



SPECIAL MEETING AGENDA
CLALLAM COUNTY LAW LIBRARY BOARD
223 East 4th Street, Room 150
Port Angeles, Washington
September 18, 2024 – 12 p.m.

The Clallam County Law Library Board meeting will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://clallamcountywa.gov/meetings>

Public comment and questions can be directed to 360-417-2256 or loni.gores@clallamcountywa.gov

CALL TO ORDER, ROLL CALL

REVIEW AND APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES: July 24, 2024

BUSINESS ITEMS

- Memorandum of Agreement update
- IT Departments update
- Resources update
- Disposal of books update

PUBLIC COMMENT – Please limit comments to three minutes

NEXT MEETING DATE – TBD

ADJOURNMENT

Law Library

Draft Minutes

July 24, 2024



CLALLAM COUNTY LAW LIBRARY BOARD MINUTES of July 24, 2024

MEETING OF THE CLALLAM COUNTY LAW LIBRARY BOARD

Chair Judge Brent Basden called the special meeting to order at 12 p.m., July 24, 2024. Also present were Commissioner Mike French, Jesse Medlong, and Katie Krueger. Penny Ruby, Law Library Assistant was present. Shauna Rogers was excused.

REVIEW AND APPROVAL OF AGENDA

ACTION TAKEN: French moved to adopt the agenda as presented, Basden seconded, mc

APPROVAL OF MINUTES

- May 22, 2024

ACTION TAKEN: French moved to approve the minutes as presented, Krueger seconded, mc

BUSINESS ITEMS

- Memorandum of Agreement (MOA) update
- IT Departments update
- Resources update

Krueger provided the difference between a Memorandum of Understanding and Memorandum of Agreement. Basden noted moving forward it will be called a Memorandum of Agreement.

Administrator Mielke (ATM) provided a brief update. He mentioned there was a virtual meeting held with Pierce County regarding the Pierce County Library and Law Library operation. He noted that Pierce County would be willing to give a tour of the facility and resources.

Medlong provided an update on his contact with LexisNexis and CoCounsel Westlaw programs. Wendy Jones provided a presentation on the LexisNexis program. Jones will forward some follow-up information for review.

The Law Library Board held discussion regarding resources. Medlong will obtain additional information for online resources and share with the Law Library Board.

ATM, Medlong and Basden will plan a virtual meeting with Pierce County to view their operations.

- Disposal of books update
Item was tabled.

PUBLIC COMMENT

NEXT MEETING DATES – September 18, 2024 at 12 p.m. in BOCC small conference room 150

CONCLUDED - Meeting concluded at 1:11 p.m.