



REGULAR MEETING AGENDA

CLALLAM COUNTY BOARD OF COUNTY COMMISSIONERS
223 East 4th Street, Room 160
Port Angeles, Washington
October 29, 2024 AT 10:00 AM

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

- 1a Approval of vouchers for the week of October 21
- 1b Approval of special payroll for the period ending September 30
- 1c Approval of payroll for the period ending October 15
- 1d Approval of minutes for the week of October 21
- 1e Resolution appointing Laurel Shriner and Jennifer Pelikan to the Homelessness Task Force

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a Agreement Amendment 1 with the State of Washington Office of the Secretary of State for funding authorized under Help America Vote Act of 2002 for the purpose of improving elections

- 2b Agreement with Washington State Department of Transportation (WSDOT) for bridge inspections
- 2c Memorandum of understanding with Flaura's Acres Homeowners Association (HOA) to establish a Utility Local Improvement District (ULID)
- 2d Agreement amendment 2 with Washington Association of Sheriffs and Police Chiefs for administrative fees support provided by Olympic Peninsula Community Clinic

PUBLIC WORKS

- 3a Notice to call for bids to be received no later than Tuesday, November 26, 2024 at 10 a.m. for the Old Olympic Highway Resurfacing Project

BUDGET

- 4a Resolution for consideration to adopt the following Budget Reductions:
HHS – Foundational Public Health Service – The Foundational Public Health Service is being revised to increase the Grant Funding Returned line. Funds are received annually in advance payment from WA State and any unused funds are returned at the end of the state fiscal year. Health and Human Services received an advanced payment of \$2,100,000 for state fiscal year 2023 and is returning the unexpended amount of \$460,766. The expenditure line was already budgeted at \$45,000 and the additional \$415,766 from unanticipated projects will equal the refund amount of \$460,766. The categories being returned are restricted areas that could not be used for other purposes/\$415,766
- 4b Resolution for consideration to adopt the following Supplemental Appropriations:
HHS-Developmental Disabilities – The contract with DSHS Developmental Disabilities is adding \$2,601,623 for State fiscal year 2025. The July to December 2024 budget portion is being added. The remainder will be budgeted in calendar year 2025 to be expended between January and June 2025/\$1,023,660
HHS – Operations – The WA State Department of Health Consolidated Contract Amendment #20 is granting additional funding for the Women, Infants and Children (WIC), Vaccine for Children (VFC) programs and for Covid-19 vaccinations/\$19,173
NonDepartmental –
 - The County was awarded grant funding from WA State Department of Agriculture (WSDA) for food assistance, which the County will, in turn, be entering a subaward to Port Angeles Food Bank. PA Food Bank, on

behalf of all food banks in the county, will make a large protein purchase and disburse throughout the food banks within Clallam County/\$48,938

- County has been awarded Department of Commerce (DOC)/Community Development Block Grant (CDBG) for a general purpose grant for a North Peninsula Microenterprise Assistance Program for Clallam and Jefferson Counties. The County is entering into a subaward to Center for Inclusive Enterprise (CIE) to provide the program assistance/\$62,500

HEARING(S) – Beginning at 10:30 a.m.

- 5a Consideration of resolution adopting the following Debatable Emergencies:
- Prosecuting Attorney – Operations and Child Support – This budget change incorporates the changes from implementing the Deputy Prosecuting Attorney Collective Bargaining Agreement (CBA) that was ratified, as well as adjusting the DRS pension employer contribution rate down to reflect a rate change/\$13,977
- Treasurer – REET Electronic Technology – Assessor requested funds to pay 50% of Cyclomedia contract, which was approved by the Board of County Commissioners 9/3/2024/\$40,000
- Auditor – Additional funding is requested due to the following issues: incorrectly predicted the additional cost for the presidential primary that should have been \$66,000 instead of \$17,000, late arrival of invoices in the amount of \$28,000 that should have been paid in 2023 instead of 2024, and an error in the amount of \$81,000 found in the programing of the 2024 primary, which resulted in requiring the print vendor to reprint and reassemble all ballots, envelopes and inserts/\$159,000

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

**The following meetings are scheduled for the Board of Commissioners
Meetings are held in the BOCC Board Room 160 unless indicated otherwise**

Monday, October 28:

- 9:00 a.m. Work Session
- 11:00 a.m. Joint meeting with Port of Port Angeles
- 1:30 p.m. Budget Meeting

Tuesday, October 29:

10:00 a.m. Board Meeting
10:30 a.m. Hearing(s) – See Agenda

Wednesday, October 30:

8:00 a.m. Coffee with Colleen (Virtually with EDC)
3:00 p.m. Revenue Advisory Committee Meeting

Friday, November 1:

9:00 a.m. Housing Solutions Committee Meeting

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONER'S MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.

Copies of public documents from Board meetings are available by contacting the Public Records Department.