



BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of October 14-18, 2024

10
OCT 22 2024

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, October 14, 2024. Present were Commissioners French, Ozias and Johnson and Administrator Mielke.

Items of discussion per the agenda published October 10 were:

- Calendar/Correspondence
- Resolution appointing Iliana Jones to the Homelessness Task Force
- Resolution appointing Viola Ware and Stephen Workman to the Housing Solutions Committee
- Resolution appointing Christine Motokane to the Developmental Disabilities Advisory Committee
- Agreement with Washington State Military Department and State 911 Funds for PenCom
- Agreement with Welfare of Animals Guild WAG for animal sheltering needs
- Memorandum of understanding with OUR RESCUE for equipment to assist with investigations against child trafficking
- Letter to the Washington Supreme Court regarding proposed amendments to the adopted standards of public defense
- Agreement with Jamestown S'Klallam Tribe for Olympia oyster populations
- Resolution authorizing an expenditure from the Clallam County Heritage Advisory Board to North Olympic History Center/\$1,980.35
- Update on Housing Solutions Committee Bylaw changes
- Discussion on proposed budget reductions to be considered on October 29
- Discussion of proposed supplemental appropriations to be considered on October 29
- Discussion of proposed debatable emergencies to be considered on October 29
- Request for waiver of BID/RFP/quote requirement for costs of procuring and delivery of furniture for the old Law Library suite

Meeting concluded at 10:57 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair French called the meeting to order at 10 a.m., Tuesday, October 15, 2024. Also present were Commissioners Ozias and Johnson and Administrator Mielke.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CMOs, mc

PUBLIC COMMENT

- John Worthington, Sequim, commented on item 1b

CONSENT AGENDA

1a Approval of vouchers for the week of October 7

1b Approval of minutes for the week of October 7

ACTION TAKEN: CRJm to adopt the consent agenda, CMOs, mc

REPORTS AND PRESENTATIONS

- CRJ commented on Crab Fest
- CMF commented on City of Forks City Council meeting, Recompete

CONTRACTS AND AGREEMENTS

2a Agreement amendment 20 with Department of Health to amend statement of work and funding

ACTION TAKEN: CRJm to approve, CMOs, mc

2b Agreement with Department of Commerce for North Peninsula Microenterprise Assistance

ACTION TAKEN: CRJm to approve, CMOs, mc

2c Agreement with Center for Inclusive Entrepreneurship for North Peninsula Microenterprise Assistance

ACTION TAKEN: CRJm to approve, CMOs, mc

2d Agreement with Port Angeles Food Bank for Department of Agriculture food assistance

ACTION TAKEN: CRJm to approve, CMOs, mc

PUBLIC WORKS

3a Rural Arterial Program final prospectus form for Old Olympic Highway Project

ACTION TAKEN: CRJm to approve, CMOs, mc

BUDGET

4a Notice that the following budget reductions will be adopted by Resolution on October 29:

HHS – Foundational Public Health Service – The Foundational Public Health Service is being revised to increase the Grant Funding Returned line. Funds are received annually in advance payment from WA State and any unused funds are returned at the end of the state fiscal year. Health and Human Services received an advanced payment of \$2,100,000 for state fiscal year 2023 and is returning the unexpended amount of \$460,766. The expenditure line was already budgeted at \$45,000 and the additional \$415,766 from unanticipated projects will equal the refund amount of \$460,766. The categories being returned are restricted areas that could not be used for other purposes/\$415,766

ACTION TAKEN: CRJm to issue notice, CMOs, mc

4b Notice that the following supplemental appropriations will be adopted by Resolution on October 29:

HHS-Developmental Disabilities – The contract with DSHS Developmental Disabilities is adding \$2,601,623 for State fiscal year 2025. The July to December 2024 budget portion is being added. The remainder will be budgeted in calendar year 2025 to be expended between January and June 2025/\$1,023,660

HHS – Operations – The WA State Department of Health Consolidated Contract Amendment #20 is granting additional funding for the Women, Infants and Children (WIC), Vaccine for Children (VFC) programs and for Covid-19 vaccinations/\$19,173

NonDepartmental –

- The County was awarded grant funding from WA State Department of Agriculture (WSDA) for food assistance, which the County will, in turn, be entering a subaward to Port Angeles Food Bank. PA Food Bank, on behalf of all food banks in the county, will make a large protein purchase and disburse throughout the food banks within Clallam County/\$48,938
- County has been awarded Department of Commerce (DOC)/Community Development Block Grant (CDBG) for a general purpose grant for a North Peninsula Microenterprise Assistance Program for Clallam and Jefferson Counties. The County is entering into a subaward to Center for Inclusive Enterprise (CIE) to provide the program assistance/\$62,500

ACTION TAKEN: CRJm to issue notice, CMOs, mc

4c Resolution calling for a hearing to be held October 29 at 10:30 a.m. for the following debatable emergencies:

Prosecuting Attorney – Operations and Child Support – This budget change incorporates the changes from implementing the Deputy Prosecuting Attorney Collective Bargaining Agreement (CBA) that was ratified, as well as adjusting the DRS pension employer contribution rate down to reflect a rate change/\$13,977

Treasurer – REET Electronic Technology – Assessor requested funds to pay 50% of Cyclomedia contract, which was approved by the Board of County Commissioners 9/3/2024/\$40,000

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Auditor – Additional funding is requested due to the following issues: incorrectly predicted the additional cost for the presidential primary that should have been \$66,000 instead of \$17,000, late arrival of invoices in the amount of \$28,000 that should have been paid in 2023 instead of 2024, and an error in the amount of \$81,000 found in the programming of the 2024 primary, which resulted in requiring the print vendor to reprint and reassemble all ballots, envelopes and inserts/\$159,000

ACTION TAKEN: CRJm to issue notice, CMOs, mc

ADMINISTRATION

5a Resolution to authorize execution of a special services contract with Duncan Fobes of the law firm of Patterson, Buchanan, Fobes & Leitch regarding the provision of specified legal services

ACTION TAKEN: CRJm to adopt resolution, CMOs, mc

ACTION TAKEN: CRJm to approve agreement, CMOs, mc

5b Request for waiver of BID/RFP/quote requirement for costs of procuring and delivery of furniture for the old Law Library suite

ACTION TAKEN: CRJm to approve, CMOs, mc

HEARING(S)

6a Amending Ordinance 826 – Expanding the water utility franchise to the Jamestown S’Klallam Tribe for use of County Roads

- Angi Klahn, Board of Commissioners, provided a staff report

ACTION TAKEN: CRJm to open the public hearing, CMOs, mc

- The following provided testimony:
 - John Worthington, Sequim

ACTION TAKEN: CMOM to close the public hearing, CRJs, mc

ACTION TAKEN: CMOM to approve, CRJs, mc

6b Resolution confirming and approving the roll of rates and charges for Clallam County Lake Sutherland Management District 2

- Christina St. John, Noxious Weeds, provided a staff report

ACTION TAKEN: CRJm to open the public hearing, CMOs, mc

- The following provided testimony:
 - Eric Fehrmann, Sequim

ACTION TAKEN: CMOM to close the public hearing, CRJs, mc

ACTION TAKEN: CRJm to approve resolution, less the parcel noted as 22-0325, CMOs, mc

PUBLIC COMMENT

- Eric Fehrmann, Sequim, commented on Town Hall Budget Meeting
- Ed Bowen, Clallam Bay, commented on correspondence in October 8th minutes
- Karin Cummins, Dungeness, commented on Towne Road, budget, resolutions
- John Worthington, Sequim, commented on grant fraud
- Jeff Tozzer, Sequim, commented on resolution, Clallam Transit free fare and buses, budget shows

Meeting concluded at 11:02 a.m. and continued to 9 a.m., Monday, October 21, 2024.

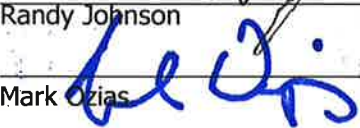
The Board of Commissioners attended WSAC Virtual Update, Budget Meetings, Clallam Transit Meeting, Peninsula Behavioral Health Open House, Dogtober Fest during the week of October 14.

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PASSED AND ADOPTED this 22nd day of October 2024.

BOARD OF CLALLAM COUNTY COMMISSIONERS


Mike French, Chair

Randy Johnson

Mark Ozias

ATTEST:


Loni Gores, MMC, Clerk of the Board

KEY TO ABBREVIATIONS:

ATM Administrator Todd Mielke
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CMF Commissioner Mike French

m moved
mc motion carried
s seconded



BOCC Mail Correspondences Received from other Jurisdictions



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PUBLIC NOTICE

- Administrative Process for a SEPA Determination (SEPA 24-54) -

WHO: General public are provided notice onsite or as close as available of the proposed action with this posting. Stakeholders and all community members are provided notice indirectly in the Peninsula Daily News, the City's website, at the proposal's location, and at City Hall (321 East 5th Street).

WHAT: The City of Port Angeles received a SEPA Checklist associated with proposed development application. Application information may be requested from the Department of Community & Economic Development (DCED) by emailing ced@cityofpa.us.

STATE ENVIRONMENTAL POLICY ACT: A Phased SEPA Determination. A Mitigated Determination of Non-Significance (No. 1476) for the action described in this notice has been made per WAC 197-11-350. This comment period will be the only time to comment on the environmental impacts of the of the project described in this notice. This determination as been deemed partial due to the checklist including other actions not associated with described action.

Interested parties are encouraged to comment on the proposal. Any interested parties may submit written comment during the 14-day public comment period care of the Department of Community & Economic Development (DCED) via email ced@cityofpa.us, or addressed to 321 E 5th St., Port Angeles, WA 98362 no later than the comment period closing date of October 21, 2024.

HOW TO COMMENT: Interested parties are encouraged to comment on the proposal and may request a copy of the decision once it's been made and any appeal rights. Any interested parties may submit written comment during the 14-day public comment period. Written comments must be submitted prior to the close of the public comment period care of the Department of Community & Economic Development (DCED) ced@cityofpa.us or 321 E 5th Street, Port Angeles WA 98362 c/o DCED.

LINK TO PROJECT INFORMATION: <https://www.cityofpa.us/145/Current-Projects-and-Plans>

FOR ADDITIONAL INFORMATION PLEASE CONTACT: Ben Braudrick, Planning Supervisor at (360) 417-4750 or ced@cityofpa.us.

PUBLISH ON: October 7, 2024

BOCC Correspondence



PUBLIC NOTICE
CLALLAM COUNTY BOARD OF COMMISSIONERS

The Sequim Chamber Budget Show hosted by the Sequim Chamber of Commerce on October 22, 2024 at 11:30 a.m. will no longer be considered a public meeting as the Sequim Chamber does charge an admission fee to attend. While this event is no longer considered a Public Meeting for the Board of County Commissioners, the event will still take place as a meeting of the Sequim Chamber of Commerce. Commissioner Ozias will be the only commissioner in attendance to provide information regarding the County's 2025 proposed budget.

The Board of Commissioners encourages attendance at other opportunities for the public to engage in the County budget process at no cost.

Budget Presentations

Budget Town Hall

Wednesday, October 23, 2024
5:00-7:00pm
Commissioner's Board Room
223 East 4th Street, Port Angeles

**Public Comment will be taken at this time

Forks Chamber Budget Presentation

Friday, October 25, 2024
11:30am
Blakeslees Bar & Grill
1222 South Forks Avenue, Forks

Budget Hearings

The Board of Commissioners is meeting with each County department throughout the month of October to review and discuss their departmental budgets for 2025. These meetings are open to the public to attend either in person or virtually. Meetings are held in the Commissioner's Board Room, 223 East 4th Street, Port Angeles. Please check the Commissioner's weekly calendar posted on the County website for specific department meeting times.

<https://clallamcowa.portal.civicclerk.com/>