

AGENDA

CLALLAM COUNTY TRAILS ADVISORY COMMITTEE

Clallam County Courthouse, Room 160
223 East 4th St Port Angeles, WA
February 2, 2022 - 1:30 p.m.

****ATTENTION****

In response to the current pandemic, to promote social distancing, and in compliance with Governor's Proclamation and the recommendation of the Clallam County Health Officer, the Trail Advisory Committee meetings will be virtual only.

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 1-253-215-8782 and join with Meeting ID: 938 0529 7962 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/join> and use Meeting ID: 938 0529 7962 and passcode: 12345

Public comment and questions can be directed to County Public Works-Roads at 360-417-2290 or sgray@co.clallam.wa.us

A. WELCOME/CALL TO ORDER/ROLL CALL

B. REQUEST OF MODIFICATIONS/ADDITIONS TO AGENDA

C. APPROVAL OF MEETING MINUTES: November 3 and December 1, 2021

D. ANNOUNCEMENTS AND REPORTS

Opportunity to share information related to the Olympic Discovery Trail (ODT), Olympic Adventure Trail (OAT), other County trails, or of general interest in regards to trails and non-motorized transportation.

E. DISCUSSION AND BUSINESS ITEMS

- | | |
|--|------------------------|
| 1. Nominations/Election of Chair and Vice-Chair | <i>Action Item</i> |
| 2. 2021 Trail User Counts. | <i>Discussion Item</i> |
| 3. Unauthorized access, theft, and other issues occurring in western ODT sections. | <i>Discussion Item</i> |
| 4. ODT Management/Maintenance By Trail Section—Who Responsible? | <i>Discussion Item</i> |

F. TRAIL PROJECT REPORTS & UPDATES

1. ODT--Clallam County East-End Project Updates
2. ODT—Clallam County West-End Project Reports
3. OAT Projects
4. Other Project Reports

G. TRAIL MAINTENANCE REPORTS

1. ODT County Volunteer Trail Crew Project Reports
2. ODT County Maintenance Project Reports
3. Other Trail Maintenance Reports/Needs

H. PUBLIC COMMENT

I. ADJOURNMENT

Members: Andy Stevenson, Jennifer Reandeau, Justin Zarzeczny (Dept. of Natural Resources), Gary Gleason, Dick Gritman, Kat Sample, Charlie Commeree, Gordon Taylor, Erik Rohrer, Bill Biery, Richard Bloomer, and Jim Mraz.. Ex-officio Members: Steve Gray (Clallam County Public Works/Road Department), and Bill Peach (Clallam County Commissioner)

**Clallam County Trails Advisory Committee (TAC)
December 1, 2021 Meeting Minutes**

WELCOME/INTRODUCTIONS

The meeting was called to order and conducted via video/phone conferencing.

Members Present: Andy Stevenson, Jennifer Reandeau, Justin Zarzezcny, Gary Gleason, Dick Gritman, Gordon Taylor, Erik Rohrer, Bill Biery, Richard Bloomer, and Jim Mraz.

County Representatives: Steve Gray, County Public Works/Road Department

Guests: Hannah Merrill, Parks Supervisor, Clallam County Parks, Fairs & Facilities
Wendy-Clark Getzin, Transportation Program Manager, Jamestown S' Klallam Tribe
Jeff Bohman, President, Peninsula Trails Coalition
Eric Kuzma, Jefferson County Public Works

MODIFICATIONS/ADDITIONS TO AGENDA: None

APPROVAL OF MINUTES: Approval of the November 3 draft meeting minutes was tabled to the next-meeting.

ANNOUNCEMENTS AND REPORTS:

Mr. Gray reported:

- The County Commissioners approved yesterday a Resolution to reappoint all Trail Advisory Committee member terms that were expiring at the end of 2021. This included all active members, except for Richard Bloomer whose term ends December 31, 2022. The rest of TAC member terms now expire on December 31, 2023. Mr. Gray thanked members for their continued interest to serve on the TAC.
- As recommended by the TAC, the County Commissioners also approved yesterday a Resolution to: 1) expand the TAC to include a Trail Event Coordinator Representative, a Commercial Trail Business Representative and Tribal Government representatives; and/to 2) rename the current four regional – Sequim, Port Angeles, Western and Straits—member positions from “Area Trail Advocacy Group” to “Citizen-at-Large”

Mr. Gray recommended cancellation of the TAC January 5 regular-meeting, which was supported by all members present.

Chair Stevenson reported that the culvert under the trail on the north-side of the US 101 crossing west of Lake Crescent was plugged, and that in the culvert debris was part of the US 101 bike crossing advanced warning signs. He indicated that he emailed information about the plugged culvert to WSDOT. Mr. Gray indicated he would follow-up with WSDOT about addressing.

Mr. Biery reported that the City of Sequim has replaced the break-away flexible bollards on the ODT-Washington Street section on several occasions. He also reported that the City will be doing an assessment to replace non-movable, steel pipe bollards on ODT sections along Hendrickson Road.

DISCUSSION ITEMS:

1. 2022 Clallam County Lodging Tax Grant

The County Public Works/Road Dept. applied for a Year 2022 \$250,000 Clallam County Lodging Tax Grant to support trail corridor acquisition for the ODT-Forks to La Push section and also to help fund trail repairs and maintenance if not all funds needed for 2022 acquisition efforts. The Clallam County Lodging Tax Advisory Committee (LTAC) recommended approval of the Road Department grant request to the County Commissioners. Mr. Gray noted that this grant can also be used to meet the County's match requirement for the approximately \$905,000 state grant for trail acquisition in the Forks to La Push segment.

Mr. Gray reported that yesterday the County Commissioners approved the Road Department lodging tax grant request. He emphasized the significance of local lodging tax funding to the ODT. This funding source made the ODT-Gossett Rd to Waterline Rd possible, with of total of 575,000 awarded to that project. This year the County's \$150,000 lodging tax award helped pay for the repair and restoration of the lost trail section near Dawley Road. The next-step will be for the Road Department to enter into a contract to be approved by the Commissioners to access the \$250,000 award in 2022 that is anticipated to be approved in January.

Chair Stevenson commented that is an outstanding contribution to the trail and he is just always awed on support of the ODT by the community, state and others. He is glad to see that the ODT is being awarded lodging tax funding and that our own community is telling us we are on the right track.

Discussion followed of how this funding relates to the trail corridor acquisition and future construction of the planned ODT-Forks to La Push segment.

2. Overview of Current County Olympic Discovery Trail Regulations

The TAC reviewed the current County regulations applicable to the ODT and found under General Park Regulations, Chapter 23.03, of the Clallam County Code that were provided in the packet materials with highlighted text of the most relevant provisions. Considerable discussion followed regarding trail regulations, particularly related to speed limits, ebikes, enforcement of rules, and other issues. This discussion included Jeff Bohman, PTC Board President, noting that the PTC supports working with all ODT jurisdictions to adopt consistent regulations, including a 15 mph speed limit. Eric Kuzma, Jefferson County Engineer, noted that Jefferson County is exploring adopting an ODT speed limit.

3. Cross Kirkland Corridor Trail Use Regulations

Mr. Gray provided a summary of the Cross Kirkland Corridor Trail Use Regulations that were part of the meeting packet materials as an example of regulations addressing ebikes, speed limits and trail user code of conduct. Considerable discussion followed, especially related to establishing trail speed limits. Mr. Gray noted that his next steps will be to discuss regulations with other ODT jurisdictions and obtain legal input to develop a better road map for updated County trail regulations.

Chair Stevenson made a motion seconded by Mr. Gleason to limit e-bikes on the ODT to Class I and II (except for powered bikes for ADA mobility). Mr Gray representing the Clallam County Road Department in an ex-officio capacity indicated he would not be voting. He restated previous Road Department comments that trail user speed is the main issue not ebike type. Following considerable discussion, the motion passed 7-2 with TAC members Andy Stevenson, Gary Gleason, Erik Rohrer,

Jim Mraz, Jennifer Reandeau, and Bill Biery voting for the motion and Dick Gritman and Gordon Taylor voting against. Justin Zarzeczny representing DNR abstained. In relation to the outcome of the motion, Mr. Gray noted that the TAC is currently a 16 member committee with 12 active representative and that with the new representative positions to be filled or added in 2022 could grow up to 20 members.

TRAIL PROJECT UPDATES/REPORTS

1. ODT-Clallam County East-End Projects

Memorial Bench Installation before Elwha River Bridge Crossing

Mr. Gray noted that the County installed a memorial bench just east of the Elwha River Bridge trail crossing that has a nice view of the bridge. There are now three benches spaced along the ~ 1.6-mile of trail that drops down into the Elwha River Ravine from Kacyee Way to the bridge.

Dean Creek Bridge Permanent Fix

Mr. Gray noted that an intergovernmental meeting was held on November 17 between staff of Jamestown S' Klallam Tribe (JSKT), Washington Department of Fish and Wildlife (WDFW), and the County Public Works Department related to the permeant fix. The JSKT consultant is recommending construction of new abutments versus bridge replacement. The JSKT anticipates submitting permits in 2022. Wendy Clark-Getzin, JSKT Transportation Program Manager, provided additional information related to the recent meeting and next project steps.

2. ODT-Clallam County West-End Project Updates

The County anticipates making formal offers to the three property owners of the targeted 7.5 mile long trail corridor along SR 110/La Push Road between US 101 and Ballard Road in early-2022. In 2022, the start of engineering design, environmental assessment, and cultural resources review will be led by the County Public Works/Roads for the first mile between Forks Calawah River Park and the Sitkum-Sol Duc Road. For the ~ 12-mile section between US 101 and La Push, this work will be led by the Western Federal Lands Highway Division.

The yellow gate across the ODT east of the Camp Creek Trailhead is now locked. The County installed a new lock bar with both a USFS and County lock.

3. Other Trail Project Reports

Approximately 600 linear feet or more of fence side rails were cut and stolen along the trail corridor west of the ODT-Sol Duc River Bridge crossing. The estimated value of fencing materials is approximately \$1,000. The theft was reported to the Sheriff Department.

Recent storm events resulted in Whiskey Creek washing out the lower section of the horse trail that was part of the improvements completed about a year ago. County staff will be conducting a site visit tomorrow to develop a plan for the repairs.

The bollard at top of the Elwha River segment from Kacey Way had the ground connecting bolts sawed off. The County will be reinstalling when get bollard replacement parts. Chair Stevenson noted that one of the bollards at top of Fairholm Hill is missing a pin.

Mr. Bloomer asked if the bollards near McDonald Creek can be removed because they don't appear to be needed. He asked if the County can replace all bollards to remain with the flexible bollard

types recently installed by the City of Sequim. Mr. Gray responded he will evaluate the need of the McDonald Creek bollards in the future. He noted that the City bollards don't meet the recommended bollard diameter size for visibility. Mr. Taylor noted that flexible bollards are not really a bollard in that they are intended to guide people and not prevent access.

TRAIL MAINTENANCE REPORTS

1. County Thursday Volunteer Crew November Project Reports

Only one Thursday work party was held in November due to holidays and other factors. The work party worked on the Olympic Adventure Trail (OAT) tread repair west of Joyce-Piedmont Road and also blew leaves and other debris off the trail between Whiskey Creek and Joyce-Piedmont Road.

2. County Maintenance November Project Reports

County conducted surfacing blowing of all County segments between Blyn and Elwha Bridge at least once. Other work included patching cracks in the vicinity of Dean Creek Bridge and addressing west-end gate and bollard issues.

3. Other Trail Maintenance Reports

Mr. Taylor noted PTC ongoing efforts related to fallen tree removal and blowing trail surface. He also indicated that a memorial bench plaque at Jimmycomelately Creek needs replacement, that the gabion baskets adjacent to the restored trail section east of Dawley Road need repair, and that he will also be replacing batteries for the trail counters in next week or so.

Chair Stevenson commended Olympic National Park (ONP) for their work on clearing the Spruce Railroad Trail section after recent storm events.

PUBLIC COMMENTS:

Hannah Merrill, County Parks, indicated she will provide info to Steve on memorial bench plaque replacements. She also noted that County Parks experiencing theft of wood rails. Believes trail users are part of solution to monitor each other. Not enough enforcement resources. Hannah also noted that she recently accepted the newly created City of Sequim, Parks and Facilities Manager position.

Chair Stevenson agreed that trail users can help inform other users of importance of following trail rules.

Wendy Clark-Getzin noted the JSKT made through first round of grant application process to apply for EV charging stations near the ODT trailhead.

Jeff Bohman thanked Hannah for service to the County Parks and congrats on new job.

ADJOURNMENT

Gordon Taylor motioned to adjourn which was seconded by Chair Stevenson.

**Clallam County Trails Advisory Committee (TAC)
November 3, 2021 Meeting Minutes**

WELCOME/INTRODUCTIONS

The meeting was called to order and conducted via video/phone conferencing.

Members Present: Andy Stevenson, Jennifer Reandeau, Justin Zarzezcny, Gary Gleason, Dick Gritman, Kat Sample, Gordon Taylor, Erik Rohrer, Bill Biery, Richard Bloomer, and Jim Mraz.

County Representatives: Steve Gray, County Public Works/Road Department

Guests: Hannah Merrill, Parks Supervisor, Clallam County Parks, Fairs & Facilities

MODIFICATIONS/ADDITIONS TO AGENDA: None

APPROVAL OF MINUTES: Gordon Taylor moved and Andy Stevenson seconded approval of the October 6, 2021 meeting minutes, which were approved with all in favor.

ANNOUNCEMENTS AND REPORTS:

Jim Mraz was welcomed as the recently appointed Peninsula Trails Coalition (PTC) representative on the Trails Advisory Committee (TAC). .

Presentation by Wendy Clark-Getzin, Transportation Program Manager for Jamestown S' Klallam Tribe, tentatively scheduled for the today's meeting will be rescheduled to a future TAC meeting.

DISCUSSION ITEMS:

1. Board of Clallam County Commissioners (BOCC) October 25 ODT Work session

Mr. Gray referenced that the presentation on the Olympic Discovery Trail (ODT) included in the TAC meeting packet was the one he presented at the October 25 BOCC work session. The presentation addressed recent accomplishments, what's next-filling in the trail corridor gaps, and trail maintenance. It also touched upon maintenance needs beyond current normal efforts identified by the TAC such as the aging 25-30 year old chip seal surfaced areas between Morse Creek and the Carlsborg Area; root bumps and other surface issues (e.g., cracks and localized subsidence); and trail corridor vegetation management.

Mr. Gray noted that the County Commissioners expressed support for closing the trail gaps and trail maintenance, and that they were interested in funding needed for trail maintenance. He indicated that the answer to funding needs will first require a comprehensive inventory, assessment, and prioritization of maintenance needs not currently being addressed and that he would like to start that effort in 2022.

Mr. Gray noted a correction to Presentation Slide #68 related to the reported County maintenance expenditures for 2021 (thru September) should be \$82,420 and not \$182,420. He projected end-of-year 2021 County expenditures for normal maintenance between \$110,000 and \$120,000; and also noted that these expenditures shown "do not include" larger capital improvement projects such as the recent \$250,000 Dawley Slump Area trail repair.

Mr. Taylor inquired whether the reported County maintenance expenditures include trail work performed by Tanner Boggs and Steve Gray. Mr. Gray responded that it did include Tanner's time and also part of his time.

Mr. Zarzezcny asked whether the reported County general maintenance expenditures include value of volunteer efforts. Mr. Gray responded the figures shown did not include volunteer efforts and referred to the presentation slides showing reported hours by Clallam County, PTC, and Backcountry Horseman of Washington (BCHW) volunteers.

Chair Stevenson noted his support to capture all of the costs and all of the energy that is going into maintain the ODT. He also noted we need to answers when the County Commissioners ask what is needed. He supports the TAC being part of the process to develop that synoptic view to identify where we are now and where we need to get to.

Mr. Gray added that beyond the volunteer hours PTC and BCHW are also paying for materials and equipment to support their efforts to maintain the trail.

Mr. Gray noted that near the end of the work session that Commissioner Ozias posed a question regarding whether there has been any recent thoughts on E-bikes and ODT regulations. At the work session, Jeff Bohman, PTC Board President, indicated that PTC supports E-bike use on the ODT, but will be recommending that all ODT trail jurisdictions establish a 15 mph speed limit. The BOCC did not make any specific recommendations during the work session in regards to ODT regulation updates, but welcomed recommendations moving forward. Mr. Gray further noted as reported previously, that the ODT-Spruce Railroad Section in Olympic National Park has a posted 15 mph speed limit.

Chair Stevenson noted that the Washington State Class 1 – 3 E-bike types is not applicable to today's E-bike manufacturer. He supports the explicit defining of speed limits for the ODT.

2. ODT-Restroom Facilities and Sponsors/Owners

Chair Stevenson expressed thanks for development of the ODT restroom facility list. Mr. Gray acknowledged Mr. Taylor's efforts to development the inventory that served as the basis of the table summarizing restroom facilities and sponsors/owners that was in the meeting packet and provided the following highlights:

- Chemical Toilets (Port a Pots): 9 sites sponsored by 6 entities
- Vault Toilets: 4 sites operated by 4 entities
- Fully-Plumbed Restroom Sites: 7 sites operated by 6 entities

3. Final TAC Review of Draft Clallam County Six-Year (2022-2027) Transportation Improvement Program (TIP) related to the ODT.

Chair Stevenson noted his support of the Draft TIP. Mr. Gray summarized upcoming schedule related to the TIP as follows:

- Planning Commission Public Hearing (November 3 at 6:00 pm)
- Virtual Open House on November 9 (6:00 pm)
- BOCC Public Hearing on November 23 (10:30 am)

There were no other additional TAC questions and comments on the Draft TIP.

TRAIL PROJECT UPDATES/REPORTS

1. ODT-Clallam County East-End Projects

ODT- Dawley Road Area Trail Stabilization and Restoration Project

Mr. Gray reviewed the presentation slides in the meeting packet that highlighted the key construction stages of the Dawley Road Area Trail Repair and Restoration Project. He noted that

the project cost was \$249,261, with about 50% being County labor costs and the rest material costs.

Mr. Biery inquired about the hydroseed mixture make-up. Mr. Gray responded that it was a grass seed mix and that the County later plans to do additional shrub plantings in the wall bags.

It was also noted that \$150,000 of the \$249,261 project costs is expected to be reimbursed from the Road Department's 2021 Clallam County Lodging Tax Grant.

ODT-Dean Creek Permanent Fix Multi-Agency Discussions

Mr. Gray provided a summary of this project, next-steps, and project options. He reported a project meeting between JSKT, WDFW, and County and JSKT consultants is planned to be held in November.

ODT-Pierce to Old Blyn Highway:

As reported by previously, the JSKT targeting to improve and pave in summer 2022.

In regards to the above project reports, Chair Stevenson commented that the Dean Creek temporary fix is holding up quite well. Mr. Gray noted there was no issues related to the recent storm events.

2. ODT-Clallam County West-End Project Updates

There was nothing major new to report on west-end trail projects. As previously reported, Mr. Gray noted that the engineering design phase is now authorized by the state for first mile between the Calawah River Bridge Park and Sitkum Sol Duc Road; and the land appraisals are complete for ~ 7.5 mile corridor between US 101 and Ballard Road. Landowner contacts by the County are in progress. Western Federal Lands Highway Division (WFL) is anticipated to initiate topographic survey work in late-2021 or early-2022.

Chair Stevenson asked if we are still seeing 2024 for groundbreaking. Mr. Gray indicated that the project will be phased, with the first construction phase being the segment east of the Bogacheil Bridge crossing. Construction start is dependent on WFL, who last indicated likely 2025 but possibly earlier. The current County focus is on trial corridor acquisition. WFL is expected to commence work on environmental/cultural review and initiate design in 2022.

Chair Stevenson asked about whether the County has made an acquisition offer yet to Rayonier? Mr. Gray responded no formal offer has been made yet.

3. Other Trail Project Reports

The County will be installing a donated memorial bench on the trail just east of the Elwha River Bridge trail crossing in November. Chair Stevenson asked if there was a County policy on bench donations to the trail and how much input the donor has on bench location. Mr. Gray responded the type of memorial bench is the same as used in County Parks subject at a \$1,200 cost (includes a plaque). He noted that donors usually have in mind an area they would like to locate the bench, and that the County will try to accommodate the request after considering locations of current benches.

TRAIL MAINTENANCE REPORTS

1. County Thursday Volunteer Crew October Project Reports

Four work party days in October that included:

- Assisted with fence installation along the top of new constructed wall related to the ODT-Dawley Road Area Trail Repair and Restoration Project.
- Tread and drainage work between M.P. 16 – 17 (~ 4 miles west of Joyce Access Road crossing). (3 day project)

The work party last week was cancelled due to weather.

2. County Maintenance October Project Reports

Reported highlights of County October maintenance included:

- Surface debris blowing covering the ODT east and west central areas managed by the County (Six work days).
- Trail corridor brushing with Chain Gang Assistance covering the following trail segments: Kitchen-Dick to Carlsborg Roads, Kaycee Way to Elwha River Bridge; and N. Bagley Creek & Siebert Creek (Six work days).
- Training of County Trail Maintenance Lead Worker (Tanner Boggs) on running of the large road sweeper equipment. He used this equipment to sweep the trail segment between the Lower Elwha Road to Elwha Bridge. The sweeper was not as effective versus a blower in areas of thick leaves. Goal is to more regular use the sweeper after the last major leaf fall is cleared to remove smaller debris (e.g., needles) and moss (in advance of any moss treatment).

3. Other Trail Maintenance Reports

Mr. Taylor reported that PTC efforts in October focused on blowing leaves off the trail. As leaf fall diminishes, PTC will shift to putting a broom on front of tractor to perform surface sweeping. PTC volunteers also addressed a number of tree falls and a couple of sign replacement projects are scheduled.

Chair Stevenson noted that related to the new bollards in Sequim along Washington Street that one appeared missing and the other sheared off from its base. He asked Committee member Bill Biery if he had any information. Mr. Biery was not aware of this situation, but will look into it. Mr. Taylor noted that the City of Sequim made prior comment about removing all of the bollards along Washington Street. Chair Stevenson said the rest of the bollards were still present.

Mr. Rohrer mention that still cannot open the USFS 070 gate across the trail near the Camp Creek Trailhead. Mr. Gray noted that he previously requested US Forest Service assistance to address, and will try again to resolve the issue.

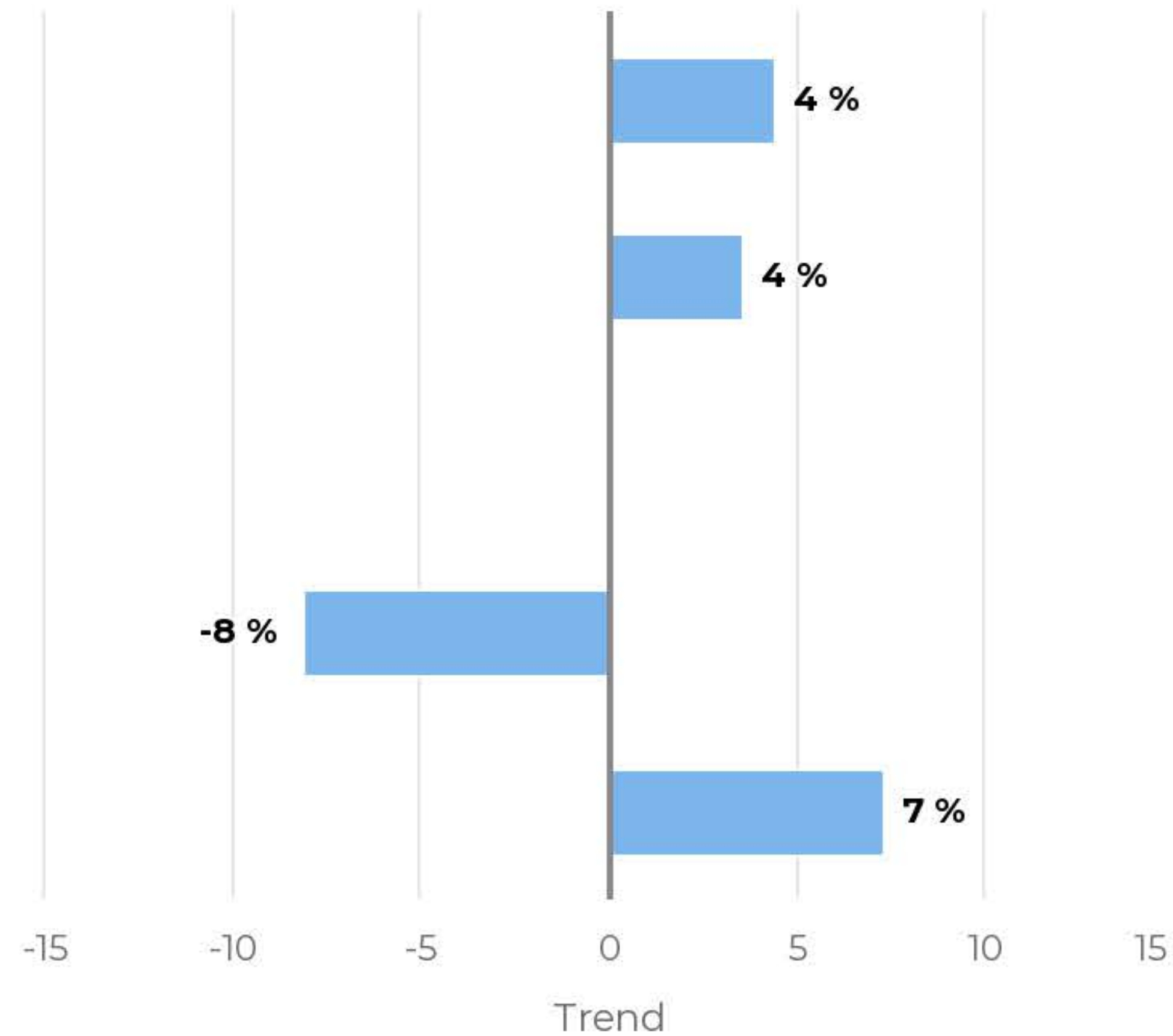
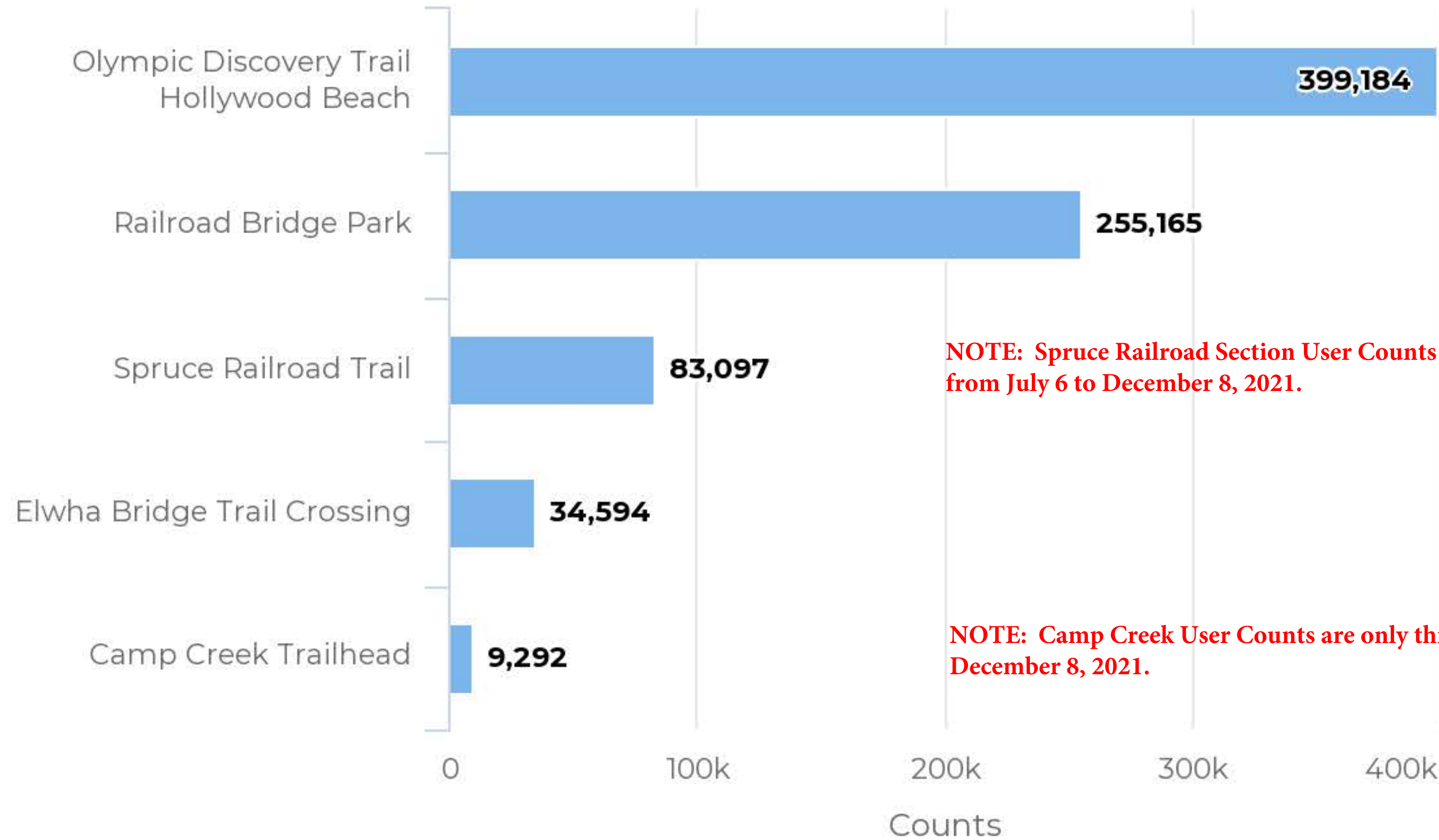
PUBLIC COMMENTS: None

ADJOURNMENT

Gordan Taylor motioned and Dick Gritman seconded to adjourn.

Key Figures Summary

Last Year — January 1, 2021 → December 31, 2021





Key Figures Summary

📅 01/01/2021 → 12/31/2021

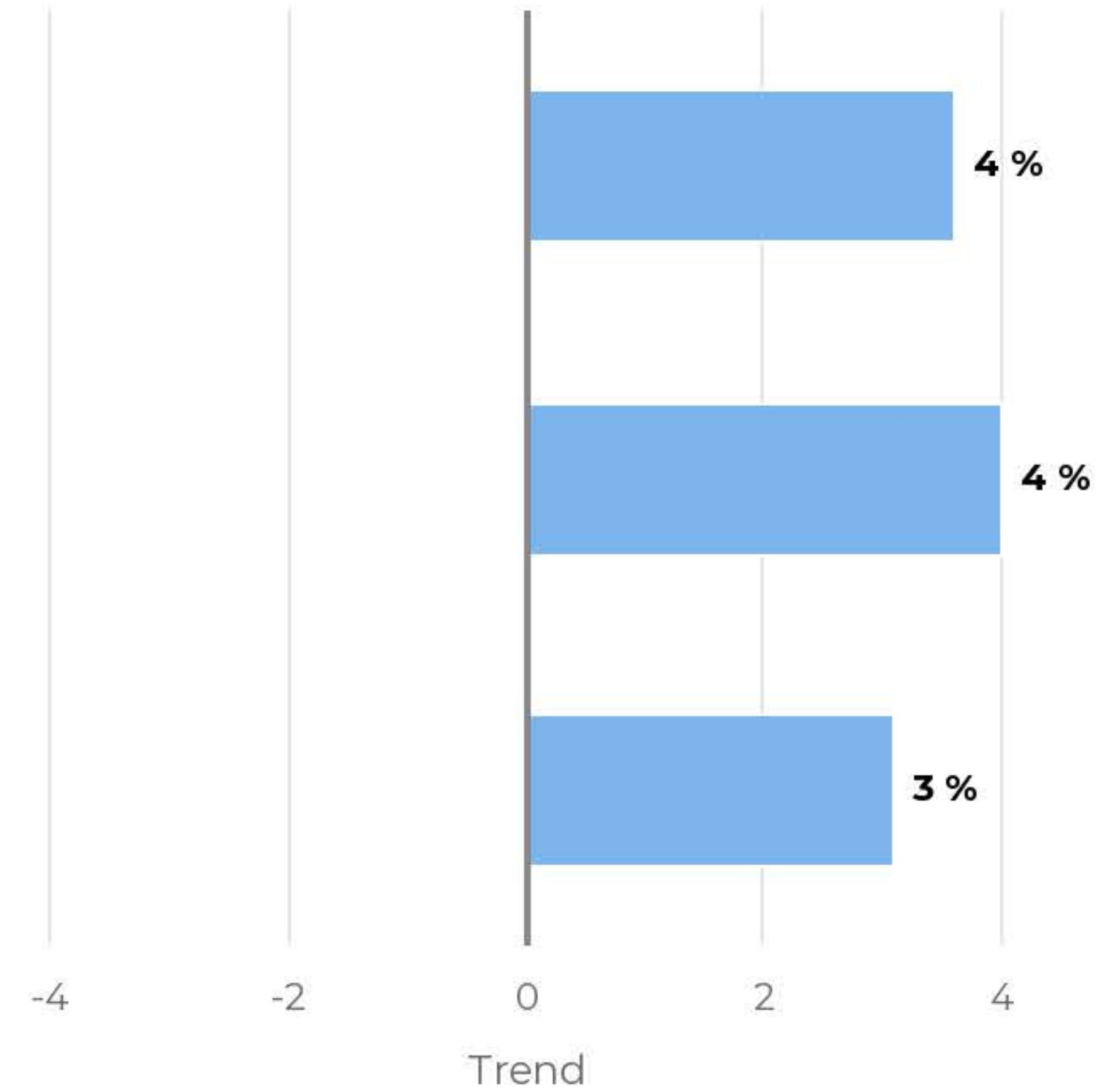
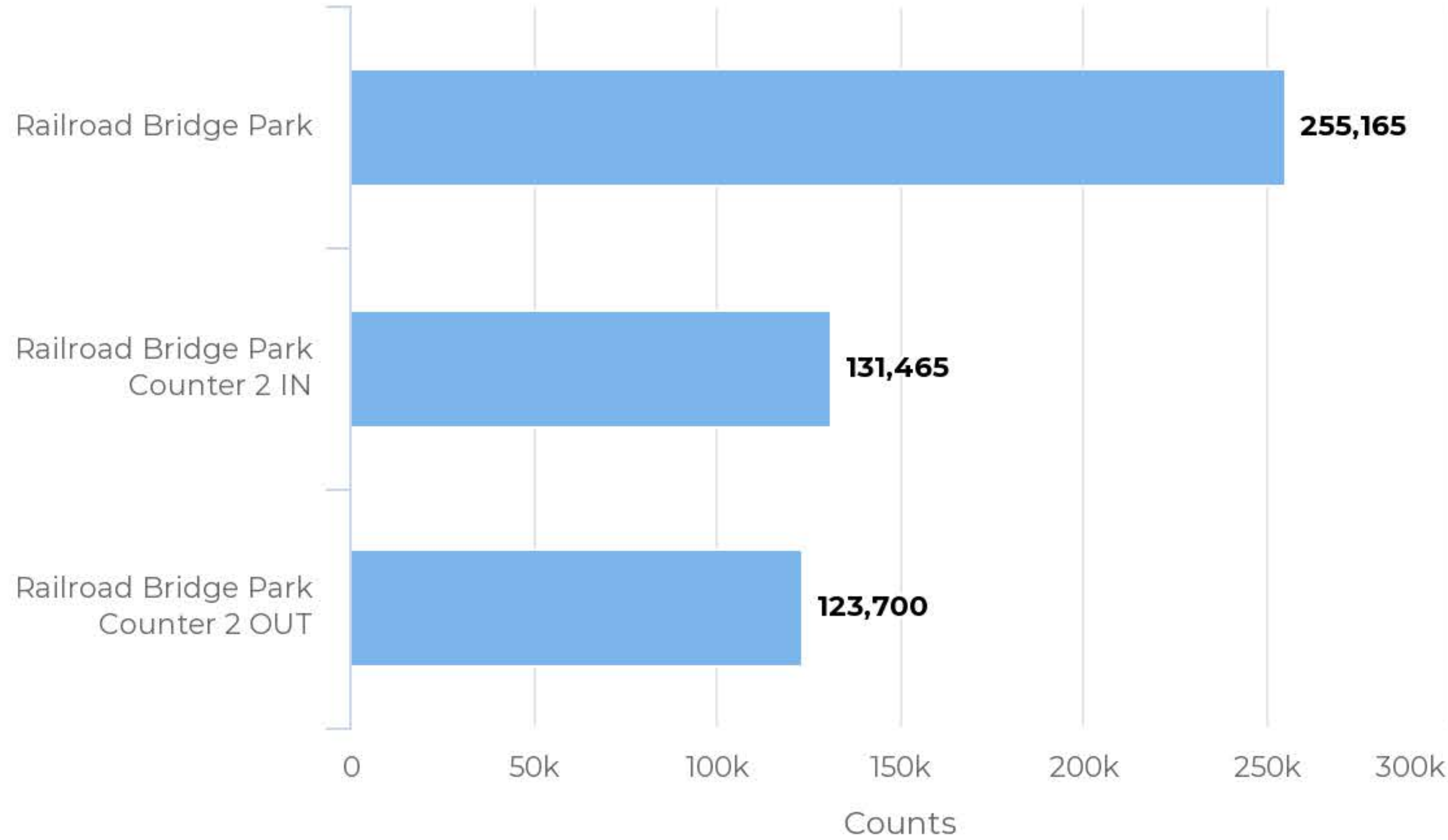
📍 Camp Creek Trailhead Elwha Bridge Trail Crossing Olympic Discovery Trail Hol...

Site	Total	Average	Median	Peak Count	Peak Period
Olympic Discovery Trail Hollywood Beach	399,184	1,094	449	18,733	Fri May 28, 2021
Railroad Bridge Park	255,165	699	684	1,590	Sat Sep 25, 2021
Spruce Railroad Trail	83,097	533	462	1,632	Sat Aug 14, 2021
Elwha Bridge Trail Crossing	34,594	95	83	357	Sat Feb 6, 2021
Camp Creek Trailhead	9,292	27	17	247	Mon Jul 26, 2021

NOTE: Spruce Railroad Section User Counts are only from July 6 to December 8, 2021. Camp Creek is only from Jan. 1 to December 8, 2021.

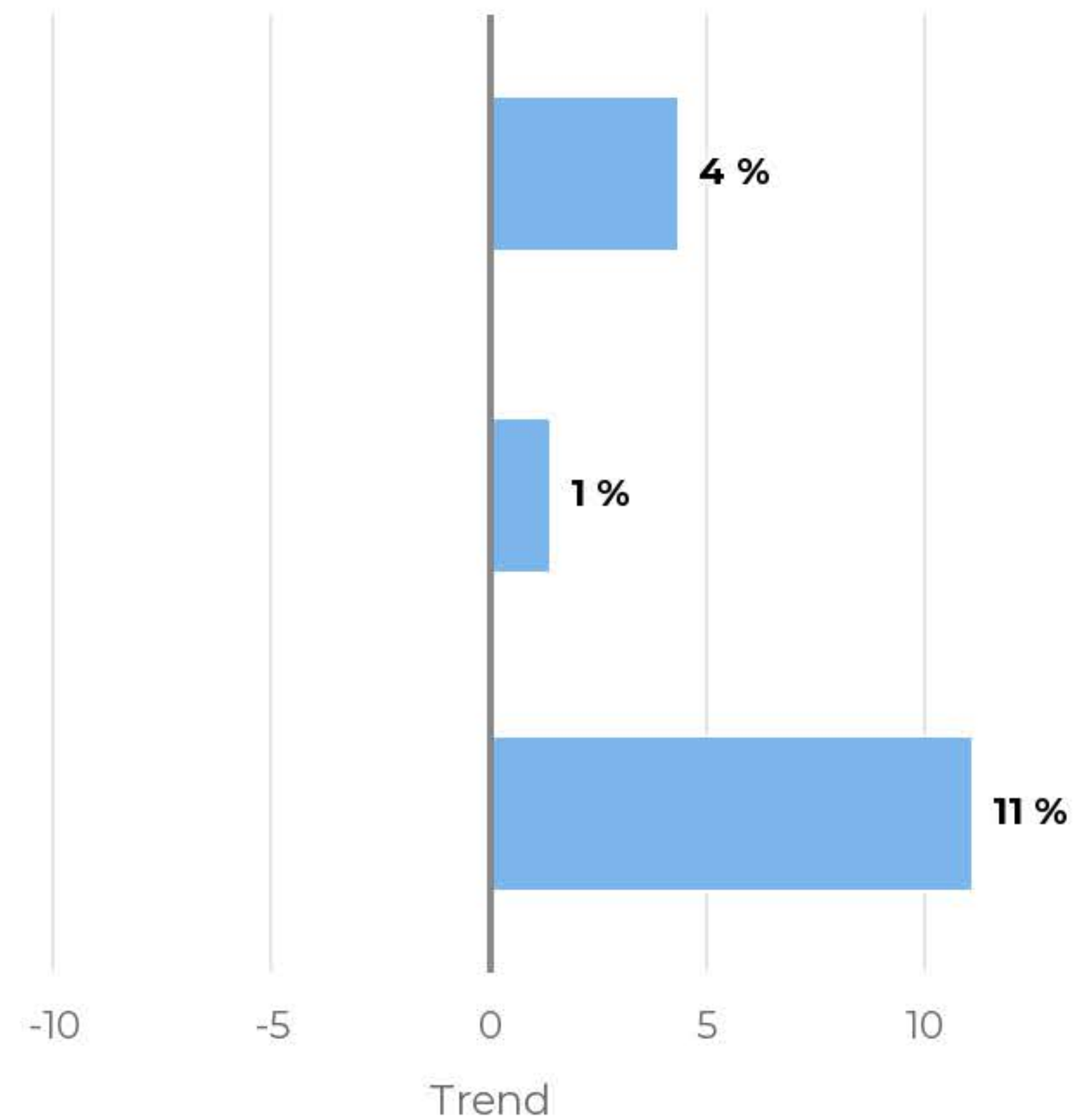
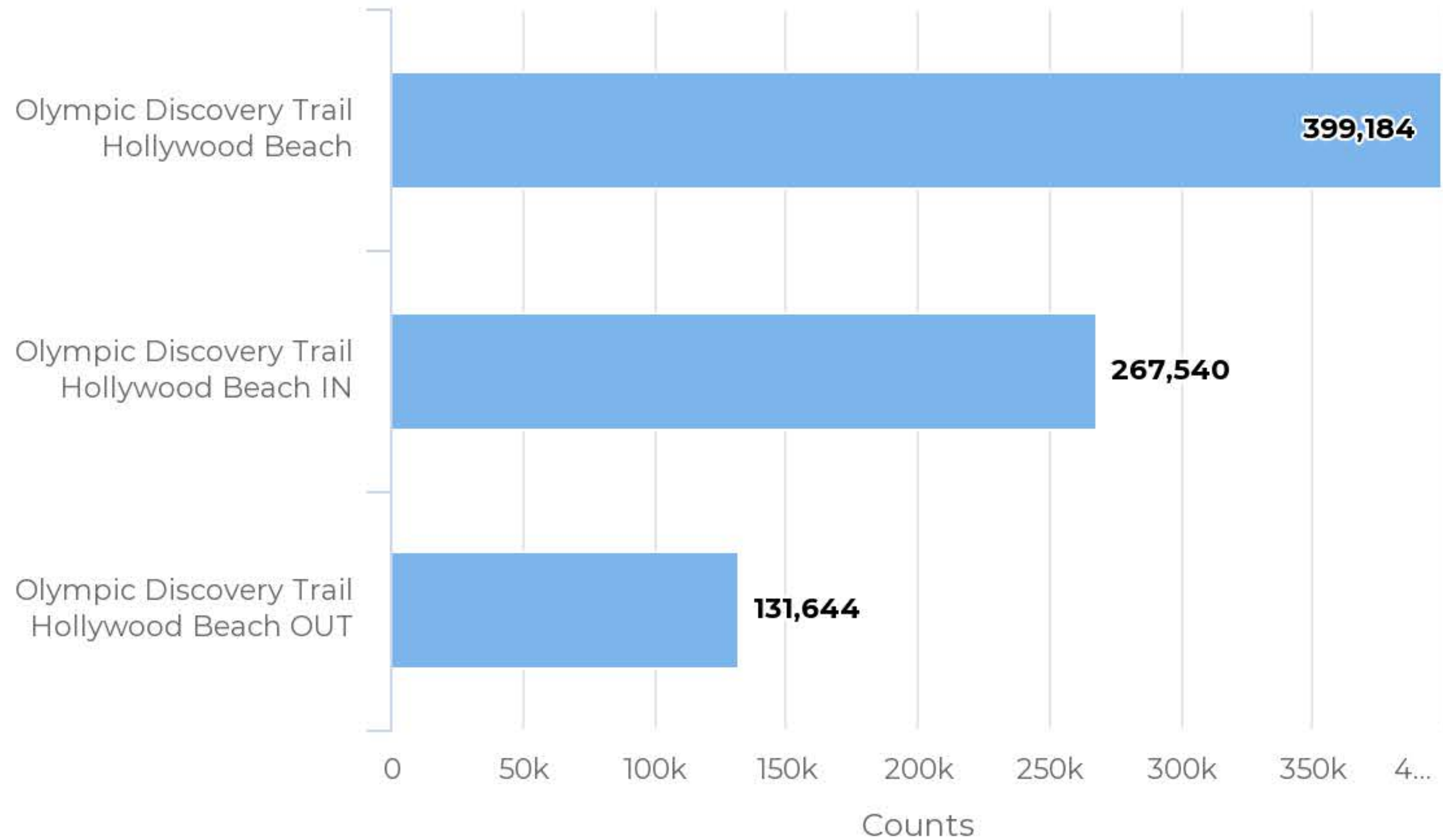
Key Figures Summary

January 1, 2021 → December 31, 2021



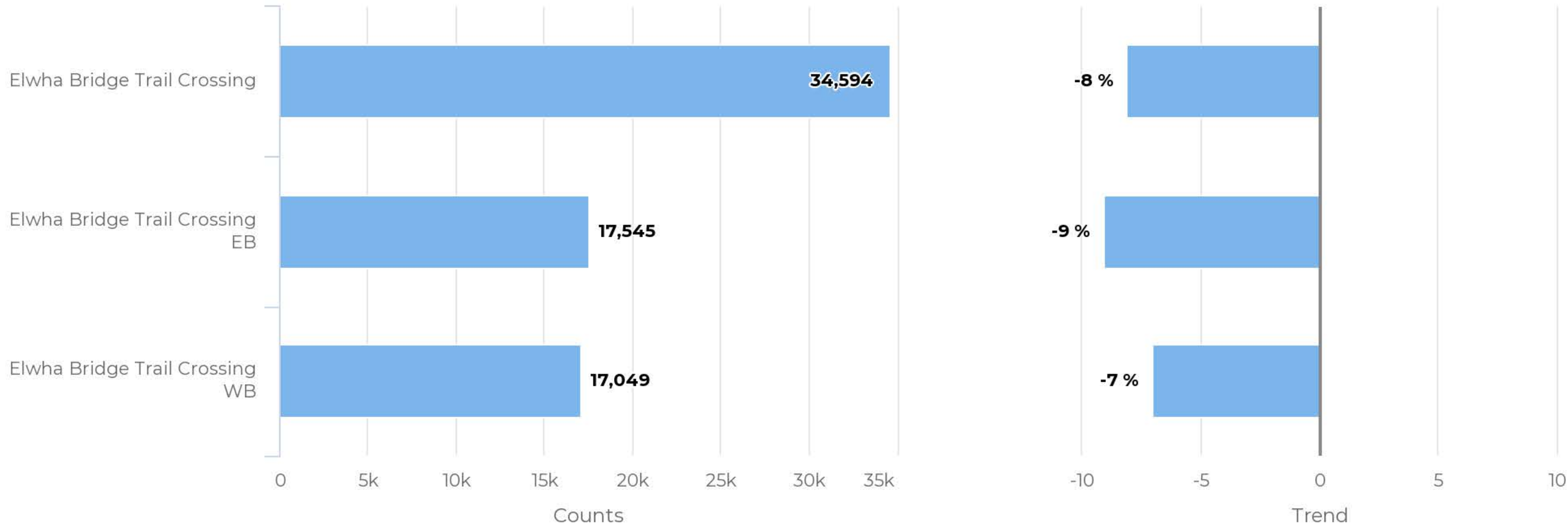
Key Figures Summary

January 1, 2021 → December 31, 2021



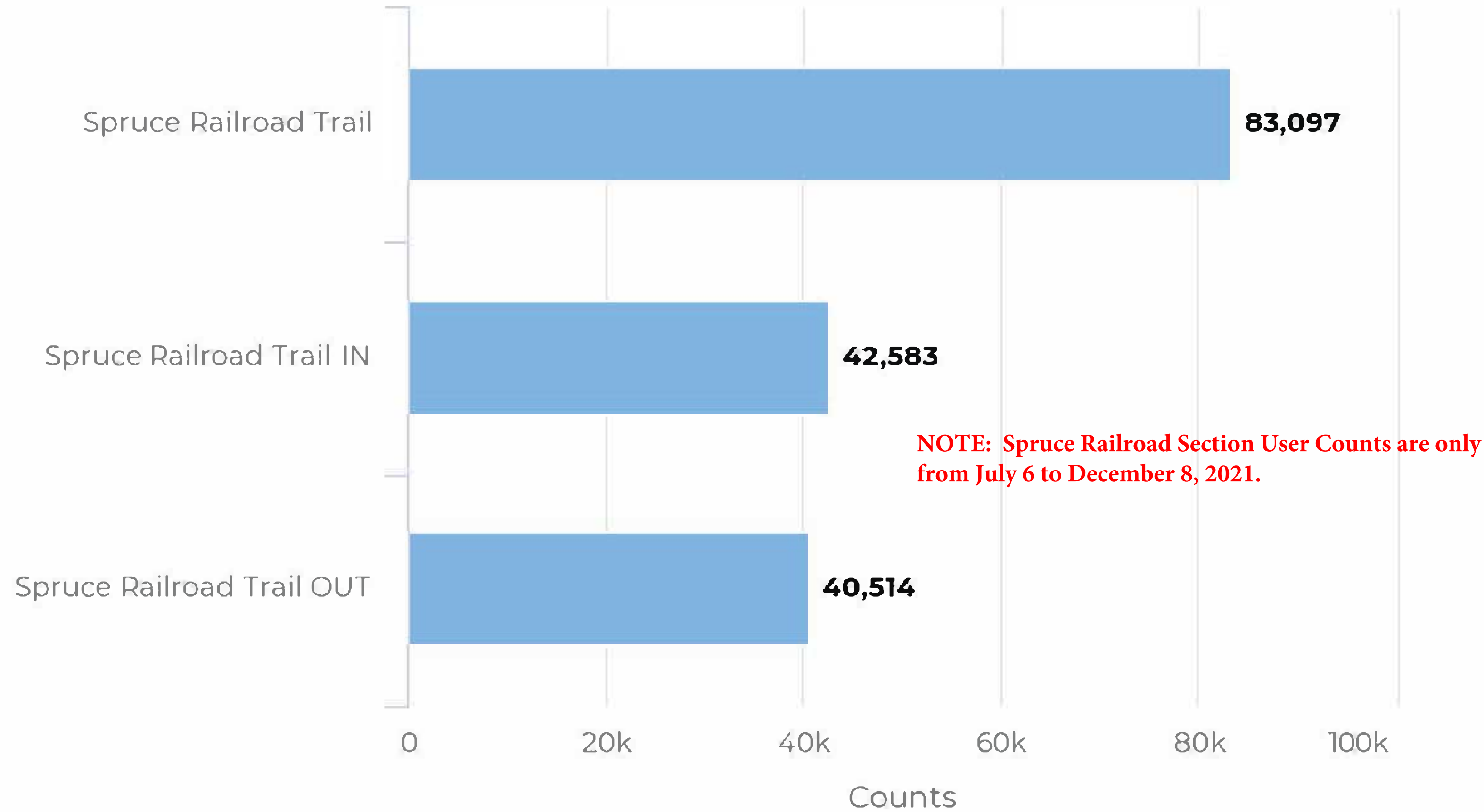
Key Figures Summary

January 1, 2021 → December 31, 2021



Key Figures Summary

January 1, 2021 → December 31, 2021



Trend

Key Figures Summary

January 1, 2021 → December 31, 2021

