Clallam County Law Library Board meeting will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment and questions can be directed to 360-417-2256 or [loni.gores@clallamcountywa.gov](mailto:loni.gores@clallamcountywa.gov)

#### **CALL TO ORDER, ROLL CALL**

#### **REVIEW AND APPROVAL OF AGENDA**

#### **PUBLIC COMMENT – Please limit comments to three minutes**

#### **APPROVAL OF MINUTES: December 19, 2024**

#### **BUSINESS ITEMS**

- Response to the location of the Law Library at the Courthouse
- Resources Update
- Memorandum of Agreement update
- IT Departments update

#### **PUBLIC COMMENT – Please limit comments to three minutes**

#### **NEXT MEETING DATE – TBD**

#### **ADJOURNMENT**



## CLALLAM COUNTY LAW LIBRARY BOARD MINUTES of December 19, 2024

### MEETING OF THE CLALLAM COUNTY LAW LIBRARY BOARD

Chair Judge Brent Basden called the special meeting to order at 12 p.m., December 19, 2024. Also present were Commissioner Mike French, Jesse Medlong, and Katie Krueger. Penny Ruby, Law Library Assistant, was present. Shauna Rogers was excused.

### REVIEW AND APPROVAL OF AGENDA

No objection

### APPROVAL OF MINUTES

- November 5, 2024

**ACTION TAKEN:** Basden moved to approve the minutes as presented, Krueger seconded, mc

### BUSINESS ITEMS

- Resources update
- Memorandum of Agreement (MOA) update
- IT Department update

Krueger commented on King County desk books and LexisNexis Digital Program. Administrator Mielke provided an update on LexisNexis Programs. He discussed the LexisNexis products offered. He noted that the terminals will be located at Port Angeles and Forks North Olympic Library Branches. The Law Library Board of Trustees held discussion. Administrator Mielke will check with the Prosecuting Attorney's Office regarding the location of the Law Library.

**ACTION TAKEN:** French moved to approve to have the Administrator sign a contract with LexisNexis for the LexisNexis Digital Program not to exceed \$12,000, Basden seconded, mc

- Disposal of books update

Administrator Mielke noted that the books in Juvenile and basement storage units were all taken to the dump. He noted that the cost to dump the books was over \$3,000.

**NEXT MEETING DATES** — January 30, 2025 at 12 p.m.

**CONCLUDED** - Meeting concluded at 12:38 p.m.