



Clallam County Parks, Fair & Facilities Department

223 E. Fourth St., Suite 7
Port Angeles, WA 98362-3000

CLALLAM COUNTY PARKS ADVISORY BOARD Minutes of July 2, 2024, Regular Meeting

Call to Order	Chair Peter Craig called the meeting to order at 5:30 pm.
Members Present	Peter Craig, Chair Bill Hughes Candace Kathol Pete Davis Diane Chung Anna Plager
Staff Present	Donald Crawford, Melissa Earley, Administrative Director Operations Coordinator
Previous Minutes	June 4, 2024, Regular Meeting. Action Taken: Anna Plager moved to approve the minutes, Bill Hughes seconded, motion carried.
Correspondence Received	1. Proposed Washington Water Trails Association Cascade Marine Trail Site at Salt Creek Recreation Area – letter of support from Olympic Peninsula Paddlers
Public Comments on Agenda Items	Ed Bowen, Clallam Bay, Wa. – commented on Cascade Marine Trail Site at Salt Creek Recreation Area.
Unfinished Business	<u>Clallam County Parks - 2025 Parks Master Fee Schedule Adjustment</u> Don Crawford reminded the group of this topic, requesting the Board make a recommendation by the September 2024 meeting. The Parks staff is not recommending an adjustment to the camping fee schedule, however it is anticipated a service fee will be needed for the auto pay stations planned to be installed in summer 2025. Discussion ensued regarding how cash is handled in the campgrounds currently, as opposed to how it will be handled once the auto pay stations are installed.
Committee Reports	<u>Bylaws Committee</u> – No updated at this time. <u>2026 Parks Master Plan Team</u> – The survey is expected to go live in early July, with results available at the next meeting. The survey will remain live until the end of the year, however updated results will be provided to the group on a monthly basis.
Staff Reports	<u>Spring 2024 Traffic Counts</u> – The group was provided with traffic counter results from Spring 2024. The Summer traffic counters will commence in August, with results available at the September meeting.

Grant Update – Lake Pleasant Piling Project – Don gave an update.
The project is scheduled to commence July 15, and is anticipated to be complete before month end.

New Business

No new business at this time.

**Public Comments on
Non-Agenda Items**

Board chair Peter Craig responded to Ed Bowen's comments at the start of the meeting regarding the proposed Cascade Marine Trail site at Salt Creek Recreation Area.

Adjournment

Bill Hughes moved to adjourn the meeting at 6:30pm. Candace Kathol seconded, motion passed.

Respectfully submitted,



Melissa Earley
Administrative Operations Coordinator