



WORK SESSION AGENDA

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street Room 160

Port Angeles, Washington

Monday, November 7, 2022 – 8:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

Administration – 9 a.m.

1. Calendar/Correspondence
2. Agreement amendment 8 with Department of Health for COVID 19

Agreement amendment 8 

3. Letters to Lower Elwha Klallam, Jamestown S’Klallam, Port Gamble S’Klallam and Suquamish Tribes for the Joint Public Safety Project – EOC and 911 Center (1c)*

Letters 

4. Call for hearing to be held Tuesday, December 6, 2022 at 10:30 a.m. regarding sale of surplus property.

Call for hearing 

Board of Commissioners

5. Resolution appointing Dan McCarty to the Fair Advisory Board

Resolution 

6. Resolution reappointing Steven W. Johnson to the Solid Waste Advisory Committee

Resolution 

7. Resolution appointing Elizabeth A. Cusanelli to the Trails Advisory Committee

Resolution

8. Resolution reappointing Marsha Melnick to the Olympic Area Agency on Aging Advisory Council

Resolution

9. Resolution reappointing Patrick Shawn McCourt to the Housing Solutions Committee

Resolution

10. Letter to Washington Parks and Recreation Commission regarding Miller Peninsula State Park

Letter

Budget

12. Call for hearing to be held Tuesday, November 29, 2022 at 10:30 a.m. regarding a Resolution on levies for the General Purpose Property Tax, Road Fund Property Tax and Conservation Futures Property Tax (5a)*

Call for hearing

13. Call for hearing to be held Tuesday, December 6 at 10:30 a.m. and 5 p.m. regarding a Resolution adopting the 2023 Clallam County Budget (5b)*

Call for hearing

General Discussion/Items for Future Agendas

- A. Continued Work Session (November 14 – Cancelled)
- B. Department of Natural Resources Meeting (November 28 at 1 p.m.)
- C. Continued Work Session – Topic TBD (December 12 at 1 p.m.)
- D. Marine Resources Committee projects update (January 30)

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

Community Development

11. Lower Dungeness Floodplain Restoration Project review

Review

- Other items may be added at the discretion of the Board and additional Work Sessions may be scheduled if more time is needed to allow for adequate discussion.
- Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.

- Copies of public documents from Board meetings are available by contacting the Public Records Department.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2
11/7/22

Department: Health and Human Services

WORK SESSION ☒ **Meeting Date:** November 7, 2022

REGULAR AGENDA ☒ **Meeting Date:** November 22, 2022

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 11301-22-CONCON, Amendment#8 |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Attached is Consolidated Contract Amendment #8 between Department of Health and Clallam County Health and Human Services. The amendment modifies the statement of work for Covid-19. As modified, this amendment does not change budget amount that Clallam County received.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐ The FPHS funding has been budgeted.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and move to regular BOCC meeting for final signature.

County Official signature & print name: Kevin LoPiccolo

Name of Employee/Stakeholder attending meeting: Kevin LoPiccolo

Relevant Departments: Health and Human Services

Date submitted: November 2, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

**CLALLAM COUNTY HEALTH & HUMAN SERVICES
2022-2024 CONSOLIDATED CONTRACT**

CONTRACT NUMBER: CLH31005

AMENDMENT NUMBER: 8

PURPOSE OF CHANGE: To amend this contract between the DEPARTMENT OF HEALTH hereinafter referred to as "DOH", and CLALLAM COUNTY HEALTH & HUMAN SERVICES, a Local Health Jurisdiction, hereinafter referred to as "LHJ", pursuant to the Modifications/Waivers clause, and to make necessary changes within the scope of this contract and any subsequent amendments thereto.

IT IS MUTUALLY AGREED: That the contract is hereby amended as follows:

1. Exhibit A Statements of Work, includes the following statements of work, which are incorporated by this reference and located on the DOH Finance SharePoint site in the Upload Center at the following URL:
<https://stateofwa.sharepoint.com/sites/doh-ofsfundingresources/sitepages/home.aspx?e1:9a94688da2d94d3ea80ac7fbc32e4d7c>
 - ☐ Adds Statements of Work for the following programs:
 - ☒ Amends Statements of Work for the following programs:
COVID-19 Mass Vaccination-FEMA - Effective January 1, 2022
 - ☐ Deletes Statements of Work for the following programs:
2. Exhibit B-8 Allocations, attached and incorporated by this reference, amends and replaces Exhibit B-7 Allocations as follows:
 - ☐ Increase of _____ for a revised maximum consideration of _____.
 - ☐ Decrease of _____ for a revised maximum consideration of _____.
 - ☒ No change in the maximum consideration of **\$4,310,448**.
Exhibit B Allocations are attached only for informational purposes.

Unless designated otherwise herein, the effective date of this amendment is the date of execution.

ALL OTHER TERMS AND CONDITIONS of the original contract and any subsequent amendments remain in full force and effect.

IN WITNESS WHEREOF, the undersigned has affixed his/her signature in execution thereof.

CLALLAM COUNTY HEALTH & HUMAN SERVICES	STATE OF WASHINGTON DEPARTMENT OF HEALTH
Signature: <i>marie ozols,</i>	Signature:
Date: <i>Chair</i>	Date:

Board of Clallam County Commissioners

APPROVED AS TO FORM ONLY
Assistant Attorney General

Indirect Rate January 1, 2022 through December 31, 2022: 28.94%

Chart of Accounts Program Title	Federal Award Identification #	Amend #	Assist List #*	BARS Revenue Code**	Statement of Work LHIJ Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period SubTotal	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
FFY23 USDA WIC Client Svs Contracts	NGA Not Received	Amd 1	10.557	333.10.55	10/01/22	09/30/23	10/01/22	09/30/23	\$60,325	\$60,325	\$244,100
FFY22 USDA WIC Client Svs Contracts	7WA700WA7	Amd 1	10.557	333.10.55	01/01/22	09/30/22	10/01/21	09/30/22	\$183,775	\$183,775	
FFY22 USDA FMNP Prog Mgmt	7WA810WA7	Amd 4	10.572	333.10.57	05/01/22	09/30/22	10/01/21	09/30/22	\$572	\$572	\$572
PS SSI 1-5 OSS Task 4	01J18001	Amd 2	66.123	333.66.12	01/01/22	05/31/22	07/01/17	06/30/23	\$36,970	\$36,970	\$36,970
PS SSI 1-5 PIC Task 4	01J18001	Amd 2, 7	66.123	333.66.12	01/01/22	11/30/23	07/01/17	11/30/23	\$311,808	\$311,808	\$311,808
FFY22 Swimming Beach Act Grant IAR (ECY)	NGA Not Received	Amd 2	66.472	333.66.47	03/01/22	10/31/22	01/01/22	11/30/22	\$6,500	\$6,500	\$6,500
FFY22 PHEP BP4 LHIJ Funding	NU90TP922043	Amd 7	93.069	333.93.06	07/01/22	06/30/23	07/01/22	06/30/23	\$58,979	\$58,979	\$114,661
FFY21 PHEP BP3 LHIJ Funding	NU90TP922043	Amd 4	93.069	333.93.06	01/01/22	06/30/22	07/01/21	06/30/22	\$32,090	\$55,682	
FFY21 PHEP BP3 LHIJ Funding	NU90TP922043	Amd 2	93.069	333.93.06	01/01/22	06/30/22	07/01/21	06/30/22	\$23,592		
FFY22 Overdose Data to Action Prev	NGA Not Received	Amd 7	93.136	333.93.13	09/01/22	08/31/23	09/01/22	08/31/23	\$87,000	\$87,000	\$230,942
FFY21 Overdose Data to Action Prev	NU17CE925007	Amd 4	93.136	333.93.13	01/01/22	08/31/22	09/01/21	08/31/22	\$34,252	\$143,942	
FFY21 Overdose Data to Action Prev	NU17CE925007	Amd 2	93.136	333.93.13	01/01/22	08/31/22	09/01/21	08/31/22	\$109,690		
COVID19 Vaccines	NH23IP922619	Amd 4	93.268	333.93.26	01/01/22	06/30/24	07/01/20	06/30/24	\$222,730	\$222,730	\$222,730
COVID19 Vaccines R4	NH23IP922619	Amd 1	93.268	333.93.26	01/01/22	06/30/24	07/01/20	06/30/24	\$359,803	\$359,803	\$359,803
FFY19 COVID CARES	NU50CK000515	Amd 2	93.323	333.93.32	01/01/22	04/22/22	04/23/20	07/31/24	\$9,372	\$9,372	\$9,372
FFY19 ELC COVID Ed LHIJ Allocation	NU50CK000515	Amd 2	93.323	333.93.32	01/01/22	10/18/22	05/19/20	10/18/22	\$68,654	\$68,654	\$68,654
FFY20 ELC EDE Care Coordination	NU50CK000515	Amd 7	93.323	333.93.32	01/16/22	09/30/22	01/15/21	07/31/23	\$40,704	\$122,111	\$122,111
FFY20 ELC EDE Care Coordination	NU50CK000515	Amd 2, 7	93.323	333.93.32	01/16/22	09/30/22	01/15/21	07/31/23	\$81,407		
FFY20 ELC EDE LHIJ Allocation	NU50CK000515	Amd 4	93.323	333.93.32	01/01/22	12/31/22	01/15/21	07/31/24	(\$54,305)	\$436,445	\$436,445
FFY20 ELC EDE LHIJ Allocation	NU50CK000515	Amd 2	93.323	333.93.32	01/01/22	12/31/22	01/15/21	07/31/24	\$490,750		
FFY22 Vector-borne T2&3 Epi ELC FPH	NGA Not Received	Amd 5	93.323	333.93.32	08/01/22	09/30/22	08/01/22	07/31/23	\$1,500	\$1,500	\$3,000
FFY21 Vector-borne T2&3 Epi ELC FPH	NU50CK000515	Amd 5	93.323	333.93.32	06/01/22	07/31/22	08/01/21	07/31/22	\$1,500	\$1,500	
FFY23 MCHBG LHIJ Contracts	NGA Not Received	Amd 7	93.994	333.93.99	10/01/22	09/30/23	10/01/22	09/30/23	\$66,916	\$66,916	\$123,180
FFY22 MCHBG LHIJ Contracts	B04MC45251	Amd 4	93.994	333.93.99	01/01/22	09/30/22	10/01/21	09/30/22	\$6,077	\$56,264	
FFY22 MCHBG LHIJ Contracts	B04MC45251	Amd 1	93.994	333.93.99	01/01/22	09/30/22	10/01/21	09/30/22	\$50,187		

Indirect Rate January 1, 2022 through December 31, 2022: 28.94%

Chart of Accounts Program Title	Federal Award Identification #	Amend #	Assist List #**	BARS Revenue Code**	Statement of Work LHJ Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period SubTotal	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
Rec Shellfish/Biotoxin		Amd 7	N/A	334.04.93	01/01/22	06/30/23	07/01/21	06/30/23	\$3,000	\$10,500	\$10,500
Rec Shellfish/Biotoxin		Amd 1	N/A	334.04.93	01/01/22	06/30/23	07/01/21	06/30/23	\$7,500		
Small Onsite Management (ALEA)		Amd 1	N/A	334.04.93	07/01/22	06/30/23	07/01/21	06/30/23	\$15,000	\$15,000	\$37,500
Small Onsite Management (ALEA)		Amd 1	N/A	334.04.93	01/01/22	06/30/22	07/01/21	06/30/23	\$22,500	\$22,500	
Wastewater Management-GFS		Amd 1	N/A	334.04.93	07/01/22	06/30/23	07/01/21	06/30/23	\$30,000	\$30,000	\$30,000
FPHS-LHJ-Proviso (YR2)		Amd 6	N/A	336.04.25	07/01/22	06/30/23	07/01/21	06/30/23	\$1,243,000	\$1,243,000	\$1,933,000
FPHS-LHJ-Proviso (YR2)		Amd 7	N/A	336.04.25	07/01/22	06/30/23	07/01/21	06/30/23	(\$690,000)	\$0	
FPHS-LHJ-Proviso (YR2)		Amd 1	N/A	336.04.25	07/01/22	06/30/23	07/01/21	06/30/23	\$690,000		
FPHS-LHJ-Proviso (YR1)		Amd 1	N/A	336.04.25	01/01/22	06/30/22	07/01/21	06/30/23	\$690,000	\$690,000	
YR24 SRF - Local Asst (15%) (FO-SW) SS		Amd 7	N/A	346.26.64	01/01/22	12/31/22	07/01/21	06/30/23	(\$1,600)	\$3,800	\$3,800
YR24 SRF - Local Asst (15%) (FO-SW) SS		Amd 1	N/A	346.26.64	01/01/22	12/31/22	07/01/21	06/30/23	\$5,400		
Sanitary Survey Fees (FO-SW) SS-State		Amd 7	N/A	346.26.65	01/01/22	12/31/22	07/01/21	06/30/23	(\$1,600)	\$3,800	\$3,800
Sanitary Survey Fees (FO-SW) SS-State		Amd 1	N/A	346.26.65	01/01/22	12/31/22	07/01/21	06/30/23	\$5,400		
YR24 SRF - Local Asst (15%) (FO-SW) TA		Amd 1	N/A	346.26.66	01/01/22	12/31/22	07/01/21	06/30/23	\$1,000	\$1,000	\$1,000
TOTAL									\$4,310,448	\$4,310,448	
Total consideration:	\$4,310,448									GRAND TOTAL	\$4,310,448
	\$0										
GRAND TOTAL	\$4,310,448									Total Fed	\$2,290,848
										Total State	\$2,019,600

*Catalog of Federal Domestic Assistance

**Federal revenue codes begin with "333". State revenue codes begin with "334".

**Exhibit A
Statement of Work
Contract Term: 2022-2024**

DOH Program Name or Title: COVID-19 Mass Vaccination-FEMA -
Effective January 1, 2022

Local Health Jurisdiction Name: Clallam County Health & Human Services

Contract Number: CLH31005

SOW Type: Revision **Revision # (for this SOW)** 5

Period of Performance: January 1, 2022 through June 30, 2023

Funding Source ☒ Federal Contractor ☐ State ☐ Other	Federal Compliance (check if applicable) ☒ FFATA (Transparency Act) ☐ Research & Development	Type of Payment ☒ Reimbursement ☐ Fixed Price
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Statement of Work Purpose: The purpose of this statement of work is to establish the task activities, funding period, and billing details for cost reimbursement of FEMA-funded mass vaccination clinics in Washington state.

Revision Purpose: The purpose of this revision is to extend the funding period for Mass Vaccination FEMA 100% from 09/30/22 to 10/31/22.

DOH Chart of Accounts Master Index Title	Master Index Code	Assistance Listing Number	BARS Revenue Code	LHJ Funding Period Start Date End Date		Current Allocation	Allocation Change None	Total Allocation
*MASS VACCINATION FEMA 100%	934V0200	97.036	333.97.03	01/01/22	10/31/22	0	0	0
*MASS VACCINATION CATZ 100%	934G0200	97.036	333.97.03	07/02/22	06/30/23	0	0	0
						0	0	0
						0	0	0
						0	0	0
						0	0	0
TOTALS						0	0	0

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1.	*NOTE: Task activities for Mass Vaccination Clinics in this statement of work are NOT CONSIDERED SUBRECIPIENT but are as a CONTRACTOR of DOH. DOH reimbursement provided for local mass vaccination clinic (see definition below) planning, implementation and operations in coordination between Unified Command and the Regional Incident Management Team (IMT) to administer the vaccine efficiently, quickly, equitably, and safely in all regions of Washington State. State Supported, Regionally			*Reimbursement of eligible costs. MASS VACCINATION FEMA 100% Funding (MI 934V0200) (See Program Specific Requirements below)

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	Coordinated, Locally Implemented. The Local Health Jurisdiction submitted a Mass Vaccination plan to the Department of Health for approval. Definition: Mass vaccination clinics defined as those outside of the usual healthcare delivery method such as pop-up clinics, mobile clinics, non-clinical facility (fairgrounds, arenas, etc.). Guidance on vaccination protocols must be followed as provided by DOH and CDC. The Department of Health modeled the State of Washington State Patrol Fire Mobilization framework to quickly implement and carry out the Mass Vaccination effort as outlined by FEMA. This process specifically implements contracting with local jurisdictions once capacity is exceeded to effectively carry out the emergency mission as efficiently, equitably, and quickly as possible on a Statewide basis. Contracted partners need to be prepared to receive direction and updates at least monthly from <u>COVID-19 Vaccine Information for Healthcare Providers Washington State Department of Health</u> on operational and regulatory guidance from CDC and DOH.			
1A	The Department of Health contracted with regional incident management teams and/or regional incident management organizations and works in close coordination and cooperation with Local health jurisdiction (LHJ) to support the COVID-19 Mass Vaccination efforts. The LHJ meets with the contract manager at the department a minimum of once a month and has ongoing conversations around planning and scheduling of mass vaccination efforts as needed. DOH will coordinate with the LHJ and regional IMT/IMO around planning and implementation of mass vaccination clinics/sites provided within the county(s) with a regional incident management team/organization as approved by DOH.	Submit to DOH a mass vaccination plan including: • type of site, • site locations, • throughput, • considerations made to ensure equity to historically marginalized populations, • and to the extent possible a regional map of sites/locations.	Within 30 days of contract amendment execution.	

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	Request for regional IMT should be submitted through the normal process through WebEOC. DOH will coordinate with the LHJ and regional IMT/IMO regarding carrying out the filed mass vaccination plan within the county. Regional IMT will be under the delegation authority of DOH and they are to provide support and coordination for all efforts around vaccine planning, resource support and general guidance and information sharing in order to regionally coordinate efforts. Local jurisdictions will maintain all decisional authority around vaccination planning and execution within their jurisdiction/district. Provide any information as requested by the regional IMT.			
1B	Funding for eligible Mass Vaccination activities are reimbursed on actual costs as outlined in the DOH guidance to provide the services and to carry out the mission. Funding will be dependent on full participation in the LHJ and IMT processes and all documentation will be required to be provided to fully close out funding requests by the end of the mission period of performance. Allowable costs include expenses such as facility rentals, staff to conduct planning, management, support and operation of the site, medical personnel for vaccinations, site security personnel, wrap around services for staff (meals, travel, lodging), equipment (which must be pre-approved by IMT/DOH if it exceeds \$5,000 each), supplies for vaccinations and site operation. LHJs should provide narratives to help assist IMT and DOH finance know what expenditures were necessary to carry out the mission.	Submit estimated budget for the mass vaccination plan. Monthly Cost Summary Spreadsheet to the IMT/IMO by the fifth of the following month.	Within 30 days of contract amendment execution. Monthly	

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1C	Vaccination data – will be maintained according to current state and federal requirements. Vaccine Registration Systems – If a local jurisdiction or region does not have a registration system(s) the include internet based, phone option and other methods to ensure equitable registration, the state PrepMod system and tools will be available for use.	Submission of vaccine use into WA IIS database within 24hrs of use. Jurisdiction/Regions will ensure a fair and equitable process for registration of eligible Washingtonians across all available modalities.	Daily	
1D	Regularly report on vaccinations sites and operational activities (number of vaccinations, personnel to operate the site, challenges, successes to share for learning across the public health system).	Provide monthly situation report to IMT/IMO on status of implementation of mass vaccination plan, or more frequently if that is the LHJ procedure. Sites operating for the time period, vaccines administered by site for the time period, estimated costs for the time period, any challenges/successes of note, including assistance requested.	Monthly	
2	Documentation for closeout: Provide backup documentation for the cost summary workbooks submitted for cost reimbursement. Staff time, supplies, and equipment purchases under \$5,000 (with written approval from the Department of Health FEMA team) will be allowed to provide the required documentation for project closeout with FEMA. Each employee will need to fill out a category Z workbook with their time worked on documentation daily and will be required to submit it to the DOH FEMA team monthly. Any costs incurred prior to January 21, 2021, will need to be identified and submitted on prior written approval by DOH FEMA team.	• Payroll Policies • Pull payroll documents from your system of record • Time sheets • Receipts/Invoices for any expenses that are not payroll related • Executed Contract Documents with Sub-Contractors • Equipment records of LHJ-owned equipment that are on the 2019 FEMA equipment rate list, otherwise they are supplies/commodity costs	Monthly	*Reimbursement of eligible costs. MASS VACCINATION CATZ 100% Funding (MI 934G0200) (See Program Specific Requirements below)

DOH Program and Fiscal Contact Information for all ConCon SOWs can be found on the [DOH Finance SharePoint](#) site. Questions related to this SOW, or any other finance-related inquiry, may be sent to finance@doh.wa.gov.

Federal Funding Accountability and Transparency Act (FFATA)

This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Unique Entity Identifier (UEI) generated by SAM.gov.

Information about the LHJ and this statement of work will be made available on [USA Spending.gov](https://www.usaspending.gov) by DOH as required by P.L. 109-282.

Program Specific Requirements

Program Manual, Handbook, Policy References

Emergency Response Plan (or equivalent)
 Medical Countermeasure/Mass Vaccination Plan
 Language Access Planning Tool

Billing Requirements:

Monthly invoices must be submitted timely to the regional IMT/Organization for review/approval prior to submission to DOH for reimbursement.
 Contract Master Index (MI) Code: 934V0200 General Mass Vaccination
 BARS Revenue Code: 333.97.03 Mass Vaccination Reimbursement

Special Instructions:

The LHJ is considered a CONTRACTOR of DOH not a subrecipient for this portion of the statement of work. An allocation of funds is not provided as these FEMA funds are only available as reimbursement of costs associated with implementation of the mass vaccination plan.

Detailed documentation must be maintained as directed by the regional IMT/Organization and DOH to substantiate costs associated with these activities for submission to FEMA upon request by DOH using CATZ funds for documentation from July 2, 2022 through June 30, 2023.

Eligible costs from the timeframe of January 1, 2022 through September 30, 2022 include facility rentals, medical and support staff for planning, management, support, and operations; as well as wrap-around services for staff (i.e., meals, travel, lodging). Regular and overtime pay associated with this project is allowable for all staff working under this project and must be billed as a direct charge; timesheets are required documentation and must be available upon request by DOH. Indirect rates are not applicable to these funds. Eligible equipment includes facility infection control measures, personal protective equipment (PPE), storage equipment, coolers, freezers, temperature monitoring devices, portable vaccine units for transportation, supplies such as emergency medical supplies (for emergency medical care needs that may arise in the administration of the vaccine), containers for medical waste, as well as proper storage as needed for canisters of liquid nitrogen or dry ice. Eligible equipment purchase costs should not exceed \$5,000 per piece. Equipment over \$5,000 a piece must be preapproved by the IMT and should be leased rather than purchased. Any diversion from the list of pre-approved expenses will require a narrative on the purchase rationale and will be subject to IMT approval prior to reimbursement. Timesheets are required documentation for all activities related to this project. Staff time-in / time-out must be recorded, as well as a brief description of their activities. A general description of activities is acceptable for those working at the vaccine site; more detailed/specific description is required for those not working at the vaccine site.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3
11/7/22
1C

Department: Sheriff's Office/EM Section

WORK SESSION ☒ **Meeting Date:** November 7, 2022

REGULAR AGENDA ☒ **Meeting Date:** November 8, 2022

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Letters for Tribal consultation |

Documents exempt from public disclosure attached: ☐

Executive summary:

As part of the process in the development of the property for the new Joint Public Safety Project (New EOC and 911 Center), Tribal consultation with the Lower Elwha Klallam, Jamestown S'Klallam, Port Gamble S'Klallam and Suquamish Tribes for their input is essential.

Attached are letters to each of the governing bodies for each of the tribes mentioned requesting their input on our site selection for our new facility and an attachment describing the general project. The request is for the BOCC's review and signature on each of the four letters that we may move forward with the project.

We are also requesting this be presented at the November 8th public BOCC meeting to minimize any delay.

Budgetary impact:

For this process, there is no budgetary impact

Recommended action:

Recommend signature of BOCC members on each of the letters

County Official signature & print name: W.L. Benedict W.L. Benedict, Sheriff

Name of Employee/Stakeholder attending meeting: Ron Cameron, Undersheriff

Relevant Departments: Sheriff's Office/EM Section; City of Port Angeles

Date submitted: November 2, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
BILL PEACH, District 3

Board of Clallam County Commissioners

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Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@clallamcountywa.gov

RICH SILL, County Administrator

File: A72

8 November 2022

The Honorable Frances Charles
Chair
Lower Elwha Klallam Tribe
2851 Lower Elwha Road
Port Angeles, WA 98363

Re: Clallam County and City of Port Angeles Joint Public Safety Facility

Dear Chairperson Charles:

Last February, Clallam County, Washington and the City of Port Angeles, Washington invited the Lower Elwha Klallam Tribe to enter into government-to-government consultation on the siting of a new Joint Public Safety Facility (JPSF) that the City and County are proposing to jointly build. A new JPSF will provide adequate space and a seismically stable environment for the operations of the Emergency Management Division of the Clallam County Sheriff's Office and the County wide 911 Emergency telecommunications and dispatch center known as PenCom Center.

Since extending our initial consultation invitation last February, the proposed location of the JPSF has changed. The City and County would again like to invite the Lower Elwha Klallam Tribe's consultation on selection of a new location now proposed for the JPSF. As before, we would like to hear tribal input into this important community project, and receive information that may help mitigate potential impacts on cultural and historic resources consistent with our State Governor's Office Executive Order 21-02.¹

¹ At this time, the County and the City do not anticipate that federal level review of this undertaking pursuant to Section 106 of the National Historic Preservation Act, or the National Environmental Policy Act will be required. Should the circumstances change, notice will be given to affected tribal nations and an additional request for consultation will be made.

The new site location currently proposed for the JPSF is south of Fairchild International Airport on West Edgewood Drive. While the new location is believed to be optimal for siting the JPSF, environmental, geotechnical and other evaluations are ongoing, and a final location decision has not yet been made. The enclosed document package (which has also been filed with the Washington State Department of Archeology and Historic Preservation) is provided to assist you in identifying the proposed JPSF Project site and accompanying Area of Potential Effects (APE) on which your comments are invited.

Your assistance in identifying historic properties, including Traditional Cultural Properties that may exist within the project's APE, in addition to potential impacts of the proposed project, will be deeply appreciated. We are also inviting comments regarding any other tribal recommendations or concerns the proposed project may raise.

If possible, we would like to receive your written thoughts and responses to this letter by 5 December, 2022 so that we may discuss this undertaking and any identified areas of interest or concern with you as soon as possible. Should you have any questions about this project, you may contact us at 360-417-2233, Director of Emergency Management, Undersheriff Ron Cameron at 360-417-2570, or the JPSF Project Manager, Dale Jackson at 509-948-5540.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

Enclosure

cc: Bill White, Lower Elwha Klallam THPO
William Benedict, Clallam Co. Sheriff
William Bloor, City of Port Angeles
Dee Boughton, Clallam County Prosecutors Office
Dale Jackson, JPSF Project Manager
Richard Sills, Clallam County
Nathan West, City of Port Angeles



MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
BILL PEACH, District 3

Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@clallamcountywa.gov

RICH SILL, County Administrator

File: A72

8 November 2022

The Honorable Ron Allen
Chair
Jamestown S'Klallam Tribe
1033 Old Blyn Hwy
Sequim WA 98382-9342

Re: Clallam County and City of Port Angeles Joint Public Safety Facility

Dear Chairperson Allen:

Last February, Clallam County, Washington and the City of Port Angeles, Washington invited the Jamestown S'Klallam Tribe to enter into government-to-government consultation on the siting of a new Joint Public Safety Facility (JPSF) that the City and County are proposing to jointly build. A new JPSF will provide adequate space and a seismically stable environment for the operations of the Emergency Management Division of the Clallam County Sheriff's Office and the County wide 911 Emergency telecommunications and dispatch center known as PenCom Center.

Since extending our initial consultation invitation last February, the proposed location of the JPSF has changed. The City and County would again like to invite the Jamestown S'Klallam Tribe's consultation on selection of a new location now proposed for the JPSF. As before, we would like to hear tribal input into this important community project, and receive information that may help mitigate potential impacts on cultural and historic resources consistent with our State Governor's Office Executive Order 21-02.¹

¹ At this time, the County and the City do not anticipate that federal level review of this undertaking pursuant to Section 106 of the National Historic Preservation Act, or the National Environmental Policy Act will be required. Should the circumstances change, notice will be given to affected tribal nations and an additional request for consultation will be made.

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Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

Enclosure

cc: Allie R. Taylor, Jamestown S'Klallam THPO
William Benedict, Clallam Co. Sheriff
William Bloor, City of Port Angeles
Dee Boughton, Clallam County Prosecutors Office
Dale Jackson, JPSF Project Manager
Richard Sill, Clallam County
Nathan West, City of Port Angeles



MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
BILL PEACH, District 3

Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@clallamcountywa.gov

RICH SILL, County Administrator

File: A72

8 November 2022

The Honorable Jeromy Sullivan
Chair
Port Gamble S'Klallam Tribe
31912 Little Boston Road
Kingston, WA 98346

Re: Clallam County and City of Port Angeles Joint Public Safety Facility

Dear Chairperson Sullivan:

Last February, Clallam County, Washington and the City of Port Angeles, Washington invited the Port Gamble S'Klallam Tribe to enter into government-to-government consultation on the siting of a new Joint Public Safety Facility (JPSF) that the City and County are proposing to jointly build. A new JPSF will provide adequate space and a seismically stable environment for the operations of the Emergency Management Division of the Clallam County Sheriff's Office and the County wide 911 Emergency telecommunications and dispatch center known as PenCom Center.

Since extending our initial consultation invitation last February, the proposed location of the JPSF has changed. The City and County would again like to invite the Port Gamble S'Klallam Tribe's consultation on selection of a new location now proposed for the JPSF. As before, we would like to hear tribal input into this important community project, and receive information that may help mitigate potential impacts on cultural and historic resources consistent with our State Governor's Office Executive Order 21-02.¹

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Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

Enclosure

cc: Misty Ives, Port Gamble S'Klallam THPO
William Benedict, Clallam Co. Sheriff
William Bloor, City of Port Angeles
Dee Boughton, Clallam County Prosecutors Office
Dale Jackson, JPSF Project Manager
Richard Sills, Clallam County
Nathan West, City of Port Angeles



MARK OZIAS, District 1, Chair
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Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@clallamcountywa.gov

RICH SILL, County Administrator

File: A72

8 November 2022

The Honorable Leonard Forsman
Chair
Suquamish Tribe
PO Box 498
Suquamish, WA 98392-0498

Re: Clallam County and City of Port Angeles Joint Public Safety Facility

Dear Chairperson Forsman:

Last February, Clallam County, Washington and the City of Port Angeles, Washington invited the Suquamish Tribe to enter into government-to-government consultation on the siting of a new Joint Public Safety Facility (JPSF) that the City and County are proposing to jointly build. A new JPSF will provide adequate space and a seismically stable environment for the operations of the Emergency Management Division of the Clallam County Sheriff's Office and the County wide 911 Emergency telecommunications and dispatch center known as PenCom Center.

Since extending our initial consultation invitation last February, the proposed location of the JPSF has changed. The City and County would again like to invite the Suquamish Tribe's consultation on selection of a new location now proposed for the JPSF. As before, we would like to hear tribal input into this important community project, and receive information that may help mitigate potential impacts on cultural and historic resources consistent with our State Governor's Office Executive Order 21-02.¹

¹ At this time, the County and the City do not anticipate that federal level review of this undertaking pursuant to Section 106 of the National Historic Preservation Act, or the National Environmental Policy Act will be required. Should the circumstances change, notice will be given to affected tribal nations and an additional request for consultation will be made.

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Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

Enclosure

cc: Dennis Lewarch, Suquamish THPO
William Benedict, Clallam Co. Sheriff
William Bloor, City of Port Angeles
Dee Boughton, Clallam County Prosecutors Office
Dale Jackson, JPSF Project Manager
Richard Sill, Clallam County
Nathan West, City of Port Angeles

DAHP USE ONLY	
Date Received:	
DAHP Log #:	
Reviewer(s):	
☐ ARCHY	☐ BEU



EZ-1 FORM
Request to initiate consultation for Governor's
Executive Order 21-02 (GEO 21-02) projects

GEO 21-02

New Consultation? ☒ YES ☐ NO ☐ ADDITIONAL INFORMATION PROVIDED PER REQUEST

Questions? Contact DAHP at 2102@dahp.wa.gov or (360) 586-3065.
You may also find answers to your questions online at www.dahp.wa.gov/2102.

Please be aware that this form may only initiate consultation. For some projects, DAHP may require additional information to complete our review. A historic property inventory form or archaeological survey may need to be completed by a qualified cultural resource professional.

NOTE: To save this fillable form you must fill it out in Adobe Acrobat or use the PRINT to PDF function in Acrobat Reader. In Reader choose File > Print and choose Adobe PDF as the printer. The file will save to your computer.

NOTE: The form will automatically adjust to fit all your information.

SECTION 1: PROJECT INFORMATION

Project Title: Clallam Joint Public Safety Facility		Provide 1-2 sentence summary of the project. Clallam County and the City of Port Angeles propose to design and construct a 12,000 sf Joint Public Safety Facility housing County EM operations and a 911 answering and public safety dispatch facility. PLEASE NOTE THIS PROJECT WAS PREVIOUSLY REVIEWED BY DAHP in April 2022 when its proposed location was at West 18th and South L Streets, (Volunteer's Field - West) in Port Angeles.
Property Name: If applicable	Clallam County Assessor Parcel No. 063007528010	
Project Address:	2100 / 2200 Block of Edgewood Drive (No address assigned to date)	
City / State / Zip:	Port Angeles, WA 98383	County: Clallam
		Township / Range / Section: leave blank if unsure 30N / 6W / 7

SECTION 2: PROJECT DESCRIPTION

Project includes (check all that apply): ☒ NEW CONSTRUCTION ☐ DEMOLITION ☒ GROUND DISTURBANCE ☐ REHABILITATION / RENOVATION ☒ ACQUISITION

Are any buildings 45 years or older going to be impacted in any of the above ways by this project? ☐ YES ☒ NO ☐ NOT SURE ☐ Check here if the project involves multiple resources. If so, attach a table including all information in Sections 1 and 2 for each resource.

If you do not know the age of the building(s) this is usually available through the county assessor web parcel search. To find this page put in the name of the county, Washington assessor property search into your web search engine of choice. I.e.. Adams county Washington assessor property search.

Are there any Federal funds, lands, permits, or licenses involved in/required by this project? ☐ YES ☒ NO ☐ NOT SURE If Yes, what Federal Agency?

Have you already received a grant? ☒ YES ☐ NO, WE ARE APPLYING NOW ☐ NO, WE HAVE NOT APPLIED YET ☐ NOT SURE

SECTION 3: STATE AGENCY INFORMATION

Leave blank if unknown

State Agency: Department of Commerce	Grant / Loan Program Name: 2021 Local Community Project	Direct Appropriation? ☒
Contact Person: Chuck Hunter	Phone: (360) 764-3312	e-mail: chuck.hunter@commerce.wa.gov
Funding biennium? 2021-2023	Requested grant / loan amount: \$1,700,000	Total project amount: \$12,700,000

SECTION 4: CONTACT INFORMATION

If different from State Agency contact person.

Submitter Name: Dale E. Jackson	Submitter Organization: Clallam County Sheriff's Office
Submitter Address: c/o Undersheriff Ron Cameron 223 E. 4th Street, Suite 12	City / State / Zip: Port Angeles, WA 98362-3015
Submitter Phone: (509) 948-5540	Submitter e-mail: daleejackson@gmail.com and dale.jackson@clallamcountywa.gov

DAHP DETERMINATION (DAHP USE ONLY)

☐ EXEMPT from GEO 21-02 review.	☐ The project will have an ADVERSE IMPACT on historic properties.	DAHP REVIEWER _____ DATE _____
☐ There are NO HISTORIC PROPERTIES IMPACTED by the proposed project.	☐ DAHP requires ADDITIONAL INFORMATION in order to complete review (see attached).	
☐ The project will have NO ADVERSE IMPACT on historic properties.	☐ SURVEY REQUIRED ☐ INADVERTENT DISCOVERY PLAN REQUIRED	
	☐ MONITORING REQUIRED	

Instructions: Please describe the type of work to be completed. Be as detailed as possible to avoid a request for additional information. Be sure to describe all ground disturbing activities in the appropriate box below and provide photos of areas of work.

SECTION 5: ATTACHMENTS

Please email completed form and all attachments to:

2102@dahp.wa.gov



MAP - Be sure to show the project boundary and location of property(ies). See Section 7 on Page 3 for optional template. May also submit online through WISAARD using eAPE.



SITE PLAN / DRAWINGS - Indicate location and dates of resources, proposed improvements and ground disturbance, etc.



DESCRIPTION / SCOPE OF WORK - Describe the project, including any ground disturbance. See Section 6 for an optional template.



PHOTOGRAPHS - Attach digital photographs showing the project site, including images of all resources. Photos submitted through WISAARD may suffice.

SECTION 8: ADD'L PROJECT INFORMATION

Provide a detailed description of the proposed project:

Clallam County and the City of Port Angeles are proposing to jointly build a new emergency management and 911 answering point/radio dispatch communications facility on a common site near Fairchild International Airport. The location of existing Emergency Management and emergency radio communications facilities in downtown Port Angeles will not survive a major seismic event. In addition, recent pandemic events have proven that the physical size of current facilities are generally inadequate to support providing essential public health services such as responder resource management and delivery of medical and other supplies during times of crisis.

The current Project will provide for the initial design and construction of a 12,000 sf building (expandable to 17,000 sf) on a 4.5 acre site that has been previously undeveloped. The site is located in Clallam County on the south side in the 2000 block of Edgewood Drive south west of the City of Port Angeles. The property is currently in private ownership and is in the process of being acquired by Clallam County. The building will initially consist of two joined modules consisting of an Emergency Management Module (including an Emergency Operations Center), and a 911 emergency communications center module. A third module, a City of Port Angeles city fire station, may be added around the 2027 time frame creating a building totaling 17,000 sf.

More detailed information on this Project is available on-line at Clallam County's website. The Project preliminary design report containing a comprehensive description of the Project and proposed building floor plans can be reviewed or downloaded at: <http://websrv7.clallam.net/forms/uploads/sheriff20210125163519.pdf>. IT SHOULD BE NOTED that the proposed construction site for the Project has been changed several times since development of the Project preliminary design report. The proposed site is now located approximately 0.7 miles south south west of the original site analyzed the preliminary design report, however the current site layout will not significantly differ from that contained in the report other than the increased size of the site (4.5 vs 2 acres).

Describe the existing project site conditions (include building age, if applicable):

The proposed construction site consists of developing only the eastern 4.5 acre portion of a parcel which will sub-divided and separated from the full parcel that totals approximately 8 acres of land. It is located south of and in the 2000 block of Edgewood Drive and approximately 500 feet west of the intersection of Edgewood Drive and South Airport Road, immediately south west of the Port Angeles city limits. The site is bordered on the south by primary undeveloped property in private ownership, on the east by industrial development, on the north by a mixture of residential and industrial uses, including Fairchild International Airport, and on the west by mixed residential and commercial uses.

The site has never been occupied by buildings or other structures, and has never been assigned a specific street address number by the County. A type 5 stream runs through the eastern portion of the 8 acres that will be separated from the construction site. Consequently, the type 5 stream will not be impacted by this project. The 4.5 acres that will be developed is currently unoccupied and apparently has never been developed. It contains no buildings or structures of any type. Surface soil consists of glacial till covered by a mixture of mostly wild grasses, some brushy shrubs and a few mature evergreen trees.

The proposed building structure will be located centrally on the site, with parking and storm water management facilities located primarily on the northern portion of the site. DAHP's WISAARD data base does not indicate any properties of historical significance within a radius of 1/2 mile of the proposed site.

If there are ground disturbing activities proposed, describe them including the approximate depth of ground disturbance:

Construction will involve ground disturbing activities. It will likely be necessary to excavate to a depth of at least four to six feet on central portions of the site for purposes of constructing building foundations, installing utilities (water, sewer and electrical), and for development and installation of storm water management systems (piping, dry wells and retention ponds), all of which will be confined to the boundary of the 4.5 acre site. It will also be necessary to engage in grubbing, clearing, and grading activities to shallower depths over most of the surface of the site in order to prepare a level building area for construction of the proposed building and for surrounding vehicle parking areas and on site roadways.

It is believed that all construction activities will be confined to the boundary of the site. Staging of construction heavy equipment, stockpiling of excavation spoils and storage of building materials will all occur on-site. All soil disturbing activities will be conducted pursuant to an unanticipated discovery plan.

SECTION 7: MAP / Area of Potential Effect



AERA OF POTENTIAL EFFECT AND SITE PLAN

Bond Large Lot Subdivision of a portion of the Southwest Quarter of the Northeast Quarter of Section 7, Township 30 North, Range 6 West, W.M., Clallam County, Washington

 Large Lot Subdivision No. LDV2014-00012
 Parcel Numbers: 083007-520200
 & 063007-120150

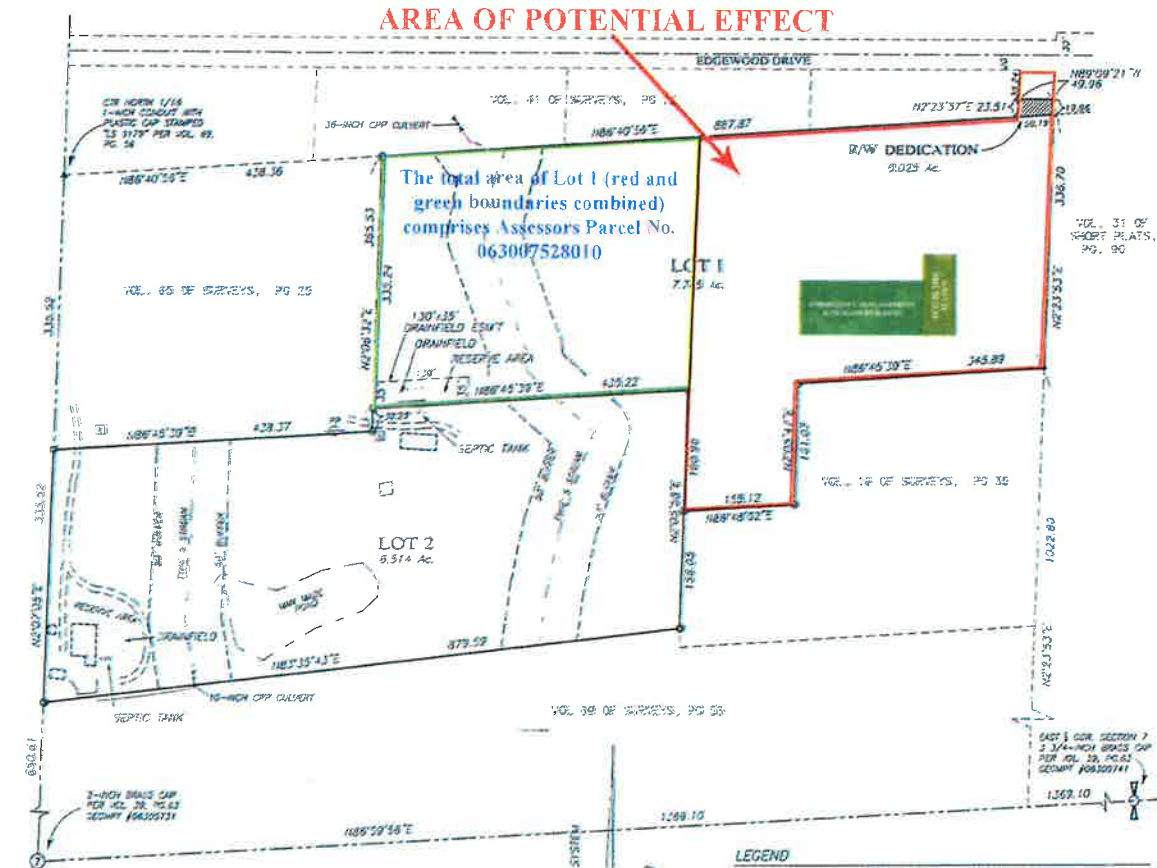
THIS SURVEY COMPLIES WITH I.A.C. 112-120-100
AND WAS ACCOMPLISHED BY FIELD TRAVEL
METHODS USING A 3-SECOND THEODOLITE AND AN
INTEGRATED DISTANCE MEASURING DEVICE WITH SOME
DISTANCES MEASURED WITH A STEEL TAPE.

THE SURVEYED PARCEL MAY BE SUBJECT TO
EASEMENTS OR OTHER ENCUMBRANCES EITHER
RECORDED OR UNRECORDED NOT SHOWN HEREON.
THIS SURVEY HAS NOT DETERMINED THE EXISTENCE
OF ALL SUCH EASEMENTS OR ENCUMBRANCES OR
THEIR EFFECT ON THE SURVEYED PARCEL, EXCEPT
AS SPECIFICALLY SHOWN HEREON.

LEGEND

 Boundary
of APE (Property
Being Acquired
by County)

 Boundary
of Property Being
Retained by
Current Owner



NOTES

1. THIS SURVEY IS BASED ON THE WASHINGTON COORDINATE SYSTEM, NORTH ZONE, NAD 83(91) PER REGS TO CLALLAM COUNTY GEOMETRIC FRAMEWORK (COUNT NUMBERS 0830731 AND 0830741 AS SHOWN IN VOLUME 30 OF SURVEYS, PAGE 83, RECORDS OF CLALLAM COUNTY, WASHINGTON).
2. FOR ADDITIONAL INFORMATION, SEE VOLUME 88 OF SURVEYS, PAGE 58, RECORDS OF CLALLAM COUNTY, WASHINGTON.
3. FOR LEGAL DESCRIPTION, SEE INSTRUMENTS RECORDED UNDER CLALLAM COUNTY AUDITOR'S FILE NUMBERS 582271 AND 2000-1084693.
4. THESE PROPERTIES ARE SERVED BY DRY CREEK WATER ASSOCIATION WATER SYSTEM (10420050) 3671 W. EDGEWOOD DR., PORT ANGELES, WA 98163.
5. UNLESS OTHERWISE NOTED ALL FOUND MONUMENTS ARE WITHIN 0.3' OF THE CALCULATED POSITIONS.
6. THE IMPROVEMENTS REQUIRED BY THE CLALLAM COUNTY CONDITIONS OF APPROVAL FOR THIS LARGE LOT SUBDIVISION SHALL BE DEFERRED UNTIL THE TIME OF BUILDING PERMIT APPLICATION.

SURVEYOR'S CERTIFICATE

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE REQUIREMENTS OF THE SURVEY RECORDING ACT AT THE REQUEST OF THOMAS BOND IN DECEMBER, 2014.

THOMAS D. ROORDA PLS 36825

DATE: 1/09/15

LEGEND

- SET 5/8-INCH REBAR WITH RED PLASTIC SURVEY CAP STAMPED "TM-ROORDA PLS 36825" AND PLASTIC GUARD STAKE.
- SET 1/4" INCH WITH BRASS WASHER STAMPED PLS 36825
- FOUND REBAR WITH PLASTIC SURVEY CAP STAMPED "WINTERS LS 18104"
- FOUND REBAR WITH PLASTIC SURVEY CAP STAMPED "CLARK 38956"
- ▲ FOUND REBAR WITH PLASTIC SURVEY CAP STAMPED "PLS 9179"
- FENCE/GATE
- PP POWER POLE
- WM WATER METER
- /// RIGHT-OF-WAY DEDICATION
- AFN CLALLAM COUNTY AUDITOR'S FILE NUMBER

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS 22nd DAY OF January, 2015 AT
11:55 A.M. IN BOOK 2 OF LARGE LOT SUBDIVISIONS AT PAGE 54
RECORDS OF CLALLAM COUNTY, WASHINGTON
AT THE REQUEST OF NORTHWESTERN TERRITORIES, INC.

Tom E. Hitt-Deputy
COUNTY AUDITOR

Drawn by: G:\Projects\2014\LDV2014-00012\Drawings\2014

SCALE: 1" = 100' DATE: 12/24/2014

DRAWN BY: JLB

PLAT CHECKED BY: JLB

FINAL REVIEW: JLB

SHEET 1 OF 2



NORTHWESTERN TERRITORIES, INC.

Engineers - Land Surveyors - Geologists
Construction Inspection - Materials Testing

711 SOUTH PEARSON, PORT ANGELES, WASHINGTON 98163, (360) 453-8141 www.nti.com

Large Lot Subdivision
for:
Thomas Bond



7(30N-0W)

VOL 2 Pg 54

AERIAL VIEW OF AREA OF POTENTIAL EFFECT



SITE PHOTOGRAPHS



FIGURE 1: View south from near northern boundary of the proposed site. Note brush and shrubs on the site near its southern border.



FIGURE 2: View of access road that enters the site from its north-east corner.

SITE PHOTOGRAPHS



FIGURE 3: View to the east across the of site from beyond its western border. The three human figures at the center of the image are located near the center of the proposed site's boundaries.



FIGURE 4: View to the west from near the eastern boundary of the site. The mature evergreen trees are located beyond the western boundary of the site.

SITE PHOTOGRAPHS



FIGURE 5:
Brushy
vegetation
growing across
the southern
portion of the
site
(photographed
from the central
portion of the
site looking
south-east).



FIGURE 6:
Close-up view of
typical site soils
(glacial till).



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4
11/7/22

Department: Sheriff

WORK SESSION ☒ **Meeting Date: 11/07/22**

REGULAR AGENDA ☒ **Meeting Date: 11/22/22**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Sheriff's Office has five Smith & Wesson MP 2.0 pistols with three magazines each that are no longer used by the department. It is desired that these pistols be declared surplus to purchase at private sale as used equipment by the former Sheriff/deputy who carried the weapon during their career. The process for declaring property surplus and disposing of surplus property is set forth in Chapter 36.34 RCW and Clallam County Administrative Policy 455. This process involves:

1. The BOCC holding a public hearing after publication of notice thereof,
2. The BOCC declaring the property surplus and allowing purchase by the former employee,
3. The Sheriff's Office selling the property to the former employee for fair market value.

Budgetary impact:

Pursuant to RCW 36.34.120, proceeds from the sale of used equipment must be credited to the fund from which the original purchase price was paid. The sale proceeds will off-set costs paid from the Sheriff's Office Operations Budget.

Recommended action:

Adopt the attached resolution scheduling a public hearing on December 6, 2022 for the purpose of receiving public comment on the propriety and advisability of declaring the property surplus.

County Official signature & print name: W.L. Benedict W.L. Benedict, Sheriff

Name of Employee/Stakeholder attending meeting: Chief Deputy King, Admin Specialist Waknitz

Relevant Departments: Sheriff's Office

Date submitted: 11/02/22

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Firearm surplus call for hearing 2022
Revised: 3-04-2019



RESOLUTION _____, 2022

CALL FOR HEARING ON THE PROPOSED SALE OF SURPLUS PROPERTY

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Sheriff's Office has determined that five Smith & Wesson MP 2.0 pistols with three magazines each are no longer usable by the department now or in the foreseeable future. The serial numbers of the five pistols are: NCW0767, NCW0596, NCW0745, NCW0089, and NCW0130.
2. The Sheriff's Office desires to sell these pistols at private sale to the former Sheriff/Deputy who carried the firearm as part of their issued equipment during their career, pursuant to Clallam County Administrative Policy 455. The firearms will be sold at fair market value to off-set the cost of future County law enforcement equipment purchases. Proceeds for the sale of the equipment will be deposited into the County General Fund.
3. Pursuant to Chapter 36.34 RCW and Clallam County Administrative Policy 455, the Board of Clallam County Commissioners has the responsibility to declare property surplus and to approve sale of this property after holding a public hearing to determine the propriety and advisability of such proposed action.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. A public hearing on the proposed sale of surplus property listed above be held in the Commissioner's meeting room, 223 East 4th Street, Room 160, Port Angeles, Washington at 10:30 a.m. on December 6, 2022.

PASSED AND ADOPTED this _____ day of _____ 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, Clerk of the Board

Bill Peach

Publish: November 25 and November 28, 2022

Bill: Sheriff's Office



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

5
11/7/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 11/7/22

REGULAR AGENDA ☒ Meeting Date: 11/22/22

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Clallam County Fair Advisory Board due to a resignation.

A press release was issued during the month of October 2022 soliciting applications from interested citizens. One application was received.

The Director of Parks, Fair and Facilities supports the appointment of Dan McCarty to the Fair Advisory Board.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to appoint.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Parks, Fair & Facilities

Relevant Departments: Board of Commissioners, Parks, Fair & Facilities

Date submitted: 10-31-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

APPOINTING A MEMBER TO THE FAIR ADVISORY BOARD

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Clallam County Fair Advisory Board due to a resignation.
2. A press release was issued during the month of October 2022 soliciting applications from interested citizens. One application was received.
3. The Director of Parks, Fair and Facilities supports the appointment of Dan McCarty to the Fair Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Dan McCarty** is appointed as the Communities of Sequim and Dungeness representative for a term expiring January 1, 2023 and for an additional term expiring January 1, 2027.

PASSED AND ADOPTED this 22nd day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: A22.159
Parks, Fair, and Facilities
Appointee(s)



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

6
11/7/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 11/7/22

REGULAR AGENDA ☒ Meeting Date: 11/22/22

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Solid Waste Advisory Committee due to an expiration of term.

A notice of vacancy was issued to the press in October 2022 to solicit applications and the current member with an expiring term was notified.

The member whose term is expiring notified the Board of Commissioner's in writing that he is interested in being considered for reappointment.

The Public Works Department endorses the reappointment of Steven W. Johnson to the Solid Waste Advisory Committee.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to appoint.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Public Works

Relevant Departments: Board of Commissioners, Public Works

Date submitted: 10-31-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

REAPPOINTING A MEMBER
TO THE SOLID WASTE ADVISORY COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Solid Waste Advisory Committee due to an expiration of term.
2. A notice of vacancy was issued to the press in October 2022 to solicit applications and the current member with an expiring term was notified.
3. The member whose term is expiring notified the Board of Commissioners in writing that he is interested in being considered for reappointment.
4. The Public Works Department endorses the reappointment of Steven W. Johnson to the Solid Waste Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Steven W. Johnson** is reappointed to serve as the Business Community representative for a term ending December 31, 2025.

PASSED AND ADOPTED this 22nd day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

A22.177
Appointee
Public Works



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

7
11/7/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 11-7-22

REGULAR AGENDA ☒ Meeting Date: 11-22-22

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Olympic National Forest Service forwarded their recommendation to fill the U.S. Forest Service (ex-officio member) position.

Public Works / Road Department endorses the appointment of Elizabeth A. Cusanelli to the Trails Advisory Committee.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign resolution appointing.

County Official signature & print name: Loni Gores Loni Gores, Clerk
Name of Employee/Stakeholder attending meeting: Board of Commissioners and Steve Gray – Public works / Road Department

Relevant Departments: Public Works/Roads/BOCC

Date submitted: 10-31-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Trails Advisory Cusanelli 11-22-22
Revised: 3-04-2019



RESOLUTION _____, 2022

APPOINTING A MEMBER TO THE TRAILS ADVISORY COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Olympic National Forest Service forwarded their recommendation to fill the U.S. Forest Service (ex-officio member) position.
2. Public Works / Road Department endorses the appointment of Elizabeth A. Cusanelli to the Trails Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. That **Elizabeth A. Cusanelli** is appointed to the U.S. Forest Service (ex-officio member) position for the term expiring December 31, 2023.

PASSED AND ADOPTED this 22nd day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

A22.177
Appointee
Public Works



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

8
11/7/22

Department: BOCC

WORK SESSION ☒ **Meeting Date:** 11-7-22

REGULAR AGENDA ☒ **Meeting Date:** 11-22-22

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Olympic Area Agency on Aging Advisory Council due to an expired term.

A press release was issued during the month of October 2022 soliciting applications from interested citizens, and the current member with the expiring term was notified

The Olympic Area Agency on Aging Advisory Council supports the reappointment of Marsha Melnick.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to reappoint and appoint.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: 11-1-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

REAPPOINTING A MMEBER TO THE
OLYMPIC AREA AGENCY ON AGING ADVISORY COUNCIL

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Olympic Area Agency on Aging Advisory Council due to an expired term.
2. A press release was issued during the month of October 2022 soliciting applications from interested citizens, and the current member with the expiring term was notified.
3. The Olympic Area Agency on Aging Advisory Council supports the reappointment of Marsha Melnick.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Marsha Melnick** is reappointed as a Clallam County Representative to a term expiring December 31, 2025.

PASSED AND ADOPTED this 22nd day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: Appointees
Olympic Area Agency on Aging
A22.167



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

9
11/7/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 11-7-22

REGULAR AGENDA ☒ Meeting Date: 11-22-22

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Executive summary:

A vacancy exists on the Housing Solutions Committee due to an expired term.

A notice of vacancy was issued to the press in October 2022 to solicit applications and the current member with an expiring term was notified. No new applications were received.

The member whose term is expiring notified the Board of Commissioner's in writing that he is interested in being considered for reappointment.

Michael McAleer – Sequim Realtors Association recommends the reappointment of Patrick Shawn McCourt to the Housing Solutions Committee.

Commissioner Johnson endorses the reappointment of Patrick Shawn McCourt to the Housing Solutions Committee.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve and sign resolution appointing.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: 11-1-22

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Housing Solutions Committee McCourt 11-22-22

Revised: 3-04-2019



RESOLUTION _____, 2022

REAPPOINTING A MEMBER TO THE
HOUSING SOLUTIONS COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Housing Solutions Committee due to an expiration of term.
2. A notice of vacancy was issued to the press in October 2022 to solicit applications and the current member with an expiring term was notified.
3. The member whose term is expiring notified the Board of Commissioners in writing that he is interested in being considered for reappointment.
4. Michael McAleer – Sequim Realtors Association recommends the reappointment of Patrick Shawn McCourt to the Housing Solutions Committee.
5. Commissioner Johnson endorses the reappointment of Patrick Shawn McCourt to the Housing Solutions Committee.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Patrick Shawn McCourt** is reappointed to serve as the Sequim Realtors Association representative for a term ending December 31, 2025.

PASSED AND ADOPTED this 22nd day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

11/7/22

Department: BOCC

WORK SESSION ☒ **Meeting Date: 11-7-22**

REGULAR AGENDA ☒ **Meeting Date: 11-14-22**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Letter |

Documents exempt from public disclosure attached: ☐

Executive summary:

Letter to WA Parks and Recreation Commission – Miller Peninsula State Park:
Review a letter to the WA Parks and Recreation Commission requesting the addition of a "Natural Forest Area, Day Use and Educational Purposes" option for analysis and encouraging specific planning related to seismic and natural disasters.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Request approval of letter to the WA Parks and Recreation Commission regarding Miller Peninsula State Park.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: 11-1-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
BILL PEACH, District 3

Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@clallamcountywa.gov

RICH SILL, County Administrator

File: A72

November 14, 2022

Washington State Parks and Recreation Commission
Director Diana Dupuis
1111 Israel Road SW
Olympia, WA 98501

Re: Miller Peninsula State Park

Dear Commissioners and Director Dupuis,

Thank you very much for hosting the recent informational session and open house focused on the future of Miller Peninsula State Park. We appreciate the outreach as well as your flexibility in re-focusing that event based on the interests of those who attended.

We know you heard about the myriad concerns held by those who live on the Miller Peninsula and expect that many of these concerns will be addressed as the planning process moves forward. We do encourage you to formally consider a fourth option for Park development, namely the "Natural Forest Area, Day Use and Educational Purposes" option that many Diamond Point residents are requesting. This is different than the "no changes" analysis that will be embedded in the SEPA process and outlines a different vision for future use of this state asset.

As you work through the next phases of planning we hope that you will give sufficient attention to the realities surrounding planning for natural disasters. We know you are already building plans related to wildfire danger and want to be sure you are also considering planning for a major seismic event like the Cascadia earthquake.

When we experience a major seismic event our expectation is that Clallam County will be divided into a series of "micro-islands" created when bridges and/or shoreline portions of our single transportation corridor Highway 101 are damaged or destroyed. The entire Miller Peninsula is one of these "micro-islands" with anticipated pinch points being Blyn and Discovery Bay. We have been advised to prepare for being cut off from most major forms of aid and relief for as long as a month.

Should Miller Peninsula State Park improvements include camping and/or overnight capacity we will want to understand what plans are in place to assist local residents and emergency responders – in this case, most likely CERT volunteers – with supporting potentially hundreds of additional people for a sustained period of time.

Thank you again for your outreach and for working hard to engage with the concerned residents of the Diamond Point area.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

DRAFT



12
11/7/22

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Finance

WORK SESSION ☒ **Meeting Date: 11/7/2022**

REGULAR AGENDA ☒ **Meeting Date: 11/8/2022**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|--|--|
| ☒ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other Monthly Review |

Documents exempt from public disclosure attached: ☐

Notice of hearing for Resolutions establishing the 2023 levies for the General Purpose Property Tax, the Road Fund Property Tax, and Conservation Futures Property Tax to be held on Tuesday, November 29, 2022 at 10:30 AM.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

No budgetary impact at this time.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve a notice of hearing to be published November 18 and 25, 2022

County Official signature & print name:  Mark Lane _____

Name of Employee/Stakeholder attending meeting: _____ Mark Lane _____

Relevant Departments: Assessor's Office, Budget Director, Board of Commissioners, Finance Department

Date submitted:

October 27, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
Resolutions Work Session 11072022 .docx

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

PUBLIC HEARING

Resolutions on proposed Levies for the General Purpose Property Tax,
the Road Fund Property Tax and Conservation Futures Property Tax

NOTICE: The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, November 29, 2022 at 10:30 a.m., or as soon thereafter as possible in the Commissioners' Meeting Room of the Clallam County Courthouse, 223 East 4th Street, Room 160, Port Angeles, Washington. The public hearing is to consider the Resolutions listed above. All proposed Resolutions are available on the County website: <https://www.clallamcountywa.gov/228/Comment-on-Proposed-Ordinances-Policies>

Public comments are encouraged. Submit written comments to the address below before the hearing or present comments in person at the public hearing.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

PROPONENT: Clallam County Board of Commissioners
223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
Telephone: 360.417.2233

FORMAL IDENTIFICATION: Resolutions on proposed Levies for the General Purpose Property Tax, the Road Fund Property Tax and Conservation Futures Property Tax

SUMMARY OF RESOLUTIONS ON PROPOSED LEVIES:

Notice is hereby given Clallam County will adopt by Resolution(s) of the Board:

- 1) Establishing the 2023 General Purpose Property Tax Levy for Clallam County
- 2) Establishing the 2023 Road Fund Property Tax Levy for Clallam County
- 3) Establishing the 2023 Conservation Futures Property Tax Levy for Clallam County

BOARD OF CLALLAM COUNTY COMMISSIONERS

Publish: November 18 and 25, 2022

Bill: Board of Commissioners

Mark Ozias, Chair



BUDGET RESOLUTION _____, 2022
ESTABLISHING THE 2023 GENERAL PURPOSE PROPERTY TAX LEVY
FOR CLALLAM COUNTY

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Board of Clallam County Commissioners gave notice on November 8, 2022 that a Resolution establishing a general purpose property tax levy would be adopted by Resolution on November 29, 2022.
2. The Board of Clallam County Commissioners finds there is substantial need for the increase of 1 percent plus new construction, pursuant to RCW 84.55.0101.
3. A required public hearing will be held December 6, 2022 to consider the Clallam County current expense budget for the 2023 calendar year, pursuant to RCW 84.55.120.
4. The actual levy amount from the previous year is \$11,829,761.12.
5. The population of Clallam County is more than 10,000.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2022 tax year.
2. The dollar amount of the increase over the actual levy amount from the previous year is \$118,297.61 which is an increase of 1 percent from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred, and refunds made.

PASSED AND ADOPTED this twenty-ninth day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: Assessor
Treasurer

LEVY LIMITATIONS WORKSHEET

TAXING DISTRICT CLALLAM COUNTY GENERAL FUND **2022** Levy for **2023** Taxes

Instructions for electronic version of form - Fill in highlighted cells all other self populate.

A. Highest regular tax which could have been lawfully levied beginning with the 1985 levy (refund levy not included).

Year	<u>2022</u>	<u>\$11,816,815.27</u>	×	<u>101.000%</u>	=	<u>\$11,934,983.42</u>
		Highest Lawful Levy Since 1985		Limit Factor/Max Increase 101%		

B. Current year's assessed value of new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).

<u>\$169,559,301</u>	×	<u>0.988410541506</u>	÷	<u>\$1,000</u>	=	<u>\$167,594.20</u>
A.V.		Last Year's Levy Rate				

C. Current year's state assessed property value less last year's state assessed property value. The remainder is to be multiplied by last year's regular levy rate (or the rate that should have been levied).

<u>\$42,257,530</u>	-	<u>\$42,257,530</u>	=	<u>\$</u>	-	
Current Year's A.V.		Previous Year's A.V.		Remainder		
<u>\$0</u>	×	<u>0.988410541506</u>	÷	<u>\$1,000</u>	=	<u>\$0.00</u>
Remainder from Line C		Last Year's Levy Rate				

D. Regular property tax limit: A+B+C = \$12,102,577.62

Parts E through G are used in calculating the additional levy limit due to annexation.

E. To find the rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.

<u>\$12,102,577.62</u>	÷	<u>\$14,980,723,262</u>	×	<u>\$1,000</u>	=	<u>0.807876723195</u>
Total in Line D		Assessed Value Less Annexed AV				

F. Annexed area's current assessed value including new construction and improvements, times the rate in Line E.

<u></u>	×	<u>0.807876723195</u>	÷	<u>\$1,000</u>	=	<u>0</u>
Annexed Area's A.V.		Rate in Line E				

G. Regular property tax limit including annexation D+F = \$12,102,577.62

H. Statutory maximum calculation

Only enter fire/RFA rate, library rate, & firefighter pension fund rate for cities annexed to a fire/RFA or library, or has a firefighters pension fund.

<u>1.800000000000</u>	-	<u></u>	-	<u></u>	+	<u></u>	=	<u>1.800000000000</u>
District base levy rate		Fire or RFA Rate		Library Rate		Firefighter Pension Fund		Statutory Rate Limit
<u>\$14,980,723,262</u>	×	<u>1.800000000000</u>	÷	<u>\$1,000</u>	=	<u>\$26,965,301.87</u>		Statutory Amount
A.V. of District		Statutory Rate Limit						

I. Highest Lawful Levy For This Tax Year (Lesser of G and H) = \$12,102,577.62

J. Tax Base For Regular Levy

1. Total district taxable value (including state-assessed property, and excluding boats, timber assessed value, and the senior citizen exemption for the regular levy) \$14,980,723,262

K. Tax Base for Excess and Voted Bond Levies

2. Less assessed value of the senior citizen exemption of less than \$40,000 income or 65% of the median household income for the county based on lower of frozen or market value.

3. Plus Timber Assessed Value (TAV)

4. Tax base for excess and voted bond levies (1-2+3) \$14,980,723,262

Excess Levy Rate Computation - Excess levy amount divided by the assessed value in Line K4 above.

<u></u>	÷	<u>\$14,980,723,262</u>	×	<u>\$1,000</u>	=	<u>0.000000000000</u>
Levy Amount		A.V. from Line K4 above				

Bond Levy Rate Computation - Bond levy amount divided by the assessed value in Line K4 above.

<u></u>	÷	<u>\$14,980,723,262</u>	×	<u>\$1,000</u>	=	<u>0.000000000000</u>
Levy Amount		A.V. from Line K4 above				

CLALLAM COUNTY
BREAKDOWN OF PROPERTY TAX LEVY--GENERAL FUND
2023 BUDGET

ASSESSED VALUE--2023 (from Highest Lawful Levy Calc sheet) \$ 14,980,723,262.00

TOTAL PROPERTY TAX LEVY (from Highest Lawful Levy Calc sheet) \$ 12,162,915.30

FUND	PRIOR YEAR BASED ON CURRENT LEVY RATE	PROPOSED BASED ON YEAR OVER YEAR CHANGE IN CURRENT LEVY RATE	% CHANGE IN LEVY YOY	CALC'D PROPERTY TAX--2023	ROUNDED	BASED ON CURRENT CARVE OUT FACTOR RATES					
						2023 BUDGET (ALLOCATE BASED ON AMOUNT CERTIFIED FOR BUDGET--CELL N106	\$ Increase from PY	% Increase from PY	1%	IPD (if applicable)	Difference
19914--VETERAN'S RELIEF	0.01125	0.00924099	-17.86%	\$ 138,436.53	\$ 138,400.00	\$ 139,100.00	\$ 3,800.00	2.8%	\$ 134,645.27		
11331--DEVELOPMENTAL DISABILITIES	0.025	0.02058051	-17.86%	\$ 307,636.74	\$ 307,600.00	\$ 309,200.00	\$ 8,700.00	2.9%	\$ 299,211.72		
12241--LAND ASSESSMENT	0.00120	0.00154	28.33%	\$ 23,070.31	\$ 23,100.00	\$ 23,200.00	\$ 8,700.00	60.0%	\$ 14,362.16		
00100--GENERAL FUND	0.95096	0.79059	-17.92%	\$ 11,693,771.72	\$ 11,693,800.00	\$ 11,755,070.00	\$ 323,370.00	2.8%	\$ 11,381,541.97		
TOTAL PROPERTY TAX	0.98841	0.81190	-17.86%	\$ 12,162,915.30	\$ 12,162,900.00	\$ 12,226,570.00	\$ 344,570.00	2.9%	\$ 11,829,761.12	\$	\$
Prior Year Levy--All											

Prior Year Property Tax Budget

19914--VETERAN'S RELIEF	\$ 135,300.00
11331--DEVELOPMENTAL DISABILITIES	\$ 300,500.00
12241--LAND ASSESSMENT	\$ 14,500.00
00100--GENERAL FUND	\$ 11,431,700.00
TOTAL PROPERTY TAX	\$ 11,882,000.00



BUDGET RESOLUTION _____, 2022

ESTABLISHING THE 2023 ROAD FUND PROPERTY TAX LEVY FOR CLALLAM COUNTY

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Board of Clallam County Commissioners gave notice on November 8, 2022 that a Resolution establishing a road fund property tax levy would be adopted by Resolution on November 29, 2022.
2. The Board of Clallam County Commissioners finds there is substantial need for the increase of 1 percent plus new construction, pursuant to RCW 84.55.0101.
3. A required public hearing will be held December 6, 2022 to consider the Clallam County current expense budget for the 2023 calendar year, pursuant to RCW 84.55.120.
4. The actual levy amount from the previous year is \$7,954,843.51.
5. The population of Clallam County is more than 10,000.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. That an increase in the regular property tax levy for the Road Fund is hereby authorized for the levy to be collected in the 2023 tax year.
2. The dollar amount of the increase over the actual levy amount from the previous year is \$79,548.44 which is an increase of 1 percent from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred, and refunds made.

PASSED AND ADOPTED this twenty-ninth day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: Assessor
Treasurer

LEVY LIMITATIONS WORKSHEET

TAXING DISTRICT CLALLAM COUNTY ROAD FUND **2022** Levy for **2023** Taxes

Instructions for electronic version of form - Fill in highlighted cells all other self populate.

A. Highest regular tax which could have been lawfully levied beginning with the 1985 levy (refund levy not included).

Year	<u>2022</u>	<u>\$7,947,364.53</u>	×	<u>101.000%</u>	=	<u>\$8,026,838.18</u>
		Highest Lawful Levy Since 1985		Limit Factor/Max Increase 101%		

B. Current year's assessed value of new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).

<u>\$104,184,100</u>	×	<u>1.014560953804</u>	÷	<u>\$1,000</u>	=	<u>\$105,701.12</u>
A.V.		Last Year's Levy Rate				

C. Current year's state assessed property value less last year's state assessed property value. The remainder is to be multiplied by last year's regular levy rate (or the rate that should have been levied).

<u>\$26,570,167</u>	-	<u>\$26,570,168</u>	=	<u>\$</u>	(1.00)	
Current Year's A.V.		Previous Year's A.V.		Remainder		
<u>0</u>	×	<u>1.014560953804</u>	÷	<u>\$1,000</u>	=	<u>0</u>
Remainder from Line C		Last Year's Levy Rate				

D. Regular property tax limit: A+B+C = \$8,132,539.30

Parts E through G are used in calculating the additional levy limit due to annexation.

E. To find the rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.

<u>\$8,132,539.30</u>	÷	<u>\$9,952,877,121</u>	×	<u>\$1,000</u>	=	<u>0.817104360993</u>
Total in Line D		Assessed Value Less Annexed AV				

F. Annexed area's current assessed value including new construction and improvements, times the rate in Line E.

	×	<u>0.817104360993</u>	÷	<u>\$1,000</u>	=	<u>0</u>
Annexed Area's A.V.		Rate in Line E				

G. Regular property tax limit including annexation D+F = \$8,132,539.30

H. Statutory maximum calculation

Only enter fire/RFA rate, library rate, & firefighter pension fund rate for cities annexed to a fire/RFA or library, or has a firefighters pension fund.

<u>2.250000000000</u>	-		-		+		=	<u>2.250000000000</u>
District base levy rate		Fire or RFA Rate		Library Rate		Firefighter Pension Fund		Statutory Rate Limit
<u>\$9,952,877,121</u>	×	<u>2.250000000000</u>	÷	<u>\$1,000</u>	=	<u>\$22,393,973.52</u>		Statutory Amount
A.V. of District		Statutory Rate Limit						

I. Highest Lawful Levy For This Tax Year (Lesser of G and H) = \$8,132,539.30

J. Tax Base For Regular Levy

1. Total district taxable value (including state-assessed property, and excluding boats, timber assessed value, and the senior citizen exemption for the regular levy) \$9,952,877,121

K. Tax Base for Excess and Voted Bond Levies

2. Less assessed value of the senior citizen exemption of less than \$40,000 income or 65% of the median household income for the county based on lower of frozen or market value. _____

3. Plus Timber Assessed Value (TAV) _____

4. Tax base for excess and voted bond levies (1-2+3) \$9,952,877,121

Excess Levy Rate Computation - Excess levy amount divided by the assessed value in Line K4 above.

	÷	<u>\$9,952,877,121</u>	×	<u>\$1,000</u>	=	<u>0.000000000000</u>
Levy Amount		A.V. from Line K4 above				

Bond Levy Rate Computation - Bond levy amount divided by the assessed value in Line K4 above.

	÷	<u>\$9,952,877,121</u>	×	<u>\$1,000</u>	=	<u>0.000000000000</u>
Levy Amount		A.V. from Line K4 above				

Population: ☐ Less than 10,000 ☒ 10,000 or moreWas a resolution/ordinance adopted authorizing an increase over the previous year's levy? ☒ Yes ☐ NoWas a second resolution/ordinance adopted authorizing an increase over the IPD? ☐ Yes ☐ No ☒ N/A

If so, what was the percentage increase? 1.000000000000% Calculated % Increase 1.000000061598%

A. Previous year's actual levy adjusted by the increases as stated in ordinance or resolution (RCW 84.55.120).

Year	2022	\$7,954,843.51	+	79,548.44	=	\$8,034,391.95
		Previous Year's Actual Levy		Plus Resolution Increase Amount		

Year	2022	\$7,954,843.51	×	1.000000000000%	=	\$8,034,391.95
		Previous Year's Actual Levy		Resolution Percentage of Increase		

B. Amount for new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities. (Line B, page 1) = \$105,701.12

C. Amount for increase in value of state-assessed property (Line C, page 1) = 0

D. Amount for increase in annexation (Line F, page 1) = 0

E. Total levy amount authorized, including the annexation Lesser of A+(B+C+D) = \$8,140,093.07

F. Total levy amount authorized by resolution (E) plus amount refunded or to be refunded (RCW 84.55.070).

\$8,140,093.07	+	\$33,274.41	=	\$8,173,367.48
Total from Line E		Amount to be Refunded		Amount allowable per

G. Total amount certified by county legislative authority or taxing district as applicable.

(RCW 84.52.020 and RCW 84.52.070) = \$8,223,367.00

H. Levy limit from line G on page 1, plus amount refunded or to be refunded (RCW 84.55.070).

\$8,132,539.30	+	\$33,274.41	=	\$8,165,813.71
Line G, Page 1		Amount to be Refunded		Total

I. Amount of taxes recovered due to a settlement of highly valued disputed property (RCW 84.52.018).

\$8,165,813.71	-		=	\$8,165,813.71
Lesser of F, G, or H		Amount Held in Abeyance		Total

J. Statutory limit from line H on page 1 (dollar amount, not the rate) = \$22,393,973.52

K. Lesser of I and J \$8,165,813.71

L. Levy Corrections Year of Error: _____

1. Minus amount over levied (if applicable)	
2. Plus amount under levied (if applicable)	

M. Total: K +/- L \$8,165,813.71

N. Regular Levy Rate Computation Without Levy Error Correction

Use this rate in next year's levy calculations unless it's reduced due to levy error, other limitation, or there's a road levy shift.

\$8,165,813.71	÷	\$9,952,877,121	×	\$1,000	=	0.820447556091
Lesser of J and K		Amount on line J1 on page 1				rate w/o error correction

O. Regular Levy Rate Computation: Lesser of J and M divided by the assessed value in line J1 on page 1.

Use this rate for the current year's tax roll unless it is reduced due to another levy limitation such as the \$5.90 limit.

\$8,165,813.71	÷	\$9,952,877,121	×	\$1,000	=	0.820447556091
Lesser of J and M		Amount on line J1 on page 1				rate before aggregate check

P. Road Levy Shift Rate Computation - (Do not enter a shift amount in both shift fields.)

Q. OR

Amount shifted TO this taxing district

Amount shifted FROM this taxing district

\$8,165,813.71	÷	\$9,952,877,121	×	\$1,000	=	0.820447556091
Post Shift Levy Amount		Amount on line J1 on page 1				Post Shift Levy Rate



BUDGET RESOLUTION _____, 2022

ESTABLISHING THE 2023 CONSERVATION FUTURES PROPERTY TAX LEVY FOR
CLALLAM COUNTY

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Board of Clallam County Commissioners gave notice on November 8, 2022 that a Resolution establishing a conservation futures fund property tax levy would be adopted by Resolution on November 29, 2022.
2. The Board of Clallam County Commissioners finds there is substantial need for the increase of 1 percent plus new construction, pursuant to RCW 84.55.0101.
3. A required public hearing will be held December 6, 2022 to consider the Clallam County current expense budget for the 2023 calendar year, pursuant to RCW 84.55.120.
4. The actual levy amount from the previous year is \$277,359.30.
5. The population of Clallam County is more than 10,000.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. That an increase in the regular property tax levy for the Conservation Futures Fund is hereby authorized for the levy to be collected in the 2023 tax year.
2. The dollar amount of the increase over the actual levy amount from the previous year is \$0 which is an increase of zero percent from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred, and refunds made.

PASSED AND ADOPTED this twenty-ninth day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: Assessor
Treasurer

LEVY LIMITATIONS WORKSHEET

TAXING DISTRICT CLALLAM COUNTY CONSERV FUTURES **2022** Levy for **2023** Taxes

Instructions for electronic version of form - Fill in highlighted cells all other self populate.

A. Highest regular tax which could have been lawfully levied beginning with the 1985 levy (refund levy not included).

Year	2022	\$633,444.38	×	100.000%	=	\$633,444.38
		Highest Lawful Levy Since 1985		Limit Factor/Max Increase 101%		

B. Current year's assessed value of new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).

\$169,559,301	×	0.023174166674	÷	\$1,000	=	\$3,929.40
A.V.		Last Year's Levy Rate				

C. Current year's state assessed property value less last year's state assessed property value. The remainder is to be multiplied by last year's regular levy rate (or the rate that should have been levied).

\$42,257,530	-	\$42,257,530	=	\$	-	-
Current Year's A.V.		Previous Year's A.V.		Remainder		

\$0	×	0.023174166674	÷	\$1,000	=	\$0.00
Remainder from Line C		Last Year's Levy Rate				

D. Regular property tax limit: **A+B+C** = **\$637,373.78**

Parts E through G are used in calculating the additional levy limit due to annexation.

E. To find the rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.

\$637,373.78	÷	\$14,980,723,262	×	\$1,000	=	0.042546262210
Total in Line D		Assessed Value Less Annexed AV				

F. Annexed area's current assessed value including new construction and improvements, times the rate in Line E.

\$0	×	0.042546262210	÷	\$1,000	=	0
Annexed Area's A.V.		Rate in Line E				

G. Regular property tax limit including annexation **D+F** = **\$637,373.78**

H. Statutory maximum calculation

Only enter fire/RFA rate, library rate, & firefighter pension fund rate for cities annexed to a fire/RFA or library, or has a firefighters pension fund.

0.062500000000	-	-	+	=	=	0.062500000000
District base levy rate		Fire or RFA Rate		Library Rate		Firefighter Pension Fund
Statutory Rate Limit						Statutory Rate Limit

\$14,980,723,262	×	0.062500000000	÷	\$1,000	=	\$936,295.20
A.V. of District		Statutory Rate Limit				Statutory Amount

I. Highest Lawful Levy For This Tax Year (Lesser of G and H) = **\$637,373.78**

J. Tax Base For Regular Levy

1. Total district taxable value (including state-assessed property, and excluding boats, timber assessed value, and the senior citizen exemption for the regular levy) \$14,980,723,262

K. Tax Base for Excess and Voted Bond Levies

2. Less assessed value of the senior citizen exemption of less than \$40,000 income or 65% of the median household income for the county based on lower of frozen or market value.

3. Plus Timber Assessed Value (TAV)

4. Tax base for excess and voted bond levies (1-2+3) \$14,980,723,262

Excess Levy Rate Computation - Excess levy amount divided by the assessed value in Line K4 above.

\$0	÷	\$14,980,723,262	×	\$1,000	=	0.000000000000
Levy Amount		A.V. from Line K4 above				

Bond Levy Rate Computation - Bond levy amount divided by the assessed value in Line K4 above.

\$0	÷	\$14,980,723,262	×	\$1,000	=	0.000000000000
Levy Amount		A.V. from Line K4 above				

Population: ☐ Less than 10,000 ☒ 10,000 or more

Was a resolution/ordinance adopted authorizing an increase over the previous year's levy? ☒ Yes ☐ No

Was a second resolution/ordinance adopted authorizing an increase over the IPD? ☐ Yes ☐ No ☒ N/A

If so, what was the percentage increase? 0.000000000000% Calculated % Increase 0.000000000000%

A. Previous year's actual levy adjusted by the increases as stated in ordinance or resolution (RCW 84.55.120).

Year <u>2022</u>	<u>\$277,359.30</u>	+	<u>0.00</u>	=	<u>\$277,359.30</u>
	Previous Year's Actual Levy		Plus Resolution Increase Amount		
Year <u>2022</u>	<u>\$277,359.30</u>	×	<u>0.000000000000%</u>	=	<u>\$277,359.30</u>
	Previous Year's Actual Levy		Resolution Percentage of Increase		

B. Amount for new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities.(Line B, page 1) = \$3,929.40

C. Amount for increase in value of state-assessed property (Line C, page 1) = \$0.00

D. Amount for increase in annexation (Line F, page 1) = 0

E. Total levy amount authorized, including the annexation Lesser of A+(B+C+D) = \$281,288.70

F. Total levy amount authorized by resolution (E) plus amount refunded or to be refunded (RCW 84.55.070).

<u>\$281,288.70</u>	+	<u>\$1,349.51</u>	=	<u>\$282,638.21</u>
Total from Line E		Amount to be Refunded		Amount allowable per

G. Total amount certified by county legislative authority or taxing district as applicable. (RCW 84.52.020 and RCW 84.52.070) = \$282,750.00

H. Levy limit from line G on page 1, plus amount refunded or to be refunded (RCW 84.55.070).

<u>\$637,373.78</u>	+	<u>\$1,349.51</u>	=	<u>\$638,723.29</u>
Line G, Page 1		Amount to be Refunded		Total

I. Amount of taxes recovered due to a settlement of highly valued disputed property (RCW 84.52.018).

<u>\$282,638.21</u>	-	<u> </u>	=	<u>\$282,638.21</u>
Lesser of F, G, or H		Amount Held in Abeyance		Total

J. Statutory limit from line H on page 1 (dollar amount, not the rate) = \$936,295.20

K. Lesser of I and J \$282,638.21

L. **Levy Corrections** Year of Error:

1. Minus amount over levied (if applicable)

2. Plus amount under levied (if applicable)

M. **Total:** K +/- L \$282,638.21

N. **Regular Levy Rate Computation Without Levy Error Correction**

Use this rate in next year's levy calculations unless it's reduced due to levy error, other limitation, or there's a road levy shift.

<u>\$282,638.21</u>	÷	<u>\$14,980,723,262</u>	×	<u>\$1,000</u>	=	<u>0.018866793349</u>
Lesser of J and K		Amount on line J1 on page 1				rate w/o error correction

O. **Regular Levy Rate Computation:** Lesser of J and M divided by the assessed value in line J1 on page 1.

Use this rate for the current year's tax roll unless it is reduced due to another levy limitation such as the \$5.90 limit.

<u>\$282,638.21</u>	÷	<u>\$14,980,723,262</u>	×	<u>\$1,000</u>	=	<u>0.018866793349</u>
Lesser of J and M		Amount on line J1 on page 1				rate before aggregate check

P. **Road Levy Shift Rate Computation - (Do not enter a shift amount in both shift fields.)**

Q. **OR**

<u> </u>		<u> </u>
Amount shifted TO this taxing district		Amount shifted FROM this taxing district

R. \$282,638.21 ÷ \$14,980,723,262 × \$1,000 = 0.018866793349

Post Shift Levy Amount Amount on line J1 on page 1 Post Shift Levy Rate



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

13
11/7/22

Department: BOCC/Finance

WORK SESSION ☒ **Meeting Date:** 11/07/2022

REGULAR AGENDA ☒ **Meeting Date:** 11/08/2022

Required Originals Approved and Attached? ☒
Will Be Provided On:

Item Summary:*

- ☒ Call for Hearing
- ☐ Resolution
- ☐ Draft Ordinance

- ☐ Contract/Agreement/MOU**
- ☐ Proclamation
- ☐ Final Ordinance

- Contract #
- ☐ Budget Item
- ☐ Other

Documents exempt from public disclosure attached: ☐

Executive Summary:

As required by the Clallam County Charter, attached is the Notice of Public Hearing for Adoption of the 2023 Clallam County Budget which will be published on Friday, November 18, 2022 and Friday, November 25, 2022 ahead of the public hearing scheduled on Tuesday, December 6, 2022 at 10:30 AM and 5:00 PM to adopt the 2023 Budget.

Budgetary Impact:(Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget Action is required, has it been submitted and a copy attached?** ☐

No budgetary impact until the final Adopted Budget is approved in December, 2022.

Recommended Action:(Does the Board need to act? If so, what is the department's recommendation?)

Approval of the call for public hearing to be held on Tuesday, December 6, 2022 at 10:30 AM and 5:00 PM.

County Official signature & print name: Debi Cook 

Name of Employee attending meeting: Debi Cook

Relevant Departments: BOCC, Finance

Date Submitted: 11/02/2022

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

PUBLIC HEARING

Resolution adopting the 2023 Clallam County Budget

NOTICE: The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, December 6, 2022 at 10:30 AM and 5:00 PM, or as soon thereafter as possible in the Commissioners' Meeting Room of the Clallam County Courthouse, 223 East 4th Street, Room 160, Port Angeles, Washington. The public hearing is to consider the Resolution listed above.

Public comment and questions can be directed to mark.lane@clallamcountywa.gov and loni.gores@clallamcountywa.gov.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

PROPONENT: Clallam County Board of Commissioners
223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
Telephone: 360.417.2233

FORMAL IDENTIFICATION: Resolution adopting the 2023 Clallam County Budget

SUMMARY OF 2023 Clallam County Budget:

Summary of the 2023 Clallam County <https://www.clallamcountywa.gov/Archive.aspx?AMID=37>

BOARD OF CLALLAM COUNTY COMMISSIONERS

Publish: November 18 and 25, 2022
Bill: Board of Commissioners

Mark Ozias, Chair



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

11
11/7/22

Department:

WORK SESSION ☒ **Meeting Date: 11.7.2022**

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- ☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #
☐ Resolution ☐ Proclamation ☐ Budget Item
☐ Draft Ordinance ☐ Final Ordinance ☒ Other: Update, Lower Dungeness Floodplain Restoration

Documents exempt from public disclosure attached: ☐

Executive summary:

Lower Dungeness Floodplain Restoration is designed to provide both improved habitat-forming processes and improved flood protection in the lower Dungeness River. On August 2, 2022, the BOCC signed Resolution 83 to complete flood protection construction. We will provide an update on the project.

Flood protection – Levee tie ins are complete, flood return channel is constructed, engineered log jams are installed, Towne Road removal underway.

Budget – Final costs will be available once construction is complete. Current cost projections are included in this packet.

MOU – Memorandum of Understanding with Jamestown S'Klallam Tribe is underway.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

No budgetary impact; information only.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Information only.

County Official signature & print name:

Rich Meier

Name of Employee/Stakeholder attending meeting: Joe Donisi, Rich Meier, Cathy Lear

Relevant Departments: DCD, Public Works

Date submitted: 11.2.2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Levee construction near Dungeness Schoolhouse



Looking east: flood return channel, key trench, levee, Dungeness Schoolhouse. 9.23.2022



From Schoolhouse Bridge: Levee, flood return channel, Dungeness River. 10.31.2022

		EXPENSES					
		Jan-22 Feb-22 Mar-22 Apr-22 May-22 Jun					
1,269,431							
Kennyedy	Phase One - Construction						
	Phase One - Engineering Support						
	Phase Two - Engineering Design and Permits (S&W)						
	Phase Two - - Construction (Scarsella) Change order 07						
	Phase Two - - Construction (Scarsella) Change order 08						
	Phase Two - Construction Engineering Support						
	Shannon & Wilson and Scarsella Combined	280,396	55,856	645,749	157,436	99,639	104,232
	Supporting Contractors			9,353	330		
	Pending agreements in negotiation						
	County Staffing Support Costs	11,007	10,414	13,158	10,624	8,819	9,358
	Indirects on Staffing Costs	3,302	3,124	3,947	3,187	2,646	2,807
	County Direct Support (Phones/mileage/signage)	126	134	380	121	106	1,036
	Logjam Construction						
	Force Account Items						
	Clallam PUD Electrical Line Relocation						
	Townie Road Removal and HazMat Mitigation						
	Town Road Replacement						
	Planting WCC Crew						
	Miscellaneous Permits						
	Other Change Orders...						
	Sign required by RCO						
	Parking Lot Construction						
MONTHLY TOTAL		274,831	69,328	672,587	171,698	111,210	117,432
REVENUE REEMBURSED FROM GRANT SOURCE							
	Department of Ecology - Dungeness Floodplain Enhancement Improvements	7,114,132	1,154,460	346,298		667,529	
	USFWS Grant-Lwr Dung Floodplain Reconnection	980,000					
	RCO Grant-Lwr Dungeness Floodplain Restoration	8,846,868					
TOTAL REVENUE		16,941,000	1,154,460	0	346,298	0	667,529
COUNTY GAP FUNDING							
	Remaining after Expenses	1,270,118	-160,934	924,197	251,610	426,210	315,000
	GF Funds and Revenue		993,525	924,197	597,908	426,210	982,529
	Needed from County GF						
	Returned to County GF						
GRANT FUNDS REMAINING		16,941,000	15,605,842	15,605,842	15,259,544	15,259,544	14,592,015
CONTINGENCY PROJECTIONS							
	Estimate contingency (20%)						
	Total Revised Costs						
	Adjusted Expenses						
TOTAL REVENUE (With 20% Contingency)		16,941,000	1,154,460	0	346,298	0	667,529
COUNTY GAP FUNDING - 20% CONTINGENCY							
	Beginning funding	1,270,118	-160,934	924,197	251,610	426,210	315,000
	GF Funds and Revenue		993,525	924,197	597,908	426,210	982,529
	Needed from County GF						
	Returned to County GF						
GRANT FUNDS REMAINING		16,941,000	15,605,842	15,605,842	15,259,544	15,259,544	14,592,015
		Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22

1,269,431		EXPENSES								
				Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	2022
kennedy	Phase One - Construction					836,233.32	308,035	866,310.00		2,511,178
	Phase One - Engineering Support					223,987	148,113			372,101
	Phase Two - Engineering Design and Permits (S&W)					59,853	4,034	35,000	35,000	133,887
	Phase Two - - Construction (Scarsella) Change order 07					93,605	2,439,001	2,034,304		4,556,910
	Phase Two - - Construction (Scarsella) Change order 08							500,000		500,000
	Phase Two - Construction Engineering Support					55,753		130,000	65,000	290,753
	Shannon & Wilson and Scarsella Combined			814,637	1,311,830					3,249,476
	Supporting Contractors			4,743	20,026	22,573				57,024
	Pending agreements in negotiation									0
	County Staffing Suport Costs			7,257	15,018	14,073	14,078	10,203	10,203	134,215
	Indirects on Staffing Costs			2,177	4,505	1,408	1,408	3,172	3,172	34,856
	County Direct Support (Phones/mileage/signage)			321	333		183	362	362	3,444
	Logjam Construction						97,837	272,163		370,000
	Force Account Items					15,227	149,505	400,000		561,732
	Clallam PUD Electrical Line Relocation							136,000		136,000
	Towne Road Removal and HazMat Mitigation							700,000		700,000
	Town Road Replacement									0
	Planting WCC Crew									0
	Miscellaneous Permits							3,000		3,000
	Other Change Orders									0
	Sign required by RCO									0
	Parking Lot Construction									0
	MONTHLY TOTAL				629,035	1,351,713	1,322,717	3,649,774	5,090,514	113,737
REVENUE REIMBURSED FROM GRANT SOURCE										
	Department of Ecology - Dungeness Floodplain Enhancement Improvements	7,114,132	300,013	737,033	1,361,147					4,566,480
	USFWS Grant-Lwr Dug Floodplain Reconnection	980,000						980,000		980,000
	RCO Grant-Lwr Dungeness Floodplain Restoration	8,848,868				1,307,231	1,441,726	2,076,041		7,033,046
	TOTAL REVENUE	16,941,000	300,013	737,033	1,361,147	1,307,231	3,649,774	3,056,041		12,579,526
COUNTY GAP FUNDING										
	Remaining after Expenses	1,270,118	236,062	-815,638	-1,401,321	-3,689,948	-4,073,231	-537,194		
	GF Funds and Revenue		536,075	-78,605	-40,174	1,017,283	-423,457	2,518,847		
	Needed from County GF				3,400,000					
	Returned to County GF									
	GRANT FUNDS REMAINING	16,941,000	14,292,002	13,554,969	12,193,822	10,886,591	7,236,817	4,180,776		
CONTINGENCY PROJECTIONS										
	Estimate contingency (20%)									
	Total Revised Costs					0	0	1,018,103	22,747	1,040,850
	Adjusted Expenses					1,322,717	3,649,774	6,108,617	136,484	14,615,426
TOTAL REVENUE (With 20% Contingency)		16,941,000	300,013	737,033	1,361,147	1,762,124	3,649,774	6,108,617		16,086,995
COUNTY GAP FUNDING - 20% CONTINGENCY										
	Beginning funding	1,270,118	236,062	-815,638	-1,401,321	-3,689,948	-3,591,333	-78,044		
	GF Funds and Revenue		536,075	-78,605	-40,174	2,517,283	58,441	2,977,997		
	Needed from County GF				4,900,000					
	Returned to County GF									
	GRANT FUNDS REMAINING	16,941,000	14,292,002	13,554,969	12,193,822	10,431,698	6,781,924	673,307		
			Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	2022 Total	

1,269,431		EXPENSES						
				Jan-23	Feb-23	Mar-23	Apr-23	May-23
kennedy	Phase One - Construction							
	Phase One - Engineering Support							
	Phase Two - Engineering Design and Permits (S&W)							
	Phase Two - - Construction (Scarsella) Change order 07				989	989	989	
	Phase Two - - Construction (Scarsella) Change order 08							
	Phase Two - Construction Engineering Support		5,603	5,603	5,603	106,448	106,448	
	Shannon & Wilson and Scarsella Combined							
	Supporting Contractors							
	Pending agreements in negotiation							
	County Staffing Suport Costs		11,007	10,414	13,158	10,624	6,218	
	Indirects on Staffing Costs		7,410	7,410	7,410	7,410	7,410	
	County Direct Support (Phones/mileage/signage)		126	135	443	121	106	
	Logjam Construction							
	Force Account Items							
	Clallam PUD Electrical Line Relocation							
	Towne Road Removal and HazMat Mitigation							
	Town Road Replacement					700,000	700,000	
	Planting WCC Crew		20,000					
	Miscellaneous Permits							
	Other Change Orders							
Sign required by RCO								
Parking Lot Construction								
MONTHLY TOTAL			44,146	23,582	27,803	825,592	821,171	
REVENUE REEMBURSED FROM GRANT SOURCE								
	Department of Ecology - Dungeness Floodplain Enhancement Improvements	7,114,132						184,258
	USFWS Grant-Lwr Dug Floodplain Reconnection	980,000						
	RCO Gran-Lwr Dungeness Floodplain Restoration	8,846,868	113,737	44,146	23,562	27,603	641,334	
	TOTAL REVENUE	16,941,000	113,737	44,146	23,562	27,603	825,592	
COUNTY GAP FUNDING								
	Remaining after Expenses	1,270,118	2,474,701	-835,124	-818,580	-1,620,610	-2,414,178	
	GF Funds and Revenue		-811,562	-790,978	-795,018	-1,593,007	-1,588,586	
	Needed from County GF							
	Returned to County GF		3,400,000					
	GRANT FUNDS REMAINING	16,941,000	4,067,039	4,022,893	3,999,331	3,971,728	3,146,136	
CONTINGENCY PROJECTIONS								
	Estimate contingency (20%)							
	Total Revised Costs		8,829	4,712	5,521	165,118	164,234	
	Adjusted Expenses		52,975	28,274	33,123	990,710	985,405	
TOTAL REVENUE								
	(With 20% Contingency)	16,941,000	138,484	52,975	28,274	33,123	943,909	
COUNTY GAP FUNDING - 20% CONTINGENCY								
	Beginning funding	1,270,118	2,925,022	3,010,485	106,617	-860,531	-1,818,333	
	GF Funds and Revenue		3,038,759	139,740	130,179	-832,929	-992,741	
	Needed from County GF							
	Returned to County GF		2,914,891					
	GRANT FUNDS REMAINING	16,941,000	536,823	483,848	455,573	422,450	-303,004	
			Jan-23	Feb-23	Mar-23	Apr-23	May-23	

1,269,431		EXPENSES												2023 Total		Project Total	
				Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	2023 Total		Project Total				
Kernedy	Phase One - Construction										0		2,511,178				
	Phase One - Engineering Support										0		172,101				
	Phase Two - Engineering Design and Permits (S&W)										0		121,343				
	Phase Two - - Construction (Scarsella) Change order 07	989									3,956		4,558,910				
	Phase Two - - Construction (Scarsella) Change order 08										0		500,050				
	Phase Two - Construction Engineering Support	108,448									336,153		3,861,805				
	Shannon & Wilson and Scarsella Combined										0		4,437,081				
	Supporting Contractors		5,000								5,000		109,890				
	Pending agreements in negotiation										0		0				
	County Staffing Support Costs	9,358	10,645	10,203							61,527		291,303				
	Indirects on Staffing Costs	7,410	7,410	7,410							59,278		118,771				
	County Direct Support (Phones/mileage/signage)	1,035	361	206							2,533		9,360				
	Logjam Construction										0		770,000				
	Force Account Items										0		601,732				
	Clallam PUD Electrical Line Relocation										0		136,000				
	Towne Road Removal and HazMat Mitigation										0		700,000				
	Town Road Replacement	700,000									2,100,000		2,100,000				
	Planting WCC Crew										20,000		20,000				
	Miscellaneous Permits										0		3,000				
	Other Change Orders										0		0				
	Sign required by RCO	5,000									5,000		5,000				
	Parking Lot Construction										0		0				
MONTHLY TOTAL		830,240	23,416	17,819	0	0	0	0	0	2,613,647		17,525,042					
REVENUE REEMBURSED FROM GRANT SOURCE																	
	Department of Ecology - Dungeness Floodplain Enhancement Improvements	7,114,132	821,171	825,240	23,416	17,819					1,871,904		8,619,062				
	USFWS Grant-Lwr Dug Floodplain Reconnection	980,000									0		980,000				
	RCO Grant-Lwr Dungeness Floodplain Restoration	8,846,858								0	850,382		7,883,428				
TOTAL REVENUE		16,941,000	821,171	825,240	23,416	17,819	0	0	0	2,722,286		15,482,510					
COUNTY GAP FUNDING														2,042,532			
	Remaining after Expenses	1,270,118	-2,418,826	-1,621,070	-813,649	-2,060,351	-2,042,532										
	GF Funds and Revenue		-1,597,655	-795,830	-2,060,351	-2,042,532	-2,042,532										
	Needed from County GF				Owed Back to the General Fund =				-584,042								
	Returned to County GF			1,270,118	Project Gap =				-584,042								
GRANT FUNDS REMAINING		16,941,000	2,324,965	1,499,725	1,476,309	1,458,490	1,458,490										
CONTINGENCY PROJECTIONS																	
	Estimate contingency (20%)																
	Total Revised Costs		186,048	4,683	3,664	0	0	0	0	522,709		1,561,939					
	Adjusted Expenses		996,288	28,099	21,382	0	0	0	0	3,136,256		19,398,601		(26% added)			
TOTAL REVENUE (With 20% Contingency)		16,941,000	0	0	0	0	0	0	0	1,194,786		17,462,459					
COUNTY GAP FUNDING - 20% CONTINGENCY																	
	Beginning funding	1,270,118	-1,989,029	-1,195,957	-392,099	-368,683	-350,864										
	GF Funds and Revenue		-1,187,658	-370,717	-368,683	-350,864	-350,864										
	Needed from County GF				Owed Back to the General Fund =				-2,147,801								
	Returned to County GF				Project Gap =				-2,147,601								
GRANT FUNDS REMAINING		16,941,000	-1,288,409	-2,284,697	-2,312,795	-2,334,177	-2,334,177										
		Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	2023 Total	Project Total							

Projected Funding Gap as Projected

-584,042

Projected Funding Gap with 20% Contingency Added

-2,147,601

