Clallam County

CLALLAM COUNTY
MEETING PARTICIPATION

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit https://zoom.us/j/8755617844 and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: https://clallamcowa.portal.civicclerk.com/

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

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CLALLAM COUNTY
PROPOSED BUDGET
2025

INDEX:

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Finance

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date:** **12/3/2024**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #

☒ Resolution ☐ Proclamation ☒ Budget Item

☐ Proposed Ordinance ☐ Final Ordinance ☐ Other Monthly Review

Documents exempt from public disclosure attached: ☐

EXECUTIVE SUMMARY:
As required by the Clallam County Charter, attached for review and discussion is the 2025 Proposed Final Budget including the proposed 2025 Capital Budget for Clallam County. The submission of this Proposed budget is for the required public hearings to be held on Tuesday, December 3rd, 2024 at 10:30am and 5pm in the Board Room via in person, online or the telephone. These materials for the 2025 Proposed Final Budget may also be viewed on the County's website under Departments\ Finance \ Budget\ County Budgets \ Proposed Budget 2025. Following hearing of testimony and questions from the public and staff, the Commissioners will then proceed in moving forward with adoption of the Proposed Budget that evening, or if a hearing extension is needed to allow for further changes to be made, no later than Tuesday, December 10th.

The following materials have been provided to accompany this summary:

- 2025 Proposed Final Budget Summary—All Funds;
- General Fund 4 Year Comparison of 2025 Proposed Final Budget to Projected/Actual Results for 2024-2021;
- General Fund 4 Year Comparison of 2025 Proposed Final Budget to Adopted Budgets for 2024-2021;
- General Fund Breakdown Analysis of the Change in Operating Surplus/(Deficit) between the 2025 Proposed Final Budget Surplus/(Deficit) and 2024 Forecasted Surplus/(Deficit);

- General Fund Bridge Analysis of Changes Between the 2025 Draft Budget and Proposed Budget (a summary of what changed between the prior version of the budget and this version);
- 2025 Budget Salary Worksheet Breakdown by Department/Fund;
- 2025 Budgeted Staffing Schedule 10 Year History;
- 2025 Department Requests Over Base Budget;
- 2025 Proposed Capital Outlay Budget—by Fund;
- 2025 Proposed Capital Outlay Budget—by Key Strategic Capital Project;
- 2025 Deferred Capital Outlay Requests budget—by Fund;
- 2025 Budgeted Transfers;
- 2025 Proposed Final Budget General Fund Revenue, Expenditure and Staffing Charts by Type and by Program;
- Budget Resolution Adopting the 2025 Clallam County Budget; and
- Budget Resolution Adopting the 2025 Clallam County Budget Emergency Appropriations.

It is important to note that this Proposed Final budget represents each departments' recommended budget submissions as adjusted based on the outcomes of budget review meetings conducted in September and October between the Board of County Commissioners, County Administrator and Finance Department with each of the departments, in which revenue and expenditure assumptions, department requests for additional budget funding, and capital needs were discussed, evaluated for reasonableness, with changes then incorporated as needed based on Commissioner input and subject to current budgetary constraints.

Due to the $4.2 million shortfall existing between revenues and expenditures reflected in the County's initial 2025 Recommended Budget, **each General Fund department and General Fund-supported fund was requested to submit a proposed list of expenditure and revenue changes equal to a 7% overall reduction in their operating expenditure budget**. These proposed changes were reviewed in detail with each department, the impact of such changes was discussed, and were incorporated into the Administrator Recommended Budget presented. As detailed in a prior presentation, the total estimated amount of budget adjustments submitted by departments totaled approximately $3.486 million, representing 80% of the 7% cut requested. In addition, the prior version of the budget included placeholder cost reductions totaling approximately $598k for those departments that did not initially fully identify their 7% request reduction, which when added to the $3.486 million of reductions identified, brought the total reduction to approximately $4.084 million currently reflected in the 2025 budget.

The Proposed Budget reflects the impact of further discussions held with departments in October with County Commissioners to close this remaining funding gap, resulting in further refinement and finalization of identified revenue and expenditure changes needed to close the $4.2 million funding shortfall. As a result of these efforts, **this Proposed Budget reflects elimination of this funding shortfall, with the budget now reflecting an operating surplus of $0.878 million. However, after factoring in costs not yet reflected in the budget of $1.415 million, the budget reflects an operating deficit of ($0.537) million based on a fully staffed budget. As discussed further below, after further factoring in of expected personnel cost underspend $1.2 million (which presumes a 3% underspend), the Proposed Budget reflects an operating surplus of $0.662 million**.

As noted in prior budget discussions and per County policy, all budgeted positions are assumed filled for the entire year, which has not historically mirrored the County's actual payroll spending trends where the County has underspent its personnel budgets in the General Fund between $2.5 million and $2.9 million each year due to open positions, turnover and retirements. With the planned elimination of certain budgeted positions as part of the cost reduction efforts which historically have been part of the source of this historic payroll underspend, the level of expected payroll underspend for 2025 is projected to be lower at $1.2 million, or 3%, of total budgeted payroll costs (see further discussion below).

KEY REVENUE/ECONOMIC ASSUMPTIONS

This fourth version of our 2025 budget reflects updated estimates for 2025 revenue which are partly dependent on the current revenue forecast assumptions for 2024, as well as many additional variables, including

- GDP growth and inflationary growth expectations based on most recent Washington state economic forecasts,
- Local economic conditions, including the level of impact of several local business closures or phasing down of operations including the McKinley mill closure, certain timber operators reducing operations, and the recent closure of a number of national retail outlets;
- Large road infrastructure projects currently underway in our County which are expected to materially impact the County's sales & use tax projections from 2024 thru 2030;
- The expected level of new construction to be captured for purposes of setting 2025 levy amounts for property tax purposes;
- Further changes in long term and short term interest rates as the Federal Reserve policy transitions from being centered on inflation reduction to economic stabilization as labor markets begin showing signs of softening by implementing its first interest rate since March 2020 in September; and
- Other revenue guidance available thru MRSC, the Department of Natural Resources ("DNR"), and other sources.

Taxes, Intergovernmental taxes (including PILT, Timber excise tax, Leasehold Excise tax, Public Utility District ("PUD") Privilege Tax, etc.), Real Estate Excise taxes (REET), and Timber revenues--representing approximately 59% of the General Fund revenue budget and 42% of the overall County revenue budget of the 2025 Proposed budget—are based on projections developed by the Finance Department based on the evaluation of such variables and available guidance. Departmental assumptions for other revenue streams reflected in this Proposed budget were discussed and evaluated for reasonableness during the budget discussions with each department in September, with any changes made and reflected in the Proposed Budget.

The Proposed Budget revenue assumptions overall do not assume a recession in 2025 which is consistent with most national banks (Goldman Sachs, others) and economists (including those of WA State Economic Forecast Council) who continue to place the likelihood of recession in 2025 below 25%. However, we do believe recent local events (including the McKinley closure, Interfor furloughs, Rite Aid/Big Lots retail closures, etc) may create employment headwinds that will impact certain of our sales-driven revenues next year. We expect that the full effect of this will be somewhat offset by the anticipated lowering of consumer pressure as the Federal Reserve began reducing interest rates in September as inflation subsides and signs of employment softening take hold. As interest rates drop and with vehicle inventories approaching pre-pandemic levels, a resurgence in "big ticket" purchases (real estate, vehicles, recreational vehicles, etc) over that seen during 2024 could occur as consumer borrowing costs begin to drop. In its September report, the WA State Economic Forecast Council is forecasting a 5.2% increase in nominal personal income growth in 2025.

Local tourism on the Olympic Peninsula remains high with over 5 million visitors expected in 2024, which is serving to bolster the County's various sales and lodging taxes. Finally, WSDOT fish barrier and other major road construction projects are slated to continue for the next several years, with the addition of a $102 million fish barrier removal WSDOT project (US 101/SR116) beginning in March 2025 through June 2028 that will serve to more than replace the construction sales tax dollars lost from the wrap up of the Elwha River Bridge project in 2024.

Taking these issues into consideration, for the 2025 Proposed Budget, a sales tax growth assumption of **4%** was used in preparing the 2025 Proposed revenue budgets for our various sales-based taxes of the County, and reflects two primary components:

(1) An assumed **minimal economic growth rate of 2.5-3%** based on a 3.8% projected increase in taxable retail sales activity projected for Washington State by the WA Economic Forecast Council for 2025 in its last forecast, and

(2) The factoring in of **an additional 1-1.5% estimated incremental sales tax growth impact for the multiple large WSDOT road infrastructure projects occurring in the County in 2025,** including multiple US 101 fish barrier removal projects, wrap-up of the Elwha Bridge Replacement, and other Clallam WSDOT road construction projects with an annual estimated cost 153% higher than seen in recent years. These projects in total are expected to generate between $700k-$800k of local sales & use tax revenue for the County's General Fund in both 2024 and 2025, as compared to the estimated $230k-$300k generated from similar projects since 2020. While the timing and amount of sales taxes collected related to these projects has been inconsistent in 2024 due likely to the ebbs and flows of the projects and timing of when tax remittances are made, our overall assumptions thus far in 2024 related to the sales tax impact of these projects appear to be valid, and that reliance on this methodology does appear to provide a fair approximation of their overall impact to our sales tax revenues as we look to 2025.

Other non-General Fund revenue streams tied to real estate, particularly REET 1 and REET 2, are expected to rebound 8-9% in 2025 based on WA State Economic Forecast guidance after declining an estimated (9%) in 2024 and (28%) in 2023 due to the slowing of the real estate market caused by rapidly rising mortgage rates.

ADDITIONAL COSTS NOT YET INCORPORATED INTO THE PROPOSED BUDGET

From an expenditure standpoint, there are certain additional costs not yet fully incorporated into this Proposed budget, that due to anticipated timing of resolution of these items will be incorporated at a later date post-adoption of the 2025 budget. Such costs include:

- **Additional Payroll/Benefit costs resulting from conclusion of labor negotiations with our interest arbitration, limited commission and Teamsters bargaining units** that are not yet fully reflected in the Proposed Budget pending finalization of negotiations;
- **Costs relating to the separation of the Coroner function from the Prosecuting Attorney's Office**—as recently discussed, a state Attorney General opinion issued will likely require the County to create and appoint a separate Coroner official in 2025; and
- **Additional costs resulting from the upcoming renewal of various indigent defense services contracts** beyond those already incorporated into the 2025;
    - **TOTAL ESTIMATED NET COST OF ITEMS NOT YET INCLUDED IN THE BUDGET--$1.415 MILLION**

In addition to these costs, the County's staff and departments continue to focus on exploring other revenue enhancement and cost savings measures, including:

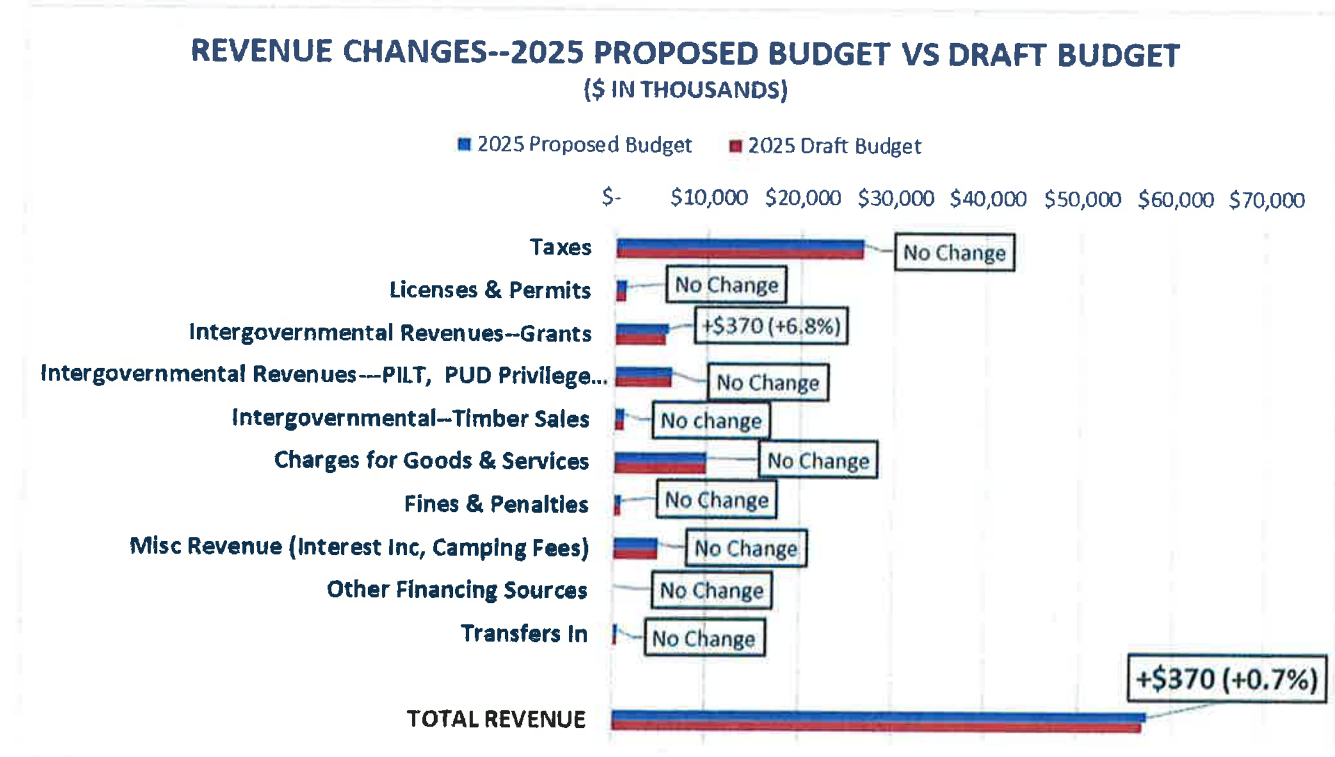
- **The Sheriff's Office and Juvenile Services continue to evaluate and plan options in how best to utilize the new HCA Medicaid Reentry grant** in supporting their operations beyond what is currently reflected in their current budgets;
- **Other revenue enhancement and cost savings initiatives** continue to be explored and implemented, including:
    - **Department of Community Development permitting and plan check rate schedule increases**—based on comparison of County fee schedule rates to those of its peer group and given that many of these fees and rates have not been adjusted for several years and are well below our peers, the Director of Community Development intends to propose a rate schedule increase to the Commissioners in the coming weeks to better reflect comparable county rates and to better cover costs of the County's Department of Community Development's building permit, planning and administrative functions (the impact of this planned rate increase, which totals approximately $310k, is reflected in the 2025 Proposed Budget);
    - **Sewer fund user rates**—as the County's sewer funds continue to rely on varying levels of subsidy from the General Fund, Opportunity Fund, and REET funds to fully fund their operational and maintenance costs, Public Works staff is continuing to review user rates to ensure rates are appropriate in light of rising costs of operating and maintaining these sewer systems.
    - **New or Extended Grants**—the County continues to receive updates from departments as existing grants are extended or new grants are received, which due to

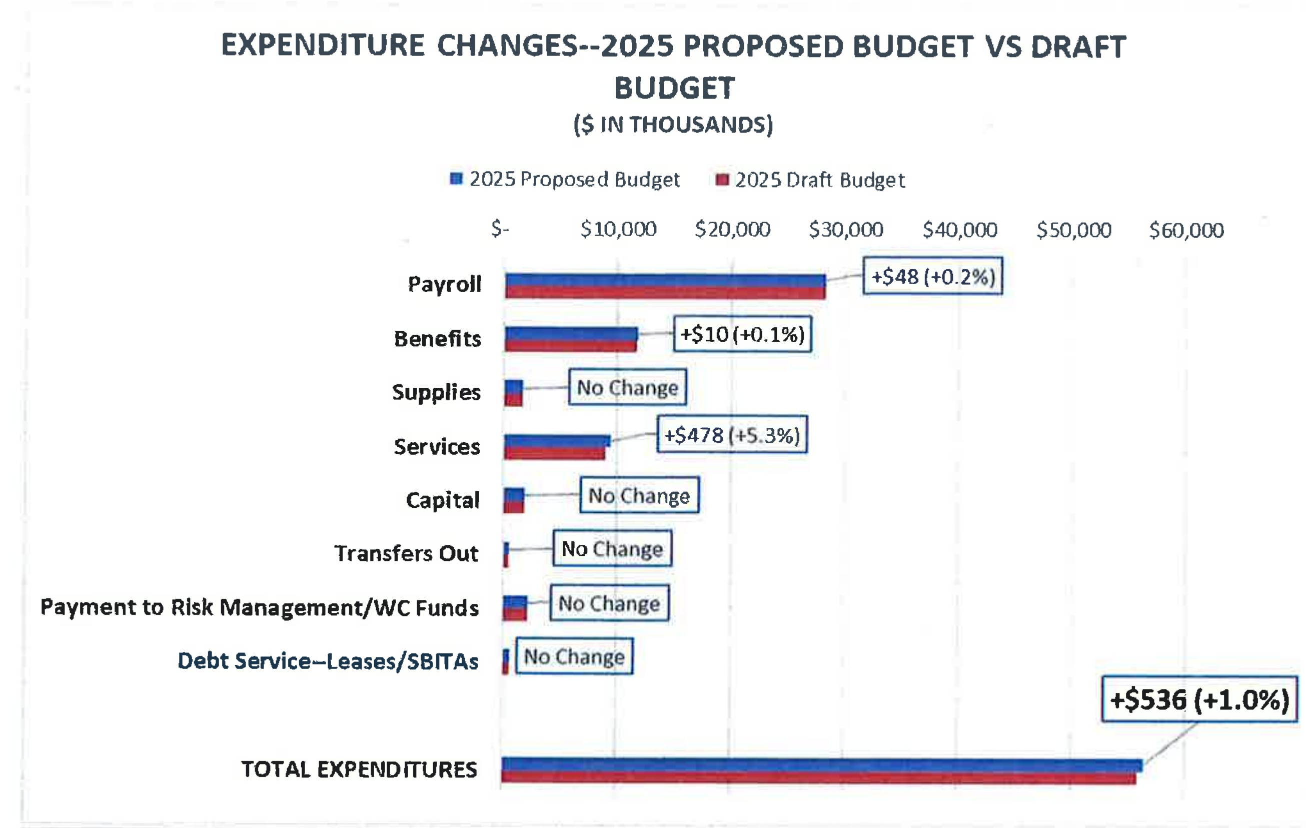
their timing will need to be incorporated into the 2025 budget post-adoption as a supplemental appropriation in 2025, including:

- DCD Environmental Quality--McDonald Creek Fish Passage recent grants awarded for this project of $400k.

OVERVIEW OF REVENUE AND EXPENDITURES CHANGES MADE BETWEEN DRAFT BUDGET AND PROPOSED BUDGET

A few changes have been made to the 2025 Draft Budget in arriving at the 2025 Proposed Budget. While outlined in more detail in the attached schedule called "Bridge Analysis Between Draft Budget & Proposed Budget", below are high level comparisons of revenue and expenditure changes that have occurred between the Recommended Budget and the Proposed Budget:





As discussed earlier, the primary changes made to the Draft Budget to arrive at the Proposed Budget include:

- $0.370 million of additional Intergovernmental Revenues from additional Community Development Environmental Quality grant revenue, including extension of the Department of Commerce RCO McDonald Creek Fish Passage grant to 2025 ($302k) and additional Marine Resource Center ("MRC") Operations grant revenue resulting from the realignment of grant responsibilities among the Habitat Biologist staff that will enable more staff time to be supported by MRC and other various grants;

- A $58k increase in salaries and benefits which reflects restoring a Community Development Environmental Quality staff position from part time to full time, with the cost being funded by additional MRC Operations and other grant revenue resulting from the realignment of grant responsibilities among the Habitat Biologist staff that will result in greater utilization of available grant funding to pay for staff costs;

- A $478k increase in Services expenditures, reflecting **(1)** the addition of $287k of grant-funded professional services costs in Community Development Environmental Quality relating to the extension of the Department of Commerce RCO McDonald Creek Fish Passage grant to 2025, **(2)** additional professional services to the BOCC NonDepartmental budget relating to the planned Criminal Justice cost study need to support the upcoming renewal of County's criminal justice interlocal agreements ($90k) and additional professional services costs to support the County's implementation of a new accounting software system in 2025 ($100k) (these costs were previously reported as placeholder costs not yet incorporated into the budget in prior versions of the 2025 budget).

The net result of these changes resulted in the addition of $0.370 million of revenue and an increase in expenditures of $0.536 million, or a net reduction of ($0.165) million in the General Fund's bottom-line from the Draft Budget presented in November to where the General Fund is as of today—resulting in the General Fund's budgeted bottom line for 2025 transitioning from a surplus of $1.043 million to a surplus of $0.878 million (before incorporation of costs not yet reflected in the budget and expected payroll underspend as discussed below).

GENERAL FUND BUDGET OVERVIEW

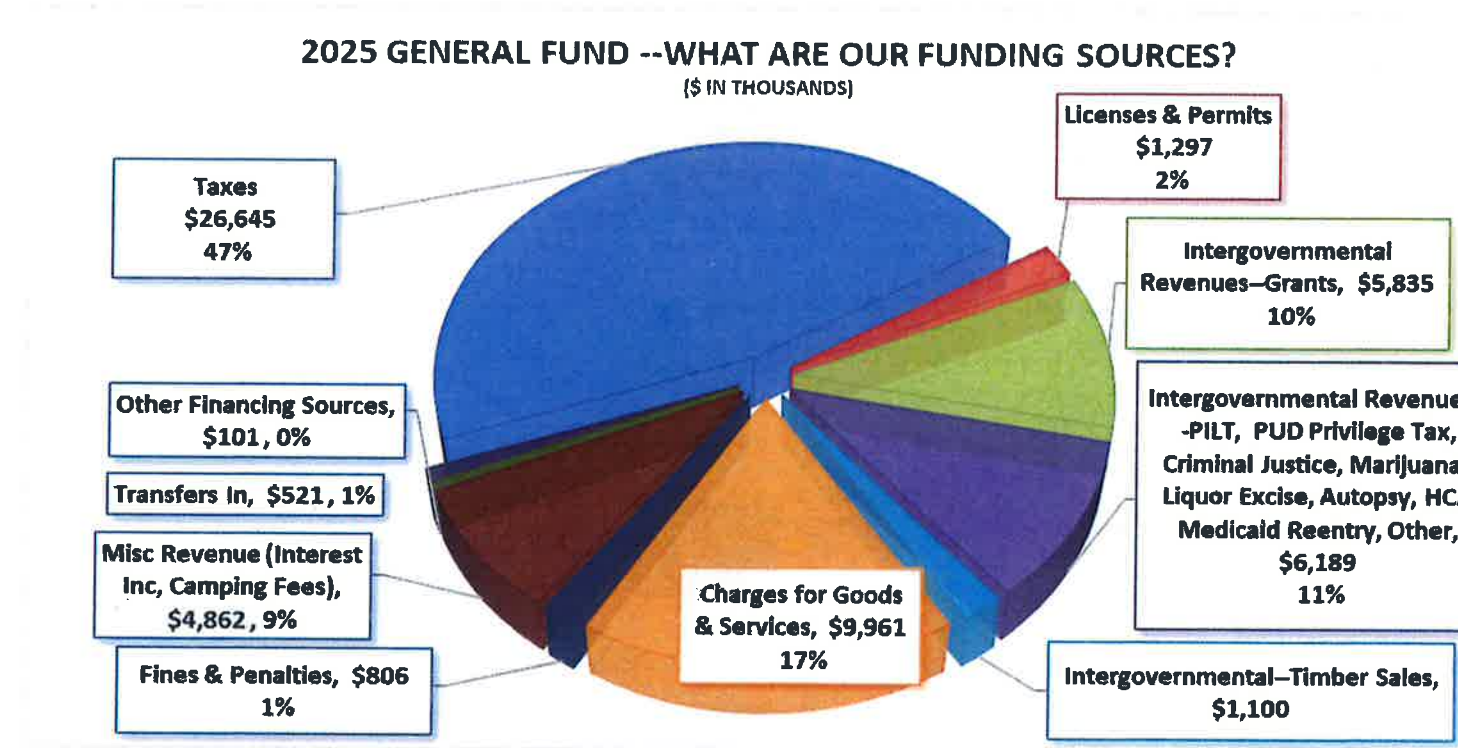
At a high level, the 2025 Proposed Budget projects a beginning General Fund Balance of approximately $13.4 million, Revenues totaling $57.317 million, Expenditures (including Transfers Out to other funds) of $56.440 million, resulting in a budgeted increase in Reserves of $0.878 million, and leaving an ending General Fund Balance of $14.282 million, representing an ending reserve level of 25% of total operating expenditures. However, as discussed later, when one adjusts for underspend to our personnel and benefits budgets of $1.2 million as offset by approximately $1.415 million of net additional costs not yet incorporated into the 2025 Budget, it is expected the Proposed budget surplus for 2025 is closer to $0.662 million, as compared to 2024's projected deficit of ($44k), which would leave an ending fund balance of $14.067 million for 2025, or a reserve of 25% of expenditures.

Below are the revenue and expenditure highlights behind these results:

REVENUE BUDGET HIGHLIGHTS

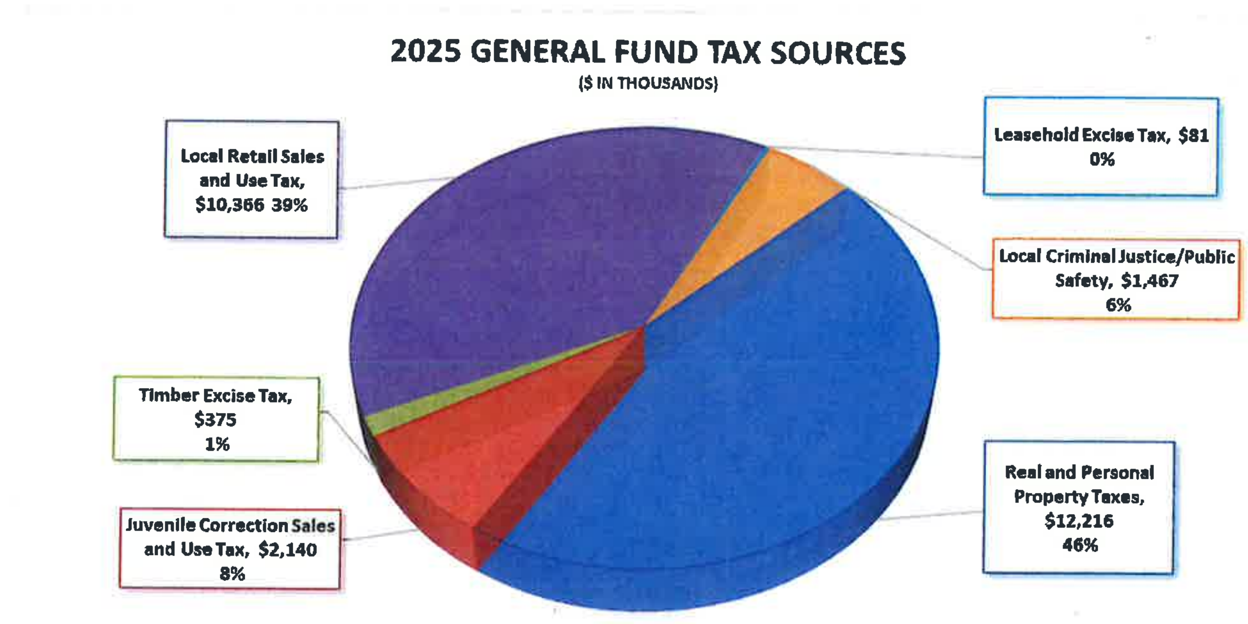
General Fund Revenues from Operations (which exclude Transfers In) are projected to total $56.8 million, representing a $3,974k or +7.5% increase over 2024 projected revenue expected, and a $6,208k or 12.3% increase over the 2024 originally adopted budget. Transfers In revenues, consisting mainly of the return of working capital previously provided by the General Fund to other grant-funded projects and the non-recurring transfer of ARPA interest income to the General Fund, is budgeted to total $521k, representing a decrease of $584k from 2024 projected revenue. Total Revenue, including Transfers In, overall is budgeted to total $57,317k, an increase of $3,390k or 6.3%.

The General Fund's primary sources of revenue in 2025 consist of the following:

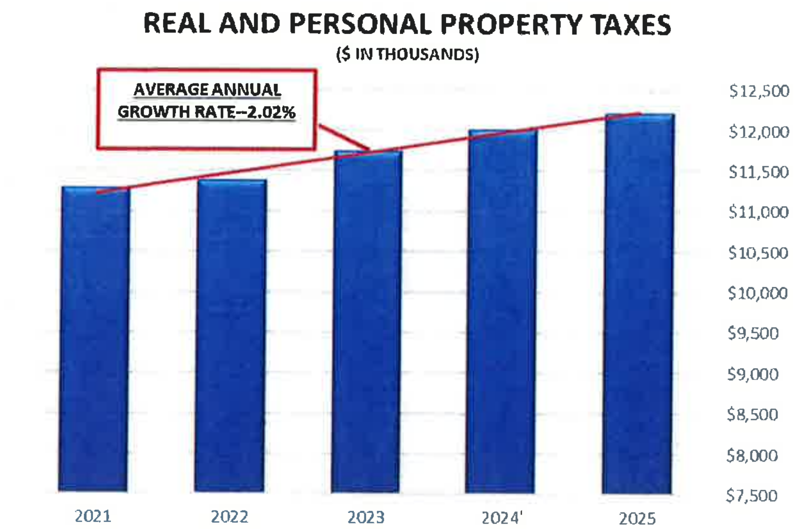


TAX REVENUES

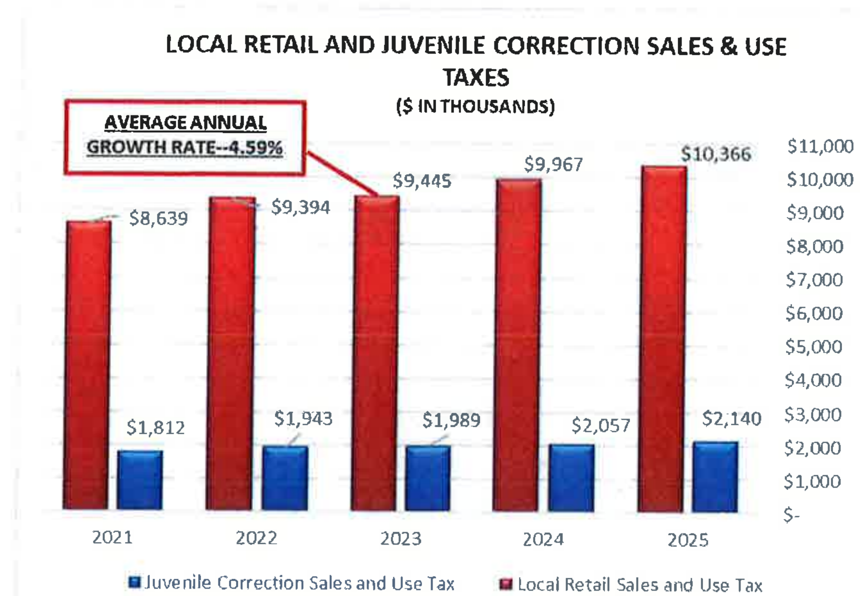
Representing 47% of General Fund total revenues, Tax revenues are projected to total $26.645 million, an increase of $851k or 3.3% in 2025. Below is a breakdown of the County's various major tax revenues by source:



Property taxes, representing 46% of total tax revenue and 21.5% of total General Fund revenue, are projected to total $12.216 million, an increase of $207k or 1.72% as we assumed the County takes its allowed for 1% annual levy growth limit, as adjusted for new construction and refunds captured by the Assessor's Office, as allowed for under statute. Property taxes have trended as follows over the past 4 years:



Sales-driven taxes including local retail sales & use tax and juvenile correction sales and use taxes—representing 47% of total tax revenue and 22% of total General Fund revenue-- are projected to total $12.506 million, a combined increase of $482k or 4%, which again reflects our assumption that sales taxes will grow at a combined growth rate of 4%, which is comprised of the 2.5-3% minimal overall growth in taxable sales forecasted for 2025 by the WA State Economic Forecast Council plus an additional 1-1.5% growth factor tied to the multiple WSDOT road infrastructure projects occurring in 2024 through 2025. Sales taxes have trended as follows over the past 4 years:



Local criminal justice and public safety taxes are projected to total $1.467 million, an increase of 6.3% in 2025 based on MRSC published guidance. Timber excise & leasehold excise taxes are projected to total $456k, an increase of $75k from 2024 projections based on a two-year trailing trend.

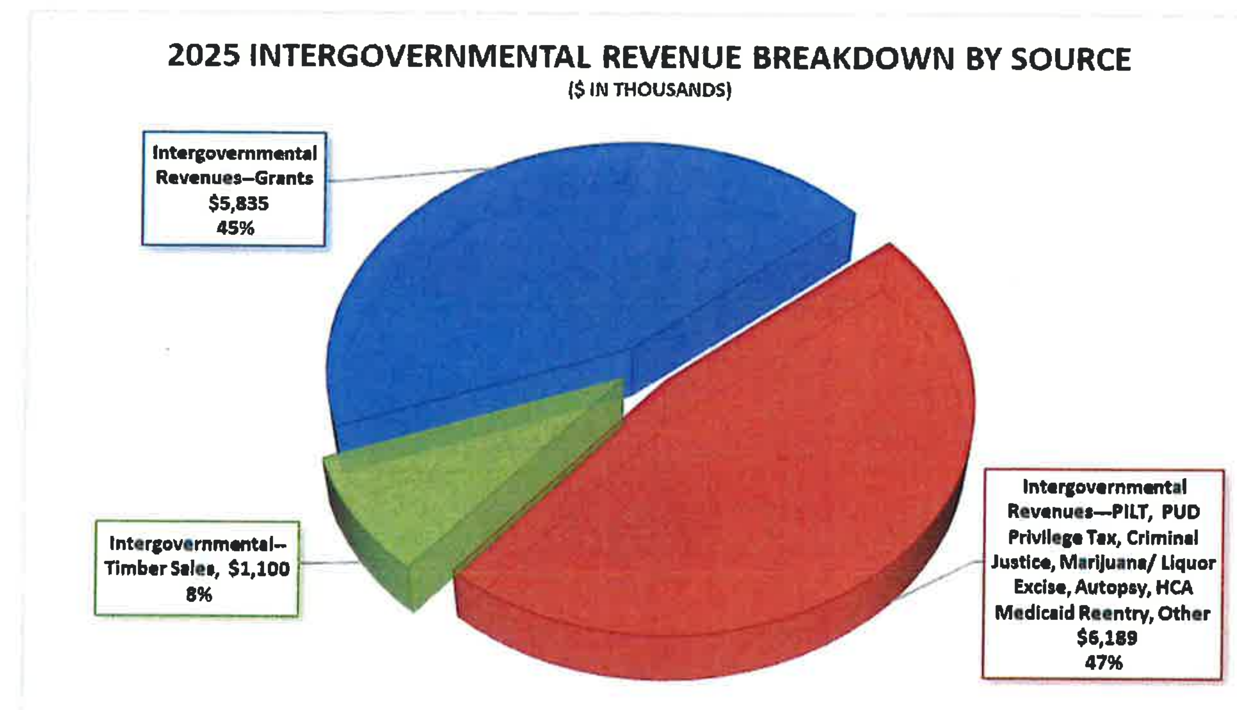
LICENSES & PERMITS

Licenses & Permits are currently projected to total $1,297k, an increase of +$263k or +25.4% from 2024 projections mainly due to a proposed increase in Community Development's building permit, plan check, and land use permit fees to bring them more inline with our peer counties and to better support the costs of these functions. This increase is partially offset by lower franchise revenues generated by the Astound cable franchise agreement in comparison to 2024 due to a change in frequency of billing cycle and the expected continued erosion of revenues under this agreement.

INTERGOVERNMENTAL REVENUES

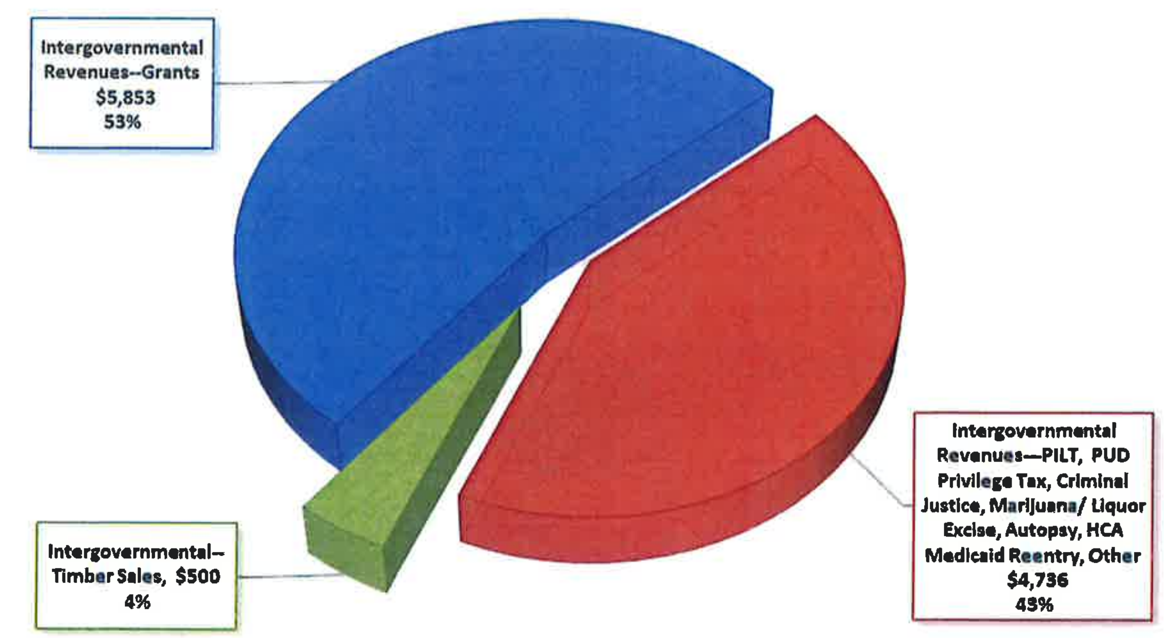
Overall, Intergovernmental Revenues--consisting of federal and state grants, intergovernmental tax and excise payments received by the County, and DNR timber sales --is budgeted to total $13,124k, representing 22.9% of total General Fund revenue budget and reflecting an increase of $2,035k or +18% in 2025.

Below is a side by side comparison of the sources of intergovernmental revenues for 2025 and 2024.



2024 INTERGOVERNMENTAL REVENUE BREAKDOWN BY SOURCE

($ IN THOUSANDS)



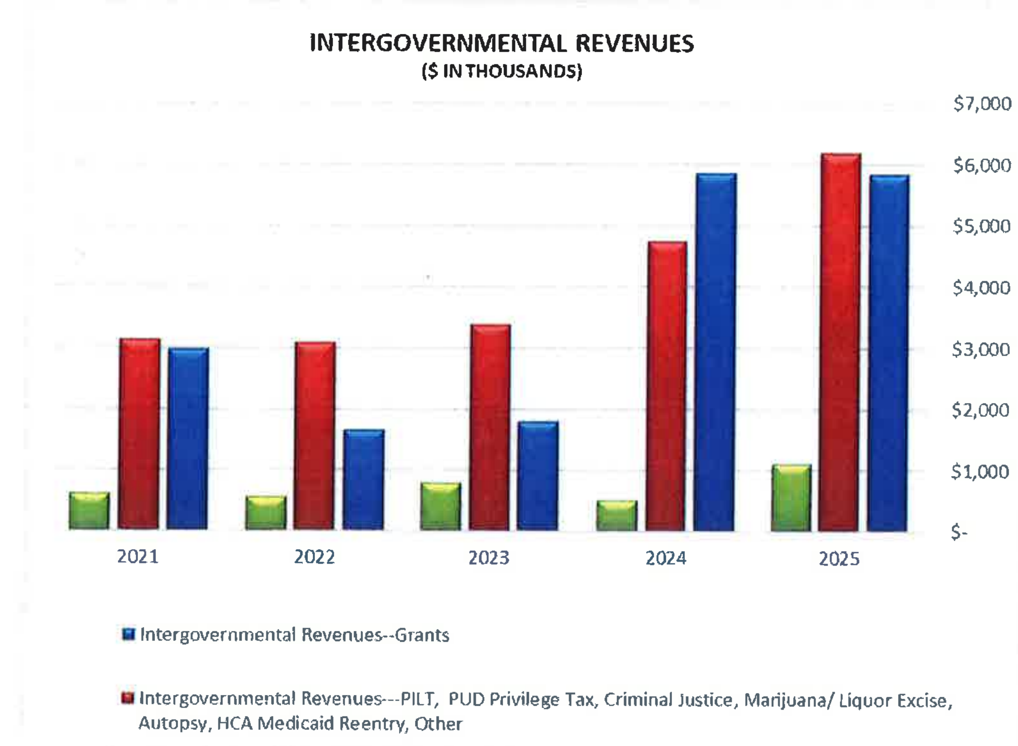
Intergovernmental grant revenues are budgeted to total $5.835 million, a decrease of -$18k or -0.3% driven principally by grant losses in:

- Sheriff Ops (down $389k due to the WASPC Mental Health Field Response grant received in '24 that is partially carrying over into 2025);
- Auditors (down $44k due to Election Security grant received in '24);
- DCD Environmental Quality (down $444k due to lower GMA, Climate Change, and NOPLE grants in '24); and
- Superior Court (down $28k in AOC Interpreter and other grants).
- These decreases are partly offset by grant gains in BOCC NonDepartmental (+ $238k for Facilities Energy audit grant & $250k for the CBDG Center for Inclusive Entrepreneurship grant), Recompete (up $67k), District Court 1 (up $171k due to AOC Therapeutic and Veterans Court grant funding), Coroner (up $40k), and Fair (up $31k), and
- Gains in other areas.

Intergovernmental tax revenues including PILT, Criminal Justice, PUD Privilege taxes, Liquor and Marijuana excise taxes, the new HCA Medicaid Reentry Demonstration funding, and other taxes are projected to total $6.189 million, an increase of $1,453k or 30.7%, which is primarily due to a $1,400k increase in Juvenile Services due to the HCA Medicaid Reentry federal program funding awarded in 2024.

Intergovernmental Timber Sales revenue (consisting of DNR timber sales) is projected to total $1.1 million in 2025, an increase of $600k or 120% based on an initial 2025 estimate derived from June DNR 2024 timber harvest report which saw several planned harvests being delayed in 2024 that are expected to occur in 2025. This estimate will be further adjusted pending receipt of an updated Q3 2024 forecast from DNR.

Below is a summary of how each our recurring sources of Intergovernmental Revenue (excluding ARPA Section 605 and COVID funds) have performed over the past 4 years:



CHARGES FOR GOODS & SERVICES

Charges for Goods & Services are budgeted to total $9.961 million in 2025, an increase $741k or 8% in 2025 driven by the following:

- $385k of Medicaid Reimbursement revenue the Sheriff Jail Medical will be able to begin billing in the 2nd half of 2025 under the HCA Medicaid Reentry program,
- Health & Human Services--Environmental Health (+$213k principally due to rate increases implemented in the 2nd half of '24),
- Sheriff Jail (+$134k related to assumed resumption of CREW work along county roads with presumption that staffing levels will stabilize),
- Auditor's election services (+$143k),
- Community Development--Building (+$44k in building plan check revenues),
- CPI-tied increases under certain interagency criminal justice services agreements ($58k), and
- Increases in other areas.

These increases are partly offset by declines in:

- Juveniles Services (down -$173k mainly in reduced need for Hargrove funds due to the HCA Medicaid Reentry program and lower SBHO Title 19 revenue),

- District Court 1 (down -$244k as lower Hargrove funding is needed to fund the mental health court due to the AOC Therapeutic Court grant received),
- Parks and Facilities (down -$67k due to discontinuance of charging capital project management fees and the sale of firewood).

FINES & PENALTIES

Fines & Penalties are budgeted to total $806k, a decrease -$47k or -5.6% over 2024, primarily due to lower fines & penalty revenue budgeted in the Treasurer's Office (down $29k) and by District Court 2 (down $18k) based on 2024 trend.

MISCELLANEOUS REVENUE

Miscellaneous Revenue is projected to total $4.862 million in 2025 and consists mainly of interest income (totaling $3.1 million in 2025), parks camping fees (totaling $991k in 2025), Environmental Health operating assessments ($290k), and fairground rental, concession fees and event sponsorships ($225k). Miscellaneous revenue is budgeted to remain relatively flat in 2025, mainly due to higher interest on delinquent taxes based on trending, as offset by modestly lower investment interest income in 2025 as the Federal Reserve began lowering interest rates in September the effect of which is somewhat mitigated given the significant progress made in investing more of the County's investments into longer term maturity investments. Average investment yields are budgeted to drop to 4.1% in 2025 as compared to the average yield being earned in 2024 of 4.45%, with the LGIP investment pool yield projected to drop from 5.389% currently to 4.448% in 2025. Campground and fair revenues are expected to remain relatively flat following fee increases implemented in 2024. Environmental Health operating assessments are also projected to be flat in 2025.

OTHER FINANCING SOURCES

Consisting of proceeds from sale of County-held property, this is expected to total $100k in 2025 relating to the anticipated sale of identified surplus land.

TRANSFERS IN

Transfers In for the General Fund--consisting primarily of the return to the General Fund of previously provided working capital funds by the General Fund to various grant-funded projects-- are budgeted to total $521k in 2025, consisting of:

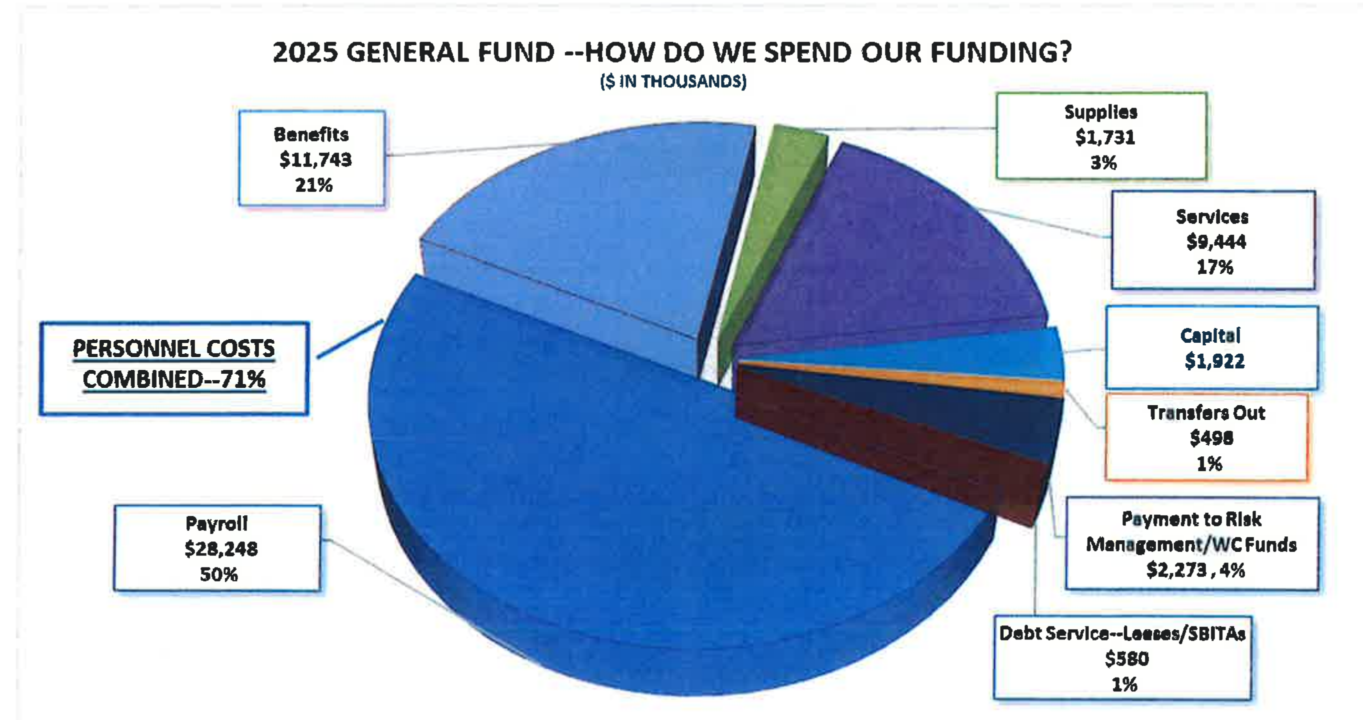
- $378k from the Clallam Bay Sekiu Sewer Fund relating to working capital advances provided to this fund during the Department of Ecology grant/loan-funded storm water infrastructure project that is slated to be completed in late 2024;
- $96k from the transfer of all interest income earned to-date on American Rescue Plan Act funds from the ARPA fund to the General Fund as interest earnings on ARPA funds are not subject to ARPA usage guidelines;
- $2.5k from the Solid Waste Fund;
- $40k recurring transfer to the District Court 1 department from the Trial Courts Improvement fund; and
- $4k transfer from Public Works for the employee wellness benefit program included as part of the General Fund's HR department budget.

This represents a $0.584 million decrease from 2024, which is primarily due to the remaining $683k of the $4.683 million of working capital funding provided by the General Fund for the Lower Dungeness Floodplain project being budgeted to be reimbursed to the General Fund as the project's major construction phases concludes (NOTE--as spill-over of remaining project costs to 2025 is budgeted, this remaining transfer currently is not reflected in the budget pending further review).

EXPENDITURE BUDGET HIGHLIGHTS

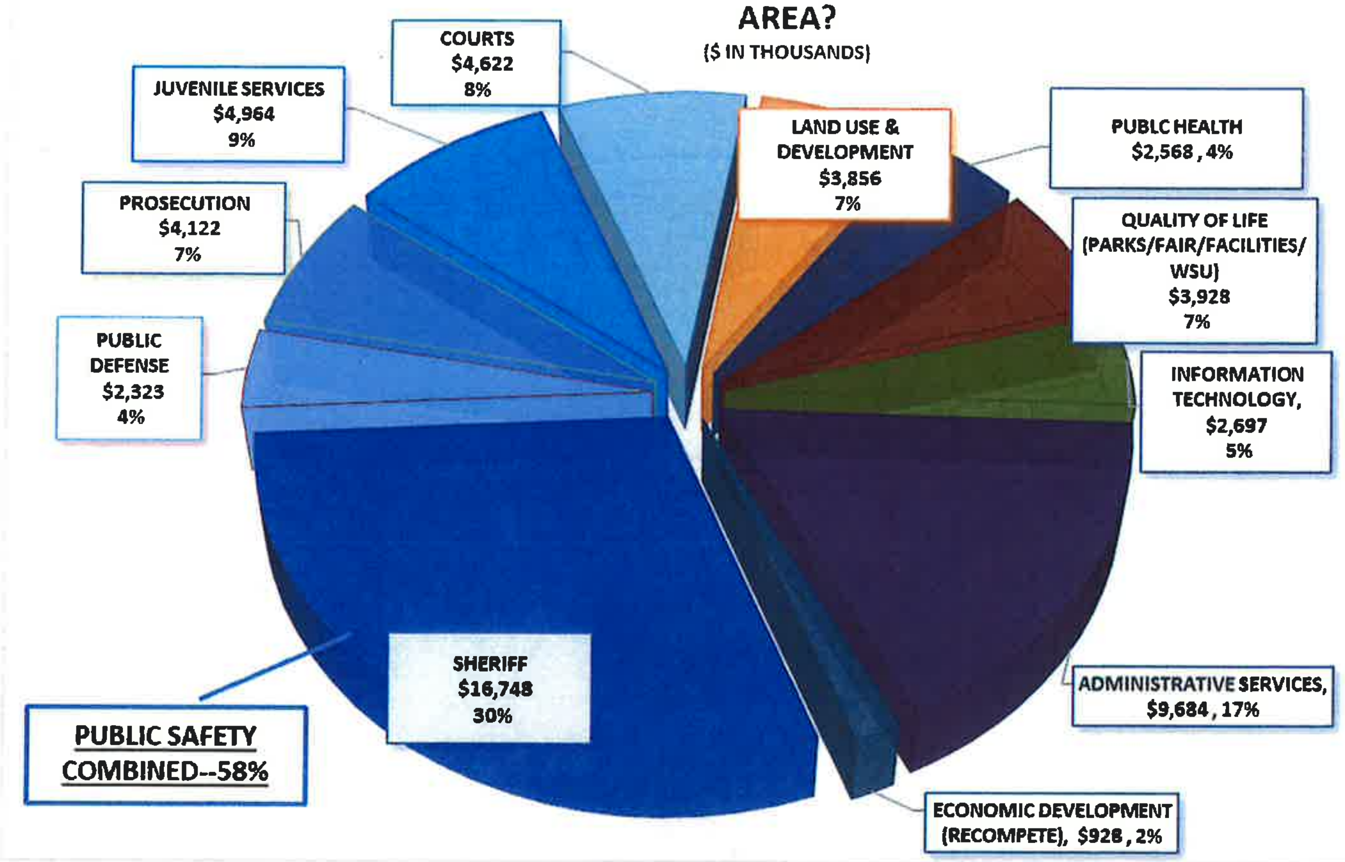
Turning to expenditures, our General Fund Operating Expenditure budget, excluding Transfers Out, currently stands at $55,942k, an increase of $3,465k or 6.6% from our 2024 projected expenditures, and an increase of $2,607k or 4.9% over the adopted 2024 budget. Transfers Out—consisting of capital outlay funding provided to the Parks & Facilities Capital Projects and IT Capital Projects fund, working capital funding provided to grant-funded projects that generally are expected to be returned to the General Fund after the project concludes and all grant reimbursements have been received, and transfers provided as a subsidy to certain non-General Fund funds that require supplemental funding to operate (i.e. Carlsborg Sewer Fund, Veteran's Relief, Local Crime Victim Witness fund, Solid Waste Fund, etc)—are budgeted to total $498k in 2025, a decrease of -$996k or -67% from 2024 projected. After including Transfers Out, Total Expenditures are budgeted to total $56,440k, an increase of $2,469k or 4.6% over 2024 projected costs.

Below is a breakdown of how the General Fund spends its funds by type of expenditure and by area:



2025 GENERAL FUND --HOW DO WE SPEND OUR FUNDING BY MAJOR AREA?

($ IN THOUSANDS)



SALARIES, WAGES & BENEFITS

The largest driver of the budgeted expenditure increase over 2024 projected expenditures is in Payroll and Benefits costs. Representing approximately 71% of our total expenditure budget, Payroll and Benefits are budgeted to total $39,991k, with Payroll up $1,800k or 6.8% and Benefits up $1,133k or 10.7%, respectively, to the 2024 forecast. These increases are partly due the budget is prepared assuming all budgeted staff positions are filled for the entire year as required under current policy, which clearly was not the case in 2024 and prior years where due to retirements, voluntary terminations, and other delays in filling positions during the year, the County continued this trend of having more open positions during 2024. This is expected to result in a projected budget underspend in payroll and benefits in 2024 of approximately $1.75 million or 4.5% (which is lower than historical averages due to the unbudgeted in-sourcing of Jail nursing staff following termination of the Wellpath contract). Based on analysis of its 3-year and 5-year historical average payroll/benefits budget underspend, the County has underspent its Payroll budget between 6.7% to 8.3%, equal to between $2.5 million and $2.8 million of budget underspend. While not reflected in the current 2025 Proposed budget due to policy, we anticipate a level of personnel budget underspend lower than that expected in 2024 to occur in 2025 as a result of the elimination of several open positions as part of the 7% reduction exercise, or approximately $1.2 million or 3%. **If you adjust our 2025 personnel cost budget for this anticipated underspend equal to approximately $1.2 million based on the**

2025 payroll budget, our combined personnel costs in reality are expected to increase $1.733 million or 4.7% in 2025 as compared to projected 2024 costs.

This 4.7% increase in overall payroll/benefits costs is largely being driven by collective bargaining-related COLAs of 3% in July 2024 and 1.5% in January 2025 and 1.5% in July 2025, pay step increases, pay adjustments, a $50-per-month increase in County-paid health premium increases for each collective bargaining unit, a modest increase in DRS retirement contribution and unemployment rates, and a $67k increase in budgeted leave payout costs assumed for 2025 due to higher retirement-related payouts expected, as partially offset by the budgeted net reduction of (2.33) FTEs from the 2024 Adopted Budget (after factoring in position savings totaling 10.7 FTEs identified during the 7% cost reduction effort), and position cost savings related to certain retirements that occurred in 2024.

As noted earlier, it is important to note that the Proposed budget does not yet fully factor in (1) Compensation changes related to our interest arbitration, limited commission and Teamsters bargaining units which are in various stages of negotiation; and (2) the potential addition of a Coroner appointed position due to a recent legal opinion impacting our County's ability to continue utilizing the Prosecuting Attorney also as the County's coroner. Given the final determination of outcome of these issues will not be known until after adoption of the 2025 budget, the net impact of these issues once known will be incorporated into the budget post-adoption in 2025 via the County's debatable emergency budget change process.

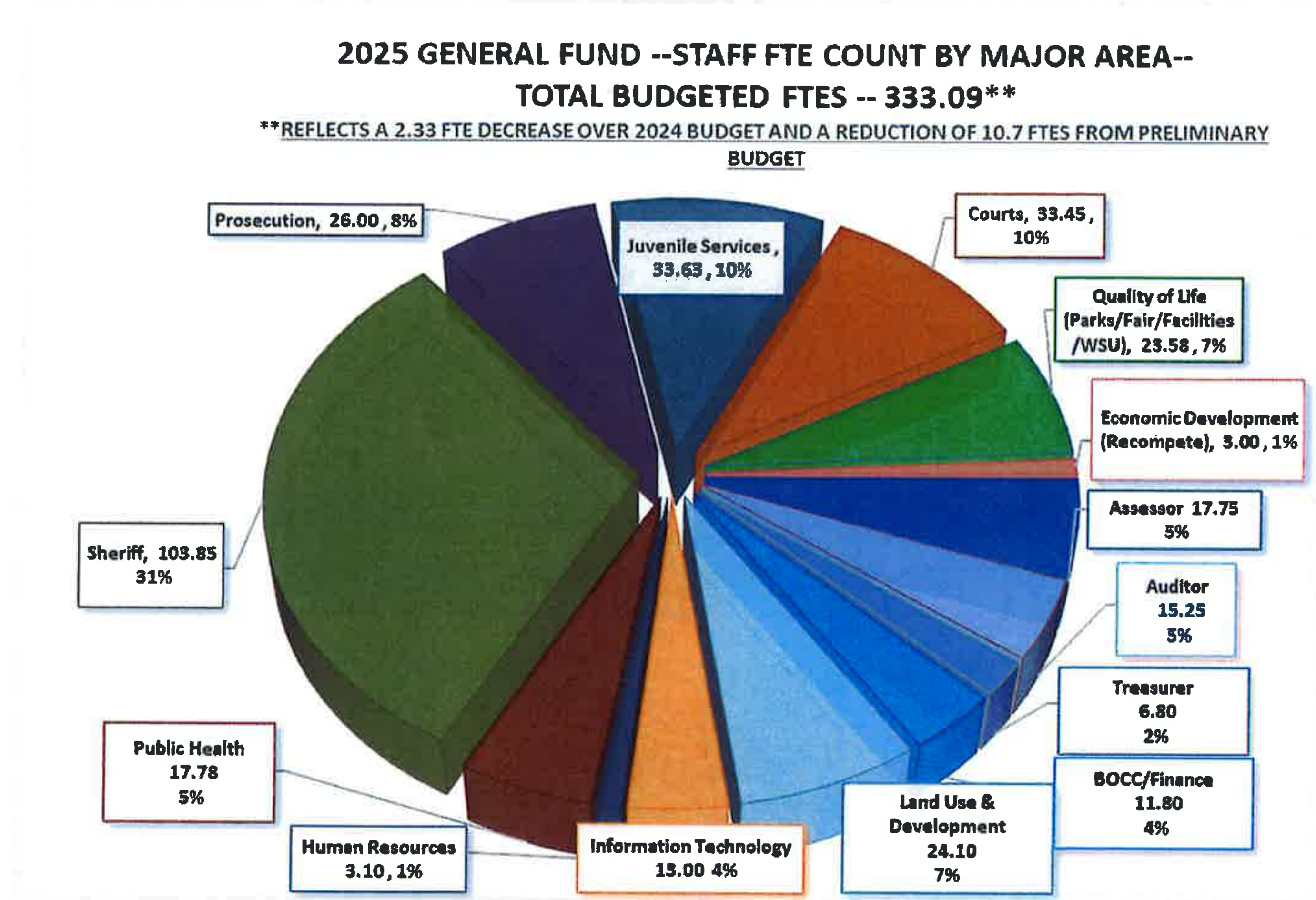
Changes in Budgeted FTEs

As outlined in the attached "Budgeted Staff Schedule History", the 2025 Proposed Budget assumes a full staffing level for the General Fund of **333.09 FTEs, which reflects -2.33 fewer FTEs in 2025 as compared to the 2024 budget and -10.7 fewer FTEs than reflected in the County's Preliminary 2025 Budget as a result of the 7% cost reduction exercise** undertaken by the County's General Fund departments and General Fund-supported funds. The change in FTEs from the 2024 Budget to the 2025 Budget is based on the following changes by department:

- Assessor (-.75 FTE)
- Treasurer (+.4 FTE)
- BOCC Operations—(-.1 FTE)
- BOCC Board of Equalization—(-.1 FTE)
- BOCC—Recompete—(+3.0 FTE grant funded positions to support Recompete program)
- NonDepartmental (Finance)—(+1.5 FTE due to transition of payroll from HR to Finance)
- Community Development—(-2.0 FTE)
- HHS Administration—(-1.8 FTE)
- HHS Environmental Health—(+1.00)
- IT (-1.75 FTE)
- Human Resources (-2.3 FTE due mainly to shift of 2.0 FTE payroll staff to Finance)
- Sheriff Operations (-.5 FTE)
- Sheriff Jail Medical (+4.6 FTE due to nursing moving in-house & HCA Grant Project Coordinator)
- Prosecuting Attorney—Operations (-1.0 FTE)
- Prosecuting Attorney-Child Support (-.63 FTE)
- Juvenile Services (-1.9 FTE)

- District Court 1 (+1.0 FTE)
- WSU Extension (-1.0 FTE due to transitioning of noxious weeds staff from WSU Extension to Noxious Weeds fund in 2025)

Below is a breakdown of General Fund FTE Staff by Major Area:



SUPPLIES

Supplies are budgeted to total $1.731 million, an increase of $97k or 6% from 2024 as projected. This increase is mainly reflective of $37k of department requests (principally related to IT equipment requests by various departments, additional Axon body camera equipment for Sheriff, and Parks/Facilities supplies increases), $62k in higher Recompete grant-funded supplies and marketing materials, higher Adobe licensing costs, as well as due to 2024 budget trend savings reflected in the 2024 projections and increases in other areas. These increases are partially offset by decreases realized from the allocation of Energov permitting software license costs across departments/funds based on groups supported by the software (including the Roads department) rather than solely in the Community Development department, and cost reductions identified as part of the 7% cost reduction effort.

SERVICES

Services in 2025 are projected to total $9.444 million, a decrease of -$1,829k or -16.2% over 2024 projected services costs, and a decrease of -$806k compared to the 2024 original budget. This decrease is mainly due to the following:

- The 7% cost reduction exercise undertaken to close the funding gap between revenues and expenditures projected for 2025, with approximately (-$1.25) million of net reductions identified by multiple departments.
- Sheriff Operations--WASPC Mental Field Response grant-funded services costs not budgeted in '25 (-$408k),
- Reduced grant-funded services costs tied to the overall 0.3% decrease in grant revenue over multiple areas from 2024 to 2025 (including DCD Environmental Quality's GMA and Climate Change grants, Auditor's elections security, Superior Court, and others)
- Recompete--(-$171k),
- Jail nursing outsourcing services ending in Q1 '24 with the termination of the Wellpath contract (-$104k), and
- The transitioning of noxious weed and certain master gardener costs from WSU Extension to the Noxious Weed fund beginning in 2025,
- The reclassification of certain multi-year software licensing costs (including MS Office 365, Axon body camera software license, and others) from Services costs to Debt Service due to a recent accounting rule change (-$321k),
- Increase in the indirects allocated from the General Fund to Other Funds over the 2024 adopted budget (-$153k), and
- Additional BOCC NonDepartmental professional services costs related to a criminal justice cost study needed for upcoming renewal of certain criminal justice interlocal agreements, and consulting costs related to the County's planned implementation of a new accounting system in 2025 ($190k).
- These decreases are partially offset by department requests recommended for approval totaling $235k (as outlined in the "2025 Department Requests Over Base Proposed Budget" attached schedule) and contractual increases in various areas.

PAYMENT TO RISK MANAGEMENT/WORKERS COMP FUNDS

The General Fund's share of Risk Management/Workers Compensation funds operating costs is budgeted to total $2,273k, representing an increase of $310k or 15.8% over 2024. This increase is being driven mainly by an expected 20%+ rise in WAC risk pool costs in 2025 over 2024 due to rising liability and property insurance costs being seen state-wide, continuing a multi-year trend.

DEBT SERVICE COSTS

Debt service costs consists of (1) certain office, land, and equipment leases with a lease term greater than one year, and (2) certain multi-year software licensing and online subscription costs now required to be treated as debt following a recent accounting rule change. These costs are budgeted to total $580k, representing an increase of $418k over 2024. This increase is mainly due to a recent change in accounting for certain of the County's software license and online subscription services contracts that are 1 year or more years in duration that must be accounted for as debt service costs rather than as a Services or Supplies costs as in prior years. This change affects multiple departments with multi-year software license agreements, with the most notable being IT (MS Office

365, ESRI GIS), Prosecuting Attorney (Axon Evidence.com, Westlaw), Sheriff (Axon body cameras), and Auditor's Office (Agilis ballot sorter). The increase is also due to a $67k ongoing IT department request recommended for approval for the additional cost of upgrading to the E5 version of Microsoft Office 365 to provide data governance and E-Discovery functionality critical to the County's public records function.

TRANSFERS OUT

Transfers Out consists of funding provided by the General Fund to fund (1) Capital projects in the Parks & Facilities, IT Capital Projects, and certain other capital project funds; (2) Working capital needs of capital projects that rely principally on reimbursement grants for funding; and (3) those County Funds whose own sources of funding are inadequate to fully cover their operating costs. Transfers Out are budgeted to total $498k in 2025, a -$996k or -66.7% decrease from projected 2024. This decrease is mainly due to decreases in Transfers to:

- Parks & Facilities Capital Projects fund (-$295k lower due to only previously approved, mandatory recurring capital projects and very limited new requests being reflected in the Proposed budget, as reduced by cost reductions identified as part of the 7% cost reduction effort);
- IT Capital Projects (-$484k lower due to funding provided in 2024 largely for the planned EDEN accounting system migration which is expected to begin in 2025 and cost reductions identified as part of the 7% cost reduction effort);
- Health & Human Services—Operations (-$125k lower due to this funds reserve levels reaching a point where General Fund support is no longer needed);
- Solid Waste (-$70k lower due to lower than expected costs for ongoing monitoring of the former Lake Creek landfill site);
- PA Local Crime Victim (-$24k due to higher state funding being provided (+$28k) and a -.2 FTE reduction);
- Veterans Relief (-$55k lower due to lower ER&R vehicle rental costs, and other identified expenditure reductions);
- Carlsborg Sewer (-$27k);
- Flood Control (-$6k);
- Law Library (-$17k); and
- Sheriff Honor Guard (-$5k)
- These decreases were partially offset by increases in Transfers to: (1) REET 1 (+$107k) for providing Juvenile Services sales tax support to partially fund the Juvenile Services HVAC Chiller capital projected budgeted in REET1 in 2025; and (2) Treasurer Land Assessment (+$5k)

Transfers Out from the General Fund included in the 2025 Proposed Budget include the following:

• Capital Projects—Parks & Facilities	$ 116,673
• Capital Projects—IT	--
• Local Crime Victim Comp	43,146
• Veterans Relief	67,500
• Public Works--Flood Control	68,432
• Public Works—Carlsborg Sewer	69,054
• HHS Chemical Dependency/Mental Health	6,135
• Treasurer Land Assessment	15,000

- Sheriff Honor Guard 5,000
- REET 1 107,000

TOTAL TRANSFERS OUT—2025 **$ 497,940**

DEPARTMENT REQUESTS

As outlined in further detail in the attached "2025 Department Requests Over Base Budget", departments submitted total additional funding requests from the General Fund totaling **$1,659,613, of which only $508,040 were incorporated into the 2025 Proposed Budget based on Commissioner feedback**. Of the amount included in the budget, $417,518 requires ongoing funding and the remaining $90,522 represent one-time requests.

PROPOSED 2025 CAPITAL PLAN

Attached is the breakdown of capital outlay requests as part of the 2025 Proposed Budget, as well as those requests that we propose be deferred at this point. These materials include the following:

- **2025 Proposed Capital Outlay Budget--By Fund--** which lists all proposed capital requests sorted by department and fund. Also included at the bottom of this schedule is a Capital Funding Sources and Uses Summary that outlines which fund we propose be used to finance the proposed capital outlays, and the budgeted beginning and ending fund balance and projected revenue and other non-capital expenditures of each respective source fund for 2025;

- **2025 Proposed Capital Outlay Budget--By Key Strategic Capital Project--** includes a summary of the proposed capital spending for 2025 by key strategic initiative/grouping category created for the capital planning process; and

- **2025 Proposed Capital Requests Excluded from 2025 Budget--** reflects those lower priority capital requests which we recommend be deferred based on current funding limits and level of priority.

- **CAPITAL REQUESTS--** we are proposing a total $38,976,716 of capital outlays for the 2025 budget and deferring $1,296,889 of requests identified in the current Proposed of the 2025 capital plan. The recommended capital outlays are proposed to be funded through the following sources:

  - Parks & Facilities Capital Projects Fund--$303,245 total, made up of $80k for PFF Unanticipated Projects, $115k to fund Phase I of the Courthouse Single Point Entry Construction, $60,245 carryover funding for Clallam Bay Bridge Beach Ramp project, $30k to replace the Fairgrounds Maintenance Building Roof, $10k for an Equipment Cover for Dungeness Recreation Area, & $8k for capital repairs on the Fairgrounds Septic Pumps; the capital outlays from this fund will require a Transfer from the General Fund of $116,673k.

  - IT Capital Projects Fund--$325,000 total, made up of a placeholder of $275k for the migration from EDEN to an enterprise accounting system, and $50k Unanticipated

Projects; the capital outlays from this fund will not require a Transfer from the General Fund, and will use Fund Balance to cover these costs.

- REET 1--$741,158 total, made up of $601,158 for the replacement of an HVAC Chiller at Juvie, $50k for capital repair of the Courthouse VAV HVAC air system boxes, $35k for ongoing Jail Lock Repair & Replacement, as well as $40k of other smaller ongoing requests (parks trails & roads maintenance and Historic Courthouse exterior preventative & restorative services). The HVAC Chiller at Juvie will be partially funded by a transfer of Juvie sales taxes from the General Fund to the REET 1 fund of $107,000 in 2025.

- REET 2—While currently there are no 2025 capital projects budgeted within the REET 2 fund, there is a transfer out budgeted of $700,000, which is to Roads to fund 2025 eligible road work.

- EOC Relocation--$7,100,000 consisting of the projected Phase 2b Detailed Design costs, Site Work & Pre-Construction costs, as well as Project Management. This work will be paid for through a combination of $1 million in funding committed each by the County and the City of Port Angeles/PENCOM in 2023, and $5,615,800 of grant revenue.

- General Fund--$1,922,167 consisting primarily of

    - $380,100 of Sheriff Operations items, with $200,808 of which for vehicle ER&R replacement and vehicle equipment for the scheduled replacement of 4 patrol vehicles, $60,751 for an Axon Taser Replacement Plan, $60,000 for the purchase of 10 Mobile Data Terminals (MDT's), $20,541 for a digital storage/sharing capacity project for case files, with remainder of $38,000 for portable radio replacements;
    - $500,000 of Sheriff Jail Medical Information Technology Capital purchases of goods & services in support of the Health Care Authority's Medicaid Reentry Initiative (covered by HCA grant);
    - $11,067 of Sheriff Emergency Services purchases of ballistic rated helmets (grant-funded);
    - $1,000,000 of Juvenile Services Information Technology Capital purchases of goods & services in support of the Health Care Authority's Medicaid Reentry Initiative (covered by HCA grant); and
    - $31,000 Superior Court request for Courthouse Security Equipment in support of the Courthouse Single Point Entry project (covered by AOC Rural Security grant).

    As noted earlier, Transfers from General Fund will be needed for Parks Facilities and Fair Capital Fund ($116,673) to fully fund the 2025 capital projects in these funds, which are noted in the 2025 Proposed Budget;

- Other Funds Capital Outlays
    - --$13,259,405, including $270,645 for ER&R vehicle/equipment costs, $12,288,760 of planned Right of Way and other Roads-based projects, and $700,000 of these projects covered through REET transfers;
    - OPNET--$385k for an Armored Tactical Vehicle;
    - OPSCAN--$170k for radio network equipment replacement;
    - Operation Stonegarden--$45,000 for a grant-funded drone;

- Noxious Weeds--$38,000 for ER&R vehicle cost for a Ford Maverick;
- ARPA--$649,000 ($647k for an Information Technology Capital Nutanix project, and $12k for the remainder of the Streamkeepers Database conversion project from 2024);
- Dungeness Off Channel Reservoir--$1,571,027 for the next phase of Dungeness Off Channel Reservoir Project (to be 100% grant funded through grants rec'd to date and Fund Balance);
- Parks Capital Repair & Improvement--$90,000 for pay kiosks with internet to be installed at Salt Creek & Dungeness Recreation Area campgrounds to allow first-come, first-serve campers to pay by credit card;
- Broadband Infrastructure--$10,000,000 of project costs (includes $361,115 Transfer from ARPA for grant matching funds);
- Clallam Bay Sekiu--$1,294,974, which consists of $996,974 for the ongoing Pump Station replacement project ($910,000 of which is funded by an already-approved Opportunity Fund award, as well as other grant funding), $278,000 carryover billing for the I&I project from 2024, and $20,000 for a new Connex Box to be purchased & installed;
- Carlsborg Sewer Capital Fund--$115,500 of City of Sequim capital charges attributable to this system; and
- ER&R--$957,240, consisting of $777,240 total of vehicle and equipment replacements, with $520,000 for Roads, $37,000 for Noxious Weeds, and $220,240 for General Fund (with $450,333 in capital contributions from the various funds), $60k for the polishing of fuel tanks, and $120k the carryover project of replacing failing gutters on all ER&R buildings.

In summarizing the total recommended capital spend by the key strategic initiative or summary categories we grouped our 2025-2029 capital plans according to the 2025 Administrator Recommended Budget outlines the following spending by key initiative/grouping:

- **Broadband Expansion**--$10,000,000
- **Courthouse/Juvenile Services Building Security**--$31,000
- **Deep Water Well/Water Mitigation**--$1,571,027
- **EOC Relocation**--$7,100,000
- **ER&R Funded Capital Outlays**--$941,048
- **IT Infrastructure Initiatives**, including**:**
  - **Applications**--$1,775,000
  - **Virtualization**--$647,000
- **Jail Master Plan**--$15,000
- **Juvie Master Plan**--$601,158
- **Mandatory/Recurring/Regular Replacement**--$434,292
- **Non-Recurring Capital Outlay Funded Fully Through Grants/Dedicated Funds (No General Fund/REET Funding Needed)**--$75,000
- **Other Non-Recurring Capital Outlay**--$12,887,827
- **Previously Approved Carry Over Capital Outlays**--$807,890
- **Road Projects Supported Thru REET**--$700,000
- **Sewer System Repair/Replacement Initiatives**--$1,390,474

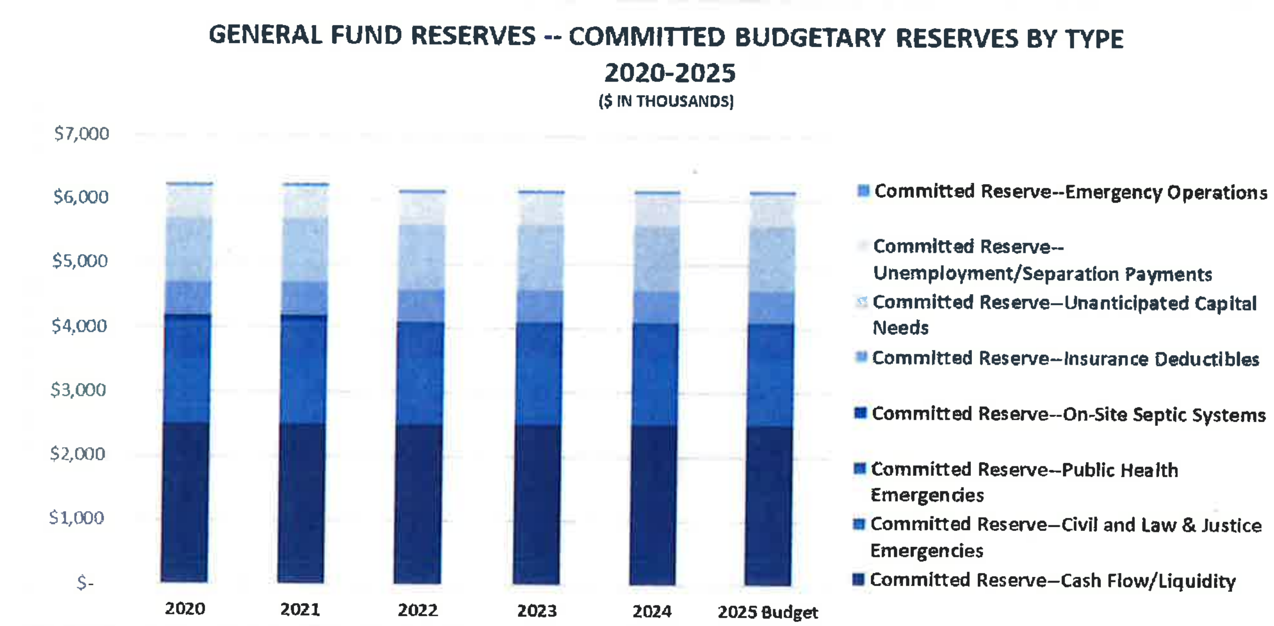
  - **TOTAL--$38,976,716**
  - **Total Grant/Loan Funded--$31,222,815**

- **Total County (excluding General Fund) Funded--$7,421,320**
- **Total General Fund Funded--$332,581**

GENERAL FUND RESERVES

Based on this Proposed budget, the budget reflects adding $0.878 million to the General Fund reserves based on County policy which requires us to budget assuming all personnel positions are fully staffed for the entire year, representing a decrease of $0.165 million over the Draft Budget and a $5.065 million improvement over the Preliminary Budget Proposed, which is largely due to the 7% cost reduction effort, the incorporation of the HCA Medicaid Reentry funding, and other revenue and expenditure changes made. As discussed previously and as outlined in the attached "Breakdown of Proposed Budget Surplus (Deficit)", based on expected underspend to our personnel and benefits budgets of $1.2 million as offset by $1.415 million additional costs not yet reflected in the budget, **the General Fund's 2025 Proposed Budget as adjusted would produce a projected surplus for 2025 of $662k, as compared to 2024's projected operating deficit of -$44k, which would leave an ending fund balance of $14,067k for 2025, or a reserve of 25% of expenditures**.

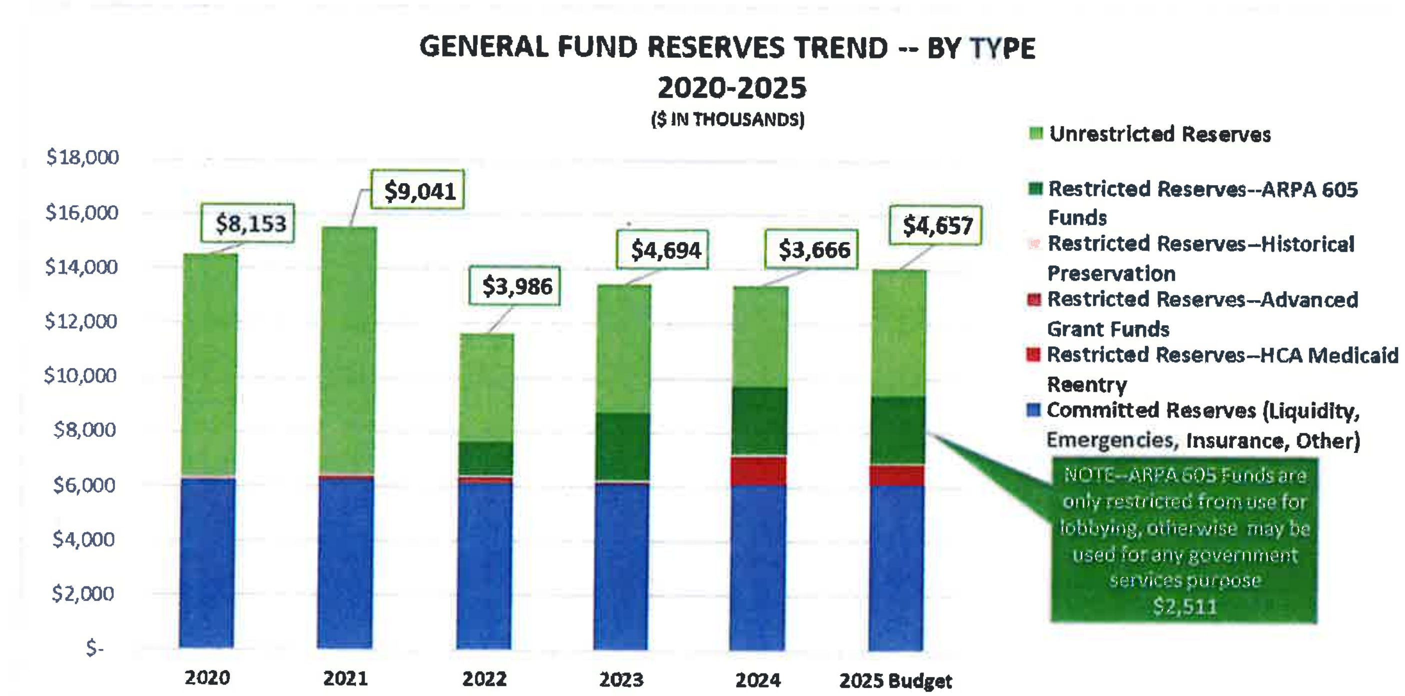
In evaluating the impact of this budget on reserves and the adequacy of our General Fund reserves, it is important to understand what committed budgetary reserves have been historically established via budget adoption. Historically these committed budgetary reserves have totaled between $6.15 million and $6.25 million, and are broken down as follows:



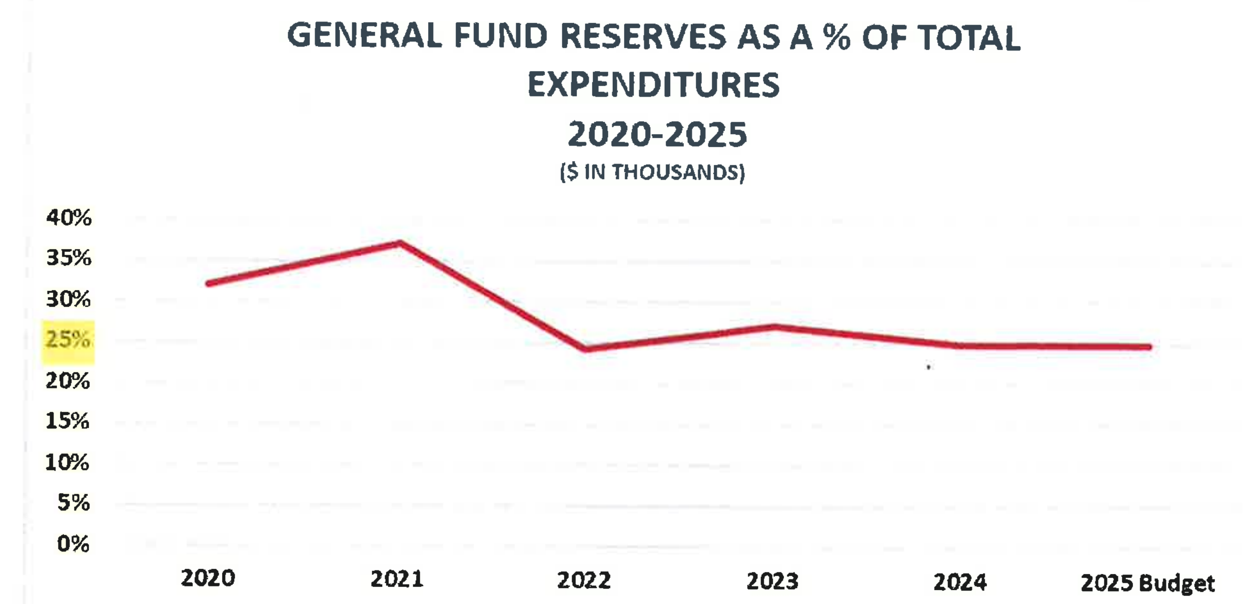
The County's General Fund also contains certain restricted reserves (meaning the monies are limited to varying degrees on what they can be spent on), including:

- ARPA 605 funds (received $2.5 million in 2022/2023 that may be used for any government services purpose other than lobbying—however requires an adopted resolution indicating its use);
- HCA Medicaid Reentry funding (Jail & Juvenile Services—new for 2024/2025);
- Other advances received from grants (mostly COVID-related that were all fully spent by 2023); and
- Historical Preservation funds

After layering in these restricted reserves along with our committed budgetary reserves outlined above, the historical breakdown of the General Fund's total reserves, including its level of unrestricted reserves, from 2020 to 2025 is as follows:



The General Fund Reserves shown as a % of Total Expenditures from 2020 to 2025 is provided below:



These charts serve to highlight the decline both in unrestricted reserves and overall reserves that has occurred historically in the General Fund, and the impact the current 2025 Proposed Budget as currently forecasted would have on reserves. These historical declines in reserves have been driven by several factors including:

- Operating revenues growing at a rate less than operating expenditures (as outlined more in the next section);
- Transfers to various non-General Fund funds requiring subsidized support for their operations (including Clallam Bay Sekiu Sewer, Carlsborg Sewer, Solid Waste, Flood Control, Bullman Beach, Veteran's Relief, Health & Human Services Operations, Local Crime Victim Compensation fund, Law Library, and Treasurer-Land Assessment funds);
- Working capital and local match transfers made by the General Fund to support various reimbursement grant-funded projects (including Lower Dungeness Floodplain, Dungeness Off Channel Reservoir, and the Joint Public Safety Facility); and
- Capital project outlays undertaken by Parks, Fair & Facilities and IT through their respective capital project funds.

While considerable progress has been made in identifying revenue and cost reduction opportunities that serve to significantly reduce the operating deficit forecasted for 2025 between the Preliminary Budget and the Proposed Budget, a significant portion of this progress reflects the use of new HCA Medicaid Reentry funding awarded to the County to help fund eligible existing Sheriff Jail Medical and Juvenile Services operating costs, and that will be mostly utilized in 2025, 2026 and 2027. While the County will be able to bill Medicaid for eligible costs within our Jail Medical and Juvenile Services departments on a going forward basis beginning in mid-2025 (representing an annualized new revenue stream of approximately $770k), it is unclear whether such billing will be able to offset the exhaustion of these one-time HCA monies. As a result, County management will continue to be focused on identifying and proposing additional revenue and cost adjustment opportunities to maintain a sustainable and adequate level of reserves as we move into 2025.

RECAP OF THE 7% REDUCTION EXERCISE AND WHERE WE STAND IN BALANCING THE 2025 GENERAL FUND BUDGET

As previously covered, due to the $4.2 million shortfall existing between revenues and expenditures reflected in the 2025 Recommended Budget, **each department was requested to submit a proposed list of expenditure and revenue changes equal to a 7% overall reduction in their operating expenditure budget.** These proposed changes were reviewed in detail with each department, the impact of such changes was discussed, and are incorporated into the Proposed Budget presented.

Of the 18 departments requested to participate in this exercise, 9 were able to identify all of the requested reduction requested, leaving 9 that were not initially. As part of the discussions held in October between the departments, Commissioners, County Administrator, and Finance Department, considerable progress was made in working with these departments in identifying additional revenue and expenditure reductions necessary to close the $4.2 million funding gap. Below is a recap of these results:

RECAP OF PROGRESS MADE TOWARD A BALANCED BUDGET

Operating Deficit—Preliminary Budget	**($4,187,000)**
Revenue & Expenditures Changes Made Between Preliminary Budget And Recommended Budget:	
7% exercise	$ 4,084,000
Property Tax levy true-up reduction	($148,000)
Department Requests	($370,000)
Added Capital Requests	($173,000)
Other Changes	$376,000
Total Revenue/Expenditure Net Changes Made—Prelim vs Admin	$ 3,769,000
Operating Deficit—Administrator Recommended Budget	**($ 418,000)**
Revenue & Expenditures Changes Made Between Recommended Budget And Draft Budget:	
Tax Revenue--Property Tax levy true-up for final 2024 refunds	$22,000
Intergovernmental Revenue—HCA Medicaid Reentry (Juvie)	$1,000,000
Intergovernmental Revenue—net other new grants added	160,000
Charges for Goods & Services—Auditor elections svcs, Hargrove	255,000
Other Revenue Gains—Fines & Penalties, Misc, Transfers In	156,000
Payroll & Benefits cuts (3.25 FTE reduction, revised L&I)	97,000
Services & Supplies increase (Recompete, HCA, other grant costs, single point security services ($180k), 7% reductions, Department Request changes from BOCC feedback, other	(245,000)
Capital Requests decreases (CCSO, District Court 1)	71,000
Transfers Out decrease (Carlsborg Sewer, Law Library, REET1)	18,000

Payment to Risk Management/Workers Comp Funds increase	(11,000)
Debt Service—Leases/SBITAs (CCSO Axon body camera reclass)	(61,000)
Total Revenue/Expenditure Net Changes Made—Admin vs Draft	$ 1,461,000
Operating Surplus—Draft Budget	**$ 1,043,000**

Revenue & Expenditures Changes Made Between Draft Budget And Proposed Budget:

Intergovernmental Revenue—DCD McDonald Creek, MRC	$ 370,000
Payroll & Benefits—DCD realignment of staff grant support	(58,000)
Services—grant-fund professional services (DCD McDonald Crk)	(287,000)
Services—Criminal justice cost study, accounting system implementation	(190,000)
Total Revenue/Expenditure Net Changes Made—Draft vs Proposed	$ (165,000)
Operating Surplus—Proposed Budget	**$ 878,000**

Estimated Additional Costs Not Yet Reflected in Current Budget, including:

- Collective Bargaining labor costs for CBAs still in negotiations;
- Separation of the Coroner function from Prosecuting Attorney's Office;
- Indigent Defense services agreements renewal

Total Estimated Additional Costs Not Yet Reflected	($1,415,000)
Operating Deficit—Before Factoring in Payroll Underspend	**($537,000)**
Estimated Payroll Underspend (3% underspend assumed)	$ 1,200,000
Operating Surplus, After Factoring in Payroll Underspend	**$ 663,000**

ONGOING RISK FACTORS TO CONSIDER:

REVENUES GROWING AT A SLOWER PACE TO EXPENDITURES

When one excludes non-recurring revenue including COVID and ARPA 605 intergovernmental revenues as well as the Transfers In/Out of the General Fund that are largely capital project related or for the provision of short-term working capital funding for large, grant-funded capital projects, and focuses solely on the recurring revenue and expenditures from operations of the General Fund, it is important to note that revenues from operations are growing at a rate lower than expenditures from operations as highlighted below:

	Average Annual Growth Rate (2025-2021)
Revenue from Operations	**+7.9%**
Expenditures from Operations (less anticipated Personnel Cost Underspend and plus Additional Costs Not Yet Reflected in Budget)	**+10.1%**

Contributing factors to this dynamic include:

- **Our single largest revenue source—property taxes—is limited to 1% annual growth** plus new construction.

- While other tax sources such as sales & use tax help mitigate the minimal growth limits placed on property taxes, **overall taxes are still growing at an average rate of 3.5% from 2021-2025 which is well below expenditure growth rates of 10%.** Significant uncertainty also exists surrounding a potential cliff in sales taxes revenues once the significant WSDOT fish barrier road construction projects are completed in the next few years and the local economic impact of recent business closures/furloughs on sales taxes is felt.

- **Continued erosion of several significant revenue streams due to WA state legislative actions and court rulings over the past few years** has negatively affected the fines, penalties, interest and other legal fees the County is able to enforce collection on, leading to a 4-year average annual decline of -4.9% in Fines & Penalties revenue.

- **State actions taken during the COVID pandemic continue to have an echo effect on certain of the County's inter-agency revenues**, most notably the marked decrease in excess jail bed utilization by the WA State Department of Corrections ("DOC") where due to reduced State inmate levels County jail bed revenues earned from DOC declined from an average of $612k per year pre-COVID to $160k projected in 2025, a 74% decline.

- **The State continues to underfund indigent public defense costs, and with new reduced public defense caseloads limits proposed by the WA State BAR Association taking effect beginning 2025-2027 if approved by the State Supreme Court, the funding shortfall for indigent defense could become a crisis if the State does not act.** While the County is budgeted to incur $2.2 million in Public Defense costs in 2025, the State has only historically contributed $70k-$74k per year towards these costs since 2018. Indigent defense costs have increased 9.3% per year since 2018. If these proposed reduced caseload limits are enacted, this could potentially increase our County's indigent defense costs 2.5 to 3 times, which without funding from the State to offset this increase would create a funding crisis for our County and many others.

- **Representing 71% of our General Fund operating expenditures, personnel costs have grown at a rate of 6.5% per year since 2021 (before factoring in**

outstanding CBAs still in negotiations) and are increasingly being affected by a highly competitive labor market and rising labor costs which have made recruitment more difficult and costly.

- While significant gains in growing the investment interest the County earns on its reserves due to the significant rise in interest rates by the Federal Reserve over the past three years have been a boost to the County's revenue growth and significant steps have been taken to lock-in higher rates in the investment of County funds into longer-term securities, it is unclear how long this will be sustained long-term as interest rates begin to soften this year and into 2025.

- **Rapid cost increases in multiple areas over the last few years are placing considerable strain on the General Fund and other County funds**, including:

    - WA State Risk Pool insurance costs are continuing a multi-year trend of increasing 20%+ annually and appear to be the norm, potentially leading to a point in the near future where some counties can simply no longer afford to participate in the pool or secure insurance on their own at an acceptable cost;

    - Rising Worker's Compensation costs due to higher claims costs and higher L&I rates assessed;

    - Jail Medical costs are projected to increase 9% per year from 2020 to 2025, as a result of healthcare staffing shortages and an increasing proportion of inmates with significant mental health, chemical dependency and chronic health issues that require medical treatment—while the new HCA Medicaid Reentry funding will help us cover more of these costs, there still will likely be a funding gap given the expected level of Medicaid reimbursement rates;

    - Rising Litigation costs continue to pose significant challenges, with additional costs seen in the areas tax assessment, worker's compensation claims, and arbitration; and

    - Inflationary cost increases continue to significantly impact everything from our cost to replace fleet vehicles and equipment, capital project costs, facilities maintenance, utilities, and supplies, software licensing and maintenance costs, fuel costs, etc.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

Upon completion of the public hearing, we request BOCC approval of the enclosed resolutions adopting the 2025 Clallam County Budget and adopting the 2025 Clallam County Budget Emergency Appropriations.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

County Official signature & print name: ____________ Mark Lane________

Name of Employee/Stakeholder attending meeting: ______Todd Mielke, Mark Lane, Rebecca Turner, Eleanor Hill___________

Relevant Departments: ___________Finance, BOCC_________________________________

Date submitted:

November 26, 2024

Exhibit A

CLALLAM COUNTY 2025 Proposed Final Budget

		TYPE	FUND/ACCOUNT NAME	BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE	TOTAL
			GENERAL FUND					
00100.	211	G	Assessor	0	8,295	2,295,395	0	-2,287,100
00100.	221	G	Auditor	0	1,532,550	1,870,396	0	-337,846
00100.	231	G	Treasurer	0	33,203,948	879,295	0	32,324,653
00100.	241	G	Board of County Commissioners - Operations	0	50	1,097,348	0	-1,097,298
00100.	242	G	BOCC - Boundary Review Board	0	1	293	0	-292
00100.	243	O	BOCC - Port Crescent Cemetery	0	250	350	0	-100
00100.	244	G	BOCC - Board of Equalization	0	0	63,036	0	-63,036
00100.	245	G	BOCC - Recompete	0	1,064,640	927,820	0	136,820
00100.	291	G	NonDepartmental	0	500,510	4,739,144	0	-4,238,634
00100.	293	~	General Fund Reserves	0	476,906	-1,973,430	0	2,450,336
00100.	331	D	Comm Dev - Administration	0	2,000	969,119	0	-967,119
00100.	332	D	Comm Dev - Environmental Quality	0	1,347,048	1,331,618	0	15,430
00100.	333	D	Comm Dev - Permit Center	0	1,395,172	948,164	0	447,008
00100.	334	D	Comm Dev - Long Range Planning	0	136,379	526,787	0	-390,408
00100.	361	D	Hearing Examiner	0	39,667	80,000	0	-40,333
00100.	411	I	Information Technology	0	51,000	2,281,266	0	-2,230,266
00100.	421	I	Geographic Information System	0	0	416,051	0	-416,051
00100.	461	I	Human Resources	0	13,883	711,787	0	-697,904
00100.	511	H	HHS - Environmental Health	0	1,841,394	1,824,006	0	17,388
00100.	513	H	HHS - Administration	0	577,547	744,253	0	-166,706
00100.	811	L	Sheriff - Operations	0	1,552,543	9,440,014	0	-7,887,471
00100.	813	L	Sheriff - Animal Control	0	500	143,342	0	-142,842
00100.	814	L	Sheriff - Search and Rescue	0	1,500	24,140	0	-22,640
00100.	815	L	Sheriff - Jail	0	1,693,100	4,934,268	0	-3,241,168
00100.	816	L	Sheriff - Jail Medical	0	1,898,369	1,804,337	0	94,032
00100.	817	L	Sheriff - Emergency Services	0	93,020	401,241	0	-308,221
00100.	831	L	NonDepartmental - Indigent Defense	0	341,791	2,323,401	0	-1,981,610
00100.	841	L	Prosecuting Attorney - Operations	0	410,696	3,423,479	0	-3,012,783
00100.	842	L	Prosecuting Attorney - Child Support	0	334,000	294,376	0	39,624
00100.	843	L	Prosecuting Attorney - Coroner	0	80,001	404,320	0	-324,319
00100.	851	L	Juvenile Services	0	4,923,007	4,963,555	0	-40,548
00100.	861	L	Superior Court	0	669,756	1,679,897	0	-1,010,141
00100.	871	L	District Court I	0	1,149,060	1,368,697	0	-219,637
00100.	881	L	District Court II	0	82,262	472,264	0	-390,002
00100.	891	L	Clerk	0	278,991	1,101,285	0	-822,294
00100.	911	O	Parks and Facilities	0	1,021,010	3,087,198	0	-2,066,188
00100.	912	O	Parks and Facilities - Fair	0	582,950	615,839	0	-32,889
00100.	931	O	WSU Extension	0	13,343	225,190	0	-211,847
			TOTAL GENERAL FUND	13,404,328	57,317,139	56,439,541	14,281,926	877,598
			OTHER FUNDS					
10101.	611	P	PW - Roads	8,874,700	24,550,925	28,868,131	4,557,494	0
10135	611	P	PW - Flood Control	18,173	180,832	180,914	18,091	0
11002.	811	L	Sheriff - Honor Guard Donation	4,465	5,500	8,913	1,052	0
11003	811	L	Sheriff - Boating Safety	30,469	20,797	23,550	27,716	0
11004	811	L	Sheriff - VRF Boating Program	63,450	25,210	31,546	57,114	0
11008	811	L	Sheriff - OPNET Drug	356,616	187,400	534,109	9,907	0
11061	811	L	Sheriff - Nine-One-One Enhanced	198,634	830,825	763,945	265,514	0
11065	811	L	Sheriff - OPSCAN Operations	858,548	570,678	459,085	970,141	0
11068	811	L	Sheriff - Operation Stonegarden	78,303	137,500	154,994	60,809	0
11070	811	L	Sheriff - 24/7 Sobriety Program	74,552	12,500	17,019	70,033	0
11080	811	L	Sheriff - Inmate Commissary and Welfare	89,186	47,500	66,320	70,366	0
11301.	511	H	Health and Human Services - Operations	1,588,999	1,957,463	2,692,611	853,851	0
11322	511	O	HHS - Homeless Task Force	33,841	810,164	649,000	195,005	0
11323	511	H	HHS - Chemical Dependency/Mental Health	2,911,066	2,147,135	4,262,078	796,123	0
11324	511	O	HHS - Affordable Housing	151,029	60,000	103,000	108,029	0
11331	511	H	HHS - Developmental Disabilities	617,180	3,062,423	3,248,005	431,598	0
11341	511	H	HHS - Foundational Public Health Services	250,089	2,100,000	2,100,000	250,089	0
11401.	821	L	Law Library	41,939	25,640	20,519	47,060	0
11701.	841	L	Pros Attny - Local Crime Victim Comp	26,041	222,093	225,576	22,558	0
11901.	841	L	Pros Attny - Racketeering	2,019	35	0	2,054	0
12201.	231	G	Treasurer - Operation and Maintenance	113,117	110,510	118,841	104,786	0
12231	231	G	Treasurer - REET Electronic Technology	47,849	15,100	10	62,939	0
12241	231	G	Treasurer - Land Assessment	8,714	41,213	42,316	7,611	0
12401	221	G	Auditor - Document Preservation	567,609	91,000	518,174	140,435	0
12905	861	L	Superior Crt - Dispute Resolution	435	11,720	11,640	515	0
12911	861	L	Superior Crt - Courthouse Facilitator	542	5,580	5,580	542	0
13001.	381	D	Noxious Weed Control	229,001	479,512	448,242	260,271	0
13051	381	D	Noxious Weed - LMD#2 Lake Sutherland	33,952	37,210	37,384	33,778	0
19910	291	O	Non Dept - Conservation Futures	905,384	365,383	702,000	568,767	0
19913	291	L	Non Dept - Trial Court Improvements	43,844	36,300	40,000	40,144	0
19914	291	O	Non Dept - Veterans' Relief	45,775	332,533	336,097	42,211	0
19915	291	O	Non Dept - Federal Forest Replacement	117,807	0	39,000	78,807	0
19925	291	O	Non Dept - Hotel/Motel Tax	2,025,520	2,069,000	2,001,000	2,093,520	0
19941	291	O	Non Dept - Opportunity Fund	7,082,397	2,211,000	7,211,831	2,081,566	0
19951	291	O	Non Dept -Affordable Housing Sales Tax	3,677,291	1,766,000	3,660,295	1,782,996	0
19961	291	L	Non Dept - American Rescue Plan Act	2,165,871	50,000	1,648,949	566,922	0
19991	291	L	Non Dept - Emergency Communication Tax	3,351,778	2,281,000	3,141,000	2,491,778	0
			TOTAL SPECIAL REVENUE FUNDS	36,686,185	46,857,681	64,371,674	19,172,192	0
27401.	611	P	PW - RID #149 Osborn Road	0	0	0	0	0
29500.	231	P	Treasurer - LID 3rd Street Sewer Line Extension	15,883	1,016	3,000	13,899	0
			TOTAL DEBT SERVICE FUNDS	15,883	1,016	3,000	13,899	0
30101.	911	P	Parks and Facilities - Real Estate Excise Tax Projects	3,401,073	1,259,001	741,158	3,918,916	0
30201.	911	P	Parks and Facilities - Real Estate Excise Tax Projects 2	1,818,028	1,152,000	700,000	2,270,028	0
30301.	331	D	Comm Dev - Lwr Dungeness Floodplain	0	459,470	459,470	0	0
30401.	331	D	Comm Dev -Dungeness Reservoir	1,214,305	1,446,000	1,571,027	1,089,278	0
30501.	911	P	Parks and Facilities - Capital Projects	186,572	116,673	303,245	0	0
30505.	911	P	Parks and Facilities - Parks Capital Repair & Improvements	147,000	147,000	90,000	204,000	0
30605.	811.	L	Sheriff - Joint Public Safety Facility Project	1,209,258	6,615,800	7,100,000	725,058	0
30701.	411	I	Information Tech - Capital Projects	382,018	0	325,000	57,018	0
30805.	611	P	PW - Broadband Infrastructure Capital Projects	457,392	10,450,000	10,000,000	907,392	0
30901.	331	D	Comm Dev - Carlsborg Water Mitigation	21,177	0	0	21,177	0
			TOTAL CAPITAL PROJECT FUNDS	8,836,823	21,645,944	21,289,900	9,192,867	0
40201.	611	P	PW - Solid Waste	89,505	101,244	160,854	29,895	0
41401.	611	P	PW - Clallam Bay-Sekiu Sewer	470,260	2,263,271	2,336,770	396,761	0
41501.	611	P	PW - Clallam Bay-Sekiu Sewer Cap Replace	16,602	6,550	0	23,152	0
42401.	611	P	PW - Carlsborg Sewer	93,312	241,087	303,999	30,400	0
42501.	611	P	PW - Carlsborg Sewer Capital Repair/Replacement	380,865	22,200	115,500	287,565	0
43401	611	P	PW - Bullman Beach Water System	48,707	47,414	54,193	41,928	0
			TOTAL ENTERPRISE FUNDS	1,099,251	2,681,766	2,971,316	809,701	0
50301.	611	I	PW - Equipment Rental and Revolving	2,375,139	5,222,835	3,947,134	3,650,840	0
50401.	461	I	HR - Risk Management	837,232	4,133,840	4,132,840	838,232	0
50501.	461	I	HR - Workers' Compensation Claims	294,046	990,498	890,289	394,255	0
50701.	461	I	HR - Unemployment	161,868	136,825	62,376	236,317	0
			TOTAL INTERNAL SERVICE FUNDS	3,668,285	10,483,998	9,032,639	5,119,644	0
			TOTAL OTHER FUNDS	50,306,427	81,670,405	97,668,529	34,308,303	0
			TOTAL BUDGET	63,710,755	138,987,544	154,108,070	48,590,229	0

CLALLAM COUNTY
GENERAL FUND 2025 PROPOSED FINAL BUDGET--4 YEAR COMPARISON TO ACTUALS/FORECAST
$ IN 000s

	4 YEAR COMPARISON					$ INCREASE (DECREASE) FROM PRIOR YEAR				% INCREASE (DECREASE) FROM PRIOR YEAR				AS A % OF TOTAL REVENUE			
	2025	2024	2023	2022	2021	2025	2024	2023	2022	2025	2024	2023	2022	2025	2024	2023	2022
	Proposed Final Budget	Projected	Actuals	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals
REVENUES:																	
Taxes	26,645	25,794	24,965	24,422	23,307	851	829	542	1,116	3.30%	3.32%	2.22%	4.79%	46.49%	47.83%	48.40%	55.25%
Licenses & Permits	1,297	1,034	947	1,019	1,088	263	87	-72	-69	25.41%	9.21%	-7.11%	-6.31%	2.26%	1.92%	1.84%	2.31%
Intergovernmental Revenues	13,124	11,089	7,217	6,552	6,723	2,035	3,872	664	-171	18.36%	53.66%	10.14%	-2.54%	22.90%	20.56%	13.99%	14.82%
Charges for Goods & Services	9,961	9,220	7,846	7,387	7,641	741	1,374	459	-254	8.03%	17.51%	6.22%	-3.33%	17.38%	17.10%	15.21%	16.71%
Fines & Penalties	806	853	729	687	985	-47	124	42	-298	-5.56%	16.96%	6.09%	-30.23%	1.41%	1.58%	1.41%	1.56%
Misc Revenue (Interest Inc, Camping Fees, etc)	4,862	4,827	4,314	2,283	2,130	35	513	2,031	152	0.73%	11.90%	88.99%	7.16%	8.48%	8.95%	8.36%	5.16%
Nonrevenues	0	4	0	4	3	-4	4	-4	1	-100.00%	-	-100.00%	32.28%	0.00%	0.01%	0.00%	0.01%
Other Financing Sources	101	1	0	0	0	100	1	0	0	10040.00%	-	-	-	0.18%	0.00%	0.00%	0.00%
TOTAL REVENUE FROM OPERATIONS (EXCLUDING COVID REIMB/ARPA 605 FUNDS)	**56,796**	**52,822**	**46,017**	**42,354**	**41,877**	**3,974**	**6,805**	**3,663**	**478**	**7.52%**	**14.79%**	**8.65%**	**1.14%**	**99.09%**	**97.95%**	**89.22%**	**95.82%**
Intergovernmental--COVID Reimbursements	0	0	87	181	824	0	-87	-95	-643	-	-100.00%	-52.30%	-77.98%	0.00%	0.00%	0.17%	0.41%
Intergovernmental--ARPA Section 605 Funding	0	0	1,255	1,255	0	0	-1,255	0	1,255	-	-100.00%	0.00%	-	0.00%	0.00%	2.43%	2.84%
TOTAL REVENUE FROM OPERATIONS (INCLUDING COVID/ARPA 605 FUNDS)	**56,796**	**52,822**	**47,359**	**43,791**	**42,701**	**3,974**	**5,463**	**3,568**	**1,090**	**7.52%**	**11.54%**	**8.15%**	**2.55%**	**99.09%**	**97.95%**	**91.82%**	**99.07%**
Transfers In (mainly return of working capital funding previously provided by General Fund to grant-funded projects or one-time transfers from ARPA--SEE DETAIL BELOW)	521	1,105	4,217	410	270	-584	-3,112	3,807	140	-52.82%	-73.80%	928.25%	51.89%	0.91%	2.05%	8.18%	0.93%
TOTAL REVENUE	**57,317**	**53,927**	**51,576**	**44,201**	**42,971**	**3,390**	**2,351**	**7,374**	**1,230**	**6.29%**	**4.56%**	**16.68%**	**2.86%**	**100.00%**	**100.00%**	**100.00%**	**100.00%**
EXPENDITURES:																	
Payroll	28,248	26,448	24,469	22,768	21,428	1,800	1,979	1,701	1,340	6.81%	8.09%	7.47%	6.25%	49.28%	49.04%	47.44%	51.51%
Benefits	11,743	10,610	9,863	9,109	8,698	1,133	747	754	411	10.68%	7.57%	8.28%	4.73%	20.49%	19.67%	19.12%	20.61%
Supplies	1,731	1,634	1,508	1,355	1,001	97	126	153	355	5.96%	8.35%	11.27%	35.44%	3.02%	3.03%	2.92%	3.07%
Services	9,444	11,273	8,079	6,865	5,800	-1,829	3,194	1,215	1,064	-16.22%	39.53%	17.70%	18.35%	16.48%	20.90%	15.66%	15.53%
Capital	1,922	387	801	253	60	1,535	-414	548	193	396.68%	-51.70%	217.05%	323.28%	3.35%	0.72%	1.55%	0.57%
Payment to Risk Management/Workers Comp Funds	2,273	1,963	1,642	1,366	1,237	310	321	275	129	15.80%	19.58%	20.16%	10.44%	3.97%	3.64%	3.18%	3.09%
Debt Service--Leases/SBITAs	580	162	118	118	0	418	44	0	118	257.88%	37.16%	0.33%	-	1.01%	0.30%	0.23%	0.27%
TOTAL EXPENDITURES FROM OPERATIONS--EXCLUDING COVID	**55,942**	**52,477**	**46,481**	**41,833**	**38,224**	**3,465**	**5,996**	**4,647**	**3,610**	**6.60%**	**12.90%**	**11.11%**	**9.44%**	**98.50%**	**99.35%**	**101.01%**	**98.77%**
Salaries & Wages--COVID	0	0	0	0	44	0	0	0	-44	-	-	-	-100.00%	0.00%	0.00%	0.00%	0.00%
Benefits--COVID	0	0	0	0	1	0	0	0	-1	-	-	-	-100.00%	0.00%	0.00%	0.00%	0.00%
Supplies--COVID	0	0	0	3	65	0	0	-3	-63	-	-	-100.00%	-96.08%	0.00%	0.00%	0.00%	0.00%
Services--COVID	0	0	0	90	211	0	0	-90	-121	-	-	-100.00%	-57.27%	0.00%	0.00%	0.00%	0.01%
Capital Outlays--COVID	0	0	0	0	63	0	0	0	-63	-	-	-	-100.00%	0.00%	0.00%	0.00%	0.20%
Transfers Out--COVID	0	0	0	0	392	0	0	0	-392	-	-	-	-100.00%	0.00%	0.00%	0.00%	0.00%
TOTAL EXPENDITURES FROM OPERATIONS--INCLUDING COVID	**55,942**	**52,477**	**46,481**	**41,926**	**38,999**	**3,465**	**5,996**	**4,555**	**2,927**	**6.60%**	**12.90%**	**10.86%**	**7.50%**	**97.60%**	**97.31%**	**90.12%**	**94.85%**
Transfers Out (mainly for capital funding, working capital for grant-supported projects, and supplemental operational funding provided to other County funds--SEE DETAIL BELOW)	498	1,494	3,294	6,156	2,967	-996	-1,800	-2,862	3,189	-66.67%	-54.65%	-46.49%	107.49%	0.87%	2.77%	6.39%	13.93%
TOTAL EXPENDITURES	**56,440**	**53,971**	**49,775**	**48,082**	**41,966**	**2,469**	**4,196**	**1,693**	**6,116**	**4.57%**	**8.43%**	**3.52%**	**14.57%**	**98.47%**	**100.08%**	**96.51%**	**108.78%**
NET OPERATING SURPLUS (DEFICIT)--EXCLUDING COVID/ARPA 605 FUNDS	**854**	**345**	**-463**	**521**	**3,653**	**509**	**808**	**-985**	**-3,132**	**147.59%**	**-174.44%**	**-188.94%**	**-85.74%**	**1.50%**	**0.65%**	**-1.01%**	**1.23%**

CLALLAM COUNTY
GENERAL FUND 2025 PROPOSED FINAL BUDGET--4 YEAR COMPARISON TO ACTUALS/FORECAST
$ IN 000s

	4 YEAR COMPARISON					$ INCREASE (DECREASE) FROM PRIOR YEAR				% INCREASE (DECREASE) FROM PRIOR YEAR				AS A % OF TOTAL REVENUE			
	2025	2024	2023	2022	2021	2025	2024	2023	2022	2025	2024	2023	2022	2025	2024	2023	2022
	Proposed Final Budget	Projected	Actuals	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals
NET SURPLUS (DEFICIT) FROM COVID/ARPA 605 FUNDS	0	0	1,342	1,344	48	0	-1,342	-2	1,295	-	-100.00%	-0.17%	2671.16%	0.00%	0.00%	2.83%	3.07%
NET SURPLUS (DEFICIT) FROM TRANSFERS IN/OUT	23	-389	923	-5,746	-2,697	412	-1,312	6,669	-3,049	-106.02%	-142.16%	-116.06%	113.06%	0.04%	-0.74%	1.95%	-13.12%
NET SURPLUS (DEFICIT)--INCLUDING COVID/ARPA 605 FUNDS/TRANSFERS IN/OUT	**878**	**-44**	**1,801**	**-3,881**	**1,005**	**922**	**-1,845**	**5,682**	**-4,886**	**-2094.54%**	**-102.44%**	**-146.40%**	**-486.23%**	**1.53%**	**-0.08%**	**3.49%**	**-8.78%**
BUDGET ADJUSTMENTS:																	
PAYROLL/BENEFITS HISTORIC BUDGET UNDERSPEND DUE TO POSITION DARK TIME (ASSUMING 3%)	1,200																
ESTIMATED COSTS NOT FACTORED INTO THE PROPOSED BUDGET--INCREMENTAL LABOR COSTS RELATED TO CBAS NOT YET RATIFIED, SEPARATION OF CORONER FUNCTION FROM PROSECUTING ATTORNEY, AND INDIGENT DEFENSE CONTRACT RENEWAL COSTS	-1,415																
PROJECTED NET OPERATING SURPLUS (DEFICIT)--ADJUSTED FOR HISTORIC PAYROLL UNDERSPEND/PRELIMINARY GENERAL FUND CAPITAL FUNDING	**662**	**-44**	**1,801**	**-3,881**	**1,005**	**706**	**-1,845**	**5,682**	**-4,886**	**-1605.31%**	**-102.44%**	**-146.40%**	**-486.23%**	**1.16%**	**-0.08%**	**3.49%**	**-8.78%**
BUDGETED ENDING FUND BALANCE	**14,282**	**13,404**	**13,448**	**11,648**	**15,529**					**6.55%**	**-0.33%**	**15.46%**	**-24.99%**	**24.92%**	**24.86%**	**26.08%**	**26.35%**
As a % of Total Expenditures	25%	25%	27%	24%	37%												
As a % of Total Expenditures (excluding Transfers Out)	26%	26%	29%	28%	40%												
PROJECTED ENDING FUND BALANCE	**14,067**	**13,404**	**13,448**	**11,648**	**15,529**					**4.94%**	**-0.33%**	**15.46%**	**-24.99%**	**24.54%**	**24.86%**	**26.08%**	**26.35%**
As a % of Total Expenditures	25%	25%	27%	24%	37%												
As a % of Total Expenditures (excluding Transfers Out)	25%	26%	29%	28%	40%												
GENERAL FUND REVENUE DETAIL																	
TAX SUMMARY:																	
Real and Personal Property Taxes	12,216	12,009	11,745	11,373	11,277	207	264	371	97	1.72%	2.25%	3.27%	0.86%	21.31%	22.27%	22.77%	25.73%
Juvenile Correction Sales and Use Tax	2,140	2,057	1,989	1,943	1,812	83	68	46	131	4.02%	3.41%	2.39%	7.23%	3.73%	3.82%	3.86%	4.40%
Timber Excise Tax	375	304	372	324	281	71	-68	48	43	23.43%	-18.26%	14.73%	15.30%	0.65%	0.56%	0.72%	0.73%
Local Retail Sales and Use Tax	10,366	9,967	9,445	9,394	8,639	399	522	51	755	4.01%	5.53%	0.54%	8.74%	18.09%	18.48%	18.31%	21.25%
Leasehold Excise Tax	81	77	79	68	59	4	-1	11	9	4.54%	-1.80%	16.03%	15.25%	0.14%	0.14%	0.15%	0.15%
Local Criminal Justice/Public Safety	1,467	1,380	1,335	1,320	1,239	87	45	15	81	6.34%	3.35%	1.13%	6.54%	2.56%	2.56%	2.59%	2.99%
TOTAL TAX REVENUE	**26,645**	**25,794**	**24,965**	**24,422**	**23,307**	**851**	**829**	**542**	**1,116**	**3.30%**	**3.32%**	**2.22%**	**4.79%**	**46.49%**	**47.83%**	**48.40%**	**55.25%**
OTHER GENERAL FUND REVENUES:																	
Licenses & Permits	1,297	1,034	947	1,019	1,088	263	87	-72	-69	25.41%	9.21%	-7.11%	-6.31%	2.26%	1.92%	1.84%	2.31%
Intergovernmental Revenues--Grants	5,835	5,853	1,789	1,655	2,971	-18	4,064	134	-1,317	-0.30%	227.19%	8.10%	-44.31%	10.18%	10.85%	3.47%	3.74%
Intergovernmental Revenues--PILT, PUD Privilege Tax, Criminal Justice, Marijuana/ Liquor Excise, Autopsy, HCA Medicaid Reentry Demonstration, Other	6,189	4,736	3,387	3,088	3,140	1,453	1,348	299	-52	30.68%	39.81%	9.69%	-1.65%	10.80%	8.78%	6.57%	6.99%
Intergovernmental--ARPA Section 605 Local Assistance & Tribal Consistency Funding	0	0	1,255	1,255	0	0	-1,255	0	1,255	-	-100.00%	0.00%	-	0.00%	0.00%	2.43%	2.84%
Intergovernmental--Timber Sales	1,100	500	785	554	612	600	-285	231	-58	120.08%	-36.31%	41.72%	-9.47%	1.92%	0.93%	1.52%	1.25%
Charges for Goods & Services	9,961	9,220	7,846	7,387	7,641	741	1,374	459	-254	8.03%	17.51%	6.22%	-3.33%	17.38%	17.10%	15.21%	16.71%
Fines & Penalties	806	853	729	687	985	-47	124	42	-298	-5.56%	16.96%	6.09%	-30.23%	1.41%	1.58%	1.41%	1.56%

CLALLAM COUNTY
GENERAL FUND 2025 PROPOSED FINAL BUDGET--4 YEAR COMPARISON TO ACTUALS/FORECAST
$ IN 000s

	4 YEAR COMPARISON					$ INCREASE (DECREASE) FROM PRIOR YEAR			
	2025	2024	2023	2022	2021	2025	2024	2023	2022
	Proposed Final Budget	Projected	Actuals	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals
Misc Revenue (Interest Inc, Camping Fees, etc)	4,862	4,827	4,314	2,283	2,130	35	513	2,031	152
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	0	4	0	4	3	-4	4	-4	1
Other Financing Sources (excluding Timber)	101	1	0	0	0	100	1		
TOTAL OTHER REVENUE, EXCLUDING COVID REIMBURSEMENTS/ ARPA 605 FUNDS/ TRANSFERS IN	**30,151**	**27,028**	**21,053**	**17,932**	**18,570**	**3,123**	**5,975**	**3,120**	**-638**
Intergovernmental--COVID Reimbursements	0	0	87	181	824	0	-87	-95	-643
Intergovernmental--ARPA Section 605 Funding	0	0	1,255	1,255	0	0	-1,255	0	1,255
Transfers In	521	1,105	4,217	410	270	-584	-3,112	3,807	140
TOTAL REVENUE--GENERAL FUND	**57,317**	**53,927**	**51,576**	**44,201**	**42,971**	**3,974**	**6,718**	**3,568**	**-165**

	% INCREASE (DECREASE) FROM PRIOR YEAR				AS A % OF TOTAL REVENUE			
	2025	2024	2023	2022	2025	2024	2023	2022
	Proposed Final Budget	Projected	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals
Misc Revenue (Interest Inc, Camping Fees, etc)	0.73%	11.90%	88.99%	7.16%	8.48%	8.95%	8.36%	5.16%
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	-100.00%	-	-100.00%	32.28%	0.00%	0.01%	0.00%	0.01%
Other Financing Sources (excluding Timber)	10040.00%	-			0.18%	0.00%	0.00%	
TOTAL OTHER REVENUE, EXCLUDING COVID REIMBURSEMENTS/ ARPA 605 FUNDS/ TRANSFERS IN	**11.55%**	**28.38%**	**17.40%**	**-3.44%**	**52.60%**	**50.12%**	**40.82%**	**40.57%**
Intergovernmental--COVID Reimbursements	-	-100.00%	-52.30%	-77.98%	0.00%	0.00%	0.17%	0.41%
Intergovernmental--ARPA Section 605 Funding	-	-100.00%	0.00%	-	0.00%	0.00%	2.43%	2.84%
Transfers In	-52.82%	-73.80%	928.25%	51.89%	0.91%	2.05%	8.18%	0.93%
TOTAL REVENUE--GENERAL FUND	**6.29%**	**4.56%**	**16.68%**	**2.86%**	**100.00%**	**100.00%**	**100.00%**	**100.00%**

Four Year Comparison of Major Budget Items - Proposed Final Budget

Budget Years	2025	2024	2023	2022	2021
Taxes					
Real and Personal Property Taxes	12,215,733	12,009,431	11,754,970	11,431,700	11,251,500
Juvenile Correction Sales and Use Tax	2,140,000	2,107,000	1,949,000	1,904,000	1,470,000
Timber Excise Tax	375,000	417,000	348,600	375,000	360,000
Local Retail Sales and Use Tax	10,366,000	10,017,000	9,447,000	9,031,000	6,738,000
Leasehold Excise Tax	81,000	78,000	75,450	64,450	74,350
Local Criminal Justice/Public Safety	1,467,000	1,436,000	1,343,000	1,287,000	990,000
Total Taxes	**26,644,733**	**26,064,431**	**24,918,020**	**24,093,150**	**20,883,850**
% increase year over year	2.226%	4.601%	3.424%	15.367%	0.774%

General Fund Major Sources of Budgeted Revenue	2025	2024	2023	2022	2021
Grants	5,835,453	4,181,093	4,226,458	2,885,495	2,728,087
Sale of County Timber	1,100,400	944,000	634,000	740,100	625,100
Taxes	26,644,733	26,064,431	24,918,020	24,093,150	20,883,850
Licenses and Permits	1,296,709	928,915	1,011,850	1,055,400	1,050,173
Intergovernmental	6,188,610	3,600,418	3,400,700	4,628,100	3,129,600
Charges for Goods and Services	9,960,820	9,367,453	8,382,571	8,276,209	7,845,437
Fines and Forfeits	805,573	725,090	770,039	833,378	908,285
Other	4,963,485	4,776,604	3,678,368	1,860,371	2,112,275
Total	56,795,783	50,588,004	47,022,006	44,372,203	39,282,807
Transfers	521,356	1,555,177	6,498,019	2,440,000	1,840,000
Total Budgeted Revenue	**57,317,139**	**52,143,181**	**53,520,025**	**46,812,203**	**41,122,807**
Plus General Fund Reserves	13,404,328	13,127,029	11,831,000	15,028,000	13,880,000
Total Funds Available	**70,721,467**	**65,270,210**	**65,351,025**	**61,840,203**	**55,002,807**
% increase year over year	8.352%	-0.124%	5.677%	12.431%	-3.866%

General Fund Budgeted Expenditures	2025	2024	2023	2022	2021
Salaries	28,247,825	27,408,256	26,167,708	24,619,899	22,537,254
Benefits	11,743,480	11,398,757	10,999,229	10,017,552	9,543,856
Supplies	1,731,340	1,764,925	1,453,389	1,518,239	1,242,488
Services	11,717,030	12,212,724	10,278,445	8,971,999	7,763,740
Intergovernmental	0	0	0	0	0
Capital	1,922,167	386,863	891,901	363,330	184,425
Debt Service	579,759	162,614	131,001		
Subtotal	55,941,601	53,334,139	49,921,673	45,491,019	41,271,763
Transfers Used	497,940	1,483,647	4,924,063	6,213,350	3,377,857
Interfund Payments Used			0	0	0
Total Budgeted Expenditures	**56,439,541**	**54,817,786**	**54,845,736**	**51,704,369**	**44,649,620**
% increase year over year	2.958%	-0.051%	6.076%	15.800%	-2.797%

General Fund Budgeted Expenditures by Program	2025	2024	2023	2022	2021
General Government	11,872,727	9,779,829	9,178,531	8,174,821	7,190,582
Law and Justice	32,671,616	30,813,814	29,624,768	27,548,587	25,343,359
Public Works	0	0	0	0	0
Internal Services	3,409,104	4,133,766	3,533,537	3,171,090	2,738,288
Public Health	2,568,259	2,464,411	2,483,712	2,100,738	1,870,422
Land Use and Development	3,855,688	4,304,115	3,055,661	2,809,217	2,502,693
Other Services	3,928,577	4,049,572	4,022,844	3,565,046	3,342,397
Subtotal	58,305,971	55,545,507	51,899,053	47,369,499	42,987,741
Plus Transfers	497,940	1,483,647	4,924,063	6,213,350	3,377,857
Minus Indirect Costs Reimbursement	-2,364,370	-2,211,368	-1,977,380	-1,878,480	-1,715,978
Total	**56,439,541**	**54,817,786**	**54,845,736**	**51,704,369**	**44,649,620**
% increase year over year	2.958%	-0.051%	6.076%	15.800%	-2.797%

General Fund Staffing by Program	2025	2024	2023	2022	2021
General Government	54.60	50.65	51.54	50.54	46.21
Law and Justice	196.93	195.36	197.80	192.45	188.91
Public Works	0.00	0.00	0.00	0.00	0.00
Internal Services	16.10	20.15	19.45	16.90	16.83
Public Health	17.78	18.58	20.38	19.58	17.58
Land Use and Development	24.10	26.10	21.94	23.54	22.78
Other Services	23.58	24.58	24.58	24.58	24.58
Total	**333.09**	**335.42**	**335.69**	**327.59**	**316.89**
% increase year over year	-0.695%	-0.080%	2.473%	3.377%	-0.158%

CLALLAM COUNTY
GENERAL FUND DRAFT 2025 BUDGET
BREAKDOWN OF PROPOSED 2025 BUDGET SURPLUS (DEFICIT) VS 2024 PROJECTED SURPLUS (DEFICIT)
$ IN 000s

		NOTES
TOTAL GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2025 PROPOSED BUDGET	**878**	
TOTAL FORECASTED GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2024 PROJECTED	**-44**	
NET CHANGE IN OPERATING SURPLUS/(DEFICIT)--2025 PROPOSED BUDGET VS 2024 PROJECTED	**922**	
MAJOR COMPONENTS OF CHANGE IN OPERATING SURPLUS/(DEFICIT) FROM 2024 TO 2025:		
INCREASE IN TAX REVENUE (PROPERTY TAXES, SALES & USE, JUVENILE SERVICES SALES & USE, ETC)	851	Assumes Property Taxes projected to grow 1.54% based on 1% levy growth allowed plus new construction. Sales Tax revenues assume an annual increase of +4% which is reflects two primary components--(1) the assumed growth of 3% in overall taxable retail sales activity projected for WA State by the WA Economic Forecast Council of 3.8% for 2025, and (2) factoring in of the estimated continued incremental impact of sales tax of the continuation of several large WSDOT US 101 fish barrier removal and other Clallam WSDOT road construction projects occurring in 2025. Other taxes for Local Criminal Justice/Public Safety reflect growth of 6.5% in 2025 based on MRSC published guidance.
INCREASE IN LICENSES & PERMITS	263	Increase is primarily due to an increase in Department of Community Development building permit, building plan check, and land use permits fees reflective of a planned increase in rates to bring rates more inline with comparable counties, as partially offset by a decrease due to higher franchise revenues generated by the Astound cable franchise agreement in 2024 due to a change in frequency of billing cycle.
DECLINE IN INTERGOVERNMENTAL REVENUE--GRANTS	-18	Intergovernmental Grant revenues declined by -$18k or -0.3%, driven principally by declines in Sheriff Ops (down $389k due to the WASPC Mental Health Field Response grant rec'd in '24), Auditors (down $44k due to Election Security grant), lower DCD Environmental Quality grants from the Dept of Commerce Growth Management and Climate Planning and other grants (down $444k due mainly to lower GMA and NOPLE grants in '24, and Superior Court (down $28k in AOC Interpreter and other grants), as partly offset by grant gains in BOCC NonDepartmental (+ $238k for Facilities Energy audit grant & $250k CBDG CIE grant), and Recompete (up $67k), DC1 (up $171k due to AOC Therapeutic and Veterans Court), PA Coroner (up $40k), and Fair (up $31k), and other increases.
INCREASE IN INTERGOVERNMENTAL REVENUE--PILT, PUD Privilege Tax, Criminal Justice, Marijuana/ Liquor Excise, Autopsy, HCA Medicaid Reentry Demonstration, Other	1,453	Primarily due to $1,400k increase in Juvenile Services due to the HCA Medicaid Reentry federal program funding.

CLALLAM COUNTY
GENERAL FUND DRAFT 2025 BUDGET
BREAKDOWN OF PROPOSED 2025 BUDGET SURPLUS (DEFICIT) VS 2024 PROJECTED SURPLUS (DEFICIT)
$ IN 000s

		NOTES
INCREASE IN INTERGOVERNMENTAL--Timber Revenue	600	Increase of based on initial 2025 estimate derived from June DNR 2024 timber harvest report due to delays of certain harvest areas in 2024--to be further adjusted pending receipt of updated updated forecasts from DNR.
INCREASE IN GOODS & SERVICES REVENUE	741	Increase is primarily due to a $385k of Medicaid Reimbursement revenue the Sheriff Jail Medical will be able to begin billing in the 2nd half of 2025 under the HCA Medicaid Reentry program, as well as due to gains in HHS Environmental Health (+$213k principally due to rate increases implemented in the 2nd half of '24), Sheriff Jail (+$134k related to assumed resumption of CREW work along county roads), Auditor's election services (+$143k), DCD Building (+$44k), CPI-tied increases under certain interagency criminal justice services agreements ($58k), higher Hargrove billing for Drug Court and Prosecutor DPA time spent supporting Superior Court's therapeutic courts ($53k), and increases in other areas, as offset by decreases in Juveniles Services (down -$173k mainly in reduced need for Hargove funds due to the HCA Reentry program and lower SBHO Title 19 revenue), lower Hargrove funding needed to fund the DC1 mental health court ($244k) due to the AOC Therapeutic Court grant rec'd, Parks and Facilities (down -$67k due to discontinuance of charging capital project management fees and the sale of firewood) .
DECREASE IN FINES & PENALTIES REVENUE	-47	Decrease is primarily due to lower fines & penalty revenue budgeted in the Treasurer's Office (down $29k) and by District Court 2 (down $18k) in comparison to 2024 trend.
INCREASE IN MISC REVENUE	35	Increase mainly due to trending higher interest on delinquent taxes, higher fair related revenues, and other increases, as offset by modestly lower investment interest income in 2025 as the Federal Reserve is expected to begin lower interest rates later this year. Campground revenues are expected to remain flat.
DECREASE IN TRANSFERS IN	-584	Primarily due to lower transfers of interest income earned on ARPA funds as ARPA funds become depleted, and lower transfers of working capital returned by the Lower Dungeness Floodplain project.

CLALLAM COUNTY
GENERAL FUND DRAFT 2025 BUDGET
BREAKDOWN OF PROPOSED 2025 BUDGET SURPLUS (DEFICIT) VS 2024 PROJECTED SURPLUS (DEFICIT)
$ IN 000s

		NOTES
INCREASE IN PAYROLL	-1,800	Increase is partly due to base budget assuming all positions staffed per current policy (vs savings from position darktime)--see below for estimated dark-time projected underspend. **When adjusted to reflect $0.847 million of historic darktime budget underspend (which is projected to be lower in '25), payroll is projected to increase approximately $0.953 million, or 3.6%**, from 2024 to 2025 which reflects increases due to COLAs resulting from certain collective bargaining agreement negotiations (with the exception of our interest arbitration and limited commission units which are in various stages of negotiation), pay step increases, pay adjustments, and a net reduction of (2.33) FTEs from 2024 to 2025 (with additions of 3 in the Recompete grant-funded program, 4 in Sheriff Jail Medical due to bringing nursing services inhouse following the end of the Wellpath agreement, 1 in Health & Human Services Environmental Health, and 1 in District Court 1 being as offset by headcount reductions of 10.7 FTEs resulting from the 7% expenditure cut requested of all departments.
INCREASE IN BENEFITS	-1,133	Increase due to base budget assuming all positions staffed--see below. **When adjusted to reflect $0.352 million of historic darktime budget underspend, benefits are projected to increase approximately $781k, or 7.4%, from 2024 to 2025**, with this increase reflecting the increase in payroll costs outlined above, the $50 per month County-paid health premium increases and longevity-based medical premium pay increases that take effect in January each year under the collective bargaining agreements, and a modest increase in DRS retirement contribution rates.
DECREASE IN TRANSFERS OUT	996	Primarily due to decreases in Transfers to the Parks & Facilities Capital Projects fund (-$295k), and IT Capital Projects (-$484k) reflecting our proposed 2025 capital spend from the update 5 Year Capital Plan (and reflects lower spend overall as compared to 2024 due to deferral of certain projects and reductions made as part of the 7% expenditure reduction efforts). Transfer decreases are also reflected to HHS Operations (-$125k), PA Local Crime Victim ((-$24k due to higher state funding being provided (+$28k) and a -0.2 FTE reduction), Solid Waste (-$70k due to lower than expected Lakecreek landfill monitoring costs), Veterans Relief (-$55k), Sheriff Honor Guard (-$5k), Carlsborg Sewer (-$27k), Flood Control (-$6k), Law Library (-$17k), as offset by a $107k increase to REET1 from Juvenile Services to partially support the Juvenile Services HVAC Chiller capital project funded through REET1, and Treasurer Land Assessment (+$5k).

CLALLAM COUNTY
GENERAL FUND DRAFT 2025 BUDGET
BREAKDOWN OF PROPOSED 2025 BUDGET SURPLUS (DEFICIT) VS 2024 PROJECTED SURPLUS (DEFICIT)
$ IN 000s

		NOTES
INCREASE IN SUPPLIES	-97	Increase of 6% is mainly reflective of department requests totaling $37k (principally related to IT equipment requests by various departments, additional body camera equipment for Sheriff's Office, and Parks/Facilities supplies increases), $62k in higher Recompete grant-funded supplies and marketing materials, as well as due to 2024 budget trend savings reflected in the 2024 projection and increases in other areas, as offset by decreases in our Adobe license costs, allocation of Energov software license costs across multiple departments/funds based on groups supported by the software, and cost reductions identified as part of the 7% cost reduction effort.
DECREASE IN SERVICES	1,829	Due to the 7% cost reduction exercise undertaken to close the funding gap between revenues and expenditures projected for 2025, with approximately (-$1.25) million of net reductions identified by various departments. The decreases are also due to lower WASPC Mental Field Response grant-funded services costs in '25 ($408k), reduced grant-funded services costs tied to the overall -0.3% decrease in grant revenue over multiple areas from 2024 to 2025 (including DCD Environmental Quality's GMA and Climate Change grants, Auditor's elections security, Superior Court, and others), lower Recompete services (-$171k), the ending of jail nursing outsourcing in Q1 '24 ($104k), the transitioning of noxious weed and certain master gardener costs from WSU Extension to the Noxious Weed fund, and the reclassification of certain multi-year software licensing costs from Services costs to Debt Service due to a recent accounting rule change ($321k), and other decreases. These decreases are partially offset by department request-related increases of $235k, additional grant-funded services costs in BOCC Non Departmental (Energy Audit--$238k), and additional BOCC NonDepartmental professional services costs related to a criminal justice cost study and consulting costs related to the County's planned implementation of a new accounting system in 2025 ($190k), and other contractual increases in various areas.
INCREASE IN PAYMENT TO RISK MANAGEMENT/WORKERS COMP FUNDS	-310	Due to a $310k or 15.8% increase in Risk Management assessment over prior year driven by a 15.8% increase in total expenditures of the Risk Management fund, which are increasing mainly due to an expected 20%+ rise in WAC risk pool costs in '25 over 2024 due to rising liability and property insurance costs being seen state-wide continuing a multi-year trend, as well as shifting of certain personnel costs from HR to Risk Management.

CLALLAM COUNTY
GENERAL FUND DRAFT 2025 BUDGET
BREAKDOWN OF PROPOSED 2025 BUDGET SURPLUS (DEFICIT) VS 2024 PROJECTED SURPLUS (DEFICIT)
$ IN 000s

		NOTES
INCREASE IN CAPITAL OUTLAYS	-1,535	This increase is primarily related to $1.5 million of IT infrastructure capital outlays to be funded by the HCA Medicaid Reentry grant, with $1 million reflected in the Juvenile Services budget and $500k reflected in the Sheriff Jail budget. This increase is also driven by additional capital related to needed replacement of CCSO and Juvenile Services' taser inventory and Patrol's mobile data terminals, and additional data storage needed related to the body camera system implemented in the CCSO, as well as grant-fund security equipment in Superior Court.
DEBT SERVICE--LEASES/SBITAs	-418	Increase is mainly due to an accounting rule change that required the County to reclassify the costs of certain multi-year software licensing costs previously budgeted for as supplies or services to instead be classified as debt service-related subscription based information technology arrangements ("SBITAs"). This increase also reflects additional costs related to the renewal/upgrade of the County's Microsoft Office 365 license (+$67k) as part of an IT department requested recommended for approval.
REMAINING PROJECTED OPERATING DEFICIT--EXCLUDING CAPITAL TRANSFERS/PROPOSED DEPT REQUESTS	96	
TOTAL CHANGE IN GENERAL FUND OPERATING SURPLUS/(DEFICIT)--PROPOSED 2025 BUDGET VS 2024 PROJECTED	**922**	
PROJECTED GENERAL FUND OPERATING DEFICIT--ADJUSTED FOR AVG COMP UNDERSPEND		
TOTAL GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2025 PROPOSED BUDGET	**878**	

CLALLAM COUNTY
GENERAL FUND DRAFT 2025 BUDGET
BREAKDOWN OF PROPOSED 2025 BUDGET SURPLUS (DEFICIT) VS 2024 PROJECTED SURPLUS (DEFICIT)
$ IN 000s

		NOTES
LESS: HISTORICAL AVERAGE BUDGET UNDERSPEND--SALARY AND BENEFITS	1,200	Historically, the General Fund has underspent its salary/benefits budgets on average by $2.882 million over the last 3 years, and by $2.553 million over the last 5 years. Many factors contribute to this, with the most significant being that per County policy, each department has to be budgeted assuming it is fully staffed the entire year. In reality, for many departments, this has rarely been the case. Open positions (or "dark time") that occur due to retirements, voluntary terminations/turnover and delays in filling positions create cost savings to budget, as does refilling positions open due to retirement at often lower salary rates than budgeted. While current policy does not allow for budgeting for "dark time" and there is no assurance similar savings will occur at the same level of employment trends/economic conditions change, it is nonetheless an important component in understanding how our actual spending in this area compares to our budget. For 2025, with labor market conditions tightening, pay adjustments resulting from the collective bargaining process, and enhanced recruiting efforts, and elimination of certain open budgeted positions as part of the 7% reduction exercise, a lower level of underspend of $1.198 million(or 3% of total personnel costs budgeted) has been assumed for the 2025 budget.
PROJECTED GENERAL FUND OPERATING DEFICIT--ADJUSTED FOR AVG COMP UNDERSPEND	**2,077**	
PLUS: ESTIMATED COSTS NOT FACTORED INTO THE PROPOSED BUDGET--INCREMENTAL LABOR COSTS RELATED TO CBAS NOT YET RATIFIED, SEPARATION OF CORONER FUNCTION FROM PROSECUTING ATTORNEY, AND INDIGENT DEFENSE CONTRACT RENEWAL COSTS	-1,415	While not yet factored into the 2025 budget due to timing/resolution of these issues, we believe it is important to point out these additional anticipated costs that will need to be incorporated into the 2025 budget at a later date following budget adoption.
PROJECTED GENERAL FUND OPERATING SURPLUS (DEFICIT)	**662**	

PROJECTED 2025 GENERAL FUND BALANCE--BASED ON PROPOSED BUDGET AS ADJUSTED

PROJECTED FUND BALANCE--BEGINNING	**13,404**
PROJECTED 2025 GENERAL FUND OPERATING SURPLUS (DEFICIT)	**662**
PROJECTED FUND BALANCE--ENDING	**14,067**

CLALLAM COUNTY
GENERAL FUND DRAFT 2025 BUDGET
BRIDGE ANALYSIS BETWEEN DRAFT BUDGET & PROPOSED BUDGET
$ IN 000s

		COMMENTS
OPERATING SURPLUS--2025 DRAFT BUDGET	**1,043**	

NET REVENUE CHANGES:

Taxes	0	
Intergovernmental Revenues	370	Reflects additional Community Development Environmental Quality grant revenue additions, including extension of DOC RCO McDonald Creek Fish Passage grant to 2025 ($302k) and additional Marine Resource Center Operations grant revenue resulting from the realignment of grant responsibilities among the Habitat Biologist staff that will enable more staff time to be supported by Marine Resources and other various grants.
Charges for Goods & Services	0	
Fines & Penalties	0	
Misc Revenue (Interest Inc, Camping Fees, etc)	0	
Other Financing Sources (Timber Sales, other)	0	
Transfers In	0	

TOTAL NET REVENUE CHANGES **370**

NET EXPENDITURE CHANGES:

Payroll	48	Reflects restoring Community Development Environmental Quality staff position from part time to full time, with the cost being funded by additional Marine Resources Center Operations and other grant revenue resulting from the realignment of grant responsibilities among the Habitat Biologist staff that will result in greater utilization of available grant funding to pay for staff costs.
Benefits	10	Reflects restoring Community Development Environmental Quality staff position from part time to full time, with the cost being funded by additional Marine Resources Center Operations and other grant revenue resulting from the realignment of grant responsibilities among the Habitat Biologist staff that will result in greater utilization of available grant funding to pay for staff costs.
Supplies	0	
Services	478	Reflects the addition of $287k of grant-funded professional services costs in Community Development Environmental Quality relating to the extension of the Department of Commerce RCO McDonald Creek Fish Passage grant to 2025. Also reflects additional professional services relating to the planned Criminal Justice cost study need to support the upcoming renewal of County's criminal justice interlocal agreements ($90k) and additional professional services costs to support the County's implementation of a new accounting software system in 2025 ($100k).
Capital	0	
Transfers Out	0	
Payment to Risk Management/Workers Comp Funds	0	
Debt Service--Leases/SBITAs	0	

TOTAL NET EXPENDITURE CHANGES **536**

NET CHANGE BETWEEN REVENUE & EXPENDITURES -165

OPERATING SURPLUS--2025 PROPOSED BUDGET **878**

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2025 Proposed Final Budget Salary Worksheet Breakdown by Department/Fund

NUMBER FUND AND DEPT	TYPE	FUND/ACCOUNT NAME	BUDGETED SALARY	FICA / MEDICARE 0.0765	RETIREMENT	401A MATCH / CONTRIBUTION	EMPLOYEE MEDICAL INSURANCE	UNEMPLOYMENT .4%	INDUSTRIAL INSURANCE	PENSION TRUST	COMPENSATION	EMPLOYEES
		GENERAL FUND										
00100. 211	G	Assessor	1,375,490	105,225	124,936	27,429	307,640	5,029	26,323		1,972,072	17.75
00100. 221	G	Auditor	1,071,878	81,997	94,090	20,627	255,660	3,750	3,030		1,531,032	15.25
00100. 231	G	Treasurer	507,724	38,841	45,881	10,073	111,216	1,559	1,143		716,437	6.80
00100. 241	G	BOCC - Operations	785,546	60,092	69,988	21,919	108,432	1,705	1,061		1,048,743	6.40
00100. 242	G	BOCC - Boundary Review Board	265	20					7		292	0.00
00100. 244	G	BOCC - Board of Equalization	45,898	3,511	2,724	598	8,220	120	165		61,236	0.40
00100. 245	G	BOCC - Recompete	251,297	19,225	22,861	5,018	49,320	1,004	495		349,220	3.00
00100. 291	G	NonDepartmental	575,060	43,992	51,698	14,562	83,772	2,284	1,007		772,375	5.00
00100. 331	D	Comm Dev - Administration	604,537	46,248	54,576	11,970	130,800	1,936	8,422		858,489	6.60
00100. 332	D	Comm Dev - Environmental Quality	381,905	29,217	33,380	7,311	84,840	1,522	10,171		548,346	4.50
00100. 333	D	Comm Dev - Building	575,635	44,036	52,440	11,497	135,000	2,299	11,275		832,182	8.00
00100. 334	D	Comm Dev - Planning	332,024	25,399	30,248	6,623	83,220	1,325	8,789		487,628	5.00
00100. 411	I	Information Technology	919,943	70,377	83,392	19,560	168,696	3,621	1,671		1,267,260	10.00
00100. 421	I	Geographic Information System	233,286	17,846	21,253	5,549	48,960	933	495		328,322	3.00
00100. 461	I	Human Resources	326,666	24,990	29,388	10,186	51,272	1,291	500		444,293	3.10
00100. 511	H	HHS - Environmental Health	1,004,111	76,815	91,477	20,081	217,440	4,018	21,055		1,434,997	13.28
00100. 512	H	HHS - Administration	533,747	40,832	48,198	11,936	85,980	2,115	754		723,562	4.50
00100. 811	L	Sheriff - Operations	4,880,773	373,380	298,724	110,286	993,690	17,888	231,884		6,906,625	54.00
00100. 813.	L	Sheriff - Animal Control	71,480	5,469	6,512	1,370	18,960	274	5,667		109,732	1.00
00100. 815	L	Sheriff - Jail	2,922,949	223,605	271,144	56,050	684,384	11,211	221,683		4,391,026	38.50
00100. 816.	L	Sheriff - Jail Medical	831,300	63,594	62,499	13,607	132,072	3,315	7,296		1,113,683	7.85
00100. 817.	L	Sheriff - Emergency Services	164,891	12,614	15,021	3,268	48,960	654	493		245,901	2.50
00100. 841	L	Prosecuting Attorney - Operations	2,353,098	180,011	213,995	46,977	396,096	8,513	3,722		3,202,412	22.10
00100. 843	L	Prosecuting Attorney - Child Support	183,911	14,070	16,754	3,678	35,184	735	394		254,726	1.90
00100. 842	L	Prosecuting Attorney - Coroner	163,938	12,541	14,935	3,278	32,640	656	4,352		232,340	2.00
00100. 851	L	Juvenile Services	2,342,630	179,211	211,433	45,820	545,436	9,127	103,963		3,437,620	33.63
00100. 861	L	Superior Court	1,053,085	46,379	60,563	12,797	117,540	2,718	3,403		1,296,485	9.25
00100. 871	L	District Court I	885,496	64,215	74,046	16,168	158,640	2,652	2,021		1,203,238	9.70
00100. 881	L	District Court II	306,420	23,441	25,066	5,491	49,980	672	630		411,700	3.00
00100. 891	L	Clerk	707,494	54,123	64,082	15,254	183,636	2,811	1,815		1,029,215	11.50
00100. 911	O	Parks and Facilities	1,331,744	101,878	115,874	25,692	303,026	5,230	65,552	16,640	1,965,636	20.54
00100. 912	O	Fair	198,617	15,194	12,833	2,685	39,280	768	6,247	2,080	277,704	2.54
00100. 931	O	WSU Extension	29,987	2,294	2,732	600	8,160	120	83		43,976	0.50
		TOTAL GENERAL FUNDS	27,952,825	2,100,682	2,322,743	567,960	5,678,152	101,855	755,568	18,720	39,498,505	333.09
10101. 611	P	PW - Roads	4,773,066	365,141	432,986	96,003	1,104,696	19,016	176,080	68,904	7,035,892	61.58
10135. 611	P	PW - Flood Control	109,053	8,342	9,935	2,379	16,320	435	2,487		148,951	1.20
11002. 811	L	Sheriff - Honor Guard Donation	2,800	214	149						3,163	0.00
11003 811	L	Sheriff - Boating Safety	3,500	268	186						3,954	0.00
11003 811	L	Sheriff - VRF Boating Program	15,000	1,148	798						16,946	0.00
11008 811	L	Sheriff - OPNET Drug	69,528	5,319	6,334	1,391	17,700	278	165		100,715	1.00
11301. 511	H	Health and Human Services - Operal	1,161,136	88,825	105,778	23,224	296,220	4,645	18,799		1,698,627	16.40
11322. 511	H	HHS - Homeless Task Force	35,561	2,720	3,240	711	8,760	142	83		51,217	0.50
11323. 511	H	HHS -Chemical Dependency/Mental I	35,561	2,720	3,240	711	8,760	142	83		51,217	0.50
11331. 511	H	HHS - Developmental Disabilities	222,189	16,997	20,242	4,443	50,580	889	500		315,840	3.00
11401. 821	L	Law Library	0	0				0	0		0	0.00
11701. 841	L	Pros Attny - Local Crime Victim Com	123,697	9,462	11,268	2,474	32,640	495	297		180,333	1.80
12201. 231	G	Treasurer - Operation and Maintenai	10,695	818	974	214	3,264	43	33		16,041	0.20
12401 221	G	Auditor - Document Preservation	117,682	9,003	10,722	2,054	29,760	411	289		169,921	1.75
13001. 381	D	Noxious Weed Control	224,759	17,194	17,727	3,892	48,960	899	6,468		319,899	3.00
19914. 291	O	NonDept - Veterans Relief	121,249	9,276	11,045	2,425	32,640	485	297		177,417	1.80
19951. 291	O	NonDept -Affordable Housing Sales	117,591	8,996	10,341	2,270	16,440	454	165		156,257	1.00
19961. 291	O	NonDept -American Rescue Plan Act	182,484	30,421							212,905	0.00
30301. 331	D	Comm Dev - Lwr Dungeness Floodplain										
30401. 331	D	Comm Dev - Dungeness Reservoir										
30805. 611	P	PW - Broadband Indfrasructure Capi	19,660	1,504	1,792	588	0	78	324		23,946	0.15
40201. 611	P	PW - Solid Waste	30,719	2,350	2,799	680	16,320	122	547		53,537	0.30
41401. 611	P	PW - Clallam Bay Sekiu Sewer	379,468	29,030	34,526	7,722	50,580	1,515	13,310		516,151	4.65
42401. 611	P	PW - Carlsborg Sewer	47,548	3,636	4,333	1,007	0	190	733		57,447	0.53
50301. 611	I	PW - ER&R	655,311	50,131	59,634	13,066	116,220	2,619	18,307	10,440	925,728	8.60
50401. 461	I	HR - Risk Management	459,890	35,182	40,612	14,108	79,701	1,822	731		632,046	4.35
50501. 461	I	HR - Worker's Compensation	40,125	3,070	3,656	1,217	6,187	160	58		54,473	0.35
		TOTAL OTHER FUNDS	8,958,272	701,767	792,317	180,579	1,935,748	34,840	239,756	79,344	12,922,623	112.66
		TOTAL 2025 BUDGET	36,911,097	2,802,449	3,115,060	748,539	7,613,900	136,695	995,324	98,064	52,421,128	445.75

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BUDGETED STAFFING SCHEDULE HISTORY										
FUND/ACCOUNT NAME	*2016*	*2017*	2018	*2019*	*2020*	*2021*	*2022*	*2023*	*2024*	*2025*
GENERAL FUND										
Assessor	18.50	18.50	17.50	*17.50*	*18.50*	*18.50*	*18.50*	*18.50*	*18.50*	*17.75*
Auditor	12.00	12.00	12.00	*13.25*	*12.50*	*13.50*	*15.13*	*15.63*	*15.25*	*15.25*
Treasurer	5.90	5.90	5.90	*5.40*	*5.40*	*5.40*	*6.40*	*6.40*	*6.40*	*6.80*
BOCC - Operations	6.00	6.00	6.00	*6.00*	*5.50*	*5.78*	*6.48*	*6.98*	*6.50*	*6.40*
BOCC - Board of Equalization	0.50	0.50	0.50	*0.50*	*0.50*	*0.53*	*0.53*	*0.53*	*0.50*	*0.40*
BOCC - Recompete										*3.00*
NonDepartmental	1.00	1.00	1.00	*1.00*	*2.50*	*2.50*	*3.50*	*3.50*	*3.50*	*5.00*
Comm Dev - Administration	3.94	3.94	5.35	*5.21*	*5.40*	*5.46*	*4.60*	*4.00*	*7.60*	*6.60*
Comm Dev - Environmental Quality	1.00	1.00	1.00	*1.00*	*1.50*	*1.75*	*2.00*	*4.00*	*4.50*	*4.50*
Comm Dev - Permit Center (Building)	11.81	10.94	11.88	*11.88*	*10.88*	*10.94*	*11.94*	*8.00*	*8.00*	*8.00*
Comm Dev - Long Range Planning (Planning)	4.00	5.00	5.48	*4.63*	*5.38*	*4.63*	*5.00*	*5.94*	*6.00*	*5.00*
Hearing Examiner	0.00	0.00	0.00							
Information Technology	12.75	12.93	12.93	*14.18*	*11.99*	*11.99*	*12.00*	*11.75*	*11.75*	*10.00*
Geographic Information System					*2.19*	*1.94*	*2.00*	*3.00*	*3.00*	*3.00*
Human Resources	2.90	2.90	2.90	*2.90*	*2.90*	*2.90*	*2.90*	*4.70*	*5.40*	*3.10*
HHS - Environmental Health	10.86	11.20	11.20	*11.20*	*12.68*	*12.68*	*13.28*	*14.28*	*12.28*	*13.28*
HHS - Administration		5.00	5.00	*4.90*	*4.90*	*4.90*	*6.30*	*6.10*	*6.30*	*4.50*
Sheriff - Operations	44.46	46.00	46.25	*47.25*	*49.25*	*49.25*	*50.79*	*54.64*	*54.50*	*54.00*
Sheriff - Community Projects	1.00	1.00	1.00							
Sheriff - Animal Control	1.00	1.00	1.00	*1.00*	*1.00*	*1.00*	*1.00*	*1.00*	*1.00*	*1.00*
Sheriff - Jail	38.50	38.50	38.50	*38.50*	*39.00*	*39.00*	*39.00*	*39.00*	*38.50*	*38.50*
Sheriff - Jail Medical	1.75	1.75	1.75	*1.75*	*2.25*	*2.25*	*2.25*	*2.25*	*3.25*	*7.85*
Sheriff - Emergency Services	2.00	2.00	2.00	*2.00*	*2.00*	*2.00*	*2.00*	*2.50*	*2.50*	*2.50*
Prosecuting Attorney - Operations	23.48	24.58	24.58	*24.10*	*24.10*	*24.10*	*24.10*	*24.10*	*23.10*	*22.10*
Prosecuting Attorney - Child Support	2.00	2.90	2.90	*2.90*	*2.90*	*2.53*	*2.53*	*2.53*	*2.53*	*1.90*
Prosecuting Attorney - Coroner							*1.00*	*1.00*	*2.00*	*2.00*
Juvenile Services	35.93	35.93	35.93	*38.53*	*36.93*	*36.53*	*36.53*	*37.53*	*35.53*	*33.63*
Superior Court	8.75	8.75	8.75	*8.75*	*8.75*	*8.75*	*8.75*	*8.75*	*9.25*	*9.25*
District Court I	7.00	7.00	7.00	*9.00*	*9.00*	*9.00*	*10.00*	*10.00*	*8.70*	*9.70*
District Court II	2.91	2.91	2.91	*2.91*	*2.91*	*3.00*	*3.00*	*3.00*	*3.00*	*3.00*
Clerk	11.50	11.50	11.50	*11.50*	*11.50*	*11.50*	*11.50*	*11.50*	*11.50*	*11.50*
Parks and Facilities	17.99	17.99	19.04	*19.04*	*20.54*	*20.54*	*20.54*	*20.54*	*20.54*	*20.54*
Fair	2.51	2.54	2.54	*2.54*	*2.54*	*2.54*	*2.54*	*2.54*	*2.54*	*2.54*
WSU Extension	1.57	1.00	1.00	*1.00*	*2.00*	*1.50*	*1.50*	*1.50*	*1.50*	*0.50*
GENERAL FUND TOTAL	293.51	302.16	305.29	*310.32*	*317.39*	*316.89*	*327.59*	*335.69*	*335.42*	*333.09*
OTHER FUNDS										
PW - Public Works	67.50	69.50	70.50	*57.50*	*56.45*	*56.35*	*57.35*	*61.35*	*60.35*	*61.58*
PW - Flood Control					*0.05*	*1.05*	*1.05*	*1.05*	*1.25*	*1.20*
Sheriff - Recreation and Boating	0.00	0.00								
Sheriff - OPNET Drug	1.49	1.49	1.49	*1.49*	*1.49*	*1.49*	*1.05*	*1.40*	*1.00*	*1.00*
Sheriff - OPSCAN Operations		0.00								
Sheriff - Operation Stonegarden	0.00									
Health and Human Services - Operations	18.01	10.03	10.83	*11.83*	*12.35*	*14.55*	*15.28*	*14.28*	*15.88*	*16.40*
HHS - Homeless Task Force					*0.30*	*0.35*	*0.35*	*0.50*	*0.50*	*0.50*
HHS - Chemical Dep/Mental Health	1.04	0.00			*0.30*	*0.35*	*1.35*	*0.50*	*0.50*	*0.50*
HHS - Developmental Disabilities	2.33	2.40	2.40	*2.60*	*1.60*	*1.60*	*1.00*	*1.00*	*1.00*	*3.00*
Law Library	0.19	0.19	0.19	*0.19*	*0.19*	*0.19*	*0.19*	*0.19*	*0.19*	*0.00*
Pros Attny - Local Crime Victim Comp	1.00	1.00	1.00	*1.00*	*2.00*	*2.00*	*2.00*	*2.00*	*2.00*	*1.80*
Treasurer - Operation and Maintenance	0.60	0.60	0.60	*0.60*	*0.60*	*0.60*	*0.60*	*0.60*	*0.60*	*0.20*
Treasurer - Reet Electronic Technology	0.50	0.50	0.50							
Auditor - Document Preservation	1.00	1.00	1.00	*1.00*	*1.00*	*1.00*	*1.00*	*1.00*	*1.00*	*1.75*
Noxious Weed Control	1.00	1.00	1.00	*2.00*	*2.00*	*2.00*	*2.00*	*2.00*	*2.00*	*3.00*
Non Dept - Veterans' Relief	0.00	0.00			*1.50*	*1.50*	*1.80*	*1.80*	*1.80*	*1.80*
Lwr Dungeness Floodplain				*1.05*	*1.46*	*1.46*	*0.00*	*0.00*	*0.00*	
Probation District Court I	2.00	2.00	2.00							
Non Dept - Affordable Housing Sales Tax								*1.00*	*1.00*	*1.00*
Non Dept - American Rescue Plan Act								*0.00*	*0.00*	
DCD - Dungeness Reservoir					*0.31*	*0.00*	*0.00*	*0.00*	*0.00*	
PW - Broadband Infrastructure Capital Projects								*1.00*	*1.15*	*0.15*
PW - Solid Waste				*0.40*	*0.45*	*0.45*	*0.45*	*0.45*	*0.35*	*0.30*
PW - Clallam Bay Sekiu Sewer				*2.30*	*2.80*	*3.10*	*3.10*	*4.10*	*4.70*	*4.65*
PW - Carlsborg Sewer				*0.30*	*0.80*	*0.60*	*0.60*	*0.60*	*0.60*	*0.53*
PW - ER&R				*10.00*	*8.45*	*8.45*	*8.45*	*8.45*	*8.60*	*8.60*
HR - Risk Management (*9)	1.38	1.50	3.75	*3.75*	*3.25*	*3.68*	*3.68*	*4.18*	*4.67*	*4.35*
HR - Worker's Compensation (*9)	0.35	0.35	0.35	*0.35*	*0.35*	*0.35*	*0.35*	*0.35*	*0.35*	*0.35*
SPECIAL REVENUE FUNDS TOTAL	98.39	91.56	95.61	*96.36*	*97.70*	*101.12*	*101.65*	*107.80*	*109.49*	*112.66*
TOTAL	391.90	393.72	400.90	*406.68*	*415.09*	*418.01*	*429.24*	*443.49*	*444.91*	*445.75*

2025 Department Requests Over Base Budget - Proposed Final Budget

GENERAL FUNDS

Department	Requested Item or Program Change	Request	One Time	Ongoing	BOCC Recommended	BOCC Deferred	Funding Source: General Fund Reserve	Funding Source: Other Fund Reserves	Funding Source: Grant/New Funding	Comments
Assessor	Tech Req: CYCLOMEDIA - PROPERTY 3D MAPPING (BI-ANNUAL)	40,000		40,000	40,000		40,000			Intended to be on opposite alternate years from Eagle (annual payment $40k-ish for 2-year drive-by). ML--Amount adjusted to reflect annual cost of 2 year commitment. ATM - approved as discussed. To be paid in 2025 from elimination of 1/2-time position.
.00100.211	Tech Req: (2) IPAD AIR W/WIFI, ACCESSOR & DATA	3,700	3,700		3,700		3,700			ATM - approved. Replaces older equipment.
Auditor	Accounting Instruction	1,200	1,200		1,200		1,200			Formal accounting instruction for Auditor's accountant through courses t Peninsula College to advance expertise. Per Dept's BOCC Budget mtg, reduce this request from $2,400 to $1,200 because of timing of quarters & when courses are offered in year.
.00100.221	Overlap Training for Succession Planning Purposes	32,500	32,500		21,628	10,872	32,500			Dept is requesting new hire to begin in January, to overlap until pending retirement date
Treasurer	Extra Help	6,000	6,000			6,000	3,000			In order to bring back recently retired senior staff member for current staff support and training, specifically for end-of year balancing, audit and additional consultation as necessary in FY 2025. ATM - Department rescinded request.
.00100.231	Postage	17,000		17,000	3,500	13,500	3,500			Postage cost continues to rise. Requested increase to $15k in 2024, received $13,500. In July 2024 we have spent almost $14k and will have about $1,500 in additional cost by end of year. Requesting increase to sustain cost in 2025. ATM - approved at $3,500. There is already $13,500 in the preliminary budget for postage. In looking at 2024, it appears usage will amount to $15,500. This approval will bring the total amount for 2025 to $17,000.
Board of County Commissioners	Tech Req: WEBCAM OWL W/SPEAKER & MIC BUNDLE - BRIEFING ROOM	3,600	3,600			3,600	3,600			ATM - This meeting room has high utilization by numerous groups -- often with virtual participants. This technology should increase camera visibility for the "Work Session" room format and provide better video coverage for online participants. However, given budgetary constraints, deferring for now.
.00100.241	Tech Req: WIRELESS MICS FOR MAIN CONF ROOM & GALLERY SPEAKERS	35,000	35,000			35,000	35,000			ATM - Addresses multiple public comments regarding ability to hear meetings/speakers either when BOCC is in Work Session format or when people are presenting to the BOCC on the dias (for both people present in the room and those online). Since multiple boards, commissions, and organizations use this meeting room, the benefit would be widespread. However, given budgetary constraints, this requested has been rescinded for now.
DCD -Administration	Reclassification of Administrative Specialist II to IV	3,566		3,566		3,566	3,566			The Administrative Specialist II position is working out of class. The position has added managing all of DCD's records requests, the hiring & the setting up of new employees, Information Technology requests for help and new equipment, and processing payroll. DCD has the funding in 2024 and is working with Human Resources to reclassify the position within this fiscal year so it will be in effect in 2025. ATM - duplicate. See next item.
.00100.331	Reclassification of Administrative Specialist II to a IV	4,460	4,460		3,590	2,973	1,487			The Administrative Specialist II position is working out of class. The position has added managing all of DCD's records requests, the hiring & the setting up of new employees, Information Technology requests for help and new equipment, and processing payroll. DCD has the funding in 2024 and is working with Human Resources to reclassify the position within this fiscal year so it will be in effect in 2025. ATM - this is not a reclassification as the job duties have not changed. Additionally, with extremely rare exception, positions do not rise at a "double-step" when in a professional series (Admin Specialist I - V). Instead, approving a promotion to Administrative Specialist III due to taking on additional responsibilities for payroll and thereby creating the basis for the promotion.
	High Resolution DSLR Camera	2,710	2,710			2,710	2,710			Current Digital Camera & I-Phones do not have e resolutions for evaluating p0hotos thar are submitted into evidence. This technology uses a Full Frame, RAW image format. With this format, the additional resolution and data can be used in processing to enhance quality and enlargement without concern of gross use of telephoto captures which are prohibited by evidentiary rules. The I-Phone and current camera have comparatively no post processing capacity. With regard to photos in Clallam vs Grotjan in the Hearing Examiner Process, I-Phones lacked the definition to clearly identify aquatic vegetation on Matriotti Creek. The case for Lustig Buffer Clearing Elwha River was hampered by the inability to clearly define the activity in progress. I-Phones lacked the definition & magnification to capture images of the limbing in progress when we could visibly see them in plain view. ATM - deferred at this time due to budget constraints. Would like to look for a grant opportunity for this item.

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	Canopy for pickup	3,839	3,839			3,839	3,839			Code Enforcement has requested a truck since they do not have a single vehicle that can reliably transport them across the state or for training or to some sites. They need a canopy on the pickup to keep their tools safe and out of sight. ATM - waiting for clarification on this item. ER&R is not aware of a request for a canopy, and DCD as also stated that they may remove some "smaller items" from dumpsites, etc. with this vehicle (which a canopy wouild make more difficult).
	Annual Fee to use Sheriff's Frequencies for Radio System for Code Enforcement Officer Safety	8,000		8,000	8,000		8,000			The fee to the Clallam County Sheriff for adding three Code Enforcement Officers to their frequency is approximately $8,000 annually. The purpose of this radio system for Code Enforcement Officers is to provide safety with regard to emergency help calls & to document arrival & departure times from locations. Active monitoring of Code Enforcement officers by PenCom allows a response & fully staffed communication model. It includes immediate & active reporting using the Sheriff's Department's frequencies. Real-time contact allows for better management via direct communication. Units can be routed and re-routed as needed. The flexibility achieved in safety & daily operations extends to emergency/disaster conditions & allows direction & supervision via the EOC and chain of Supervisors. ATM - based additional information provided and feedback from Commissioners, request is approved.
DCD -Environmental Quality	Reclassification of Habitat Biologist II to III	4,286		4,286		4,286	4,286			The Habitat Biologist II position is working out of class. The position matches 75% of the Habitat Biologist Manager job description as well as all of the Habitat Biologist II job description. This position manages a part-time employee, seeks and receives grant funding for Clallam County, and is the Project Manager for each grant. DCD has the funding in 2024 and is working with Human Resources to reclassify the position within this fiscal year so it will be in effect in 2025. ATM - this request would create a "new position" that does not currently exist in Clallam County. The Habitat Biologist II position is a member of the Teamsters bargaining unit, which does not permit supervision of other employees in the same bargaining unit. The proposed job description for this position proposes supervision and evaluation of other employees. Instead, approve "out of class" pay for this position pending further determination of the Habitat Biologist Manager's position.
.00100.332	Professional Services needed for Compliance Monitoring of Lower Dungeness Floodplains Restoration	15,200		15,200		15,200	15,200			Funds allow the County to fulfill its obligations for Compliance Monitoring that is required by the US Army Corps of Engineers' permit to monitor progress towards the objectives of the Lower Dungeness Floodplains Restoration Project. The funds pay for professional services necessary to gather information for the required monitoring. In-house personnel costs of Compliance Monitoring are addressed with separate requested items. Without this budget change, the County will not be able to complete this important floodplain restoration monitoring work. ATM - based on Commissioner feedback, request is deferred with request for department to find funding sources within their existing budget given these costs being known in advance.
	Move 25% of Habitat Biologist Manager's cost designated to grant reimbursement to general fund to allow monitoring work.	32,058		32,058		32,058	32,058			General Funds currently provides for 0.5 FTE for the Habitat Biologist Manager's position. Grants have funded more than 0.5 FTE for this position through 2024, but there is no assurance that grant funds will be awarded to support the position in 2025. Increasing the General Funds allocation for this position from 0.5 FTE to 0.75 FTE allows the Habitat Biologist Manager to play a key role in necessary Compliance and Implementation Monitoring at the Lower Dungeness Floodplain Restoration Project. ATM - this position has traditionally relied upon grants to fund 1/2 of the position. In conversations with the Directors of DCD and HHS, will utilize some funding from the Pollution Identification & Control (PIC) grant, Beaver Coexistence, and MRC Operations grants following a realignment of grant work between this position and the Habitat Biolgist II position that will be sufficient to cover 1/2 of this position from a grant perspective, with the other 1/2 to be funded by the General Fund, eliminating the need for this request.
	Professional Services needed for Implementation Monitoring of Lower Dungeness Floodplains Restoration Project	10,800		10,800		10,800	10,800			Funds will partially fund the important work of evaluating floodplain response to the Lower Dungeness Floodplains Restoration Project. The is a project of regional and statewide importance, and there is great value in assessment of how the project is creating new salmon habitat, and the quantity, value and suitability of salmon habitat created. Information will be shared with decisionmakers, other restoration practitioners, and the public through presentations, reports, and publications. This requested item covers the cost of professional services. In-house personnel costs of Implementation Monitoring are addressed with separate requested items. Without this budget change, the County will not be able to complete this important floodplain restoration monitoring work. ATM - request deferred due to budget constraints. Request has subsequently been rescinded.

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	Streamkeepers Operating Supplies	1,400		1,400	1,400		1,400			Benefit: this money will allow for purchase of office and field supplies, calibration solutions, and replacement parts for monitoring equipment, enabling Streamkeepers to function effectively. Without these funds, an unforeseen failure of equipment due to component failure could result in loss of use of that equipment. ATM - approved. This allows the Streamkeepers program to continue its current functions.
	Streamkeepers Assistant for Monitoring of Lower Dungeness Floodplains Restoration & Other Projects	19,391		19,391		19,391	19,391			With a 15-hr per week Streamkeepers Assistant, DCD will be better able to fulfill responsibilities associated with Compliance Monitoring and Implementation Monitoring at the Lower Dungeness Floodplain Restoration Project, and the other water quality monitoring projects undertaken by Streamkeepers . A college student in the field of environmental science will be afforded a great experiential learning opportunity and employment opportunity. ATM - deferred due to budget constraints.
	Mileage Reimbursement for Coordinator & Volunteers	1,600		1,600		1,600	1,600			The Streamkeepers Coordinator and volunteers use their own vehicles to drive to field sites for environmental monitoring. This requires the purchase of gas and wear and tear on vehicles. Volunteers have done this without compensation, but travel expense should not be borne by volunteers who are already providing their valuable time at no cost for the benefit of the County's work. The cost may cause some volunteer to decide they can't afford to volunteer. ATM - deferred due to budget constraints.
	Professional Services needed for Macroinvertebrate Identification & Equipment Maintenance	2,500		2,500		2,500	2,500			Monitoring composition of stream macroinvertebrate populations is an excellent way to assess stream suitability as salmon and trout habitat, and overall stream health. Streamkeepers volunteers and staff can do field collections and preliminary sorting, but professional services are required for identification of macroinvertebrates. Scientific monitoring equipment requires periodic factory maintenance for continued optimal performance, and repair may be necessary. Without these funds, these important functions could not be done. ATM - deferred due to budget constraints.
DCD -Permit Center .00100.333	Training to replace retiring Building Official	11,144	11,144			11,114	12,000			Cross-training the new employee will help the work flow of the Department. The Building Official position is very detailed. Recommend that the Building Official supply their replacement with 6-8 weeks of training. The replacement would be hired at a Range 68 Step 1 or 2 depending on qualifications & experience. ATM - Potential for existing employee to apply for this position and therefore not require extensive cross-training. Deferred until further clarification and due to budget constraints.
Information Technology	PC HARDWARE AND UPGRADES	10,000	10,000			10,000	10,000			VIRTUAL MACHINES MUST BE MIGRATED TO PHYSICAL DEVICES TO OVERCOME PERFORMANCE ISSUES RESULTING FROM NEW APPLICATIONS UNSUITABLE TO VIRTUAL ENVIRONMENT. PARTIALLY OFFSET BY REDUCTION IN VIRTUAL INFRASTRUCTURE & LICENSING. ATM - withdrawn per IT Director
.00100.411	TECHNOLOGY PERIPHERAL & CONSUMABLES	2,000	2,000			2,000	2,000			PERIPHERALS REQUIRED AS PART OF THE MIGRATION FROM VIRTUAL MACHINES TO PHYSICAL DEVICES (31.0200) MIGRATION IS REQUIRED TO OVERCOME PERFORMANCE ISSUES RESULTING FROM NEW APPLICATIONS UNSUITABLE TO VIRTUAL ENVIRONMENT. PARTIALLY OFFSET BY REDUCTION IN VIRTUAL INFRASTRUCTURE & LICENSING. ATM - withdrawn per IT Director
	SOFTWARE LICENSE	2,000	2,000			2,000	2,000			SOFTWARE LICENSING OVERALL IS EXPERIENCE AN UPLIFT IN PURCHASE AND RENEWAL COSTS. INCREASE IN BUDGET REQUIRED TO COVER THE COSTS IN UPLIFT. COST OFFSET BY REDUCTION IN BARS .0010 AND .0033 ATM - withdrawn per IT Director
	NUTANIX MAINTENANCE/SUPPORT	238,700		238,700		238,700	238,700			NUTANIX ENVIRONMENT WAS PURCHASED IN 2019 WITH ARPA FUNDS TO FACILITATE VIRTUAL ENVIRONMENT / REMOTE WORKING DUE TO COVID EPIDEMIC. PURCHASE INCLUDED 5-YEAR SUBSCRIPTION, AND IS NOW DUE FOR RENEWAL. ATM - no on this request in lieu of utilizing one-time ARPA funding for renewal, producing significant savings when measured over 5-year period
	IT SERVICE PLATFORMS MAINTENANCE/SUPPORT	42,000		42,000		42,000	42,000			INCREASE IS THE RESULT OF VENDOR "VMWARE" SELL-OFF TO "BROADCOM" AND RESTRUCTURE OF THE PRODUCT LINE. FROM PERPETUAL TO SUBSCRIPTION MODEL, AND THE SIGNIFICANT UPLIFT IMPOSED BY THE NEW CORPORATION BROADCOM. COSTS WILL PARTIALLY BE OFFSET IN THE FUTURE AS VIRTUAL ENVIRONMENT IS DOWNSIZED AND REPLACED BY PHYSICAL EQUIPMENT. ATM - withdrawn per IT Director

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	MICROSOFT OFFICE 365 – E5 VERSION	67,200		67,200	67,200		97,200			INCREASE IN COST FOR RENEWAL AND UPGRADE OF MICROSOFT OFFICE 365 TO "E5" LICENSING STATUS. Upgrading to the E5 subscription level of our Microsoft 365 tenant is critical to implementing data governance and facilitating centralized E-Discovery for public records requests involving Microsoft Teams data and communications. ATM - note cost reduction to $67,200. This product is needed for public records searches of TEAMS. Price may go down further.
Geographic Information System	Travel - Training	3,000	3,000			3,000	3,000			FUNDING FOR MANAGER OF GIS DEPARTMENT TO ATTEND ESRI TRAINING CONFERENCE IN 2025, AND FOR ONE ON-LINE TRAINING FOR OTHER TWO GIS STAFF MEMBERS. IN 2024, BOTH GIS STAFF MEMBERS WERE SENT TO ESRI TRAINING CONFERENCE, THIS YEAR THEY WILL REMAIN IN-OFFICE WHILE MANAGER ATTENDS THE LIVE TRAINING CONFERENCE. ATM - this item is in the Preliminary Budget at $6,000 (this would be an increase). Per discussion with IT this amount can be revised to $3,500.
.00100.421	SaaS - Software as a Service	48,500		48,500		48,500	48,500			SOFTWARE AS SERVICE LINE WAS REDUCED IN PROPOSED 2025 BUDGET FROM CURRENT LEVEL OF $74,000 DOWN TO $6,500. GIS REQUESTS THIS LINE BE ADJUSTED TO A TOTAL OF $55,000 TO CONTINUE TO PROVIDE SaaS THAT IS CURRENTLY IN USE. ATM - withdrawn per IT.
	Other Services & Charges	20,500		20,500	20,500		20,500			THREE YEAR ESRI CONTRACT IS UP FOR RENEWAL, AND INCLUDES UPLIFT IN COSTS. THE TOTAL COST OF THE THREE YEAR COMMITMENT WILL BE $67,000 ANNUALLY. REQUESTING AN INCREASE TO COVER THE INCREASE IN COST. THIS IS PARTIALLY OFFSET BY THE ELIMINATION OF THE ANNUAL PURCHASE OF $6,000 STATEWIDE GEOSPATIAL MAPPING SERVICES. ATM - approved - this item has budgeted the past few years at $40,000 per year. Vendor has raised the annual fee. This additional amount incorporates the underbudgeted amount, the increased cost, and other offsets.
	Computer Consulting & Programming	7,500		7,500		7,500	7,500			ON-GOING ESRI CONSULTING IS NECESSARY TO SUPPORT THE INCREASED ROLE OF THE GIS DEPARTMENT IMPLEMENTING NEW LAYERS, MAPS, SUPPORT CONTINUED DEVELOPMENT AND AUTOMATION OF GIS IN DEPARTMENT APPLICATIONS. ATM - withdrawn per IT.
Environmental Health	Add back in 2025 EH position deferred in 2024	101,141	101,141		101,141				101,141	The benefit of refilling the On-Site Septic Environmental Health Specialist position will allow the program to go back to a full OSS permitting staffing. Refilling the position allows for field soils, and completing OSS permit reviews and approvals to process permits in a timely manner. It allows staff to fully investigate OSS complaints. ATM - discussed during budget meeting about restoring this position. Based on further discussions and Commissioner feedback, request is approved.
.00100.511	Software Licensing	9,700	6,200	3,500	9,700		9,700			This is the cost to link the food database, HealthSpace, to Tyler Online Payments, and then to support the API annually. This will allow the public to make online payments for permanent and temporary food service establishments. ATM - This item improves customer service by creating the option for online payments for food establishments, and especially for temporary food permits (think community festivals, etc.). It also creates accounting efficiency for the County by linking payments electronically through the Tyler accounting software. Based on Commissioner feedback, request is approved.
Sheriff - Operations	Additional Body Cameras	7,080		7,080	7,080		7,080			Our currently budgeted Axon contract for body cameras does not include enough cameras for administration and patrol at full staffing levels. Due to recurrent staffing shortages this has been an acceptable shortage, but to plan for all patrol positions to be filled by active deputies, we will need to add six additional cameras to our Axon contract. This will be an additional cost of $7,080 annually. The addition of the body camera program and digital storage and sharing capabilities has been hugely beneficial in offering legal clarity to cases and conduct inquiries. ATM - approved. Initial order of body worn cameras included an amount for all "filled" positions. It did not include enough for "unfilled" positions or any backups for interim replacement of damaged equipment.
.00100.811	Tech Req: OFFICER WELLNESS GYM CAMERA/ACCESS (GRANT?)	8,900	8,900			8,900			8,900	ATM - deferred at this time due to budget constraints. CCSO will look for a grant opportunity for this item.
	Tech Req: CIVIL SERVE, TYLER	4,000		4,000		4,000	4,000			ATM - deferred at this time due to budget constraints.

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Sheriff - Jail	Forks prisoner boarding costs	7,000		7,000	7,000		7,000			The jail expenditure line designated for the Forks jail boarding costs of inmates in County custody has been overspent consistently for many years. Recent emphasis on procedural changes has reduced the overage during 2024, but increased rates charged by Forks make it unrealistic to meet this need at the current budgeted amount of $3,000 annually. An increase of $7,000 for a total on the line of $10,000 will suffice to cover a minimal amount of boarding required at the Forks jail. Inmates are primarily boarded there while awaiting District Court II hearings or immediately following arrest and prior to transport to our County jail facility in Port Angeles. ATM - approved. This item has been historically underbudgeted/overspent in previous budget cycles. With the increase in rates by Forks, the disparity of budgeted versus actuals will grow. The alternative to utilize deputy time to transport people to/from the jail rather than utilizing the Forks jail will take deputies off the road and is unacceptable.
.00100.815	Additional overtime budget	20,000		20,000		20,000	20,000			Since 2016 not a year has passed that the jail did not overspend it's overtime budget. This overspend is generally offset at least to some degree by staffing shortages creating an underspend of the regular salary budget. While the jail is still short on staff, it has recovered somewhat from the critical levels seen in 2023 and our department is optimistic we will continue to reduce our staff vacancies. This will minimize underspend available to offset increasing overtime costs. Since employee wages have increased for cost of living adjustments, a stagnant overtime budget pays for less and less hours of overtime each year. We are asking for an additional $20,000 of overtime, which would bring the annual budget for that line to a total of $137,500. This increase will compensate for increased cost/hour since the budget was last increased five years ago, and will minimize the dependence on staffing vacancies to balance the salary lines of the budget. ATM - deferred for now due to budget constraints, an influx of applicants, and exploring a staffing alternative that should ultimately reduce O/T costs.
	Tech Req: (2) JAIL BOOKING WORK STATIONS - NEW WORLD	2,800	2,800			2,800	2,800			ATM - deferred due to budget constraints.
	Tech Req: (2) FINGERPRINT MACHINES (GRANT?)	20,000	20,000			20,000			20,000	ATM - deferred due to budget constraints. Potential target for grant funding.
Sheriff - Jail Medical	Nurse Training budget	6,000		6,000	6,000		6,000			Our previous jail medical budget did not include training expenses, but with the addition of nursing staff as County employees we will need to support their ongoing training and development. Costs have been estimated for course registration and travel for two nurses to attend the National Commission on Correctional Healthcare's annual conference, as well as a couple more minor classes throughout the year. This will allow the nursing staff to remain knowledgeable on medical techniques, procedures, and legal considerations specific to a correctional healthcare setting, and earn continuing education credits towards Correctional Healthcare certifications. ATM - approved. Training was not a component of the previous outsourced nursing contract. After the cancellation of the contract, this is a necessary item from an inmate care and departmental perspective, and maintains current training from a best practices and risk management perspective.
.00100.816										
Prosecuting Attorney	Additional Salary and Benefits for Legal Assistant Promotions and Range Adjustment	38,100		38,100		38,100	38,100			Finalizing the Legal Assistant series and allowing qualified staff to be promoted, consistent with what has been occurring for years in other county departments, will support the county's career-service model. Updating the range for Legal Assistant I to 50 (from 49) will get the position back in line with the Administrative Specialist II, as was originally intended. ATM - deferred due to budget restraints. Job descriptions for this job series have been reviewed and have been conceptually approved by the Administrator and HR. Discussions regarding the implementation of this series have consistently identified the need to identify funding as a condition of implementation.
.00100.841	WAPA Dues Increase	2,400		2,400	2,400		2,400			Our professional association, the Washington Association of Prosecuting Attorneys, is increasing the annual membership dues. ATM - approved due to need to maintain professional memberships.

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Prosecuting Att - Coroner	Coroner Services	50,000		50,000		50,000	50,000			Extra funding is needed for increased costs related to autopsies, decedent transport, and storage. ATM - deferred due to budget constraints. Also attempted to have some coroner-related services covered by CD/MH dedicated funding, but ineligible. Request was later rescinded.
.00100.843	Deputy Coroner Death Investigator	71,486		71,486		71,486	71,486			The Coroner Division is tasked with providing 24/7/365 service, which is challenging with only two staff members. Adding a third staff member will allow proper coverage at the highest level of service. ATM - deferred due to budget constraints. Also attempted to have some coroner-related services covered by CD/MH dedicated funding, but ineligible.
	ER&R Vehicle Costs	12,000		12,000		12,000	12,000			The Coroner Division needs funds in the budget to pay the ER&R monthly costs of the vehicle that has already been purchased and outfitted for use. ATM - deferred due to budget constraints. Funding this item should have been assumed as a priority when vehicle was requested.
Juvenile Services	Cell Phones/Data Plan (10 cell phones)	8,400		8,400		8,400	8,400			We are requesting to replace the current cell phone stipend reimbursement with county-owned cell phones for approved staff for the purpose of conducting county business. The benefit of this request is maintaining a clear distinction between personal and professional communications. The implication of not making the change is the continued use of personal cell phones for business related work. ATM - deferred due to budget constraints. Also conducting a county-wide review of cell phone utilization and assignment based on position (& utilizing a stipend with software to separate private/work calls on a cell phone).
.00100.851	Reinstate Probation Officer I	87,769		87,769		87,769	87,769			The vacant Juvenile Probation Officer position was deferred for 2024 pending review of caseloads. At that time, a vacant Child Advocate Volunteer Coordinator position was also eliminated. This brought unit staffing levels from seven to five. In early 2024, it became quickly apparent that the deferred Probation Officer position needed to be reinstated to help meet the need of increasing caseloads in the offender unit. Reinstating this position will enable our current probation staff to fulfill their responsibilities to serve our court-ordered clients within required timelines and standards in a competent and comprehensive manner as required by evidence-based practices currently in place. Additionally, reactivating this position will assist the department with meeting training standards, engaging more youth in evidence-based programs such as EET (Employment & Education Training) and i-Act (Individual Alternative Choice Training), and allow for succession planning. ATM - deferred due to budget constraints and department not fully identifying a 7% reduction in expenditures.
	Taser Inventory Replacement	16,454	16,454		16,454		16,454			Our Tasers have expired and are due for replacement. The current X2 model is being phased out and batteries and cartridges will be discontinued. We have already replaced one X2 with the new Taser 7 model. We are requesting to purchase four (4) Taser 7's before our X2's break down or we can no longer get cartridges for them. The new model requires a different holster, battery, and cartridges. This is a one-time request to replace current inventory and provide supplies to train staff in using the new model. Our Tasers are an important tool used in our continuum of force necessary to maintain the safety and security of the facility, inmates, and officers. ATM - approved. Necessary equipment to address safety and use-of-force issues. Current equipment has reached the end of its useful life and batteries/cartridges will no longer be available.
	Safe Restraint CART	2,508	2,508			2,508	2,508			The CART is a supplemental piece of safety equipment to be used in concert with the WRAP safe restraint device system. The WRAP is made of soft material and a Velcro system, deployed by staff for youth who are at risk of harming themselves or someone else during a mental health crisis or behavior management incident. The WRAP itself does not secure the legs, head, or neck. With the addition of the CART, the subject is safely immobilized to prevent further harm, keeping the youth safe and secure until they are no longer a risk. This safe restraint device will help enhance our safety and security of the facility, staff, and residents alike. ATM - deferred due to budget constraints. Additionally, this equipment was displayed at a recent trade show also observed by jail staff. The vendor indicated to wait on purchase until a newer model was released. Department subsequently rescinded request.
	One-time Uniform allotment increase	9,000	9,000			9,000	9,000			We have changed our uniforms for corrections officers over to a fitted jumpsuit. These are made for each officer based on their measurements. The materials and quality are above and beyond what we have had in the past and will last and look more professional for longer. The requested amount is in addition to the normally budgeted amount so that each officer can receive 2 jumpsuits and a pair of boots to get started with the changeover and then will go back to 1 jumpsuit per year after this year. ATM - deferred due to budget constraints. Officers received a new jumpsuit last year, will receive another in 2025, and also continue to have their 2-piece uniform as an option.

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	Tech Req: JUVI ACCESS DATABASE CONVERSION	40,000	40,000			40,000	40,000			ATM - deferred due to budget constraints. Request later rescinded.
	Tech Req: (16) CELL PHONES & DATA PLANS	14,200		14,200		14,200	14,200			ATM - deferred due to budget constraints. Also see note on previous request related to cell phones.
	Tech Req: NETWORK JACK / PHONE LINE RELOCATION IN CONF ROOM	2,500	2,500		2,500		2,500			ATM - approved. This has been an ongoing issue and diminishes the utilization of this room for participation in virtual meetings and calls, and training.
Superior Court	Indigent Defense	135,000		135,000	54,267	80,733	135,000			Superior Court is asking for additional funds in the amount of $135,000 [$240.733 total] to cover the costs of expert services and evaluations related to criminal indigent defense. Over the past seven years the court has exceeded the budgeted expenses set at $105,733 five times; the two years we did not exceed this budget was during COVID in 2020 and 2021. In 2024, the court exceeded the approved budget mid-year by 120% and submitted a request for additional funds in the amount of $135,000 cover costs through the end of the year. Based upon history and current trends, we have determined that an increase of these funds is necessary. ATM - approved at revised amount, thereby allocating a total of $160,000 for 2025. Will continue to monitor this cost trend as it relates to indigent defense. In looking at 2024 expenditures for this item, one complex case in juvenile drove costs by approximately $50,000. Factoring out this case, we believe $160,000 represents a more realistic assumption for now.
.00100.861	Judicial College	5,000	5,000		5,000		5,000			Superior Court is asking for funds in the amount of $5,000 to cover the costs of registration, travel and training for two new judicial officers (one Judge, one Family Court Commissioner) to attend Judicial College in January 2025. The State of Washington requires newly elected or appointed judges to attend Judicial College as part of the judicial process. ATM - approved. This initial training for judges and commissioners is required. Due to the election of a new judge and the appointment of a new commissioner, this expense is necessary.
	FJCIP In-person cross-system retreat	4,000	4,000		4,000				4,000	Additional grant funding provided for a retreat for those involved in the courts. ATM - approved. Cost is covered by grant funding.
	Tech Req: COURT RMS CONFERENCE ROOM A/V SETUP (FAM.CT, CT. 1, CT. 2)	8,000	8,000		8,000		8,000			ATM - approved. This flat-screen/AV system allows juries to view certain court evidence.
	Tech Req: COMPUTERIZED COURT CALENDAR DESIGN SOLUTION	35,000	35,000			35,000	35,000			ATM - deferred. We do not currently have consensus between the Court and the Clerk's Office regarding utilization of the same calendaring system. Superior Court prefers a "free" system offered via the Office of the Administrator for the Courts while the Clerk's Office prefers a different system at an annual cost of approximately $30,000.
	Tech Req: COURT CALENDAR WIRING, INSTALLATION, & PRO.SVC. SETUP	15,000	15,000		15,000		15,000			ATM - approved. This system will allow citizens to view on a flat screen TV the location of court proceedings.
District Court I	Veterans Court Funding	72,000		72,000	42,000	30,000			72,000	ATM - $42k related grant funding for Veteran's Therapuetic Court received for this purpose included. Remainder of request is deferred.
.00100.871	Tech Req: COMPUTER, MONITOR & O365 AT FRONT COUNTER	1,250	1,250			1,250	1,250			ATM - deferred/rejected. Per IT, this is not an assigned work station for any employee for equipment purposes.
	Tech Req: (9) DESKTOP SCANNERS FOR E-FILING (STD. EQUIPMENT)	4,050	4,050			4,050	4,050			ATM - deferred due to budget constraints and ability to use central scanner in office rather than individual scanners.
Clerk	Tech Req: (6) DESKTOP SCANNERS (RICOH FI-8170) (3 for Courthouse staff, and 3 for staff out at Juvenile Services)	6,600	6,600			6,600	6,600			ATM - deferred due to budget constraints and ability to use central scanner in office rather than individual scanners.
.00100.891	Tech Req: Large Scanner to support full office	7,000	7,000			7,000				If approved, would reduce desktop scanner request from 6 to 3, cutting the cost in half
Parks & Facilities	Cleaning & Sanitation Supplies	15,000		15,000	7,500	7,500	15,000			This request addresses the cost of maintaining an additional building (WSU). ATM - approved at revised amount. This item pertains to rising costs of maintaining all County buildings, not just WSU Extension.
.00100.911	Merchant Account Fees	6,000		6,000	6,000		6,000			This request addresses the increasing cost of credit card and online reservation vendor fees. ATM - approved at revised amount. This item pertains to rising costs of maintaining all County buildings, not just WSU Extension.

2025 Department Requests Over Base Budget - Proposed Final Budget

GENERAL FUNDS

Department	*Requested Item or Program Change*	*Request*	*One Time*	*Ongoing*	***BOCC Recommended***	***BOCC Deferred***	*Funding Source: General Fund Reserve*	*Funding Source: Other Fund Reserves*	*Funding Source: Grant/New Funding*	*Comments*
	Outside- Repair and Maintenance	3,900		3,900	1,950	1,950	3,900			This request addresses the cost of maintaining an additional building (WSU). ATM - approved at revised amount. This item pertains to rising costs of maintaining all County buildings, not just WSU Extension.
	Plumbing Supplies	2,000		2,000	1,000	1,000	2,000			This request addresses the cost of maintaining an additional building (WSU) and increases expenses. The requested increase remains under the 5-year average. ATM - approved at revised amount. This item pertains to rising costs of maintaining all County buildings, not just WSU Extension.
	Waste Disposal	5,000		5,000	2,500	2,500	5,000			This request addresses the cost of maintaining an additional building (WSU). ATM - approved at revised amount. This item pertains to rising costs of maintaining all County buildings, not just WSU Extension.
	Printing and Binding	1,500		1,500	1,500		1,500			This request addresses the increasing cost of credit card and online reservation vendor fees. ATM - approved. Unsure of label "Printing & Binding." This cost reflects the increased utilization of credit cards (and associated fees) for online reservation and cancellation transactions, and also reflects the increased fee schedule adopted last year (credit card fees paid as a percent of transaction costs).
	Tech Req: STARLINK - CAMP DAVID JR., ($3250 equip + $3k svc fees - 1 yr)	6,250	3,250	3,000	6,250		6,250			ATM - approved. Due to remote location, there are extremely limited options for internet service. It is a high demand service for those interested in renting Camp David Jr.
Parks & Facilities - Fair	Custodial and Cleaning	4,000		4,000	4,000		4,000			Increase in contract services. ATM - approved. Deemed a priority issue for customer satisfaction associated with event.
.00100.912	Logging Show Purse	2,000		2,000		2,000	2,000			This is a pass-through expense line item. ATM - deferred due to explanation as pass-through expense and due to budget constraints.
	Cleaning & Sanitation Supplies	1,800		1,800		1,800	1,800			Increases in supply costs associated with increased prices and increased rentals. ATM - deferred due to budget constraints and increase in previous item.
	Rodeo	9,325		9,325	9,325		9,325			Increase in contract services associated with rodeo program growth. ATM - approved. This reflects the increased cost for the livestock provider for the rodeo. Due to the significant increase in rodeo participants, more livestock is needed for each event.
	Utilities	10,000		10,000	10,000		10,000			Increase in utility costs. It appears that the cost has grown approximately $10k per year for the last four years. ATM - approved. While this cost has grown over previous years, the budgeted amount has not been adjusted and was to be absorbed in the budget. This cost is mostly outside of the County's control.
WSU	Full Time Administrative Specialist II	46,491		46,491		46,491	46,491			Capacity to maintain timely and efficient operations and productivity of staff & Director's time. ATM - deferred due to budget constraints and this department still working to identify a 7% reduction in expenditures. The County currently contributes to a 1/2-time Administrative Specialist.
.00100.931	COLA Adjustment for MOA salaries	5,530		5,530	5,530		5,530			Salary shortfall - This funding represents 2% COLA for 3 salaries in the County/WSU MOA for the time period of 2023-2024. Employees have received a 2% COLA every year and the salary amounts have not been updated to reflect that since 2023. ATM - based on further discussion with Commissioners, request approved.
	Cell Phone	1,900		1,900		1,900	1,900			Cover $450/month bill. ATM - deferred due to budget constraints and this department still working to identify a 7% reduction in expenditures. Also, per previous item, this is an employee-related expense that WSU should provide its employees.
	Dues	200		200	200		200			Annual dues to member organizations are $400. ATM - based on further discussion, request approved.
	Travel-Business	2,000		2,000		2,000	2,000			More travel support needed for programming across the County. ATM - deferred due to budget constraints and this department still working to identify a 7% reduction in expenditures.
	Subscriptions	1,025		1,025	1,025		1,025			Monthly Mailchimp bill is $100. ATM - based on further discussion, request approved.

2025 Department Requests Over Base Budget - Proposed Final Budget

GENERAL FUNDS

Department	*Requested Item or Program Change*	*Request*	*One Time*	*Ongoing*	***BOCC Recommended***	***BOCC Deferred***	*Funding Source: General Fund Reserve*	*Funding Source: Other Fund Reserves*	*Funding Source: Grant/New Funding*	*Comments*
General Funds Transfer to Other Funds										
	TOTALS	1,659,613	419,806	1,239,807	508,040	1,153,646	1,457,955	0	206,041	

OTHER FUNDS

Department	*Requested Item or Program Change*	*Request*	*One Time*	*Ongoing*	***BOCC Recommended***	***BOCC Deferred***	*Funding Source: General Fund Reserve*	*Funding Source: Other Fund Reserves*	*Funding Source: New/Grant Funding*	*Comments*
PW - Roads	Public Works Finance Team Salary Study	??				1				Competitive salary both internal to County and to comparable jurisdiction. ATM - deferred due to budget constraints. Additionally, people working with these job titles are spread throughout the County and should be consistent in salary range for similar work, and the Administrator is currently reviewing job descriptions based on skillsets/education/& certifications rather than pay raises reflecting only tenure.
10101.611	Tech Req: (2) WORKSTATIONS & (1) ENGR WORKSTATION	7,000	7,000		7,000			7,000		ATM - approved. Reflects number of engineers and condition of current workstations.
HHS Operations	Reclassify WIC Support Specialist II to WIC Coordinator	3,109		3,109	3,109				3,109	HHS realigned job duties in June 2023. With the elimination of the WIC Supervisor, the job duties shifted to the newly created WIC Specialist II position without the supervisory job duties. The current position is currently being paid out of class (5%) pay differential for WIC Coordination duties with the State WIC Coordinator. Since the WIC Supervisor was essentially the coordinator for the program, this duty is still an essential duty that is needed so the program can adhere to all the requirements outlined by federal WIC requirements. ATM - approved. This reflects a realignment of positions and workloads. Amount requested is grant funded.
11301.511	Distribution of Opiod Settlement Funding - Food	9,000	9,000			9,000			9,000	Providing nutritional services for the clients of the Harm Reduction Health Center. This service provides basic human services during clinic operations. ATM - deferred. Requesting additional information/clarification regarding distribution of Opioid Settlement Funding. Prosecutor requested funds to offset costs of coronor related to requirement to investigate & perform autopsies of drug-related deaths and was told these funds were fully allocated and therefore not available. Request was subsequently rescinded by department
	Distribution of Opiod Settlement Funding - Public Health Clinic Supplies	4,617	4,617			4,617			4,617	Clinical supplies for wound care, sanitization, etc. Not funding request may put clients at a greater medical risk without basic treatment. TM - deferred. Requesting additional information/clarification regarding distribution of Opioid Settlement Funding. Prosecutor requested funds to offset costs of coroner related to requirement to investigate & perform autopsies of drug-related deaths and was told these funds were fully allocated and therefore not available. Request was subsequently rescinded by department
	Distribution of Opiod Settlement Funding - Operating Supplies	35,000	35,000			35,000			35,000	Utilizing Opioid Settlement funding for operational supplies for the Harm Reduction Health Center. Supplies are needed to maintain the daily operation and for warmth / hygiene needs of participants. TM - deferred. Requesting additional information/clarification regarding distribution of Opioid Settlement Funding. Prosecutor requested funds to offset costs of coroner related to requirement to investigate & perform autopsies of drug-related deaths and was told these funds were fully allocated and therefore not available. Request was subsequently rescinded by department
	Increase Public Health Nurse to Full Time	51,435		51,435	51,435			51,435		Requesting the part time position be made full time due to an increase in communicable disease caseload and the amount of time and resources it takes to investigate and work on the cases. ATM - approved. Department will utilize reserves (non General Fund) to fund the expansion of this position. This fund has significant, and growing, fund balance capable to funding programs for multiple years.
	Reclassify Public Health Support Specialist to Medical Assistant	603		603	603			603		There is a cost benefit to reassigning duties from higher classified nursing position to a lower classified medical assistant. Reclassifying this skilled employee is a more affordable direction than using higher level registered nurses. Employee is state licensed in phlebotomy & able to give immunizations and draw blood. Trained in both clinical and administrative tasks, this medical assistant can fill a variety of roles providing flexibility in staffing adn ability to adapt to needs of HHS. The employee will retain 50% administrative roles and add 50% higher clinical roles. Reassigning applicable duties to this position will relieve the public health nurses of some time so that they can focus on the high level of community disease outbreaks that are taking place in the community. ATM - approved.

GENERAL FUNDS

2025 Department Requests Over Base Budget - Proposed Final Budget

Department	Requested Item or Program Change	Request	One Time	Ongoing	BOCC Recommended	BOCC Deferred	Funding Source: General Fund Reserve	Funding Source: Other Fund Reserves	Funding Source: Grant/New Funding	Comments
	Promote Public Health Nurse II to III	6,664		6,664	6,664			6,664		Recognition of existing job duties becoming more complex with an increase of infectious diseases. Realizing the complexities with monitoring and understanding infectious diseases and their potential transmission, the implication of not recognizing the proposed reclassification from a Public Health Nurse II to III would allow for job stagnation and lack of career advancement opportunities. ATM--approved.
	New FTE: Public Health Emergency Coordinator	87,815		87,815	87,815			87,815		Create one FTE for a Public Health Emergency Coordinator in preparing for, responding to, and recovering from public health emergencies. This position would develop, implement, and update public health emergency plans and protocols, and work closely and coordinate with Clallam County Emergency Management in case of public health disasters. The implications of not making this change would under utilize Foundational Public Health Services in the areas of Public Health Emergency Response and Climate Change funding the HHS receives. ATM--based on need for position and available funding source through Foundational Public Health, request is approved.
Pros Atty - Local Crime Victim Comp 11701.841	General Fund Transfer	50,000		50,000		50,000	50,000			Supplementing the Crime Victim Compensation Fund will allow our office to continue to offer mandated services to victims of crimes. Revenues into the fund are currently insufficient. ATM - deferred to budget constraints.
Noxious Weeds - Lake Management District 13051.381	Noxious Weed Control	1,000		1,000	1,000			1,000		Increase in costs of program administration. ATM - approved. This cost covered by increased levy revenues.
	Weed Field Supplies	2,405		2,405	2,405			2,405		We need to acquire more safety & weed collection equipment. ATM - approved. This cost covered by increased levy revenues.
	Professional Services	6,908		6,908	6,908			6,908		Increased costs for diver to manually remove milfoil and other non-native invasive acquatic plants. ATM - approved. This cost covered by increased levy revenues.
	Advertising	100		100	100			100		For any newspaper announcements about program. ATM - approved. This cost covered by increased levy revenues.
	Operating Supplies	400		400	400			400		As we change diver & boat operator, the program will need to purchase its own equipment & supplies. ATM - approved. This cost covered by increased levy revenues.
Clallam Bay/Sekiu Sewer	Utility Program Mgr Salary Study	??				1				Competitive salary to comparable jurisdictions. ATM - deferred. Sewer district collections do not currently cover costs associated with running the district and cannot absorb additional costs. Additionally, this person recently received an increase in pay (outside of step increases and COLA) as a result of an Administrator review.
41401.611	Promote Employee to Wastewater Operator II	3,336		3,336	3,336			3,336		See Schedule D Form. ATM - approved. This person recently met the qualifications/criteria to promote from a Wastewater Operator I to a Wastewater Operator II.
Carlsborg Sewer	Updated service costs	59,995		59,995	59,995			59,995		This budget change covers additional costs from City of Sequim for CIP projects Clallam County is contracted to pay, and ongoing maintenance including annual jetting rotation of one ½ mile section of gravity collection piping. ATM - approved. Cost is consistent with contract agreement with City of Sequim, requiring County to reimburse costs.
42401.611	City of Sequim Pipe Charges & Others	61,656		61,656	61,656			61,656		This budget change covers increased fees from the City of Sequim for Operations including: increased monthly Pipe Charge fees, increased monthly Treatment Charge fees, and the annual True-Up invoice. Other increased fees such as PUD power costs are also covered. ATM - approved. Cost is consistent with contract agreements requiring County to reimburse/pay certain costs.
	Supplies	9,000		9,000	4,500	4,500		9,000		Calcium nitrate & other supplies necessary for proper operation of pump station and collection system. ATM - approved at revised amount. The Carlsborg area is building out at a slower than anticipated rate, with many development projects currently on hold.
Risk Management	TeleMessage Computer Software	10,000		10,000	10,000			10,000		TeleMessage serves as a vital risk mitigation tool for Clallam County, effectively capturing text messages exchanged on county devices. ATM - approved. This software is essential to the timely response of public records records regarding text messaging.

2025 Department Requests Over Base Budget - Proposed Final Budget

GENERAL FUNDS

Department	*Requested Item or Program Change*	*Request*	*One Time*	*Ongoing*	***BOCC Recommended***	***BOCC Deferred***	*Funding Source: General Fund Reserve*	*Other Fund Reserves*	*Grant/New Funding*	*Comments*
50401.461	Benefitted 32 hr/week Civil Investigator	89,471		89,471	89,471			89,471		Propose transitioning from 3 part-time, non-benefitted Civil Investigators to a single part-time, benefitted position. This change saves $18,553 annually. Request that $18,000 of these savings be allocated to the Extra Help line to provide as-needed assistance for any influx of background checks and investigations, resulting in a net cost savings of $553. ATM - approve of the concept of reorganizing the Civil Investigator function/office within Risk Management to a single, part-time benefitted position. At this time, not increasing the amount of the Extra Help budget line due to requirement of additional contribution from the General Fund to Risk Management.
	TOTALS	499,514	55,617	443,897	396,397	103,119	50,000	397,788	51,726	

	Request: One Time	*Ongoing*	***Request: BOCC Recommended***	***BOCC Deferred***	*Funding Source: General Fund Reserve*	*Other Fund Reserves*	*New/Grant Funding*
Total Other Fund Requests:	**55,617**	**443,897**	**396,397**	**103,119**	**50,000**	**397,788**	**51,726**
	499,514		**499,516**		**499,514**		

	Request	One Time	Ongoing	BOCC Recommended	BOCC Deferred	General Fund Reserve	Other Fund Reserves	New/Grant Funding
TOTAL ALL	**2,159,127**	**475,423**	**1,683,704**	**904,437**	**1,256,765**	**1,507,955**	**397,788**	**257,767**
		2,159,127				**2,163,510**		

CLALLAM COUNTY

2025 PROPOSED CAPITAL OUTLAY BUDGET--BY FUND

CAPITAL REQUESTS TO INCLUDE IN 2025 BUDGET

Include in 2025 Budget?	Y
2025	(All)

2025	General Fund Column Labels	Roads	OPNET	OPSCAN	Operation Stonegarden	Noxious Weeds	ARPA	REET 1	Dungeness Off-Channel Reservoir	Parks/ Facilities Capital Projects	Parks Capital Repair & Improvement	JPSF	IT Capital Projects	Broadband Expansion	PW - Clallam Bay/ Seklu Sewer	PW - Carlsborg Sewer Capital	ER&R	Grand Total
Row Labels	**00100**	**10101**	**11008**	**11065**	**11068**	**13001**	**19961**	**30101**	**30401**	**30501**	**30505**	**30605**	**30701**	**30805**	**41401**	**42501**	**50301**	**Grand Total**
00100.811--General Fund--Sheriff - Operations																		
1																		
Capital Outlay- Portable radio replacement plan	$ 38,000																	$ 38,000
Capital Outlay- Vehicle Equipment for new patrol cars	$ 94,000																	$ 94,000
Mobile Data Terminal (MDT) replacement plan	$ 60,000																	$ 60,000
TASER replacement plan	$ 60,751																	$ 60,751
Capital Outlay- ER&R Additional Funding Needed to Cover Cost of 5 4 Planned Patrol Vehicle Replacements	$ 106,808																	$ 106,808
3																		
Digital storage/sharing capacity for case files	$ 20,541																	$ 20,541
00100.816--General Fund--Sheriff - Jail Medical																		
1																		
HCA IT Infrastructure	$ 500,000																	$ 500,000
00100.817--General Fund--Sheriff - Emergency Services																		
2																		
Ballistic helmets for Crisis Response Team	$ 11,067																	$ 11,067
00100.851--General Fund--Juvenile Services																		
1																		
HCA IT Infrastructure	$ 1,000,000																	$ 1,000,000
2																		
Interior Sliding Lobby Doors								$ 15,000										$ 15,000
00100.861--General Fund--Superior Court																		
1																		
Courthouse Security Equipment	$ 31,000																	$ 31,000
10101.611--PW - Roads																		
1																		
District 3 - 3/4 ton 4wd pickup		$ 61,000																$ 61,000
District 3 - v box sander		$ 30,000																$ 30,000
Right of Way land purchases		$ 2,112,965																$ 2,112,965
County Road Project construction costs		$ 10,145,795																$ 10,145,795
Unknown Capital Outlays under Storm Drain Construction BARS		$ 30,000																$ 30,000
2																		
REET-SUPPORTED ROADS PROJECTS		$ 500,000																$ 500,000
REET-SUPPORTED ROADS PROJECTS--SUPPLEMENTAL REQUEST		$ 200,000																$ 200,000
3																		
District 3 10 yard dump truck		$ 179,645																$ 179,645
11008.811--Sheriff Operations - OPNET																		
2																		
Armored Tactical Vehicle			$ 385,000															$ 385,000
11065.811--Sheriff - OPSCAN Operations																		
1																		
Capital Outlay-Radio Network Equipment				$ 170,000														$ 170,000
11068.811--Sheriff - Operation Stonegarden																		
1																		
Drone					$ 45,000													$ 45,000
13001.381--Noxious Weed Control																		
1																		
AWD Ford Maverick						$ 38,000												$ 38,000
19961.291--NonDept - American Rescue Plan Act																		
1																		
Nutanix Conversion							$ 647,000											$ 647,000
30101.911--Parks and Facilities - Real Estate Excise Tax Projects																		
1																		
Facilities-Courthouse VAV Air System Box Replacement								$ 50,000										$ 50,000
Facilities-Jail Lock Repair & Replacement								$ 35,000										$ 35,000
Facilities-Juvenile HVAC Chiller (CH-1)								$ 601,158										$ 601,158
Historic Courthouse Exterior Preventative & Restorative Services								$ 10,000										$ 10,000
2																		
Parks-Road Development and Repair								$ 15,000										$ 15,000
Parks-Trail Development and Repair								$ 15,000										$ 15,000
30401.331--Public Works -Dungeness Off Channel Reservoir																		
1																		
Highland Irrigation Ditch Intake & Lateral Upgrade Project Component									$ 233,508									$ 233,508
Off-Channel Reservoir Project land acquisition, design, perrmitting, outreach, and other related support work.									$ 1,337,519									$ 1,337,519
30501.911--Parks and Facilities - Capital Projects																		
1																		
Unanticipated Projects PFF										$ 80,000								$ 80,000
Pay Stations/Campgrounds											$ 90,000							$ 90,000
Fairgrounds Septic Pumps										$ 8,000								$ 8,000
Fairgrounds Maintenance Building Roof Replacement										$ 30,000								$ 30,000

CLALLAM COUNTY

2025 PROPOSED CAPITAL OUTLAY BUDGET--BY FUND

CAPITAL REQUESTS TO INCLUDE IN 2025 BUDGET

Include in 2025 Budget?	Y
2025	(All)

	General Fund	Roads	OPNET	OPSCAN	Operation Stonegarden	Noxious Weeds	ARPA	REET 1	Dungeness Off-Channel Reservoir	Parks/ Facilities Capital Projects	Parks Capital Repair & Improvement	JPSF	IT Capital Projects	Broadband Expansion	PW - Clallam Bay/ Sekiu Sewer	PW - Carlsborg Sewer Capital	ER&R	
2025	Column Labels																	
Row Labels	00100	10101	11008	11065	11068	13001	19961	30101	30401	30501	30505	30605	30701	30805	41401	42501	50301	Grand Total
Courthouse Single Point Entry Construction										$ 115,000								$ 115,000
Clallam Bay Bridge Beach Ramp										$ 60,245								$ 60,245
2																		
DRA Equipment Cover										$ 10,000								$ 10,000
30605.811--Sheriff - Joint Public Safety Facility Project																		
1																		
EOC Relocation - Detailed Design												$ 1,800,000						$ 1,800,000
EOC Relocation - Sitework, Project Management, & Construction												$ 5,300,000						$ 5,300,000
30701.411--Information Tech - Capital Projects																		
1																		
Streamkeepers Database Carryover							$ 12,000											$ 12,000
2																		
EDEN to MUNIS changeoverPLACEHOLDER FOR CFO													$ 275,000					$ 275,000
Unanticipated Projects													$ 50,000					$ 50,000
30805.611--PW - Broadband Infrastructure																		
1																		
WA. State Broadband Office (WSBO) Infrastructure Grant Project														$ 8,000,000				$ 8,000,000
WA. State Public Works Board (PWB) Infrastructure Grant Project														$ 2,000,000				$ 2,000,000
41401.611--PW - Clallam Bay-Sekiu Sewer																		
1																		
Collection System Repair & Replacement Project															$ 278,000			$ 278,000
Sewer Pump Station Repair & Replacement Project															$ 996,974			$ 996,974
Removal of old storage system and purchase, Installation of Conex box															$ 20,000			$ 20,000
42501.611--PW - Carlsborg Sewer Capital Repair/Replacement																		
1																		
Carlsborg Sewer Capital																$ 115,500		$ 115,500
50301.611--PW - Equipment Rental and Revolving																		
1																		
ER&R Shop Gutters																	$ 120,000	$ 120,000
5 Patrol Vehicles																	$ 220,240	$ 220,240
District 3 3/4 ton 4wd pickup																	$ 130,000	$ 130,000
District 3 V-Box Sander																	$ 30,000	$ 30,000
Nox Weeds AWD Maverick																	$ 37,000	$ 37,000
Clean above ground storage tanks																	$ 60,000	$ 60,000
District 3 10 yard dump truck																	$ 360,000	$ 360,000
Grand Total	$ 1,922,167	$ 13,259,405	$ 385,000	$ 170,000	$ 45,000	$ 38,000	$ 659,000	$ 741,158	$ 1,571,027	$ 303,245	$ 90,000	$ 7,100,000	$ 325,000	$ 10,000,000	$ 1,294,974	$ 115,500	$ 957,240	$ 38,976,716

	00100	10101	11008	11065	11068	13001	19961	30101	30401	30501	30505	30605	30701	30805	41401	42501	50301	
BEGINNING FUND BALANCE		$ 8,874,700	$ 356,616	$ 858,548	$ 78,303	$ 229,001	$ 2,165,871	$ 3,401,073	$ 1,214,305	$ 186,572	$ 147,000	$ 1,209,258	$ 382,018	$ 457,392	$ 470,260	$ 380,865	$ 2,375,139	
INFLOW FUNDING		$ 13,126,925	$ 187,400	$ 570,678	$ -	$ 479,512	$ 50,000	$ 1,152,001	$ -	$ -	$ 147,000	$ -	$ -	$ -	$ 595,823	$ 22,200	$ 4,772,502	
EXPENDITURES (BEFORE CAPITAL)		$ (15,608,726)	$ (149,109)	$ (289,085)	$ (109,994)	$ (410,242)	$ (539,949)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (663,796)	$ -	$ (2,989,894)	
CAPITAL OUTLAYS (PER ABOVE)	$ (1,922,167)	$ (13,259,405)	$ (385,000)	$ (170,000)	$ (45,000)	$ (38,000)	$ (659,000)	$ (741,158)	$ (1,571,027)	$ (303,245)	$ (90,000)	$ (7,100,000)	$ (325,000)	$ (10,000,000)	$ (1,294,974)	$ (115,500)	$ (957,240)	
ENDING FUND BALANCE, BEFORE ADDITIONAL FUNDING		$ (6,866,506)	$ 9,907	$ 970,141	$ (76,691)	$ 260,271	$ 1,016,922	$ 3,811,916	$ (356,722)	$ (116,673)	$ 204,000	$ (5,890,742)	$ 57,018	$ (9,542,608)	$ (892,687)	$ 287,565	$ 3,200,507	
TRANSFERS BETWEEN FUNDS																	$ 343,525	$ 343,525
Transfers to Funds from General Fund								$ 107,000							$ (378,000)		$ 106,808	$ (164,192)
Transfers from Funds to General Fund																		$ -
TRANSFERS BETWEEN FUNDS (ARPA)							$ (450,000)							$ 450,000				$ -
OTHER GRANTS/LOAN FUNDING AWARDED	$ 1,542,067	$ 10,724,000			$ 137,500				$ 1,446,000			$ 5,615,800		$ 10,000,000	$ 757,448			$ 30,222,815
OTHER GRANTS/LOAN FUNDING NEEDED																		$ -
CITY OF PORT ANGELES FUNDING NEEDED												$ 1,000,000						$ 1,000,000
ADDITIONAL REET FUNDING REQUIRED		$ 700,000																$ 700,000
OPPORTUNITY FUND FUNDING REQUIRED															$ 910,000			$ 910,000
GENERAL FUND FUNDING REQUIRED	$ 380,100	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 116,673	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 332,581
		$ 4,557,494	**$ 9,907**	**$ 970,141**	**$ 60,809**	**$ 260,271**	**$ 566,922**	**$ 3,918,916**	**$ 1,089,278**	**$ -**	**$ 204,000**	**$ 725,058**	**$ 57,018**	**$ 907,392**	**$ 396,761**	**$ 287,565**	**$ 3,650,840**	

CLALLAM COUNTY
2025 PROPOSED CAPITAL OUTLAY BUDGET--BY KEY STRATEGIC CAPITAL PROJECT

Include in 2025 Budget?	Y

2025	Column Labels																
Row Labels	BROADBAND EXPANSION	COURTHOUSE/ JUVENILE SERVICES BUILDING SECURITY	DEEP WATER WELL/ WATER MITIGATION	EOC RELOCATION	ER&R SUPPORTED THRU GENERAL FUND	ER&R SUPPORTED THRU ROADS	IT INFRASTRUCTURE INITIATIVES--APPLICATIONS	IT INFRASTRUCTURE INITIATIVES--VIRTUALIZATION	JAIL MASTER PLAN	JUVIE MASTER PLAN	MANDATORY/ RECURRING/ REGULAR REPLACEMENT	NON-RECURRING CAPITAL OUTLAY FUNDED FULLY THROUGH GRANTS/ DEDICATED FUNDS (NO GENERAL FUND/ REET FUNDING NEEDED)	OTHER NON-RECURRING CAPITAL OUTLAY	PREVIOUSLY APPROVED CARRY-OVER CAPITAL OUTLAYS	ROADS PROJECTS SUPPORTED THRU REET	SEWER SYSTEM REPAIR/ REPLACEMENT INITIATIVES	Grand Total
00100																	
00100.811--General Fund--Sheriff - Operations																	
1																	
Capital Outlay- Portable radio replacement plan											$ 38,000						$ 38,000
Capital Outlay- Vehicle Equipment for new patrol cars					$ 94,000												$ 94,000
Mobile Data Terminal (MDT) replacement plan											$ 60,000						$ 60,000
TASER replacement plan											$ 60,751						$ 60,751
Capital Outlay- ER&R Additional Funding Needed to Cover Cost of 5 4 Planned Patrol Vehicle Replacements					$ 106,808												$ 106,808
3																	
Digital storage/sharing capacity for case files											$ 20,541						$ 20,541
00100.851--General Fund--Juvenile Services																	
1																	
HCA IT Infrastructure							$ 1,000,000										$ 1,000,000
00100.861--General Fund--Superior Court																	
1																	
Courthouse Security Equipment		$ 31,000															$ 31,000
00100.817--General Fund--Sheriff - Emergency Services																	
2																	
Ballistic helmets for Crisis Response Team													$ 11,067				$ 11,067
00100.816--General Fund--Sheriff - Jail Medical																	
1																	
HCA IT Infrastructure							$ 500,000										$ 500,000
10101																	
10101.611--PW - Roads																	
1																	
District 3 - 3/4 ton 4wd pickup														$ 61,000			$ 61,000
District 3 - v box sander														$ 30,000			$ 30,000
Right of Way land purchases													$ 2,112,965				$ 2,112,965
County Road Project construction costs													$ 10,145,795				$ 10,145,795
Unknown Capital Outlays under Storm Drain Construction BARS													$ 30,000				$ 30,000
2																	
REET-SUPPORTED ROADS PROJECTS															$ 500,000		$ 500,000
REET-SUPPORTED ROADS PROJECTS--SUPPLEMENTAL															$ 200,000		$ 200,000
3																	
District 3 10 yard dump truck														$ 179,645			$ 179,645
11008																	
11008.811--Sheriff Operations - OPNET																	
2																	
Armored Tactical Vehicle													$ 385,000				$ 385,000
11065																	
11065.811--Sheriff - OPSCAN Operations																	
1																	
Capital Outlay-Radio Network Equipment											$ 170,000						$ 170,000
11068																	
11068.811--Sheriff - Operation Stonegarden																	
1																	
Drone													$ 45,000				$ 45,000
13001																	
13001.381--Noxious Weed Control																	
1																	
AWD Ford Maverick												$ 38,000					$ 38,000
19961																	
30701.411--Information Tech - Capital Projects																	
1																	
Streamkeepers Database Carryover														$ 12,000			$ 12,000
19961.291--NonDept - American Rescue Plan Act																	
1																	
Nutanix Conversion								$ 647,000									$ 647,000
30101																	
00100.851--General Fund--Juvenile Services																	
2																	
Interior Sliding Lobby Doors									$ 15,000								$ 15,000
30101.911--Parks and Facilities - Real Estate Excise Tax Projects																	
1																	
Facilities-Courthouse VAV Air System Box Replacement														$ 50,000			$ 50,000
Facilities-Jail Lock Repair & Replacement											$ 35,000						$ 35,000
Facilities-Juvenile HVAC Chiller (CH-1)										$ 601,158							$ 601,158
Historic Courthouse Exterior Preventative & Restorative Services														$ 10,000			$ 10,000

CLALLAM COUNTY
2025 PROPOSED CAPITAL OUTLAY BUDGET--BY KEY STRATEGIC CAPITAL PROJECT

Include in 2025 Budget?	Y

2025	Column Labels																
Row Labels	BROADBAND EXPANSION	COURTHOUSE/ JUVENILE SERVICES BUILDING SECURITY	DEEP WATER WELL/ WATER MITIGATION	EOC RELOCATION	ER&R SUPPORTED THRU GENERAL FUND	ER&R SUPPORTED THRU ROADS	IT INFRASTRUCTURE INITIATIVE--APPLICATIONS	IT INFRASTRUCTURE INITIATIVE--VIRTUALIZATION	JAIL MASTER PLAN	JUVIE MASTER PLAN	MANDATORY/ RECURRING/ REGULAR REPLACEMENT	NON- RECURRING CAPITAL OUTLAY FUNDED FULLY THROUGH GRANTS/ DEDICATED FUNDS (NO GENERAL FUND/ REET FUNDING NEEDED)	OTHER NON-RECURRING CAPITAL OUTLAY	PREVIOUSLY APPROVED CARRY OVER CAPITAL OUTLAYS	ROADS PROJECTS SUPPORTED THRU REET	SEWER SYSTEM REPAIR/ REPLACEMENT INITIATIVES	Grand Total
2																	
Parks-Road Development and Repair														$ 15,000			$ 15,000
Parks-Trail Development and Repair														$ 15,000			$ 15,000
30401																	
30401.331--Public Works -Dungeness Off Channel Reservoir																	
1																	
Highland Irrigation Ditch Intake & Lateral Upgrade Project Component			$ 233,508														$ 233,508
Off-Channel Reservoir Project land acquisition, design, permitting, outreach, and other related support work.			$ 1,337,519														$ 1,337,519
30501																	
30501.911--Parks and Facilities - Capital Projects																	
1																	
Unanticipated Projects PFF														$ 80,000			$ 80,000
Fairgrounds Septic Pumps													$ 8,000				$ 8,000
Fairgrounds Maintenance Building Roof Replacement													$ 30,000				$ 30,000
Courthouse Single Point Entry Construction														$ 115,000			$ 115,000
Clallam Bay Bridge Beach Ramp														$ 60,245			$ 60,245
2																	
DRA Equipment Cover													$ 10,000				$ 10,000
30505																	
30501.911--Parks and Facilities - Capital Projects																	
1																	
Pay Stations/Campgrounds													$ 90,000				$ 90,000
30605																	
30605.811--Sheriff - Joint Public Safety Facility Project																	
1																	
EOC Relocation - Detailed Design				$ 1,800,000													$ 1,800,000
EOC Relocation - Sitework, Project Management, & Construction				$ 5,300,000													$ 5,300,000
30701																	
30701.411--Information Tech - Capital Projects																	
2																	
EDEN to MUNIS changeoverPLACEHOLDER FOR CFO							$ 275,000										$ 275,000
Unanticipated Projects											$ 50,000						$ 50,000
30805																	
30805.611--PW - Broadband Infrastructure																	
1																	
WA. State Broadband Office (WSBO) Infrastructure Grant	$ 8,000,000																$ 8,000,000
WA. State Public Works Board (PWB) Infrastructure Grant	$ 2,000,000																$ 2,000,000
41401																	
41401.611--PW - Clallam Bay-Sekiu Sewer																	
1																	
Collection System Repair & Replacement Project																$ 278,000	$ 278,000
Sewer Pump Station Repair & Replacement Project																$ 996,974	$ 996,974
Removal of old storage system and purchase, installation of Conex box													$ 20,000				$ 20,000
42501																	
42501.611--PW - Carlsborg Sewer Capital Repair/Replacement																	
1																	
Carlsborg Sewer Capital																$ 115,500	$ 115,500
50301																	
50301.611--PW - Equipment Rental and Revolving																	
1																	
ER&R Shop Gutters														$ 120,000			$ 120,000
5 Patrol Vehicles					$ 220,240												$ 220,240
District 3 3/4 ton 4wd pickup						$ 130,000											$ 130,000
District 3 V-Box Sander						$ 30,000											$ 30,000
Nox Weeds AWD Maverick												$ 37,000					$ 37,000
Clean above ground storage tanks														$ 60,000			$ 60,000
District 3 10 yard dump truck						$ 360,000											$ 360,000
Grand Total	$ 10,000,000	$ 81,000	$ 1,571,027	$ 7,100,000	$ 421,049	$ 520,000	$ 1,775,000	$ 677,000	$ 15,000	$ 601,158	$ 484,292	$ 75,000	$ 12,887,627	$ 507,890	$ 700,000	$ 1,230,474	$ 35,976,716

CLALLAM COUNTY

2025 PROPOSED DEFERRED CAPITAL OUTLAY REQUESTS--BY FUND

Include in 2025 Budget?	N
2025	(Multiple Items)
KEY STRATEGIC CAPITAL PROJECT INITIATIVE/CATEGORY	(All)

2025 Row Labels	Column Labels 00100	10101	30101	30201	30501	30901	40201	50301	Grand Total
The Juvenile Facility is 30 years old - the lobby chairs and detention pod furnishings are original to the building. The material is beginning to show wear and tear and needs to be either replaced or re-upholstered with a durable yet easy to clean material that can ensure proper sanitization. This request for lobby chair replacement has been deferred since 2020. Detention tables and chairs in the pods are compromised and breakin g apart resulting in shards of platic falling off of the chairs causing a safety issue. Detention furnishings are now a high priority. Administrator Recommended Budget: the County budgets for Furnishings in Juvenile Services' O&M budget that should allow annual purchases, with 1 table/chairs set purchased in 2024. Defer this capital request and purchase as O&M budget allows.	$ 15,000								$ 15,000
Outdoor Recreation Yard									
The outdoor recreation yard is not holding water resulting in patches of clay and dirt prohibiting grass growth. This causes rocks to surface which creates a safety and security concern for youth accessing this area and potentially harming themselves, others, or causing damages to the facility with sharp objects. This will be handled by P/F/F. Per meeting with PFF, they will coordinate with Jody. RT Administrator Recommended Budget: defer this request for 2025 since PFF is currently working with Juvenile Services on the area.	$ 20,000								$ 20,000
3									
Replacement Vehicle costs of Inflation & Accessories									
Regular replacement of Juvenile Services Van #56 with new Explorer. Funds are included in the ER&R budget, additional funds requested if needed due to inflation and peripheral installations (car radio, accessories). Per meeting with ER&R, Brian to double check on amount paid in towards replacement, and if that can cover any of the equipment costs being requested. RT Administrator Recommended Budget: defer this request while awaiting information from department and ER&R on what the scope of this request is.	$ 8,000								$ 8,000
00100.861--General Fund--Superior Court									
1									
One Entrance Courthouse									
RENEW REQUEST (CRITICAL): Security Screening equipment, remodel of courthouse entrance for screening purposes, yearly maintenance contract for screening equipment. (Does not include Employee Cost) This request is not based on a quote, and based on general estimate. This is a request to support the safety and security of County employees and the public. Superior Court continues to believe that courthouse security measures are inadequate, and strongly advocates for implementation of all provisions set forth in GR 36(g)(1-7). Superior Court does believe that these measures should be funded in coordination and cooperation with all branches of government and all county departments. Administrator Recommended Budget: defer this request as work is budgeted for 2025 under PFF's Capital Projects fund.	$ 33,000								$ 33,000
00100.871--General Fund--District Court I									
1									
Courtroom Furniture									
reupholster benches (padding going flat, cut holes in fabric, eTc.) Administrator Recommended Budget: defer request while plan is to complete this work in 2024.	$ 33,981								$ 33,981
2									
Courtroom Furniture for Historic Courtroom									
Replacing 13 Chairs in jury box and 6 table chairs Administrator Recommended Budget: include request in 2025 & 5YCP.	$ 32,153								$ 32,153
00100.891--General Fund--Clerk									
1									
OnBase Upgrade									
The Clerk needs to update Onbase as our software version is more that 5 versions behind. We have avoided penaties so far but need to upgrade to ensure support and avoid any future penalties. Onbase is our document management system and is a critical part of the Clerk's business process. Administrator Recommended Budget: defer request, pending outcome of 7% Exercise.	$ 25,500								$ 25,500
10101.611--PW - Roads									
1									
Unknown Office Equipment or Other Small Equipment Replacements									
Per email from Hilary, this item has historically been included in the O&M budget (not included in 5-Year Capital Plan), so adding into 5YCP. RT Administrator Recommended Budget: include in 2025 & 5YCP.		$ 70,000							$ 70,000
30101.911--Parks and Facilities - Real Estate Excise Tax Projects									
3									
Clallam Bay Sheriff Detachment.									
Sheriff Would like Facilities To Do Much Needed Maintenance To The Coast Guard Owned Propertiess At Clallam Bay - Brownfield Grant? Per meeting with PFF, change funding from Grant/Loan New Funding to Other Reserves. RT Administrator Recommended Budget: defer request pending further information.			$ 125,000						$ 125,000
Old Clallam Bay Caretakers Light House "Slip Point"									
Sheriff Would like Facilities To Do Much Needed Maintenance To The Coast Guard Owned Propertiess At Clallam Bay - Brownfield Grant? Per meeting with PFF, change funding from Grant/Loan New Funding to Other Reserves. RT Administrator Recommended Budget: defer request at this time.			$ 325,000						$ 325,000
30501.911--Parks and Facilities - Capital Projects									
2									
Facilities-Courthouse TRANE Control Improvements and Upgrades									
TRANE DDC Controls are being upgraded in order to meet the next generation of software improvements. This control software is the brains of the digital control system and impacts the Main Courthouse, Juvenile and 3rd Street facilities. Administrator Recommended Budget: defer request until County building energy audit is performed.					$ 120,000				$ 120,000
Floral Barn Ventilation									
To improve ventilation to the aging barn. Administrator Recommended Budget: defer request.					$ 10,000				$ 10,000
Facilities Camera/ Door Reader, Strike Replacement									

CLALLAM COUNTY

2025 PROPOSED DEFERRED CAPITAL OUTLAY REQUESTS--BY FUND

Include in 2025 Budget?	N
2025	(Multiple Items)
KEY STRATEGIC CAPITAL PROJECT INITIATIVE/CATEGORY	(All)

2025	Column Labels								
Row Labels	**00100**	**10101**	**30101**	**30201**	**30501**	**30901**	**40201**	**50301**	**Grand Total**
Cost to replace failing Cameras, Door Readers, and Strikes each year. Big camera/door upgrade, no talk to which department will be supporting replacement. Administrator Recommended Budget: defer 2025's request until after conversation is had with IT regarding any remaining funding in their 2024 capital project.					$ 11,000				$ 11,000
30901.331--Comm Dev - Carlsborg Water Mitigation									
1									
Continued Support of Public Utility District (PUD) Water Rights/Mitigation Project for the Carlsborg Urban Growth Area (UGA)									
This project may be completed in 2024, however, timing of completion depends on WA. State of Ecology review and approval process. REET funds approved for 2023. Additional funding may be needed depending on state approval process and related work to support such approval. Administrator Recommended Budget: include in 2025 & 5YCP.						$ 50,000			$ 50,000
40201.611--PW - Solid Waste									
3									
County Solid Waste Management Plan Update									
Anticipate applying for 2025-2027 LSWFA funding for the Solid Waste Management Plan (SWMP) Update. The majority of the 2025-2027 LSWFA available funding allocated to the County is anticipated to be dedicated to the SWMP Update. It is anticipated that a portion (hopefully all) of the required 25% LSWFA match will be covered by the Enterprise Fund with regards to the ILA with the City of Port Angeles. The funding request shown is very preliminary as the scope of the SWMP update and related public process will need further evaluation prior to the 2025-2027 LSWFA funding round. Administrator Recommended Budget: include in 2025 & 5YCP.							$ 5,000		$ 5,000
50301.611--PW - Equipment Rental and Revolving									
1									
Juv Svcs 4WD SUV Non-Caged									
JUVENILE SERVICES: 4WD SUV Non-Caged to replace #56. $46,000 from ER&R. Administrator Recommended Budget: include request, but pending further information needed from Juvenile Services & ER&R.								$ 46,000	$ 46,000
DCD 4WD F150 Crew									
DCD: New addition - 4WD F150 Crew vehicle. $52,000 from DCD Administrator Recommended Budget: Include request, but pending further information needed from DCD & ER&R.								$ 52,000	$ 52,000
Roads Engineering AWD Maverick x2									
ROADS ENGINEERING: AWD Maverick to replace #101. $36,000 from ER&R. (#101 was repurposed to Clallam Bay Sewer). Per meeting with ER&R, this request is actually for 2 Mavericks. RT Administrator Recommended Budget: include in 2025 & 5YCP, but defer 1 to 2026.								$ 35,000	$ 35,000
(blank)									
Grand Total	**$ 447,889**	**$ 70,000**	**$ 450,000**		**$ 141,000**	**$ 50,000**	**$ 5,000**	**$ 133,000**	**$ 1,296,889**

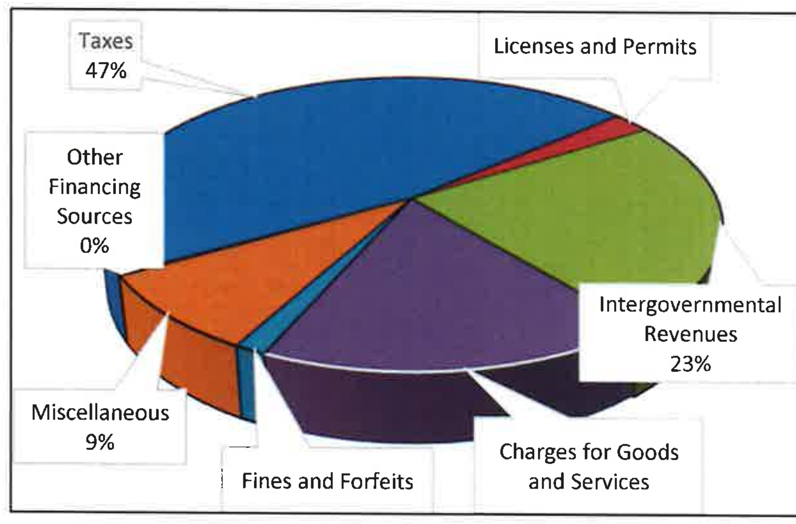
Transfers for the 2025 Clallam County Proposed Budget

#							Debit	Credit
1	19913.291.	Trial Court Improvements	59723.00.0010	Transfer	to	District Court I	40,000	
	00100.871	District Court I	39723.00.0010	Transfer	from	Trial Court Improvements		40,000
2	00100.293.	General Fund Reserves	59768.00.0000	Transfer	to	PW - Flood Conrol	68,432	
	10135.611	PW - Flood Control	39768.00.0000	Transfer	from	General Fund Reserves		68,432
3	00100.293	General Fund Reserves	59766.00.1000	Transfer	to	HHS - Chemical Dep/Mental Health	6,135	
	11323.511	HHS - Chemical Dep/Mental Health	39766.00.1000	Transfer	from	General Fund Reserves		6,135
4	29500.231.	LID 3rd Street Sewer Line	59752.00.0000	Transfer	to	Opportunity Fund	3,000	
	19941.291.	Opportunity Fund	39752.00.0000	Transfer	from	LID 3rd Street Sewer Line		3,000
5	10101.611	Public Works - Roads	59717.00.0010	Transfer	to	Employee Health Care Benefit	2,000	
	10135.611.	Public Works - Flood Control	59717.00.0010	Transfer	to	Employee Health Care Benefit	5	
	40201.611.	Public Works - Solid Waste	59717.00.0010	Transfer	to	Employee Health Care Benefit	50	
	41401.611.	Public Works - Clallam Bay Sekiu Sewer	59717.00.0010	Transfer	to	Employee Health Care Benefit	340	
	42401.611.	Public Works - Carlsborg Sewer	59717.00.0010	Transfer	to	Employee Health Care Benefit	500	
	50301.611.	Public Works - Equipment Rental Revolving	59717.00.0010	Transfer	to	Employee Health Care Benefit	1,555	
	00100.461.	Employee Health Care Benefit	39717.00.0010	Transfer	from	Public Works		4,450
6	00100.293.	General Fund Reserves	59720.00.0000	Transfer	to	Treasurer - Land Assessment	15,000	
	12241.231	Treasurer - Land Assessment	39762.00.0000	Transfer	from	General Fund Reserves		15,000
7	00100.293	General Fund Reserves	59712.00.0030	Transfer	to	Local Crime Victim Comp	43,146	
	11701.841	Local Crime Victim Comp	39712.00.0030	Transfer	from	General Fund Reserves		43,146
8	00100.293	General Fund Reserves	59771.00.0000	Transfer	to	Veterans Relief	67,500	
	19914.291	Veterans Relief	39771.00.0000	Transfer	from	General Fund Reserves		67,500
9	41401.611	Clallam Bay-Sekiu Sewer	59735.00.0016	Transfer	to	General Fund Reserves	378,000	
	00100.293	General Fund Reserves	39735.00.0016	Transfer	from	Clallam Bay Sekiu Sewer		378,000
10	00100.293.	General Fund Reserves	59718.00.0030	Transfer	to	Capital Projects	116,673	
	30501.911	Capital Projects	39718.00.0030	Transfer	from	General Fund Reserves		116,673
11	00100.293	General Fund Reserves	59773.00.0020	Transfer	to	Honor Guard	5,000	
	11002.811	Honor Guard	39773.00.0020	Transfer	from	General Fund Reserves		5,000
12	00100.293	General Fund Reserves	59768.00.0010	Transfer	to	Carlsborg Sewer	69,054	
	42401.611	Carlsborg Sewer	39768.00.0010	Transfer	from	General Fund Reserves		69,054
13	30201.911.	Real Estate Excise Tax 2	59742.00.0000	Transfer	to	Roads	700,000	
	10101.611.	Roads	39742.00.0000	Transfer	from	Real Estate Excise Tax 2		700,000
14	19941.291	Opportunity Fund	59735.00.0014	Transfer	to	Clallam Bay-Sekiu Sewer	910,000	
	41401.611	Clallam Bay-Sekiu Sewer	39735.00.0014	Transfer	from	Opportunity Fund		910,000
15	19961.291	American Rescue Plan Act	59790.00.0010	Transfer	to	Broadband Infrastructure	450,000	
	30805.611	Broadband Infrasructure	39790.00.0010	Transfer	from	American Rescue Plan Act		450,000
16	19961.291	American Rescue Plan Act	59790.00.0015	Transfer	to	General Fund Reserves	96,406	
	00100.293	General Fund Reserves	39790.00.0015	Transfer	from	American Rescue Plan Act		96,406
17	00100.851	Juvenile Services	597	Transfer	to	Real Estate Excise Tax 1	107,000	
	30101.911	Real Estate Excise Tax 1	397	Transfer	from	Juvenile Services		107,000
18	40201.611	Solid Waste	597	Transfer	to	General Fund Reserves	2,500	
	00100.293	General Fund Reserves	397	Transfer	from	Solid Waste		2,500
							3,082,296	**3,082,296**

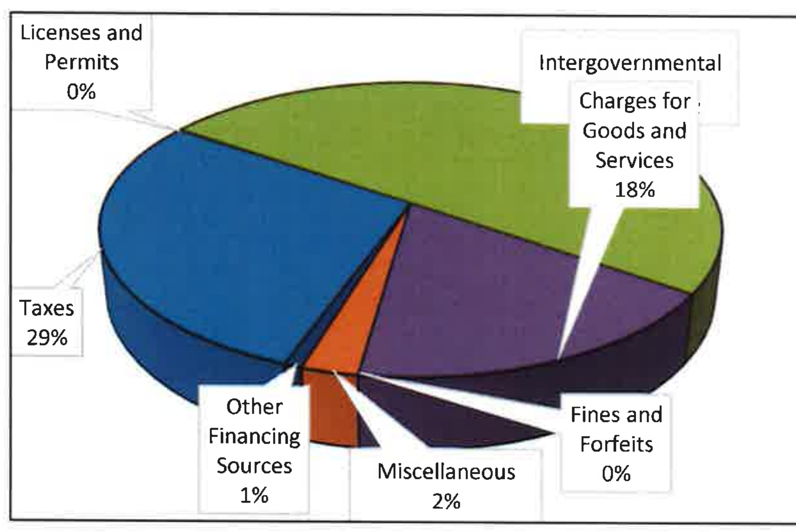
3

2025 Budgeted Revenue Charts

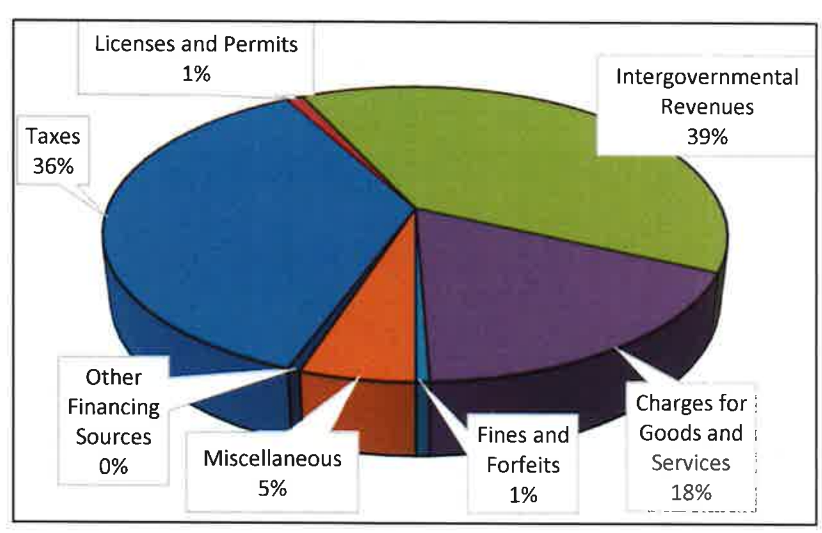
General Fund Budgeted Revenue	
Taxes	$26,644,733
Licenses and Permits	$1,296,709
Intergovernmental Revenues	$13,124,463
Charges for Goods and Services	$9,960,820
Fines and Forfeits	$805,573
Miscellaneous	$4,862,085
Other Financing Sources	$101,400
Subtotal	$56,795,783
Plus Transfers	$521,356
Total Revenue	$57,317,139
Reserves Available	$13,404,328
Total Funds Available	$70,721,467



Other Fund Budgeted Revenue	
Taxes	$22,784,136
Licenses and Permits	$93,960
Intergovernmental Revenues	$39,669,861
Charges for Goods and Services	$13,951,489
Fines and Forfeits	$1,750
Miscellaneous	$1,975,076
Other Financing Sources	$633,193
Subtotal	$79,109,465
Plus Transfers	$2,560,940
Total Revenue	$81,670,405
Reserves Available	$50,306,427
Total Funds Available	$131,976,832



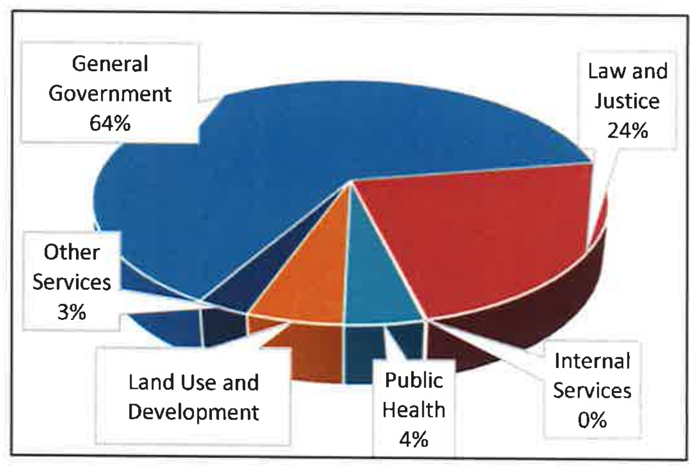
Total General and Other Fund Budgeted Revenue	
Taxes	$49,428,869
Licenses and Permits	$1,390,669
Intergovernmental Revenues	$52,794,324
Charges for Goods and Services	$23,912,309
Fines and Forfeits	$807,323
Miscellaneous	$6,837,161
Other Financing Sources	$734,593
Subtotal	$135,905,248
Plus Transfers	$3,082,296
Total Revenue	$138,987,544
Reserves Available	$63,710,755
Total Funds Available	$202,698,299



2025 Budgeted Revenue by Program

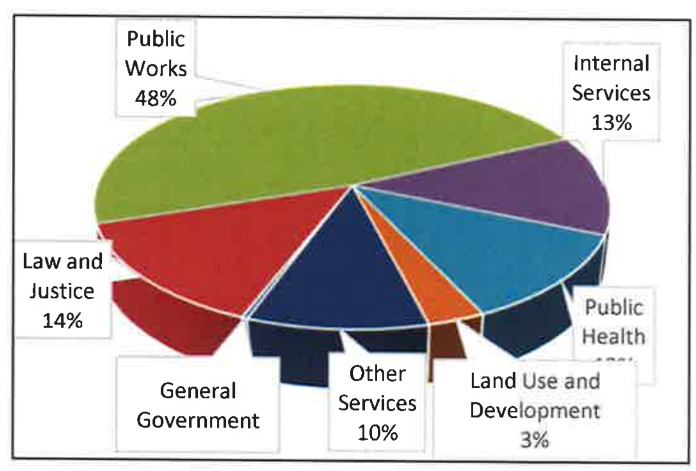
General Fund Budgeted Revenue by Program

General Government	$36,309,994
Law and Justice	$13,468,596
Public Works	
Internal Services	$60,433
Public Health	$2,418,941
Land Use and Development	$2,920,266
Other Services	$1,617,553
Subtotal on Chart	$56,795,783
Plus Transfers	$521,356
Total	$57,317,139



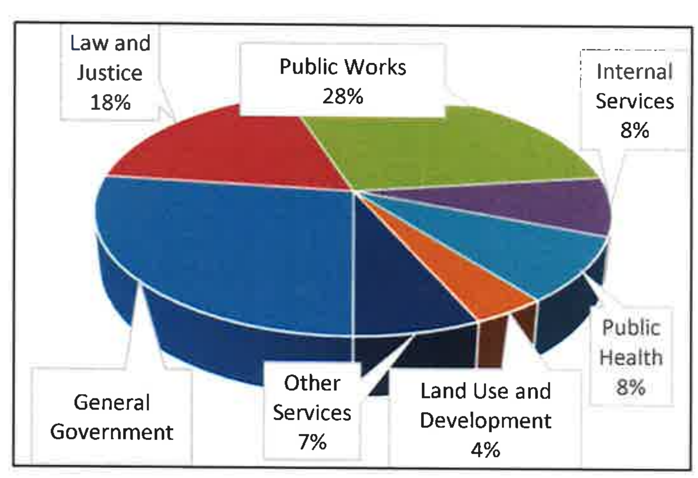
Other Funds Budgeted Revenue by Program

General Government	$242,823
Law and Justice	$10,987,932
Public Works	$38,118,054
Internal Services	$10,483,998
Public Health	$9,260,886
Land Use and Development	$2,422,192
Other Services	$7,593,580
Subtotal on Chart	$79,109,465
Plus Transfers	$2,560,940
Total	$81,670,405



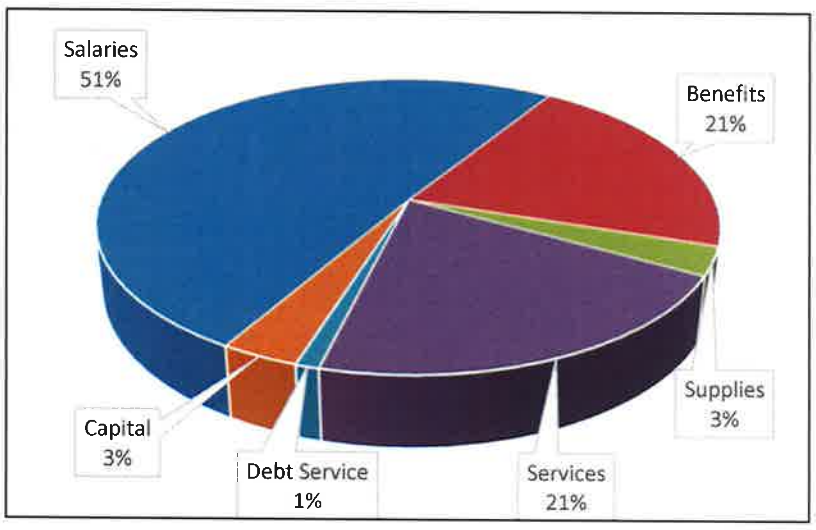
Total General Fund and Other Funds Budgeted Revenue by Program

General Government	$36,552,817
Law and Justice	$24,456,528
Public Works	$38,118,054
Internal Services	$10,544,431
Public Health	$11,679,827
Land Use and Development	$5,342,458
Other Services	$9,211,133
Subtotal on Chart	$135,905,248
Plus Transfers	$3,082,296
Total	$138,987,544

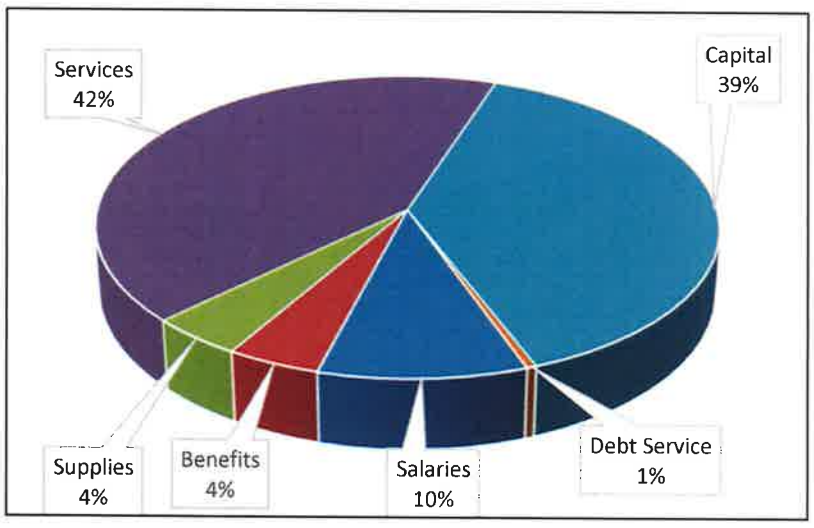


2025 Budgeted Expenditure Charts

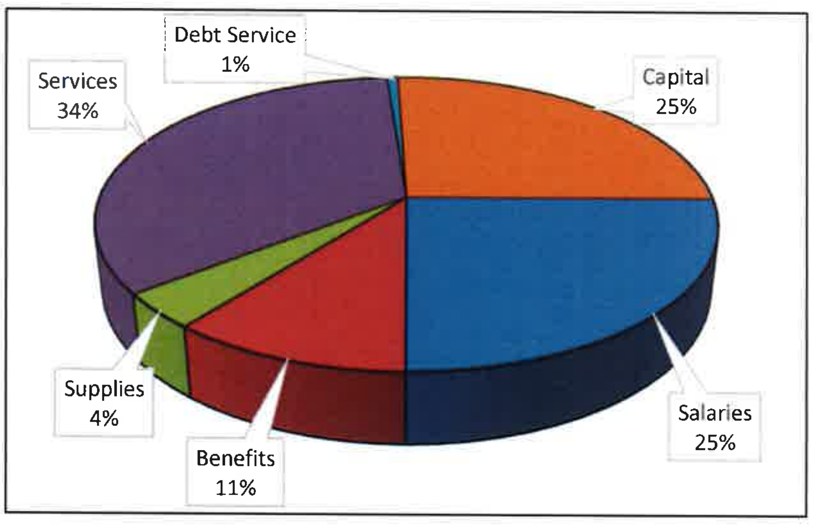
General Fund Budgeted Expenditures	
Salaries	$28,247,825
Benefits	$11,743,480
Supplies	$1,731,340
Services	$11,717,030
Debt Service	$579,759
Capital	$1,922,167
Subtotal	$55,941,601
Transfers Used	$497,940
Interfund Payments Used	$0
Total Budgeted Expenditures	$56,439,541



Other Fund Budgeted Expenditures	
Salaries	$8,958,272
Benefits	$4,024,351
Supplies	$4,016,117
Services	$39,276,945
Capital	$36,047,583
Debt Service	$421,719
Subtotal	$92,744,987
Transfers Used	$2,584,356
Interfund Payments Used	$2,414,186
Total Budgeted Expenditures	$97,743,529



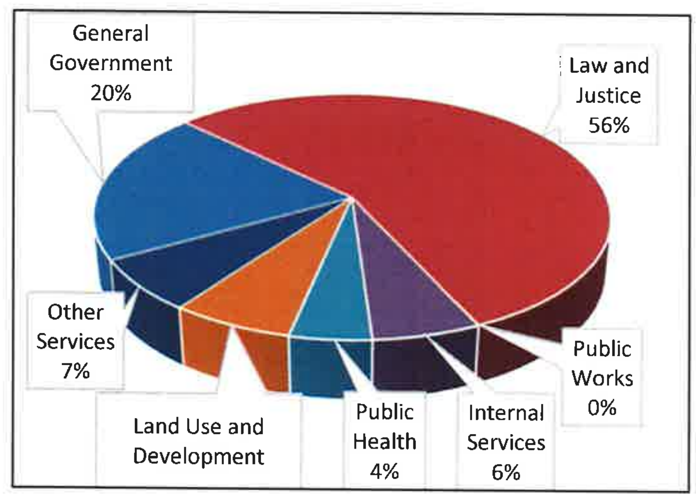
Total General and Other Fund Budgeted Expenditures	
Salaries	$37,206,097
Benefits	$15,767,831
Supplies	$5,747,457
Services	$50,993,975
Debt Service	$1,001,478
Capital	$37,969,750
Subtotal	$148,686,588
Transfers Used	$3,082,296
Interfund Payments Used	$2,414,186
Total Budgeted Expenditures	$154,183,070



2025 Budgeted Expenditures by Program

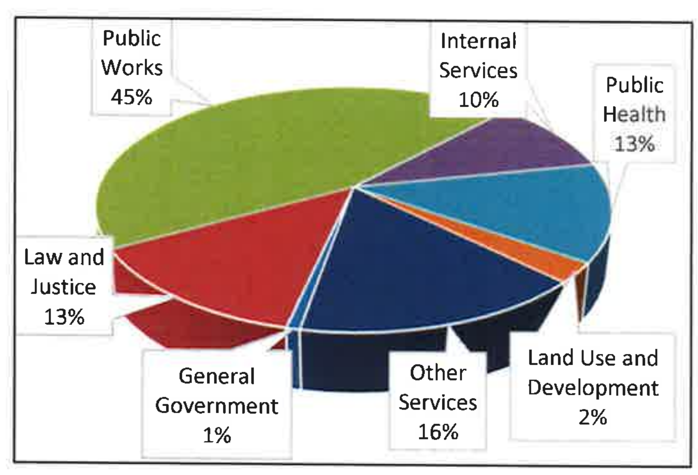
General Fund Budgeted Expenditures by Program

General Government	$11,872,727
Law and Justice	$32,671,616
Public Works	$0
Internal Services	$3,409,104
Public Health	$2,568,259
Land Use and Development	$3,855,688
Other Services	$3,928,577
Subtotal on Chart	$58,305,971
Plus Transfers	$497,940
Minus Indirect Costs Reimb.	-$2,364,370
Total	$56,439,541



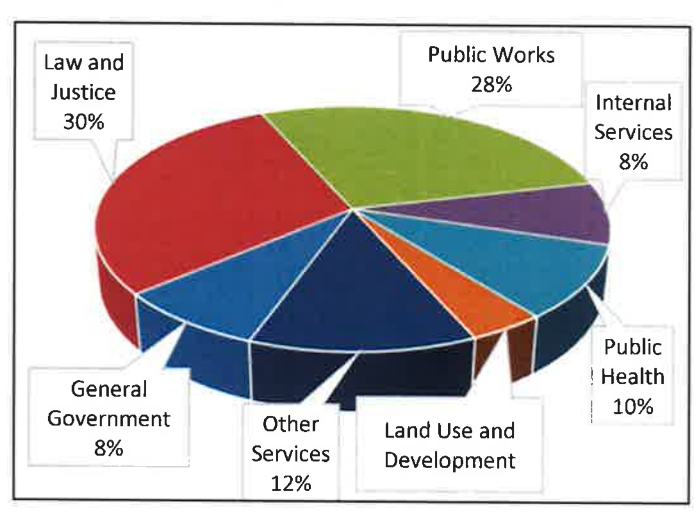
Other Funds Budgeted Expenditures by Program

General Government	$679,341
Law and Justice	$12,638,796
Public Works	$42,771,369
Internal Services	$9,356,084
Public Health	$12,302,694
Land Use and Development	$2,516,123
Other Services	$14,894,766
Subtotal on Chart	$95,159,173
Plus Transfers	$2,584,356
Total	$97,743,529



Total General Fund and Other Funds Budgeted Expenditures by Program

General Government	$12,552,068
Law and Justice	$45,310,412
Public Works	$42,771,369
Internal Services	$12,765,188
Public Health	$14,870,953
Land Use and Development	$6,371,811
Other Services	$18,823,343
Subtotal on Chart	$153,465,144
Plus Transfers	$3,082,296
Minus Indirect Costs Reimb.	-$2,364,370
Total	$154,183,070



BUDGET RESOLUTION _______, 2024

ADOPTING THE 2025 CLALLAM COUNTY BUDGET

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The procedural processes required for the adoption of the 2025 Clallam County budget are complete. The required public hearing on the final proposed budget occurred December 3, 2024.

2. A true and correct copy of the budget is on file in the County Commissioners' office, available at https://www.clallamcountywa.gov/1724/County-Budgets and fully incorporated in this resolution by this reference.

3. The Board of Commissioners allows County Officials flexibility over their budgets and discourages changes to any appropriations or emergency budget requests for 2025 unless documented circumstances exist that could not have been foreseen during the budget planning process.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS, in consideration of the above findings of fact:

1. The 2025 Clallam County Final Budget is the single summary page titled, "Adopted Budget" with approved expenditures by Department in the General Fund and by Fund in the other Funds. It is on file in the Commissioners' office, incorporated by this reference, and hereby adopted. The Adopted Budget worksheets are available at https://www.clallamcountywa.gov/1724/County-Budgets. Physical copies of the budget may be requested through the Public Records Department.

2. All funds are adopted in accordance with the County's General Financial Policies. In addition, the following policies and/or restrictions apply:
   - Filling of vacant positions will occur only with the approval of the Administrator. The Administrator may implement other budget guidelines as necessary.
   - Each budget program (identified by an 8-digit budget number) is separate for budget purposes. County Officials cannot combine their budgets for total bottom line budgeting.
   - The Public Works Department will maintain detailed worksheets in CAMS with the format and numbering necessary for automated transfer of detailed revenue, expenditure, payroll, and other data to the County's financial system. Detailed worksheets are available to the public upon request. The Department will follow the same policies and restrictions on these funds as for any other.

3. Expenditures for Real Estate Excise Tax Funds 30101.911 and 30201.911 are intended to be in addition to other funds that may be available. Projects receiving Real Estate Excise Tax Funds are identified in the adopted budget and in the Capital Facilities Plan.

4. Changes or additions to this budget shall be made only in the form required by law, policy, and/or ordinance of the Board of County Commissioners.

5. The vehicle allowance for the Elected Officials listed in County Administrative Policy 220 is hereby $340/month and maintained at $340/month for all Appointed Officials whose contracts call for a vehicle allowance.

PASSED AND ADOPTED this third day of December 2024.

BOARD OF CLALLAM COUNTY COMMISSIONERS

____
Mike French, Chair

____
Randy Johnson

ATTEST:

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Loni Gores, Clerk of the Board

____
Mark Ozias

Exhibit A

CLALLAM COUNTY 2025 Adopted Budget

		TYPE	FUND/ACCOUNT NAME	BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE	TOTAL
			GENERAL FUND					
00100.	211	G	Assessor	0	8,295	2,295,395	0	-2,287,100
00100.	221	G	Auditor	0	1,532,550	1,870,396	0	-337,846
00100.	231	G	Treasurer	0	33,203,948	879,295	0	32,324,653
00100.	241	G	Board of County Commissioners - Operations	0	50	1,097,348	0	-1,097,298
00100.	242	G	BOCC - Boundary Review Board	0	1	293	0	-292
00100.	243	O	BOCC - Port Crescent Cemetery	0	250	350	0	-100
00100.	244	G	BOCC - Board of Equalization	0	0	63,036	0	-63,036
00100.	245	G	BOCC - Recompete	0	1,064,640	927,820	0	136,820
00100.	291	G	NonDepartmental	0	500,510	4,739,144	0	-4,238,634
00100.	293	~	General Fund Reserves	0	476,906	-1,973,430	0	2,450,336
00100.	331	D	Comm Dev - Administration	0	2,000	969,119	0	-967,119
00100.	332	D	Comm Dev - Environmental Quality	0	1,347,048	1,331,618	0	15,430
00100.	333	D	Comm Dev - Permit Center	0	1,395,172	948,164	0	447,008
00100.	334	D	Comm Dev - Long Range Planning	0	136,379	526,787	0	-390,408
00100.	361	D	Hearing Examiner	0	39,667	80,000	0	-40,333
00100.	411	I	Information Technology	0	51,000	2,281,266	0	-2,230,266
00100.	421	I	Geographic Information System	0	0	416,051	0	-416,051
00100.	461	I	Human Resources	0	13,883	711,787	0	-697,904
00100.	511	H	HHS - Environmental Health	0	1,841,394	1,824,006	0	17,388
00100.	513	H	HHS - Administration	0	577,547	744,253	0	-166,706
00100.	811	L	Sheriff - Operations	0	1,552,543	9,440,014	0	-7,887,471
00100.	813	L	Sheriff - Animal Control	0	500	143,342	0	-142,842
00100.	814	L	Sheriff - Search and Rescue	0	1,500	24,140	0	-22,640
00100.	815	L	Sheriff - Jail	0	1,693,100	4,934,268	0	-3,241,168
00100.	816	L	Sheriff - Jail Medical	0	1,898,369	1,804,337	0	94,032
00100.	817	L	Sheriff - Emergency Services	0	93,020	401,241	0	-308,221
00100.	831	L	NonDepartmental - Indigent Defense	0	341,791	2,323,401	0	-1,981,610
00100.	841	L	Prosecuting Attorney - Operations	0	410,696	3,423,479	0	-3,012,783
00100.	842	L	Prosecuting Attorney - Child Support	0	334,000	294,376	0	39,624
00100.	843	L	Prosecuting Attorney - Coroner	0	80,001	404,320	0	-324,319
00100.	851	L	Juvenile Services	0	4,923,007	4,963,555	0	-40,548
00100.	861	L	Superior Court	0	669,756	1,679,897	0	-1,010,141
00100.	871	L	District Court I	0	1,149,060	1,368,697	0	-219,637
00100.	881	L	District Court II	0	82,262	472,264	0	-390,002
00100.	891	L	Clerk	0	278,991	1,101,285	0	-822,294
00100.	911	O	Parks and Facilities	0	1,021,010	3,087,198	0	-2,066,188
00100.	912	O	Parks and Facilities - Fair	0	582,950	615,839	0	-32,889
00100.	931	O	WSU Extension	0	13,343	225,190	0	-211,847
			TOTAL GENERAL FUND	13,404,328	57,317,139	56,439,541	14,281,926	877,598
			OTHER FUNDS					
10101.	611	P	PW - Roads	8,874,700	24,550,925	28,868,131	4,557,494	0
10135	611	P	PW - Flood Control	18,173	180,832	180,914	18,091	0
11002.	811	L	Sheriff - Honor Guard Donation	4,465	5,500	8,913	1,052	0
11003	811	L	Sheriff - Boating Safety	30,469	20,797	23,550	27,716	0
11004	811	L	Sheriff - VRF Boating Program	63,450	25,210	31,546	57,114	0
11008	811	L	Sheriff - OPNET Drug	356,616	187,400	534,109	9,907	0
11061	811	L	Sheriff - Nine-One-One Enhanced	198,634	830,825	763,945	265,514	0
11065	811	L	Sheriff - OPSCAN Operations	858,548	570,678	459,085	970,141	0
11068	811	L	Sheriff - Operation Stonegarden	78,303	137,500	154,994	60,809	0
11070	811	L	Sheriff - 24/7 Sobriety Program	74,552	12,500	17,019	70,033	0
11080	811	L	Sheriff - Inmate Commissary and Welfare	89,186	47,500	66,320	70,366	0
11301.	511	H	Health and Human Services - Operations	1,588,999	1,957,463	2,692,611	853,851	0
11322	511	O	HHS - Homeless Task Force	33,841	810,164	649,000	195,005	0
11323	511	H	HHS - Chemical Dependency/Mental Health	2,911,066	2,147,135	4,262,078	796,123	0
11324	511	O	HHS - Affordable Housing	151,029	60,000	103,000	108,029	0
11331	511	H	HHS - Developmental Disabilities	617,180	3,062,423	3,248,005	431,598	0
11341	511	H	HHS - Foundational Public Health Services	250,089	2,100,000	2,100,000	250,089	0
11401.	821	L	Law Library	41,939	25,640	20,519	47,060	0
11701.	841	L	Pros Attny - Local Crime Victim Comp	26,041	222,093	225,576	22,558	0
11901.	841	L	Pros Attny - Racketeering	2,019	35	0	2,054	0
12201.	231	G	Treasurer - Operation and Maintenance	113,117	110,510	118,841	104,786	0
12231	231	G	Treasurer - REET Electronic Technology	47,849	15,100	10	62,939	0
12241	231	G	Treasurer - Land Assessment	8,714	41,213	42,316	7,611	0
12401	221	G	Auditor - Document Preservation	567,609	91,000	518,174	140,435	0
12905	861	L	Superior Crt - Dispute Resolution	435	11,720	11,640	515	0
12911	861	L	Superior Crt - Courthouse Facilitator	542	5,580	5,580	542	0
13001.	381	D	Noxious Weed Control	229,001	479,512	448,242	260,271	0
13051	381	D	Noxious Weed - LMD#2 Lake Sutherland	33,952	37,210	37,384	33,778	0
19910	291	O	Non Dept - Conservation Futures	905,384	365,383	702,000	568,767	0
19913	291	L	Non Dept - Trial Court Improvements	43,844	36,300	40,000	40,144	0
19914	291	O	Non Dept - Veterans' Relief	45,775	332,533	336,097	42,211	0
19915	291	O	Non Dept - Federal Forest Replacement	117,807	0	39,000	78,807	0
19925	291	O	Non Dept - Hotel/Motel Tax	2,025,520	2,069,000	2,001,000	2,093,520	0
19941	291	O	Non Dept - Opportunity Fund	7,082,397	2,211,000	7,211,831	2,081,566	0
19951	291	O	Non Dept -Affordable Housing Sales Tax	3,677,291	1,766,000	3,660,295	1,782,996	0
19961	291	L	Non Dept - American Rescue Plan Act	2,165,871	50,000	1,648,949	566,922	0
19991	291	L	Non Dept - Emergency Communication Tax	3,351,778	2,281,000	3,141,000	2,491,778	0
			TOTAL SPECIAL REVENUE FUNDS	36,686,185	46,857,681	64,371,674	19,172,192	0
27401.	611	P	PW - RID #149 Osborn Road	0	0	0	0	0
29500.	231	P	Treasurer - LID 3rd Street Sewer Line Extension	15,883	1,016	3,000	13,899	0
			TOTAL DEBT SERVICE FUNDS	15,883	1,016	3,000	13,899	0
30101.	911	P	Parks and Facilities - Real Estate Excise Tax Projects	3,401,073	1,259,001	741,158	3,918,916	0
30201.	911	P	Parks and Facilities - Real Estate Excise Tax Projects 2	1,818,028	1,152,000	700,000	2,270,028	0
30301.	331	D	Comm Dev - Lwr Dungeness Floodplain	0	459,470	459,470	0	0
30401.	331	D	Comm Dev -Dungeness Reservoir	1,214,305	1,446,000	1,571,027	1,089,278	0
30501.	911	P	Parks and Facilities - Capital Projects	186,572	116,673	303,245	0	0
30505.	911	P	Parks and Facilities - Parks Capital Repair & Improvements	147,000	147,000	90,000	204,000	0
30605.	811.	L	Sheriff - Joint Public Safety Facility Project	1,209,258	6,615,800	7,100,000	725,058	0
30701.	411	I	Information Tech - Capital Projects	382,018	0	325,000	57,018	0
30805.	611	P	PW - Broadband Infrastructure Capital Projects	457,392	10,450,000	10,000,000	907,392	0
30901.	331	D	Comm Dev - Carlsborg Water Mitigation	21,177	0	0	21,177	0
			TOTAL CAPITAL PROJECT FUNDS	8,836,823	21,645,944	21,289,900	9,192,867	0
40201.	611	P	PW - Solid Waste	89,505	101,244	160,854	29,895	0
41401.	611	P	PW - Clallam Bay-Sekiu Sewer	470,260	2,263,271	2,336,770	396,761	0
41501.	611	P	PW - Clallam Bay-Sekiu Sewer Cap Replace	16,602	6,550	0	23,152	0
42401.	611	P	PW - Carlsborg Sewer	93,312	241,087	303,999	30,400	0
42501.	611	P	PW - Carlsborg Sewer Capital Repair/Replacement	380,865	22,200	115,500	287,565	0
43401	611	P	PW - Bullman Beach Water System	48,707	47,414	54,193	41,928	0
			TOTAL ENTERPRISE FUNDS	1,099,251	2,681,766	2,971,316	809,701	0
50301.	611	I	PW - Equipment Rental and Revolving	2,375,139	5,222,835	3,947,134	3,650,840	0
50401.	461	I	HR - Risk Management	837,232	4,133,840	4,132,840	838,232	0
50501.	461	I	HR - Workers' Compensation Claims	294,046	990,498	890,289	394,255	0
50701.	461	I	HR - Unemployment	161,868	136,825	62,376	236,317	0
			TOTAL INTERNAL SERVICE FUNDS	3,668,285	10,483,998	9,032,639	5,119,644	0
			TOTAL OTHER FUNDS	50,306,427	81,670,405	97,668,529	34,308,303	0
			TOTAL BUDGET	63,710,755	138,987,544	154,108,070	48,590,229	0

BUDGET RESOLUTION __________, 2024

ADOPTING 2025 CLALLAM COUNTY BUDGET EMERGENCY APPROPRIATIONS

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Clallam County Charter Section 9.70: Appropriations, amended on November 4, 2003 states, "The appropriation resolutions adopted by the commissioners shall not exceed the estimated revenues of the county for the next fiscal year for each fund, provided the Commissioners may adopt an emergency appropriations resolution which may appropriate contingency funds, revenues, received in excess of the revenues estimated in the budget, and/or funds from any other source available."

2. Whereas the County maintains more than 50 funds to finance the various functions of government. Most of these funds are special revenue, internal service, enterprise, or capital funds that for various reasons have expenditures far more or less than the annual revenue to the fund in any particular calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact that expenditures will exceed anticipated 2025 revenues and, in accordance with the Clallam County Charter, emergencies are declared in the following funds for 2025:

10101.611	PW – Roads	19910.291	NonDept – Conservation Futures
10135.611	PW – Flood Control	19913.291	NonDept – Trial Court Improvements
11002.811	Sheriff – Honor Guard Donation	19914.291	NonDept – Veterans' Relief
11003.811	Sheriff – Boating Safety	19915.291	NonDept – Federal Forest Replacement
11004.811	Sheriff – VRF Boating Program	19941.291	NonDept – Opportunity Fund
11008.811	Sheriff – OPNET Drug	19951.291	NonDept – Affordable Housing Sales Tax
11068.811	Sheriff – Operation Stonegarden	19961.291	NonDept – American Rescue Plan Act
11070.811	Sheriff – 24/7 Sobriety Program	19991.291	NonDept – Emergency Communication Tax
11080.811	Sheriff - Inmate Commissary & Welfare	29500.231	Treasurer – LID 3rd St Sewer Line Ext
11301.511	Health & Human Services - Operations	30401.331	Comm Dev – Dungeness Reservoir
11323.511	HHS – Chemical Dependency/Mental Health	30501.911	Parks & Facilities – Capital Projects
11324.511	HHS – Affordable Housing	30605.811	Sheriff – Joint Public Safety Facility Project
11331.511	HHS – Developmental Disabilities	30701.411	Information Tech – Capital Projects
11701.841	Pros Attny – Local Crime Victim Comp	40201.611	PW – Solid Waste
12201.231	Treasurer - Operation and Maintenance	41401.611	PW – Clallam Bay-Sekiu Sewer
12241.231	Treasurer – Land Assessment	42401.611	PW – Carlsborg Sewer
12401.221	Auditor – Document Preservation	42501.611	PW – Carlsborg Sewer Capital Repair/Replacement
13051.381	Noxious Weed - LMD#2 Lake Sutherland	43401.611	PW – Bullman Beach Water System

PASSED AND ADOPTED this 3rd day of December 2024.

BOARD OF CLALLAM COUNTY COMMISSIONERS

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Mike French, Chair

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Randy Johnson

ATTEST:

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Loni Gores, Clerk of the Board

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Mark Ozias

c: All departments

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