Clallam County Opportunity Fund Board

Minutes

Dec 17, 2021 2:30 pm
Via Zoom

1) Call to Order: Alan Barnard called to order meeting on 12.17.2022 at 2:32pm.

2) Roll Call: Alan Barnard, Johanna Bartee, Sharon Delabarre, Bruce Guckenberg, Bill Herman, Mike McAleer, Joe Murray. All board members were present constituting a quorum. Guests in attendance included Paul Hampton, Dan Wahlgren, Audrey Grafstrom and Rod Fleck from the City of Forks. Geoff James, Caleb McMahon from the Port of Port Angeles and Mark Lane CFO of Clallam County were in attendance as were Clallam EDC staff.

3) Selection of Chair/Vice-Chair for 2021 Chair Barnard entertained a motion for Chair and Vice Chair. Mike McAleer moved to select Alan Barnard as Chair; Joe Murray seconded the motion. The motion carried unanimously. Joe Murray moved to select Mike McAleer as Vice Chair; Bill Hermann seconded the motion. The motion carried unanimously.

4) Chair Barnard provided introductory remarks and a brief orientation.

5) Mike McAleer moved to approve the minutes as presented from the Sep 18, 2020 meeting on the review of the Clallam County Public Works & Road Dept Application. Joe Murray seconded the motion. The motion passed unanimously.

6) McAleer provided a program administrative review.
   a) Colleen McAleer asked if there were any conflicts of interest as per OFB Bylaws dated Dec 16, 1999 in relation to this application for City of Forks Waste Water Treatment Facility funding. No board members offered any concerns.
   b) Colleen McAleer briefly reviewed the RCW's and the Clallam County Code 5.40.041 & 5.40.060 – Opportunity Fund Program. McAleer reviewed the allowed Use of Proceeds and the minimum responsibilities of the Board.
   c) County CFO Mark Lane provided a financial overview of the Clallam County Opportunity Fund. Discussion ensued.

7) The Chair opened the Public Meeting at 3:10pm.
   a) Overview of the application – McAleer stated she had reviewed the application, confirmed the project was included in the City of Forks Comprehensive Plan and reviewed the financial records of the City and found everything to be in order. McAleer provided an overview of the project. Audrey Grafstrom provided a cost breakdown with

the component list to prioritize the immediate need. Dan Wahlgren reviewed the operations of the clarifier over the past 36 years. Rod Fleck reviewed the other funding sources they pursued. He stated that the cities median income is less than half of the state's and that 30% of their city population lives below the poverty line which makes it difficult to pay off a debt service. Rod said they pursued CDBG funds but that they are highly competitive with no guarantee for funding. Paul Hampton explained the types of treatment plants and the differences within the cities that have secondary and tertiary redundancies, but that Forks has no redundancies. Dan added that levels of affluent at the waste plant are higher due to tourists during the summer months.

b) The Chair asked the Board if they had any questions or input for the applicant. Sharon Delabarre stated that she concluded that applying for an infrastructure loan with the CDBG was not a viable option at this time. She said that if any of the top 3 elements were to fail it would be catastrophic and that the last 2 elements could continue to be operational. Sharon concluded this was a strong application with a serious need.

c) Bill Hermann asked if the existing system could be used as a redundant system by way of using City maintenance funds to rebuild the old system. Paul responded that they could use reserves for this. Audrey stated that the two clarifiers could be used at the same time.

d) Joe thanked Colleen for the review of the application. Joe stated the system is over 30 years old with no back-up or redundancy system in place. The system is stressed due to the city's growth and tourism.

e) The Chair asked the board members if they had any additional questions, or if they wanted to raise any concerns before they were to deliberate on the application. None were offered.

f) Opportunity for Public Input
   i) Chair requests any members of the audience who wish to present written comments.
   ii) No public comments were offered.

g) Application rebuttal and close of public meeting. No rebuttal was offered.

h) The Chair Closed the Public hearing at 3:56 pm.

8) Joe Murray moved **the Opportunity Fund Board recommend to the Board of County Commissioners to approve a grant in the amount of $2,375,610 for the City of Forks Waste Water Treatment Facility.** Mike McAleer seconded the motion. The motion passed unanimously.

9) The Chair adjourned the meeting at 4:00.