



**CLALLAM COUNTY
CONSERVATION FUTURES PROGRAM ADVISORY BOARD
223 EAST 4TH STREET, STE. 4, SUITE 5
PORT ANGELES, WASHINGTON**



**REGULAR MEETING AGENDA
CLALLAM COUNTY
CONSERVATION FUTURES PROGRAM
ADVISORY BOARD
223 East 4th Street, Room 160
Port Angeles, Washington
November 13, 2024 – 1:15 p.m.**

Conservation Futures Program Advisory Board meetings will be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 810 8170 9022 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://us06web.zoom.us/j/81081709022?pwd=dFpxSWRWblU0ajV5N2h6UER3L0h0UT09> and use meeting ID: 810 8170 9022 and passcode: 12345

This meeting can be viewed on a live stream at this link:
<https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment and questions can be directed to the Clerk of the Board at 360-417-2271 or enrique.valenzuela@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES

- Minutes September 11, 2024

REPORTS AND PRESENTATIONS

- Rebecca Turner, Clallam County Deputy Chief Financial Officer
 - Status of the Conservation Futures Fund

BUSINESS ITEMS

- 2025 Timeline review and adjustments

NEXT MEETING DATE – December 11, 2024

PUBLIC COMMENT – Please limit comments to three minutes

ADJOURNMENT



CLALLAM COUNTY CONSERVATION FUTURES PROGRAM ADVISORY BOARD Minutes of September 11

REGULAR MEETING OF THE CONSERVATION FUTURES PROGRAM ADVISORY BOARD

Chair Barbara Pappas called the meeting to order at 1:20 p.m., Wednesday, September 11, 2024. Also present were Laurel Hargis, Pat Willits, and Adam Bernbaum. Gabriel Bugarin was excused.

Ex-officio members: Erika Lindholm, Rebecca Mahan for Cathy Lear, and Randy Johnson were in attendance. Mike Auger was also in attendance.

Call TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

- Laurel Hargis noted that the agenda incorrectly states this meeting as "special" instead of a regular meeting and motioned to add Mike Auger to provide information on the current financial of the Heifer Farm and Cameron Farm funding in Reports and Presentations. No objections, Agenda approved with modifications.

PUBLIC COMMENT

- None

APPROVAL OF MINUTES

- Minutes July 24, 2024

ACTION TAKEN: Laurel Hargis motioned to approve the July 24th minutes, seconded, no objections, motion carried.

REPORTS AND PRESENTATIONS

- Mike Auger North Olympic Land Trust: Update on the RCO funding and ranking of the Heifer and Cameron Farms. Awards will be announced in April. Heifer Farm was ranked number one in the state. NOLT requested \$1.8 million in their application for the Heifer Farm and \$624,000 for Cameron which was ranked #3. They will be applying for federal money in October. If awarded this will keep money in the Conservation Futures fund. The Conservation Futures Program has supercharged and helped NOLT leverage other funds to conserve these lands.

BUSINESS ITEMS

- Approve change in Bylaws to acknowledge the appointment of staff from Department of Community Development not the Board of Commissioners. Also want to remove Article III Section B regarding the initial appointment of members and their need for staggered terms.

ACTION TAKEN: Barbara Pappas motioned to approve the change from Board appointed staff to DCD staff, seconded, no objection, motion passed. Group discussed the bylaws further and Adam Bernbaum motioned to remove Article III Section B completely, seconded, no objection, motion passed.

- Discussion of 2025 Timeline and if there should be only one cycle. Group would like to see the applications at the same time they are released to the attorney so there is not so quick of a turnaround for the group to review.

NEXT MEETING DATE

- October 9, 2024, at 1:15 p.m.

PUBLIC COMMENT

- None

ADJOURNMENT — Meeting adjourned at 2:05 p.m

CLALLAM COUNTY
CONSERVATION FUTURES FUND--19910
SUMMARY FINANCIAL STATUS AS OF 10/31/2024 & PROJECTION FOR 2024

ACTUALS--YTD CURRENT YEAR WITH PRIOR YEARS' LOOK BACK

	2024 Original Budget	2024 Revised Budget	2024 Projection	YTD OCTOBER 2024	2023	2022	2021	2020 (1st Year of CF Tax)
REVENUES								
Real and Personal Property Taxes**	\$ 286,250	\$ 286,250	\$ 285,744	\$ 266,744	\$ 282,838	\$ 275,531	\$ 273,028	\$ 266,916
Leasehold Excise Tax	\$ 2,100	\$ 2,100	\$ 1,805	\$ 1,480	\$ 1,894	\$ 1,805	\$ 1,371	\$ 1,638
Timber Excise Tax	\$ 9,400	\$ 9,400	\$ 6,680	\$ 1,680	\$ 8,638	\$ 7,588	\$ 6,654	\$ -
DNR Timber Trust 2	\$ -	\$ -	\$ 9	\$ 9	\$ 7	\$ 3	\$ 12	\$ 8
DNR PILT NAP/NRCA	\$ -	\$ -	\$ -	\$ -	\$ 15	\$ -	\$ -	\$ -
Housing Authority PILT	\$ -	\$ -	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6	\$ 8
Investment Interest	\$ 20,000	\$ 20,000	\$ 58,156	\$ 47,156	\$ 50,605	\$ 12,995	\$ 413	\$ 339
Other Interest Earnings (State DNR Interest)	\$ -	\$ -	\$ 66	\$ 66	\$ 105	\$ -	\$ -	\$ -
DNR Other than Timber	\$ 900	\$ 900	\$ 947	\$ 947	\$ 1,168	\$ 1,210	\$ 1,326	\$ 1,158
DNR Timber Trust 1 (aka Sale of County Timber)	\$ 23,000	\$ 23,000	\$ 18,171 **	\$ 11,171	\$ 23,344	\$ 13,498	\$ 14,992	\$ 16,582
TOTAL REVENUE	\$ 341,650	\$ 341,650	\$ 371,584	\$ 329,259	\$ 368,620	\$ 312,635	\$ 297,801	\$ 286,650
EXPENDITURES								
Professional Services	\$ 99,000	\$ 99,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	\$ 1,000	\$ 1,000	\$ 597	\$ 597	\$ 569	\$ -	\$ -	\$ -
Conservation Easement Purchases	\$ 600,000	\$ 600,000	\$ 120,000	\$ 120,000	\$ 122,650	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 700,000	\$ 700,000	\$ 120,597	\$ 120,597	\$ 123,219	\$ -	\$ -	\$ -
OPERATING SURPLUS/(DEFICIT)	\$ (358,350)	\$ (358,350)	\$ 250,987	\$ 208,662	\$ 245,402	\$ 312,635	\$ 297,801	\$ 286,650
BEGINNING FUND BALANCE	\$ 1,142,488	\$ 897,086	\$ 897,086	\$ 1,142,488	\$ 897,086	\$ 584,451	\$ 286,650	\$ -
OPERATING SURPLUS/(DEFICIT)	\$ (358,350)	\$ (358,350)	\$ 250,987	\$ 208,662	\$ 245,402	\$ 312,635	\$ 297,801	\$ 286,650
ENDING FUND BALANCE	\$ 784,138	\$ 538,736	\$ 1,148,073	\$ 1,351,150	\$ 1,142,488	\$ 897,086	\$ 584,451	\$ 286,650

**Per latest DNR Timber forecast



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**Conservation Futures Program Advisory Board
Timeline 2025**

1. Conservation Futures Program Advisory Board meets to review notice to call for applications and press release – January 8, 2025
2. Conservation Futures Program Advisory Board meets to approve the notice to call for applications and press release – February 12, 2025
3. Clerk posts application, notice and press release to website once approved – February 12, 2025
 - Homepage - latest news section
 - Conservation Futures website
4. Clerk emails press release to press/media – February 12, 2025
5. Clerk emails notice to call for applications to the legal department at PDN – February 12, 2025
6. Notice gets published in the PDN 4 week:
 - Monday, February 17
 - Friday, February 21
 - Monday, February 24
 - Friday, February 28
7. Applications due to Department of Community Development – Monday, March 10, 2025
8. Department of Community Development Planning Review – Monday, March 10, 2025
9. Clerk forwards all applications to Prosecuting Attorney's Office for review – March 12, 2025
10. Clerk brings all applications to regular meeting for cursory review- March 12, 2025
11. Prosecuting Attorney Office legal review due back to Clerk – April 7, 2025
12. Conservation Futures Program Advisory Board agenda is issued out – April 2, 2025
13. Conservation Futures Program Advisory Board site visits between April 7, 2025 and April 11, 2025
14. Conservation Futures Program Advisory Board Meeting to review applications – April 9, 2025
15. Clerk forwards the BOCC Clerk recommendations for the BOCC to review – April 16, 2025
16. BOCC holds meeting to discuss recommendations – April 21, 2025
17. BOCC holds meeting to approve recommendations – April 29, 2025