



Clallam County

Opportunity Fund Board Special Meeting

March 28, 2024, 1:00 PM

Hybrid Meeting

- 1) 1:05 pm - Chair Barnard called to order meeting on 03.28.24.
- 2) Chair Barnard provided opening remarks and a brief orientation.
- 3) 1:06 pm - Roll Call - Lorie Fazio

Those in attendance: Alan Barnard, Sharon Delabarre, Bill Hermann, Mike McAleer, Joe Murray.
Guest attendees to include:

Timothy Dalton, Clallam County, Meggan Uecker, City of Sequim, Kenneith Reandeau, Clallam County, Paul Hampton, and Rod Fleck from the City of Forks.

- 4) Chair Barnard - Established a Quorum (5/6 members present)
- 5) 1:07 pm - Selection of Chair & Vice Chair for 2024 – Vice Chair McAleer gave accolades to Alan Barnard's knowledge of codes and leadership of the OFB. Mike McAleer moved to select Alan Barnard as Chair. Joe Murray seconded the motion. The motion carries and passes unanimously. Joe Murray moved to select Mike McAleer as Vice Chair. Bill Hermann seconded the motion. The motion carries and passes unanimously.
- 6) 1:09 pm – Chair Barnard elects Colleen McAleer to present Item for Consideration – Modify Quorum Definition

Recommended Action: Sharon Delabarre moved to amend the Opportunity Board Fund Bylaws to state, "A quorum shall be considered present for a meeting of an Opportunity Fund Board meeting when at least 50 percent of members are present." Joe Murray seconded the motion. Comments: Sharon & Joe say this makes sense. The motion carries and passes unanimously.
- 7) 1:12 pm - Approval of Minutes. Mike McAleer moved to accept the minutes as presented for the Dec 17, 2021, meeting minutes. Joe Murray seconded the motion. The motion carried and accepted. The motion passed unanimously.
- 8) 1:13 pm - Report from Program administrator - Colleen McAleer

- a) Conflict of Interest review as per the OFB Bylaws dated Dec 16, 1999 (No Conflict)
 - b) RCW 82.14.370 and RCW 43.330.010
 - c) Clallam County Code 5.40.041– Opportunity Fund Program
- 9) 1:18 pm - Timothy Dalton provided an overview of the RCW approved for Clallam County effective June 6th. Updates provided on the following:
Peninsula Housing Authority's availability for Opportunity funds. Funds 1406 1590 \$150K 1/10 of 1% sales tax approximately 1.2M annually.
- 10) 1:30 pm – Colleen McAleer - Minimum Responsibilities of the board review.
- 11) 1:32 pm – Colleen McAleer – review the February 2024 OBF balance and budgeted revenues and expenses: Skills center loan update to mature 2048. 340-360.
- No questions.
- 12) 1:37 pm – Colleen McAleer – Application Review
- Audit reviewed to meet requirements.
 - Creating new jobs or retaining current jobs.
 - Main West End Business Core – Hospital
- 13) 1:39 pm – Public Input
- Rod Fleck to comment
 - No public statements
- 14) 1:47 pm – Application rebuttal
- N/A – Public hearing publicly closed.
- 15) 1:48 pm – No OFB Member comments.
- 16) 1:50 pm - Mike McAleer moved that the Opportunity Fund Board recommend to the Board of County Commissioners to approve a grant in the amount of \$295,000 to support the increased costs for the City of Forks Wastewater Treatment Facility. Chair Barnard requests Lorie Fazio reads back the motion for the record. “The Opportunity Fund Board recommend to the Board of County Commissioners to approve a grant in the amount of \$295,000 to support the increased costs for the City of Forks Wastewater Treatment Facility.” Bill Hermann seconded the motion. Comments: Joe Murray - worthwhile undertaking, in favor. Bill Hermann – housekeeping – up to date activity, in favor. Sharon Delabarre – concurs. Mike McAleer – we need to do this. The motion carries and passes unanimously.
- 17) 1:52 pm – Chair Barnard – Thanks the Clallam County EDC for their continued support to the Opportunity Fund Board. Meeting Adjourned.

