



CLALLAM COUNTY LAW LIBRARY BOARD MINUTES of July 24, 2024

MEETING OF THE CLALLAM COUNTY LAW LIBRARY BOARD

Chair Judge Brent Basden called the special meeting to order at 12 p.m., July 24, 2024. Also present were Commissioner Mike French, Jesse Medlong, and Katie Krueger. Penny Ruby, Law Library Assistant was present. Shauna Rogers was excused.

REVIEW AND APPROVAL OF AGENDA

ACTION TAKEN: French moved to adopt the agenda as presented, Basden seconded, mc

APPROVAL OF MINUTES

- May 22, 2024

ACTION TAKEN: French moved to approve the minutes as presented, Krueger seconded, mc

BUSINESS ITEMS

- Memorandum of Agreement (MOA) update
- IT Departments update
- Resources update

Krueger provided the difference between a Memorandum of Understanding and Memorandum of Agreement. Basden noted moving forward it will be called a Memorandum of Agreement.

Administrator Mielke (ATM) provided a brief update. He mentioned there was a virtual meeting held with Pierce County regarding the Pierce County Library and Law Library operation. He noted that Pierce County would be willing to give a tour of the facility and resources.

Medlong provided an update on his contact with LexisNexis and CoCounsel Westlaw programs. Wendy Jones provided a presentation on the LexisNexis program. Jones will forward some follow-up information for review.

The Law Library Board held discussion regarding resources. Medlong will obtain additional information for online resources and share with the Law Library Board.

ATM, Medlong and Basden will plan a virtual meeting with Pierce County to view their operations.

- Disposal of books update
- Item was tabled.

PUBLIC COMMENT

NEXT MEETING DATES – September 18, 2024 at 12 p.m. in BOCC small conference room 150

CONCLUDED - Meeting concluded at 1:11 p.m.

CLALLAM COUNTY LAW LIBRARY
Location: Rm 175 Basement
Mailing: 223 East 4th Street, Suite 17
Port Angeles, WA 98362-0149
(360)417-2287

TO: Board of Trustees, Clallam County Law Library (CCLLBOT)

Brent Basden (Superior Court Judge)
Mike French (County Commissioner ex officio trustee)
Katherine K. Krueger (Attorney at Law)
Jesse Medlong (Attorney at Law)
Shauna Rogers (Executive Director / Clallam-Jefferson County Pro Bono Lawyers)

FROM: Clallam County Law Librarian / (360) 417-2287 / penny.ruby@clallamcountywa.gov
Penny Ruby

DATE: September 11, 2024

SUBJECT: DRAFT Minutes / Clallam County Law Library Board Of Trustees
Meeting held July 24, 2024, at noon.

The meeting noted above was held as scheduled and attended as noted. This meeting was also made available "remotely" (meeting information shared with CCLLBOT -- as noted in Ms. Gores email of Monday, July 22, 2024 8:26 AM:

Subject: Law Library agenda 7/24/24

Attached is the Law Library agenda for July 24, 2024 at 12 p.m.
This meeting will be held in person and virtually on Zoom.

Zoom:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Video/Audio of July 24, 2024, noon, meeting available at the Clallam County Website with Clicks to:

Departments
Commissioners
Boards, Committees, and Commissions + (scroll down to)
Law Library Board (click on)
Clallam County Access to Live & Archived Meeting Recordings, Agendas & Minutes
(scroll to date of Law Library Board Meeting and click on first item to right "Go to Event Media")

Time signature from 00:48 / 1:12 – for the audio/visual recording of this meeting.

(The sound quality of zoom recording challenging to inaudible in places. Particularly with those joining meeting remotely.)

For this meeting of the Clallam County Law Library Trustees:

Judge Brent Basden, in the room
County Commissioner Mike French, in the room
Attorney Katherine Krueger, in the room
Attorney Jesse Medlong, via zoom
Clallam-Jefferson County Pro Bono Lawyers Executive Director Shauna Rogers, absent

County Administrator Todd Mielke, in the room
Erin Shield, North Olympic Library System, Collections Services Manager, joins via zoom
Clerk of the Clallam County Board Of Commissioners Loni Gores, in the room

Law Library Assistant Penny Ruby, in the room

LexisNexis representative Wendy Jones, joins in via zoom.

Minutes derived from zoom meeting recording and from notes taken at meeting (sound quality of zoom recording challenging to inaudible in places).

Judge Basden makes a roll call.

Commissioner French moves to **approve Agenda**.

Judge Basden seconds.

Judge Basden asks public comment? None offered.

Commissioner French moves to approve minutes of May 22, 2024.

Attorney Krueger indicates will second if no objections.

Judge Basden indicates **approve Minutes**.

BUSINESS ITEMS

Draft Memorandum of Understanding Update:

Potentially between Clallam County for the Clallam County Law Library and the North Olympic Library System. Judge Basden comments "reinventing ourselves". Attorney Krueger comments on the correct heading / title as draft "Memorandum Of Agreement". Administrator Mielke comments that business items 1(Memo Update), 2(IT Update), and 3 (Resources Update), are blended for purposes of this discussion and comments on the draft agreement modeling done, based in part on his understanding of efforts extended in the context of Pierce County.

Attorney Medlong had been in touch with online legal resource providers and toward that end, Lexis Nexis representative Wendy Jones joined the meeting remotely to participate in conversation regarding resource currently in place and potentials for what could be

made available from LexisNexis after the current Lexis Advance subscription runs out at the end of December 2024. As Ms. Jones commented that she was relatively new to this particular marketing role with LexisNexis, and not a licensed attorney, the meeting participants questioned to clarify what some of the specific legal resource potentials could be and what impacts the placement and numbers of terminal access points might have on pricing. Ms. Jones agreed to provide some additional information regarding content and specific costs for those gathered to consider.

Some discussion was had with regard to determining what the potential subscription materials would add to the online resources already available to those having online access.

Judge Basden indicates a need to determine whose needs we're trying to meet and to tailor accordingly and that his care is only about the public that are not members of the bar, that attorneys can bill out to clients.

Conversation was had relating to additional information gathering regarding the Pierce County model, with the potential of a meeting involving Ms. Shields (NOLS), no more than two Clallam County Law Library Board Trustees, Administrator Mielke, and his contact, with the Pierce County Law Library.

Judge Basden raises the fourth Business Item regarding disposal of books update, and Administrator Mielke said that I think until this discussion gets further down the road – that's not a pressing issue.

Judge Basden suggests determining next meeting date, in September, with date, time, and location decided as Wednesday, September 18, 2024, at noon in the Clallam County Commissioners' "small conference room".

Administrator Mielke comments on the tentative look to Labor Day for development of a Memo Of Agreement – and it not happening, with Judge Basden commenting that this year still a possibility?

cc: Clerk of the Board of Clallam County Commissioners, Loni Gores