



REGULAR MEETING AGENDA
CLALLAM COUNTY BOARD OF COUNTY COMMISSIONERS 223 East 4th Street, Room 160 Port Angeles, Washington November 26, 2024 AT 10:00 AM

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

- 1a Approval of vouchers for the week of November 18
- 1b Approval of minutes for the week of November 18
- 1c Resolution reappointing Gene Unger, Amanda Stanley, Marie Marrs, Jim Haguewood, Dr. William Kintner, and Robert Pepin to the Lake Sutherland Steering Committee
- 1d Resolution reappointing Roberta Stoneman, Teresa Barrett, Pamela Hicks, Jonathan Andrus, and Laura Johns to the Developmental Disabilities Advisory Committee
- 1e Resolution reappointing Bruce Fernie to the Behavioral Health Advisory Board
- 1f Resolution reappointing John Hunter to the North Pacific Coast Marine Resources

- 1g Resolution reappointing Adele Kelly to the Clallam Bay Sekiu Sewer Advisory Committee
- 1h Resolution reappointing Steve Deutermann to the Civil Service Commission
- 1i Resolution reappointing Jon Cash to the Crescent Community Advisory Council
- 1j Resolution reappointing Craig Jaeger to the Lodging Tax Advisory Committee

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a Agreement amendment 3 with Clallam County Public Works for 2022 Lodging Tax Funding – Olympic Discovery Trail
- 2b Agreement amendment 2 with Clallam County Public Works for 2023 Lodging Tax Funding – Olympic Discovery Trail
- 2c Agreement with U.S. Department of Transportation for the RAISE Grant
- 2d Agreement amendment 1 with Western Olympic Peninsula Betterment Association “Feeding 5000” for American Rescue Plan Act Funding ARPA
- 2e Agreement with Sourcewell to provide access to Sourcewell’s Cooperative Purchasing Program

BIDS AND AWARDS

- 3a Bid opening – Old Olympic Highway Resurfacing Project C1263

ADMINISTRATION

- 4a Purchase order to acquire an armored rescue vehicle

COMMUNITY DEVELOPMENT

- 5a Call for hearing notices to be held on Tuesday, December 10, 2025 at 10:30 a.m. regarding an Ordinances amending Clallam County Code 5.100 Consolidated Fee Schedules 300-A Planning Division Fee Schedule and 310-A and 310-B Building Division Fee Schedule
- 5b Resolution establishing growth and housing allocations for Clallam County and the incorporated city jurisdictions therein, as part of the periodic update of the Comprehensive Plan

BUDGET

- 6a Resolution for consideration to adopt the following Budget Reductions:
Multiple Funds – 2023 shared services cost allocation true up/\$15,843
- 6b Resolution for consideration to adopt the following Budget Revisions:
Sheriff – Jail – Allocating underspent Corrections salary line due to staffing shortages to Norpoint Protective Services contract/\$37,500
- 6c Resolution for consideration to adopt the following Supplemental Appropriations:
Sheriff – 911 Enhanced – Due to additional tax revenue received for Enhanced 911, revenue and expenditure lines need to be increased to receive and disburse unanticipated extra funds/\$60,000
HHS – Operations – Additional funding from WA State Department of Health Consolidated Contract Amendment to support public health employees through learning, training, safety & workplace enhancements/\$112,000
Parks & Facilities – Fair – Additional funding from State Pari-Mutuel and Logging Show Purse Sponsorship to fund increased costs of County Fair/\$26,009
- 6d Notice that the following budget revisions will be adopted by Resolution on December 10:
HHS-Operations – The budget is being revised to purchase a printer and to cover professional services that occurred throughout the year/\$31,000
HHS-Environmental – The budget is being revised to reallocate funding to homeowner incentives for onsite septic system repairs/\$15,000
- 6e Notice that the following supplemental appropriations will be adopted by Resolution on December 10:
Parks & Facilities-Capital Projects – Additional funding received for WSDA Fair Program Grant to fund the fairgrounds dog barn/\$79,000
WSU Extension – Additional funding received from Department of Ecology and subaward from Environmental Protection Agency (EPA) through Jamestown Tribe for drought response/\$25,888
NonDept-Emergency Communication Tax – To reflect disbursement of higher than expected Emergency Communication Tax revenue based on pacing/\$15,000
- 6f Resolution calling for a hearing to be held December 10 at 10:30 a.m. for the following debatable emergencies:
HHS-Chemical Dependency Mental Health – Additional funding to personnel benefits to cover unbudgeted costs remaining in 2024/\$600
HHS-Homeless Task Force – Additional funding to personnel benefits to cover unbudgeted costs remaining in 2024/\$600
DCD-Lower Dungeness Floodplain – Additional funding to accommodate remaining expenditures of the project so that the Recreation Conservation

Office grant can be fully utilized before it expires 12/31/2024/\$100,000
Hearing Examiner – Additional funds needed for Code Enforcement Hearing Examiner/\$23,000
NonDept-Affordable Housing Sales Tax – Additional funding needed for unanticipated 3% COLA adjustment on 7/1/2024/\$1,500
NonDept-Indigent Defense – Estimated additional funding needed for anticipated renewal of the Public Defense agreement/\$100,000

HEARING(S) – Beginning at 10:30 a.m.

7a Consideration of resolution adopting the following Debatable Emergencies:
Multiple Funds – 2023 shared services cost allocation true up/\$473,882
General Fund Reserves

- 2023 shared services cost allocation true up/- \$473,882
- 2023 shared services cost allocation true up/\$15,843

7b Resolutions on proposed Levies for the General Purpose Property Tax, The Road Fund Property Tax and Conservation Futures Property Tax

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

**The following meetings are scheduled for the Board of Commissioners
Meetings are held in the BOCC Board Room 160 unless indicated otherwise**

Monday, November 25:

9:00 a.m. Work Session
12:00 p.m. WSAC Virtual Update (Virtually with WSAC)

Tuesday, November 26:

10:00 a.m. Board Meeting
10:30 a.m. Hearing(s) – See Agenda

Wednesday, November 27:

8:00 a.m. Coffee with Colleen (Virtually with EDC)

Thursday, November 28:

Courthouse closed – Thanksgiving Holiday

Friday, November 29:

Courthouse closed - Thanksgiving Holiday

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONER'S MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.

Copies of public documents from Board meetings are available by contacting the Public Records Department.