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BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of January 13-17, 2025

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, January 13, 2025. Present were Commissioners French, Ozias and Johnson and Administrator Mielke.

Items of discussion per the agenda published January 9 were:

- Calendar/Correspondence
- Resolution reappointing Cheri Tinker to the Peninsula Housing Authority Board of Commissioners
- Resolution appointing and reappointing Cindy Kelly, Julie Mowbray and Kari Martinez-Bailey to the Fair Advisory Board
- Resolution appointing Chris Burns and Robert Knapp and reappointing Mary Sue Brancato to the Marine Resources Committee
- Notice to call for proposals / qualifications to be received no later than Tuesday, January 28, 2025 at 9:30 a.m. for qualified energy auditor
- Agreement with Department of Commerce through Office of Crime Victims Community Services Division for STOP Violence Against Women Formula Grant
- Purchase order with ESRI Enterprise for technology software and maintenance
- Agreement amendment 1 with Department of Ecology for local solid waste and financial assistance
- Request for proposals / qualifications to be received no later than Monday, March 3, 2025 at 3 p.m. for Homelessness Program Funding Proposals 2025
- Authorizing the acquisition and installation of human trafficking prevention signage
- Resolution initiating a County road project designated as CRP C126 Old Olympic Highway Resurfacing Project
- Briefing regarding Stormwater Capture and Infiltration Project Phase 1
- Legislative session update
- Discussion regarding establishing a new Special Revenue Fund for Opioid Settlement funds
- Discussion on proposed budget revisions to be considered on January 28
- Discussion of proposed supplemental appropriations to be considered on January 28
- Discussion of proposed debatable emergencies to be considered on January 28

Meeting concluded at 12:11 p.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair French called the meeting to order at 10 a.m., Tuesday, January 14, 2025. Also present were Commissioners Ozias and Johnson and Administrator Mielke.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CMOs, mc

PUBLIC COMMENT FOR AGENDA ITEMS

- Ed Bowen, Clallam Bay, commented on item 1h
- John Worthington, Sequim, commented on item 1g and 1h
- Jeff Tozzer, Sequim, commented on 2d

CONSENT AGENDA

1a Approval of vouchers for the week of January 6

The Following warrants and electronic payments are approved for payment:

Accounts Payable:	Total
Warrant numbers: 9933928-9934024	\$1,038,921.50
Electronic payments dates: n/a	\$0.00
Total Accounts Payable:	\$1,038,921.50

1b Approval of minutes for the week of January 6

1c Resolution appointing Frederic Abt and Michael Blaise to the Sheriff's Citizens Advisory Committee

1d Call for bids to be received no later than Tuesday, February 11, 2025 at 10 a.m. regarding the Clallam Bay Park Ramp Replacement Project

1e Call for request for qualifications to be received no later than Tuesday, February 11, 2025 at 10 a.m. regarding 2025 Parks Master Plan/Architecture/Courthouse Security Pedestrian Bridge/Engineering Consulting Services

1f Letter of support for Port of Port Angeles RAISE grant application

1g Resolution authorizing action on Current Use Assessments CUA applications pursuant to Clallam County Code Chapter 27.08, Open Space

1h Request a call for hearing to be held Tuesday, January 28, 2025 at 10:30 a.m. regarding the Comprehensive Plan Map and Zoning Map amendments

1i Notice to call for proposals / qualifications to be received no later than Tuesday, January 28, 2025 at 9:30 a.m. for qualified energy auditor

1j Authorizing the acquisition and installation of human trafficking prevention signage

ACTION TAKEN: CRJm to adopt the consent agenda, CMOs, mc

REPORTS AND PRESENTATIONS

- CRJ commented on National Old Growth Amendment, Olympic Area Agency on Aging
- CMO commented on Animal Solutions Advisory Committee, department staff meetings, World Development Institute meeting
- CMF commented on Clallam Bay Sekiu Community Advisory Council, Recompete, Peninsula Trails Coalition, Parks and Recreation Advisory Board, Slip Point Lighthouse, Forks Chamber Meeting, Port Angeles Business Association Meeting

CONTRACTS AND AGREEMENTS

2a Agreement with Sequim School District for transition program services

ACTION TAKEN: CRJm to approve, CMOs, mc

2b Agreement with Quillayute Valley School District for transition program services

ACTION TAKEN: CRJm to approve, CMOs, mc

2c Agreement with Port Angeles School District for transition program services

ACTION TAKEN: CRJm to approve, CMOs, mc

2d Agreement with Jamestown S'Klallam Tribe for Law Enforcement Services

ACTION TAKEN: CRJm to approve, CMOs, mc

BUDGET

3a Notice that the following Budget Revisions will be considered for adoption on January 28:

NonDept-Opportunity Fund – 2025 Budget was adopted before the amounts awarded for these projects could be incorporated/\$5,000,000

ACTION TAKEN: CRJm to notice, CMOs, mc

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- 3b Notice that the following Supplemental Appropriations will be considered for adoption on January 28:
- Superior Court – 2025 Budget adopted before updated SBHO (Salish Behavioral Health Organization) Criminal Justice Treatment grant revenue and expenditures could be incorporated/\$6,106
 - PFF-Capital Projects – 2024 capital project to replace the roof of the Dog Barn at the Fairgrounds will be spilling over into 2025/\$92,216
 - WSU Extension – This is a carryover of revenue that was previously anticipated to be received in 2024 but will not be received until 2025/\$25,888
 - BOCC-Recompete Grant – Carryover of 2024 budgeted revenue and expenditures that will now occur in 2025/\$262,000
 - NonDepartmental – WA State Dept of Agriculture (WSDA) Food Assistance grant carryover of 2024 budgeted revenue and expenditures that will now occur in 2025/\$48,938
 - Sheriff-Emergency Services – US Department of Agriculture Wildfire Defense grant awarded in 2024 but expenditures will occur in 2025/\$125,000
 - Sheriff-Operations – WA State Criminal Justice Training Commission Wellness grant awarded in 2024 but reimbursement of expenditures will occur in 2025/\$20,000

ACTION TAKEN: CRJm to notice, CMOs, mc

- 3c Resolution calling for a hearing to be held January 28 at 10:30 a.m. to consider adopting the for the following debatable emergencies:
- NonDepartmental – 2025 Budget adopted before the average historical costs associated with Charter Review sessions could be incorporated/\$8,200
 - NonDept-Hotel/Motel Tax – 2025 Budget adopted before the updated award information could be incorporated/\$946,300
 - NonDept-Indigent Defense – 2025 Budget was adopted prior to updated contracts being finalized with Clallam Public Defenders and conflict attorneys. Court-appointed Attorney was mistakenly excluded from the adopted budget/\$521,860
 - NonDept-American Rescue Plan Act – 2025 budget needed to pay for the Coroner gurney received in 2024 due to payment not being issued by year-end 2024/\$7,000
 - Public Works-ER&R – To account for 2 trucks that were budgeted in 2024 but will not be received until 2025/\$170,000
 - Law Library – 2025 budget did not take into account the December 2024 wages and benefits that would be paid in 2025/\$754
 - HR-Risk Management – A formula error in the Detail Budget Schedule B was missing this expenditure line. The budget needs to be increased to match the sum of the expenditure lines/\$1,000
 - Noxious Weeds – This reimbursement for Master Gardener Roadside Weed Management was included in the MOU between Roads Department and Noxious Weed Control Board but was not added to the 2025 Noxious Weed budget/\$13,343
 - Geographic Information Systems – Unfinished budgeted GIS projects in 2024 that will be completed in 2025 and requesting funds to be rolled over in 2025/\$48,822

ACTION TAKEN: CRJm to notice, CMOs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on Charter Review Commission, item 2d
- John Worthington, Sequim, commented on Bureau of Indian Affairs, culvert and river management, Jimmy Come Lately
- Kenneth Reandeau, Port Angele, commented on fishing, Pysht River, comp plan, Clallam Bay Sekiu Treatment facility
- Jeff Tozzer, Sequim, commented on Lodging Tax, Jamestown Tribe, Commissioner Ozias, Happy Valley gravel pit, Towne Road
- Denise Lapio, Sequim, commented on fires, climate change, scouts, forest management

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The Board of Commissioners attended a WSAC virtual update, Revenue Advisory Committee Meeting, Clallam Transit Meeting, Coffee with Collen, WSAC Virtual Legislative Update during the week of January 13, 2025

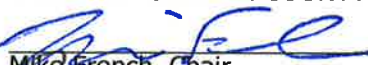
Meeting concluded at 11:13 a.m. and continued to 9 a.m., Tuesday, January 21, 2025

PASSED AND ADOPTED this 21st day of January, 2025.

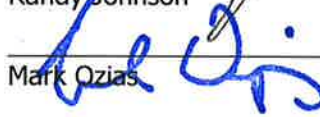
ATTEST:


Lori Gores, MMC, Clerk of the Board

BOARD OF CLALLAM COUNTY COMMISSIONERS


Mike French, Chair


Randy Johnson


Mark Ozias

KEY TO ABBREVIATIONS:

ATM Administrator Todd Mielke

CMO Commissioner Mark Ozias

CRJ Commissioner Randy Johnson

CMF Commissioner Mike French

m	moved
mc	motion carried
s	seconded

