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BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of November 13-17, 2023

Executive Session – November 13, 2023 at 8 a.m.

Pursuant to RCW 42.30.110, an executive session will be held at 8 a.m., Monday, November 13, 2023 in the Commissioners Board Room, 223 East 4th Street, Port Angeles, Room 160. No Zoom option will be available.

This executive session is being called to discuss the sale of real estate.

The Board may recess into executive session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The Board convened in open session at 8 a.m. to discuss the sale of real estate. Present were Commissioners Ozias, Johnson, and French, Administrator Mielke, Right-of-way agent Capps and Moore, Sheriff's Office King, Bundy and Waknitz, Real Estate Agent Brooke Nelson, and Deputy Prosecuting Attorney Boughton.

ACTION TAKEN: CMFm to recess to executive session, CMOs, mc

Board recessed into executive session at 8:01 a.m.

Board convened in open session at 8:25 a.m.

ACTION TAKEN: CMOM to except the offer and authorize the Administrator or Chair of the Board to sign the documents, CMFs, mc

Meeting concluded at 8:26 a.m. and continued to 9 a.m., Monday, November 13, 2023.

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, November 13, 2023. Present were Commissioners Ozias, Johnson and French, and Administrator Mielke.

Items of discussion per the agenda published November 9 were:

- Calendar/Correspondence
- Agreement with Jamestown S'Klallam Indian Tribe for law enforcement duties
- Agreement with Washington Military Department and U.S. Department of Homeland Security for emergency management
- Contract amendment E with Salish Behavioral Health Administrative Services Organization for Criminal Justice Treatment Account CJTA for substance use disorder services
- Agreement amendment 2 with United Way Clallam County for American Rescue Plan Act Funds ARPA
- Discussion on proposed budget revisions to be considered on November 28
- Discussion on proposed budget reductions to be considered on November 28
- Discussion of proposed supplemental appropriations to be considered on November 28
- Discussion of proposed budget emergencies to be considered on November 28
- Review of draft budget

Action Items

Consent Agenda

1a Approval of vouchers for the weeks of November 6

1b Approval of minutes for the week of November 6

ACTION TAKEN: CMOM to adopt the consent agenda, CMFs, mc

Budget

2a Notice that the following budget revisions will be adopted by Resolution on November 28:

Prosecuting Attorney – Coroner

- The Coroner Division opted for a more cost-effective printer/scanner/copier/fax so the remaining funds are requested to be moved to the Professional Services budget line to cover autopsy costs due to increase in autopsies/\$9,311
- Funds will cover costs related to increased autopsies in 2023 which includes pathologist fees, facility fees, and transport costs/\$45,000

NonDept – Opportunity Fund – The Economic Development Council 3rd and 4th quarter 2022 invoices were not received in time to process in the 2022 Budget so additional funds are needed to cover these and fulfill our 2023 contractual obligation/\$30,000

ACTION TAKEN: CMOM to issue notice, CMFs, mc

2b Notice that the following budget reductions will be adopted by Resolution on November 28:

Public Works – Solid Waste – Reducing payroll and benefits due to staffing working on other Public Works projects (Clallam Bay Sekiu Sewer project) 1 of 3/\$26,000

Public Works – Carlsborg Sewer – Reducing payroll and benefits due to staffing working on other Public Works projects (Clallam Bay Sekiu Sewer project) 2 of 3/\$24,106

ACTION TAKEN: CMOM to issue notice, CMFs, mc

2c Notice that the following supplemental appropriations will be adopted by Resolution on November 28:

Parks and Facilities – Fair – Olympic Peninsula Visitors Bureau 2023 Tourism Enhancement Grant award for reimbursement of advertising costs related to 2023 Clallam County Fair/\$5,600

Sheriff – OPNET Drug – The Olympic Peninsula Narcotics Enforcement Team OPNET has received more seizure revenue this year than was anticipated. Some of these additional funds are being used to repair a vehicle necessary for Task Force operations, requiring the expenditure line for vehicle repair to be increased/\$9,175

ACTION TAKEN: CMOM to issue notice, CMFs, mc

2d Resolution calling for a hearing to be held November 28 at 10:30 a.m. for the following debatable emergencies:

Public Works – Clallam Bay-Sekiu Sewer – Additional hours worked by the Utility Program Manager during 2023. The Primary source of the additional hours was to develop the new Clallam Bay/Sekiu Sewer Ordinance/\$50,106

District Court II – Legislative pay increase announced after budget was finalized. District Court Judge salary increased from \$196,447 to \$206,988 full-time annually effective 7/1/23/\$4,910

ACTION TAKEN: CMOM to issue notice, CMFs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 13-17, 2023
Page 3

Meeting concluded at 11:13 a.m. and continued to 9 a.m., Monday, November 20, 2023.

The Board of Commissioners attended the Washington State Association of Counties Leadership Conference during the week of November 13

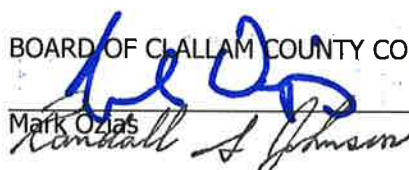
PASSED AND ADOPTED this 21st day of November 2023.

ATTEST:



Lori Gores, MMC, Clerk of the Board

BOARD OF CLALLAM COUNTY COMMISSIONERS


Mark Ozias


Randy Johnson


Mike French

KEY TO ABBREVIATIONS:

ATM Administrator Todd Mielke
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CMF Commissioner Mike French

m moved
mc motion carried
s seconded

