



BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of September 23-27, 2024

OCT 01 2024

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, September 23, 2024. Present were Commissioners Ozias and Johnson, and Administrator Mielke. Commissioner French was excused.

Items of discussion per the agenda published August 29 were:

- Calendar/Correspondence
- Agreement with Children's Home Society of Washington dba Akin for the Parents for Parents program
- Agreement amendment F with Anchor QEA, LLC for Dungeness Off-channel Reservoir Project
- Letter of support and landowner agreement for the Backcountry Horsemen of Washington – Peninsula Chapter
- Authorizing expenditure from the Hotel/Motel Tax Fund for approved 2024 Lodging Tax Funding Applications
- Discussion regarding federal grant opportunity for Natural Resource Innovation Center (1f)*
- Call for hearing to be held on Tuesday, October 15, 2024 regarding amending Ordinance 826 – Expanding the water utility franchise to the Jamestown S'Klallam Tribe for use of County Roads
- Agreement with Washington State Department of Agriculture to establish relationships between state and local government agencies and local hunger relief organizations
- Clallam Conservation District update

Meeting concluded at 9:51 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair French called the meeting to order at 10 a.m., Tuesday, September 24, 2024. Also present were Commissioners Ozias and Johnson and Administrator Mielke.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Added:

- 5a Potential retention of special legal counsel to advise and if necessary, represent the County's interests in relation to a potential conflict of interest and discontinuation of the Prosecutor providing coroner services

ACTION TAKEN: CRJm to adopt the agenda as modified, CMOs, mc

PUBLIC COMMENT

- Maureen McElravy, Sekiu, commented on ODW and DWSRF

CONSENT AGENDA

- 1a Approval of vouchers for the week of September 16
- 1b Approval of payroll for the period ending August 31
- 1c Approval of minutes for the week of September 16
- 1d Resolution appointing Jason Viada and Brian Smith to the Animals Solutions Advisory Committee
- 1e Call for hearing to be held on Tuesday, October 8, 2024 at 10:30 a.m. regarding an Ordinance amending Clallam County Code Chapter 11.04, Speed Limits on County Roads
- 1f Letter of support for federal grant opportunity for Natural Resource Innovation Center
- 1g Proclamation Recognizing Resilience Awareness Month in Clallam County

ACTION TAKEN: CRJm to adopt the consent agenda, CMOs, mc

REPORTS AND PRESENTATIONS

- CRJ Recognized Resilience Awareness Month in Clallam County
 - Minnie Whalen, Clallam Resilience Project, provided comment
 - Melanie Greer, WSU Extension, provided comment
- CMO commented on Washington Association of Counties meetings, Clallam Transit buses
- CRJ commented on Streamfest, Captain Joseph House event, Encumbered Lands Provisio Workgroup
- CMF commented on Recompete presentations, Recompete meeting, Law Library Board meeting, Safe Supply work group

CONTRACTS AND AGREEMENTS

- 2a Agreement with KnoxWorks LLC for updating the Clallam County Homelessness Crisis Response & Housing Plan

ACTION TAKEN: CRJm to approve, CMOs, mc

- 2b Agreement with Kitsap County for emergency vehicle operations course training

ACTION TAKEN: CRJm to approve, CMOs, mc

- 2c Agreement with Washington State Administrative Office of the Courts for the CASA/Volunteer Guardian Ad Litem Program

ACTION TAKEN: CRJm to approve, CMOs, mc

- 2d Agreement with Washington State Administrative Office of the Courts for Becca Programs and Services

ACTION TAKEN: CRJm to approve, CMOs, mc

- 2e Agreement with Recreation and Conservation Office for Trail Equipment & Salt Creek Restroom Repair Projects

ACTION TAKEN: CRJm to approve, CMOs, mc

- 2f Agreement amendment 1 with Cornerstone PEC of Clallam Bay/Seki for American Rescue Plan Act ARPA

ACTION TAKEN: CRJm to approve, CMOs, mc

- 2g Contract with Lakeside Industries for the S. Airport Road project

ACTION TAKEN: CRJm to approve, CMOs, mc

HEARINGS

- 4a Consideration of resolution adopting the following Debatable Emergencies:
- Superior Court – Additional funding needed for payment of indigent defense expert services and evaluations, which has exceeded the budgeted amount for 2024/\$135,000
 - Auditor
 - Using unspent funds from HAVA 3 Elections Security grant from 2020 to purchase live stream cameras for Election Center, osprey encoder for streaming of election cameras, cell phone lockers for observers' electronic devices and tabulation training for new election staff/\$9,741
 - Unbudgeted February election costs to be billed to participating jurisdictions (Cape Flattery SD 401, Crescent SD 313, and Hospital District 1 Forks/\$25,648
 - Unbudgeted April election costs to be billed to participating jurisdictions (FD#5)/\$7,411
 - Prosecuting Attorney-Coroner – Additional funding to cover the costs related to increased autopsies in 2024, including pathologist fees, facility fees, and transport costs/\$25,550
 - Public Works-Carlsborg Sewer – Additional funding needed due to increased costs associated with City of Sequim capital improvements, monthly treatment and maintenance work done by City of Sequim for Carlsborg sewer system, purchase of calcium nitrate (anti-odor additive), increased flushing and jetting collection system as needed due to flow issues, and other maintenance activities to adequately serve the Carlsborg community/\$60,000
 - Mark Lane, Chief Financial Officer, briefed the Board

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ACTION TAKEN: CRJm to open the public hearing, CMOs, mc

- The following provided testimony:
 - John Worthington, Sequim

ACTION TAKEN: CRJm to close the public hearing, CMOs, mc

ACTION TAKEN: CRJm to adopt, CMOs, mc

BUDGET

3a Resolution for consideration to adopt the following Budget Revisions:

DCD-Permit Center – This revision moves unspent funds from capital budget to cover the necessary cost of new monitors needed due to the new EPL system and two ergonomic sit stand stations/\$3,848

ACTION TAKEN: CRJm to adopt, CMOs, mc

3b Resolution for consideration to adopt the following Supplemental Appropriations:

HHS-Environmental Health – Additional revenue from the Dept of Ecology Moderate Risk Waste grant to fund a Household Hazardous Waste Cleanup event in Forks/\$20,000

HHS-Homeless Task Force –

- Dept of Commerce funding to enhance revenue from recording fee losses, which will enable local housing providers to continue to maintain service levels as well as pass through funding to the County's Consolidated Homeless Grant (CHG) funded shelter-provider, Serenity House/\$627,924
- Dept of Commerce funding for coordination of low-income housing planning/\$10,000

Sheriff-Jail – Dept of Ecology funding for jail community cleanup also includes funding of an electric vehicle. This vehicle will allow smaller cleanup activities with less prep, creating flexible capabilities within the cleanup program and jail schedules/\$70,052

Auditor - Funding from Office of Secretary of State Information to purchase Verkada surveillance cameras and wiring, licensing for first 5 years, acrylic barriers and security films for desktops, Verkada Access Control card reader and wiring for badge access, and imprinters for ClearCounty scanners/\$23,687

Prosecuting Attorney-Coroner – Higher than anticipated funds have been received to be used to cover related costs to increased autopsies in 2024, including pathologist fees, facility fees, and transport costs/\$54,786

DCD-Environmental Quality – Dept of Ecology's Terry Husseman account is funding a beaver coexistence project/\$24,350

ACTION TAKEN: CRJm to adopt, CMOs, mc

ADMINISTRATION

5a Potential retention of special legal counsel to advise and if necessary, represent the County's interests in relation to a potential conflict of interest and discontinuation of the Prosecutor providing coroner services

- ATM briefed the Board
- Mark Nichols, PAO, briefed the Board

ACTION TAKEN: CRJm to authorize County Administrator to retain special legal counsel to advise and if necessary, represent the County's interests in relation to a potential conflict of interest and discontinuation of the Prosecutor providing coroner services, CMOs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on item 5a, item 3b, Departmental budget meetings
- Larry Campbell, Sequim, commented on his personal issues
- John Worthington, Sequim, commented on resiliency and equity
- Eric Fehrmann, Sequim, commented on acronyms in agenda, chlorine dioxide
- Jeff Tozzer, Sequim, commented on BOCC mission statement, Towne Road

Meeting concluded at 11:25 a.m. and continued to 9 a.m., Monday, September 30.

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EXECUTIVE SESSION

The Board convened in open session at 11:31 a.m. to discuss real estate. Present were Commissioners Ozias, French and Johnson, Administrator Mielke, Parks, Fair and Facilities Crawford, Real Estate Capps, Finance Department Lane and Prosecuting Attorney Office Boughton.

ACTION TAKEN: CRJm to recess to executive session for 30 minutes, CMOs, mc

The Board recessed into executive session at 11:32 a.m.

The Board convened in open session at 12:00 p.m.

ACTION TAKEN: No action taken

Meeting concluded at 12:00 p.m.

The Board of Commissioners attended WSAC Virtual Update, William Shore Memorial Pool District Meeting, Coffee with Colleen, and Wall Raising Ceremony during the week of September 23.

PASSED AND ADOPTED this 1st day of October 2024.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mike French, Chair

Randy Johnson

Mark Ozias

ATTEST:

Loni Gores, MMC, Clerk of the Board

KEY TO ABBREVIATIONS:

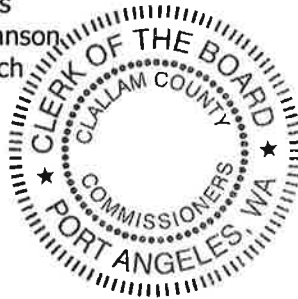
ATM Administrator Todd Mielke

CMO Commissioner Mark Ozias

CRJ Commissioner Randy Johnson

CMF Commissioner Mike French

m	moved
mc	motion carried
s	seconded



BOCC Mail Correspondences Received from other Jurisdictions

RECEIVED
CLALLAM CO. COMMISSIONERS

SEP 16 2024

1...2...3...A...

PUBLIC NOTICE

Public Meeting on Proposed Master Planned Overlay.

Date: September 23, 2024

Time: 4-6 PM

Location: Blyn Bay Room at 7 Cedars; 270756 Highway 101, Sequim, WA 98382

Notice is hereby given that Sequim Bay Development Company will hold a public meeting to discuss and review the proposed Master Planned Overlay for the Sequim Bay West Neighborhood, a mixed-use development. This meeting is scheduled for 4-6 PM on September 23rd at the Blyn Bay Room at 7 Cedars located at 270756 Highway 101, Sequim, WA 98382.

Purpose of the Meeting: The purpose of this meeting is to present and discuss the details of the proposed Master Plan for a new neighborhood of Sequim located at a 160-acre property adjoining the John Wayne Marina, located between Sequim Bay Road and Highway 101, and surrounding Whitefeather Way. The discussion will include plans, impacts, and potential benefits associated with the overlay.

Background: The property is currently zoned PRC (Planned Resort Community) which allows a compact, walkable, mixed-use development with a range of land uses. The property includes approximately 90 to 100 acres of developable land with the balance in natural permanent open space.

The City's adopted 2015 Comprehensive Plan (as amended in 2018, R2018-06) calls for this area to be developed in order to "Realize the dream and potential of the Wayne Enterprises property overlooking Sequim Bay ..." and "offer a great opportunity for a master-planned development targeting a range of resident and visitor markets." The same amended Comprehensive Plan document calls for development that will "Increase the number of housing options and opportunities to meet the needs of a diverse, growing community... including retail, office or residential on the first floor and residential above... Large front porches and reduced front yard setbacks... Varied home styles and price ranges support the needs of Sequim residents.... A range of price, lot sizes and styles not fully experienced in Sequim but fitting the needs of the community includes cottage housing, attached housing in targeted districts, small lot development... accessory dwelling units (ADU) and townhomes." There is also extensive language calling for "traditional neighborhood qualities" and related concepts. Accordingly, this application proposes a mixed-use, walkable, waterfront community with a range of home types and prices, and parks and open spaces available to the larger Sequim community. (It should be noted that the marina is NOT part of this application and will continue to be owned and operated by the Port of Port Angeles and available to the community.)

Public Participation: Interested parties are encouraged to attend the meeting in person. Those who are unable to attend may submit written comments prior to the meeting. All written comments should be emailed to "sequiminfo@seabrookwa.com" and must be received by 6 PM on September 23, 2024.

Additional Information: This meeting is required under Sequim Municipal Code prior to the submittal of an application for Master Plan. It is an important opportunity for residents and stakeholders to participate in the planning process. Your input is valuable and will be considered in the decision-making process.

Please note that the project discussed at this public meeting presentation may differ from the final proposal.

For further details or questions, please contact the organizers at sequiminfo@seabrookwa.com.



HOPE SCIENCE FOR MENTORS & COMMUNITY MEMBERS

7
OCT | ● 11:30 AM - 12:30 PM
● Virtual

Join us for an engaging session on Hope Science with Dr. Chan Hellman, a respected professor at the University of Oklahoma and Director of The Hope Research Center. Ideal for mentors and community members, this training provides crucial insights into how hope theory can transform lives. Don't miss this chance to deepen your understanding and impact through the power of hope!



Dr. Chan Hellman

FREE
ADMISSION

ALL
WELCOME

FOR VIRTUAL
WEBINAR,
REGISTER
HERE WITH
ZOOM



**Join an in-person watch party, hosted by a site below
October 7th, 11:30-12:30 (+ bonus debrief)
Resiliency Kits distributed for no cost while supplies last
Public Watch Parties at 3 sites**



Quileute Senior Center
81 Ocean Drive, La Push

RECEIVED
CLALLAM CO. COMMISSIONERS

SEP 24 2024

1...2...3...A...



OlyCAP Housing Services
2120 W. Sims Way, Port Townsend



Port Angeles Senior and Community Center
328 E. 7th Street, Port Angeles

email: clallamresilience@gmail.com
www.clallamresilienceproject.org



Resilience Month 2024 Event Schedule



SEP

28

4-8pm

Día de Culturas (In Person) Peninsula College, Forks

Celebrate Hispanic Heritage Month with food, dancing, arts, and music.

OCT

4

4:30-7

Family Fun Night (In Person)

Families with kids 0-18 can come play at the YMCA of Port Angeles

OCT

7

11:30-
12:30

Science of Hope Keynote (In Person Watch Parties & Zoom)

Dr. Chan Hellman presenting about hope science to community members. *Resiliency Kits will be distributed at the in-person watch parties.*

OCT

7

6 pm

Nano Stern (In Person) Oct 7th Forks- no cost Oct 8th Port Angeles- tickets for sale

OCT

8

7:30 pm

Nano Stern: multi-instrumentalist, composer and songwriter with strong roots in the traditional songbook of South America.

OCT

10

12:35pm

Peninsula College's Studium Generale with Clallam Mosaic (In Person & Zoom)

Come view a short film from the 2024 film fest and engage in a discussion about the film and courage.

OCT

14

5:30 pm

Indigenous Peoples' Day Poetry Reading (In Person & Zoom) ʔaʔkʷustəŋáwtxʷ

House of Learning, Peninsula College Longhouse

In honor of Indigenous Peoples' Day, celebrate poetry created and presented by Native poets.

OCT

18

6:30pm

Peninsula College and Clallam Mosaic's All in Film Festival (In Person & Zoom)

An inclusive film event featuring films by, about and featuring individuals with intellectual and developmental disabilities.

OCT

19

1 pm

OCT

23

3pm

Breaking the Silence Walk (In Person)

Commemorate October as Domestic Violence Awareness Month. *Resiliency Kits will be distributed.*

OCT

24

12:35pm

Peninsula College's Studium Generale (In Person & Zoom)

Learn about and reflect on the science of hope in our region and Resilience Month 2024.

Proclamations

Elected Officials Declare Resilience Month

SEP 09

FORKS CITY COUNCIL

SEP 23

SEQUIM CITY COUNCIL

SEP 24

CLALLAM COUNTY COMMISSIONERS

OCT 15

PORT ANGELES CITY COUNCIL

Thank you to Resilience Month's sponsors and partners. We are grateful for your support.



For more information, flyers and locations

email ?s: clallamresilience@gmail.com
www.clallamresilienceproject.org