



Clallam County Fairgrounds Parks, Fair & Facilities Department

1608 W. 16th Street
Port Angeles, WA 98363

November 13, 2024

To: Clallam County Fair Advisory Board

The special meeting of the Clallam County Fair Advisory Board will be held **Wednesday, November 20, 2024 at 6:00 p.m.** at the **Clallam County Courthouse, 223 E. Fourth Street, Room 160**, in the **Board of Commissioners Board Room**. *This meeting will be recorded on Zoom.*

*****Attention*****

Fair Advisory Board meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use Meeting ID: **627 483 6427** and passcode: **12345**.

If you would like to participate in the meeting via Zoom video conference, visit www.zoom.com and use Meeting ID: **627 483 6427** and passcode: **12345**.

This meeting can be viewed on a live stream at this link: [Live & Archived Meetings Online | Clallam County, WA \(clallamcountywa.gov\)](https://www.clallamcountywa.gov/live-and-archived-meetings-online)

Public comment can be directed to the Fair Manager at 360-417-2551, 360-565-2610, or shari.ioffrida@clallamcountywa.gov

AGENDA

- A. Call to Order
- B. Determination of Quorum
- C. Request for Modification/Approval of Minutes
- D. Public Comment on Agenda Items – *Please limit comments to 3 minutes*
- E. Committee Reports
 - 1. Pacific Northwest Junior Livestock Auction
 - 2. 4-H / WSU Extension
 - 3. Rodeo – Olympic Peninsula Rodeo Association (“OPRA”)
- F. Special Committee Reports
 - 1. Superintendents’ Handbook Changes
 - 2. Fairgrounds Master Plan
 - 3. Create a Special Committee re Fair Budget
 - 4. Approval of Fair Superintendents
 - 5. 2025 Fair Logo
- G. Unfinished Business

- H. New Business
 - 1. December Fair Advisory Board Meeting
- I. Staff Reports
 - 1. Manager's Report
 - 2. Director's Report
- J. Other Items
 - 1. Royalty
- K. Public Comment on Non-Agenda Items – *Please limit comments to 3 minutes*
- L. Adjournment

INSTRUCTIONS FOR SPEAKING AT A FAIR BOARD MEETING

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- The Chair may limit the comment period to three minutes for each speaker subject to Board concurrence.
- General comments, applause, or booing from audience members are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting Board Meetings so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.