



REGULAR MEETING AGENDA
CLALLAM COUNTY BOARD OF COUNTY COMMISSIONERS 223 East 4th Street, Room 160 Port Angeles, Washington September 24, 2024 AT 10:00 AM

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

- 1a Approval of vouchers for the week of September 16
- 1b Approval of payroll for the period ending August 31
- 1c Approval of minutes for the week of September 16
- 1d Resolution appointing Jason Viada and Brian Smith to the Animals Solutions Advisory Committee
- 1e Call for hearing to be held on Tuesday, October 8, 2024 at 10:30 a.m. regarding an Ordinance amending Clallam County Code Chapter 11.04, Speed Limits on County Roads
- 1f Letter of support for federal grant opportunity for Natural Resource Innovation Center
- 1g Proclamation Recognizing Resilience Awareness Month in Clallam County

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a Agreement with KnoxWorks LLC for updating the Clallam County Homelessness Crisis Response & Housing Plan
- 2b Agreement with Kitsap County for emergency vehicle operations course training
- 2c Agreement with Washington State Administrative Office of the Courts for the CASA/Volunteer Guardian Ad Litem Program
- 2d Agreement with Washington State Administrative Office of the Courts for Becca Programs and Services
- 2e Agreement with Recreation and Conservation Office for Trail Equipment & Salt Creek Restroom Repair Projects
- 2f Agreement amendment 1 with Cornerstone PEC of Clallam Bay/Sekiu for American Rescue Plan Act ARPA
- 2g Contract with Lakeside Industries for the S. Airport Road project

BUDGET

- 3a Resolution for consideration to adopt the following Budget Revisions:
DCD-Permit Center – This revision moves unexpected funds from capital budget to cover the necessary cost of new monitors needed due to the new EPL system and two ergonomic sit stand stations/\$3,848
- 3b Resolution for consideration to adopt the following Supplemental Appropriations:
HHS-Environmental Health – Additional revenue from the Dept of Ecology Moderate Risk Waste grant to fund a Household Hazardous Waste Cleanup event in Forks/\$20,000
HHS-Homeless Task Force –
 - Dept of Commerce funding to enhance revenue from recording fee losses, which will enable local housing providers to continue to maintain service levels as well as pass through funding to the County's Consolidated Homeless Grant (CHG) funded shelter-provider, Serenity House/\$627,924
 - Dept of Commerce funding for coordination of low-income housing planning/\$10,000

Sheriff-Jail – Dept of Ecology funding for jail community cleanup also includes funding of an electric vehicle. This vehicle will allow smaller cleanup activities with less prep, creating flexible capabilities within the cleanup program and jail schedules/\$70,052

Auditor

- Unbudgeted February election costs to be billed to participating jurisdictions (Cape Flattery SD 401, Crescent SD 313, and Hospital District 1 Forks/\$73,000
- Unbudgeted April election costs to be billed to participating jurisdictions (FD#5)/\$29,000
- Funding from Office of Secretary of State Information to purchase Verkada surveillance cameras and wiring, licensing for first 5 years, acrylic barriers and security films for desktops, Verkada Access Control card reader and wiring for badge access, and imprinters for ClearCounty scanners/\$23,687

Prosecuting Attorney-Coroner – Higher than anticipated funds have been received to be used to cover related costs to increased autopsies in 2024, including pathologist fees, facility fees, and transport costs/\$54,786

DCD-Environmental Quality – Dept of Ecology's Terry Husseman account is funding a beaver coexistence project/\$24,350

HEARING(S) – Beginning at 10:30 a.m.

- 4a Consideration of resolution adopting the following Debatable Emergencies:
Superior Court – Additional funding needed for payment of indigent defense expert services and evaluations, which has exceeded the budgeted amount for 2024/\$135,000

Auditor – Using unspent funds from HAVA 3 Elections Security grant from 2020 to purchase live stream cameras for Election Center, osprey encoder for streaming of election cameras, cell phone lockers for observers' electronic devices and tabulation training for new election staff/\$9,741

Prosecuting Attorney-Coroner – Additional funding to cover the costs related to increased autopsies in 2024, including pathologist fees, facility fees, and transport costs/\$25,550

Public Works-Carlsborg Sewer – Additional funding needed due to increased costs associated with City of Sequim capital improvements, monthly treatment and maintenance work done by City of Sequim for Carlsborg sewer system, purchase of calcium nitrate (anti-odor additive), increased flushing and jetting collection system as needed due to flow issues, and other maintenance activities to adequately serve the Carlsborg community/\$60,000

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION - September 24, 2024 at 11:30 a.m.

The Board of County Commissioners, pursuant to RCW 42.30.080, has scheduled a special meeting to be held at 11:30 a.m., on September 24, 2024 in the Commissioner's Board Room, 223 East 4th Street, Port Angeles, Room 160.

The purpose of the special meeting is to facilitate an Executive Session with the Prosecuting Attorney's Office, per RCW 42.30.110. No virtual option will be available.

The Executive Session is to discuss the following item(s):

☒ The purchase or sale of real estate

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

5a Executive Session

**The following meetings are scheduled for the Board of Commissioners
Meetings are held in the BOCC Board Room 160 unless indicated otherwise**

Monday, September 23:

9:00 a.m. Work Session

12:00 p.m. WSAC Virtual Update (Virtually with WSAC)

Tuesday, September 24:

10:00 a.m. Board Meeting

10:30 a.m. Hearing(s) – See Agenda

11:30 a.m. Executive Session

3:00 p.m. William Shore Memorial Pool District Meeting (225 E. 5th Street, PA)

Wednesday, September 25:

8:00 a.m. Coffee with Colleen (Virtually with EDC)

Saturday, September 28:

10:00 a.m. Wall Raising Ceremony - Habitat Clallam Veterans Build (1127 Hazel St, PA)

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONER'S MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and

may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.

Copies of public documents from Board meetings are available by contacting the Public Records Department.