



Clallam County Opportunity Fund Board

Meeting Minutes

May 23, 2024, at 3 PM

**In person at 141 W. First St., Port Angeles, WA
or via Zoom**

- 1)** 3:03 PM Chair Barnard Call to Order
- 2)** 3:04 PM Colleen McAleer - Roll Call
 - a) Those in attendance: Alan Barnard, Sharon Delabarre, Mike McAleer, Joe Murray, Johanna Bartee, Colleen McAleer
 - i) Guest Attendees include Lorie Fazio, EDC, Mitch Koonz, EDC Ron Garcelon, Clallam County, Kenneth Reandeau, Steve Gray, Clallam County Public Works.
- 3)** 3:05 PM Chair Barnard Welcome for opening remarks
- 4)** 3:06 PM Approval of Minutes. Vice Chair Mike McAleer moved to accept the minutes from both March 28 meeting minutes and May 13, 2024, work session minutes, as presented. Director Murray seconded. The motion carried and accepted. The motion passed unanimously.
- 5)** 3:07 PM Colleen McAleer provided a program administrative review.
 - a) Conflict-of-Interest review as per the OFB Bylaws dated Dec 16, 1999.
 - b) RCW 82.14.370 and RCW 43.330.010.
 - c) Clallam County Code 5.40.030 – Opportunity Fund Program
 - i) Use of Proceeds: Use of Proceeds:
 - For the purposes of this section, “public facilities” means bridges, roads, domestic and industrial water facilities, sanitary sewer facilities, earth stabilization, storm sewer facilities, railroad, electricity, natural gas, buildings, structures, telecommunications infrastructure, transportation infrastructure, or commercial infrastructure, and port facilities in the State of Washington.
 - For purposes of this section, “economic development purposes” means those purposes which facilitate the creation or retention of businesses and jobs in Clallam County. Economic development purposes may be accomplished through construction of public facilities that have direct job creation or by construction of public facilities, such as infrastructure, that create an environment for business development and job creation.
 - ii) Minimum responsibilities of the Board:

- The cost of the proposal in relation to the project's potential to create economic development as defined in this chapter.
- The priority of the project with other economic development projects included in the public facilities and/or comprehensive plans of the County or cities.
- The readiness of the project, including availability of project financing and arrangements completed for cooperative efforts necessary between governmental jurisdictions.
- Whether a loan should be considered for a portion of the funding proposal, particularly if the project is for a utility that, when completed, has the potential to generate revenue through user rates.
- The need to retain funds for known future projects that have high priority in the community.

6) 3:11 PM – Chair Barnard Open the meeting to the public.

7) 3:12 PM Colleen McAleer provided copies with an overview of the application. Ron Garcelon, Clallam County and Steve Gray Clallam County Public Works – Application Review of the Clallam Bay/Seki Sewer Pump Station Replacements & funding request. See Attached.

a) Board Q&A

- i) Director Delabarre – What reserves are set aside for maintenance.
- ii) Ron Garcelon - None, only for operation. With connection cost increases year over year, there will continue to be ongoing catch up with maintenance costs, the county's general fund is paying so all. Rate discussions are in the works. The County recognizes all connection fees are to change with the new sewer ordinance.
- iii) Reit Funding (More projects than funding, Clallam County requests to look elsewhere)

b) Ron Garcelon - The 2 pumps have reached the demise all their serviceable life. There is limited capacity for this community to pay more based on project area household median income.

8) 3:44 PM Colleen McAleer requested Ron walk the board through the application costs Section #4 – Project site info. Cost breakdown - see attached.

9) 3:48 PM Colleen McAleer asked for a pause to reconnect to Zoom.

10) 3:49 PM Continuation of cost presentation by Ron Garcelon.

11) 3:52 PM Chair Barnard asked for Board comments.

a) Director Murray asked for the overview of the CB Lift Station coverage on the map provided.

12) 3:57 PM Chair Barnard – Public Input

- a) No written statement or public comment.
- b) Director Delabarre – asked if not funded what will be the result?
- c) Steve Gray – Eventual failure, filled with sewage.
- d) Director Delabarre – what if you cannot find funding.
- e) Steve Gray - resort to Clallam County General Fund

13) 3:59 PM Chair Barnard – Public hearing publicly closed.

14) 4:00 PM Vice Chair McAleer moved the Opportunity Fund Board recommend to the board of County Commissioners to approve a grant in the amount of \$940,000 to fund the Clallam Bay/Seki Sewer System Pump Station Replacements. Chair Barnard requests Lorie Fazio reads back the motions for the record. "The Opportunity Fund Board recommend to the

board of County Commissioners to approve a grant in the amount of \$940,000 to fund the Clallam Bay/Sekiu Sewer System Pump Station Replacements.” Director Murray seconded the motion. Comments: Director Delabarre would like to have the OFB set a time to look at the upcoming organizations and city projects for a method to prioritize the applications, Colleen McAleer to comments of a possible work session meeting Director Delabarre to include the criteria and benefits to analyze. Director Murray to comment the need for a balance for emergency funds. Chair Barnard commented that the OFB is an advisory board to the Commissioners and would like to have Clallam County give the OFB some criteria and information, along with the outline of current priorities. Vice Chair McAleer agrees with the need to compare requests. Colleen McAleer recommends a joint meeting with Commissioner French, Chair Barnard, and Colleen McAleer. Colleen to create an agenda. Chair Barnard asked Colleen McAleer to explain to the board the definition of Geographic Equity. The motion carries and passes unanimously.

15) 4:02 PM Chair Barnard thanks the attendees and the Clallam EDC.

16) 4:03 PM Chair Barnard adjourned the meeting.