



SPECIAL MEETING AGENDA CLALLAM COUNTY LAW LIBRARY BOARD

**223 East 4th Street, Room 160
Port Angeles, Washington
November 5, 2024 – 12 p.m.**

The Clallam County Law Library Board meeting will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment and questions can be directed to 360-417-2256 or loni.gores@clallamcountywa.gov

CALL TO ORDER, ROLL CALL REVIEW AND APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES: September 18, 2024

BUSINESS ITEMS

- Memorandum of Agreement update
- IT Departments update
- Resources update
- Disposal of books update

PUBLIC COMMENT – Please limit comments to three minutes

NEXT MEETING DATE – TBD

ADJOURNMENT



CLALLAM COUNTY LAW LIBRARY BOARD MINUTES of September 18, 2024

MEETING OF THE CLALLAM COUNTY LAW LIBRARY BOARD

Commissioner Mike French called the special meeting to order at 12:02 p.m., September 18, 2024. Also present were Jesse Medlong, Shauna Rogers, and Katie Krueger. Penny Ruby, Law Library Assistant was present. Chair Judge Brent Basden was excused.

REVIEW AND APPROVAL OF AGENDA

ACTION TAKEN: The agenda was adopted as presented by unanimous consent

APPROVAL OF MINUTES

- July 24, 2024

ACTION TAKEN: Medlong moved to approve the minutes as presented, Krueger seconded, mc

BUSINESS ITEMS

- Memorandum of Agreement (MOA) update
- Resources update

Administrator Mielke (ATM) and Medlong provided a brief update regarding a virtual meeting held with Pierce County Law Library director. The purpose of the meeting was to get a better understanding of how they utilize their digital resources.

The Law Library Board held discussion regarding digital and in-person resources. ATM provided an update on the adopted 2024 budget and gives a breakdown of possible numbers for potential license cost of Westlaw ProFlex or Westlaw CoCounsel per month, per year for two physical locations, Forks and Port Angeles.

Next steps are to contact Lexis salesperson to present information regarding Lexus Plus, Lexus Advance, and Lexus Digital Library, prices and what's included with each product.

ATM to make contact with Lexis salesperson.

- IT Departments update

Administrator Mielke (ATM) provided a brief update.

- Disposal of books update

CMF provided a brief update on notice sent out to the public

NEXT MEETING DATES — November 5, 2024 at 12 p.m. in BOCC Board Room

CONCLUDED - Meeting concluded at 12:48 p.m.

LAW LIBRARY - From MTG on 9/18/2024

2024 BUDGET (ADOPTED)

TOTAL REVENUES

\$44,377

WESTLAW PROFLEX

EACH LICENSE (?)

\$598/mo = \$7,176/yr

FORKS + PA = 2 LICENSES

= \$14,352

WESTLAW CO-COUNSEL

EACH LICENSE (3)

\$500/mo = \$6,000/yr

LEXUS DIGITAL LIBRARY SUBSCRIPTION

COST ???

NEED TO TALK TO SALESPERSON