



REGULAR MEETING AGENDA

CLALLAM COUNTY BOARD OF COUNTY COMMISSIONERS
223 East 4th Street, Room 160
Port Angeles, Washington
October 15, 2024 AT 10:00 AM

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

- 1a Approval of vouchers for the week of October 7
- 1b Approval of minutes for the week of October 7

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a Agreement amendment 20 with Department of Health to amend statement of work and funding
- 2b Agreement with Department of Commerce for North Peninsula Microenterprise Assistance
- 2c Agreement with Center for Inclusive Entrepreneurship for North Peninsula Microenterprise Assistance

- 2d Agreement with Port Angeles Food Bank for Department of Agriculture food assistance

PUBLIC WORKS

- 3a Rural Arterial Program final prospectus form for Old Olympic Highway Project

BUDGET

- 4a Notice that the following budget reductions will be adopted by Resolution on October 29:
HHS – Foundational Public Health Service – The Foundational Public Health Service is being revised to increase the Grant Funding Returned line. Funds are received annually in advance payment from WA State and any unused funds are returned at the end of the state fiscal year. Health and Human Services received an advanced payment of \$2,100,000 for state fiscal year 2023 and is returning the unexpended amount of \$460,766. The expenditure line was already budgeted at \$45,000 and the additional \$415,766 from unanticipated projects will equal the refund amount of \$460,766. The categories being returned are restricted areas that could not be used for other purposes/\$415,766
- 4b Notice that the following supplemental appropriations will be adopted by Resolution on October 29:
HHS-Developmental Disabilities – The contract with DSHS Developmental Disabilities is adding \$2,601,623 for State fiscal year 2025. The July to December 2024 budget portion is being added. The remainder will be budgeted in calendar year 2025 to be expended between January and June 2025/\$1,023,660
HHS – Operations – The WA State Department of Health Consolidated Contract Amendment #20 is granting additional funding for the Women, Infants and Children (WIC), Vaccine for Children (VFC) programs and for Covid-19 vaccinations/\$19,173
NonDepartmental –
- The County was awarded grant funding from WA State Department of Agriculture (WSDA) for food assistance, which the County will, in turn, be entering a subaward to Port Angeles Food Bank. PA Food Bank, on behalf of all food banks in the county, will make a large protein purchase and disburse throughout the food banks within Clallam County/\$48,938
 - County has been awarded Department of Commerce (DOC)/Community Development Block Grant (CDBG) for a general purpose grant for a

North Peninsula Microenterprise Assistance Program for Clallam and Jefferson Counties. The County is entering into a subaward to Center for Inclusive Enterprise (CIE) to provide the program assistance/\$62,500

- 4c Resolution calling for a hearing to be held October 29 at 10:30 a.m. for the following debatable emergencies:

Prosecuting Attorney – Operations and Child Support – This budget change incorporates the changes from implementing the Deputy Prosecuting Attorney Collective Bargaining Agreement (CBA) that was ratified, as well as adjusting the DRS pension employer contribution rate down to reflect a rate change/\$13,977

Treasurer – REET Electronic Technology – Assessor requested funds to pay 50% of Cyclomedia contract, which was approved by the Board of County Commissioners 9/3/2024/\$40,000

Auditor – Additional funding is requested due to the following issues: incorrectly predicted the additional cost for the presidential primary that should have been \$66,000 instead of \$17,000, late arrival of invoices in the amount of \$28,000 that should have been paid in 2023 instead of 2024, and an error in the amount of \$81,000 found in the programming of the 2024 primary, which resulted in requiring the print vendor to reprint and reassemble all ballots, envelopes and inserts/\$159,000

ADMINISTRATION

- 5a Resolution to authorize execution of a special services contract with Duncan Fobes of the law firm of Patterson, Buchanan, Fobes & Leitch regarding the provision of specified legal services
- 5b Request for waiver of BID/RFP/quote requirement for costs of procuring and delivery of furniture for the old Law Library suite

HEARING(S) – Beginning at 10:30 a.m.

- 6a Amending Ordinance 826 – Expanding the water utility franchise to the Jamestown S'Klallam Tribe for use of County Roads
- 6b Resolution confirming and approving the roll of rates and charges for Clallam County Lake Sutherland Management District 2

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of

personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

**The following meetings are scheduled for the Board of Commissioners
Meetings are held in the BOCC Board Room 160 unless indicated otherwise**

Monday, October 14:

9:00 a.m. Work Session
12:00 p.m. WSAC Virtual Update (Virtually with WSAC)
1:00 p.m. Budget Meetings

Tuesday, October 15:

10:00 a.m. Board Meeting
10:30 a.m. Hearing(s) – See Agenda

Wednesday, October 16:

8:00 a.m. Coffee with Colleen (Virtually with EDC)
10:00 a.m. Clallam Transit Meeting (830 West Lauridsen, Blvd. Port Angeles)
1:00 p.m. Budget Meetings
4:00 p.m. Peninsula Behavioral Health Open House (490 W Fir Street, SQ)

Friday, October 18:

1:00 p.m. Budget Meetings

Saturday, October 19:

5:00 p.m. Dogtober Fest (202 N Blake Ave, SQ)

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONER'S MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.

Copies of public documents from Board meetings are available by contacting the Public Records Department.