



WORK SESSION AGENDA

BOARD OF CLALLAM COUNTY COMMISSIONERS

223 East 4th Street Room 160

Port Angeles, Washington

Monday, November 14, 2022 – 9:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

Administration – 9 a.m.

1. Calendar/Correspondence

Budget

2. Discussion on proposed budget reductions to be considered on November 29 (2a)*

Budget Reductions 

3. Discussion on proposed budget revisions to be considered on November 29 (2b)*

Budget Revisions 

4. Discussion of proposed supplemental appropriations to be considered on November 29 (2c)*

Supplemental Appropriations 

5. Discussion of proposed budget emergencies to be considered on November 29 (2d)*

Debatable Emergencies 

6. Review of draft budget

Draft Budget 

Updated Agenda Item Summary 

Action Items

Consent Agenda

- 1a. Approval of vouchers for the weeks of November 7

Approval of vouchers 

- 1b. Approval of payroll for period ending October 31

Approval of payroll 

- 1c. Approval of minutes for the week of November 7

Approval of minutes 

- 1d. Letter to Washington Parks and Recreation Commission regarding Miller Peninsula State Park

Letter 

Budget

- 2a. Notice that the following budget reductions will be adopted by Resolution on November 29:
Multiple Funds - 2021 Cost Allocation Plan true up/\$86,785
NonDept - Opportunity Fund - The City of Forks waste water treatment facility project/2,375,610

Budget Reductions 

- 2b. Notice that the following budget revisions will be adopted by Resolution on November 29:
NonDept - American Rescue Plan Act - Reallocation of ARPA funding for new projects/\$600,000
Treasurer - Remaining allocated funds for bank charges to be used for office furniture/\$15,000
HHS - Environmental Health
 - Reallocate funding for overtime work on permit center records project/\$37,500
 - Reallocate funding to allow for the purchase of 3 scanners for the permit center project/\$20,000HHS - Operations - Reallocate funding for overtime work on permit center records project/\$55,000
Prosecuting Attorney - Child Support - To cover increased Deputy Prosecuting Attorney salary and benefits because of the new 2022 agreement with the Clallam County Prosecutors' Association/\$6,000
Auditor - To move budget from wages/benefits to Personnel Services to cover temporary replacement for vacated staff positions in Recording, Elections and Licensing/\$10,220
Sheriff - Operations - Additional cost for the purchase of 2 portable radios/\$2,024

Budget Revisions 

- 2c. Notice that the following supplemental appropriations will be adopted by Resolution on November 29:
NonDept - Emergency Communication Tax - Additional Emergency Communication Tax funding that was not expected when preparing the 2022 budget/\$320,000
Sheriff - Emergency Services - Additional Emergency Management Preparedness Grant (EMPG) - American Rescue Plan Act (ARPA) FY21 funding for purchase of 3 portable radios and to allow for anticipated delivery delays of the purchase/\$20,400

Supplemental Appropriations 

- 2d. Resolution calling for a hearing to be held November 29 at 10:30 a.m. for the following debatable emergencies:
NonDept - Affordable Housing Sales Tax - Needed for a contracted facilitator to provide project management and policy support to the Clallam County Housing Solutions Committee through December 2022, as well as upcoming projects/\$50,000
Multiple Funds - 2021 Cost Allocation Plan true up/\$352,797
General Fund Reserves
 - 2021 Cost Allocation Plan true up/\$86,785
 - 2021 Cost Allocation Plan true up/- \$352,797Department of Community Development - Administration - The cost of the Interim Manager for the Department of Community Development/\$47,273
Sheriff - VRF Boating Program - To purchase two new Yamaha boat motors and parts, and pay associated labor costs/\$49,863
Sheriff - Jail Medical - Additional funding to cover increased costs for inmate health care services/\$76,023
NonDept - Veterans Relief - To cover the Veterans Program Coordinator increased hours in 2022/\$5,450
HR - Risk Management
 - Increase in benefit amount that was not allocated or anticipated in 2022 budget/\$5,000
 - Increase in insurance premiums that were not allocated or anticipated in 2022 budget/\$100,000Auditor
 - Increase in elections printing and binding expense/\$38,500
 - Maintenance and Software License renewal for AGILIS Ballot processing equipment/\$26,000Auditor - Unclaimed Warrants - Reissuing unclaimed warrants/\$800

Debatable Emergencies

EXECUTIVE SESSION - November 17 at 9 a.m.

This Executive Session is being held to discuss potential real estate purchase for the Sheriff's Department - Emergency Operations Center.

RCW 42.30.110(1)(b) allows an executive session "To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price."

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110.

Executive Session

General Discussion/Items for Future Agendas

- A. Conservation Futures discussion (November 21)
- B. Washington State Department of Transportation Hwy 101 discussion (November 21)
- C. Department of Natural Resources Meeting (November 28 at 1 p.m.)
- D. Continued Work Session – Topic TBD (December 12 at 1 p.m.)
- E. Marine Resources Committee projects update (January 30)

The following meetings are scheduled for the Board of Commissioners August 14 - 18:

Monday, November 14:

8:00 a.m. WSAC Leadership Conference

9:00 a.m. Work Session and action item section

Tuesday, November 15:
8:00 a.m. WSAC Leadership Conference
10:00 a.m. Board Meeting - Cancelled

Wednesday, November 16:
8:00 a.m. WSAC Leadership Conference

Thursday, November 17:
9:00 a.m. Executive Session

- Other items may be added at the discretion of the Board and additional Work Sessions may be scheduled if more time is needed to allow for adequate discussion.
- Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board.
- Copies of public documents from Board meetings are available by contacting the Public Records Department.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2
11/14/22
29

Department: BOCC

WORK SESSION ☒ Meeting Date: 11/14/22

REGULAR AGENDA ☒ Meeting Date: 11/14/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioners will consider adopting by Resolution the attached budget reduction on November 29, 2022

Budget reductions – a reduction in revenues and/or expenditures.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

See attached notice

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the attached notice – Budget reductions.

County Official signature & print name: Loni Gores Loni Gores

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



NOTICE OF BUDGET REDUCTION

Notice is hereby given Clallam County will adopt by Resolution of the Board the budget reduction shown below on November 29, 2022 at 10 a.m. in the Commissioners' Meeting Room (160), Clallam County Courthouse.

Multiple Funds – 2021 Cost Allocation Plan true up/\$86,785

NonDept – Opportunity Fund – The City of Forks waste water treatment facility project/2,375,610

A copy of the budget change form may be reviewed at the office of the Board of County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: November 14, 2022

Mark Ozias, Chair

Publish: November 19, 2022

Bill: Commissioners' Office

c: Budget Director
Department(s)
Treasurer

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/11/2022

Budget Hearing/Meeting Date: 11/29/2022

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- X **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.		Budget Name	Multiple Funds
--------------------------	--	-------------	----------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11008.811	Sheriff – OPNET Drug	52123.99.0010	Indirect Cost Charges	11,007
11065.811	Sheriff – OPSCAN	52880.99.0010	Indirect Cost Charges	2,530
11331.511	HHS – Developmental Dis	56800.99.0010	Indirect Cost Charges	46,346
12241.231	Treasurer – Land Assessment	51422.99.0010	Indirect Cost Charges	22
13051.381	Noxious Weed – LMD#2	55360.99.0010	Indirect Cost Charges	145
10101.611	PW – Roads	51820.99.0010	Indirect Cost Charges	26,735
Total				86,785

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
	Multiple Funds	50800.00.0000	Ending Fund Balance	
Total				86,785

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

2021 Cost Allocation Plan true up.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/27/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- X ✓ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19941.291 ✓	Budget Name	NonDept – Opportunity Fund ✓
---------------------------------	-------------	--------------------	------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19941.291 ✓	NonDept – ✓ Opportunity Fund	55210.49.0163 ✓	City of Forks	2,375,610
Total				2,375,610 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19941.291 ✓	NonDept – ✓ Opportunity Fund	50800.00.0000 ✓	Ending Fund Balance	2,375,610
Total				2,375,610 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The City of Forks waste water treatment facility project budgeted for 2022 has been delayed until 2023.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

117



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3
11/14/22
26

Department: BOCC

WORK SESSION ☒ Meeting Date: 11/14/22

REGULAR AGENDA ☒ Meeting Date: 11/14/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget revisions on November 29, 2022.

Budget revisions – Transfer or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

See attached notice

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice – Budget revisions.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



NOTICE OF BUDGET REVISION MEETING

Notice is hereby given Clallam County will adopt by Resolution of the Board the budget revision shown below on November 29, 2022 at 10 a.m. in the Commissioners' Meeting Room (160), Clallam County Courthouse.

NonDept – American Rescue Plan Act - Reallocation of ARPA funding for new projects/\$600,000

Treasurer – Remaining allocated funds for bank charges to be used for office furniture/\$15,000

HHS – Environmental Health

- Reallocate funding for overtime work on permit center records project/\$37,500
- Reallocate funding to allow for the purchase of 3 scanners for the permit center project/\$20,000

HHS – Operations - Reallocate funding for overtime work on permit center records project/\$55,000

Prosecuting Attorney – Child Support – To cover increased Deputy Prosecuting Attorney salary and benefits because of the new 2022 agreement with the Clallam County Prosecutors' Association/\$6,000

Auditor – To move budget from wages/benefits to Personnel Services to cover temporary replacement for vacated staff positions in Recording, Elections and Licensing/\$10,220

Sheriff – Operations – Additional cost for the purchase of 2 portable radios/\$2,024

A copy of the budget change forms may be reviewed at the office of the Board of County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: November 14, 2022

Mark Ozias, Chair

Publish: November 19

Bill: Commissioners' Office

c: Budget Director
Department(s)
Treasurer

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/10/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X ✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19961.291 ✓	Budget Name	NonDept – American Rescue Plan Act
---------------------------------	-------------	--------------------	------------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19961.291 ✓	NonDept – ✓ American Rescue Plan Act	51420.49.0225	Unanticipated Services	600,000
Total				600,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19961.291 ✓	NonDept – ✓ American Rescue Plan Act	52122.10.0220 ✓	Recruitment/Retention/Referral Bonuses	212,045
19961.291 ✓	NonDept – ✓ American Rescue Plan Act	52122.20.0020 ✓	Benefits	37,955
19961.291 ✓	NonDept – ✓ American Rescue Plan Act	52360.10.0220 ✓	Recruitment/Retention/Referral Bonuses	296,863
19961.291 ✓	NonDept – ✓ American Rescue Plan Act	52360.10.0020 ✓	Benefits	53,137
Total				600,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reallocation of ARPA funding for newly approved projects:
Sheriff Deputy/Corrections Officers Retention & Recruitment Bonuses.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

104

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/6/22 ✓

Budget Hearing/Meeting Date: 11/29/22 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X ✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.231 ✓	Budget Name	Treasurer ✓
--------------------------	-------------	-------------	-------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.231 ✓	Treasurer ✓	51422.41.0012 ✓	Bank Charges	\$15,000
Total				15,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.231 ✓	Treasurer ✓	59414.64.0065 ✓	Furnishings	\$15,000
Total				\$15,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

All Bank Charges have been applied to our account for this annual cycle. We would like to use a portion of the remaining funds to provide office furniture (desks/file cabinets/chairs/tables) for what will be the Senior Accountant, Chief Deputy, and Treasurer's offices. With impending staffing changes, we will need adequate workstations. The funds intended for use have been allocated to our department for bank charges, and we would like to utilize the remaining funds to cover the furniture costs.

County Official Approval: Teresa Marchi
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]
105

CLALLAM COUNTY BUDGET CHANGE FORM

OCT 25 2022

Date Submitted: 10/25/22

Budget Hearing/Meeting Date: 11/29/22



- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.511	Budget Name	HHS – Environmental Health
--------------------------	-----------	-------------	----------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511	HHS – Env Health	56254.41.0020	Professional Services	37,500
Total				37,500

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511	HHS – Env Health	56252.10.0500	Overtime	7,500
00100.511	HHS – Env Health	56253.10.0500	Overtime	7,500
00100.511	HHS – Env Health	56254.10.0500	Overtime	7,500
00100.511	HHS – Env Health	56256.10.0500	Overtime	7,500
00100.511	HHS – Env Health	56259.10.0500	Overtime	7,500
Total				37,500

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The budget is being revised to reallocate funding that was budgeted for professional services to overtime. HHS is working on a project to transfer the county's records in the permit center from paper to electronic. Multiple staff members will be working overtime to complete the project.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



111

OCT 26 2022



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 10/26/22

Budget Hearing/Meeting Date: 11/29/22

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.511	Budget Name	HHS – Environmental Health
---------------------------------	-----------	--------------------	----------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511	HHS – Env Health	56254.41.0020	Professional Services	20,000
Total				20,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511	HHS – Env Health	59462.64.5500	Information Technology Capital	20,000
Total				20,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

This budget revision reallocates funding from Professional Services to Information Technology Capital to allow for the purchase of 3 scanners for the permit center project that will convert files from paper to electronic records.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



OCT 26 2022

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/26/22 ✓ Budget Hearing/Meeting Date: 11/29/22 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11301.511 ✓	Budget Name	HHS Operations ✓
--------------------------	-------------	-------------	------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	56210.41.0020 ✓	Professional Services	55,000 ✓
Total				55,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	56210.10.0500 ✓	Overtime	55,000 ✓
Total				55,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The budget is being revised to reallocate funding that was budgeted for professional services to overtime. HHS is working on a project to transfer the county's records in the permit center from paper to electronic. Multiple staff members will be working overtime to complete the project.

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

NOV 04 2022



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 11/04/2022 ✓ Budget Hearing/Meeting Date: 11/29/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ✓ ✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx. 00100.842 ✓ Budget Name Prosecuting Attorney – Child Support ✓

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.842 ✓	Prosecuting Attorney – Child Support ✓	59415.64.5500 ✓	Information Technology Capital	6,000. ✓
Total				6,000. ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.842 ✓	Prosecuting Attorney – Child Support ✓	51580.10.0010 ✓	Regular Time	4,000.
00100.842 ✓	Prosecuting Attorney – Child Support ✓	51580.20.0020 ✓	Benefits	2,000.
Total				6,000. ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The above funds are requested to cover increased DPA salary and benefits as a result of the new 2022 agreement with the Clallam County Prosecutors' Association.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

NOV 04 2022



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 11/4/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.221 ✓	Budget Name	Auditor
--------------------------	-------------	-------------	---------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.221 ✓	Auditor ✓	51430.10.0010 ✓	Regular Time	2,100 ✓
00100.221 ✓	Auditor ✓ <i>Auditor</i>	51430.20.0020 ✓	Personnel Benefits	1,400 ✓
00100.221 ✓	Auditor ✓	51440.10.0010 ✓	Regular Time	2,500 ✓
00100.221 ✓	Auditor ✓	51440.20.0020 ✓	Personnel Benefits	620 ✓
00100.221 ✓	Auditor ✓	51481.10.0010 ✓	Regular Time	2,700 ✓
00100.221 ✓	Auditor ✓	51481.20.0020 ✓	Personnel Benefits	900 ✓
Total				10,220 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.221 ✓	Auditor ✓	51430.41.1030 ✓	Personnel Services	3,500
00100.221 ✓	Auditor ✓	51440.41.1030 ✓	Personnel Services	3,120
00100.221 ✓	Auditor ✓	51481.41.1030 ✓	Personnel Services	3,600
Total				10,220 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

To move budget from wages/benefits to Personnel Services to cover temporary replacement for vacated staff positions in Recording, Elections and Licensing.

County Official Approval: _____

Shoona Riggs

B. [Signature]

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM

NOV 04 2022



Date Submitted: 11/04/22

Budget Hearing/Meeting Date: 11/29/22

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.811.	Budget Name	Sheriff - Operations
---------------------------------	------------	--------------------	----------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811.	Sheriff – Operations	52122.48.0046	Radio – Repair and Maintenance	2,024
Total				2,024

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811.	Sheriff – Operations	59421.64.0010	Machinery and Equipment	2,024
Total				2,024

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Operation Stonegarden Grant FY20 allocated \$11,300 towards the purchase of 2 Portable Radios for use by law enforcement, leading to establishment of a capital outlay budget within the 11068.811 Operation Stonegarden budget for \$11,300. Due to cost increases between application for this funding and order of this equipment, an additional \$2,024 of capital outlay is necessary to cover the purchase cost of these 2 radios. This budget action establishes the Capital Outlay allocation in the Sheriff's Operations budget to pay the additional cost from the general fund.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4
11/14/22
2C

Department: BOCC

WORK SESSION ☒ Meeting Date: 11/14/22

REGULAR AGENDA ☒ Meeting Date: 11/14/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached supplemental appropriations on November 29, 2022

Supplemental appropriations – increased expenditures due to unanticipated federal, state, and local funds.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached notice

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice of supplemental appropriations.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



NOTICE OF SUPPLEMENTAL APPROPRIATIONS BUDGET MEETING

Notice is hereby given Clallam County will adopt by Resolution of the Board, the supplemental budget appropriations in the following funds pursuant to RCW 36.40.100, at 10 a.m. on November 29, 2022 in the Commissioners' Meeting Room (160) of the Clallam County Courthouse.

NonDept – Emergency Communication Tax – Additional Emergency Communication Tax funding that was not expected when preparing the 2022 budget/\$320,000

Sheriff – Emergency Services – Additional Emergency Management Preparedness Grant (EMPG) – American Rescue Plan Act (ARPA) FY21 funding for purchase of 3 portable radios and to allow for anticipated delivery delays of the purchase/\$20,400

Copies of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: November 14, 2022

Publish: November 19

Bill: Commissioners

c: Budget Director
Treasurer
Department(s)

Mark Ozias, Chair

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/27/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022 ✓

- X ✓ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19991.291 ✓	Budget Name	NonDept – Emergency Communication Tax ✓
---------------------------------	-------------	--------------------	---

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19991.291 ✓	NonDept – Emergency Communication Tax ✓	31316.00.0010 ✓	Emergency Communication Tax	320,000
Total				320,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19991.291 ✓	NonDept – Emergency Communication Tax ✓	52870.41.0560 ✓	Payment to PenCom City of PA	320,000
Total				320,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional Emergency Communication Tax funding that was not expected when preparing the 2022 Budget.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

CLALLAM COUNTY BUDGET CHANGE FORM

NOV 04 2022



Date Submitted: 11/04/22 ✓

Budget Hearing/Meeting Date: 11/29/22 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.817. ✓	Budget Name	Sheriff - Emergency Services ✓
--------------------------	--------------	-------------	--------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.817. ✓	Sheriff – Emergency Services ✓	33397.04.2050 ✓	Homeland Security ARPA Emergency Management	20,400
Total				20,400 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.817. ✓	Sheriff – Emergency Services ✓	59425.64.0010 ✓	Machinery & Equipment	20,400
Total				20,400 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional allocation from Washington State Military Department as an amendment to existing Emergency Management Preparedness Grant (EMPG) – ARPA FY21 award, county contract number 817-22-07. This amendment increased the award by \$20,400 for the purpose of purchasing 3 Portable radios for law enforcement use, as well as extended the performance period of the grant to allow for anticipated delivery delays of the purchase.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

RS [Signature]

126



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

5
11/14/22
2d

Department: BOCC

WORK SESSION ☒ Meeting Date: 11/14/22

REGULAR AGENDA ☒ Meeting Date: 11/14/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on November 29, 2022

Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

See attached notice

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the attached notice of debatable emergencies.

County Official signature & print name: Loni Gores Loni Gores

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2022

CALL FOR HEARING FOR DEBATABLE EMERGENCIES IN THE FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, the following facts constitute a public emergency that could not reasonably have been foreseen at the time of making the budget:

NonDept – Affordable Housing Sales Tax - Needed for a contracted facilitator to provide project management and policy support to the Clallam County Housing Solutions Committee through December 2022, as well as upcoming projects/\$50,000

Multiple Funds – 2021 Cost Allocation Plan true up/\$352,797

General Fund Reserves

- 2021 Cost Allocation Plan true up/\$86,785
- 2021 Cost Allocation Plan true up/- \$352,797

Department of Community Development – Administration – The cost of the Interim Manager for the Department of Community Development/\$47,273

Sheriff – VRF Boating Program – To purchase two new Yamaha boat motors and parts, and pay associated labor costs/\$49,863

Sheriff – Jail Medical - Additional funding to cover increased costs for inmate health care services/\$76,023

NonDept – Veterans Relief – To cover the Veterans Program Coordinator increased hours in 2022/\$5,450

HR – Risk Management

- Increase in benefit amount that was not allocated or anticipated in 2022 budget/\$5,000
- Increase in insurance premiums that were not allocated or anticipated in 2022 budget/\$100,000

Auditor

- Increase in elections printing and binding expense/\$38,500
- Maintenance and Software License renewal for AGILIS Ballot processing equipment/\$26,000

Auditor – Unclaimed Warrants – Reissuing unclaimed warrants/\$800

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. A public hearing on the debatable emergencies listed above will be held November 29, 2022 at 10:30 a.m. in Room 160 of the Clallam County Courthouse.
2. A copy of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

PASSED AND ADOPTED this 14th day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

Publish: November 19, 2022

Bill: Commissioners

c: Budget Director
Treasurer
Department(s)

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/06/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19951.291 ✓	Budget Name	NonDept – Affordable Housing Sales Tax ✓
---------------------------------	-------------	--------------------	--

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19951.291 ✓	NonDept – Affordable Housing Sales Tax ✓	50800.00.0000 ✓	Ending Fund Balance	50,000
Total				50,000 ✓

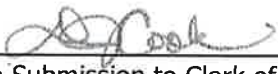
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19951.291 ✓	NonDept – Affordable Housing Sales Tax ✓	56540.41.0020 ✓	Professional Services	50,000
Total				50,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding needed in the amount of \$18,000 for a contracted facilitator to provide project management and policy support to the Clallam Housing Solutions Committee through December 2022, as well as, \$32,000 for upcoming projects.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



103

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/11/2022

Budget Hearing/Meeting Date: 11/29/2022

— **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

— **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

— **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

Budget Reduction – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	Budget Name	Multiple Funds
--------------------------	-------------	----------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
	Multiple Funds	50800.00.0000	Ending Fund Balance	352,797
Total				352,797

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10135.611	PW - Flood Control	55310.99.0010	Indirect Cost Charges	19,739
11068.811	Sheriff – Operation Stonegarden	52120.99.0010	Indirect Cost Charges	3,125
11070.811	Sheriff – 24/7 Sobriety Program	52130.99.0010	Indirect Cost Charges	919
11301.511	HHS – Operations	56210.99.0010	Indirect Cost Charges	132,942
11322.511	HHS – Homeless Task Force	56540.99.0010	Indirect Cost Charges	8,811
11323.511	HHS – CD/MH	56611.99.0010	Indirect Cost Charges	18,436
11401.821	Law Library	51270.99.0010	Indirect Cost Charges	2,262
11701.841	Pros Att – Local Crime Victim	51570.99.0010	Indirect Cost Charges	2,515
12231.231	Treasurer – REET Electronic Tech	51422.99.0010	Indirect Cost Charges	3,657
12401.221	Auditor – Document Pres	51489.99.0010	Indirect Cost Charges	3,713
13001.381	Noxious Weed Control	55360.99.0010	Indirect Cost Charges	6,454
19914.291	NonDept – Veterans Relief	56520.99.0010	Indirect Cost Charges	30,224
19941.291	NonDept - Opportunity Fund	55210.99.0010	Indirect Cost Charges	11,720
30301.331	DCD – Lwr Dungeness Floodplain	55310.99.0010	Indirect Cost Charges	27,037
30401.331	DCD – Dungeness Reservoir	55310.99.0010	Indirect Cost Charges	5,363
40201.611	PW – Solid Waste	53780.99.0010	Indirect Cost Charges	2,272
41401.611	PW C/B Sekiu Sewer	53510.99.0010	Indirect Cost Charges	29,324
42401.611	PW – Carlsborg Sewer	53510.99.0010	Indirect Cost Charges	2,768
50301.611	PW – ER&R	54820.99.0010	Indirect Cost Charges	22,406
50401.461	HR – Risk Management	51960.99.0010	Indirect Cost Charges	7,963
50501.461	HR – Workers Comp	51768.99.0010	Indirect Cost Charges	10,469
50701.461	HR Unemployment Comp	51771.99.0010	Indirect Cost Charges	678
Total				352,797

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

2021 Cost Allocation Plan true up.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

107

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/11/2022

Budget Hearing/Meeting Date: 11/29/2022

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.293	Budget Name	General Fund Reserves
--------------------------	-----------	-------------	-----------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Reserves	50800.00.0000	Ending Fund Balance	86,785
Total				86,785

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Res.	51890.49.0501	Indirect Costs-Roads	26,735
00100.293	General Fund Res.	51890.49.0506	Indirect Costs-OPSCAN Operations	2,530
00100.293	General Fund Res.	51890.49.0504	Indirect Costs-OPNET Drug	11,007
00100.293	General Fund Res.	51890.49.0512	Indirect Costs-Dev. Disabilities	46,346
00100.293	General Fund Res.	51890.49.0517	Indirect Costs-Land Assessment	22
00100.293	General Fund Res.	51890.49.0520	Indirect Costs-LMD#2 Lake Sutherland	145
Total				86,785

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

2021 Cost Allocation Plan true up.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/11/2022

Budget Hearing/Meeting Date: 11/29/2022

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.293	Budget Name	General Fund Reserves
---------------------------------	-----------	--------------------	-----------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Reserves	50800.00.0000	Ending Fund Balance	-352,797
Total				-352,797

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Res.	51890.49.0502	Indirect Costs-Flood Control	-19,739
00100.293	General Fund Res.	51890.49.0507	Indirect Costs-Operation Stonegarden	-3,125
00100.293	General Fund Res.	51890.49.0508	Indirect Costs-24/7 Sobriety Program	-919
00100.293	General Fund Res.	51890.49.0509	Indirect Costs-HHS Operations	-132,942
00100.293	General Fund Res.	51890.49.0510	Indirect Costs-Homeless Task Force	-8,811
00100.293	General Fund Res.	51890.49.0511	Indirect Costs-CD/MH	-18,436
00100.293	General Fund Res.	51890.49.0513	Indirect Costs-Law Library	-2,262
00100.293	General Fund Res.	51890.49.0514	Indirect Costs-Crime Victim Comp Local	-2,515
00100.293	General Fund Res.	51890.49.0516	Indirect Costs-Treasurers REET	-3,657
00100.293	General Fund Res.	51890.49.0518	Indirect Costs-Document Preservation	-3,713
00100.293	General Fund Res.	51890.49.0519	Indirect Costs-Noxious Weed Control	-6,454
00100.293	General Fund Res.	51890.49.0521	Indirect Costs-Veterans Relief	-30,224
00100.293	General Fund Res.	51890.49.0522	Indirect Costs-Opportunity Fund	-11,720
00100.293	General Fund Res.	51890.49.0524	Indirect Costs-Lwr Dung Floodplain	-27,037
00100.293	General Fund Res.	51890.49.0533	Indirect Costs-Dungeness Reservoir	-5,363
00100.293	General Fund Res.	51890.49.0529	Indirect Costs-Risk Management	-7,963
00100.293	General Fund Res.	51890.49.0530	Indirect Costs-Workers Comp.	-10,469
00100.293	General Fund Res.	51890.49.0531	Indirect Costs-Unemployment Comp.	-678
00100.293	General Fund Res.	51890.49.0525	Indirect Costs-Solid Waste	-2,272
00100.293	General Fund Res.	51890.49.0526	Indirect Costs-Clallam Bay Sekiu Sewer	-29,324
00100.293	General Fund Res.	51890.49.0527	Indirect Costs-Carlsborg Sewer	-2,768
00100.293	General Fund Res.	51890.49.0528	Indirect Costs-ER&R	-22,406
Total				-352,797

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

2021 Cost Allocation Plan true up.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

109

OCT 12 2022

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10-12-22 ✓ Budget Hearing/Meeting Date: 11-29-22 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.331	Budget Name	Administration
--------------------------	-----------	-------------	----------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserve ✓	50800.00.0000 ✓	Fund-Balance Ending Fund Balance	47,273
Total				47,273

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.331 ✓ DCD	Administration	55864.10.0010 ✓	Regular Time	33,425
00100.331 ✓ DCD	Administration	55864.10.0100 ✓	Premiums	1,520
00100.331 ✓ DCD	Administration	55864.20.0020 ✓	Benefits	12,328
Total				47,273

Revenue/Source and Expenditure totals must agree.

47,273

REASON FOR BUDGET ACTION:

Fund the cost of the Interim Manager for Dept. of Community Development

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

OCT 26 2022



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 10/26/22 ✓

Budget Hearing/Meeting Date: 11/29/22 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11004.811 ✓	Budget Name	Sheriff - VRF Boating Program ✓
---------------------------------	-------------	--------------------	---------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11004.811 ✓	Sheriff - VRF Boating Program ✓	50800.00.0000 ✓	Ending Fund Balance	49,863
Total				49,863 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11004.811 ✓	Sheriff - VRF Boating Program ✓	59421.64.0841 ✓	Vessel and Equipment	49,863
Total				49,863 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

To purchase two new Yamaha boat motors and parts, and pay associated labor costs.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

114

OCT 26 2022

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/26/22 ✓

Budget Hearing/Meeting Date: 11/29/22 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or revisions within departments
- **Reduction of Budget** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx	00100.816 ✓	Budget Name	Sheriff's - Jail Medical ✓
-------------------------	-------------	-------------	----------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx-xxx	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending fund Balance	76,023
Total				76,023 ✓

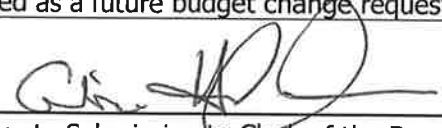
EXPENDITURES

BUDGET NUMBER xxxxx-xxx	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.816 ✓	Sheriff's - Jail Medical ✓	52360.41.0020 ✓	Professional Services	76,023
Total				76,023 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Amendment #11 to the Wellpath (formerly Correctional Healthcare Services) Agreement for Inmate Health Care Services was signed by the Board of County Commissioners on 03/22/22. When the budget action to increase the base annual costs was completed for Amendment #11 it was not noticed that the existing appropriated amount was not adequately funded in FY2022 budget thereby creating a current shortfall of \$22,968. The base monthly increased amount for FY2022 in Amendment #12 due to the nurse staffing crisis is an amount of \$53,055. Total increase is \$76,023. The additional passthrough costs from July – December due to temporary contracted staffing is currently being calculated by Wellpath and will be presented as a future budget change request.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

115

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/27/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19914.291 ✓	Budget Name	NonDept – Veterans Relief ✓
---------------------------------	-------------	--------------------	-----------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19914.291 ✓	NonDept – Veterans Relief ✓	50800.00.0000	Ending Fund Balance	5,450
Total				5,450

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19914.291 ✓	NonDept – Veterans Relief ✓	56520.10.0010 ✓	Regular Time	4,500
19914.291 ✓	NonDept – Veterans Relief ✓	56520.20.0020 ✓	Benefits	950
Total				5,450

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding to cover the Veterans Program Coordinator increased hours in 2022.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]
[Handwritten signature]

NOV 04 2022

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 11/4/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	50401.461 ✓	Budget Name	HR – Risk Management ✓
--------------------------	-------------	-------------	------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50401.461 ✓	HR – Risk Management ✓	50800.00.0000 ✓	Ending Fund Balance	\$5000
Total				\$5000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50401.461 ✓	HR – Risk Management ✓	51960.20.0020 ✓	Benefits	\$5000
Total				\$5000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Increase in benefit amount that was not allocated or anticipated in the 2022 budget.

County Official Approval: 

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



120

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

NOV 04 2022



Date Submitted: 11/4/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	50401.461 ✓	Budget Name	HR – Risk Management ✓
--------------------------	-------------	-------------	------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50401.461 ✓	HR – Risk Management ✓	50800.00.0000 ✓	Ending Fund Balance	\$100,000
Total				\$100,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50401.461 ✓	HR – Risk Management ✓	51960.46.0052 ✓	WAC Risk Pool	\$100,000
Total				\$100,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Increase in insurance premiums that were not allocated or anticipated in the 2022 budget.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

NOV 04 2022

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 11/4/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.221 ✓	Budget Name	Auditor ✓
--------------------------	-------------	-------------	-----------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	38,500
Total				38,500 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.221 ✓	Auditor ✓	51440.49.0030 ✓	Printing and Binding	38,500
Total				38,500 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

As anticipated, Elections printing and binding expense increased substantially this year. Because the increase was difficult to predict, we could not budget for the increase with our initial 2022 budget.

County Official Approval: Shoona Rijys
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

RS *oef*

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

NOV 04 2022



Date Submitted: 11/4/2022

Budget Hearing/Meeting Date: 11/29/2022

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.221 ✓	Budget Name	Auditor ✓
--------------------------	-------------	-------------	-----------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	26,000
Total				26,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.221 ✓	Auditor ✓	51440.48.0165 ✓	Maintenance Contract	26,000
Total				26,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Unbudgeted Maintenance and Software License renewal for AGILIS Ballot processing equipment purchased in 2020. The first two years of Maintenance and Software Licensing were included with purchase. This is the first year these expenses were incurred and they were overlooked in the 2022 budget preparation process.

Shoona Riggs

[Signature]

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

NOV 04 2022



Date Submitted: 11/4/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	62400 .221	Budget Name	Unclaimed Warrants
--------------------------	------------	-------------	--------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
62400.221 ✓	Auditor Unclaimed Warrants ✓	50800.00.0000 ✓	Ending Fund Balance	800
Total				800

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
62400.221 ✓	Auditor Unclaimed Warrants ✓	51420.49.0099 ✓	Unclaimed Warrants	800
Total				800

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The process for reissuing unclaimed warrants has been simplified which has led to greater success in disbursing these held funds.

County Official Approval: Shoona Riggs
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten initials]



AGENDA ITEM SUMMARY
(Must be submitted NLT 3PM Wednesday for next week agenda)

6
11/14/22

Department: Finance

WORK SESSION ☒ **Meeting Date:** **11/14/2022**

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☒ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other Monthly Review |

Documents exempt from public disclosure attached: ☐

EXECUTIVE SUMMARY:

As required by the Clallam County Charter, attached for review and discussion is the 2023 Draft Budget for Clallam County. The submission of this Draft budget is the first step in the budget adoption process, with the following key dates to follow:

- Monday, November 14th—CFO and the Administrator to submit the Draft Budget to the BOCC;
- Tuesday, November 29th—Clallam County Property Tax Levy Certification
- Monday, December 5th—Special Taxing Districts Property Tax Levy Certification;
- Tuesday, December 6th--Public Hearings at 10:30am and 5pm in the Board Room to adopt final budget by resolution.
- Tuesday, December 13th—Possible extension of hearing for the Board to adopt the final budget by resolution (if needed)

The following materials have been provided to accompany this summary:

- 2023 Draft Budget Summary—All Funds;
- General Fund 4 Year Comparison of 2023 Draft Budget to Projected/Actual Results for 2022-2020;
- General Fund 4 Year Comparison of 2023 Draft Budget to Adopted Budgets for 2022-2020;
- General Fund Bridge Analysis of Changes Between 2023 Recommended Budget and Draft Budget;

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary Draft Budget 2023 11142022.docx
Revised: 3-04-2019

- General Fund Breakdown Analysis of the Change in Operating Surplus/Deficit between the 2023 Draft Budget and 2022 Forecasted;
- 2023 Draft Budget General Fund Revenue, Expenditure and Staffing Charts by Type and by Program;
- 2023 Budget Salary Worksheet Breakdown by Department/Fund;
- 2023 Department Requests Over Base Budget;
- 2023 Proposed Capital Outlay Budget by Fund;
- 2023 Budgeted Transfers for All Funds

As noted in prior budget discussions, all departments have budgeted that all budgeted positions are assumed filled for the entire year in accordance with how policy currently requires us to budget, which, as has previously been discussed, not historically mirrored the County's actual payroll spending trends where the County has underspent its personnel budgets in the General Fund between \$1.9 million and \$2.1 million each year due to open positions, turnover and retirements (further discussion below).

This budget reflects estimates for 2023 revenue which are partly dependent on the current revenue forecast assumptions for 2022, as well as many additional variables including:

- GDP growth and inflationary growth expectations based on most recent state economic forecasts,
- Local economic conditions,
- Continuance of supply of chain disruptions,
- Changes in long term and short-term interest rates as the Federal Reserve continues its interest rate increase strategy to reduce inflation, and
- Other revenue guidance available thru MRSC and other sources, etc.

Taxes, Intergovernmental taxes (including PILT, Timber excise tax, Leasehold Excise tax, PUD Privilege Tax, etc), Real Estate Excise taxes (REET), and Timber revenues reflected in the 2023 Draft budget are based on projections developed based on the evaluation of such variables and available guidance. Departmental assumptions for other revenue streams reflected in this Draft budget were discussed and evaluated for reasonableness during the Administrator and CFO discussions with each department in September, and reflect some changes based on those discussions that will be covered below.

Sales tax estimates used in the 2023 Draft budget remain relatively unchanged from the Recommended Budget, however as a result of higher than expected October monthly sales tax growth of 14% which increased our 2022 projected forecast for sales taxes, the assumed growth for the 2023 budget now reflects an approximate 2% growth rate (rather than 3% previously). We believe a 2% growth rate is still in line with projected 2023 retail sales and state GDP growth projected for the state by the Washington State Economic and Revenue Forecast Council's economic forecast report which generally predicts low-single digit growth in 2023. 2022 sales taxes are now projected to grow 7.2% for the year. Given that economic conditions are still evolving and the

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary Draft Budget 2023 11142022.docx
Revised: 3-04-2019

growing concern for a potential recession in 2023, the sales tax revenue budget for 2023 will continue to be revisited during the 2023 budget process to reflect any changes in expectations for next year.

OVERVIEW OF CHANGES MADE BETWEEN PRELIMINARY BUDGET AND DRAFT BUDGET

Several changes have been made to the 2023 Recommended Budget in arriving at the 2023 Draft Budget. While outlined in more detail in the attached schedule called "Bridge Analysis Between Recommended Budget & Draft Budget", these changes at a high level include:

- **REVENUE CHANGES—increased \$210k**, mostly due to:
 - TAXES increasing \$97k due to the true up of property taxes to reflect updated levy calculations and new construction values provided by the Assessor's Office;
 - CHARGES FOR GOODS & SERVICES increasing \$36k due to higher Auditor's Office passport revenues projected;
 - MISCELLANEOUS REVENUE increasing \$419k mainly due to revision of the estimate for investment interest income provided by the Treasurer's office; (note: this calculation will be revisited once more pending an investment analysis currently underway by a 3rd party which could increase our interest projections a further \$350k at minimum); as partially offset by:
 - TRANSFERS IN decreasing (\$250k) mainly due to the assumption that the \$250k in working capital provided to the Clallam Bay Sekiu Sewer in 2022 will not be returned to the General Fund during completion of the sewer restoration project funded by DOE grants/loans that is underway;
 - INTERGOVERNMENTAL REVENUES decreasing (\$15k) due to revised state grant funding provided to the Clerk's Office for Child Support; and
 - NON-REVENUES decreasing (\$77k) due to the removal of sales/use and lodging tax monies collected by Parks & Facilities no longer being budgeted for in the General Fund.
- **EXPENDITURE CHANGES—increased \$2,917k**, primarily driven by:
 - TRANSFERS OUT increased \$1,544k mainly due to the incorporation of the transfers necessary for the 2023 capital outlay budget presented as part of the 2023 Recommended Budget and 5 Year Capital plan discussions, including \$1,195k in transfer to the Parks & Facilities Capital Projects Fund and \$552k to the IT Capital Projects Fund (see the Capital section of this summary for a breakdown of the capital outlays assumed). An additional transfer out of \$170k to the Sheriff Boating Safety was added to the budget relating to working capital needed for the mostly-grant funded cost of a new Sheriff replacement boat (NOTE--a \$125k budgeted transfer to the VRF Boating fund for the same vessel replacement was previously added to the 2023 budget but was mistakenly not removed in the Draft budget--this will be corrected in the Proposed Final budget). The Transfer Out to the Veteran's Relief fund

* Work Session Meeting - Submit 1 single sided/not stapled copy
 ** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary Draft Budget 2023 11142022.docx
 Revised: 3-04-2019

was increased \$10k to match funding needs following planned adjustment to property tax funding budgeted for this fund. These increases were partly offset by a \$275k decrease in transfer funding provided to the HHS Operations (from \$400k previously budgeted) to reflect other funding sources now available to HHS; and a \$110k decrease in General Fund support to the Clallam Bay Sekiu Sewer fund due to the working capital provided to this fund in 2022 for the DOE grant/loan-funded sewer restoration project that will not be returned during the project;

- PAYROLL increased \$35k due to the net effect of eliminating one of the two Patrol Deputy new positions requested by the Sheriff's department, deferring the addition of the requested new Deputy Prosecuting Attorney Civil position, and elimination of the 1% COVID hazard pay in Sheriff Jail (this adjustment was already made to Sheriff Operations in the prior draft of the budget), as offset by the addition of a placeholder for a County Administrator transition plan, the addition of a DCD Deputy Director position, the addition of one part-time voter registration specialist in the Auditor's office, and the addition of extra help funding to support staff cross-training in preparation for expected retirements in the Treasurer's office.
- BENEFITS increased \$526k due to the planned increase in worker's compensation L&I rates being implemented to reflect higher claims and L&I costs in recent years that necessitates these rates be raised (were last raised in 2018), totaling \$309k of the increase. The remainder of the increase is due to the notified health insurance premium increases for 2023.
- CAPITAL OUTLAYS increased \$769k due to the incorporation of the 2023 capital outlays as presented in the Recommended Budget and 5 Year Capital plan discussion—see the Capital section of this presentation for further details.
- SERVICES increased \$194k mainly due to an additional \$110k in the BOCC NonDepartmental budget for outside security costs monitoring assumed relating to staffing for two facility security personnel (bringing the total cost up to \$220k). Also reflects that addition of \$45k in professional services to fund the staffing of a part time court facilitator position in Superior Court, and \$62k in additional ER&R vehicle rental costs budgeted in the Sheriff's department based on new ER&R rates enacted. These increases were offset by decreases in other areas; as partly offset by
- PAYMENT TO RISK MANAGEMENT/WORKER'S COM FUNDS decreased \$132k which reflects the correction made to the risk management insurance pool costs allocated to the General Fund which were previously overstated due to the double-budgeting of property insurance premium costs.

GENERAL FUND BUDGET OVERVIEW

At a high level, the 2023 Draft Budget projects a beginning General Fund Balance of approximately \$11.157 million (vs \$13.711 million in the Preliminary Budget, a \$2.55 million drop which is reflective of changes in transfer funding relating to the Lower Dungeness Floodplain and Dungeness Off Channel Reservoir projects). Revenues are projected to total \$52.916 million, Expenditures (including Transfers Out to the Lower Dungeness and Dungeness Off-Channel Reservoir Capital Projects, HHS,

* Work Session Meeting - Submit 1 single sided/not stapled copy Agenda Item Summary Draft Budget 2023 11142022.docx
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

Veteran's Relief, Sheriff's VRF Boating Program, Clallam Bay Sekiu Sewer, Flood Control and other funds) are projected at \$52.174 million, resulting in a budgeted increase in Reserves of \$742k, and leaving an ending General Fund Balance of \$11.899 million, representing an ending reserve level of 23% of total operating expenditures. However, as discussed later, when one adjusts for the historical underspend to our personnel and benefits budgets of \$1.9 million-\$2.1 million, and layers in \$815k of preliminary capital outlays and \$2.3 million of capital project-related transfers per a draft capital plan, it is likely the Draft budget deficit for 2023 (excluding COVID-related revenues/expenditures) is closer to (\$407k), as compared to 2022's projected deficit of (\$4,478k), which would leave an ending fund balance of \$10,850k for 2023, or a reserve of 20% of expenditures.

Below are the revenue and expenditure highlights behind these results:

REVENUE BUDGET HIGHLIGHTS

In this Draft roll up of the 2023 budget, General Fund Revenues (excluding COVID-related reimbursements) are projected to total \$53,026k, representing a \$8,536k or 19.2% increase over 2022 projected revenue expected. When you further exclude Transfers In revenue (which consist mainly of working capital-related transfers from the Lower Dungeness and Dungeness Off-Channel Reservoir projects), General Fund Revenues are projected to increase \$2,448k or 5.6% from 2022 projected revenues.

In projecting revenues for 2023, certain revenue streams impacted by the economic and operational disruptions created by the COVID pandemic are projected to somewhat rebound from 2022, including:

- Miscellaneous Revenue is projected to grow by \$1.223 million due primarily to significant growth in investment interest income as the County is able to reinvest its investment portfolio in much higher yielding US Treasuries and other fixed income securities that are yielding in excess of 4-5% next year (as compared to sub 0.5% yields earned during much of 2022) due to the aggressive interest rate actions taken by the Federal Reserve to raise rates in an effort to curb inflationary pressures in the US economy, and also due to planned camping fee increases at the County's parks;
- Fines & Penalties are also expected to rebound somewhat (\$78k) from 2022 levels as courts continue to return to normal operations post-pandemic and as case back logs clear, but still down over 22% from their peak in 2019 due to the impact that court rulings and recent RCW changes affecting the County's ability to assess and collect certain types of fines and penalties; and
- Goods & Services are projected to increase by 8.5% due to contractual CPI-tied increases in certain of interlocal criminal justice agreements, improvement expected in the Jail bed revenues earned under the County's agreement with the State Department of Corrections (albeit still \$150k lower than pre-pandemic levels) as lower State prisoner populations during the COVID pandemic begin to subside and staffing issues at the Jail abate (which should enable to more normal levels of chain gang Roads-support work), and increases in HHS Administration and Environmental Health services provided under Foundational Public Health funding provided by Washington State.

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary Draft Budget 2023 11142022.docx
Revised: 3-04-2019

Growth of certain of our revenue streams tied to retail sales activity are assumed to continue the trend seen for most of 2022 where a moderation to low single digit growth (2.5-3%) took place after the 1st quarter of 2022, leading to a more modest 7.2% growth being projected for full year 2022 sales taxes as compared to the 21%+ growth seen in 2021. For 2023, sales taxes are budgeted to grow at 2% based on this trend continuing. While we are not currently projecting a significant prolonged recession in 2023 in a traditional sense as employment levels remain strong, we do believe inflationary pressures will carry over to 2023 albeit at lower levels from those witnessed in 2022 which, along with higher consumer borrowing costs, will hold discretionary taxable sales activity to low single digit growth next year. Other revenue streams tied to real estate, particularly REET 1 and REET 2 and certain of our Auditor filing fees, are expected to decrease by approximately 30% from historically high levels seen in 2022 due to the rapid slowing of the real estate market taking place due to the rapid rise in mortgage rates.

TAX REVENUES

Representing almost 50% of General Fund total revenues, Tax revenues are projected to increase \$604k or 2.48% in 2023. Property taxes are projected to increase \$245k or 2.83% as we assumed the County takes its allowed for 1% annual levy growth limit, as adjusted for new construction assumed captured totaling \$169.6 million, as allowed for under statute. Sales-driven taxes (local retail, juvenile correction sales and use taxes and local criminal/public safety taxes) are projected to increase a combined \$245k or 2%, which again reflects our assumption that sales taxes will grow at a more moderate rate as compared to the +7% growth seen in 2022. Timber excise tax is also projected to increase 5% from 2022 projections based on trend.

LICENSES & PERMITS

Licenses & Permits are currently projected to decrease -\$32k or -3.1% from 2022 projections mainly due to an assumed decline in building permit revenues following multiple years of strong permit activity and as interest rate hikes by the Federal Reserve continue to cool housing starts.

INTERGOVERNMENTAL REVENUES

Overall, Intergovernmental Revenues--consisting of federal and state grants and intergovernmental tax and excise payments received by the County--is budgeted to remain essentially flat in 2023. Intergovernmental Tax Revenues are projected to grow \$133k or 3% due to 3-6% increases projected certain intergovernmental tax revenues including PILT, Criminal Justice, and PUD Privilege taxes. Based on recently announced awards relating to ARPA Section 605 Local Assistance and Tribal Consistency funds to be distributed by the US Treasury, the County learned it would be receiving \$1.255 million of these funds both in 2022 and in 2023. As these funds may be spent in a manner consistent with other general revenues received by the County (with the exception of supporting lobbying activities), these funds are budgeted as part of the General Fund in 2023.

Intergovernmental grant revenues are projected to decrease \$149k or (4.9%), due to lower grants in DCD Long Range Planning, HHS Environmental Health, HHS Admin, Sheriff Ops & Emergency Services, Superior Court, and other areas, as partly offset by higher grant revenues budgeted for DCD Environmental Quality (+\$428k relating mainly to fish barrier-related grant increases), Juvenile Services, PA-Child Support, and increases in other areas.

* Work Session Meeting - Submit 1 single sided/not stapled copy
 ** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary Draft Budget 2023 11142022.docx
 Revised: 3-04-2019

CHARGES FOR GOODS & SERVICES

Charges for Goods & Services are projected to increase \$657k or 8.5% in 2023 driven partly by partial recovery of certain COVID-impacted revenue streams, most notably the Sheriff Jail revenues derived from the provision of excess jail bed space to the State Department of Corrections which were negatively impacted during 2022 due to reduced COVID-related jail capacity restrictions that resulted in reduced DOC jail occupancy and need for County jail beds (a \$150k improvement is assumed in 2023, but revenue remains \$150k-\$250k below pre-COVID levels) Also negatively impacted in 2022 was the Sheriff Jail chain gang program in support of Roads due to reduced staffing levels in the Jail which are expected to abate in 2023. The remainder of the increase is largely due to increases in interfund services provided to the HHS Foundational Public Health fund and other non-General Fund HHS funds by HHS Environmental Health (\$78k) and HHS Administration (\$130k), increased County Fair gate and carnival proceeds (\$46k), \$95k in higher Auditor election services revenues and passport revenues, as offset by an \$85k decrease in filing fees in the Auditor's Office due to lower real estate filing volume trends.

FINES & PENALTIES

Fines & Penalties are budgeted to increase \$78k or 11.3% over 2022, reflecting an expectation by both district courts of a stabilizing and slight improvement in infraction revenue from 2022 levels as courts continue to return to normal operations post-pandemic and as case backlogs continue to clear. However, Fines & Penalties are budgeted at level that is still 22% below their peak in 2021 driven by court decisions and RCW changes affecting the County's ability to assess and collect fines and penalties across multiple functions.

MISCELLANEOUS REVENUE

Miscellaneous Revenue, consisting mainly of interest income and parks camping fees, is projected to increase \$1,223k or +59%, driven mainly by a \$1,012k increase in budgeted interest income driven by the sharp increase in interest rates available for US Treasury bills and notes that should allow the County to reinvest its investment portfolio in higher yielding fixed income US Treasury investments following the collapse of the 2-year CD and LGIP investment pool interest rates beginning in 2020 and continuing through much of 2022. These yield gains are largely due to the aggressive interest rate increase measures taken by the Federal Reserve beginning in early 2022 to combat the 8-9% inflation experienced in the US economy. While not yet reflected, the County recently engaged an outside investment liquidity analysis consultant to advise on the strategic level of liquidity available to be invested in higher yielding, longer-term investments, which should enable the County to increase its investment interest further than currently budgeted.

Partially offsetting this continued increase in investment interest income are lower interest earned on delinquent taxes (-\$75k or -18%) due to RCW changes made in 2021 impacting the amount of interest counties may collect, and lower expected revenues earned from sales of unclaimed property (-\$72k).

Parks and fair revenues are expected to grow above 2022 projected levels, reflecting fee increases that were originally budgeted to occur in 2022 that were deferred until 2023. Also contributing to the increase is the new HHS Environmental Health operating assessment of \$13 per septic-utilizing parcel approved in 2022 (\$276k).

* Work Session Meeting - Submit 1 single sided/not stapled copy
 ** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary Draft Budget 2023 11142022.docx
 Revised: 3-04-2019

OTHER FINANCING SOURCES (TIMBER SALES)

Other Financing Sources, consisting mainly of timber revenues to the General Fund, are budgeted to decrease \$69k or -9.8% based on an August Draft DNR timber harvest sales projection received for 2023.

TRANSFERS IN

Transfers In for the General Fund are projected to total \$6.498 million in 2023, consisting of:

- \$4,683k from the Lower Dungeness Floodplain Restoration project as this project concludes in 2023,
- \$1,650k related to the Dungeness Off-Channel Reservoir project (relating to grant reimbursement of land acquisition costs that will be incurred in 2023);
- \$125k related to the Sheriff VRP Boating Fund's grant-fund acquisition of new boat that will require bridge funding from the General Fund that will be returned to the General Fund when grant proceeds are received; and
- \$40k standing transfer from Trial Court Improvements fund to the Sheriff Jail department.

This represents an increase of +\$6,088k in total Transfers In over 2022, primarily due to higher grant reimbursements expected under the Lower Dungeness floodplain project and Dungeness Off Channel Reservoir, as offset by a \$370k in transfers received from HHS 2022 relating to the return of General Fund support provided for the Serenity House bathroom remodel project.

EXPENDITURE BUDGET HIGHLIGHTS

Turning to expenditures for the General Fund, our Draft expenditure budget, excluding COVID-related costs) currently stands at \$55,090k, an increase of \$6,814k or 14.1% from our 2022 projected expenditures.

SALARIES, WAGES & BENEFITS

The largest driver of the increase over 2022 projected expenditures is in Payroll and Benefits costs. Representing approximately 70% of our total expenditure budget, Payroll and Benefits are up \$3,305k or 14.5% and \$1,792k or 19.5%, respectively, to the 2022 forecast, mainly due to the fact that the budget assumes all budgeted staff positions are filled for the entire year as required under current policy, which clearly was not the case in 2022 where due to retirements, voluntary terminations, delays in filling positions during the year, the County had more open positions during 2022, particularly in areas like the Jail where we saw a much larger number of position openings. This resulted in a projected budget underspend in payroll and benefits in 2022 of approximately \$2.58 million. Based on 3-year and 5-year historical average payroll/benefits budget underspend of \$2.12 million and \$1.88 million, respectively, we anticipate a similar level of personnel budget underspend (albeit not as high in 2022), while not reflected in the current 2023 Draft budget due to policy, is nevertheless achievable in 2023. **If you adjust our 2023 personnel cost budget for this \$2.098 million average budget underspend, our combined personnel costs in reality are expected to increase \$2.999 million or 9.4% in 2023 as compared to 2022.**

* Work Session Meeting - Submit 1 single sided/not stapled copy

**** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)**

This 9.4% increase in overall payroll/benefits costs is largely being driven by the full year impact of collective bargaining-related COLAs of 2.5% in January 2023, adjustments made to the pay scales, a \$50-per-month increase in County-paid health premium increases for most collective bargaining units, the addition of longevity-based medical premium pay as provided for in the collective bargaining agreements renewed in July 2022 and July 2023, new FTES added as outlined in the attached "2023 Department Requests Over Base Budget" and below, and extra help funding allotted for planned transitioned time for retiring staff (Treasurer's and Sheriff's Office) or for positional realignments (County Administrator).

We have budgeted 8.1 more FTEs in 2023 as compared to the 2022 budget, with additions in Auditor (+0.5), BOCC Operations (+.5 FTE), GIS (+1.0 FTE due to combination of DCD GIS with IT GIS), Human Resources (+1.8 FTE), HHS-Environmental Health (+1.0 FTE), Sheriff Operations (+3.85 FTE, due to addition of 1 (of 2) new deputy positions requested and transition of code enforcement with assumed hiring of a code enforcement sergeant), Sheriff Emergency Services (+.50 FTE), and Juvenile Services (+1.0 FTE) as offset by reductions in DCD (-1.6 FTE—primarily due to shifting code enforcement to Sheriff as offset by assumed hiring of Deputy Director position), IT (-.25 FTE), and HHS Admin (-.20 FTE).

NOTE REGARDING HEALTH INSURANCE AND WORKERS COMPENSATION BENEFIT

COSTS--It is important to note that the Draft budget does now reflect health insurance benefit rate increases of 4.8%-5.8% depending on the respective benefit plan, which in total increased benefit costs for the General Fund approximately \$217k. In addition, based on an analysis of the County's workers compensation L&I rates assessed (which have not been adjusted since 2018) and significant increases in claims cost and L&I in recent years, a worker's compensation rate increase needed to stabilize reserve levels in the Worker's Compensation fund has been incorporated into each personnel budget, which added an estimated \$309k of increased benefits costs to the General Fund.

SUPPLIES

Supplies are projected to increase \$172k or 13.4% from 2022 projected spending levels mainly due to several IT SRF departmental requests being incorporated into the 2023 budget as outlined in the Department Requests schedule, as well as projected underspend to budget in this area in 2022 of (\$239k) or 15.7%.

SERVICES

Services in 2023 are projected to increase \$1,852k or 26.3% over 2022 projected non-COVID services. These increases are mainly due to the following:

- A \$304k increase in DCD—Environmental Quality Salmon Recovery services relating to additional grant funding received for fish barrier projects;
- Higher IT infrastructure-related network router, software renewal, ESRI maintenance, and a full year of Microsoft Office 365 services costs (\$94k);
- A \$133k increase in HHS Environmental Health On-Site Services and Drinking Water services costs funded through the new On-site Septic Assessment Fee of \$13 per parcel (with a septic system) approved in 2022 and funding available from the HHS Foundational Public Health fund;
- An estimated \$120k or 7.5% increase in indigent defense services costs;

* Work Session Meeting - Submit 1 single sided/not stapled copy Agenda Item Summary Draft Budget 2023 11142022.docx
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

- \$349k of 2023 Department Requests reflected in the 2023 Draft Budget (see attached schedule), including:
 - Auditor (+\$50k --relating to County's assumption of printing & binding costs for Voter Pamphlets that was previously paid by the State but will be recaptured in higher election services revenues);
 - DCD Environmental Health (\$22k mainly relating to developing of a monitoring strategy for the Lower Dungeness);
 - GIS (\$31k relating to ESRI costs);
 - HR (\$45k for expanded job posting advertising),
 - Sheriff (\$19k),
 - Prosecuting Attorney (\$22k--mainly relating to higher witness and expert witness costs);
 - Parks Fair & Facilities (\$66k--relating mainly to higher repairs & maintenance costs of facilities, parks and fairgrounds, and increased fair entertainment and advertising costs to drive more out-of-county visitorship), and
 - Superior Court (\$53k relating to contracting for a part-time court facilitator and higher guardian ad litem services costs),
 - Increases in other areas; and
- 2022 projected budget underspend of \$552k in Services in multiple other areas.

TRANSFERS OUT

Transfers Out are budgeted to total \$5.049 million, a \$1,119k or -18.1% decrease from 2022. This decrease is primarily due to a \$3.4 million decrease in Transfers Out to the Lower Dungeness Floodplain project as the bulk of Phase 2 construction work concludes by the end of 2022 and no further General Fund working capital funding will be needed to complete remaining work in 2023. Also contributing to this decrease is a \$405k decrease in transfers to HHS Operations and a \$9k decrease in transfer to the Law Library. These decreases are partly offset by an \$2,046k increase in working capital transfers out made to the grant-funded Dungeness Reservoir to fund the estimated \$2.2 million acquisition cost of the build site assumed in Q1 2023, the continuance of design work, and commencing of conveyance-related construction work in the 2nd half of 2023 (note that \$1.65 million of these funds are budgeted to be returned to the General Fund once grant reimbursements for the land acquisition are received). Additionally higher transfers related to a \$175k increase in Parks & Facilities Capital Projects fund transfer and \$202k increase in IT Capital Projects fund transfer reflecting the capital outlays slated for 2023 (see Capital section of report for more details), the Sheriff's Department's VRF Boating and Boating Safety funds for acquisition of an anticipated grant-funded replacement vessel of \$295k (note—this amount will be reduced between \$100k-\$125k pending correction of an error and finalization of County match requirements), the Veteran's Relief program (+\$70k), and PW-Flood Control (+\$26k) are driving the remainder of the offsetting increase.

Transfers for the Dungeness Off Channel Reservoir, Clallam Bay/Seki Sewer, and VRF Boating/Boating Safety Program consist of working capital advances projected for these funds to support the funds' ongoing grant-funded capital projects and capital outlays, and will be reimbursed to the General Fund as grant reimbursements for these projects are received.

* Work Session Meeting - Submit 1 single sided/not stapled copy
 ** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary Draft Budget 2023 11142022.docx
 Revised: 3-04-2019

Transfers Out from the General Fund included in the 2023 Draft budget include the following:

- Dungeness Off-Channel Reservoir \$2,450,000
- Parks & Facilities Capital Projects Fund 1,195,451
- IT Capital Projects Fund 551,523
- HHS Operations 125,000
- PW--Clallam Bay/Sekiu Sewer 140,000
- VRF Boating Program 125,000**
- Boating Safety Program 170,000
- Local Crime Victim Comp 67,000
- Veterans Relief 106,000
- PW--Flood Control 72,341
- Law Library 15,037
- Employee Healthcare 19,000
- PW--Solid Waste 6,500
- HHS Chemical Dependency/Mental Health 6,211

TOTAL TRANSFERS OUT—2023 **\$5,049,063**

**Amount mistakenly included when funding of boat replacement transferred to Boating Safety fund; will be substantially reduced/eliminated in final proposed budget pending confirmation of county match and Boating Safety fund reserve adequacy.

NOTE REGARDING VETERANS RELIEF TRANSFER--It should be noted that the Transfer to the Veterans Relief fund (which is new for 2023) is being driven by increases in Veteran's Relief fund expenditure increases over the last several years of 17.6% in 2020, 23.8% in 2021, and 23% projected for 2022, resulting in decreases in fund reserves of (\$75k) in 2019, (\$25k) in 2020, (\$47k) in 2021, and (\$55k) in 2022. As a result, in order to support the level of 2023 spending budgeted for this fund and to meet the monthly aid need experienced in 2022 of approximately \$9k per month, the Veteran's Relief fund will require a transfer of \$106k from the General Fund. As this additional funding will be coming in the form of a transfer from the General Fund, the property tax fixed levy rate apportioned from the General Fund to the Veteran's Relief Fund will be reduced from the .01125 current rate to .00924 which will insure the property tax funding source for Veteran's Relief grows at a rate proportional to overall General Fund property tax growth year-over-year.

NOTE REGARDING LOCAL CRIME VICTIM COMPENSATION FUND TRANSFER—In 2022, a debatable emergency was approved by the BOCC raising transfer funding provided to this fund from \$17,000 to \$67,000 to support this fund which had experienced a significant decline in one of the fund's primary sources of funding--Clerk's Office revenue—due to a reduction in payment of fines during the COVID pandemic and due to other RCW changes in how fines may be assessed. The 2023 budget reflects similar level of funding support needed. While not currently reflected in the 2023 Draft Budget, it should be noted that the Prosecuting Attorney's Office is requesting additional funding to hire an additional Victim Witness Coordinator in 2023, which if approved would raise the amount of transfer funding needed from the General Fund for this fund by approximately \$101k in 2023.

DEPARTMENT REQUESTS FOR 2023—as outlined in the attached “2023 Department Requests Over the Base Budget—Administrator Draft Budget”, a total of \$1,047,257 of the \$1,618,718 of additional General Fund spending requests are included in the Draft Budget, with the remaining \$571,461 recommended for deferral, with several recommended for revisiting as part of the 2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
 ** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary Draft Budget 2023 11142022.docx
 Revised: 3-04-2019

mid-year review once the County has better visibility into the economic conditions affecting the 2023 budget. Of the Other Non-General Fund requests of \$441,662, we have recommended approval of \$248,441.

COVID-19 COSTS FUNDED FROM THE GENERAL FUND

- The General Fund 2023 Draft Budget currently does not reflect any COVID-specific budgeted revenues or expenditures, outside of \$100k of FEMA reimbursements the County expects to receive in 2023 for eligible COVID expenditures incurred in the 2nd half of 2022.
- With FEMA-funded COVID mitigation costs in the County's facilities ending in the third quarter of 2022, no additional COVID-related costs are expected to be paid out of the General Fund in 2023, representing a decrease of FEMA COVID costs incurred by the General Fund in 2022 of approximately \$93k.
- All remaining eligible COVID-related expenditures in 2023 are budgeted to be funded out of the NonDepartmental—American Rescue Plan Act fund or other HHS special revenue funds that have COVID-specific grant funding for 2023.

CONCLUSION/TAKE-AWAYS

Based on this Draft revenue and expenditure budget presented, the budget reflects utilizing \$1,965k of General Fund reserves to fully fund the 2023 budget, leaving ending reserves of \$9,866k. However, as discussed previously and as outlined in the attached "Breakdown of Draft Budget Deficit", based on historical average underspend to our personnel and benefits budgets of \$1.9 million-\$2.1 million, coupled with the BOCC direction that any new positions approved in the Department Request list be held open until mid-year 2023 as a precaution given the economic uncertainty in 2023, **the General Fund's 2023 Draft Budget as adjusted would produce a projected surplus of \$299k**, as compared to 2022's projected deficit of (\$3,698k), which would leave **an ending fund balance of \$12,130k for 2023, or a reserve of 23% of expenditures.**

2023 will see the County engaged in a number of multi-year, multi-million dollar projects which are fully or partially funded by grants and other state/federal resources, including:

- Lower Dungeness Floodplain--\$16.9 million project (Phase 2 construction scheduled for completion in 2022, with remain work involving Towne Road Replacement slated for completion in 2023);
- EOC Relocation--\$7.2 million project (\$3.588 million grant funded)
- Dungeness Reservoir--\$38.6 million project
- Joyce Broadband Expansion Project--\$22.4 million (fully grant funded with match covered by \$1.786 million committed from ARPA)

As most of these projects are funded through reimbursement grants, the projects have or will require varying levels of working capital funding support from the General Fund at various stages of the project to enable the projects to pay for project design and construction costs in advance of receiving grant funding reimbursements for such costs (with the exception of the Broadband project which will rely on committed ARPA funds for working capital). Once grant reimbursements begin to be received, those grant reimbursement funds then become a perpetual funding source for future project costs

* Work Session Meeting - Submit 1 single sided/not stapled copy
 ** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary Draft Budget 2023 11142022.docx
 Revised: 3-04-2019

until the project is completed. Upon the project's completion and receipt of all remaining grant reimbursements, the fund that provided the initial working capital funding can then be fully repaid for all funds advanced (assuming the project is 100% grant funded).

As certain granting agencies have limited their grant reimbursement request windows to quarterly rather than month (which has affected reimbursements for Dungeness Off Channel Reservoir and Clallam Bay Sekiu Sewer) or have experience grant reimbursement processing delays due to staffing shortages relating to the pandemic, this potentially will place greater demand for working capital liquidity from our various reserves, including the General Fund. Departments have been requested to closely coordinate and communicate with their granting agencies

At the request of the BOCC and through coordination of the County Administrator, the County will be assigning project team members to these various projects, including representatives from Finance, IT, operations and other areas as needed, in order to improve financial oversight, planning, and execution of these projects and to mitigate risk.

The County's Finance Department will also be exploring options for opening a revolving line of credit to provide additional liquidity if needed as several of these capital projects funding needs ramp up.

2023 DRAFT CAPITAL OUTLAYS

- **CAPITAL REQUESTS**—consistent with the draft 5 Year Capital Plan and 2023 Proposed Capital Budget presented to the BOCC at work session on October 24, 2022, we are proposing a total \$25,799,098 of capital outlays for the 2023 budget, and deferring \$1,410,738 of requests identified in the 2023 capital plan. The Draft capital outlays are proposed to be funded through the following sources (source: "Proposed Capital Requests to Include in 2023 Budget" attachment):
 - **Parks & Facilities Capital Projects Fund**--\$4,013,000 (consisting of the first half of the EOC construction phase (\$3.54 million), of which \$.588 million is funded through a Dept of Commerce Grant approved as part of the 2021-23 biennium that must be accepted by 6/30/2023 to guarantee the funds are available and \$3 million earmarked in the 2023 Federal appropriations budget, along with a transfer of \$1 million from the General Fund to fund initial working capital needs of the project which was budgeted in 2022 but deferred due to delays in the project); also included are \$118k for PFF Unanticipated Projects, \$70k to fund a Building Facility Security and Safety Study, \$100k to replace Failed Dock piles at Lake Pleasant and Camp David Jr, \$150k for an Office Space Reconfiguration/Expansion placeholder to cover needs in the Auditor's Office, Finance, WSU and others, and \$35k for Fairgrounds shower upgrades); the capital outlays from this fund will require a Transfer from the General Fund of \$1.195 million.
 - **IT Capital Projects Fund**--\$644,120 (mainly relating to Cisco license renewal and switch replacements (\$257k), network device replacement (\$67k), recurring PC Replacement (\$90k), Tyler Permit Planning system remaining costs (\$30k), Wireless network upgrade and expansion (\$100k), Microsoft InTune Deployment (\$29k), UPS DR Site and phone system upgrades (\$19k), scheduled copier replacements (\$43k), and server hardware replacement (\$10k); the capital outlays from this fund will require a Transfer from the General Fund of \$552k.

* Work Session Meeting - Submit 1 single sided/not stapled copy
 ** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary Draft Budget 2023 11142022.docx
 Revised: 3-04-2019

- **REET 1**--\$2,210,000 (consisting of \$1,635,000 of capital outlays, with major items including the Juvenile Facilities Roof Membrane Replacement (\$725k), Restoration of the Old Juvie Building to Office Space (\$300k), the continued replacement of the Courthouse VAV HVAC air system boxes (\$250k), Replacement of the Art Barn Roof at the fairgrounds (\$120k), a Fairgrounds Site and Security Lighting and Power Project (\$100k carry over project, which would be 50% grant funded), and other carryover or recurring projects (\$240k). Also to be funded through REET are \$575k of transfers to the Carlsborg Deep Water Well (\$75k) and Clallam Bay Sekiu Sewer fund (\$500k) to fund a 5-year project to replace each of the systems five pump stations (\$470k) and replace the drive bearings for the systems' remaining four biological contactors (also a carryover project--\$80k);
- **REET 2**--\$1,963,215 (including \$1,100k to Roads to fund 2023 road projects which includes the carryover of an additional \$400k ask approved in the 2022 budget to help fund the rebuild of Towne Road on the new Lower Dungeness Levy in 2023, remaining installation costs of 3 electric car charging stations at the Courthouse (\$25k), and \$225k of carryover Courthouse irrigation/planter/sidewalk replacements. Also to be funded through REET 2 is a transfer of \$613,215 to the Clallam Bay Sekiu Sewer fund to fund the \$505k of carry over costs related to the 2022-approved pump station replacement that will instead occur in early 2023 (\$425k) and the bearing replacement carry over project (\$80k), and to subsidize those REET-eligible maintenance costs of the sewer fund that are not currently covered by projected revenues (\$108k);
- **General Fund**--\$892,000 (consisting primarily of:
 - \$407k of Sheriff Operations/ Jail/ Animal Control / Emergency Services items (\$207k of which is for vehicle equipment for the scheduled replacement of 4 patrol vehicles, 1 animal control vehicle, and 1 emergency management response RV vehicle for the west end, and \$65k for acquisition of one additional patrol vehicle for the one additional patrol deputy position to be added), with remainder for portable radio replacements, Jail PIPE hardware, camera, and book room upgrades, and ARES Program Equipment).
 - HHS Environmental Health (\$90k to re-equip 30-year-old testing lab equipment),
 - Prosecuting Attorney--\$15k for staff Iphone replacements
 - Superior Court (Clerk bench remodel \$11k),
 - District Court 1 (\$10k requested for lobby display), and
 - Parks and Facilities (\$277k requested to purchase 2 UTVs, 2 Tractors with loader/mower attachments, and replace an RV bunkhouse to more efficiently support maintenance needs at two parks and the fairgrounds.

As noted earlier, Transfers from General Fund are budgeted to the Parks & Facilities Capital fund (\$1,195k), IT Capital Projects fund (\$552k), and Clallam Bay Sekiu Sewer Fund (\$140k needed to support additional wastewater treatment operator FTE and to subsidize this fund to fully cover its operating costs) to fully fund the 2023 capital projects in these funds.

*

Work Session Meeting - Submit 1 single sided/not stapled copy

**

Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary Draft Budget 2023 11142022.docx

Revised: 3-04-2019

- **Other Funds Capital Outlays**
 - Boating Safety--\$157k of grant-funded costs to acquire a replacement marine vessel, but which will require a transfer of \$170k from the General Fund as a working capital
 - VRF Boating Fund--\$29k for replacement marine vessel costs not covered under grant
 - OPSCAN--\$177k for radio network equipment replacement
 - Carlsborg Sewer--\$240k and \$240k for the Savannah/Village Lane extension (Opportunity Fund funded), (NOTE: per BOCC discussion, the \$250k designated previously for the Gupster project has been deferred pending further need analysis);
 - Clallam Bay Sekiu--\$2,975k (includes \$2.0 million DOE grant funded collection system rebuild project, \$895k to replace the first two of five pump stations, one of which is a carryover from 2022 but will be completed in 2023 (REET 1 transfer funded), and \$80k to replace all bearings on remaining four biological contactors (REET 1 transfer funded, carryover project);
 - ER&R--\$1,917k, consisting of vehicle and equipment replacements for Roads of \$1.480 million and \$257k for General Fund, and \$180k for general site maintenance to replace failing gutters on all ER&R buildings;
 - ARPA--\$347k, with \$250k for the Bipolar Ionization Air Purification System for County facilities to reduce airborne illness risks and \$97k of carry over costs relating to the BOCC Board Room IT Technology Upgrade project (BOCC approved usage of ARPA funds); and
 - Dungeness Off Channel Reservoir--\$5.173 million for land acquisition (\$2.2 million), design work, and conveyance construction phase work of Dungeness Off Channel Reservoir Project (100% grant funded through grants rec'd to date).
 - Broadband Project--\$6.317 million for initial engineering/design, permitting, project management, materials, and right of way ascertainment
 - Carlsborg Deep Water Well--\$75k to cover potential remaining costs of project.

In summarizing the total Draft capital spend by the key strategic initiative or summary categories we grouped our 2023-2027 capital plans according to, the 2023 Draft budget proposes the following spending by key initiative/grouping:

- **EOC Relocation**--\$3,540,000
- **Courthouse Facility Aging Infrastructure Initiatives**--\$670,000 (consisting of \$250k for VAV Air System Box replacements, \$300k to restore Old Juvie Building for use as office space, Fairgrounds Art Barn Roof Replacement);
- **Juvie Master Plan**--\$725,000 (roof membrane replacement)
- **Disaster Recovery/Business Continuity**--\$12,000
- **IT Infrastructure Initiatives**, --\$263,300
- **Sewer System Repair/Replacement Initiatives**--\$3,215,000 (relating to Clallam Bay/Sekiu collection overflow project which will be 100% funded through Ecology grant/loan (\$2.0 million), pump station replacement (\$895k), and biological contactor bearing replacement (\$80k) and \$240k Carlsborg sewer Village Lane extension funded through Opportunity fund)
- **Deep Water Well/Water Mitigation**--\$5,248,000 (\$75k Carlsborg Water Mitigation, \$5.173 million Dungeness Off Channel Reservoir (100% grant funded)

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary Draft Budget 2023 11142022.docx
Revised: 3-04-2019

- **Other Non-Recurring Capital Outlay**—\$571,245 (Fairgrounds shower upgrade (\$35k), 1 new patrol vehicles for added deputies (\$65k), Jail PIPE hardware, camera, and booking area improvements (\$26k), Sheriff EMS response vehicle replacement (\$30k), DC1 Lobby Display (\$10k), Parks & Facilities UTV, Tractor Additions (\$277k), ARPA-funded BOCC Board Room IT technology upgrade (\$97k), and VRF funded vessel replacement funding (\$31k)
 - **Broadband Expansion**--\$6,317,274
 - **Mandatory/Recurring/Regular Replacement**--\$704,966 (mostly fleet vehicle replacement costs, IT PC and copier replacements, failed pilings at two park boat ramps, etc)
 - **Previously Approved Carry Over Capital Outlays**—\$833,000
 - **Road Projects Supported Thru REET**—\$1,100,000
 - **Non-Recurring Capital Fully Funded through Grants/Dedicated Funds (No General Fund/REET Funding Needed)**—\$421,114
 - **ER&R Funded Capital Outlays**--\$1,917,000
 - **ARPA Funded Capital Outlays**--\$250,000 (building HVAC air purification system)
 - **Courthouse/Juvenile Services Building Security**--\$11,199.
- **TOTAL--\$25,799,098**

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

This is the Draft rolled up budget for 2023. No budgetary impact until the final adopted budget is approved in December 2022.

Draft action: (Does the Board need to act? If so, what is the department's recommendation?)

County Official signature & print name:  Mark Lane_____

Name of Employee/Stakeholder attending meeting: _____Mark Lane, Rebecca Turner, Rich Sill, Debi Cook_____

Relevant Departments: _____Finance, BOCC_____

Date submitted:

November 9, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary Draft Budget 2023 11142022.docx
Revised: 3-04-2019

Exhibit A		CLALLAM COUNTY 2023 Draft Budget					
NUMBER FUND & DEPT	F Y P E	FUND/ACCOUNT NAME	BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE	TOTAL
GENERAL FUND							
00100.	211	G Assessor	0	4,515	2,244,268	0	-2,239,753
00100.	221	G Auditor	0	1,233,050	1,795,364	0	-562,314
00100.	231	G Treasurer	0	30,858,613	846,598	0	30,012,015
00100.	241	G Board of County Commissioners - Operations	0	110	932,843	0	-932,733
00100.	242	G BOCC - Boundary Review Board	0	150	1,780	0	-1,630
00100.	243	O BOCC - Port Crescent Cemetery	0	500	3,000	0	-2,500
00100.	244	G BOCC - Board of Equalization	0	0	79,375	0	-79,375
00100.	291	G NonDepartmental	0	109,010	3,442,785	0	-3,333,775
00100.	293	~ General Fund Reserves	0	6,458,019	3,071,703	0	3,386,316
00100.	331	D Comm Dev - Administration	0	6,000	478,190	0	-472,190
00100.	332	D Comm Dev - Environmental Quality	0	812,052	1,016,406	0	-204,354
00100.	333	D Comm Dev - Permit Center	0	1,045,800	906,539	0	139,261
00100.	334	D Comm Dev - Long Range Planning	0	148,400	612,026	0	-463,626
00100.	361	D Hearing Examiner	0	0	42,500	0	-42,500
00100.	411	I Information Technology	0	52,000	2,349,545	0	-2,297,545
00100.	421	I Geographic Information System	0	0	375,882	0	-375,882
00100.	461	I Human Resources	0	10,801	808,110	0	-797,309
00100.	511	H HHS - Environmental Health	0	1,470,308	1,693,431	0	-223,123
00100.	513	H HHS - Administration	0	253,603	790,281	0	-536,678
00100.	811	L Sheriff - Operations	0	1,092,505	8,799,535	0	-7,707,030
00100.	813	L Sheriff - Animal Control	0	500	244,541	0	-244,041
00100.	814	L Sheriff - Search and Rescue	0	1,500	30,490	0	-28,990
00100.	815	L Sheriff - Jail	0	1,676,474	4,719,768	0	-3,043,294
00100.	816	L Sheriff - Jail Medical	0	304,677	1,047,809	0	-743,132
00100.	817	L Sheriff - Emergency Services	0	50,584	356,872	0	-306,288
00100.	831	L NonDepartmental - Indigent Defense	0	291,226	1,725,638	0	-1,434,412
00100.	841	L Prosecuting Attorney - Operations	0	248,105	3,359,545	0	-3,111,440
00100.	842	L Prosecuting Attorney - Child Support	0	317,000	325,699	0	-8,699
00100.	843	L Prosecuting Attorney - Coroner	0	40,001	409,201	0	-369,200
00100.	851	L Juvenile Services	0	3,191,356	3,894,211	0	-702,855
00100.	861	L Superior Court	0	473,340	1,823,624	0	-1,350,284
00100.	871	L District Court I	0	904,076	1,331,692	0	-427,616
00100.	881	L District Court II	0	116,322	417,509	0	-301,187
00100.	891	L Clerk	0	355,051	1,123,634	0	-768,583
00100.	911	O Parks and Facilities	0	935,110	2,898,897	0	-1,963,787
00100.	912	O Parks and Facilities - Fair	0	465,050	655,989	0	-190,939
00100.	931	O WSU Extension	0	200,000	435,108	0	-235,108
TOTAL GENERAL FUND			11,831,000	53,125,808	55,090,388	9,866,420	-1,964,580
OTHER FUNDS							
10101.	611	P PW - Roads	7,931,858	18,227,568	19,609,562	6,549,864	0
10135	611	P PW - Flood Control	24,000	200,391	198,346	26,045	0
11002.	811	L Sheriff - Honor Guard Donation	4,388	500	3,912	976	0
11003	811	L Sheriff - Boating Safety	8,205	190,647	179,968	18,884	0
11004	811	L Sheriff - VRF Boating Program	145,294	25,210	92,720	77,784	0
11008	811	L Sheriff - OPNET Drug	62,063	177,493	177,282	62,274	0
11061	811	L Sheriff - Nine-One-One Enhanced	58,755	772,025	771,025	59,755	0
11065	811	L Sheriff - OPSCAN Operations	715,017	398,232	436,144	677,105	0
11068	811	L Sheriff - Operation Stonegarden	57,127	412,968	418,618	51,477	0
11070	811	L Sheriff - 24/7 Sobriety Program	61,169	25,000	17,076	69,093	0
11080	811	L Sheriff - Inmate Commissary and Welfare	109,528	47,500	64,320	92,708	0
11301.	511	H Health and Human Services - Operations	959,839	1,550,505	2,065,168	445,176	0
11322	511	O HHS - Homeless Task Force	906,705	500,000	752,806	653,899	0
11323	511	H HHS - Chemical Dependency/Mental Health	2,683,019	1,973,214	2,110,462	2,545,771	0
11324	511	O HHS - Affordable Housing	302,751	79,000	85,000	296,751	0
11331	511	H HHS - Developmental Disabilities	615,544	1,821,192	1,890,056	546,680	0
11341	511	H HHS - Foundational Public Health Services	521,500	1,243,000	1,243,000	521,500	0
11401.	821	L Law Library	16,410	39,037	36,589	18,858	0
11701.	841	L Pros Attny - Local Crime Victim Comp	20,430	202,147	194,373	28,204	0
11901.	841	L Pros Attny - Racketeering	1,857	3	0	1,860	0
12201.	231	G Treasurer - Operation and Maintenance	119,726	102,510	144,311	77,925	0
12231	231	G Treasurer - REET Electronic Technology	86,416	18,000	8,039	96,377	0
12241	231	G Treasurer - Land Assessment	7,665	24,338	18,828	13,175	0
12401	221	G Auditor - Document Preservation	620,673	130,000	423,360	327,313	0
12905	861	L Superior Crt - Dispute Resolution	650	15,135	15,135	650	0
12911	861	L Superior Crt - Courthouse Facilitator	743	8,520	8,520	743	0
13001.	381	D Noxious Weed Control	181,154	177,925	252,929	106,150	0
13051	381	D Noxious Weed - LMD#2 Lake Sutherland	38,071	18,834	26,235	30,670	0
19910	291	O Non Dept - Conservation Futures	184,451	310,450	400,000	94,901	0
19913	291	L Non Dept - Trial Court Improvements	51,586	36,300	40,000	47,886	0
19914	291	O Non Dept - Veterans' Relief	21,896	357,584	344,848	34,632	0
19915	291	O Non Dept - Federal Forest Replacement	82,479	39,000	39,000	82,479	0
19925	291	O Non Dept - Hotel/Motel Tax	1,352,091	1,644,000	1,500,000	1,496,091	0
19941	291	O Non Dept - Opportunity Fund	6,397,677	1,846,000	3,213,879	5,029,798	0
19951	291	O Non Dept - Affordable Housing Sales Tax	430,811	1,415,862	1,415,000	431,673	0
19961	291	L Non Dept - American Rescue Plan Act	7,382,763	157,000	7,156,365	383,398	0
19991	291	L Non Dept - Emergency Communication Tax	2,413,694	2,008,000	2,032,860	2,388,834	0
TOTAL SPECIAL REVENUE FUNDS			34,578,005	36,195,090	47,385,736	23,387,359	0
27401.	611	P PW - RID #149 Osborn Road	2,453	2,004	2,500	1,957	0
29500.	231	P Treasurer - LID 3rd Street Sewer Line Extension	13,496	1,982	3,000	12,478	0
TOTAL DEBT SERVICE FUNDS			15,949	3,986	5,500	14,435	0
30101.	911	P Parks and Facilities - Real Estate Excise Tax Projects	1,843,967	1,135,000	2,285,000	693,967	0
30201.	911	P Parks and Facilities - Real Estate Excise Tax Projects 2	929,109	1,157,000	1,963,215	122,894	0
30301.	331	D Comm Dev - Lwr Dungeness Floodplain	4,569,278	2,722,286	7,291,564	0	0
30401.	331	D Comm Dev -Dungeness Reservoir	442,172	6,656,425	6,828,363	270,234	0
30501.	911	P Parks and Facilities - Capital Projects	229,549	4,783,451	4,013,000	1,000,000	0
30701.	411	I Information Tech - Capital Projects	92,597	551,523	644,120	0	0
30805.	611	P PW - Broadband Infrasructure Capital Projects	0	7,456,546	6,317,274	1,139,272	0
30901.	331	D Comm Dev - Carlsborg Water Mitigation	0	75,000	75,000	0	0
TOTAL CAPITAL PROJECT FUNDS			8,106,672	24,537,231	29,417,536	3,226,367	0
40201.	611	P PW - Solid Waste	10,000	101,550	81,374	30,176	0
41401.	611	P PW - Clallam Bay-Sekiu Sewer	269,516	3,644,593	3,554,858	359,251	0
41501.	611	P PW - Clallam Bay-Sekiu Sewer Cap Replace	5,211	3,150	0	8,361	0
42401.	611	P PW - Carlsborg Sewer	185,336	365,011	496,189	54,158	0
42501.	611	P PW - Carlsborg Sewer Capital Repair/Replacement	191,201	32,000	0	223,201	0
43401	611	P PW - Bullman Beach Water System	102,437	46,859	43,788	105,508	0
TOTAL ENTERPRISE FUNDS			763,701	4,193,163	4,176,209	780,655	0
50301.	611	I PW - Equipment Rental and Revolving	1,825,000	3,831,768	4,418,545	1,238,223	0
50401.	461	I HR - Risk Management	1,341,335	2,985,291	2,984,691	1,341,935	0
50501.	461	I HR - Workers' Compensation Claims	260,642	682,974	714,499	229,117	0
50601.	461	I HR - Employee Health Care Benefit	39,987	23,450	25,000	38,437	0
50701.	461	I HR - Unemployment	189,794	24,008	62,701	151,101	0
TOTAL INTERNAL SERVICE FUNDS			3,656,758	7,547,491	8,205,436	2,998,813	0
TOTAL OTHER FUNDS			47,121,085	72,476,961	89,190,417	30,407,629	0
TOTAL BUDGET			58,952,085	125,602,769	144,280,805	40,274,049	0

CLALLAM COUNTY
GENERAL FUND 2023 DRAFT BUDGET--4 YEAR COMPARISON TO ACTUALS/FORECAST
\$ IN 000s

	4 YEAR COMPARISON					\$ INCREASE (DECREASE) FROM PRIOR YEAR				% INCREASE (DECREASE) FROM PRIOR YEAR				AS A % OF TOTAL REVENUE			
	2023	2022	2021	2020	2019	2023	2022	2021	2020	2023	2022	2021	2020	2023	2022	2021	2020
	Proposed Budget	Projected	Actuals	Actuals	Actuals	Proposed Budget	Projected	Actuals	Actuals	Proposed Budget	Projected	Actuals	Actuals	Proposed Budget	Projected	Actuals	Actuals
REVENUES:																	
Taxes	24,925	24,321	23,307	20,899	20,466	604	1,014	2,408	433	2.48%	4.35%	11.52%	2.12%	46.92%	54.44%	54.24%	46.84%
Licenses & Permits	1,012	1,044	1,088	1,004	1,019	-32	-44	84	-15	-3.08%	-4.03%	8.37%	-1.46%	1.90%	2.34%	2.53%	2.25%
Intergovernmental Revenues	7,516	7,532	6,111	5,700	5,289	-16	1,421	411	411	-0.21%	23.24%	7.21%	7.77%	14.15%	16.86%	14.22%	12.78%
Charges for Goods & Services	8,368	7,711	7,641	7,479	9,525	657	70	162	-2,047	8.51%	0.92%	2.17%	-21.49%	15.75%	17.26%	17.78%	16.76%
Fines & Penalties	770	692	985	879	956	78	-293	106	-77	11.28%	-29.77%	12.10%	-8.09%	1.45%	1.55%	2.29%	1.97%
Misc Revenue (Interest Inc, Camping Fees, etc)	3,297	2,074	2,130	2,235	2,562	1,223	-56	-105	-327	58.99%	-2.64%	-4.70%	-12.75%	6.21%	4.64%	4.96%	5.01%
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	6	3	3	50	98	3	0	-47	-48	100.00%	4.53%	-94.20%	-49.30%	0.01%	0.01%	0.01%	0.11%
Other Financing Sources (Timber Sales, other)	634	703	612	694	665	-69	91	-82	28	-9.82%	14.90%	-11.78%	4.27%	1.19%	1.57%	1.42%	1.55%
Transfers In	6,498	410	270	561	132	6,088	140	-291	429	1484.88%	51.85%	-51.87%	324.94%	12.23%	0.92%	0.63%	1.26%
TOTAL REVENUE--EXCLUDING COVID REIMB	53,026	44,490	42,147	39,500	40,712	8,536	2,343	2,647	-1,212	19.19%	5.56%	6.70%	-2.98%	99.81%	99.59%	98.08%	88.53%
Intergovernmental--COVID Reimbursements	100	181	824	5,118	0	-81	-643	-4,294	5,118	-44.75%	-78.03%	-83.90%	-	0.19%	0.41%	1.92%	11.47%
TOTAL REVENUE--INCLUDING COVID REIMB	53,126	44,671	42,971	44,618	40,712	8,455	1,700	-1,647	3,906	18.93%	3.96%	-3.69%	9.59%	100.00%	100.00%	100.00%	100.00%
EXPENDITURES:																	
Payroll	26,153	22,848	21,428	20,594	19,962	3,305	1,420	834	632	14.47%	6.63%	4.05%	3.17%	49.23%	51.15%	49.87%	46.16%
Benefits	10,998	9,206	8,698	8,466	8,166	1,792	508	232	300	19.46%	5.84%	2.74%	3.67%	20.70%	20.61%	20.24%	18.97%
Supplies	1,451	1,279	1,001	1,110	1,074	172	278	-110	37	13.44%	27.81%	-9.87%	3.40%	2.73%	2.86%	2.33%	2.49%
Services	8,906	7,054	5,800	6,049	7,680	1,852	1,254	-249	-1,630	26.26%	21.61%	-4.12%	-21.23%	16.76%	15.79%	13.50%	13.56%
Capital	892	355	60	338	434	537	295	-278	-96	151.24%	494.61%	-82.33%	-22.13%	1.68%	0.79%	0.14%	0.76%
Transfers Out	5,049	6,168	2,967	2,174	545	-1,119	3,201	793	1,629	-18.14%	107.89%	36.46%	299.10%	9.50%	13.81%	6.90%	4.87%
Payment to Risk Management/Workers Comp Funds	1,642	1,366	1,237	1,229	1,095	276	129	8	134	20.17%	10.42%	0.63%	12.26%	3.09%	3.06%	2.88%	2.76%
TOTAL EXPENDITURES--EXCLUDING COVID	55,090	48,276	41,191	39,961	38,955	6,814	7,085	1,229	1,006	14.12%	17.20%	3.08%	2.58%	103.89%	108.51%	97.73%	101.17%
Salaries & Wages--COVID	0	0	44	245	0	0	-44	-202	245	-	-100.00%	-82.21%	-	0.00%	0.00%	0.10%	0.55%
Benefits--COVID	0	0	1	13	0	0	-1	-12	13	-	-100.00%	-90.47%	-	0.00%	0.00%	0.00%	0.03%
Supplies--COVID	0	3	65	213	0	-3	-62	-148	213	-100.00%	-95.40%	-69.37%	-	0.00%	0.01%	0.15%	0.48%
Services--COVID	0	90	211	3,207	0	-90	-121	-2,996	3,207	-100.00%	-57.27%	-93.43%	-	0.00%	0.20%	0.49%	7.19%
Capital Outlays--COVID	0	0	63	702	0	0	-63	-639	702	-	-100.00%	-91.08%	-	0.00%	0.00%	0.15%	1.57%
Transfers Out--COVID	0	0	392	995	0	0	-392	-603	995	-	-100.00%	-60.59%	-	0.00%	0.00%	0.91%	2.23%
TOTAL EXPENDITURES--INCLUDING COVID	55,090	48,369	41,966	45,336	38,955	6,721	6,403	-3,370	6,381	13.90%	15.26%	-7.43%	16.38%	103.70%	108.28%	97.66%	101.61%
NET OPERATING SURPLUS (DEFICIT)--																	
EXCLUDING COVID	-2,065	-3,786	956	-462	1,757	1,721	-4,742	1,418	-2,218	-45.47%	-495.88%	-307.14%	-126.28%	-3.89%	-8.51%	2.27%	-1.17%
NET OPERATING SURPLUS (DEFICIT)--																	
INCLUDING COVID	-1,965	-3,698	1,005	-718	1,757	1,733	-4,703	1,723	-2,475	-46.87%	-468.02%	-239.86%	-140.90%	-3.70%	-8.28%	2.34%	-1.61%
BUDGET ADJUSTMENTS:																	
PAYROLL/BENEFITS HISTORIC BUDGET UNDERSPEND DUE TO POSITION DARK TIME	2,098																
ADJ FOR NEW POSITION REQUESTS BEING HELD OPEN DURING 1ST HALF OF 2023	165																
PROJECTED NET OPERATING SURPLUS (DEFICIT)-																	
-ADJUSTED FOR HISTORIC PAYROLL																	
UNDERSPEND/PRELIMINARY GENERAL FUND																	
CAPITAL FUNDING	299	-3,698	1,005	-718	1,757	3,997	-4,703	1,723	-2,475	-108.07%	-468.02%	-239.86%	-140.90%	0.56%	-8.28%	2.34%	-1.61%

CLALLAM COUNTY
GENERAL FUND 2023 DRAFT BUDGET--4 YEAR COMPARISON TO ACTUALS/FORECAST
\$ IN 000s

	4 YEAR COMPARISON					\$ INCREASE (DECREASE) FROM PRIOR YEAR				% INCREASE (DECREASE) FROM PRIOR YEAR				AS A % OF TOTAL REVENUE			
	2023	2022	2021	2020	2019	2023	2022	2021	2020	2023	2022	2021	2020	2023	2022	2021	2020
	Proposed Budget	Projected	Actuals	Actuals	Actuals	Proposed Budget	Projected	Actuals	Actuals	Proposed Budget	Projected	Actuals	Actuals	Proposed Budget	Projected	Actuals	Actuals
BUDGETED ENDING FUND BALANCE	9,866	11,831	15,529	14,524	15,243					-16.61%	-23.81%	6.92%	-4.71%	18.57%	26.48%	36.14%	32.55%
As a % of Total Expenditures	18%	24%	37%	32%	39%												
As a % of Total Expenditures (excluding Transfers Out)	20%	28%	40%	34%	40%												
PROJECTED ENDING FUND BALANCE	12,130	11,831	15,529	14,524	15,243					2.52%	-23.81%	6.92%	-4.71%	22.83%	26.48%	36.14%	32.55%
As a % of Total Expenditures	23%	24%	37%	32%	39%												
As a % of Total Expenditures (excluding Transfers Out)	25%	28%	40%	34%	40%												
GENERAL FUND REVENUE DETAIL																	
TAX SUMMARY:																	
Real and Personal Property Taxes	11,755	11,431	11,277	10,992	10,840	324	155	285	152	2.83%	1.37%	2.59%	1.40%	22.13%	25.59%	26.24%	24.64%
Juvenile Correction Sales and Use Tax	1,946	1,911	1,812	1,507	1,445	35	99	305	62	1.86%	5.44%	20.24%	4.32%	3.66%	4.28%	4.22%	3.38%
Timber Excise Tax	349	332	281	212	450	17	51	69	-238	5.07%	18.08%	32.55%	-52.89%	0.66%	0.74%	0.65%	0.48%
Local Retail Sales and Use Tax	9,444	9,262	8,639	7,097	6,678	182	623	1,542	419	1.96%	7.21%	21.73%	6.27%	17.78%	20.73%	20.10%	15.91%
Leasehold Excise Tax	87	70	59	70	70	18	11	-11	0	25.37%	18.23%	-15.71%	0.00%	0.16%	0.16%	0.14%	0.16%
Local Criminal Justice/Public Safety	1,344	1,316	1,239	1,021	983	28	77	218	38	2.14%	6.20%	21.35%	3.84%	2.53%	2.95%	2.88%	2.29%
TOTAL TAX REVENUE	24,925	24,321	23,307	20,899	20,466	604	1,014	2,408	433	2.48%	4.35%	11.52%	2.12%	46.92%	54.44%	54.24%	46.84%
OTHER GENERAL FUND REVENUES:																	
Licenses & Permits	1,012	1,044	1,088	1,004	1,019	-32	-44	84	-15	-3.08%	-4.03%	8.37%	-1.46%	1.90%	2.34%	2.53%	2.25%
Intergovernmental Revenues--Grants	2,871	3,020	2,971	2,660	2,395	-149	49	311	265	-4.93%	1.65%	11.69%	11.07%	5.41%	6.76%	6.92%	5.96%
Intergovernmental Revenues--PILT, ARPA Section 605 Local Assistance & Tribal Consistency, PUD Privilege Tax, Criminal Justice, Marijuana/ Liquor Excise, Autopsy, Other	4,644	4,512	3,140	3,040	2,894	133	1,372	100	146	2.94%	43.68%	3.29%	5.04%	8.74%	10.10%	7.31%	6.81%
Charges for Goods & Services	8,368	7,711	7,641	7,479	9,525	657	70	162	-2,047	8.51%	0.92%	2.17%	-21.49%	15.75%	17.26%	17.78%	16.76%
Fines & Penalties	770	692	985	879	956	78	-293	106	-77	11.28%	-29.77%	12.10%	-8.09%	1.45%	1.55%	2.29%	1.97%
Misc Revenue (Interest Inc, Camping Fees, etc)	3,297	2,074	2,130	2,235	2,562	1,223	-56	-105	-327	58.99%	-2.64%	-4.70%	-12.75%	6.21%	4.64%	4.96%	5.01%
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	6	3	3	50	98	3	0	-47	-48	100.00%	4.53%	-94.20%	-49.30%	0.01%	0.01%	0.01%	0.11%
Timber Sales	634	703	612	694	665	-69	91	-82	28	-9.82%	14.90%	-11.78%	4.27%	1.19%	1.57%	1.42%	1.55%
Transfers In	6,498	410	270	561	132	6,088	140	-291	429	1484.88%	51.85%	-51.87%	324.94%	12.23%	0.92%	0.63%	1.26%
TOTAL OTHER REVENUE, EXCLUDING COVID REIMBURSEMENTS	28,101	20,169	18,840	18,601	20,246	7,932	1,329	239	-1,645	39.33%	7.05%	1.29%	-8.13%	52.89%	45.15%	43.84%	41.69%
Intergovernmental--COVID Reimbursements	100	181	824	5,118	0	-81	-643	-4,294	5,118	-44.75%	-78.03%	-83.90%	-	0.19%	0.41%	1.92%	11.47%
TOTAL REVENUE--GENERAL FUND	53,126	44,671	42,971	44,618	40,712	8,455	1,700	-1,647	3,906	18.93%	3.96%	-3.69%	9.59%	100.00%	100.00%	100.00%	100.00%

Four Year Comparison of Major Budget Items - Draft Budget

Budget Years	2023	2022	2021	2020
Taxes				
Real and Personal Property Taxes	11,754,970	11,431,700	11,251,500	11,000,000
Juvenile Correction Sales and Use Tax	1,946,000	1,904,000	1,470,000	1,460,000
Timber Excise Tax	348,600	375,000	360,000	450,000
Local Retail Sales and Use Tax	9,444,000	9,031,000	6,738,000	6,750,000
Leasehold Excise Tax	87,450	64,450	74,350	73,350
Local Criminal Justice/Public Safety	1,344,000	1,287,000	990,000	990,000
Total Taxes	24,925,020	24,093,150	20,883,850	20,723,350
% increase year over year	3.453%	15.367%	0.774%	4.969%

General Fund Major Sources of Budgeted Revenue				
Grants	4,226,841	2,885,495	2,728,087	2,262,282
Sale of County Timber	634,000	740,100	625,100	600,100
Taxes	24,925,020	24,093,150	20,883,850	20,723,350
Licenses and Permits	1,011,850	1,055,400	1,050,173	1,150,092
Intergovernmental	3,389,100	4,628,100	3,129,600	3,024,070
Charges for Goods and Services	8,367,571	8,276,209	7,845,437	9,695,209
Fines and Forfeits	770,039	833,378	908,285	968,942
Other	3,303,368	1,860,371	2,112,275	2,648,852
Total	46,627,789	44,372,203	39,282,807	41,072,897
Transfers	6,498,019	2,440,000	1,840,000	1,790,000
Total Budgeted Revenue	53,125,808	46,812,203	41,122,807	42,862,897
Plus General Fund Reserves	11,831,000	15,028,000	13,880,000	14,352,000
Total Funds Available	64,956,808	61,840,203	55,002,807	57,214,897
% increase year over year	5.040%	12.431%	-3.866%	5.824%

General Fund Budgeted Expenditures				
Salaries	26,153,384	24,619,899	22,537,254	21,820,814
Benefits	10,997,535	10,017,552	9,543,856	9,086,752
Supplies	1,450,889	1,518,239	1,242,488	1,369,708
Services	10,547,616	8,971,999	7,763,740	9,886,119
Intergovernmental	0	0	0	0
Capital	891,901	363,330	184,425	279,830
Subtotal	50,041,325	45,491,019	41,271,763	42,443,223
Transfers Used	5,049,063	6,213,350	3,377,857	3,491,200
Interfund Payments Used	0	0	0	0
Total Budgeted Expenditures	55,090,388	51,704,369	44,649,620	45,934,423
% increase year over year	6.549%	15.800%	-2.797%	7.961%

General Fund Budgeted Expenditures by Program				
General Government	9,343,013	8,174,821	7,190,582	7,076,124
Law and Justice	29,609,768	27,548,587	25,343,359	24,951,422
Public Works	0	0	0	0
Internal Services	3,533,537	3,171,090	2,738,288	2,586,847
Public Health	2,483,712	2,100,738	1,870,422	1,820,417
Land Use and Development	3,055,661	2,809,217	2,502,693	2,636,980
Other Services	3,992,994	3,565,046	3,342,397	3,371,433
Subtotal	52,018,685	47,369,499	42,987,741	42,443,223
Plus Transfers	5,049,063	6,213,350	3,377,857	3,491,200
Minus Indirect Costs Reimbursement	-1,977,360	-1,878,480	-1,715,978	
Total	55,090,388	51,704,369	44,649,620	45,934,423
% increase year over year	6.549%	15.800%	-2.797%	7.961%

General Fund Staffing by Program				
General Government	51.54	50.54	46.21	44.90
Law and Justice	197.80	192.45	188.91	189.59
Public Works	0.00	0.00	0.00	0.00
Internal Services	19.45	16.90	16.83	17.08
Public Health	20.38	19.58	17.58	17.58
Land Use and Development	21.94	23.54	22.78	23.16
Other Services	24.58	24.58	24.58	25.08
Total	335.69	327.59	316.89	317.39
% increase year over year	2.473%	3.377%	-0.158%	2.278%

CLALLAM COUNTY
GENERAL FUND DRAFT 2023 BUDGET
BRIDGE ANALYSIS BETWEEN DRAFT BUDGET & RECOMMENDED BUDGET
\$ IN 000s

OPERATING SURPLUS/(DEFICIT)--2023 RECOMMENDED BUDGET

742

COMMENTS

NET REVENUE CHANGES:

Taxes	97	Reflects true up of property taxes to reflect revised levy calculations based on updated new construction added by the assessor.
Intergovernmental Revenues	-15	Decrease mainly due to lower Clerk's Office Child Support state grant funding (\$33k), as offset by higher PA child support enforcement grant increases.
Charges for Goods & Services	36	Increase mainly due to higher passport revenues in Auditor's office as declining title filing volumes should enable expanded staff availability to support passport demands.
Misc Revenue (Interest Inc, Camping Fees, etc)	419	Mainly due to a \$342k increase in projected investment interest income due to revised projections from the Treasurer's office based on continued yield growth being seen in US Treasuries and the LGIP interest rates.
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	-77	Removes sales/use and lodging tax activity from Parks & Facilities budget to another fund.
Transfers In	-250	Reflects elimination of \$250k working capital transfer in from Clallam Bay Sekiu Sewer Fund due to working capital funding provided by GF in 2022.

TOTAL NET REVENUE CHANGES

210

NET EXPENDITURE CHANGES:

Payroll	35	Marginal decrease in payroll reflects the following changes: (1) Sheriff Operations--elimination of 1 of the 2 new Patrol Deputy position requests; (2) Prosecuting Attorney--elimination of 1 Deputy PA Civil position requested; and (3) elimination of 1% hazard pay in Sheriff Jail; as partly offset by (4) BOCC County Administrator placeholder funding added (+\$100k); (5) Auditor's Office--addition of .5 FTE for Voter Registration Specialist (\$22k); (6) Addition of 1 FTE DCD Deputy Director position; and (7) addition of extra help funding for transitional staff training anticipated for upcoming staff retirements (Treasurer's office).
Benefits	526	Increase is mainly due to the planned increase in worker's compensation L&I rates needed to reflect higher claims and L&I costs in recent years (+\$309k), as well as the 4.8%-5.8% health insurance premium increases slated for 2023 depending on the health plan.
Supplies	-19	Immaterial
Services	194	Mainly due to the additional \$110k of Norpoint Security costs to cover the additional cost of adding 1 additional security position. Also reflects \$45k added for Superior Court part time court facilitator contract position and \$62k in additional ER&R vehicle rental costs dues to new ER&R rates for Sheriff, as offset by savings in other areas.
Capital	769	See below--see attached 2023 Proposed Capital Outlay Schedule for details

CLALLAM COUNTY
GENERAL FUND DRAFT 2023 BUDGET
BRIDGE ANALYSIS BETWEEN DRAFT BUDGET & RECOMMENDED BUDGET
\$ IN 000s

		COMMENTS
Transfers Out	1,544	(see detail breakdown below)
Payment to Risk Management/Workers Comp Funds	-132	Reflects correction made to risk management insurance pool costs allocated to GF in Recommended Budget to eliminate double-budgeting of property insurance premium costs.

TOTAL NET EXPENDITURE CHANGES **2,917**

NET CHANGE BETWEEN REVENUE & EXPENDITURES -2,707

OPERATING SURPLUS/(DEFICIT)--2023 DRAFT BUDGET **-1,965**

BREAKDOWN OF NET EXPENDITURE CHANGES ABOVE:

CAPITAL OUTLAYS--General Fund (NOTE: The capital outlined below are consistent with the 2023 capital outlays discussed as part of the 5 Year Capital Plan)

DCD--Environmental Quality	8	Streamkeepers--YSI ProDSS Water Quality Meter equipment
IT	35	IT Department Request--Domain Rebuild/Group Policy
HHS Environmental Health	90	Autoclave, Hot Air Oven, Water Bath and other lab testing equipment
Superior Court	11	Clerk Bench Remodel
Sheriff Operations	333	Consists of Vehicle Equipment and Additional Vehicle Replacement costs for Planned Replacement of 4 Patrol Vehicles (\$152k), 1 additional patrol vehicle for 1 FTE New Patrol Deputy Hire (\$65k), \$54k for a 4 year portable radio replacement program, and \$62k for IT-recommend SRF requests mainly relating to replacing 10 MDTs.
Sheriff Animal Control	25	Planned vehicle replacement cost and vehicle equipment
Sheriff Jail	25	Jail Guard1 Pipe hardware, camera upgrade, and jail booking room workstations replacement.
Sheriff Jail Medical		Scheduled Copier Replacement
Sheriff Emergency Services	40	ARES Program (\$10k) and emergency management response vehicle replacement for west side (\$30k).
District Court 1	10	Lobby display
Parks & Facilities	199	Two Gator UTVs for Robin Hill/Dungeness (\$37k), 1 tractor/mower for Robin Hill Park (\$127k), and RV Bunk House replacement (\$35k)
Other Increases/Decreases	-7	

Total Capital Outlays Increase--General Fund **769**

CLALLAM COUNTY
GENERAL FUND DRAFT 2023 BUDGET
BRIDGE ANALYSIS BETWEEN DRAFT BUDGET & RECOMMENDED BUDGET
\$ IN 000s

		COMMENTS
Transfers from General Fund:		
Transfer from General Fund to HHS Operations	275	Transfer funding from GF to HHS reduced to reflect other funding sources now available to support HHS infrastructure (Foundational Public Health)
Transfer from General Fund to Clallam Bay Sekiu Sewer	110	Reflects portion of Clallam Bay Sekiu operating costs that current revenues are not supporting that exceed the amount of maintenance costs that can be paid thru the REET funds.
Transfers from General Fund to Veteran Relief	-10	Adjustment based on true up of property tax factor.
Transfers from General Fund to Parks & Facilities Capital Projects Fund	-1,195	Reflects transfers needed to fund the 2023 PFF capital projects, including the EOC relocation with costs \$3.54 million (presumed covered by the \$588k Commerce grant and \$3 million of federal appropriations in the not-yet passed FY23 federal budget, plus a \$1 million working capital advance needed to support project costs and those costs of design to be reimbursed by the City of PA). Also includes Facility Building Security & Safety Assessment study (\$70k), Fairgrounds shower upgrades (\$35k), Office Space Reconfiguration/Expansion Placeholder (\$150k), Unanticipated Projects (\$118k), replacement of failed pier piles at Lake Pleasant/Camp David (\$100k),
Transfers from General Fund to IT Capital Projects Fund	-552	Reflects transfers to fund 2023 IT capital projects, including Cisco license renewal and switch replacement (\$257k), Network Device Replacement (\$67k), Tyler Permit Planning System (\$30k), Wireless Network Upgrade/Expansion (\$100k), Microsoft InTune (\$29k), PC replacement cycle (\$90k), Phone System Upgrade (\$7k), UPS DR Site (\$12k), Copier replacements (\$43k), and Server Hardware Replacement (\$10k).
Transfer from General Fund to PW-Flood Control	-2	Increase to reflect revised allocations of personnel.
Transfer from General Fund to Boating Safety	-170	Due to the replacement Sheriff boat grant agreement not being in place, this represents working capital funding needed to purchase new Sheriff replacement boat, which will be reimbursed to the General Fund once grant agreement and reimbursement proceeds are received.
Total Transfer from General Fund Increase		(1,544)
TOTAL NET EXPENDITURE CHANGE FROM RECOMMENDED BUDGET TO DRAFT BUDGET		2,917

CLALLAM COUNTY
GENERAL FUND DRAFT 2023 BUDGET
BREAKDOWN OF PROPOSED 2023 BUDGET SURPLUS/(DEFICIT) VS 2022 PROJECTED DEFICIT
\$ IN 000s

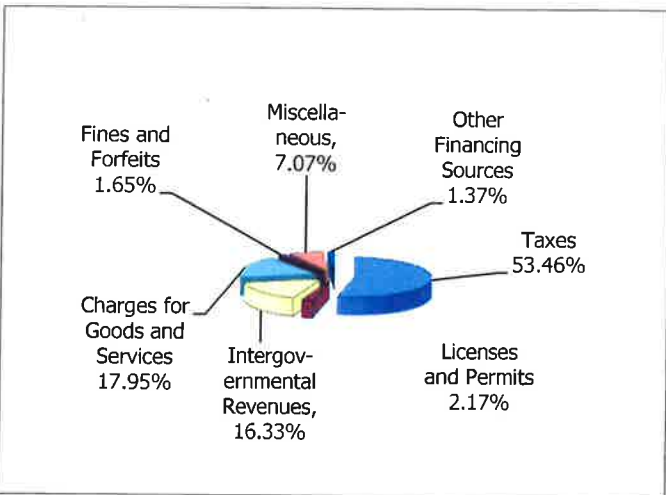
		NOTES
TOTAL PROPOSED GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2023 BUDGET	(1,965)	
TOTAL FORECASTED GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2022 PROJECTED	(3,698)	
NET CHANGE IN GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2023 BUDGET VS 2022 PROJECTED	1,733	
MAJOR COMPONENTS OF CHANGE IN OPERATING SURPLUS/(DEFICIT) FROM 2022 TO 2023:		
INCREASE IN TAX REVENUE (SALES & USE, JUVENILE SERVICES, ETC)	604	Assumes Sales tax annual increase of +2% due to an assumed return to a more typical year-over-year growth rate after 2021 and 2022 which saw higher levels of stimulus and economic recovery driving sales tax growth of +22% in 2021 and 6.1% in 2022, and given the recession expected in 2023 as the Federal Reserve continues to raise interest rates to combat inflation. Property Taxes projected to grow 2.8% based on 1% levy growth allowed plus new construction.
DECREASE IN LICENSING & PERMITS REVENUE	-32	Mainly due to continued softening of building permit revenues following multiple years of strong permit activity and as interest rate hikes by the Federal Reserve continue to cool housing starts.
DECREASE IN INTERGOVERNMENTAL REVENUE	-16	Immaterial change, with \$133k growth in intergovernmental tax revenues offset by a \$149k decrease in other grant funds.
INCREASE IN GOODS & SERVICES REVENUE	657	Mainly due to partial recovery of certain COVID impacted revenue streams, including Sheriff Jail's gradual jail excess bed usage with DOC (+\$150k over forecasted 2022, but still budgeted at half of pre-COVID levels)), recovery of Jail Chain Gang Roads revenues negatively impacted in 2022 due to Jail staffing shortages, and increases interfund services provided to the HHS Foundational Public Health and other non-General Fund HHS funds by HHS Environmental Health (\$78k) & HHS Administration (\$130k). Also due to a \$46k increase in Fair gate receipt and carnival proceed revenues, \$96k in higher projected election services and passport revenues, and increases in other areas, as offset by a \$85k decrease in filing fees in Auditor's Office due to lower real estate filing volume trends.
INCREASE IN FINES & PENALTIES	78	Increase due to infraction downward trends observed earlier in 2022 stabilizing and improving in DC1 & DC2 in 2023.
INCREASE IN MISC REVENUE	1,223	Increase mainly due to a \$1,012k Increase in interest income due to significant increases in interest rates that have occurred beginning 2022 as the Federal Reserve has begun significantly increasing interest rates to cool inflationary pressures seen across the US Economy, as well as the assumed increase use of short-term US treasuries by the Treasurer's Office to aid in a more rapid yield recovery in the County's investment portfolio. Fixed income yields are expected to increase from sub .5% in early-mid 2022 to average yields of 5% in 2023. Increase is also due to projected increases in parks camping fee rates, and a new HHS Environmental Health operating assessment revenue (\$276k).
DECREASE IN TIMBER REVENUE	-69	Decrease based on current DNR 2023 preliminary forecast.
INCREASE IN TRANSFERS IN	6,088	Primarily due to a \$4.683 million increase in Transfer In from the Lower Dungeness Floodplain project as almost all heavy construction of phase 2 of the project is concluded by the end of 2022 and grant reimbursements for these costs are received and remitted to the General Fund to reimburse it for all prior working capital transfers provided to this project since inception. \$1.65 million in higher Transfers In from the Dungeness Off Channel Reservoir is also reflected based on revised cash flow projections for this project. Also due to \$125k Transfer In from the VRF boat programing for bridge funding to be provided for the purchase of a replacement Sheriff boat that will be covered under a reimbursement grant. Offsetting these increases is a \$370k decrease in Transfers In from HHS relating the return in 2022 of funding provided to Serenity House relating to a facility expansion project that was subsequently covered by a grant.
INCREASE IN PAYROLL	-3,305	Increase due to base budget assuming all positions staffed per current policy (vs savings from position darktime)--see below for estimated dark-time projected underspend. When adjusted to reflect \$1.438 million of historic darktime budget underspend, payroll is projected to increase approximately \$1.867 million, or 8.2%, from 2022 to 2023 which reflects increases due to 2.5-3% COLAs for the various bargaining units, pay increases beginning July 2022 relating to the Prosecuting Attorney collective bargaining renewal, the addition of accreditation pay and pay scale restructuring for patrol/corrections following completion of new collective bargaining agreements, and step increases, as partially offset by savings due to turnover that occurred in 2022. Increase is also due to additional 3.5 FTEs requested in the areas of Sheriff Operations (1 FTE patrol deputies--\$129k), BOCC Administrator (\$100k), PT Voter Registration Specialist in Auditor's Office (\$33k), DCD (1 FTE Deputy Director--\$122k), and funds set aside for cross-training for anticipated retirements in the Sheriff's Office, and Treasurer's Office.
INCREASE IN BENEFITS	-1,792	Increase due to base budget assuming all positions staffed--see below. When adjusted to reflect \$0.660 million of historic darktime budget underspend, benefits are projected to increase approximately \$1,132k, or 12.2%, from 2022 to 2023, with this increase reflecting the increase in payroll costs outlined above, the \$50 per month County-paid health premium increases and longevity-based medical premium pay that take effect in January each year under the new collective bargaining agreements completed in July 2021/2022 and the addition of 3.5 FTES outlined above. This increase is also due to a significant increase in worker's compensation rates needed to reflect the higher claim's costs incurred over the past several years.
DECREASE IN TRANSFERS OUT	1,119	Primarily due to \$3.4 million decrease in Transfers Out to the Lower Dungeness Floodplain project as the bulk of Phase 2 construction work concludes by the end of 2022. a \$405k decrease in transfers to HHS Operations and \$9k decrease in transfer to the Law Library. Partially offsetting these decreases are a \$175k increase in PFF and \$202k increase in IT Capital Projects funds transfers reflecting the capital outlays slated for 2023, an \$2,046k increase in working capital transfers out made to the grant-funded Dungeness Reservoir to fund the estimated \$2.2 million acquisition cost of the build site assumed in Q1 2023, the continuance of design work, and commencing of conveyance-related construction work in the 2nd half of 2023 (note that \$1.65 million of these funds are budgeted to be returned to the General Fund once grant reimbursements for the land acquisition are received). Additionally higher transfers related to the Sheriff's Department's VRF Boating Program acquisition of grant-funded replacement boat of \$125k, the Veteran's Relief program (+\$70k), and PW-Flood Control (+\$24k).
INCREASE IN SUPPLIES	-172	Mainly relating to IT-recommended SRF requests and other department requests for increased supplies needs proposed for approval as outlined in the "2023 Department Requests Over Base Recommended Budget", and projected 2022 underspend to budget.

CLALLAM COUNTY
GENERAL FUND DRAFT 2023 BUDGET
BREAKDOWN OF PROPOSED 2023 BUDGET SURPLUS/(DEFICIT) VS 2022 PROJECTED DEFICIT
\$ IN 000s

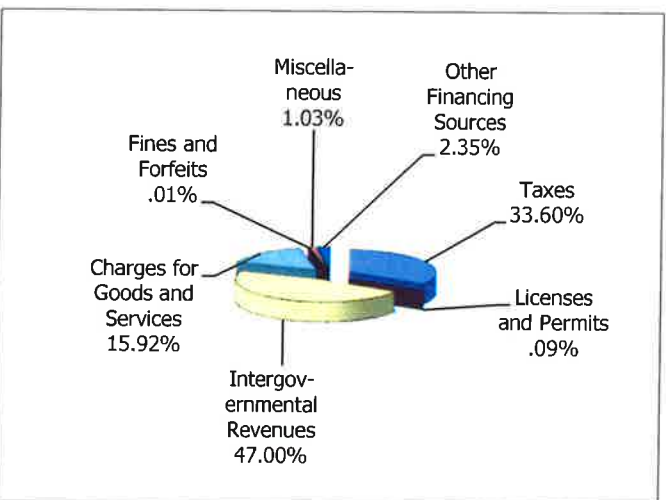
		NOTES
INCREASE IN SERVICES	-1,852	Increase driven by a \$304k increase in DCD--Environmental Quality Salmon Recovery services tied to additional fish barrier removal grant funds received, \$94k in higher IT network router, software renewal, ESRI maintenance and full year Microsoft Office 365 costs, \$133k in higher HHS Environmental Health On-Site Services and Drinking Water services funded through new OSS and Foundational Public Health funds, \$120k in higher anticipated Indigent Defense costs, and due to projected \$552k underspend to budget within Services in 2022, as offset by \$87k decrease in Superior Court expert witness and other costs associated with the conclusion of the last of 2018-2019 multiple-homicide cases in 2022. Increase also reflects approx. \$349k of recommended 2023 Department Requests, including Auditor (+\$50k --relating to County's assumption of printing & binding costs for Voter Pamphlets that was previously paid by the State); <u>DCD Environmental Health</u> (\$22k mainly relating to developing of a monitoring strategy for the Lower Dungeness); GIS (\$31k relating to ESRI costs); HR (\$45k for expanded job posting advertising), <u>Sheriff</u> (\$19k), <u>Prosecuting Attorney</u> (\$22k--mainly relating to higher witness and expert witness costs); <u>Parks Fair & Facilities</u> (\$66k--relating mainly to higher repairs & maintenance costs of facilities, parks and fairgrounds, and increased fair entertainment and advertising costs to drive more visitorship, and <u>Superior Court</u> (\$53k relating to part time contracted court facilitator, guardian at litem services costs), and other increases
INCREASE IN CAPITAL OUTLAYS	-537	See attached Schedule C Proposed 2023 Capital Outlay Budget schedule, with most of the increase attributable to additional Parks, Fair & Facilities outlays for upgraded tractor, mowing and UTV equipment, Sheriff vehicle replacements, additional of one patrol vehicle for planned new 1 FTE Patrol Deputy, and planned portable radio replacement plan.
REMAINING PROJECTED OPERATING DEFICIT--EXCLUDING CAPITAL TRANSFERS/PROPOSED DEPT REQUESTS	-261	Mainly due to increase in risk management insurance pool costs due to higher liability and property insurance premium costs.
TOTAL CHANGE IN GENERAL FUND OPERATING DEFICIT--DRAFT 2023 BUDGET VS 2022 PROJECTED		1,733
<u>PROJECTED GENERAL FUND OPERATING DEFICIT--ADJUSTED FOR AVG COMP UNDERSPEND</u>		
TOTAL GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2023 DRAFT BUDGET		-1,965
LESS: HISTORICAL AVERAGE BUDGET UNDERSPEND--SALARY AND BENEFITS	2,098	Historically, the General Fund has underspent its salary/benefits budgets on average by \$2.124 million over the last 3 years, and by \$1.878 million over the last 5 years. Many factors contribute to this, with the most significant being that per County policy, each department has to be budgeted assuming it is fully staffed the entire year. In reality, for many departments, this has rarely been the case. Open positions (or "dark time") that occur due to retirements, voluntary terminations/turnover and delays in filling positions create cost savings to budget, as does refilling positions open due to retirement at often lower salary rates than budgeted. While current policy does not allow for budgeting for "dark time" and there is no assurance similar savings will occur at the same level of employment trends/economic conditions change, it is nonetheless an important component in understanding how our actual spending in this area compares to our budget.
LESS: ESTIMATED PAYROLL/BENEFITS SAVINGS IF NEW APPROVED POSITIONS ARE HELD OPEN FOR SIX MONTHS	165	As discussed in the BOCC budget meetings, given the economic uncertainty heading into 2023, the County could elect to hold open new positions added as part of the 2023 budgeting process for the first half of 2023 until better visibility regarding the occurrence and severity of an anticipated economic recession is better known. Based on the new positions approved within the "2023 Department Requests over Base Budget" schedule, the estimated savings of holding these positions open for the first six months of 2023 would total approximately \$165k.
PROJECTED GENERAL FUND OPERATING SURPLUS/(DEFICIT)--ADJ FOR COMP UNDERSPEND/HOLDING NEW POSITIONS OPEN		299
<u>PROJECTED 2023 GENERAL FUND BALANCE--BASED ON DRAFT BUDGET AS ADJUSTED</u>		
2023 PROJECTED FUND BALANCE--BEGINNING		11,831
PROJECTED 2023 GENERAL FUND OPERATING DEFICIT		299
2023 PROJECTED FUND BALANCE--ENDING		12,130

2023 Budgeted Revenue Charts

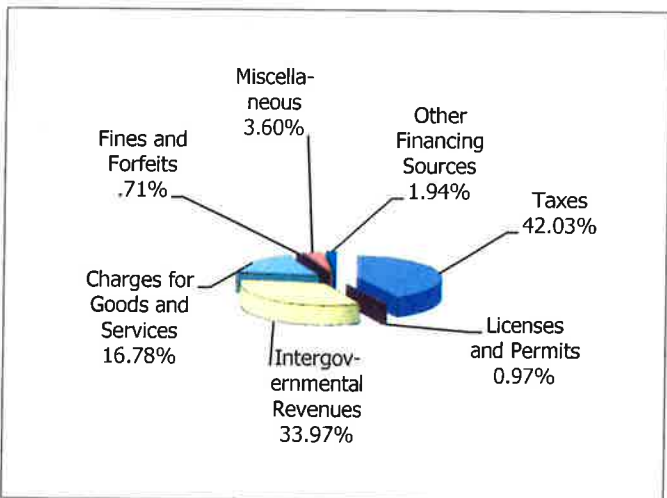
General Fund Budgeted Revenue	
Taxes	24,925,020
Licenses and Permits	1,011,850
Intergovernmental Revenues	7,615,941
Charges for Goods and Services	8,367,571
Fines and Forfeits	770,039
Miscellaneous	3,297,368
Other Financing Sources	640,000
Subtotal	46,627,789
Plus Transfers	6,498,019
Total Revenue	53,125,808
Reserves Available	11,831,000
Total Funds Available	64,956,808



Other Fund Budgeted Revenue	
Taxes	21,250,119
Licenses and Permits	57,620
Intergovernmental Revenues	29,727,052
Charges for Goods and Services	10,065,755
Fines and Forfeits	4,600
Miscellaneous	652,727
Other Financing Sources	1,488,360
Subtotal	63,246,233
Plus Transfers	9,230,728
Total Revenue	72,476,961
Reserves Available	47,121,085
Total Funds Available	119,598,046



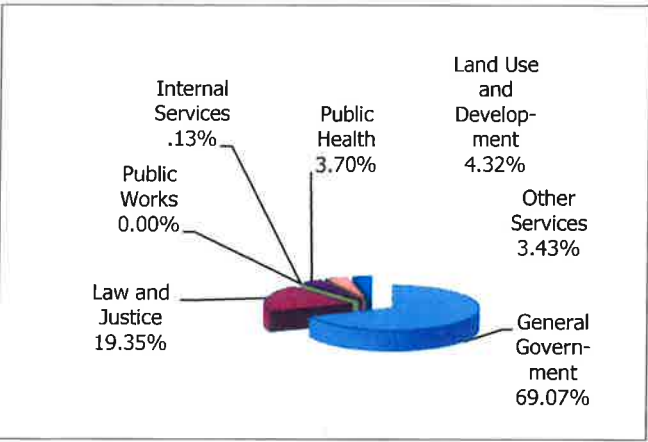
Total General and Other Fund Budgeted Revenue	
Taxes	46,175,139
Licenses and Permits	1,069,470
Intergovernmental Revenues	37,342,993
Charges for Goods and Services	18,433,326
Fines and Forfeits	774,639
Miscellaneous	3,950,095
Other Financing Sources	2,128,360
Subtotal	109,874,022
Plus Transfers	15,728,747
Total Revenue	125,602,769
Reserves Available	58,952,085
Total Funds Available	184,554,854



2023 Budgeted Revenue by Program

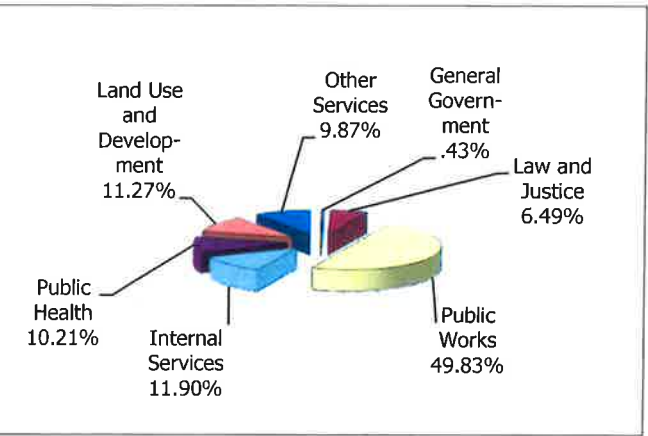
General Fund Budgeted Revenue
by Program

General Government	32,205,448
Law and Justice	9,022,717
Public Works	0
Internal Services	62,801
Public Health	1,723,911
Land Use and Development	2,012,252
Other Services	1,600,660
Subtotal on Chart	46,627,789
Plus Transfers	6,498,019
Total	53,125,808



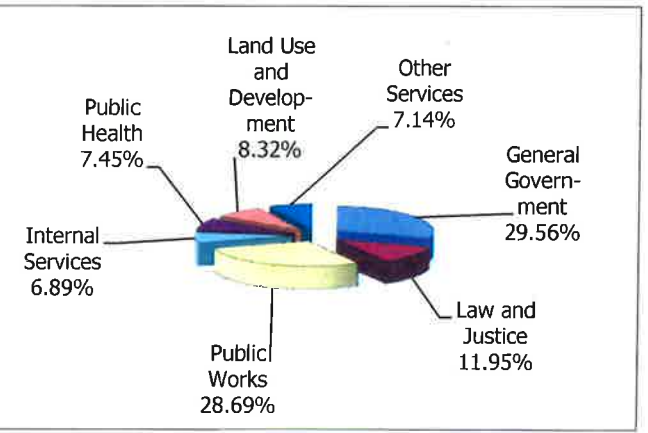
Other Funds Budgeted Revenue
by Program

General Government	274,848
Law and Justice	4,106,680
Public Works	31,518,598
Internal Services	7,524,041
Public Health	6,456,700
Land Use and Development	7,125,470
Other Services	6,239,896
Subtotal on Chart	63,246,233
Plus Transfers	9,230,728
Total	72,476,961



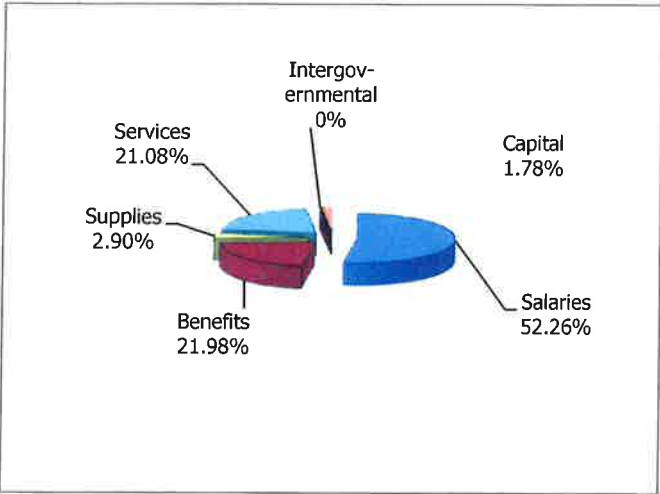
Total General and Other Fund
Budgeted Revenue by Program

General Government	32,480,296
Law and Justice	13,129,397
Public Works	31,518,598
Internal Services	7,586,842
Public Health	8,180,611
Land Use and Development	9,137,722
Other Services	7,840,556
Subtotal on Chart	109,874,022
Plus Transfers	15,728,747
Total Revenue	125,602,769

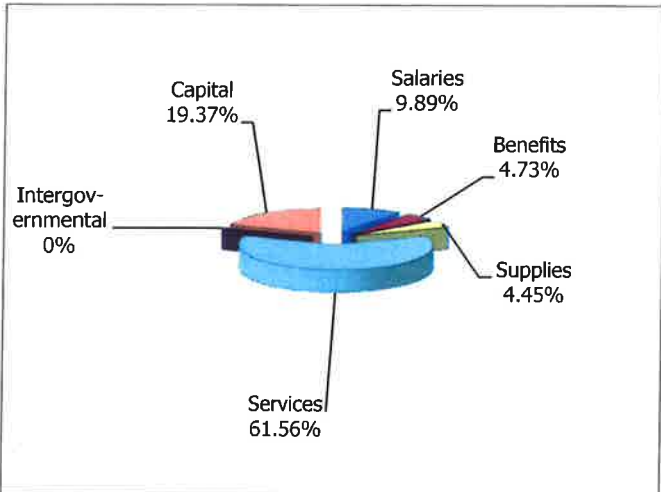


2023 Budgeted Expenditure Charts

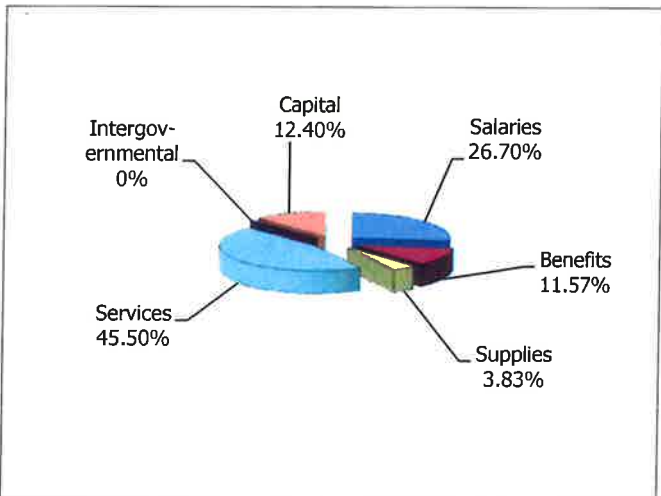
General Fund Budgeted Expenditures	
Salaries	26,153,384
Benefits	10,997,535
Supplies	1,450,889
Services	10,547,616
Intergovernmental	0
Capital	891,901
Subtotal	50,041,325
Transfers Used	5,049,063
Interfund Payments Used	0
Total Budgeted Expenditures	55,090,388



Other Fund Budgeted Expenditures	
Salaries	7,527,184
Benefits	3,599,558
Supplies	3,384,876
Services	46,859,597
Intergovernmental	0
Capital	14,744,208
Subtotal	76,115,423
Transfers Used	10,679,684
Interfund Payments Used	2,395,310
Total Budgeted Expenditures	89,190,417



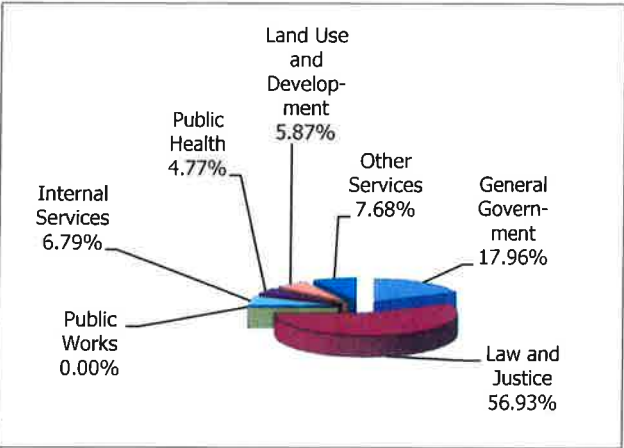
Total General and Other Fund Budgeted Expenditures	
Salaries	33,680,568
Benefits	14,597,093
Supplies	4,835,765
Services	57,407,213
Intergovernmental	0
Capital	15,636,109
Subtotal	126,156,748
Transfers Used	15,728,747
Interfund Payments Used	2,395,310
Total Budgeted Expenditures	144,280,805



2023 Budgeted Expenditures by Program

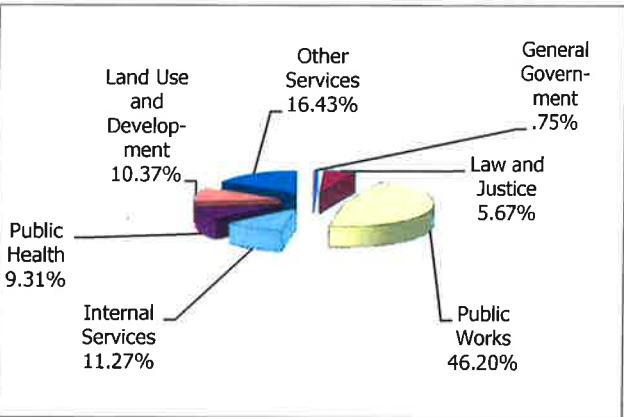
General Fund Budgeted Expenditures
by Program

General Government	9,343,013
Law and Justice	29,609,768
Public Works	0
Internal Services	3,533,537
Public Health	2,483,712
Land Use and Development	3,055,661
Other Services	3,992,994
Subtotal on Chart	52,018,685
Plus Transfers	5,049,063
Minus Indirect Costs Reimb.	-1,977,360
Total	55,090,388



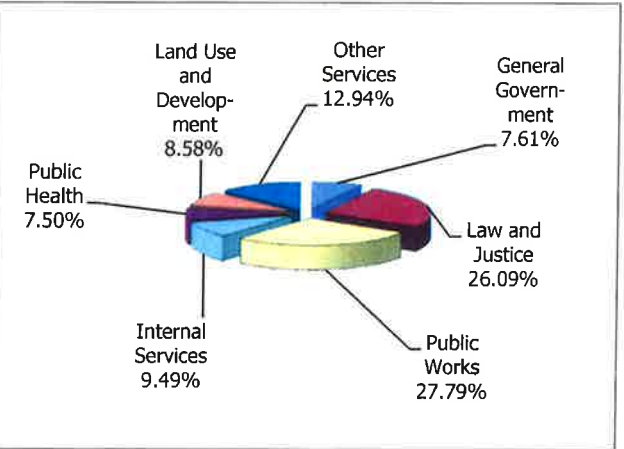
Other Funds Budgeted Expenditures
by Program

General Government	594,538
Law and Justice	4,448,542
Public Works	36,273,996
Internal Services	8,848,001
Public Health	7,308,686
Land Use and Development	8,141,072
Other Services	12,895,898
Subtotal on Chart	78,510,733
Plus Transfers	10,679,684
Total	89,190,417



Total General Fund and Other Funds
Budgeted Expenditures by Program

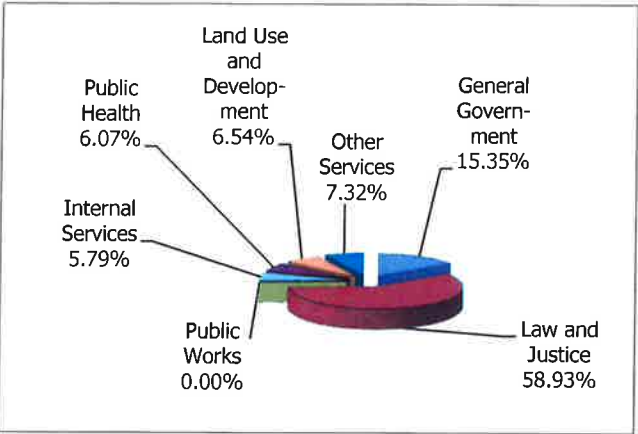
General Government	9,937,551
Law and Justice	34,058,310
Public Works	36,273,996
Internal Services	12,381,538
Public Health	9,792,398
Land Use and Development	11,196,733
Other Services	16,888,892
Subtotal on Chart	130,529,418
Plus Transfers	15,728,747
Minus Indirect Costs Reimb.	-1,977,360
Total	144,280,805



2023 Staffing (Full Time Equivalents) by Program

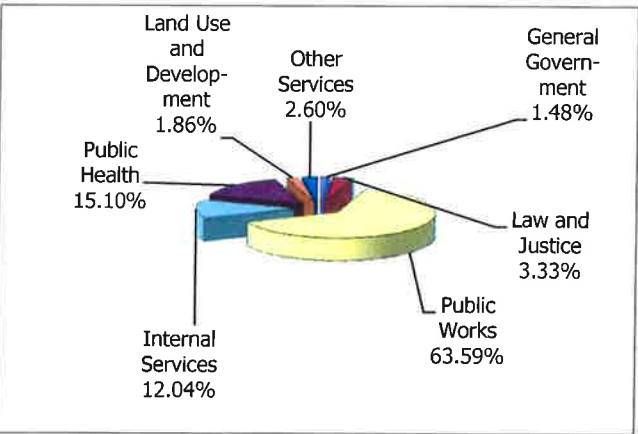
General Fund Staffing by Program

General Government	51.54
Law and Justice	197.80
Public Works	0.00
Internal Services	19.45
Public Health	20.38
Land Use and Development	21.94
Other Services	24.58
Total	335.69



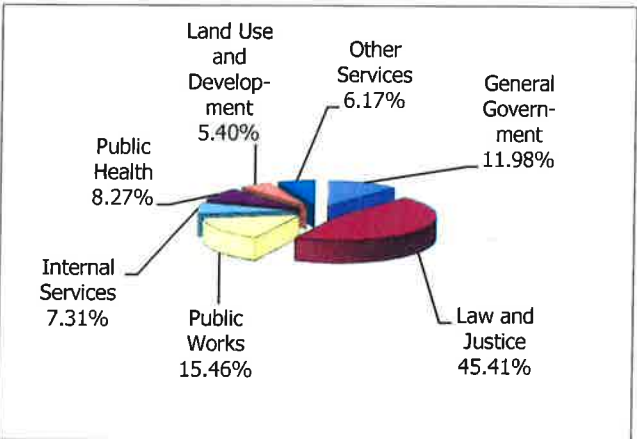
Other Funds Staffing by Program

General Government	1.60
Law and Justice	3.59
Public Works	68.55
Internal Services	12.98
Public Health	16.28
Land Use and Development	2.00
Other Services	2.80
Total	107.80



Total General Fund and Other Funds Staffing by Program

General Government	53.14
Law and Justice	201.39
Public Works	68.55
Internal Services	32.43
Public Health	36.66
Land Use and Development	23.94
Other Services	27.38
Total	443.49



Full Time Equivalents are based on a 40 hour work week.

GENERAL FUNDS			2023 Department Requests Over Base Budget - Draft Recommended		Requests Over Base Budget - Draft Recommended		Funding Source			
Department	Requested Item or Program Change	Request	One Time	Ongoing	BOCC Recommended	BOCC Deferred	General Fund Reserve	Other Fund Reserves	Grant/New Funding	Comments
Assessor .00100.211	SRF: (7) IPAD PRO & PERIPHERALS	12,600	12,600		12,600		12,600			
	SRF: ACROBAT PRO (D. CHILDRESS)	200	200		200		200			
Auditor .00100.221	Printing & Binding	50,000		50,000	50,000		50,000			WA ST has discontinued paying the cost to produce & mail Voter Pamphlets for each election, this creates an increase in Printing & Binding costs for the County, as well as, overall increased printing & binding costs.
	SRF: A/V CONFERENCING SET-UP	2,200	2,200			2,200	2,200			
	Additional Part Time Benefited Position for Voter Registration	41,399		41,399	41,399		41,399			
Treasurer .00100.231	SRF: A/V CONFERENCING SET-UP	2,900	2,900			2,900	2,900			CFO Comments: Given competing demands for capital funding, recommend deferring request.
	Transition Training for Retiring Staff	48,554	48,554		48,554		48,554			
BOCC Operations .00100.241	Transition Training for County Administrator Role	108,032	108,032		108,032		108,032			
DCD -Administration .00100.331	Code Enforcement Overtime	1,000		1,000		1,000	1,000			Overtime funds to be used if needed due to increased work tasks. CFO Comments: Given the realignment of Code Enforcement under the Sheriff's department in 2023 and the addition of a supervisor Code Enforcement sergeant, recommend deferring this request.
	Additional FTE - DCD Deputy Director	122,085		122,085	122,085		122,085			Deputy Director is needed for a manageable distribution of labor, to aid in establishing organizational objectives, staff management, budget oversight, designation of statute authority & responsibility during absences.
DCD -Environmental Quality .00100.332	Develop Monitoring Strategy for the Dungeness	50,000	50,000		20,000	30,000	50,000			Funding to develop a high level scientific monitoring strategy. CFO Comments--pending further clarity on requirements and evaluation of options available for developing monitoring plan through possible partnership with other parties in defining requirements, recommend funding \$20k initially with remainder of request to be revisited at mid-year review.
	Streamkeepers - YSI ProDss Multipara meter Water Quality Meter	8,000	8,000		8,000		8,000			This third meter would provide backup in case on older one fails and allow for more monitoring activities to occur simultaneously. CFO Comments: Based on impact to operational effectiveness, recommend for inclusion.
	Streamkeepers - Professional Services	1,100		1,100	1,100		1,100			Funding for Macroinvertebrate ID services, used to indicate the health of the water.
	Streamkeepers - Operating Supplies	1,300		1,300	1,300		1,300			Building up the Streamkeepers program resulted in the need for additional supplies.
DCD -Building .00100.333	Code Books for July 1, 2023 Code Change	5,000	5,000		5,000		5,000			Purchase of 2021 International Building Codes books are needed for code changes that go into effect July 1, 2023
	Addressing T-posts	1,000		1,000	1,000		1,000			Cost of the metal T-posts have risen. These posts are used for addressing.
	Travel Training	1,200	1,200		1,200		1,200			Funding will allow Permit Center staff the ability to attend training.
Information Technology .00100.411	Travel Training	3,000	3,000		3,000		3,000			Funds for additional training for IT staff.
	Additional FTE - Sheriff Dept. Support	87,550	87,550			87,550	87,550			IT critical business functions support for the Sheriff's department for one year. CFO Comments: Based on further discussion with IT, provision of one-time dedicated support problematic from a staff recruitment and cross-training perspective. IT will focus on providing more collaborative staff support to meet needs of Sheriff's Department.
										County network operating architecture is currently comprised of multiple Windows Server domains, collapsing these into a single instance will simplify network integrations. CFO Comments--based on discussion of the need for this request and the efficiencies that will be gained, recommend this request for approval.
	Domain Rebuild/Group Policy	35,000	35,000		35,000			35,000		
Geographic Information System .00100.421	Ad-Hoc Consulting	28,000	28,000		15,000	13,000	28,000			ESRI consulting hours for any emergent IT/GIS application issue or new business request. CFO Comments: Based on further discussion with IT, there appears to be sufficient capacity to partially cover this cost, thus recommend funding \$15k of \$28k requested.
	ESRI Training	10,000	10,000		10,000		10,000			Training for new ESRI tools and functionality.
	ESRI Conference	6,000	6,000		6,000		6,000			Funding allows for GIS manager to attend the annual ESRI conference.
Human Resources .00100.461	Advertising/Recruitment	45,000		45,000	45,000		45,000			Clallam County continues to utilize more advertising solutions to obtain the best pool of applicants for our vacant positions.
Sheriff - Operations .00100.811	4 Months Transition Training for new Chief Civil Deputy	26,248	26,248		26,248		26,248			4 months side by side training would be the best option to promote a smooth transition between the retiring Chief Civil Deputy and the newly appointed. CFO Comments: Given the complexity and demands of the Chief Civil Deputy position, we are supportive of this request to provide extra help funding to support a 4 month transition period for this position.
	Ballistic Vests	6,340		6,340	6,340		6,340			Mandatory replacement of ballistic vests.
	Ballistic Rifle Plate Replacements	22,866	22,866		22,866		22,866			Add'l funds to replace outdated heavy ceramic rifle vests.

	2 Additional FTE Patrol Deputy Positions	258,124		258,124	129,062	129,062	258,124		Recruiting and retention continue to challenge the law enforcement profession. Expanding our personnel positions will allow service capabilities to continue during periods of reduced staffing. An addition cost of \$130,000 for vehicles will be presented in the Capital Plan. CFO Comments: Given the high level of recruitment effort and extensive lead time to fill a patrol deputy position (including time to recruit, perform background, and completion of academy training for non-laterals), and the additional competing time demands being placed on patrol deputies in evidence gathering, additional training, and other areas that make any open patrol positions operationally difficult to manage around, it appears prudent to add these 1 FTE patrol positions to serve as additional buffer and capacity to the patrol function. 2nd requested Patrol Deputy FTE ~~to be considered at mid-year review~~
	PoliceOne Academy Training & Inventory Software	7,686		7,686	7,686		7,686		PoliceOne Academy software provides law enforcement & corrections specific continuing education, as well as, reports to monitor & track training completion. This software also provides for Inventory Management to track equipment used by staff and sends alerts when the item is due for replacement. CFO Comment: In discussions with Sheriff, it was indicated that Neogov continuing education and safety training is inadequate to support the specialized needs of law enforcement--recommend approval of this request
	SRF: (4) A/V CONFERENCING SET-UP	5,800	5,800			5,800	5,800		CFO Comments: Given competing demands for capital funding, recommend deferring request.
	SRF: Blockwatch - LAPTOP, PROJECTOR, SPEAKERS	1,720	1,720		1,720		1,720		
	SRF: (10) MDTs - REPLACE / UPGRADE	60,000	60,000		60,000		60,000		CFO Comments: Given the age and wear and tear these units undergo, recommend accepting IT's recommendation for MDTs replacements.
Sheriff - Search and Rescue	Subscription to SAR Topo	2,000		2,000	2,000		2,000		SAR Topo is a digital mapping platform for first responders and Search & Rescue teams. This mapping tool allows for planning with map layers, shared maps, tracking personnel, navigate in the field, etc.
.00100.814	Swift Water Rescue & Rope Rescue Training	6,800		6,800	6,800		6,800		Add'l funds for training will allow the SAR unit to be better prepared to assist Clallam citizens.
Sheriff - Jail	Jail Security Camera System Repairs & Maintenance	5,500		5,500	5,500		5,500		Add'l funds to adequately fund the frequent repair/replacement costs of the Jail cameras equipment.
.00100.815	Ballistic Vests	20,288		20,288	20,288		20,288		Mandatory replacement of ballistic vests.
	PoliceOne Academy Training & Inventory Software	1,902		1,902	1,902		1,902		PoliceOne Academy software provides law enforcement & corrections specific continuing education, as well as, reports to monitor & track training completion. This software also provides for Inventory Management to track equipment used by staff and sends alerts when the item is due for replacement.
Sheriff - Emergency Services	Staff Support Supply and Travel Costs	3,500		3,500	2,500	1,000	3,500		Add'l supplies & travel costs to attend catastrophic planning meetings and specialized training.
.00100.817	Tsunami Siren Batteries Replacement Schedule	2,220		2,220	2,220		2,220		Add'l funds to start replacing batteries in a proactive manner to lessen the risk of simultaneous failure.
	Salamander Asset Management Solution Subscription	750		750	750		750		The Sheriff's office frequently assists other agencies by lending equipment, this software allows for tracking the location & condition of shared equipment resulting in more accurate & timely asset management.
	SRF: EOC - SMARTBOARD (1 OF 2)	3,450	3,450		3,450		3,450		CFO Comments: Based on conversation with EMS staff and BOCC, items recommended for inclusion in the budget due to operational effectiveness impact.
	SRF: EOC - SMARTBOARD (2 OF 2)	4,375	4,375		4,375		4,375		CFO Comments: Based on conversation with EMS staff and BOCC, items recommended for inclusion in the budget due to operational effectiveness impact.
	SRF: EOC - BLUETOOTH PRESENTATION SPEAKERS	680	680		680		680		
	SRF: EOC - (2) WIRELESS PRESENTATION PROJECTORS	575	575		575		575		
Prosecuting Attorney	Additional FTE - Deputy Prosecuting Attorney - Civil Division	138,000		138,000		138,000	138,000		The work of the Civil Division has grown beyond the workload of two attorneys. CFO Comments: Due to competing demands on reserves and based on discussions with BOCC, deferring this request and will revisit as part of the 2023 mid-year review.
.00100.841	Furniture & IT Equipment for new DPA	6,000	6,000			6,000	6,000		Funds to purchase a workstation setup for new DPA. CFO Comments: Due to competing demands on reserves and based on discussions with BOCC, deferring this request and will revisit as part of the 2023 mid-year review.
	Copy Machine	3,500		3,500	3,500		3,500		Copy costs have greatly increased now that staff are back in the office and court operations have resumed.
	Expert Witness Fees	20,000		20,000	20,000		20,000		Add'l funds needed for witnesses in several sexual assault & child abuse cases that are anticipated to go to trial.
	Witness Fees	2,000		2,000	2,000		2,000		Add'l funds needed for witnesses in several sexual assault & child abuse cases that are anticipated to go to trial.
	SRF: IPHONE REPLACEMENTS (20)	15,250	15,250		15,250		15,250		
Superior Court	JAVS Switchers for Video Carts & VIA	10,000	10,000		10,000		10,000		Switchers are needed to select different functions on the video carts to use for presentation of court documents, exhibits and videos during courtroom proceedings.
.00100.861	GAL Guardian at Litem	15,000		15,000	7,500	7,500	15,000		Add'l funds to cover costs of GAL attorney and non-attorney appointments. CFO Comments: Appears based on availability of other services funding that has not historically been fully spent, and given the full effect of GAL changes has not been seen, recommend deferring half of requested amount and will re-visit need at mid-year.
	New Part-time Court Facilitator	50,000		50,000	45,000	5,000	50,000		New part-time position for anticipated changes in law that will increase demands upon the court and the need for this position. CFO/Administrator Comments: Upon working with SC, staff was able to identify \$33k of budget reductions in other areas to help fund this position; recommend funding \$45k as professional svcs with Pro Bono
	Cellular Phone	750		750	750		750		Deputy Court Administrator would like a cell phone to perform work duties and communicate with employees on weekends and evenings.

	Adobe Pro Subscriptions	400		400	400		400		Adobe Pro is used to review, modify, edit and create forms used throughout the judicial and court legal industry for preparing and processing documents.
District Court II .00100.881	Overtime	700		700			700		Increase overtime to cover additional cleaning due to COVID. CFO Comments: Per Health Officer guidance provided in 2022, additional COVID-related cleaning of courthouse facilities is no longer deemed needed. Consistent with phase-out of this function at other county facilities, ~~recommend deferring this request.~~
	Extra Help	1,000		1,000	1,000		1,000		Increased costs for pro-tem Judge that is paid from the Extra Help line.
Parks & Facilities .00100.911	Travel Training	1,000		1,000	1,000		1,000		Increased regulatory related training and professional development.
	Small Tools & Minor Equipment	2,000		2,000	2,000		2,000		Increased field operations productivity and enhanced services at Robin Hill Park.
	Outside Repairs & Maintenance	7,800		7,800	7,800		7,800		Address courthouse deferred grounds maintenance issues and increase irrigation efficiency.
									Add'l funds to support two seasonal laborers at the 200 acre park. CFO/Administrator Comments: Given inclusion of additional equipment better suited to the care of the park in the capital plan which should support more efficient maintenance and increase bandwidth of staff and existing seasonal laborers already budgeted to address deferred maintenance issues at this park, ~~recommend deferring this request at this time~~
	Extra Help	33,649		33,649			33,649		
	Equipment Supplies	1,000		1,000	1,000		1,000		Actual department spending in the expense line justifies the increase.
	Dues	1,200		1,200	1,200		1,200		Add'l professional development and maintaining licenses and certifications.
	Cellular Phone	600		600			600		Enhanced services at Robin Hill Farm Park by seasonal technicians warrants phone for safety and
	Capital Minor Equipment	2,000		2,000	2,000		2,000		Increased field operations productivity and enhanced services at Robin Hill Park.
Parks & Facilities - Fair .00100.912	Travel Business	2,000		2,000	2,000		2,000		Increased Fair Board Member and PFF Director participation at the annual WA ST Fair Association Convention.
	Small Tools & Minor Equipment	1,800		1,800	1,800		1,800		Related to increased aesthetic expectations.
	Small Stages	4,500		4,500	4,500		4,500		Increased vendor fees and desire to provide higher quality entertainment.
	Outside Repairs & Maintenance	12,500		12,500	12,500		12,500		Increased maintenance expectations of fairgrounds
	Extra Help	16,825	16,825		16,825		16,825		Add'l funding to support an additional seasonal technician at the fairgrounds for four months.
	Registration	1,200		1,200	1,200		1,200		Increased Fair Board Member and PFF Director participation at the annual WA ST Fair Association Convention.
	Building Repairs & Maintenance	5,000		5,000	5,000		5,000		Increased maintenance expectations of Fair Facilities
	Rodeo	1,000		1,000	1,000		1,000		Increased vendor fees.
	Lawn & Grounds Supplies	2,800		2,800	2,800		2,800		To address deferred grounds maintenance issues and increased aesthetic expectations
	Equipment Supplies	800		800	800		800		Actual spending in the expense line justifies the increase.
									Increase vendor fees and desire to provide higher quality entertainment. CFO Comments: As improvements in entertainment should lead to increased attendance at the fair by out-of-county attendees that would lead to more tourism related activity for the County's lodging and other businesses, ~~recommend approval of this request.~~
	Entertainment	12,000		12,000	12,000		12,000		
	Advertising	19,000		19,000	19,000		19,000		Increased advertising fees and enhanced efforts to solicit fairgoers from Victoria, BC, Kitsap, Olympic Peninsula and WA ST ferries. CFO Comments: As increased advertising should lead to increased attendance at the fair by out-of-county attendees which should lead to more tourism related activity for the County's lodging and other businesses, recommend approval of this request
WSU .00100.931	Increase WSU Contract	3,000		3,000	3,000		3,000		WSU is requesting an increase in the County contribution to the MOU with WSU.
	Supplies	20,000	20,000		5,000		20,000		Requesting a one-time increase for operational supplies in anticipation of relocating to a new facility in 2023. CFO Comments: As these costs should be covered adequately under a space relocation/reconfiguration placeholder that will be available to accomodate office moves such as this within our facility capital plan, recommend funding \$5k of request, and revisiting need for remainder once move planning is completed
General Funds Transfer to Other Funds		92,500	6,000	86,500	0		92,500		

TOTALS	1,618,718	608,025	1,010,693	1,047,257	571,461	1,583,718	35,000	0
		Request		Request		Funding Source		
				BOCC	BOCC	General	Other Fund	Grant/New
				Recommended	Deferred	Fund	Reserves	Funding
		608,025 1,010,693		1,047,257	571,461	1,583,718	35,000	0
Total General Fund Requests:		1,618,718		1,618,718		1,618,718		

OTHER FUNDS

					Funding Source					Comments
Department	Requested Item or Program Change	Request	One Time	Ongoing	BOCC Recommended	BOCC Deferred	General Fund Reserve	Other Fund Reserves	New/Grant Funding	
PW - Roads 10101.611	Overtime	30,000		30,000	30,000			30,000		Add'l funds for overtime to cover maintenance crews due to winter storms. CFO Comments: Given the regularity of this issue, concur with the need for this additional funding for winter storm overtime.
	SRF: (11) BLUEBEAM SOFTWARE LICENSES	9,000	9,000		9,000			9,000		
	Training overlap for retiring Admin Specialist	21,321	21,321		21,321			21,321		Additional funds will cover 3 month training before the Admin Specialis IV retires.
	Training overlap for retiring Fiscal Specialist	21,321	21,321		21,321			21,321		Additional funds will cover 3 month training before the Fiscal Specialis V retires.
VRF Boating Program 11004.811	Transfer of expenditures from 11003 Boating Safety	32,390	32,390		32,390			32,390		Due to declining funding in the Boating Safety fund the Boating Safety Unit can no longer be supported by that revenue alone. Some of these costs will be assumed by the VRF Boating Program fund.
HHS - Homeless Task Force 11322.511	Contract Services	42,881		42,881	42,881			42,881		Add'l funds for contract services recommended by the HTF Advisory Board.
	Travel Business	1,800		1,800	1,800			1,800		Add'l funds to ensure the HHS team can conduct outreach to neighboring counties throughout WA ST to collaborate and collect information regarding the Consolidated Homeless Grant.
	Travel Training	1,500		1,500	1,500			1,500		Add'l funds for training for the Consolidated Homeless Grant.
HHS - Affordable Housing 11324.511	Contract Services	10,000		10,000		10,000		10,000		Add'l funds for contract services to increase their emergency fund. CFO Comments: Based on historical spend, there appears to be more than adequate funding to cover this fund's contract services needs. Recommend deferral of request.
Law Library 11401.821	Books	10,000		10,000		10,000		10,000		Funding dedicated to legal reference materials have decreased while costs have not. Administrator/CFO Comment: given focus of law library services migrating to more digitally delivered resources which this fund currently has funding in its budget to support, additional funding of physical books without a definitive plan of resources needed is problematic.
Pros Att - Local Crime Victim Comp 11701.841	Additional FTE - Victim Witness Coordinator	86,500		86,500		86,500	86,500			Add'l funds to hire a fulltime Victim Witness Coordinator to provide state mandated level of support to victims of crimes. Administrator/CFO Comment: The staffing level of Victim Witness Coordinators has doubled since 2020, with currently 2 positions dedicated to this function (1 FTE was added in 2020). The reliance of this fund for general fund support for this function has risen substantially given the significant decline in court fine revenues witnessed over past year. The approval of this request would more than double the level of general fund support needed to keep this fund fully funded. Pending provision of metrics showing how this additional coordinator is needed relative to the case load carried and how other counties of similar size are supporting this function, recommend deferring this request at this time but will revisit the need as part of the mid-year review next year.
	Furniture & IT Equipment for new FTE	6,000	6,000			6,000	6,000			Funds to purchase a workstation setup for new FTE. Administrator/CFO Comment: Based on recommendation to defer approval of an addition Victim Witness Coordinator position until mid-year review next year, this request should similarly be deferred.
30701.411										
PW - Clallam Bay/Sekiu Sewer 41401.611	New FTE - Treatment Plant Operator	88,228		88,228	88,228			88,228		CB/Sekiu wastewater treatment plant must be maintained seven day a week. A third operator would eliminate current overtime, allow for cross training, dual controls & staff to take paid time off. CFO Comment: Based on current staffing levels, the existing treatment plant operators are unable to take vacation or days off for excessive periods of time, leading to burnout and retention risk issues. While the approval of this position will result in increased need for funding to support from REET or the General Fund barring a sufficient increase in sewer user rates, it appears no longer sustainable to continue operating this system with just two operators--recommend for approval
PW - ER&R 50301.611	New FTE - Fleet Mechanic	80,721		80,721		80,721		80,721		ER&R is experiencing delays in repairs, overtime and non-support of the outlying shops in Sequim, and Lake Creek. CFO Comment: --based on discussions with PW and BOCC, position will be deferred for 2023.
TOTALS		441,662	90,032	351,630	248,441	193,221	92,500	349,162	0	

Total Other Fund Requests:

Request	
One Time	Ongoing
90,032	351,630
441,662	

Request	
BOCC Recommended	BOCC Deferred
248,441	193,221
441,662	

Funding Source		
General Fund	Other Fund Reserves	New/Grant Funding
92,500	349,162	0
441,662		

TOTAL ALL	2,060,380	698,057	1,362,323	1,295,698	764,682	1,676,218	384,162	0
-----------	-----------	---------	-----------	-----------	---------	-----------	---------	---

CLALLAM COUNTY
2023 PROPOSED FINAL CAPITAL OUTLAY BUDGET--BY FUND
PROPOSED CAPITAL REQUESTS TO INCLUDE 2023 BUDGET

Include in 2023 Budget? Y
2023 (Multiple Items)

			Boating Safety	VRF Boating	OPSCAN	ARPA	REET 1	REET 2	Dungeness Off- Channel Reservoir	Parks/ Facilities Capital Projects	IT Capital Projects	Broadband Expansion	DCD - Carlsborg Water Mitigation	PW - Clallam Bay/Sekiu Sewer	PW - Carlsborg Sewer	ER&R	
Sum of 2023 Row Labels	General Fund Column Labels 00100		11003	11004	11065	19961	30101	30201	30401	30501	30701	30805	30901	41401	42401	50301	Grand Total
00100.511--General Fund--HHS- Environmental Health																	
1																	
Autoclave, Hot Air Oven, Water Bath, ICP-OES Metal Testing, Allowance for Installation	\$	90,000															\$ 90,000
00100.811--General Fund--Sheriff - Operations																	
1																	
Capital Outlay- ER&R Additional Funding Needed to Cover Cost of Planned Vehicle Replacement	\$	63,686															\$ 63,686
Capital Outlay- Vehicle Equipment for new patrol cars	\$	88,000															\$ 88,000
Capital Outlay-1 Additional vehicle for 1 new Patrol Deputy hire	\$	65,000															\$ 65,000
2																	
Capital Outlay- Portable radio replacement plan	\$	54,400															\$ 54,400
00100.813--General Fund--Sheriff - Animal Control																	
1																	
Animal Control Capital Outlay- ER&R Additional Funding Needed to Cover Cost of Planned Vehicle Replacement	\$	13,060															\$ 13,060
Animal Control Capital Outlay- Vehicle Equipment for new patrol cars	\$	12,000															\$ 12,000
00100.815--General Fund--Sheriff - Jail																	
2																	
Capital Outlay - Jail Guard1 PIPE hardware upgrade	\$	8,140															\$ 8,140
Capital Outlay - additional camera purchase and installation	\$	10,000															\$ 10,000
Capital Outlay - Jail Booking room workstations replacement	\$	7,560															\$ 7,560
00100.817--General Fund--Sheriff - Emergency Services																	
1																	
Capital Outlay - ARES Program Equipment	\$	10,000															\$ 10,000
Capital Outlay- Emergency Management response vehicle replacement	\$	30,000															\$ 30,000
00100.861--General Fund--Superior Court																	
1																	
Clerk Bench Remodel - Courtroom 1	\$	11,200															\$ 11,200
00100.871--General Fund--District Court I																	
3																	
Capital Outlay--Lobby Display	\$	10,000															\$ 10,000
00100.911--General Fund--Parks and Facilities																	
1																	
John Deere Gator HPX815E	\$	18,451															\$ 18,451
John Deere Tractor with Loader/Mower	\$	126,679															\$ 126,679
RV Bunk House Model - Dungeness Recreation Area location	\$	35,000															\$ 35,000
2																	
John Deere Gator HPX815E	\$	18,451															\$ 18,451
00100.912--General Fund--Parks and Facilities - Fair																	
2																	
John Deere Tractor with Loader and Finish Mower	\$	78,624															\$ 78,624
10101.611 PW - ROADS																	
2																	
REET-SUPPORTED ROADS PROJECTS								\$	500,000								\$ 500,000
REET-SUPPORTED ROADS PROJECTS--SUPPLEMENTAL REQUEST								\$	200,000								\$ 200,000
REET-SUPPORTED ROADS PROJECTS--Supplemental Request to Construct Towne Road on top of the Relocated Dungness River Levee								\$	400,000								\$ 400,000
11003.811--Sheriff - Boating Safety																	
1																	
VRF Fund Capital Outlay-Vessel Replacement/Equipment - Grant Eligible Costs			\$	156,658													\$ 156,658
11004.811--Sheriff - VRF Boating Program																	
1																	
VRF Fund Capital Outlay-Vessel Replacement/Equipment - Grant Ineligible Costs				\$	28,787												\$ 28,787
11065.811--Sheriff - OPSCAN Operations																	
1																	
Capital Outlay-Radio Network Equipment					\$	177,000											\$ 177,000
19961.291--NonDept - American Rescue Plan Act																	
1																	
Bipolar Ionization Air Purification Sys						\$	250,000										\$ 250,000
BOCC IT Upgrade to Board Meeting						\$	97,309										\$ 97,309
30101.911--Parks and Facilities - Real Estate Excise Tax Projects																	
1																	
Facilities-Courthouse Pressure Wash Exterior								\$	45,000								\$ 45,000
Facilities-Courthouse VAV Air System Box Replacement								\$	250,000								\$ 250,000
Facilities-Floor Covering								\$	40,000								\$ 40,000
Facilities-Jail Lock Repair & Replacement								\$	35,000								\$ 35,000
Facilities-Juvenile Membrane Roof Replacement								\$	725,000								\$ 725,000
Fairgrounds-Art Barn Roof Replacement								\$	120,000								\$ 120,000
Fairgrounds-Site Security Lighting & Power								\$	100,000								\$ 100,000
2																	
Cost To Restore Old Juvenile Building To Office Space								\$	300,000								\$ 300,000
Parks-Road Development and Repair								\$	10,000								\$ 10,000
Parks-Trail Development and Repair								\$	10,000								\$ 10,000
30201.911--Parks and Facilities - Real Estate Excise Tax Projects 2																	
1																	
Facilities-Courthouse -Electric Charging Stations (3)								\$	25,000								\$ 25,000
Facilities-Courthouse Replacement of Irrigation/Planters/Sidewalks								\$	225,000								\$ 225,000
30401.331--Public Works -Dungeness Off Channel Reservoir																	
1																	
Dungeness Off-Channel Reservoir								\$	5,173,000								\$ 5,173,000
30501.911--Parks and Facilities - Capital Projects																	
1																	
Capital Outlay- New EOC building Placeholder										\$	3,540,000						\$ 3,540,000
Facility Building Security & Safety Assessment Study										\$	70,000						\$ 70,000
Fairgrounds Shower Upgrades										\$	35,000						\$ 35,000

CLALLAM COUNTY

2023 PROPOSED FINAL CAPITAL OUTLAY BUDGET--BY FUND

PROPOSED CAPITAL REQUESTS TO INCLUDE 2023 BUDGET

Include in 2023 Budget? Y

2023 (Multiple Items)

		General Fund	Boating	VRF Boating	OPSCAN	ARPA	REET 1	REET 2	Dungeness Off-Channel Reservoir	Parks/ Facilities Capital Projects	IT Capital Projects	Broadband Expansion	DCD - Carlsborg Water Mitigation	PW - Clallam Bay/Sekiu Sewer	PW - Carlsborg Sewer	ER&R	
Sum of 2023 Row Labels		Column Labels 00100	11003	11004	11065	19961	30101	30201	30401	30501	30701	30805	30901	41401	42401	50301	Grand Total
2	Office Space Reconfiguration/Expansion Placeholder									\$ 150,000							\$ 150,000
	Unanticipated Projects PFF									\$ 118,000							\$ 118,000
30701.411--Information Tech - Capital Projects																	
1	Replace Failed Pile At Lake Pleasant									\$ 50,000							\$ 50,000
	Replace Rotting Pile At Camp David JR									\$ 50,000							\$ 50,000
1	Cisco Functional License Renewal and configuration services										\$ 96,420						\$ 96,420
	Cisco switch replacement										\$ 161,000						\$ 161,000
2	Network Device Replacement										\$ 66,700						\$ 66,700
	Tyler Permit Planning System										\$ 30,000						\$ 30,000
3	Wireless Network Upgrade / Expansion										\$ 99,800						\$ 99,800
2	Microsoft InTune Deployment Services										\$ 29,100						\$ 29,100
	PC Replacement Cycle - laptops, desktops, tablets, zero clients, monitors, etc.										\$ 90,000						\$ 90,000
3	Phone System Upgrade										\$ 6,500						\$ 6,500
	UPS - DR site (uninterrupt. pwr supply)										\$ 12,000						\$ 12,000
30805.611--PW - Broadband Infrastructure																	
1	Broadband Infrastructure Grant Project											\$ 6,317,274					\$ 6,317,274
30901.331--Comm Dev - Carlsborg Water Mitigation																	
1	Carlsorg Deep Water Well												\$ 75,000				\$ 75,000
41401.611--PW - Clallam Bay-Sekiu Sewer																	
1	Collection System Repair & Replacement Project													\$ 2,000,000			\$ 2,000,000
2	Replace Driveshaft Bearings for Four Rotating Biological Contactors													\$ 80,000			\$ 80,000
42401.611--PW - Carlsborg Sewer																	
3	Sewer Pump Station Repair & Replacement Project													\$ 895,000			\$ 895,000
50301.611--PW--ER&R																	
1	Village Lane Sewer Line Extensions														\$ 240,000		\$ 240,000
1	Capital Outlay-General Site Maintenance															\$ 180,000	\$ 180,000
	Capital Outlay-Schedule C Projected Equipment Replacement--GENERAL FUND FUNDED															\$ 257,000	\$ 257,000
Grand Total	Capital Outlay-Schedule C Projected Equipment Replacement--ROADS FUNDED															\$ 1,480,000	\$ 1,480,000
		\$ 750,250	\$ 156,658	\$ 28,787	\$ 177,000	\$ 347,309	\$ 1,635,000	\$ 1,350,000	\$ 5,173,000	\$ 4,013,000	\$ 644,120	\$ 6,317,274	\$ 75,000	\$ 2,975,000	\$ 240,000	\$ 1,917,000	\$ 25,799,398

	00100	11003	11004	11065	19961	30101	30201	30401	30501	30701	30805	30901	41401	42401	50301
BEGINNING FUND BALANCE		\$ 8,205	\$ 145,294	\$ 715,017	\$ 7,382,763	\$ 1,843,967	\$ 1,621,840	\$ 442,172	\$ 229,549	\$ 92,597	\$ -	\$ -	\$ 269,516	\$ 185,336	\$ 1,825,000
INFLOW FUNDING		\$ 20,647	\$ 25,210	\$ 398,232	\$ 157,000	\$ 1,091,740	\$ 1,091,740	\$ -	\$ 3,588,000	\$ -	\$ -	\$ -	\$ 391,378	\$ 125,011	\$ 3,831,768
EXPENDITURES (BEFORE CAPITAL)		\$ (23,310)	\$ (63,933)	\$ (259,144)	\$ (5,038,056)	\$ -	\$ -	\$ (5,363)	\$ -	\$ -	\$ -	\$ -	\$ (579,858)	\$ (256,189)	\$ (2,501,545)
CAPITAL OUTLAYS (PER ABOVE)		\$ (156,658)	\$ (28,787)	\$ (177,000)	\$ (347,309)	\$ (1,635,000)	\$ (1,350,000)	\$ (5,173,000)	\$ (4,013,000)	\$ (644,120)	\$ (6,317,274)	\$ (75,000)	\$ (2,975,000)	\$ (240,000)	\$ (1,917,000)
ENDING FUND BALANCE, BEFORE ADDITIONAL FUNDING		\$ (151,116)	\$ 77,784	\$ 677,105	\$ 2,154,398	\$ 1,300,707	\$ 1,363,580	\$ (4,736,191)	\$ (195,451)	\$ (551,523)	\$ (6,317,274)	\$ (75,000)	\$ (2,893,964)	\$ (185,842)	\$ 1,238,223
TRANSFERS BETWEEN FUNDS															
Transfers to Funds from General Fund		\$ 170,000						\$ 2,450,000	\$ 1,195,451				\$ 140,000		3,955,451
Transfers from Funds to General Fund		\$ (125,327)						\$ (1,650,000)					\$ -		(1,775,327)
TRANSFERS BETWEEN FUNDS (ARPA)					\$ (1,771,000)					\$ 1,771,000					-
OTHER GRANTS/LOAN FUNDING		\$ 125,327				\$ 25,000		\$ 4,206,425		\$ 5,685,546			\$ 2,000,000		12,042,298
ADDITIONAL REET FUNDING REQUIRED						\$ (575,000)	\$ (613,215)				\$ 75,000	\$ 1,113,215			-
OPPORTUNITY FUND FUNDING REQUIRED														\$ 240,000	240,000
GENERAL FUND FUNDING REQUIRED	\$ 750,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 551,523	\$ -	\$ -	\$ -	\$ -	\$ 3,481,897
ENDING FUND BALANCE--ADJUSTED		\$ 18,884	\$ 77,784	\$ 677,105	\$ 383,398	\$ 750,707	\$ 750,365	\$ 270,234	\$ 1,000,000	\$ -	\$ 1,139,272	\$ -	\$ 359,251	\$ 54,158	\$ 1,238,223
MINIMUM FUND BALANCE REQUIRED BY POLICY (10% OF TOTAL EXPENDITURES FOR THOSE FUNDS WITH PAYROLL)		\$ 17,997								\$ 631,727		\$ 355,486	\$ 49,619	\$ 441,855	

#	Transfers for the 2023 Clallam County Budget						Debit	Credit
1	19913.291.	Trial Court Improvements	59723.00.0010	Transfer to	Jail	40,000		
	00100.815.	Jail	39723.00.0010	Transfer from	Trial Court Improvements		40,000	
2	00100.293.	General Fund Reserves	59768.00.0000	Transfer to	PW - Flood Control	72,341		
	10135.611	PW - Flood Control	39768.00.0000	Transfer from	General Fund Reserves		72,341	
3	00100.293	General Fund Reserves	59766.00.1000	Transfer to	HHS - Chemical Dep/Mental Health	6,211		
	11323.511	HHS - Chemical Dep/Mental Health	39766.00.1000	Transfer from	General Fund Reserves		6,211	
4	00100.293.	General Fund Reserves	59717.00.0000	Transfer to	Employee Health Care	19,000		
	50601.461	Employee Health Care Benefit	39717.00.0000	Transfer from	General Fund Reserves		19,000	
5	29500.231.	LID 3rd Street Sewer Line	59752.00.0000	Transfer to	Opportunity Fund	3,000		
	19941.291.	Opportunity Fund	39752.00.0000	Transfer from	LID 3rd Street Sewer Line		3,000	
6	10101.611	Public Works - Roads	59717.00.0010	Transfer to	Employee Health Care Benefit	2,000		
	10135.611.	Public Works - Flood Control	59717.00.0010	Transfer to	Employee Health Care Benefit	5		
	40201.611.	Public Works - Solid Waste	59717.00.0010	Transfer to	Employee Health Care Benefit	50		
	41401.611.	Public Works - Clallam Bay Sekiu Sewer	59717.00.0010	Transfer to	Employee Health Care Benefit	340		
	42401.611.	Public Works - Carlsborg Sewer	59717.00.0010	Transfer to	Employee Health Care Benefit	500		
	50301.611.	Public Works - Equipment Rental Revolving	59717.00.0010	Transfer to	Employee Health Care Benefit	1,555		
	50601.461.	Employee Health Care Benefit	39717.00.0010	Transfer from	Public Works		4,450	
7	30301.331	Lwr Dungeness Floodplain	59714.00.0080	Transfer to	General Fund Reserves	4,683,019		
	00100.293	General Fund Reserves	39714.00.0080	Transfer from	Lwr Dungeness Floodplain		4,683,019	
8	00100.293.	General Fund Reserves	59762.00.0000	Transfer to	Health and Human Services	125,000		
	11301.511	Health and Human Services	39762.00.0000	Transfer from	General Fund Reserves		125,000	
9	00100.293	General Fund Reserves	59714.00.0090	Transfer to	Dungeness Reservoir	2,450,000		
	30401.331	Dungeness Reservoir	39714.00.0090	Transfer from	General Fund Reserves		2,450,000	
10	30401.331	Dungeness Reservoir	59714.00.0100	Transfer to	General Fund Reserves	1,650,000		
	00100.293	General Fund Reserves	39714.00.0100	Transfer from	Dungeness Reservoir		1,650,000	
11	00100.293.	General Fund Reserves	59735.00.0060	Transfer to	Solid Waste	6,500		
	40201.611	Solid Waste	39735.00.0060	Transfer from	General Fund Reserves		6,500	
12	00100.293	General Fund Reserves	59718.00.0100	Transfer to	Law Library	15,037		
	11401.821	Law Library	39718.00.0100	Transfer from	General Fund Reserves		15,037	
13	00100.293	General Fund Reserves	59712.00.0030	Transfer to	Local Crime Victim Comp	67,000		
	11701.841	Local Crime Victim Comp	39712.00.0030	Transfer from	General Fund Reserves		67,000	
14	00100.293	General Fund Reserves	59735.00.0015	Transfer to	Clallam Bay Sekiu Sewer	140,000		
	41401.611	Clallam Bay Sekiu Sewer	39735.00.0015	Transfer from	General Fund Reserves		140,000	
15	30101.911	Real Estate Excise Tax	59735.00.0060	Transfer to	Carlsborg Water Mitigation	75,000		
	30901.331	Carlsborg Water Mitigation	39735.00.0090	Transfer from	Real Estate Excise Tax		75,000	
16	00100.293	General Fund Reserves	59771.00.0000	Transfer to	Veterans Relief	106,000		
	19914.291	Veterans Relief	39771.00.0000	Transfer from	General Fund Reserves		106,000	
17	00100.293	General Fund Reserves	59773.00.0005	Transfer to	VRF Boating Program	125,000		
	11004.811	VRF Boating Program	39773.00.0005	Transfer from	General Fund Reserves		125,000	
18	30201.911.	Real Estate Excise Tax 2	59742.00.0000	Transfer to	Roads	1,100,000		
	10101.611.	Roads	39742.00.0000	Transfer from	Real Estate Excise Tax 2		1,100,000	
19	00100.293.	General Fund Reserves	59718.00.0020	Transfer to	Information Technology Capital	551,523		
	30701.411	Information Technology Capital	39718.00.0020	Transfer from	General Fund Reserves		551,523	
20	30101.911	Real Estate Excise Tax	59735.00.0070	Transfer to	Clallam Bay Sekiu Sewer	500,000		
	41401.611.	Clallam Bay Sekiu Sewer	39735.00.0070	Transfer from	Real Estate Excise Tax		500,000	
21	19941.291	Opportunity Fund	59735.00.0035	Transfer to	Carlsborg Sewer	240,000		
	42401.611	Carlsborg Sewer	39735.00.0035	Transfer from	Opportunity Fund		240,000	
22	00100.293.	General Fund Reserves	59773.00.0015	Transfer to	Boating Safety	170,000		
	11003.811	Boating Safety	39773.00.0015	Transfer from	General Fund Reserves		170,000	
23	00100.293.	General Fund Reserves	59718.00.0030	Transfer to	Capital Projects	1,195,451		
	30501.911	Capital Projects	39718.00.0030	Transfer from	General Fund Reserves		1,195,451	
24	19961.291	American Rescue Plan Act	59790.00.0010	Transfer to	Broadband Infrastructure	1,771,000		
	30805.611	Broadband Infrastructure	39790.00.0010	Transfer from	American Rescue Plan Act		1,771,000	
25	30201.911.	Real Estate Excise Tax 2	59735.00.0000	Transfer to	Clallam Bay Sekiu Sewer	613,215		
	41401.611.	Clallam Bay Sekiu Sewer	39735.00.0000	Transfer from	Real Estate Excise Tax 2		613,215	



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Finance

WORK SESSION ☒ **Meeting Date:** **11/14/2022**

REGULAR AGENDA ☐ **Meeting Date:**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☒ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other Monthly Review |

Documents exempt from public disclosure attached: ☐

EXECUTIVE SUMMARY:

As required by the Clallam County Charter, attached for review and discussion is the 2023 Draft Budget for Clallam County. The submission of this Draft budget is the first step in the budget adoption process, with the following key dates to follow:

- Monday, November 14th—CFO and the Administrator to submit the Draft Budget to the BOCC;
- Tuesday, November 29th—Clallam County Property Tax Levy Certification
- Monday, December 5th—Special Taxing Districts Property Tax Levy Certification;
- Tuesday, December 6th—Public Hearings at 10:30am and 5pm in the Board Room to adopt final budget by resolution.
- Tuesday, December 13th—Possible extension of hearing for the Board to adopt the final budget by resolution (if needed)

The following materials have been provided to accompany this summary:

- 2023 Draft Budget Summary—All Funds;
- General Fund 4 Year Comparison of 2023 Draft Budget to Projected/Actual Results for 2022-2020;
- General Fund 4 Year Comparison of 2023 Draft Budget to Adopted Budgets for 2022-2020;
- General Fund Bridge Analysis of Changes Between 2023 Recommended Budget and Draft Budget;

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

- General Fund Breakdown Analysis of the Change in Operating Surplus/Deficit between the 2023 Draft Budget and 2022 Forecasted;
- 2023 Draft Budget General Fund Revenue, Expenditure and Staffing Charts by Type and by Program;
- 2023 Budget Salary Worksheet Breakdown by Department/Fund;
- 2023 Department Requests Over Base Budget;
- 2023 Proposed Capital Outlay Budget by Fund;
- 2023 Budgeted Transfers for All Funds

As noted in prior budget discussions, all departments have budgeted that all budgeted positions are assumed filled for the entire year in accordance with how policy currently requires us to budget, which, as has previously been discussed, not historically mirrored the County's actual payroll spending trends where the County has underspent its personnel budgets in the General Fund between \$1.9 million and \$2.1 million each year due to open positions, turnover and retirements (further discussion below).

This budget reflects estimates for 2023 revenue which are partly dependent on the current revenue forecast assumptions for 2022, as well as many additional variables including:

- GDP growth and inflationary growth expectations based on most recent state economic forecasts,
- Local economic conditions,
- Continuance of supply of chain disruptions,
- Changes in long term and short-term interest rates as the Federal Reserve continues its interest rate increase strategy to reduce inflation, and
- Other revenue guidance available thru MRSC and other sources, etc.

Taxes, Intergovernmental taxes (including PILT, Timber excise tax, Leasehold Excise tax, PUD Privilege Tax, etc), Real Estate Excise taxes (REET), and Timber revenues reflected in the 2023 Draft budget are based on projections developed based on the evaluation of such variables and available guidance. Departmental assumptions for other revenue streams reflected in this Draft budget were discussed and evaluated for reasonableness during the Administrator and CFO discussions with each department in September, and reflect some changes based on those discussions that will be covered below.

Sales tax estimates used in the 2023 Draft budget remain relatively unchanged from the Recommended Budget, however as a result of higher than expected October monthly sales tax growth of 14% which increased our 2022 projected forecast for sales taxes, the assumed growth for the 2023 budget now reflects an approximate 2% growth rate (rather than 3% previously). We believe a 2% growth rate is still in line with projected 2023 retail sales and state GDP growth projected for the state by the Washington State Economic and Revenue Forecast Council's economic forecast report which generally predicts low-single digit growth in 2023. 2022 sales taxes are now projected to grow 7.2% for the year. Given that economic conditions are still evolving and the

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

growing concern for a potential recession in 2023, the sales tax revenue budget for 2023 will continue to be revisited during the 2023 budget process to reflect any changes in expectations for next year.

OVERVIEW OF CHANGES MADE BETWEEN PRELIMINARY BUDGET AND DRAFT BUDGET

Several changes have been made to the 2023 Recommended Budget in arriving at the 2023 Draft Budget. While outlined in more detail in the attached schedule called "Bridge Analysis Between Recommended Budget & Draft Budget", these changes at a high level include:

- **REVENUE CHANGES—increased \$210k**, mostly due to:
 - TAXES increasing \$97k due to the true up of property taxes to reflect updated levy calculations and new construction values provided by the Assessor's Office;
 - CHARGES FOR GOODS & SERVICES increasing \$36k due to higher Auditor's Office passport revenues projected;
 - MISCELLANEOUS REVENUE increasing \$419k mainly due to revision of the estimate for investment interest income provided by the Treasurer's office; (note: this calculation will be revisited once more pending an investment analysis currently underway by a 3rd party which could increase our interest projections a further \$350k at minimum); as partially offset by:
 - TRANSFERS IN decreasing (\$250k) mainly due to the assumption that the \$250k in working capital provided to the Clallam Bay Sekiu Sewer in 2022 will not be returned to the General Fund during completion of the sewer restoration project funded by DOE grants/loans that is underway;
 - INTERGOVERNMENTAL REVENUES decreasing (\$15k) due to revised state grant funding provided to the Clerk's Office for Child Support; and
 - NON-REVENUES decreasing (\$77k) due to the removal of sales/use and lodging tax monies collected by Parks & Facilities no longer being budgeted for in the General Fund.
- **EXPENDITURE CHANGES—increased \$2,917k**, primarily driven by:
 - TRANSFERS OUT increased \$1,544k mainly due to the incorporation of the transfers necessary for the 2023 capital outlay budget presented as part of the 2023 Recommended Budget and 5 Year Capital plan discussions, including \$1,195k in transfer to the Parks & Facilities Capital Projects Fund and \$552k to the IT Capital Projects Fund (see the Capital section of this summary for a breakdown of the capital outlays assumed). An additional transfer out of \$170k to the Sheriff Boating Safety was added to the budget relating to working capital needed for the mostly-grant funded cost of a new Sheriff replacement boat (NOTE--a \$125k budgeted transfer to the VRF Boating fund for the same vessel replacement was previously added to the 2023 budget but was mistakenly not removed in the Draft budget--this will be corrected in the Proposed Final budget). The Transfer Out to the Veteran's Relief fund

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

was increased \$10k to match funding needs following planned adjustment to property tax funding budgeted for this fund. These increases were partly offset by a \$275k decrease in transfer funding provided to the HHS Operations (from \$400k previously budgeted) to reflect other funding sources now available to HHS; and a \$110k decrease in General Fund support to the Clallam Bay Sekiu Sewer fund due to the working capital provided to this fund in 2022 for the DOE grant/loan-funded sewer restoration project that will not be returned during the project;

- PAYROLL increased \$35k due to the net effect of eliminating one of the two Patrol Deputy new positions requested by the Sheriff's department, deferring the addition of the requested new Deputy Prosecuting Attorney Civil position, and elimination of the 1% COVID hazard pay in Sheriff Jail (this adjustment was already made to Sheriff Operations in the prior draft of the budget), as offset by the addition of a placeholder for a County Administrator transition plan, the addition of a DCD Deputy Director position, the addition of one part-time voter registration specialist in the Auditor's office, and the addition of extra help funding to support staff cross-training in preparation for expected retirements in the Treasurer's office.
- BENEFITS increased \$526k due to the planned increase in worker's compensation L&I rates being implemented to reflect higher claims and L&I costs in recent years that necessitates these rates be raised (were last raised in 2018), totaling \$309k of the increase. The remainder of the increase is due to the notified health insurance premium increases for 2023.
- CAPITAL OUTLAYS increased \$769k due to the incorporation of the 2023 capital outlays as presented in the Recommended Budget and 5 Year Capital plan discussion—see the Capital section of this presentation for further details.
- SERVICES increased \$194k mainly due to an additional \$110k in the BOCC NonDepartmental budget for outside security costs monitoring assumed relating to staffing for two facility security personnel (bringing the total cost up to \$220k). Also reflects that addition of \$45k in professional services to fund the staffing of a part time court facilitator position in Superior Court, and \$62k in additional ER&R vehicle rental costs budgeted in the Sheriff's department based on new ER&R rates enacted. These increases were offset by decreases in other areas; as partly offset by
- PAYMENT TO RISK MANAGEMENT/WORKER'S COM FUNDS decreased \$132k which reflects the correction made to the risk management insurance pool costs allocated to the General Fund which were previously overstated due to the double-budgeting of property insurance premium costs.

GENERAL FUND BUDGET OVERVIEW

At a high level, the 2023 Draft Budget projects a beginning General Fund Balance of approximately \$11.831 million (vs \$11.157 million in the Recommended Budget, a \$674k increase which is reflective of higher projected sales tax revenue and miscellaneous revenue projected, and lower Services costs projected for 2022). Revenues are projected to total \$53.126 million, Expenditures (including Transfers Out to the Lower Dungeness and Dungeness Off-Channel Reservoir Capital Projects, HHS,

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

Veteran's Relief, Sheriff's VRF Boating Program, Clallam Bay Sekiu Sewer, Flood Control and other funds) are projected at \$55.090 million, resulting in a budgeted decrease in Reserves of (\$1,965k), and leaving an ending General Fund Balance of \$9.866 million, representing an ending reserve level of 18% of total operating expenditures. However, as discussed later, when one adjusts for the historical underspend to our personnel and benefits budgets of \$1.9 million-\$2.1 million, and also assumes all new positions budgeted to be added in 2023 are held open for the first half of 2023 as a precautionary step discussed with the BOCC, it is likely the Draft budget will generate a surplus of revenue over expenditures for 2023 of \$299k, as compared to 2022's projected deficit of (\$3,698k), which would leave an ending fund balance of \$12,130k for 2023, or a reserve of 23% of expenditures.

Below are the revenue and expenditure highlights behind these results:

REVENUE BUDGET HIGHLIGHTS

In this Draft roll up of the 2023 budget, General Fund Revenues (excluding COVID-related reimbursements) are projected to total \$53,026k, representing a \$8,536k or 19.2% increase over 2022 projected revenue expected. When you further exclude Transfers In revenue (which consist mainly of working capital-related transfers from the Lower Dungeness and Dungeness Off-Channel Reservoir projects), General Fund Revenues are projected to increase \$2,448k or 5.6% from 2022 projected revenues.

In projecting revenues for 2023, certain revenue streams impacted by the economic and operational disruptions created by the COVID pandemic are projected to somewhat rebound from 2022, including:

- Miscellaneous Revenue is projected to grow by \$1.223 million due primarily to significant growth in investment interest income as the County is able to reinvest its investment portfolio in much higher yielding US Treasuries and other fixed income securities that are yielding in excess of 4-5% next year (as compared to sub 0.5% yields earned during much of 2022) due to the aggressive interest rate actions taken by the Federal Reserve to raise rates in an effort to curb inflationary pressures in the US economy, and also due to planned camping fee increases at the County's parks;
- Fines & Penalties are also expected to rebound somewhat (\$78k) from 2022 levels as courts continue to return to normal operations post-pandemic and as case back logs clear, but still down over 22% from their peak in 2019 due to the impact that court rulings and recent RCW changes affecting the County's ability to assess and collect certain types of fines and penalties; and
- Goods & Services are projected to increase by 8.5% due to contractual CPI-tied increases in certain of interlocal criminal justice agreements, improvement expected in the Jail bed revenues earned under the County's agreement with the State Department of Corrections (albeit still \$150k lower than pre-pandemic levels) as lower State prisoner populations during the COVID pandemic begin to subside and staffing issues at the Jail abate (which should enable more normal levels of chain gang Roads-support work), and increases in HHS Administration and Environmental Health services provided under Foundational Public Health funding provided by Washington State.

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

Growth of certain of our revenue streams tied to retail sales activity are assumed to continue the trend seen for most of 2022 where a moderation to low single digit growth (2.5-3%) took place after the 1st quarter of 2022, leading to a more modest 7.2% growth being projected for full year 2022 sales taxes as compared to the 21%+ growth seen in 2021. For 2023, sales taxes are budgeted to grow at 2% based on this trend continuing. While we are not currently projecting a significant prolonged recession in 2023 in a traditional sense as employment levels remain strong, we do believe inflationary pressures will carry over to 2023 albeit at lower levels from those witnessed in 2022 which, along with higher consumer borrowing costs, will hold discretionary taxable sales activity to low single digit growth next year. Other revenue streams tied to real estate, particularly REET 1 and REET 2 and certain of our Auditor filing fees, are expected to decrease by approximately 30% from historically high levels seen in 2022 due to the rapid slowing of the real estate market taking place due to the rapid rise in mortgage rates.

TAX REVENUES

Representing almost 50% of General Fund total revenues, Tax revenues are projected to increase \$604k or 2.48% in 2023. Property taxes are projected to increase \$245k or 2.83% as we assumed the County takes its allowed for 1% annual levy growth limit, as adjusted for new construction assumed captured totaling \$169.6 million, as allowed for under statute. Sales-driven taxes (local retail, juvenile correction sales and use taxes and local criminal/public safety taxes) are projected to increase a combined \$245k or 2%, which again reflects our assumption that sales taxes will grow at a more moderate rate as compared to the +7% growth seen in 2022. Timber excise tax is also projected to increase 5% from 2022 projections based on trend.

LICENSES & PERMITS

Licenses & Permits are currently projected to decrease -\$32k or -3.1% from 2022 projections mainly due to an assumed decline in building permit revenues following multiple years of strong permit activity and as interest rate hikes by the Federal Reserve continue to cool housing starts.

INTERGOVERNMENTAL REVENUES

Overall, Intergovernmental Revenues--consisting of federal and state grants and intergovernmental tax and excise payments received by the County--is budgeted to remain essentially flat in 2023. Intergovernmental Tax Revenues are projected to grow \$133k or 3% due to 3-6% increases projected certain intergovernmental tax revenues including PILT, Criminal Justice, and PUD Privilege taxes. Based on recently announced awards relating to ARPA Section 605 Local Assistance and Tribal Consistency funds to be distributed by the US Treasury, the County learned it would be receiving \$1.255 million of these funds both in 2022 and in 2023. As these funds may be spent in a manner consistent with other general revenues received by the County (with the exception of supporting lobbying activities), these funds are budgeted as part of the General Fund in 2023.

Intergovernmental grant revenues are projected to decrease \$149k or (4.9%), due to lower grants in DCD Long Range Planning, HHS Environmental Health, HHS Admin, Sheriff Ops & Emergency Services, Superior Court, and other areas, as partly offset by higher grant revenues budgeted for DCD Environmental Quality (+\$428k relating mainly to fish barrier-related grant increases), Juvenile Services, PA-Child Support, and increases in other areas.

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

CHARGES FOR GOODS & SERVICES

Charges for Goods & Services are projected to increase \$657k or 8.5% in 2023 driven partly by partial recovery of certain COVID-impacted revenue streams, most notably the Sheriff Jail revenues derived from the provision of excess jail bed space to the State Department of Corrections which were negatively impacted during 2022 due to reduced COVID-related jail capacity restrictions that resulted in reduced DOC jail occupancy and need for County jail beds (a \$150k improvement is assumed in 2023, but revenue remains \$150k-\$250k below pre-COVID levels) Also negatively impacted in 2022 was the Sheriff Jail chain gang program in support of Roads due to reduced staffing levels in the Jail which are expected to abate in 2023. The remainder of the increase is largely due to increases in interfund services provided to the HHS Foundational Public Health fund and other non-General Fund HHS funds by HHS Environmental Health (\$78k) and HHS Administration (\$130k), increased County Fair gate and carnival proceeds (\$46k), \$95k in higher Auditor election services revenues and passport revenues, as offset by an \$85k decrease in filing fees in the Auditor's Office due to lower real estate filing volume trends.

FINES & PENALTIES

Fines & Penalties are budgeted to increase \$78k or 11.3% over 2022, reflecting an expectation by both district courts of a stabilizing and slight improvement in infraction revenue from 2022 levels as courts continue to return to normal operations post-pandemic and as case backlogs continue to clear. However, Fines & Penalties are budgeted at level that is still 22% below their peak in 2021 driven by court decisions and RCW changes affecting the County's ability to assess and collect fines and penalties across multiple functions.

MISCELLANEOUS REVENUE

Miscellaneous Revenue, consisting mainly of interest income and parks camping fees, is projected to increase \$1,223k or +59%, driven mainly by a \$1,012k increase in budgeted interest income driven by the sharp increase in interest rates available for US Treasury bills and notes that should allow the County to reinvest its investment portfolio in higher yielding fixed income US Treasury investments following the collapse of the 2-year CD and LGIP investment pool interest rates beginning in 2020 and continuing through much of 2022. These yield gains are largely due to the aggressive interest rate increase measures taken by the Federal Reserve beginning in early 2022 to combat the 8-9% inflation experienced in the US economy. While not yet reflected, the County recently engaged an outside investment liquidity analysis consultant to advise on the strategic level of liquidity available to be invested in higher yielding, longer-term investments, which should enable the County to increase its investment interest further than currently budgeted.

Partially offsetting this continued increase in investment interest income are lower interest earned on delinquent taxes (-\$75k or -18%) due to RCW changes made in 2021 impacting the amount of interest counties may collect, and lower expected revenues earned from sales of unclaimed property (-\$72k).

Parks and fair revenues are expected to grow above 2022 projected levels, reflecting fee increases that were originally budgeted to occur in 2022 that were deferred until 2023. Also contributing to the

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

increase is the new HHS Environmental Health operating assessment of \$13 per septic-utilizing parcel approved in 2022 (\$276k).

OTHER FINANCING SOURCES (TIMBER SALES)

Other Financing Sources, consisting mainly of timber revenues to the General Fund, are budgeted to decrease \$69k or -9.8% based on an August Draft DNR timber harvest sales projection received for 2023.

TRANSFERS IN

Transfers In for the General Fund are projected to total \$6.498 million in 2023, consisting of:

- \$4,683k from the Lower Dungeness Floodplain Restoration project as this project concludes in 2023,
- \$1,650k related to the Dungeness Off-Channel Reservoir project (relating to grant reimbursement of land acquisition costs that will be incurred in 2023);
- \$125k related to the Sheriff VRP Boating Fund's grant-fund acquisition of new boat that will require bridge funding from the General Fund that will be returned to the General Fund when grant proceeds are received; and
- \$40k standing transfer from Trial Court Improvements fund to the Sheriff Jail department.

This represents an increase of +\$6,088k in total Transfers In over 2022, primarily due to higher grant reimbursements expected under the Lower Dungeness floodplain project and Dungeness Off Channel Reservoir, as offset by a \$370k in transfers received from HHS 2022 relating to the return of General Fund support provided for the Serenity House bathroom remodel project.

EXPENDITURE BUDGET HIGHLIGHTS

Turning to expenditures for the General Fund, our Draft expenditure budget, excluding COVID-related costs) currently stands at \$55,090k, an increase of \$6,814k or 14.1% from our 2022 projected expenditures.

SALARIES, WAGES & BENEFITS

The largest driver of the increase over 2022 projected expenditures is in Payroll and Benefits costs. Representing approximately 67% of our total expenditure budget, Payroll and Benefits are up \$3,305k or 14.5% and \$1,792k or 19.5%, respectively, to the 2022 forecast, mainly due to the fact that the budget assumes all budgeted staff positions are filled for the entire year as required under current policy, which clearly was not the case in 2022 where due to retirements, voluntary terminations, delays in filling positions during the year, the County had more open positions during 2022, particularly in areas like the Jail where we saw a much larger number of position openings. This resulted in a projected budget underspend in payroll and benefits in 2022 of approximately \$2.58 million. Based on 3-year and 5-year historical average payroll/benefits budget underspend of \$2.12 million and \$1.88 million, respectively, we anticipate a similar level of personnel budget underspend (albeit not as high in 2022), while not reflected in the current 2023 Draft budget due to policy, is nevertheless achievable in 2023. **If you adjust our 2023 personnel cost budget for this**

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

\$2.098 million average budget underspend, our combined personnel costs in reality are expected to increase \$2.999 million or 9.4% in 2023 as compared to 2022.

This 9.4% increase in overall payroll/benefits costs is largely being driven by the full year impact of collective bargaining-related COLAs of 2.5% in January 2023, adjustments made to the pay scales, a \$50-per-month increase in County-paid health premium increases for most collective bargaining units, the addition of longevity-based medical premium pay as provided for in the collective bargaining agreements renewed in July 2022 and July 2023, new FTES added as outlined in the attached "2023 Department Requests Over Base Budget" and below, and extra help funding allotted for planned transitioned time for retiring staff (Treasurer's and Sheriff's Office) or for positional realignments (County Administrator).

We have budgeted 8.1 more FTEs in 2023 as compared to the 2022 budget, with additions in Auditor (+0.5), BOCC Operations (+.5 FTE), GIS (+1.0 FTE due to combination of DCD GIS with IT GIS), Human Resources (+1.8 FTE), HHS-Environmental Health (+1.0 FTE), Sheriff Operations (+3.85 FTE, due to addition of 1 (of 2) new deputy positions requested and transition of code enforcement with assumed hiring of a code enforcement sergeant), Sheriff Emergency Services (+.50 FTE), and Juvenile Services (+1.0 FTE) as offset by reductions in DCD (-1.6 FTE—primarily due to shifting code enforcement to Sheriff as offset by assumed hiring of Deputy Director position), IT (-.25 FTE), and HHS Admin (-.20 FTE).

NOTE REGARDING HEALTH INSURANCE AND WORKERS COMPENSATION BENEFIT

COSTS--It is important to note that the Draft budget does now reflect health insurance benefit rate increases of 4.8%-5.8% depending on the respective benefit plan, which in total increased benefit costs for the General Fund approximately \$217k. In addition, based on an analysis of the County's workers compensation L&I rates assessed (which have not been adjusted since 2018) and significant increases in claims cost and L&I in recent years, a worker's compensation rate increase needed to stabilize reserve levels in the Worker's Compensation fund has been incorporated into each personnel budget, which added an estimated \$309k of increased benefits costs to the General Fund.

SUPPLIES

Supplies are projected to increase \$172k or 13.4% from 2022 projected spending levels mainly due to several IT SRF departmental requests being incorporated into the 2023 budget as outlined in the Department Requests schedule, as well as projected underspend to budget in this area in 2022 of (\$239k) or 15.7%.

SERVICES

Services in 2023 are projected to increase \$1,852k or 26.3% over 2022 projected non-COVID services. These increases are mainly due to the following:

- A \$304k increase in DCD—Environmental Quality Salmon Recovery services relating to additional grant funding received for fish barrier projects;
- Higher IT infrastructure-related network router, software renewal, ESRI maintenance, and a full year of Microsoft Office 365 services costs (\$94k);
- A \$133k increase in HHS Environmental Health On-Site Services and Drinking Water services costs funded through the new On-site Septic Assessment Fee of \$13 per parcel (with a septic

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

system) approved in 2022 and funding available from the HHS Foundational Public Health fund;

- An estimated \$120k or 7.5% increase in indigent defense services costs;
- \$349k of 2023 Department Requests reflected in the 2023 Draft Budget (see attached schedule), including:
 - Auditor (+\$50k --relating to County's assumption of printing & binding costs for Voter Pamphlets that was previously paid by the State but will be recaptured in higher election services revenues);
 - DCD Environmental Health (\$22k mainly relating to developing of a monitoring strategy for the Lower Dungeness);
 - GIS (\$31k relating to ESRI costs);
 - HR (\$45k for expanded job posting advertising),
 - Sheriff (\$19k),
 - Prosecuting Attorney (\$22k--mainly relating to higher witness and expert witness costs);
 - Parks Fair & Facilities (\$66k--relating mainly to higher repairs & maintenance costs of facilities, parks and fairgrounds, and increased fair entertainment and advertising costs to drive more out-of-county visitorship), and
 - Superior Court (\$53k relating to contracting for a part-time court facilitator and higher guardian ad litem services costs),
 - Increases in other areas; and
- 2022 projected budget underspend of \$552k in Services in multiple other areas.

TRANSFERS OUT

Transfers Out are budgeted to total \$5.049 million, a \$1,119k or -18.1% decrease from 2022. This decrease is primarily due to a \$3.4 million decrease in Transfers Out to the Lower Dungeness Floodplain project as the bulk of Phase 2 construction work concludes by the end of 2022 and no further General Fund working capital funding will be needed to complete remaining work in 2023. Also contributing to this decrease is a \$405k decrease in transfers to HHS Operations and a \$9k decrease in transfer to the Law Library. These decreases are partly offset by an \$2,046k increase in working capital transfers out made to the grant-funded Dungeness Reservoir to fund the estimated \$2.2 million acquisition cost of the build site assumed in Q1 2023, the continuance of design work, and commencing of conveyance-related construction work in the 2nd half of 2023 (note that \$1.65 million of these funds are budgeted to be returned to the General Fund once grant reimbursements for the land acquisition are received). Additionally higher transfers related to a \$175k increase in Parks & Facilities Capital Projects fund transfer and \$202k increase in IT Capital Projects fund transfer reflecting the capital outlays slated for 2023 (see Capital section of report for more details), the Sheriff's Department's VRF Boating and Boating Safety funds for acquisition of an anticipated grant-funded replacement vessel of \$295k (note—this amount will be reduced between \$100k-\$125k pending correction of an error and finalization of County match requirements), the Veteran's Relief program (+\$70k), and PW-Flood Control (+\$26k) are driving the remainder of the offsetting increase.

Transfers for the Dungeness Off Channel Reservoir, Clallam Bay/Sekiu Sewer, and VRF Boating/Boating Safety Program consist of working capital advances projected for these funds to support the funds' ongoing grant-funded capital projects and capital outlays, and will be reimbursed to the General Fund as grant reimbursements for these projects are received.

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

Transfers Out from the General Fund included in the 2023 Draft budget include the following:

• Dungeness Off-Channel Reservoir	\$2,450,000
• Parks & Facilities Capital Projects Fund	1,195,451
• IT Capital Projects Fund	551,523
• HHS Operations	125,000
• PW--Clallam Bay/Seki Sewer	140,000
• VRF Boating Program	125,000**
• Boating Safety Program	170,000
• Local Crime Victim Comp	67,000
• Veterans Relief	106,000
• PW--Flood Control	72,341
• Law Library	15,037
• Employee Healthcare	19,000
• PW--Solid Waste	6,500
• HHS Chemical Dependency/Mental Health	6,211

TOTAL TRANSFERS OUT—2023 \$5,049,063

**Amount mistakenly included when funding of boat replacement transferred to Boating Safety fund; will be substantially reduced/eliminated in final proposed budget pending confirmation of county match and Boating Safety fund reserve adequacy.

NOTE REGARDING VETERANS RELIEF TRANSFER--It should be noted that the Transfer to the Veterans Relief fund (which is new for 2023) is being driven by increases in Veteran's Relief fund expenditure increases over the last several years of 17.6% in 2020, 23.8% in 2021, and 23% projected for 2022, resulting in decreases in fund reserves of (\$75k) in 2019, (\$25k) in 2020, (\$47k) in 2021, and (\$55k) in 2022. As a result, in order to support the level of 2023 spending budgeted for this fund and to meet the monthly aid need experienced in 2022 of approximately \$9k per month, the Veteran's Relief fund will require a transfer of \$106k from the General Fund. As this additional funding will be coming in the form of a transfer from the General Fund, the property tax fixed levy rate apportioned from the General Fund to the Veteran's Relief Fund will be reduced from the .01125 current rate to .00924 which will insure the property tax funding source for Veteran's Relief grows at a rate proportional to overall General Fund property tax growth year-over-year.

NOTE REGARDING LOCAL CRIME VICTIM COMPENSATION FUND TRANSFER—In 2022, a debatable emergency was approved by the BOCC raising transfer funding provided to this fund from \$17,000 to \$67,000 to support this fund which had experienced a significant decline in one of the fund's primary sources of funding--Clerk's Office revenue—due to a reduction in payment of fines during the COVID pandemic and due to other RCW changes in how fines may be assessed. The 2023 budget reflects similar level of funding support needed. While not currently reflected in the 2023 Draft Budget, it should be noted that the Prosecuting Attorney's Office is requesting additional funding to hire an additional Victim Witness Coordinator in 2023, which if approved would raise the amount of transfer funding needed from the General Fund for this fund by approximately \$101k in 2023.

PAYMENT TO RISK MANAGEMENT/WORKERS COMP FUNDS

Payments from the General Fund to the Risk Management/Workers Comp Funds are budgeted to total \$1,642k, representing an increase of \$276k or 20.2% over 2022. This increase is reflective of

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

significant increases in general liability, cyber, property and other insurance coverage premium costs charged to the County through the Washington State Risk Pool based overall insurance cost increases being experienced across Washington state.

DEPARTMENT REQUESTS FOR 2023—as outlined in the attached “2023 Department Requests Over the Base Budget—Administrator Draft Budget”, a total of \$1,047,257 of the \$1,618,718 of additional General Fund spending requests are included in the Draft Budget, with the remaining \$571,461 recommended for deferral, with several recommended for revisiting as part of the 2023 mid-year review once the County has better visibility into the economic conditions affecting the 2023 budget. Of the Other Non-General Fund requests of \$441,662, we have recommended approval of \$248,441.

COVID-19 COSTS FUNDED FROM THE GENERAL FUND

- The General Fund 2023 Draft Budget currently does not reflect any COVID-specific budgeted revenues or expenditures, outside of \$100k of FEMA reimbursements the County expects to receive in 2023 for eligible COVID expenditures incurred in the 2nd half of 2022.
- With FEMA-funded COVID mitigation costs in the County’s facilities ending in the third quarter of 2022, no additional COVID-related costs are expected to be paid out of the General Fund in 2023, representing a decrease of FEMA COVID costs incurred by the General Fund in 2022 of approximately \$93k.
- All remaining eligible COVID-related expenditures in 2023 are budgeted to be funded out of the NonDepartmental—American Rescue Plan Act fund or other HHS special revenue funds that have COVID-specific grant funding for 2023.

CONCLUSION/TAKE-AWAYS

Based on this Draft revenue and expenditure budget presented, the budget reflects utilizing \$1,965k of General Fund reserves to fully fund the 2023 budget, leaving ending reserves of \$9,866k. However, as discussed previously and as outlined in the attached “Breakdown of Draft Budget Deficit”, based on historical average underspend to our personnel and benefits budgets of \$1.9 million-\$2.1 million, coupled with the BOCC direction that any new positions approved in the Department Request list be held open until mid-year 2023 as a precaution given the economic uncertainty in 2023, **the General Fund’s 2023 Draft Budget as adjusted would produce a projected surplus of \$299k**, as compared to 2022’s projected deficit of (\$3,698k), which would leave **an ending fund balance of \$12,130k for 2023, or a reserve of 23% of expenditures.**

ADDITIONAL POTENTIAL BUDGET ADJUSTMENTS

While not yet incorporated into the 2023 budget yet, staff have identified additional adjustments that are being evaluated and finalized for potential inclusion in the 2023 Proposed Final Budget which would increase the forecast 2023 operating surplus for the General Fund as follows:

- Correction of Duplicate Boating Safety/VRF Boating Transfer Out--\$100k-\$125k
- Additional Investment Interest Income based on revised Treasurer calculations--\$350k-\$400k
- Additional Sales Tax Revenue to reflect 3% Annual Growth on Revised 2022 Projection--\$111k

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

- Revert Courthouse Security from Outsourced Service to Sheriff Jail--\$220k
 - **TOTAL POTENTIAL ADDITIONAL REVENUE/COST SAVINGS--\$781K - \$856K**
 - **REVISED ENDING RESERVES IF CHANGES MADE--\$12,911K - \$12,986K**

LIQUIDITY IMPACT OF MULTI-YEAR GRANT-FUNDED PROJECTS

2023 will see the County engaged in a number of multi-year, multi-million dollar projects which are fully or partially funded by grants and other state/federal resources, including:

- Lower Dungeness Floodplain--\$16.9 million project (Phase 2 construction scheduled for completion in 2022, with remain work involving Towne Road Replacement slated for completion in 2023);
- EOC Relocation--\$7.2 million project (\$3.588 million grant funded)
- Dungeness Reservoir--\$38.6 million project
- Joyce Broadband Expansion Project--\$22.4 million (fully grant funded with match covered by \$1.786 million committed from ARPA)

As most of these projects are funded through reimbursement grants, the projects have or will require varying levels of working capital funding support from the General Fund at various stages of the project to enable the projects to pay for project design and construction costs in advance of receiving grant funding reimbursements for such costs (with the exception of the Broadband project which will rely on committed ARPA funds for working capital). Once grant reimbursements begin to be received, those grant reimbursement funds then become a perpetual funding source for future project costs until the project is completed. Upon the project's completion and receipt of all remaining grant reimbursements, the fund that provided the initial working capital funding can then be fully repaid for all funds advanced (assuming the project is 100% grant funded).

As certain granting agencies have limited their grant reimbursement request windows to quarterly rather than month (which has affected reimbursements for Dungeness Off Channel Reservoir and Clallam Bay Sekiu Sewer) or have experience grant reimbursement processing delays due to staffing shortages relating to the pandemic, this potentially will place greater demand for working capital liquidity from our various reserves, including the General Fund. To mitigate these liquidity pressures, departments have been requested to closely coordinate and communicate with their granting agencies to ensure timely grant reimbursement submission and payment turnarounds, as well as to request as applicable a shortening of grant reimbursement windows to no less frequently than monthly.

Also, at the request of the BOCC and through coordination of the County Administrator, the County will be assigning project team members to these various projects, including representatives from Finance, IT, operations and other areas as needed, in order to improve financial oversight, planning, and execution of these projects and to mitigate risk.

The County's Finance Department will also be exploring options for opening a revolving line of credit to provide additional liquidity if needed as several of these capital projects funding needs ramp up.

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

2023 DRAFT CAPITAL OUTLAYS (INCLUDED IN 2023 DRAFT BUDGET)

- **CAPITAL REQUESTS**—consistent with the draft 5 Year Capital Plan and 2023 Proposed Capital Budget presented to the BOCC at work session on October 24, 2022, we are proposing a total \$25,799,098 of capital outlays for the 2023 budget, and deferring \$1,410,738 of requests identified in the 2023 capital plan. The Draft capital outlays are proposed to be funded through the following sources (source: “Proposed Capital Requests to Include in 2023 Budget” attachment):
- **Parks & Facilities Capital Projects Fund**--\$4,013,000 (consisting of the first half of the EOC construction phase (\$3.54 million), of which \$.588 million is funded through a Dept of Commerce Grant approved as part of the 2021-23 biennium that must be accepted by 6/30/2023 to guarantee the funds are available and \$3 million earmarked in the 2023 Federal appropriations budget, along with a transfer of \$1 million from the General Fund to fund initial working capital needs of the project which was budgeted in 2022 but deferred due to delays in the project); also included are \$118k for PFF Unanticipated Projects, \$70k to fund a Building Facility Security and Safety Study, \$100k to replace Failed Dock piles at Lake Pleasant and Camp David Jr, \$150k for an Office Space Reconfiguration/Expansion placeholder to cover needs in the Auditor’s Office, Finance, WSU and others, and \$35k for Fairgrounds shower upgrades); the capital outlays from this fund will require a Transfer from the General Fund of \$1.195 million.
- **IT Capital Projects Fund**--\$644,120 (mainly relating to Cisco license renewal and switch replacements (\$257k), network device replacement (\$67k), recurring PC Replacement (\$90k), Tyler Permit Planning system remaining costs (\$30k), Wireless network upgrade and expansion (\$100k), Microsoft InTune Deployment (\$29k), UPS DR Site and phone system upgrades (\$19k), scheduled copier replacements (\$43k), and server hardware replacement (\$10k); the capital outlays from this fund will require a Transfer from the General Fund of \$552k.
- **REET 1**--\$2,210,000 (consisting of \$1,635,000 of capital outlays, with major items including the Juvenile Facilities Roof Membrane Replacement (\$725k), Restoration of the Old Juvie Building to Office Space (\$300k), the continued replacement of the Courthouse VAV HVAC air system boxes (\$250k), Replacement of the Art Barn Roof at the fairgrounds (\$120k), a Fairgrounds Site and Security Lighting and Power Project (\$100k carry over project, which would be 50% grant funded), and other carryover or recurring projects (\$240k). Also to be funded through REET are \$575k of transfers to the Carlsborg Deep Water Well (\$75k) and Clallam Bay Sekiu Sewer fund (\$500k) to fund a 5-year project to replace each of the systems five pump stations (\$470k) and replace the drive bearings for the systems’ remaining four biological contactors (also a carryover project--\$80k);
- **REET 2**--\$1,963,215 (including \$1,100k to Roads to fund 2023 road projects which includes the carryover of an additional \$400k ask approved in the 2022 budget to help fund the rebuild of Towne Road on the new Lower Dungeness Levy in 2023, remaining installation costs of 3 electric car charging stations at the Courthouse (\$25k), and \$225k of carryover Courthouse irrigation/planter/sidewalk replacements. Also to be funded through REET 2 is a transfer of \$613,215 to the Clallam Bay Sekiu Sewer fund to fund the \$505k of carry over costs related to the 2022-approved pump station replacement that will instead

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

occur in early 2023 (\$425k) and the bearing replacement carry over project (\$80k), and to subsidize those REET-eligible maintenance costs of the sewer fund that are not currently covered by projected revenues (\$108k);

- **General Fund**--\$892,000 (consisting primarily of:
 - \$407k of Sheriff Operations/ Jail/ Animal Control / Emergency Services items (\$207k of which is for vehicle equipment for the scheduled replacement of 4 patrol vehicles, 1 animal control vehicle, and 1 emergency management response RV vehicle for the west end, and \$65k for acquisition of one additional patrol vehicle for the one additional patrol deputy position to be added), with remainder for portable radio replacements, Jail PIPE hardware, camera, and book room upgrades, and ARES Program Equipment).
 - HHS Environmental Health (\$90k to re-equip 30-year-old testing lab equipment),
 - Prosecuting Attorney--\$15k for staff Iphone replacements
 - Superior Court (Clerk bench remodel \$11k),
 - District Court 1 (\$10k requested for lobby display), and
 - Parks and Facilities (\$277k requested to purchase 2 UTVs, 2 Tractors with loader/mower attachments, and replace an RV bunkhouse to more efficiently support maintenance needs at two parks and the fairgrounds.

As noted earlier, Transfers from General Fund are budgeted to the Parks & Facilities Capital fund (\$1,195k), IT Capital Projects fund (\$552k), and Clallam Bay Sekiu Sewer Fund (\$140k needed to support additional wastewater treatment operator FTE and to subsidize this fund to fully cover its operating costs) to fully fund the 2023 capital projects in these funds.

- **Other Funds Capital Outlays**
 - Boating Safety--\$157k of grant-funded costs to acquire a replacement marine vessel, but which will require a transfer of \$170k from the General Fund as a working capital
 - VRF Boating Fund--\$29k for replacement marine vessel costs not covered under grant
 - OPSCAN--\$177k for radio network equipment replacement
 - Carlsborg Sewer--\$240k and \$240k for the Savannah/Village Lane extension (Opportunity Fund funded), (NOTE: per BOCC discussion, the \$250k designated previously for the Gupster project has been deferred pending further need analysis);
 - Clallam Bay Sekiu--\$2,975k (includes \$2.0 million DOE grant funded collection system rebuild project, \$895k to replace the first two of five pump stations, one of which is a carryover from 2022 but will be completed in 2023 (REET 1 transfer funded), and \$80k to replace all bearings on remaining four biological contactors (REET 1 transfer funded, carryover project);
 - ER&R--\$1,917k, consisting of vehicle and equipment replacements for Roads of \$1.480 million and \$257k for General Fund, and \$180k for general site maintenance to replace failing gutters on all ER&R buildings;
 - ARPA--\$347k, with \$250k for the Bipolar Ionization Air Purification System for County facilities to reduce airborne illness risks and \$97k of carry over costs relating to the BOCC Board Room IT Technology Upgrade project (BOCC approved usage of ARPA funds); and

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

- Dungeness Off Channel Reservoir--\$5.173 million for land acquisition (\$2.2 million), design work, and conveyance construction phase work of Dungeness Off Channel Reservoir Project (100% grant funded through grants rec'd to date).
- Broadband Project--\$6.317 million for initial engineering/design, permitting, project management, materials, and right of way ascertainment
- Carlsborg Deep Water Well--\$75k to cover potential remaining costs of project.

In summarizing the total Draft capital spend by the key strategic initiative or summary categories we grouped our 2023-2027 capital plans according to, the 2023 Draft budget proposes the following spending by key initiative/grouping:

- **EOC Relocation**--\$3,540,000
- **Courthouse Facility Aging Infrastructure Initiatives**--\$670,000 (consisting of \$250k for VAV Air System Box replacements, \$300k to restore Old Juvie Building for use as office space, Fairgrounds Art Barn Roof Replacement);
- **Juvie Master Plan**--\$725,000 (roof membrane replacement)
- **Disaster Recovery/Business Continuity**--\$12,000
- **IT Infrastructure Initiatives**, --\$263,300
- **Sewer System Repair/Replacement Initiatives**--\$3,215,000 (relating to Clallam Bay/Sekiu collection overflow project which will be 100% funded through Ecology grant/loan (\$2.0 million), pump station replacement (\$895k), and biological contactor bearing replacement (\$80k) and \$240k Carlsborg sewer Village Lane extension funded through Opportunity fund)
- **Deep Water Well/Water Mitigation**--\$5,248,000 (\$75k Carlsborg Water Mitigation, \$5.173 million Dungeness Off Channel Reservoir (100% grant funded)
- **Other Non-Recurring Capital Outlay**—\$571,245 (Fairgrounds shower upgrade (\$35k), 1 new patrol vehicles for added deputies (\$65k), Jail PIPE hardware, camera, and booking area improvements (\$26k), Sheriff EMS response vehicle replacement (\$30k), DC1 Lobby Display (\$10k), Parks & Facilities UTV, Tractor Additions (\$277k), ARPA-funded BOCC Board Room IT technology upgrade (\$97k), and VRF funded vessel replacement funding (\$31k)
- **Broadband Expansion**--\$6,317,274
- **Mandatory/Recurring/Regular Replacement**--\$704,966 (mostly fleet vehicle replacement costs, IT PC and copier replacements, failed pilings at two park boat ramps, etc)
- **Previously Approved Carry Over Capital Outlays**—\$833,000
- **Road Projects Supported Thru REET**—\$1,100,000
- **Non-Recurring Capital Fully Funded through Grants/Dedicated Funds (No General Fund/REET Funding Needed)**—\$421,114
- **ER&R Funded Capital Outlays**--\$1,917,000
- **ARPA Funded Capital Outlays**--\$250,000 (building HVAC air purification system)
- **Courthouse/Juvenile Services Building Security**--\$11,199.

▪ **TOTAL--\$25,799,098**

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

This is the Draft rolled up budget for 2023. No budgetary impact until the final adopted budget is approved in December 2022.

Draft action: (Does the Board need to act? If so, what is the department's recommendation?)

County Official signature & print name: _____Mark Lane_____

Name of Employee/Stakeholder attending meeting: _____Mark Lane, Rebecca Turner, Rich Sill, Debi Cook_____

Relevant Departments: _____Finance, BOCC_____

Date submitted:

November 9, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy

Agenda Item Summary Draft Budget 2023 11142022

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019



19
11/14/22

Date of report: November 9, 2022

General	\$151,724.43
Other	\$406,085.62
Total	\$557,810.05

STATE OF WASHINGTON

County of Clallam

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2022.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

BILL PEACH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

November 7 - 11, 2022

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	4,295.57			
00100.221	Auditor	40,089.96			
00100.241/291	Commissioners (BOCC)	8,765.92			
19914.291	BOCC - Veterans Relief		1,179.31		
19925.291	BOCC - Hotel/Motel		54,167.00		
19941.291	BOCC - Opportunity Fund		5,000.00		
00100.331-334	Dept. of Community Develop't (DCD)	1,730.73			
30301.331	DCD - Lower Dungeness Floodplain		665.88		
00100.871	District Court I	297.79			
11301.511	Health & Human Services (HHS)		11,295.84		
00100.511	HHS - Environmental Health	992.17			
00100.513	HHS - Admin	559.23			
11331.511	HHS - Developmental Disabilities		1,889.16		
00100.461	Human Resources (HR)	112.87			
00100.411	Information Technology (IT)	9,097.89			
30701.411	IT - Capital Projects		43,267.52		
00100.851	Juvenile Services	10,303.74			
00100.911/912	Parks Fair Facilities (PFF)	10,634.26			
30101.911	PFF - REET 1 (Real Estate Excise Tax)		48,720.91		
30501.911	PFF - Capital Projects		3,223.31		
	Public Works (PW)				
10101.611	PW - Roads		162,314.21		
30401.331	PW - Dungeness Reservoir		19,124.61		
41401.611	PW - Clallam/Seki Sewer		4,822.71		
42401.611	PW - Carlsborg Sewer		6,326.31		
43401.611	PW - Bullman Beach Water System		2,806.43		
50301.611	PW - ER&R (Equip't Rental & Revolving)		28,037.17		
00100.811-815,817	Sheriff	44,633.97		55.49	
00100.816	Sheriff - Jail Medical	11,703.17			
11004.811	Sheriff - VRF Boating Program		132.00		
11008.811	Sheriff - OPNET Drug		229.09		
11065.811	Sheriff - OPSCAN Operations		5,599.16		
11080.811	Sheriff - Inmate Commissary		6,000.00		
00100.861	Superior Court	794.73			
00100.861	Superior Court Jury	1,281.27			
12905.861	Superior Court - Dispute Resolution		845.00		
12911.861	Superior Court - Courthouse Facilitator		440.00		
00100.891	Superior Court Clerk	2,172.28			
00100.231	Treasurer	869.07			
00100.931	WSU Extension	3,334.32			
Total		151,668.94	406,085.62	55.49	-

Report Reconciliation		Totals			
Total	557,754.56	General Fund	151,724.43		
Final Check Lists	557,754.56	Other	406,085.62		
Difference	-	Total	557,810.05	Use Tax	55.49

COPY

Prepared by:

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
11/4/2022	CHARM-TEX	0299326-IN	jkoon	374.70	32.97	374.70
11/4/2022	CHARM-TEX	0300218-IN	jkoon	255.86	22.52	255.86
Totals:				630.56	55.49	630.56

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0000360	CLALLAM COUNTY ER&R	2022.265E	11/3/2022	VEHICLE RENTAL FOR OCT	1,381.00	1,381.00
11/15/2022	0001179	PACIFIC OFFICE EQUIPMENT	1111031	11/3/2022	CONTRACT OVERAGE CANO	153.98	
			1111032	11/3/2022	CONTRACT OVERAGE CANO	106.28	260.26
11/15/2022	0001641	VERIZON WIRELESS	9918928987	11/3/2022	DATA FOR MOBILE APPRAISA	1,094.31	1,094.31
11/15/2022	0029534	HARRIS GOVERN	TACT00000803	11/3/2022	REGISTRATIONS FOR PACS I	1,560.00	1,560.00
Sub total for U S BANK:							4,295.57

0.*
4,295.57+
40,089.96+
67,932.92+
2,396.61+
297.79+
14,736.40+
112.87+
52,365.41+
10,303.74+
62,578.48+
28,037.17+
162,314.21+
33,080.06+
56,594.22+
11,703.17+
2,079.73+
2,172.28+
1,281.27+
869.07+
1,179.31+
3,334.32+
557,754.56*+
0.*

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0000390	COMPLETE LINE, LLC, THE	230081	10/26/2022	MONTHLY PLANNERS	38.25	38.25
11/15/2022	0001641	VERIZON WIRELESS	9919016364	10/24/2022	ANGI KLAHN PHONE	42.70	42.70
11/15/2022	0019068	K & H PRINTERS INC	063542	10/26/2022	PRINTING AND BINDING 2022	39,323.25	39,323.25
11/15/2022	0028699	SOUND PUBLISHING INC	PDN963744	10/22/2022	2022 GENERAL ELECTION NC	162.74	162.74
11/15/2022	0043168	CAIN, DEBORAH	Cain 10-31-22	10/31/2022	MILEAGE FOR WEST END DF	108.88	108.88
11/15/2022	0044625	DARLING, DELORES	Darling 11-1-22	11/3/2022	MILEAGE FOR WEST END DF	108.88	108.88
11/15/2022	0044770	HALLINGSTAD, ANNA	Hallingstad 10-3	10/31/2022	MILEAGE FOR EAST END DR	20.25	20.25
11/15/2022	0047096	SMITH, MILDRED	Smith 10-28-22	10/28/2022	MILEAGE FOR EAST END DR	20.25	20.25
11/15/2022	0047585	JANNI, DARRELL	Janni 10-28-22	10/28/2022	MILEAGE FOR WEST END DF	115.38	115.38
11/15/2022	0047586	FARRELL, RAYMOND	Farrell 11-2-22	11/2/2022	MILEAGE FOR WEST END DF	108.88	108.88
11/15/2022	0047589	ROYAL, GENA	Royal 10-27-22	10/27/2022	MILEAGE FOR EAST END DR	20.25	
			Royal 11-2-22	11/2/2022	MILEAGE FOR EAST END DR	20.25	40.50
Sub total for U S BANK:							40,089.96

apChkLst
11/08/2022 10:20:06AM

Final Check List
CLALLAM COUNTY

BOCC

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0000331	CLALLAM COUNTY AUDITOR	CR Res 11, 2022	11/3/2022	FILING FEE - VACATION OF C	204.50	204.50
11/15/2022	0001083	OLYMPIC PEN VISITOR BURE	2358	11/3/2022	OCTOBER SERVICES PER CC	54,167.00	54,167.00
11/15/2022	0001240	PITNEY BOWES	1021794934	11/3/2022	RED INK	577.92	577.92
11/15/2022	0037979	WASHINGTON STATE UNIVER	C100024060	11/3/2022	3RD Q PAYMENT PER CONF	5,000.00	5,000.00
11/15/2022	0040427	NORPOINT GROUP LLC	1276 NPG	11/3/2022	COURTHOUSE SECURITY	2,200.00	2,200.00
11/15/2022	0045804	YVONNE'S CHOCOLATES	1243	11/3/2022	SERVICE RECOGNITION IN L	1,806.00	1,806.00
11/15/2022	0047579	HIGH TIDE SEAFOODS INC	15773	11/3/2022	SERVICE RECOGNITION IN L	3,977.50	3,977.50
Sub total for U S BANK:							67,932.92

apChkLst
11/08/2022 10:25:38AM

Final Check List
CLALLAM COUNTY

DCD

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0000360	CLALLAM COUNTY ER&R	2022.259E	10/31/2022	OCTOBER 2022 VEHICLE LEA	1,200.00	1,200.00
11/15/2022	0000546	EXPRESS SERVICES, INC	28065050	9/19/2022	CE BURKHARDT 4.5 HRS 10/2	168.98	
			28093938	10/26/2022	CE BURKHARDT 4 HRS 10/16	150.20	319.18
11/15/2022	0001641	VERIZON WIRELESS	9919016362	10/24/2022	G157 \$105.88 OCTOBER 2022	210.28	
			9918831907	10/22/2022	INSPECTOR OCTOBER 2022	26.40	
			9918831906	9/22/2022	INSPECTOR OCTOBER 2022	24.02	
			9918831908	10/22/2022	LRP OCTOBER 2022	21.94	282.64
11/15/2022	0036994	SHANNON & WILSON INC	133608	10/26/2022	G157 P.2 ENG DESIGN & PER	560.00	560.00
11/15/2022	0046683	ODP BUSINESS SOLUTIONS, I	271197170001	10/12/2022	G133 \$19.57 OPERATING SUF	34.79	34.79
Sub total for U S BANK:							2,396.61

apChkLst
11/08/2022 10:30:30AM

Final Check List
CLALLAM COUNTY

DCI

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0001179	PACIFIC OFFICE EQUIPMENT	1111026	10/31/2022	POE - CANON/IRA615IFZ, BLA	76.34	
			1111025	10/31/2022	POE - CANON/IR1435 - BLACK	49.21	
			1111028	10/31/2022	POE - CANON/IMAGERUNNER	35.43	
			1111027	10/31/2022	POE - CANON/IR1435, BLACK	1.03	162.01
11/15/2022	0021386	STAPLES ADVANTAGE	3521092387	10/22/2022	STAPLES - PRINTER PAPER	135.78	135.78
Sub total for U S BANK:							297.79

apChkLst
11/08/2022 10:48:07AM

Final Check List
CLALLAM COUNTY

HHS

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0000769	IDEXX DISTRIBUTION INC	3116793936	10/31/2022	WLAB-LAB SUPPLIES	353.72	353.72
11/15/2022	0046683	ODP BUSINESS SOLUTIONS,	270745531001	10/17/2022	OSS-OFFICE SUPPLIES	189.66	
			269442030001	10/17/2022	WQ-OFFICE SUPPLIES	130.55	
			269442027001	10/18/2022	WQ-OFFICE SUPPLIES	54.39	
			271464273001	10/6/2022	EHADMIN-OFFICE SUPPLIES	48.98	
			271426074001	10/6/2022	WLAB- OFFICE SUPPLIES	45.33	
			271464889001	10/21/2022	EHADMIN-OFFICE SUPPLIES	45.24	
			269442025001	10/17/2022	EHADMIN-OFFICE SUPPLIES	42.99	
			269438984001	10/18/2022	WQ-OFFICE SUPPLIES	33.46	
			271464886001	11/4/2022	EHADMIN-OFFICE SUPPLIES	31.54	
			271427992001	10/5/2022	OSS-OFFICE SUPPLIES	16.31	638.45
11/15/2022	0046683	ODP BUSINESS SOLUTIONS,	268395254001	10/25/2022	HADM - COLORED PAPER, T	480.45	
			268422402001	10/25/2022	HADM - BINDERS (5)	59.79	
			268422390001	10/23/2022	HADM - PENCILS	18.99	559.23
11/15/2022	0022148	CENTURYLINK BUSINESS SE	612985669	10/24/2022	HOPS - FORKS OFFICE 1-800	8.09	8.09
11/15/2022	0000546	EXPRESS SERVICES, INC	28093947	10/26/2022	HOPS - EXTRA HELP EMPLOY	1,662.96	
			28065057	10/19/2022	HOPS - EXTRA HELP EMPLOY	1,279.20	2,942.16
11/15/2022	0046683	ODP BUSINESS SOLUTIONS,	269304713001	10/17/2022	HOPS - EXPANING FILES (5)	73.39	73.39
11/15/2022	0039629	OPPELT, JENNIFER	JO BT 11-3-22	11/3/2022	HOPS - BUSINESS MILEAGE	80.00	80.00
11/15/2022	0001300	PUBLIC UTILITY DISTRICT	20704 10-24-22	10/24/2022	HOPS - FORKS OFFICE UTILI	83.88	83.88
11/15/2022	0001343	RED LION HOTEL OF PORT A	39161	10/28/2022	HOPS - HOTEL LEASING AND	7,029.03	7,029.03
11/15/2022	0046988	RICHARDSON, SUMMER	SR BT 10-17-22	10/17/2022	HOPS - BUSINESS MILEAGE	57.38	
			SR BT 10-31-22	10/31/2022	HOPS - BUSINESS TRAVEL 10	57.25	
			SR BT 10-3-22	10/31/2022	HOPS - BUSINESS TRAVEL 10	57.25	
			SR BT 10-31-22	10/31/2022	HOPS - BUSINESS TRAVEL 10	32.38	204.26
11/15/2022	0044929	SMARTSHEET INC	INV979904	9/27/2022	HOPS - 4 ENTERPRISE PLAN	755.79	755.79
11/15/2022	0001508	STERICYCLE, INC	3006219124	10/24/2022	HOPS - SRYINGE DISPOSAL	119.24	119.24
11/15/2022	0001017	MORNINGSIDE INC	11331-22-MSEO	10/31/2022	DDD-EYE ON EMPOWERMEN	1,889.16	1,889.16
Sub total for U S BANK:							14,736.40

apChkLst
11/08/2022 10:58:29AM

Final Check List
CLALLAM COUNTY

HR Payroll

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	11/15/2022	0045162	UNITED STATE TREASURY	PCORI1806792	11/7/2022	PCORI FEES INTEREST 2012.	112.87	112.87
Sub total for U S BANK:							112.87	

apChkLst
11/08/2022 11:43:13AM

Final Check List
CLALLAM COUNTY

IT

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0000289	CDW GOVERNMENT, INC.	DK83742	11/3/2022	IT20220915 MICROSOFT VDA	36,896.80	36,896.80
11/15/2022	0001179	PACIFIC OFFICE EQUIPMENT	1107548	11/3/2022	AUD20220804 - COPIER REPL	7,280.44	7,280.44
11/15/2022	0001603	TYLER TECHNOLOGIES INC.	045-398180	11/3/2022	IT20221103 - ENERGOV SVC	4,400.00	
			045-397482	11/3/2022	IT20221103A - ENERGOV SVC	2,200.00	6,600.00
11/15/2022	0004211	CENTURYLINK	206T313735-11C	11/3/2022	COURTHOUSE T-1	490.14	
			206T222202-11C	11/3/2022	COURTHOUSE T-1 (#2)	490.14	
			206T211472-110	11/3/2022	FORKS T-1 LINE	279.32	
			206T414008-11C	11/3/2022	SHIERFF COURTHOUSE LINE	56.84	
			206T413216-11C	11/3/2022	JUVIE COURT	41.17	
			206T415684-11C	11/3/2022	ALARMS	4.38	1,361.99
11/15/2022	0023718	AT&T	3604574863LD1	11/3/2022	JUVEI FAX LINES (3) LONG DI	68.26	68.26
11/15/2022	0030587	B&H PHOTO VIDEO	206637376	11/3/2022	IT20221013	157.92	157.92
Sub total for U S BANK:							52,365.41

apChkLst
11/08/2022 11:48:40AM

Final Check List
CLALLAM COUNTY

Juv Svcs

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0000360	CLALLAM COUNTY ER&R	2022.267E	10/31/2022	VEHICLE RENTAL/LEASE	1,500.00	1,500.00
11/15/2022	0000628	GALLS LLC	022287999	10/3/2022	UNIFORMS & CLOTHING	42.42	42.42
11/15/2022	0000815	JIM'S PHARMACY	976538	10/24/2022	MED SUPPLIES	5.00	5.00
11/15/2022	0001252	PORT ANGELES, CITY OF	102922PA	10/29/2022	UTILITIES-CITY OF PA	5,480.88	5,480.88
11/15/2022	0001262	PORT OF PORT ANGELES	181915	11/1/2022	BUILDING/OFFICE RENTAL-L/	2,770.97	2,770.97
11/15/2022	0002271	JACOBSEN, JODY	102822JJ	10/28/2022	TRVL BUS-REIMB JJACOBSEI	129.50	129.50
11/15/2022	0004392	LAWRENCE, MARY	93022ML	9/30/2022	CAP VOL-MILEAGE	19.38	19.38
11/15/2022	0017787	DAIRY FRESH FARMS INC	8182230009	10/27/2022	DET FOOD	131.64	131.64
11/15/2022	0041537	MCKESSON MEDICAL-SURGIK	19899438	10/4/2022	DET SUPPLIES	43.57	43.57
11/15/2022	0041605	HOME DEPOT PRO	713295137	10/20/2022	DET SUPPLIES	99.64	
			713051852	10/19/2022	DET SUPPLIES	68.28	
			713051845	10/19/2022	DET SUPPLIES	12.46	180.38
Sub total for U S BANK:							10,303.74

apChkLst
11/09/2022 9:03:24AM

Final Check List
CLALLAM COUNTY

Parks Fair Facilities Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0000087	ANGELES ELECTRIC INC	19083	11/3/2022	2205FAC CH ACCESS CNTRL	40,523.26	
			19151	11/3/2022	2205UP JUV HEAT PUMP REF	1,249.31	
			19204	11/3/2022	2203FAC CH HVAC REBUILD (	807.84	42,580.41
11/15/2022	0000360	CLALLAM COUNTY ER&R	2022.269E	11/3/2022	2205FAC CH ACCS CNTRL BL	3,042.71	3,042.71
11/15/2022	0000427	CRESCENT WATER ASSOCIA	1507 10/22	11/3/2022	SC OCT WATER	710.23	710.23
11/15/2022	0000427	CRESCENT WATER ASSOCIA	1459 10/22	11/3/2022	FWB OCT WATER	50.00	50.00
11/15/2022	0000546	EXPRESS SERVICES, INC	28093940	11/3/2022	SC SEASONAL B IVY WK ENC	1,001.60	
			28130373	11/3/2022	SC SEASONAL B IVY WK ENC	964.04	1,965.64
11/15/2022	0000750	HOME DEPOT CREDIT SERVI	13611996	11/3/2022	FG LOPPER PRUNER	35.89	35.89
11/15/2022	0001179	PACIFIC OFFICE EQUIPMENT	1111072	11/3/2022	ADM COPIER SERVICE	159.63	159.63
11/15/2022	0001198	PART WORKS INC, THE	inv86255	11/3/2022	CH SEAL SPONGE GASKET	108.39	108.39
11/15/2022	0001252	PORT ANGELES, CITY OF	60387-154442 1	11/3/2022	FG OCT UTIL	421.10	
			60387-1530040 1	11/3/2022	FG OCT UTIL	309.43	
			60387-153008 1	11/3/2022	FG OCT UTIL	306.14	
			60387-152998 1	11/3/2022	FG OCT UTIL	259.53	
			60387-154714 1	11/3/2022	FG OCT UTIL	254.39	
			60387-153006 1	11/3/2022	FG OCT UTIL	253.31	
			60387-154282 1	11/3/2022	FG OCT UTIL	237.48	
			60327-152976 1	11/3/2022	CIB OCT UTIL	224.55	
			60387-152668 1	11/3/2022	FG OCT UTIL	204.43	
			60387-159546 1	11/3/2022	FG OCT UTIL	85.35	
			60387-153000 1	11/3/2022	FG OCT UTIL	70.58	
			60387-158232 1	11/3/2022	FG OCT UTIL	43.46	
			60387-154634 1	11/3/2022	FG OCT UTIL	36.45	2,706.20
11/15/2022	0001300	PUBLIC UTILITY DISTRICT	75463 10/22	11/3/2022	SC OCT ELECT	698.76	
			22650 10/22	11/3/2022	CB OCT ELECT & WATER	285.29	
			13575 10/22	11/3/2022	SC OCT ELECT	260.09	
			13572 10/22	11/3/2022	SC OCT ELECT	238.22	
			57419 10/22	11/3/2022	DL OCT ELECT	97.97	
			13573 10/22	11/3/2022	SC OCT ELECT	81.77	
			13571 10/22	11/3/2022	SC UNMETERED LIGHT	20.92	
			54219 10/22	11/3/2022	W LK PLST UNMETERED LIG	14.09	
			126922 10/22	11/3/2022	LK PLSNT UNMETERED LIGH	14.09	1,711.20
11/15/2022	0001420	SECURITY SERVICES NW INC	125272	11/3/2022	3RD ST OCT SECURITY PATR	1,250.00	1,250.00

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022 0001472		SOLMAR WATER SYSTEM, INC	RH Oct 2022	11/3/2022	RH SEPT OCT WATER	155.58	155.58
11/15/2022 0001641		VERIZON WIRELESS	9918928984	11/3/2022	ADM CH FG JUV CELLPHONE	251.25	251.25
11/15/2022 0001767		WEST WASTE & RECYCLING	263627	11/3/2022	CDJ CB LKPLSNT OCT TRASH	428.86	428.86
11/15/2022 0021008		IOFFRIDA, SHARI	loffrida 10/2022	11/3/2022	FG S IOFFRIDA TRAVEL REIM	509.50	509.50
11/15/2022 0032999		PLATT	3f50413	11/3/2022	2205FAC CH ACCESS CONTR	4,016.93	
			3f80193	11/3/2022	2205FAC CH ACCESS CNTRL	330.17	
			3J20364	11/3/2022	CH LFU	65.39	4,412.49
11/15/2022 0035592		CAMPLIFE INC	14327455	11/3/2022	SC DRA OCT ONLINE RESER'	526.50	526.50
11/15/2022 0047701		OAC SERVICES INC	144417	11/3/2022	2006FAC EOC RELOCATE PR	1,974.00	1,974.00
Sub total for U S BANK:							62,578.48

apChkLst
11/09/2022 9:23:04AM

Final Check List
CLALLAM COUNTY

Public Works ER&R

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022 0000091		ANGELES MILLWORK & LUMB	320730	11/2/2022	Ceck screws - PA 1777	86.05	86.05
11/15/2022 0000354		CLALLAM COUNTY SEWER DI	2022.009CBS	10/28/2022	3rd Qtr '22 ShopRent-CB	450.00	
			2022.010CBS	11/2/2022	4th Qtr '22 ShopRent-CB	450.00	900.00
11/15/2022 0000377		PACWEST MACHINERY LLC	20358930	10/31/2022	Seal kit -OMS hy; motor hyd - P	1,356.81	
			20358894	10/28/2022	Seal kit; motor hyd, LSHT - PA	1,356.80	2,713.61
11/15/2022 0000592		FORKS AUTO ELECTRIC	734810	10/26/2022	Batteries/core charges - WE 20	989.07	989.07
11/15/2022 0000594		DECKER CITY HARDWARE, TI	739239	10/26/2022	Trans Chain, Quick Link 5/16 - 1	60.73	
			739053	10/25/2022	FG-SS Quick Link 6/16 - WE 14	9.22	69.95
11/15/2022 0000772		INDUSTRIAL HYDRAULICS IN	A340909	10/28/2022	Relieving srv. kit; pilot air r- PA	819.51	
			A340908	10/28/2022	Crimp fittings - LC Stores	652.43	
			A340738	10/13/2022	Solenoid valves - WE 617	612.80	
			A340628	10/7/2022	Couplers, nipples - PA 242, 240	440.86	
			A340910	10/28/2022	Air filter, lubricator, clamp - WE	298.70	
			A340627	10/7/2022	Stucchi, nipple & serv. kit - PA 6	145.74	2,970.04
11/15/2022 0001179		PACIFIC OFFICE EQUIPMENT	1111101	10/31/2022	Billable copies - Admin. 6553	200.01	
			1111100	10/31/2022	Billable copies - Engineering 62	123.49	
			1111102	10/31/2022	Billable copies - ER&R	24.13	347.63
11/15/2022 0001251		PORT ANGELES AUTO GLASS	72934	11/1/2022	Windshield; & install - PA S357	832.32	
			72924	10/26/2022	Windshield & instal - PA S339	696.32	1,528.64
11/15/2022 0001255		PRICE FORD LINCOLN MERCI	5045811	11/1/2022	Mouldings - PA S339	448.74	
			5045832	11/2/2022	Moulding - PA S353, S350	448.74	
			5045831	11/2/2022	Moulding - PA S331	226.97	
			5045852	11/3/2022	Seal, Motor asy - PA S357	71.97	1,196.42
11/15/2022 0001300		PUBLIC UTILITY DISTRICT	9896-10262022	10/26/2022	Electric util.chgs, 160 Grant Rd	419.01	
			109032-1026202	10/26/2022	Electric utility charges-G.Pit Rd	50.43	469.44
11/15/2022 0001405		LES SCHWAB TIRE CENTERS	38000759168	10/25/2022	11R-24.5/16 steel tires- PA Stor	5,716.66	
			38100508671	11/1/2022	LT245/75R tires - SQ 164	1,439.95	
			38000760994	11/2/2022	LT245/75R-17/10 At2 tires - PA	1,362.19	
			38000760395	10/31/2022	11R-22.5/16 SR211-G Hwy tire	601.63	9,120.43
11/15/2022 0001426		SEQUIM, CITY OF	1295.0 11012022	11/1/2022	Utility charges (water & sewer)	173.00	173.00

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0001551	TACOMA SCREW PRODUCTS	310017577-01	10/7/2022	Bonded trailer wire, 100' - SQ	113.80	
			310018028-00	10/7/2022	Bonded trailer wire, 100' - SQ	113.80	
			140059524-00	10/26/2022	Flap discs; grit screen cloth- PA	93.15	
			310022576-00	10/26/2022	Return: Bonded trailer wire, 100'	-112.86	
			310022579-00	10/26/2022	Return: Bonded trailer wire, 100'	-112.86	95.03
11/15/2022	0001641	VERIZON WIRELESS	9918831906-503	10/22/2022	PA Sign Shop Laptop line - PA	80.02	80.02
11/15/2022	0001700	WA ST DEPT OF ECOLOGY	23-WAG501212-	10/3/2022	Sand & Gravel permit/Water Qu	103.00	
			23-WAG501213-	10/3/2022	Sand & Gravel permit/Water Qu	103.00	
			23-WAG501216-	10/3/2022	Sand & Gravel permit/Water Qu	103.00	
			23-WAG501279-	10/3/2022	Sand & Gravel permit/Water Qu	103.00	
			23-WAG501280-	10/3/2022	Sand & Gravel permit/Water Qu	103.00	
			23-WAG501281-	10/3/2022	Sand & Gravel permit/Water Qu	103.00	
			23-WAG501282-	10/3/2022	Sand & Gravel permit/Water Qu	103.00	
			23-WAG501283-	10/3/2022	Sand & Gravel permit/Water Qu	103.00	
			23-WAG501284-	10/3/2022	Sand & Gravel permit/Water Qu	103.00	927.00
11/15/2022	0001767	WEST WASTE & RECYCLING	265873	10/31/2022	Sanican, 410 Frontier - CB	120.00	
			263464	10/31/2022	Garbage collection, 51 Bedrock	72.00	
			263465	10/31/2022	Garbage collection 410 Frontier	36.00	228.00
11/15/2022	0001781	WHITEHEADS AUTO PARTS	IN240246	10/25/2022	Fuel filters - LC Stores	113.07	
			240347	10/26/2022	Super Clean degrsr; parts clnr -	104.06	
			240172	10/24/2022	Super clean degreaser - PA	97.67	
			240006	10/21/2022	Hyd hose fittings - PA 617	84.64	
			240244	10/25/2022	Adapters - LC 855	58.86	
			240162	10/24/2022	Halogen Sealed beams - LC 20	20.72	
			240897	11/2/2022	Scratch brush, corrosion detect	18.56	
			240787	11/1/2022	Flat 755-1598- WE 1777	11.27	
			240918	11/2/2022	3x1 16x3 8 A60T cuttn - WE	5.56	514.41
11/15/2022	0003716	MCELROY, PATRICK	577007	10/28/2022	Receiver & Hitch ball - SQ 103	129.56	129.56
11/15/2022	0004211	CENTURYLINK	4295169B/10232	10/23/2022	Phone services - ER&R 169B P	41.17	41.17
11/15/2022	0004448	DAREN'S POINT S TIRE & AU	T91143	11/1/2022	Tires: Goodyear Duratrak BW -	1,594.46	
			90821	9/28/2022	Eagle Enforcer A/W tires-PA Str	1,406.04	3,000.50
11/15/2022	0017663	ARAMARK UNIFORM SVCS	IN5120116702	11/1/2022	Laundry services - PA	30.91	
			5120118384	11/3/2022	Laundry services - SQ	16.34	
			5120118286	11/3/2022	Laundry services - WE	16.29	63.54

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0021386	STAPLES ADVANTAGE	7601723462	10/25/2022	Binders, folders, lbl tape, pens-l	161.51	
			7600810045	10/6/2022	Tissue, label tape, sorter - PA 2	46.86	208.37
11/15/2022	0022435	RACE STREET AUTO PARTS	607693	10/31/2022	DexViatf - PA MP196	305.25	
			607230	10/27/2022	Barricade hose - PA 451	18.71	323.96
11/15/2022	0036418	PA FAR WEST MACHINE &, HY1022-4215C		10/17/2022	HFL tube .625x.095" - PA 240	101.05	101.05
11/15/2022	0038943	SIX ROBBLEES INC	23P2826	10/27/2022	Flange bearing - PA Stores	652.80	
			23P2884	11/3/2022	Flange bearings - PA Stores	385.04	
			23P2829	10/27/2022	Flange bearings - PA Stores	384.61	
			23P2773	10/21/2022	Flange bearings - PA Stores	278.53	1,700.98
11/15/2022	0040272	MATT'S TOOLS USA LLC	129690	11/1/2022	Gloves, green nitrile diamond -	59.30	59.30
Sub total for U S BANK:							28,037.17

apChkLst
11/09/2022 9:31:31AM

Final Check List
CLALLAM COUNTY

Public Works Roads Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0000099	A-1 AUTO PARTS	1406503	10/27/2022	MANTANCE SUPPLIES-SQ	511.69	511.69
11/15/2022	0000352	CLALLAM COUNTY DEPT OF,	2022-005(1)	7/27/2022	2022 FIRST HALF IT SUPPOR	23,916.63	
			2022-005(2)	11/1/2022	2022 SECOND HALF IT SUPP	17,083.30	40,999.93
11/15/2022	0000360	CLALLAM COUNTY ER&R	2022.261E	10/31/2022	10/22 EQUIPMENT RENT	106,664.41	
			2022.257E	10/28/2022	2022 Q3 RADIO EQUIPMENT I	681.00	
			2022.270E	11/2/2022	2022 Q4 RADIO RENT	681.00	108,026.41
11/15/2022	0000546	EXPRESS SERVICES, INC	28093938-1010	10/26/2022	10/17/22-10/23/22 ROADS	4,089.60	4,089.60
11/15/2022	0000561	FERGUSON ENTERPRISES IN	1149675	10/19/2022	MAINTANANCE SUPPIES-PA	799.05	799.05
11/15/2022	0000709	HARBOR SAW & SUPPLY	727877	10/26/2022	MIANTANICE SUPPLY -LC	354.21	
			726114	10/13/2022	MIANTANICE SUPPLY -LC (RE	-45.70	308.51
11/15/2022	0000885	LAKESIDE INDUSTRIES, INC	214970	10/22/2022	MAINTANCE SUPPLY -PA	1,653.61	1,653.61
11/15/2022	0001138	OLYMPIC PENINSULA TITLE C	127793-TO-1	10/31/2022	TITLE INSURANCE-BALDWIN	326.40	
			127794-TO-1	10/31/2022	TITLE INSURANCE-KAILIN	326.40	
			127795-TO-1	10/31/2022	TITLE INSURANCE-PACIFIC V	326.40	
			127796-TO-1	10/31/2022	PLANT INFORMATION GUAR	326.40	1,305.60
11/15/2022	0001148	OLYMPIC SPRINGS INC	352400	10/31/2022	MAINTANCE SUPPLIES-DRINI	9.72	9.72
11/15/2022	0001149	OLYMPIC STATIONERS INC	96917	10/4/2022	OFFICE SUPPLIES	129.47	129.47
11/15/2022	0001156	OLYPEN INC	221030-0016	10/30/2022	SQ SHOP INTERNET 11/22-12	161.25	161.25
11/15/2022	0001540	SWAIN'S GENERAL STORE IN	305437	10/31/2022	SAFTEY CLOTHING- ENGR	184.82	184.82
11/15/2022	0001551	TACOMA SCREW PRODUCTS	140059868-00	10/26/2022	MAINTENANCE SUPPLIES - L	509.89	
			100149459-01	10/28/2022	MAINTANCE SUPPLIES-PA	104.11	614.00
11/15/2022	0001641	VERIZON WIRELESS	9918831906-R	10/22/2022	VERIZON OCT 2022	280.69	280.69
11/15/2022	0004438	PORT ANGELES ASSOC REAL	17686	11/2/2022	ANNUAL DUES KAIA MOORE	275.00	275.00
11/15/2022	0017663	ARAMARK UNIFORM SVCS IN	5120116706	11/1/2022	LAUNDRY SERVICE-PA	16.32	
			5120118284	11/2/2022	LAUNDRY SURVICE-LC	16.30	
			5120118381	11/3/2022	LAUNDRY SERVICE-SQ	16.29	48.91
11/15/2022	0034946	PARKE, RAYMOND	70100007	10/26/2022	CDL PHYSICAL REIMBURSEM	175.00	175.00
11/15/2022	0036337	NORTHWEST AUTOMOTIVE S	00731162	10/27/2022	MAINTANCE SUPPLY-PA	25.87	25.87
11/15/2022	0039664	GAYDESKI, JOSEPH	GAYDE102822	10/28/2022	CDL PHYSICAL REIMBURSEM	175.00	175.00
11/15/2022	0043469	PETROCARD	C022274	10/31/2022	MAINTANCE SUPPLIES- FUEL	2,540.08	2,540.08
Sub total for U S BANK:							162,314.21

apChkLst
11/09/2022 9:58:07AM

Final Check List
CLALLAM COUNTY

Public Works

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0000360	CLALLAM COUNTY ER&R	2022.263E	10/31/2022	10/22 EQUIPMENT RENT	692.00	692.00
11/15/2022	0000546	EXPRESS SERVICES, INC	28093938-41401	10/26/2022	10/17/22~10/23/22 WWTP	489.60	489.60
11/15/2022	0001058	NCL OF WISCONSIN INC	478302	10/25/2022	TESTING SUPPLIES - WWTP	1,192.31	
			478168	10/25/2022	TESTING SUPPLIES - WWTP	643.20	
			478301	10/26/2022	TESTING SUPPLIES - WWTP	273.62	2,109.13
11/15/2022	0001300	PUBLIC UTILITY DISTRICT	23007-102522	10/25/2022	09/20/22~10/19/22 176 FRONT	716.72	
			23193-102722	10/27/2022	09/20/22~10/19/22 HWY 112-A	257.95	
			22991-102522	10/25/2022	09/20/22~10/19/22 HWY 112-O	208.83	
			23040-102522	10/25/2022	09/20/22~10/19/22 FRONT ST	162.23	
			23221-102522	10/25/2022	09/20/22~10/19/22 12901 HWY	150.25	1,495.98
11/15/2022	0001767	WEST WASTE & RECYCLING	0000263472	10/31/2022	10/22 WWTP GARBAGE SER\	36.00	36.00
11/15/2022	0000347	CLALLAM COUNTY FLOOD CC	2022.003D	10/28/2022	2022 Q3 PAYROLL RIEMBURS	19,124.61	19,124.61
11/15/2022	0000360	CLALLAM COUNTY ER&R	2022.264E	10/31/2022	10/22 EQUIPMENT RENT	117.32	117.32
11/15/2022	0001300	PUBLIC UTILITY DISTRICT	119586-102622	10/26/2022	09/20/22~10/18/22 1453 W WA	96.82	96.82
11/15/2022	0001426	SEQUIM, CITY OF	C22-10	10/31/2022	10/22 MAINTENANCE	2,833.81	
			4405.0.1022 BS	10/31/2022	10/22 REGIONAL SEWER BAS	2,312.00	
			4405.0.1022 US	10/31/2022	10/22 REGIONAL SEWER US/	813.38	5,959.19
11/15/2022	0001641	VERIZON WIRELESS	9918954323	10/23/2022	10/22 CELL CHARGES	152.98	152.98
11/15/2022	0000546	EXPRESS SERVICES, INC	28093938-43401	10/26/2022	10/17/22~10/23/22 BBWA	292.67	292.67
11/15/2022	0001300	PUBLIC UTILITY DISTRICT	14984 BBWA	10/27/2022	BBWA LEAK REPAIR	2,333.12	
			24561-102522	10/25/2022	09/20/22~10/21/22 BULLMAN E	66.26	2,399.38
11/15/2022	0046324	WALTER E NELSON CO, OF W	891740	10/31/2022	MAINTENANCE SUPPLIES - B	114.38	114.38
Sub total for U S BANK:							33,080.06

Sheriff

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0000306	CHARM-TEX	0299326-IN	10/17/2022	LAUNDRY NETS	374.70	
			0300218-IN	10/21/2022	SLIP-ON SHOES	255.86	630.56
11/15/2022	0000360	CLALLAM COUNTY ER&R	2022.256E	10/21/2022	MILEAGE	38,717.28	
			2022.268E	10/31/2022	RENTAL OF CHAIN GANG VEI	3,800.00	
			2022.248E	10/18/2022	MECHANIC ASSISTED CCSO	396.00	
			2022.245E	10/18/2022	PARTS FOR REPAIR TO OPNE	130.09	
			2022.250E	10/18/2022	LABOR FOR WORK ON OPNE	99.00	43,142.37
11/15/2022	0000363	CLALLAM COUNTY SHERIFF	C21-068	10/31/2022	INMATE COMMISSARY ACCO	6,000.00	6,000.00
11/15/2022	0004211	CENTURYLINK	206-T30-9144-N	10/23/2022	DATA CONNECTION 10/23/22	467.66	
			206-T31-9138-N	10/23/2022	DATA CONNECTION 10/23/2	55.20	522.86
11/15/2022	0041618	CRANOR, GUY	100222	10/2/2022	TRAVEL - REDMOND	1,747.13	1,747.13
11/15/2022	0047751	ZETRON	90322127	10/20/2022	CCV-PACKAGES PARTS	4,551.30	4,551.30
Sub total for U S BANK:							56,594.22

apChkLst
11/09/2022 10:07:13AM

Final Check List
CLALLAM COUNTY

Sheriff Jail Med

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0000815	JIM'S PHARMACY	Jims 9.25.22	9/25/2022	INMATE MEDICINE	957.17	
			Jims 10.26.22	10/26/2022	INMATE MEDICINE	700.30	1,657.47
11/15/2022	0001136	OLYMPIC MEDICAL CENTER	OMC 11.2.22	11/3/2022	INMATE MEDICAL	2,710.14	2,710.14
11/15/2022	0001254	PORT ANGELES FIRE DEPAR	15-2022-000033	11/3/2022	INMATE MEDICAL	175.03	
			15-2022-000038	11/3/2022	INMATE MEDICAL	175.03	
			15-2022-000039	11/3/2022	INMATE MEDICAL	121.94	472.00
11/15/2022	0004826	OLYMPIC MEDICAL PHYSICIA	71230352200	11/3/2022	INMATE MEDICAL	79.94	
			71230319310	11/3/2022	INMATE MEDICAL	47.15	
			71230337560	11/3/2022	INMATE MEDICAL	14.38	
			71230319300	11/3/2022	INMATE MEDICAL	14.38	
			71230319320	11/3/2022	INMATE MEDICAL	14.38	170.23
11/15/2022	0017535	COST LESS SENIOR SERVICE	18765 Nov 2022	11/1/2022	INMATE MEDICINE	6,650.37	6,650.37
11/15/2022	0025115	RADIA INC PS	ZA1CS5E	11/3/2022	INMATE MEDICAL	23.82	
			ZA0ZRP5	11/3/2022	INMATE MEDICAL	19.14	42.96
Sub total for U S BANK:							11,703.17

apChkLst
11/09/2022 11:21:18AM

Final Check List
CLALLAM COUNTY

Superior Court

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0000357	CLALLAM-JEFFERSON CO	PR09-22 CF	11/2/2022	SEPTEMBER 2022 - CF SURC	440.00	440.00
11/15/2022	0001212	PENINSULA DISPUTE RESOL	09-22 PDRC	11/2/2022	SEPTEMBER 2022 - PDRC SU	845.00	845.00
11/15/2022	0020849	U S BANK	229000229042	11/2/2022	10/17/22-WALMART SUPPLIE	794.73	794.73
Sub total for U S BANK:							2,079.73

Clerk

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0001179	PACIFIC OFFICE EQUIPMENT	1110055	11/3/2022	CLERK'S OFFICE SUPPLIES	261.48	
			1111038	11/3/2022	CLERK'S OFFICE CONTRACT	67.77	
			1111037	11/3/2022	CLERK'S OFFICE CONTRACT	53.73	
			1110302	11/3/2022	CLERK'S OFFICE SUPPLIES	32.61	415.59
11/15/2022	0033199	LEMAY MOBILE SHREDDING	4768570S185	11/3/2022	CLERK'S OFFICE SHRED	28.14	28.14
11/15/2022	0045455	SWAN, BRANDY	BRANDYSWAN	11/3/2022	CLERK TRAVEL FOR JUVENIL	67.50	67.50
11/15/2022	0046683	ODP BUSINESS SOLUTIONS,	269044377001	11/3/2022	CLERK'S OFFICE SUPPLIES	354.43	
			269518722001	11/3/2022	CLERK'S OFFICE SUPPLIES	93.49	
			269518740001	11/3/2022	CLERK'S OFFICE SUPPLIES	12.40	460.32
11/15/2022	0047001	CRITCHFIELD REESE, AMY	08-1-00025-6	11/3/2022	BLAKE LFO REFUND	142.69	142.69
11/15/2022	0047670	CASSALERY, ANTHONY	99-8-00182-1	11/3/2022	BLAKE LFO REFUND	100.00	
			98-8-00130-0	11/3/2022	BLAKE LFO REFUND	75.00	175.00
11/15/2022	0047695	EASTWOOD, ANNIE	03-1-00502-8	11/3/2022	BLAKE LFO REFUND	620.66	620.66
11/15/2022	0047698	SCHLEVE, ERIN	08-1-00162-7	11/3/2022	BLAKE LFO REFUND	252.38	252.38
11/15/2022	0047699	VEACH, RICHARD	96-1-00198-7	11/3/2022	BLAKE LFO REFUND	10.00	10.00
Sub total for U S BANK:							2,172.28

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0042381	KUNZ, ROBERT	SUPCT2281380	11/1/2022	JURY PAYMENT	70.00	70.00
11/15/2022	0044727	NICHOLLS, KENNIS	SUPCT2281901	11/1/2022	JURY PAYMENT	35.00	35.00
11/15/2022	0047705	EASTES, BENJAMIN	SUPCT2277295	11/1/2022	JURY PAYMENT	26.25	26.25
11/15/2022	0047706	ADAMS, ALANA	SUPCT2282057	11/1/2022	JURY PAYMENT	28.75	28.75
11/15/2022	0047707	EKLUND, CLAUDIA	SUPCT2278202	11/1/2022	JURY PAYMENT	48.75	48.75
11/15/2022	0047708	ELLIS, DAVID	SUPCT2278195	11/1/2022	JURY PAYMENT	27.50	27.50
11/15/2022	0047709	GAYMAN, LORI	SUPCT2279777	11/1/2022	JURY PAYMENT	28.75	28.75
11/15/2022	0047710	GUNDERSON, ROBERT	SUPCT2277698	11/1/2022	JURY PAYMENT	13.75	13.75
11/15/2022	0047711	HALSTED, BARRY	SUPCT2278666	11/1/2022	JURY PAYMENT	32.50	32.50
11/15/2022	0047712	HAMILTON, MICHAEL	SUPCT2281465	11/1/2022	JURY PAYMENT	12.50	12.50
11/15/2022	0047713	HIBBARD, RICHARD	SUPCT2280424	11/1/2022	JURY PAYMENT	29.38	29.38
11/15/2022	0047714	ISZLEY, HENRY	SUPCT2276469	11/1/2022	JURY PAYMENT	47.50	47.50
11/15/2022	0047715	KILDALL, JOHN	SUPCT2277101	11/1/2022	JURY PAYMENT	22.50	22.50
11/15/2022	0047716	ALANA, BARBARA	SUPCT2281953	11/1/2022	JURY PAYMENT	62.50	62.50
11/15/2022	0047717	LAUDERBACK, CYNTHIA	SUPCT2280306	11/1/2022	JURY PAYMENT	14.38	14.38
11/15/2022	0047718	LOVELL, NICHOLAS	SUPCT2280184	11/1/2022	JURY PAYMENT	20.63	20.63
11/15/2022	0047719	MAHANEY, ALLISON	SUPCT2274775	11/1/2022	JURY PAYMENT	11.25	11.25
11/15/2022	0047720	MATTHEWS, BRADLEY	SUPCT2277288	11/1/2022	JURY PAYMENT	31.25	31.25
11/15/2022	0047721	MCGEEVER, LENSIE	SUPCT2280307	11/1/2022	JURY PAYMENT	20.00	20.00
11/15/2022	0047722	MCKINZIE, SUSAN	SUPCT2278337	11/1/2022	JURY PAYMENT	23.75	23.75
11/15/2022	0047723	METHNER, STEPHEN	SUPCT2280970	11/1/2022	JURY PAYMENT	30.00	30.00
11/15/2022	0047724	MOORE, BARRY	SUPCT2281964	11/1/2022	JURY PAYMENT	31.25	31.25
11/15/2022	0047725	PATTEE, SHARON	SUPCT2278763	11/1/2022	JURY PAYMENT	47.50	47.50
11/15/2022	0047726	AUSTIN, VIRGINIA	SUPCT2274424	11/1/2022	JURY PAYMENT	23.75	23.75
11/15/2022	0047727	POMPA, YOLANDA	SUPCT2276835	11/1/2022	JURY PAYMENT	21.25	21.25
11/15/2022	0047728	PUPAVA, FRANTISEK	SUPCT2273114	11/1/2022	JURY PAYMENT	50.00	50.00
11/15/2022	0047729	REESE, KAITTLYN	SUPCT2281390	11/1/2022	JURY PAYMENT	17.50	17.50
11/15/2022	0047730	SCHMITT, DEAN	SUPCT2280403	11/1/2022	JURY PAYMENT	51.25	51.25
11/15/2022	0047731	SESTO, GINA	SUPCT2279216	11/1/2022	JURY PAYMENT	11.88	11.88
11/15/2022	0047732	SLATS, MICHAEL	SUPCT2276966	11/1/2022	JURY PAYMENT	23.75	23.75
11/15/2022	0047733	SOMMERS, KEVIN	SUPCT2277954	11/1/2022	JURY PAYMENT	12.50	12.50
11/15/2022	0047734	STENGER, SUE	SUPCT2278443	11/1/2022	JURY PAYMENT	10.00	10.00
11/15/2022	0047735	STRUBLE, IAN	SUPCT2279651	11/1/2022	JURY PAYMENT	65.00	65.00
11/15/2022	0047736	SVEGE, PATRICIA	SUPCT2279653	11/1/2022	JURY PAYMENT	21.25	21.25

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022 0047737		BRIDWELL, KATHERINE	SUPCT2281609	11/1/2022	JURY PAYMENT	35.00	35.00
11/15/2022 0047738		SWOBODA, JUSTIN	SUPCT2279240	11/1/2022	JURY PAYMENT	20.00	20.00
11/15/2022 0047739		WAGNER, CATHERINE	SUPCT2279243	11/1/2022	JURY PAYMENT	40.00	40.00
11/15/2022 0047740		BROWN, JEFFREY	SUPCT2281847	11/1/2022	JURY PAYMENT	70.00	70.00
11/15/2022 0047741		COOPER, RANDI	SUPCT2277615	11/1/2022	JURY PAYMENT	30.00	30.00
11/15/2022 0047742		CURTIS, BRET	SUPCT2281152	11/1/2022	JURY PAYMENT	11.25	11.25
11/15/2022 0047743		DAVIS, JOSEPH SEAN	SUPCT2279074	11/1/2022	JURY PAYMENT	25.00	25.00
11/15/2022 0047744		DISTAD, ERIC	SUPCT2272075	11/1/2022	JURY PAYMENT	26.25	26.25
Sub total for U S BANK:							1,281.27

apChkLst
11/09/2022 11:55:24AM

Final Check List
CLALLAM COUNTY

Treasurer

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022	0000008	LEXIS NEXIS RISK MGMT INC	1382924-202210	11/3/2022	MONTHLY SUBSCRIPTION	115.43	115.43
11/15/2022	0001179	PACIFIC OFFICE EQUIPMENT	1111080	11/3/2022	COPIER MAINTENANCE CON	91.12	91.12
11/15/2022	0046683	ODP BUSINESS SOLUTIONS,	1273262773001	11/3/2022	OFFICE SUPPLIES	662.52	662.52
Sub total for U S BANK:							869.07

apChkLst
11/02/2022 3:40:11PM

Final Check List
CLALLAM COUNTY

Veterans

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/2/2022	0001300	PUBLIC UTILITY DISTRICT	WT0047 11/2/22	11/2/2022	FOOD	179.31	179.31
11/2/2022	0020849	U S BANK	SA5025 11/2/22	11/2/2022	FOOD	250.00	
			FM1155 11/2/22	11/2/2022	FOOD	150.00	
			MB8950 11/2/22	11/2/2022	FOOD	150.00	
			MG9761 11/2/22	11/2/2022	FOOD	150.00	
			RD5090 11/2/22	11/2/2022	FOOD	150.00	
			WK7511 11/2/22	11/2/2022	FOOD	150.00	1,000.00
Sub total for U S BANK:							1,179.31

apChkLst
11/09/2022 12:04:01PM

Final Check List
CLALLAM COUNTY

WSU Ext

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2022 0000360		CLALLAM COUNTY ER&R	2022.266E	11/2/2022	ER&R CC PUBLIC WORKS	405.00	405.00
11/15/2022 0000546		EXPRESS SERVICES, INC	28093948	11/2/2022	EXPRESS SERVICES	672.57	672.57
11/15/2022 0001641		VERIZON WIRELESS	9918928988	11/2/2022	VERIZON	351.75	351.75
11/15/2022 0045254		SLEDGEHAMMER MARKETIN	18	11/2/2022	SLEDGEHAMMER MARKETIN	1,905.00	1,905.00
Sub total for U S BANK:							3,334.32



16
11/14/22

Payroll Ending: 10/31/2022

Gross Earnings:	\$1,850,585.77
Benefits Paid:	\$847,584.23
Total Expenditures:	\$2,698,170.00

STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 8th DAY OF November 2022

A handwritten signature in blue ink, appearing to read "SR", written over a horizontal line.

SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

BILL PEACH

(County Administrator)

COPY

Payroll and Benefits Paid for 3 Payrolls: November 10, 2022					
Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employees Paid by Fund #	Total Expenditures
MONTHLY: October 2022					
General Fund	00100	762,259.55	272,847.64	158	1,035,107.19
Sheriff: OPNET	11008	7,074.93	2,384.16	2	9,459.09
HHS	11301	14,334.38	6,262.81	5	20,597.19
HHS-Homeless Task Force	11322	2,439.75	1,140.19	1	3,579.94
Chem Depend/Mental Health	11323	2,439.76	1,140.13	1	3,579.89
HHS-Dev Disabilities	11331	5,592.30	2,349.78	1	7,942.08
Law Library	11401	507.63	44.29	1	551.92
Auditor-Doc Preservation	12401	377.04	33.15	1	410.19
American Rescue Plan Act	19961	155,000.00	24,904.13	10	179,904.13
HR Risk Management	50401	4,673.47	426.48	4	5,099.95
Wellness Benefit/Transit Passes	50601				0.00
MONTHLY TOTALS		954,698.81	311,532.76		1,266,231.57
SEMI-MONTHLY: 10/16-31/2022					
General Fund	00100	581,695.94	366,567.87	200	948,263.81
HHS	11301	30,461.27	18,906.73	18	49,368.00
Prosecutor-Local Crime Victim	11701	5,040.50	3,406.15	2	8,446.65
Treasurer- O&M	12201	1,243.97	986.09	1	2,230.06
Auditor-Doc Preservation	12401	647.30	450.96	1	1,098.26
Noxious Weed Control	13001	2,549.80	1,758.83	1	4,308.63
Veterans Relief	19914	4,468.99	3,353.70	2	7,822.69
American Rescue Plan Act	19961	73,750.00	13,120.54	9	86,870.54
HR-Risk Management	50401	12,651.84	6,999.65	4	19,651.49
HR-Worker's Compensation	50501	1,594.56	773.45	2	2,368.01
Wellness Benefit/Transit Passes	50601				0.00
SM TOTALS		714,104.17	416,323.97		1,130,428.14
ROADS: 10/16-31/2022 TOTALS					
PW - Roads	10101	145,014.45	96,616.67	59	241,631.12
PW - Flood Control	10135	4,356.34	2,397.26	3	6,753.60
PW - Solid Waste	40201	557.84	297.33	2	855.17
Clallam Bay/Sekiu Sewer	41401	7,122.56	4,330.66	7	11,453.22
PW - Carlsborg Sewer M&O	42401	2,890.22	1,760.01	8	4,650.23
ER&R	50301	21,841.38	14,325.57	12	36,166.95
Wellness Benefit/Transit Passes	50601				0.00
ROADS TOTALS		181,782.79	119,727.50		301,510.29
TOTALS		\$1,850,585.77	\$847,584.23		\$2,698,170.00

Prepared by:

Angi Klahn Deputy Auditor

COPY

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Monthly

Page: 1

Fund Worked : 00100
Emps : 158

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		615,966.97	16,275.65	v	VACATION		47,047.91	1,183.25
o15s	OVERTIME X 1.5 - SHERIFF DEPT		22,799.23	370.25	o25v	OT X 2.5 - CORR VOLUNTEER/SHRF		20,737.93	220.25
s	SICK		18,471.26	523.75	fh	FLOATING HOLIDAY		12,967.78	323.50
o20m	OT X 2.0 - CORR MANDATORY/SHRF		3,474.25	47.00	hazpay	HAZARD PAY		2,446.16	
accred	ACCREDITATION PAY		2,300.72		cu	COMP USED		1,885.13	54.75
o15j	OVERTIME x 1.5 - JUV DETENTION		1,785.64	42.50	bsba	BS/BA EDUCATION INCENTIVE		1,604.19	
aute	AUTO ALLOWANCE ELECTED		1,360.00		aaas	AA/AS EDUCATION INCENTIVE		1,263.17	
oth	OVERTIME X 1.5 - HOURLY		1,210.87	100.00	covid	covid SICK		1,176.90	40.00
detpay	DETECTIVE PAY		1,081.16		auto	AUTO ALLOWANCE CONTRACTUAL		1,020.00	
fixu	FLEX TIME USED (NO RUN BAL)		622.46	13.00	fl	FUNERAL LEAVE		621.60	15.00
swa	SICK - WA PART-TIME		557.00	26.00	oc2	ON CALL NON-SHIFT DAY		540.42	5.00
fto	FTO PREMIUM		397.57	213.50	phsm	PHONE STIPEND SMART PHONE		280.00	
aspd	SHERIFF ACTING SUP PAY DEPUTY		174.42	88.00	oc1	ON CALL SHIFT DAY		101.28	3.00
wep	WEST END PAY		100.00		swapt	SICK PAYOFF - TERMINATION 10%		83.21	4.99
aspj	ACTING SUPERVISOR PAY JUVENILE		79.32	60.00	asp	SHERIFF ACTING SUPERVISOR PAY		73.00	44.00
phns	PHONE STIPEND		30.00						
					Totals:		762,259.55	19,653.39	

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	76,885.98	socsec	SOCIAL SECURITY	43,520.43
pers2	PERS 2 RETIREMENT	22,556.73	leoff2	LEOFF 2 RETIREMENT	15,379.24
401a	401A DEFERRED COMPENSATION	13,893.47	icm457	ICMA DEFERRED COMP	13,474.87
h457	MASSMUTUAL 457	11,633.65	medtx	MEDICARE TAX	10,622.80
medpre	HEALTH INSURANCE PRE TAX	10,010.83	psers	PSERS RETIREMENT	6,726.14
pers3	PERS 3 RETIREMENT	4,513.65	fmlatx	WA Paid Family & Medical Leave	3,136.74
udteam	UNION DUES - TEAMSTERS	2,454.51	n457	NATIONWIDE 457	2,276.64
afpre	AFLAC PRE TAX	923.60	udpd	UNION DUES - 1619 D	872.40
l&i	L&I - SELF INSURED	804.28	ltdshr	LTD - SHERIFF	687.23
genpre	SUN LIFE PRE TAX	684.71	udmp	UNION DUES - 1619 MP	602.00
hr125	HEALTH REIMBURSEMENT	500.00	udlc	UNION DUES - 1619 LC	361.20
aflaft	AFLAC POST TAX	272.66	udps	UNION DUES - 1619 S	241.72
udcd	UNION DUES - 1619 CD C	229.94	dshs	DSHS CHILD SUPPORT	200.00
uw	UNITED WAY	160.00	colaft	COLONIAL LIFE INS. POST TAX	145.68
n457rt	ROTH-NATIONWIDE 457	134.50	udcs	UNION DUES - 1619 CS	126.23
colpre	COLONIAL LIFE INS. PRE TAX	80.13	shrfcf	SHERIFF COFFEE FUND	41.15
wsatf	1619CD WSATF DUES	30.80	shrfrnd	SHERIFF EMPLOYEE FUND	24.01
garnfe	GARNISHMENT FEE	1.00			

Page: 1

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 2

Fund Worked : 00100
Emps : 158

Totals: 244,208.92

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	127,570.84
pers2 PERS 2 RETIREMENT	34,440.03
psers PSERS RETIREMENT	10,833.17
leoff2 LEOFF 2 RETIREMENT	9,555.70
pers3 PERS 3 RETIREMENT	6,893.71
fmlatx WA Paid Family & Medical Leave	1,148.87
genpre SUN LIFE PRE TAX	315.00

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	43,579.92
401a 401A DEFERRED COMPENSATION	12,842.44
medtx MEDICARE TAX	10,636.71
l&i L&I - SELF INSURED	8,238.93
vebahr HRA VEBA	6,096.57
unemp UNEMPLOYMENT	695.75

Totals: 272,847.64

Gross Earnings by Fund: 762,259.55 19,653.39

Total Fund Deductions: 244,208.92

Fund Net: 518,050.63

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 3

Fund Worked : 11008
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		7,025.48	237.00	accred	ACCREDITATION PAY		49.45	
					Totals:		7,074.93		237.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		625.19		socsec	SOCIAL SECURITY		433.06	
pers2	PERS 2 RETIREMENT		317.63		medtx	MEDICARE TAX		101.28	
medpre	HEALTH INSURANCE PRE TAX		90.10		udlc	UNION DUES - 1619 LC		60.20	
fmlatx	WA Paid Family & Medical Leave		31.08		l&i	L&I - SELF INSURED		12.28	
shrfnd	SHERIFF EMPLOYEE FUND		10.00		shrfcf	SHERIFF COFFEE FUND		5.00	
					Totals:		1,685.82		
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
medpre	HEALTH INSURANCE PRE TAX		1,275.00		pers2	PERS 2 RETIREMENT		518.89	
socsec	SOCIAL SECURITY		433.06		medtx	MEDICARE TAX		101.28	
l&i	L&I - SELF INSURED		37.49		fmlatx	WA Paid Family & Medical Leave		11.37	
unemp	UNEMPLOYMENT		7.07						
					Totals:		2,384.16		
					Gross Earnings by Fund:		7,074.93		237.00
					Total Fund Deductions:		1,685.82		
					Fund Net:		5,389.11		

Page: 3

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 4

Fund Worked : 11301
Emps : 5

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		10,542.65	367.00	v	VACATION		2,434.19	88.00
sc15	HHS SCANNING PROJ OT X 1.5		988.63	17.50	s	SICK		368.91	14.00
					Totals:			14,334.38	486.50

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		1,170.39	socsec	SOCIAL SECURITY		857.20
icm457	ICMA DEFERRED COMP		667.77	pers2	PERS 2 RETIREMENT		610.15
medpre	HEALTH INSURANCE PRE TAX		488.83	medtx	MEDICARE TAX		200.47
udteam	UNION DUES - TEAMSTERS		193.49	pers3	PERS 3 RETIREMENT		116.39
fmlatx	WA Paid Family & Medical Leave		62.98	l&i	L&I - SELF INSURED		20.18
afipre	AFLAC PRE TAX		11.78	colpre	COLONIAL LIFE INS. PRE TAX		7.99
aflaft	AFLAC POST TAX		3.15	Totals:			4,410.77

Benefit Code and Description			Amount	Benefit Code and Description			Amount
medpre	HEALTH INSURANCE PRE TAX		3,765.00	pers2	PERS 2 RETIREMENT		894.05
socsec	SOCIAL SECURITY		797.71	pers3	PERS 3 RETIREMENT		241.86
401a	401A DEFERRED COMPENSATION		218.66	medtx	MEDICARE TAX		186.56
l&i	L&I - SELF INSURED		124.17	fmlatx	WA Paid Family & Medical Leave		21.45
unemp	UNEMPLOYMENT		13.35	Totals:			6,262.81

Gross Earnings by Fund:	14,334.38	486.50
Total Fund Deductions:	4,410.77	
Fund Net:	9,923.61	

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 5

Fund Worked : 11322
Emps : 1

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	2,317.76	80.75	s SICK	121.99	4.25
			Totals:	2,439.75	85.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	243.26		pers2 PERS 2 RETIREMENT	155.17	
socsec SOCIAL SECURITY	146.93		icm457 ICMA DEFERRED COMP	97.59	
medpre HEALTH INSURANCE PRE TAX	69.91		medtx MEDICARE TAX	34.37	
udteam UNION DUES - TEAMSTERS	32.51		fmlatx WA Paid Family & Medical Leave	10.72	
l&i L&I - SELF INSURED	4.17		Totals:	794.63	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	637.51		pers2 PERS 2 RETIREMENT	253.50	
socsec SOCIAL SECURITY	146.93		401a 401A DEFERRED COMPENSATION	48.80	
medtx MEDICARE TAX	34.37		l&i L&I - SELF INSURED	12.72	
fmlatx WA Paid Family & Medical Leave	3.92		unemp UNEMPLOYMENT	2.44	
			Totals:	1,140.19	
			Gross Earnings by Fund:	2,439.75	85.00
			Total Fund Deductions:	794.63	
			Fund Net:	1,645.12	

Page: 5

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 6

Fund Worked : 11323
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,317.77	80.75	s	SICK		121.99	4.25
					Totals:			2,439.76	85.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		243.26	pers2	PERS 2 RETIREMENT		155.17		
socsec	SOCIAL SECURITY		146.93	icm457	ICMA DEFERRED COMP		97.59		
medpre	HEALTH INSURANCE PRE TAX		69.89	medtx	MEDICARE TAX		34.36		
udteam	UNION DUES - TEAMSTERS		32.49	fmlatx	WA Paid Family & Medical Leave		10.72		
l&i	L&I - SELF INSURED		4.16	Totals:			794.57		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		637.49	pers2	PERS 2 RETIREMENT		253.48		
socsec	SOCIAL SECURITY		146.93	401a	401A DEFERRED COMPENSATION		48.79		
medtx	MEDICARE TAX		34.36	l&i	L&I - SELF INSURED		12.72		
fmlatx	WA Paid Family & Medical Leave		3.92	unemp	UNEMPLOYMENT		2.44		
				Totals:			1,140.13		
				Gross Earnings by Fund:			2,439.76	85.00	
				Total Fund Deductions:			794.57		
				Fund Net:			1,645.19		

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 7

Fund Worked : 11331
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,260.80	128.00	v	VACATION		1,065.20	32.00
s	SICK		266.30	8.00					
					Totals:			5,592.30	168.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		552.00	h457	MASSMUTUAL 457		500.00		
pers2	PERS 2 RETIREMENT		355.67	socsec	SOCIAL SECURITY		334.03		
medpre	HEALTH INSURANCE PRE TAX		204.80	medtx	MEDICARE TAX		78.12		
udteam	UNION DUES - TEAMSTERS		75.00	fmlatx	WA Paid Family & Medical Leave		24.57		
l&i	L&I - SELF INSURED		6.61						
				Totals:			2,130.80		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,210.00	pers2	PERS 2 RETIREMENT		581.04		
socsec	SOCIAL SECURITY		334.03	401a	401A DEFERRED COMPENSATION		111.85		
medtx	MEDICARE TAX		78.12	l&i	L&I - SELF INSURED		20.16		
fmlatx	WA Paid Family & Medical Leave		8.99	unemp	UNEMPLOYMENT		5.59		
				Totals:			2,349.78		
				Gross Earnings by Fund:			5,592.30		168.00
				Total Fund Deductions:			2,130.80		
				Fund Net:			3,461.50		

Page: 7

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 8

Fund Worked : 11401
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		507.63	26.25					
					Totals:			507.63	26.25
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		31.47		fedtx	FEDERAL WITHHOLDING TAX		14.51	
medtx	MEDICARE TAX		7.36		fmlatx	WA Paid Family & Medical Leave		2.23	
l&i	L&I - SELF INSURED		1.36						
					Totals:			56.93	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		31.47		medtx	MEDICARE TAX		7.36	
l&i	L&I - SELF INSURED		4.13		fmlatx	WA Paid Family & Medical Leave		0.82	
unemp	UNEMPLOYMENT		0.51						
					Totals:			44.29	
					Gross Earnings by Fund:			507.63	26.25
					Total Fund Deductions:			56.93	
					Fund Net:			450.70	

Page: 8

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 9

Fund Worked : 12401
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			377.04	21.00					
					Totals:			377.04	21.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		23.38		medtx	MEDICARE TAX		5.47	
fmlatx	WA Paid Family & Medical Leave		1.66		l&i	L&I - SELF INSURED		1.08	
					Totals:			31.59	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		23.38		medtx	MEDICARE TAX		5.47	
l&i	L&I - SELF INSURED		3.31		fmlatx	WA Paid Family & Medical Leave		0.61	
unemp	UNEMPLOYMENT		0.38						
					Totals:			33.15	
					Gross Earnings by Fund:			377.04	21.00
					Total Fund Deductions:			31.59	
					Fund Net:			345.45	

Page: 9

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 10

Fund Worked : 19961
Emps : 17

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
retbon	RETENTION BONUS	155,000.00					
						Totals:	155,000.00
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
fedtx	FEDERAL WITHHOLDING TAX	23,850.33		socsec	SOCIAL SECURITY	9,576.15	
leoff2	LEOFF 2 RETIREMENT	5,971.00		icm457	ICMA DEFERRED COMP	5,641.22	
h457	MASSMUTUAL 457	5,060.35		psers	PSERS RETIREMENT	3,927.00	
medtx	MEDICARE TAX	2,239.59		pers2	PERS 2 RETIREMENT	1,081.20	
401a	401A DEFERRED COMPENSATION	1,045.81		fmlatx	WA Paid Family & Medical Leave	680.91	
n457	NATIONWIDE 457	671.77		pers3	PERS 3 RETIREMENT	425.00	
medpre	HEALTH INSURANCE PRE TAX	383.60		udps	UNION DUES - 1619 S	260.18	
udcd	UNION DUES - 1619 CD C	191.46		n457rt	ROTH-NATIONWIDE 457	165.50	
ltdshr	LTD - SHERIFF	162.26		udcs	UNION DUES - 1619 CS	114.57	
l&i	L&I - SELF INSURED	71.99		wsatf	1619CD WSATF DUES	29.20	
shrccf	SHERIFF COFFEE FUND	4.85		shrfrnd	SHERIFF EMPLOYEE FUND	1.99	
						Totals:	61,555.93
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
socsec	SOCIAL SECURITY	9,576.15		psers	PSERS RETIREMENT	6,324.85	
leoff2	LEOFF 2 RETIREMENT	3,710.00		medtx	MEDICARE TAX	2,239.59	
pers2	PERS 2 RETIREMENT	1,766.30		pers3	PERS 3 RETIREMENT	883.15	
fmlatx	WA Paid Family & Medical Leave	249.09		unemp	UNEMPLOYMENT	155.00	
						Totals:	24,904.13
						Gross Earnings by Fund:	155,000.00 0.00
						Total Fund Deductions:	61,555.93
						Fund Net:	93,444.07

Page: 10

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 11

Fund Worked : 50401
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,619.43	148.50	swapt	SICK PAYOFF - TERMINATION 10%		54.04	2.41
					Totals:		4,673.47		150.91
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		401.47		socsec	SOCIAL SECURITY		289.76	
medtx	MEDICARE TAX		67.77		fmlatx	WA Paid Family & Medical Leave		20.54	
l&i	L&I - SELF INSURED		7.67		Totals:		787.21		
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		289.76		medtx	MEDICARE TAX		67.77	
l&i	L&I - SELF INSURED		56.82		fmlatx	WA Paid Family & Medical Leave		7.51	
unemp	UNEMPLOYMENT		4.62		Totals:		426.48		
					Gross Earnings by Fund:		4,673.47		150.91
					Total Fund Deductions:		787.21		
					Fund Net:		3,886.26		

Page: 11

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 12

Fund Worked : 65101
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	5,809.51	160.00	bhu BENEFIT HOURS USED - TAX DIST	1,536.50	40.00
			Totals:	7,346.01	200.00
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
leoff2 LEOFF 2 RETIREMENT	524.26		fedtx FEDERAL WITHHOLDING TAX	462.36	
fd1457 DRS 457 DEFERRED COMP FIRE 1	400.00		medtx MEDICARE TAX	106.52	
socsec SOCIAL SECURITY	74.40		l&i1 L&I - FIRE 1	66.85	
fmlf1 WA Paid Family & Medical Leave	32.27		Totals:	1,666.66	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
leoff2 LEOFF 2 RETIREMENT	325.74		medtx MEDICARE TAX	106.52	
socsec SOCIAL SECURITY	74.40		Totals:	506.66	
			Gross Earnings by Fund:	7,346.01	200.00
			Total Fund Deductions:	1,666.66	
			Fund Net:	5,679.35	

Page: 12

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 13

Fund Worked : 65151
Emps : 12

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		7,283.10	177.00					
					Totals:			7,283.10	177.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		581.11		socsec	SOCIAL SECURITY		451.57	
medtx	MEDICARE TAX		105.63		fmif5	WA Paid Family & Medical Leave		31.99	
					Totals:			1,170.30	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		451.57		medtx	MEDICARE TAX		105.63	
					Totals:			557.20	
					Gross Earnings by Fund:			7,283.10	177.00
					Total Fund Deductions:			1,170.30	
					Fund Net:			6,112.80	

Page: 13

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 14

Fund Worked : 65161
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
REGULAR			249.23	17.20					
					Totals:			249.23	17.20
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		15.45		medtx	MEDICARE TAX		3.61	
fmlf6	WA Paid Family & Medical Leave		1.10						
					Totals:			20.16	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		15.45		medtx	MEDICARE TAX		3.61	
					Totals:			19.06	
					Gross Earnings by Fund:			249.23	17.20
					Total Fund Deductions:			20.16	
					Fund Net:			229.07	

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 15

Fund Worked : 65171
Emps : 8

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		14,047.24	319.58					
					Totals:			14,047.24	319.58
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		978.41		leof#4	LEOFF 2 RETIREMENT FIRE 4		782.97	
socsec	SOCIAL SECURITY		301.83		medtx	MEDICARE TAX		203.68	
l&if4	L&I - FIRE 4		79.25		fmlf4	WA Paid Family & Medical Leave		61.73	
					Totals:			2,407.87	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
leof#4	LEOFF 2 RETIREMENT FIRE 4		486.49		socsec	SOCIAL SECURITY		301.83	
medtx	MEDICARE TAX		203.68						
					Totals:			992.00	
					Gross Earnings by Fund:			14,047.24	319.58
					Total Fund Deductions:			2,407.87	
					Fund Net:			11,639.37	

Page: 15

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 16

Fund Worked : 67101
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,196.80	241.00	ott	OVERTIME - TAXING DIST		1,397.25	40.50
bhu	BENEFIT HOURS USED - TAX DIST		736.00	32.00					
					Totals:			7,330.05	313.50
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		682.33		socsec	SOCIAL SECURITY		454.47	
pers2	PERS 2 RETIREMENT		334.62		medtx	MEDICARE TAX		106.29	
l&iagn	L&I - AGNEW		77.06						
					Totals:			1,654.77	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2	PERS 2 RETIREMENT		546.64		socsec	SOCIAL SECURITY		454.47	
medtx	MEDICARE TAX		106.29		fmlagn	WA Paid Family & Medical Leave		32.20	
					Totals:			1,139.60	
					Gross Earnings by Fund:			7,330.05	313.50
					Total Fund Deductions:			1,654.77	
					Fund Net:			5,675.28	

Page: 16

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 17

Fund Worked : 67121
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,365.00	55.00					
					Totals:			2,365.00	55.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		146.64		medtx	MEDICARE TAX		34.29	
fmicln	WA Paid Family & Medical Leave		10.40						
					Totals:			191.33	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		146.64		medtx	MEDICARE TAX		34.29	
					Totals:			180.93	
					Gross Earnings by Fund:			2,365.00	55.00
					Total Fund Deductions:			191.33	
					Fund Net:			2,173.67	

Page: 17

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 18

Fund Worked : 67141
Emps : 3

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		5,788.80	236.00					
					Totals:			5,788.80	236.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		358.90		pers2h	PERS 2 RETIREMENT - HIGHLAND		279.64	
fedtx	FEDERAL WITHHOLDING TAX		200.81		medtx	MEDICARE TAX		83.93	
l&ihig	L&I - HIGHLAND IRRIGATION		65.35		fmlhig	WA Paid Family & Medical Leave		25.43	
					Totals:			1,014.06	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2h	PERS 2 RETIREMENT - HIGHLAND		456.83		socsec	SOCIAL SECURITY		358.90	
medtx	MEDICARE TAX		83.93						
					Totals:			899.66	
					Gross Earnings by Fund:			5,788.80	236.00
					Total Fund Deductions:			1,014.06	
					Fund Net:			4,774.74	

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 19

Fund Worked : 67701
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		6,753.00	277.75					
					Totals:			6,753.00	277.75
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
socsec	SOCIAL SECURITY		418.69		fedtx	FEDERAL WITHHOLDING TAX		218.98	
medtx	MEDICARE TAX		97.92		fmlbld	WA Paid Family & Medical Leave		29.68	
					Totals:			765.27	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
socsec	SOCIAL SECURITY		418.69		medtx	MEDICARE TAX		97.92	
					Totals:			516.61	
					Gross Earnings by Fund:			6,753.00	277.75
					Total Fund Deductions:			765.27	
					Fund Net:			5,987.73	

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 20

Fund Worked : 67731
Emps : 9

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		31,793.42	1,075.25	bhu	BENEFIT HOURS USED - TAX DIST		4,478.50	153.00
ott	OVERTIME - TAXING DIST		515.82	13.00					
					Totals:			36,787.74	1,241.25
Deduction Code and Description			Amount				Amount		
fedtx	FEDERAL WITHHOLDING TAX		2,480.41	socsec	SOCIAL SECURITY		2,280.86		
pers2s	PERS 2 RETIREMENT - SUNLAND		2,262.26	medtx	MEDICARE TAX		533.44		
medsun	HEALTH INSURANCE SUNLAND		395.88	l&isun	L&I - SUNLAND		211.17		
fmlsun	WA Paid Family & Medical Leave		161.62						
				Totals:			8,325.64		
Benefit Code and Description			Amount				Amount		
medsun	HEALTH INSURANCE SUNLAND		10,364.25	pers2s	PERS 2 RETIREMENT - SUNLAND		3,695.69		
socsec	SOCIAL SECURITY		2,280.86	medtx	MEDICARE TAX		533.44		
				Totals:			16,874.24		
				Gross Earnings by Fund:			36,787.74		1,241.25
				Total Fund Deductions:			8,325.64		
				Fund Net:			28,462.10		

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Fund Worked : - Totals -
Emps : 217

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		727,221.63	19,923.68	retbon	RETENTION BONUS		155,000.00	
v	VACATION		50,547.30	1,303.25	o15s	OVERTIME X 1.5 - SHERIFF DEPT		22,799.23	370.25
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF		20,737.93	220.25	s	SICK		19,350.45	554.25
fh	FLOATING HOLIDAY		12,967.78	323.50	bhu	BENEFIT HOURS USED - TAX DIST		6,751.00	225.00
o20m	OT X 2.0 - CORR MANDATORY/SHRF		3,474.25	47.00	hazpay	HAZARD PAY		2,446.16	
accred	ACCREDITATION PAY		2,350.17		ott	OVERTIME - TAXING DIST		1,913.07	53.50
cu	COMP USED		1,885.13	54.75	o15j	OVERTIME x 1.5 - JUV DETENTION		1,785.64	42.50
bsba	BS/BA EDUCATION INCENTIVE		1,604.19		aute	AUTO ALLOWANCE ELECTED		1,360.00	
aaas	AA/AS EDUCATION INCENTIVE		1,263.17		oth	OVERTIME X 1.5 - HOURLY		1,210.87	100.00
covid	covid SICK		1,176.90	40.00	detpay	DETECTIVE PAY		1,081.16	
auto	AUTO ALLOWANCE CONTRACTUAL		1,020.00		sc15	HHS SCANNING PROJ OT X 1.5		988.63	17.50
flxu	FLEX TIME USED (NO RUN BAL)		622.46	13.00	fl	FUNERAL LEAVE		621.60	15.00
swa	SICK - WA PART-TIME		557.00	26.00	oc2	ON CALL NON-SHIFT DAY		540.42	5.00
fto	FTO PREMIUM		397.57	213.50	phsm	PHONE STIPEND SMART PHONE		280.00	
aspd	SHERIFF ACTING SUP PAY DEPUTY		174.42	88.00	swapt	SICK PAYOFF - TERMINATION 10%		137.25	7.40
oc1	ON CALL SHIFT DAY		101.28	3.00	wep	WEST END PAY		100.00	
aspj	ACTING SUPERVISOR PAY JUVENILE		79.32	60.00	asp	SHERIFF ACTING SUPERVISOR PAY		73.00	44.00
phns	PHONE STIPEND		30.00						
								Totals:	
								1,042,648.98	23,750.33

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		109,590.80	socsec	SOCIAL SECURITY		59,862.15
pers2	PERS 2 RETIREMENT		25,566.34	leoff2	LEOFF 2 RETIREMENT		21,874.50
icm457	ICMA DEFERRED COMP		19,979.04	h457	MASSMUTUAL 457		17,194.00
401a	401A DEFERRED COMPENSATION		14,939.28	medtx	MEDICARE TAX		14,666.90
medpre	HEALTH INSURANCE PRE TAX		11,317.96	psers	PSERS RETIREMENT		10,653.14
pers3	PERS 3 RETIREMENT		5,055.04	fmlatx	WA Paid Family & Medical Leave		3,982.15
n457	NATIONWIDE 457		2,948.41	udteam	UNION DUES - TEAMSTERS		2,788.00
pers2s	PERS 2 RETIREMENT - SUNLAND		2,262.26	aflpre	AFLAC PRE TAX		935.38
l&i	L&I - SELF INSURED		933.78	udpd	UNION DUES - 1619 D		872.40
ltdshr	LTD - SHERIFF		849.49	leoff#4	LEOFF 2 RETIREMENT FIRE 4		782.97
genpre	SUN LIFE PRE TAX		684.71	udmp	UNION DUES - 1619 MP		602.00
udps	UNION DUES - 1619 S		501.90	hr125	HEALTH REIMBURSEMENT		500.00
udlc	UNION DUES - 1619 LC		421.40	udcd	UNION DUES - 1619 CD C		421.40
fd1457	DRS 457 DEFERRED COMP FIRE 1		400.00	medsun	HEALTH INSURANCE SUNLAND		395.88
n457rt	ROTH-NATIONWIDE 457		300.00	pers2h	PERS 2 RETIREMENT - HIGHLAND		279.64
aflaft	AFLAC POST TAX		275.81	udcs	UNION DUES - 1619 CS		240.80

pyLDFnd
11/08/2022 9:21:15AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/01/2022 to 10/31/2022-1 Cycle m

Page: 22

Fund Worked : - Totals -
Emps : 217

Deduction Code and Description	Amount
l&isun L&I - SUNLAND	211.17
fmlsun WA Paid Family & Medical Leave	161.62
colaft COLONIAL LIFE INS. POST TAX	145.68
l&if4 L&I - FIRE 4	79.25
l&i1 L&I - FIRE 1	66.85
fmlf4 WA Paid Family & Medical Leave	61.73
shrfcf SHERIFF COFFEE FUND	51.00
fmlf1 WA Paid Family & Medical Leave	32.27
fmlbld WA Paid Family & Medical Leave	29.68
fmlcln WA Paid Family & Medical Leave	10.40
garnfe GARNISHMENT FEE	1.00

Deduction Code and Description	Amount
dshs DSHS CHILD SUPPORT	200.00
uw UNITED WAY	160.00
colpre COLONIAL LIFE INS. PRE TAX	88.12
l&iagn L&I - AGNEW	77.06
l&ihig L&I - HIGHLAND IRRIGATION	65.35
wsatf 1619CD WSATF DUES	60.00
shrfnd SHERIFF EMPLOYEE FUND	36.00
fmlf5 WA Paid Family & Medical Leave	31.99
fmlhig WA Paid Family & Medical Leave	25.43
fmlf6 WA Paid Family & Medical Leave	1.10

Totals: 333,673.23

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	135,095.84
pers2 PERS 2 RETIREMENT	39,253.93
medtx MEDICARE TAX	14,666.90
401a 401A DEFERRED COMPENSATION	13,270.54
l&i L&I - SELF INSURED	8,510.45
vebahr HRA VEBA	6,096.57
fmlatx WA Paid Family & Medical Leave	1,456.55
leoff#4 LEOFF 2 RETIREMENT FIRE 4	486.49
genpre SUN LIFE PRE TAX	315.00

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	59,862.15
psers PSERS RETIREMENT	17,158.02
leoff2 LEOFF 2 RETIREMENT	13,591.44
medsun HEALTH INSURANCE SUNLAND	10,364.25
pers3 PERS 3 RETIREMENT	8,018.72
pers2s PERS 2 RETIREMENT - SUNLAND	3,695.69
unemp UNEMPLOYMENT	887.15
pers2h PERS 2 RETIREMENT - HIGHLAND	456.83
fmlagn WA Paid Family & Medical Leave	32.20

Totals: 333,218.72

Grand Total Gross Earnings: 1,042,648.98 23,750.33

Grand Total Deductions: 333,673.23

Grand Total Net: 708,975.75

pyLDFnd
11/07/2022 11:48:36AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle sc

Semi-Monthly Page: 1

Fund Worked : 00100
Emps : 200

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		486,026.73	15,390.64	v	VACATION		33,772.35	1,060.17
s	SICK		20,399.83	661.22	o15s	OVERTIME X 1.5 - SHERIFF DEPT		11,710.60	219.05
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF		10,626.71	136.00	fh	FLOATING HOLIDAY		8,840.66	292.63
cu	COMP USED		1,651.92	60.52	o20m	OT X 2.0 - CORR MANDATORY/SHRF		1,473.09	24.00
hazpay	HAZARD PAY		1,240.38		accrred	ACCREDITATION PAY		1,027.02	
auto	AUTO ALLOWANCE CONTRACTUAL		850.00		aute	AUTO ALLOWANCE ELECTED		680.00	
o15j	OVERTIME x 1.5 - JUV DETENTION		648.38	16.50	bsba	BS/BA EDUCATION INCENTIVE		594.18	
oth	OVERTIME X 1.5 - HOURLY		449.51	34.50	fl	FUNERAL LEAVE		344.10	8.00
vp	VACATION PAYOFF		283.96	10.14	phsm	PHONE STIPEND SMART PHONE		220.00	
covid	covid SICK		193.18	8.00	uapr	URINE ANALYSIS PREMIUM		168.00	
aaas	AA/AS EDUCATION INCENTIVE		113.26		detpay	DETECTIVE PAY		97.00	
aspd	SHERIFF ACTING SUP PAY DEPUTY		93.25	50.00	asp	SHERIFF ACTING SUPERVISOR PAY		67.75	44.50
retr	RETRO PAY		45.54		phns	PHONE STIPEND		40.00	
spt	SICK PAYOFF - TERMINATION 10%		22.54	8.05	aspj	ACTING SUPERVISOR PAY JUVENILE		16.00	12.00
					Totals:			581,695.94	18,035.92

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		49,299.95	socsec	SOCIAL SECURITY		32,810.36
medpre	HEALTH INSURANCE PRE TAX		28,782.01	pers2	PERS 2 RETIREMENT		24,990.57
401a	401A DEFERRED COMPENSATION		11,287.79	icm457	ICMA DEFERRED COMP		9,399.69
medtx	MEDICARE TAX		7,876.94	leoff2	LEOFF 2 RETIREMENT		5,201.34
psers	PSERS RETIREMENT		4,195.90	h457	MASSMUTUAL 457		3,014.39
udteam	UNION DUES - TEAMSTERS		2,973.72	pers3	PERS 3 RETIREMENT		2,819.65
fmlatx	WA Paid Family & Medical Leave		2,473.28	aflpre	AFLAC PRE TAX		1,913.58
genpre	SUN LIFE PRE TAX		1,413.83	n457	NATIONWIDE 457		997.50
dc125	DEPENDENT CARE		832.66	l&i	L&I - SELF INSURED		758.30
hr125	HEALTH REIMBURSEMENT		725.83	rth457	ROTH-ICMA DEFERRED COMP		639.65
dshs	DSHS CHILD SUPPORT		637.38	ltdshr	LTD - SHERIFF		594.92
udpd	UNION DUES - 1619 D		472.55	pers1	PERS 1 RETIREMENT		428.69
udmp	UNION DUES - 1619 MP		331.10	udlc	UNION DUES - 1619 LC		300.92
aflaft	AFLAC POST TAX		295.53	colaft	COLONIAL LIFE INS. POST TAX		267.51
udcd	UNION DUES - 1619 CD C		219.46	colpre	COLONIAL LIFE INS. PRE TAX		96.80
uw	UNITED WAY		77.52	shrfcf	SHERIFF COFFEE FUND		20.00
shrfnd	SHERIFF EMPLOYEE FUND		16.80	udps	UNION DUES - 1619 S		10.97
udcs	UNION DUES - 1619 CS		10.03	garnfe	GARNISHMENT FEE		0.50
				Totals:			196,187.62

pyLDFnd
11/07/2022 11:48:36AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle sc

Page: 2

Fund Worked : 00100
Emps : 200

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	241,908.81
socsec SOCIAL SECURITY	33,023.83
vebahr HRA VEBA	9,194.92
psers PSERS RETIREMENT	6,757.95
pers3 PERS 3 RETIREMENT	4,516.34
fmlatx WA Paid Family & Medical Leave	910.46
genpre SUN LIFE PRE TAX	574.80

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	41,198.20
401a 401A DEFERRED COMPENSATION	10,352.19
medtx MEDICARE TAX	7,926.86
l&i L&I - SELF INSURED	5,681.13
leoff2 LEOFF 2 RETIREMENT	3,231.76
pers1 PERS 1 RETIREMENT	742.34
unemp UNEMPLOYMENT	548.28

Totals: 366,567.87

Gross Earnings by Fund: 581,695.94 18,035.92

Total Fund Deductions: 196,187.62

Fund Net: 385,508.32

pyLDFnd
11/07/2022 11:48:36AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle sc

Page: 3

Fund Worked : 11301
Emps : 18

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	23,287.74	818.49	sc15	HHS SCANNING PROJ OT X 1.5	4,367.76	120.50
s	SICK	1,717.49	58.50	v	VACATION	610.76	22.50
cu	COMP USED	190.10	6.00	fh	FLOATING HOLIDAY	164.64	4.75
oth	OVERTIME X 1.5 - HOURLY	122.78	7.75				
Totals:						30,461.27	1,038.49

Deduction Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	2,148.31
pers2	PERS 2 RETIREMENT	1,932.63
401a	401A DEFERRED COMPENSATION	834.08
rth457	ROTH-ICMA DEFERRED COMP	473.99
udteam	UNION DUES - TEAMSTERS	302.62
aflpre	AFLAC PRE TAX	117.91
hr125	HEALTH REIMBURSEMENT	68.00
l&i	L&I - SELF INSURED	50.78
uw	UNITED WAY	7.48

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	2,119.33
socsec	SOCIAL SECURITY	1,743.89
icm457	ICMA DEFERRED COMP	553.23
medtx	MEDICARE TAX	407.86
fmlatx	WA Paid Family & Medical Leave	133.84
aflaft	AFLAC POST TAX	68.40
udmp	UNION DUES - 1619 MP	60.20
h457	MASSMUTUAL 457	31.79
pers3	PERS 3 RETIREMENT	3.71
Totals:		11,058.05

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	13,360.00
socsec	SOCIAL SECURITY	1,530.42
medtx	MEDICARE TAX	357.94
vebahr	HRA VEBA	50.00
unemp	UNEMPLOYMENT	26.80

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	2,783.01
401a	401A DEFERRED COMPENSATION	455.90
l&i	L&I - SELF INSURED	299.61
fmlatx	WA Paid Family & Medical Leave	43.05
Totals:		18,906.73

Gross Earnings by Fund:	30,461.27	1,038.49
Total Fund Deductions:	11,058.05	
Fund Net:	19,403.22	

pyLDFnd
11/07/2022 11:48:36AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle sc

Page: 4

Fund Worked : 11701
Emps : 2

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	4,819.85	196.50	fh FLOATING HOLIDAY	220.65	8.00
			Totals:	5,040.50	204.50

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	320.57
socsec SOCIAL SECURITY	301.35
401a 401A DEFERRED COMPENSATION	130.68
udmp UNION DUES - 1619 MP	60.20
l&i L&I - SELF INSURED	8.26

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	306.31
medpre HEALTH INSURANCE PRE TAX	180.10
medtx MEDICARE TAX	70.48
fmlatx WA Paid Family & Medical Leave	22.14
Totals:	1,400.09

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	2,370.00
socsec SOCIAL SECURITY	301.35
401a 401A DEFERRED COMPENSATION	52.27
l&i L&I - SELF INSURED	25.20
unemp UNEMPLOYMENT	5.04

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	523.71
medtx MEDICARE TAX	70.48
vebahr HRA VEBA	50.00
fmlatx WA Paid Family & Medical Leave	8.10
Totals:	3,406.15

Gross Earnings by Fund:	5,040.50	204.50
Total Fund Deductions:	1,400.09	
Fund Net:	3,640.41	

Page: 4

pyLDFnd
11/07/2022 11:48:36AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle sc

Page: 5

Fund Worked : 12201
Emps : 1

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	1,130.88	48.00	v VACATION	113.09	4.80
			Totals:	1,243.97	52.80
Deduction Code and Description	Amount		Deduction Code and Description	Amount	
fedtx FEDERAL WITHHOLDING TAX	86.03		pers2 PERS 2 RETIREMENT	79.11	
socsec SOCIAL SECURITY	77.12		401a 401A DEFERRED COMPENSATION	37.32	
medtx MEDICARE TAX	18.04		udteam UNION DUES - TEAMSTERS	15.91	
fmlatx WA Paid Family & Medical Leave	5.47		l&i L&I - SELF INSURED	2.48	
			Totals:	321.48	
Benefit Code and Description	Amount		Benefit Code and Description	Amount	
medpre HEALTH INSURANCE PRE TAX	726.00		pers2 PERS 2 RETIREMENT	129.25	
socsec SOCIAL SECURITY	77.12		401a 401A DEFERRED COMPENSATION	24.88	
medtx MEDICARE TAX	18.04		l&i L&I - SELF INSURED	7.56	
fmlatx WA Paid Family & Medical Leave	2.00		unemp UNEMPLOYMENT	1.24	
			Totals:	986.09	
			Gross Earnings by Fund:	1,243.97	52.80
			Total Fund Deductions:	321.48	
			Fund Net:	922.49	

pyLDFnd
11/07/2022 11:48:36AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle sc

Page: 6

Fund Worked : 12401
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		641.78	21.81	s	SICK		3.68	0.12
cu	COMP USED		1.84	0.06					
					Totals:			647.30	21.99
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		45.02	pers2	PERS 2 RETIREMENT		41.17		
socsec	SOCIAL SECURITY		37.97	medpre	HEALTH INSURANCE PRE TAX		34.95		
icm457	ICMA DEFERRED COMP		25.00	medtx	MEDICARE TAX		8.88		
udteam	UNION DUES - TEAMSTERS		8.25	fmlatx	WA Paid Family & Medical Leave		2.85		
l&i	L&I - SELF INSURED		1.14						
				Totals:			205.23		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		318.75	pers2	PERS 2 RETIREMENT		67.25		
socsec	SOCIAL SECURITY		37.97	401a	401A DEFERRED COMPENSATION		12.95		
medtx	MEDICARE TAX		8.88	l&i	L&I - SELF INSURED		3.48		
fmlatx	WA Paid Family & Medical Leave		1.04	unemp	UNEMPLOYMENT		0.64		
				Totals:			450.96		
				Gross Earnings by Fund:			647.30		
				Total Fund Deductions:			205.23		
				Fund Net:			442.07		

Page: 6

pyLDFnd
11/07/2022 11:48:36AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle sc

Page: 7

Fund Worked : 13001
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,549.80	88.00					
					Totals:			2,549.80	88.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		180.10	fedtx	FEDERAL WITHHOLDING TAX		176.29		
pers2	PERS 2 RETIREMENT		162.17	socsec	SOCIAL SECURITY		146.92		
401a	401A DEFERRED COMPENSATION		127.49	medtx	MEDICARE TAX		34.36		
udmp	UNION DUES - 1619 MP		30.10	fmlatx	WA Paid Family & Medical Leave		11.20		
l&i	L&I - SELF INSURED		4.13						
				Totals:			872.76		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		1,185.00	pers2	PERS 2 RETIREMENT		264.92		
socsec	SOCIAL SECURITY		146.92	401a	401A DEFERRED COMPENSATION		51.00		
l&i	L&I - SELF INSURED		44.98	medtx	MEDICARE TAX		34.36		
vebahr	HRA VEBA		25.00	fmlatx	WA Paid Family & Medical Leave		4.10		
unemp	UNEMPLOYMENT		2.55						
				Totals:			1,758.83		
				Gross Earnings by Fund:			2,549.80		88.00
				Total Fund Deductions:			872.76		
				Fund Net:			1,677.04		

Page: 7

pyLDFnd
11/07/2022 11:48:36AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle sc

Page: 8

Fund Worked : 19914
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,468.99	166.00					
					Totals:			4,468.99	166.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
pers2	PERS 2 RETIREMENT		284.23	fedtx	FEDERAL WITHHOLDING TAX		277.19		
socsec	SOCIAL SECURITY		277.08	401a	401A DEFERRED COMPENSATION		180.95		
medtx	MEDICARE TAX		64.80	udmp	UNION DUES - 1619 MP		30.10		
udteam	UNION DUES - TEAMSTERS		27.00	fmlatx	WA Paid Family & Medical Leave		19.64		
l&i	L&I - SELF INSURED		8.67						
				Totals:			1,169.66		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		2,395.00	pers2	PERS 2 RETIREMENT		464.33		
socsec	SOCIAL SECURITY		277.08	401a	401A DEFERRED COMPENSATION		89.38		
medtx	MEDICARE TAX		64.80	l&i	L&I - SELF INSURED		26.46		
vebahr	HRA VEBA		25.00	fmlatx	WA Paid Family & Medical Leave		7.18		
unemp	UNEMPLOYMENT		4.47						
				Totals:			3,353.70		
				Gross Earnings by Fund:			4,468.99		166.00
				Total Fund Deductions:			1,169.66		
				Fund Net:			3,299.33		

Page: 8

pyLDFnd
11/07/2022 11:48:36AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle sc

Page: 9

Fund Worked : 19961
Emps : 9

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
retbon	RETENTION BONUS	73,750.00					
Totals:						73,750.00	
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
fedtx	FEDERAL WITHHOLDING TAX	12,653.70		socsec	SOCIAL SECURITY	4,556.09	
psers	PSERS RETIREMENT	4,207.50		icm457	ICMA DEFERRED COMP	2,527.05	
medtx	MEDICARE TAX	1,065.55		leoff2	LEOFF 2 RETIREMENT	853.00	
401a	401A DEFERRED COMPENSATION	333.01		fmlatx	WA Paid Family & Medical Leave	324.00	
medpre	HEALTH INSURANCE PRE TAX	211.71		udcd	UNION DUES - 1619 CD C	141.74	
h457	MASSMUTUAL 457	79.74		ltdshr	LTD - SHERIFF	31.02	
l&i	L&I - SELF INSURED	25.08		udps	UNION DUES - 1619 S	24.88	
afipre	AFLAC PRE TAX	21.87		udcs	UNION DUES - 1619 CS	20.07	
Totals:						27,076.01	
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
psers	PSERS RETIREMENT	6,776.63		socsec	SOCIAL SECURITY	4,556.09	
medtx	MEDICARE TAX	1,065.55		leoff2	LEOFF 2 RETIREMENT	530.00	
fmlatx	WA Paid Family & Medical Leave	118.52		unemp	UNEMPLOYMENT	73.75	
Totals:						13,120.54	
Gross Earnings by Fund:						73,750.00	0.00
Total Fund Deductions:						27,076.01	
Fund Net:						46,673.99	

pyLDFnd
11/07/2022 11:48:36AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle sc

Page: 10

Fund Worked : 50401
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		11,783.30	275.32	v	VACATION		530.57	17.19
auto	AUTO ALLOWANCE CONTRACTUAL		170.00		fh	FLOATING HOLIDAY		167.97	4.81
Totals:								12,651.84	297.32

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	1,268.94
socsec	SOCIAL SECURITY	775.72
pers2	PERS 2 RETIREMENT	389.52
medtx	MEDICARE TAX	181.41
401a	401A DEFERRED COMPENSATION	147.85
fmlatx	WA Paid Family & Medical Leave	55.59
shrfcf	SHERIFF COFFEE FUND	5.00

Deduction Code and Description		Amount
h457	MASSMUTUAL 457	1,064.54
medpre	HEALTH INSURANCE PRE TAX	461.48
aflpre	AFLAC PRE TAX	222.32
icm457	ICMA DEFERRED COMP	164.95
genpre	SUN LIFE PRE TAX	133.87
l&i	L&I - SELF INSURED	13.42
shrfnd	SHERIFF EMPLOYEE FUND	1.00
Totals:		4,885.61

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	3,695.01
h457	MASSMUTUAL 457	660.55
401a	401A DEFERRED COMPENSATION	440.37
medtx	MEDICARE TAX	181.41
genpre	SUN LIFE PRE TAX	65.50
unemp	UNEMPLOYMENT	12.49

Benefit Code and Description		Amount
socsec	SOCIAL SECURITY	775.72
pers2	PERS 2 RETIREMENT	636.31
vebahr	HRA VEBA	406.25
l&i	L&I - SELF INSURED	105.71
fmlatx	WA Paid Family & Medical Leave	20.33
Totals:		6,999.65

Gross Earnings by Fund:	12,651.84	297.32
Total Fund Deductions:	4,885.61	
Fund Net:	7,766.23	

pyLDFnd
11/07/2022 11:48:36AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle sc

Page: 11

Fund Worked : 50501
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,245.55	24.95	v	VACATION		181.05	5.18
fh	FLOATING HOLIDAY		167.96	4.81					
					Totals:			1,594.56	34.94

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	181.98
401a	401A DEFERRED COMPENSATION	108.10
medpre	HEALTH INSURANCE PRE TAX	53.88
medtx	MEDICARE TAX	22.18
fmlatx	WA Paid Family & Medical Leave	3.77
shrnd	SHERIFF EMPLOYEE FUND	0.20

Deduction Code and Description		Amount
icm457	ICMA DEFERRED COMP	112.67
pers2	PERS 2 RETIREMENT	100.36
socsec	SOCIAL SECURITY	50.26
genpre	SUN LIFE PRE TAX	15.79
l&i	L&I - SELF INSURED	1.43
Totals:		650.62

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	423.49
401a	401A DEFERRED COMPENSATION	54.01
vebahr	HRA VEBA	43.75
genpre	SUN LIFE PRE TAX	6.70
unemp	UNEMPLOYMENT	1.60

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	165.67
socsec	SOCIAL SECURITY	50.26
medtx	MEDICARE TAX	22.18
l&i	L&I - SELF INSURED	4.41
fmlatx	WA Paid Family & Medical Leave	1.38
Totals:		773.45

Gross Earnings by Fund:	1,594.56	34.94
Total Fund Deductions:	650.62	
Fund Net:	943.94	

Fund Worked : - Totals -
Emps : 219

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		535,954.62	17,029.71	retbon	RETENTION BONUS		73,750.00	
v	VACATION		35,207.82	1,109.84	s	SICK		22,121.00	719.84
o15s	OVERTIME X 1.5 - SHERIFF DEPT		11,710.60	219.05	o25v	OT X 2.5 - CORR VOLUNTEER/SHRF		10,626.71	136.00
fh	FLOATING HOLIDAY		9,561.88	315.00	sc15	HHS SCANNING PROJ OT X 1.5		4,367.76	120.50
cu	COMP USED		1,843.86	66.58	o20m	OT X 2.0 - CORR MANDATORY/SHRF		1,473.09	24.00
hazpay	HAZARD PAY		1,240.38		accred	ACCREDITATION PAY		1,027.02	
auto	AUTO ALLOWANCE CONTRACTUAL		1,020.00		aute	AUTO ALLOWANCE ELECTED		680.00	
o15j	OVERTIME x 1.5 - JUV DETENTION		648.38	16.50	bsba	BS/BA EDUCATION INCENTIVE		594.18	
oth	OVERTIME X 1.5 - HOURLY		572.29	42.25	fl	FUNERAL LEAVE		344.10	8.00
vp	VACATION PAYOFF		283.96	10.14	phsm	PHONE STIPEND SMART PHONE		220.00	
covid	covid SICK		193.18	8.00	uapr	URINE ANALYSIS PREMIUM		168.00	
aaas	AA/AS EDUCATION INCENTIVE		113.26		detpay	DETECTIVE PAY		97.00	
aspd	SHERIFF ACTING SUP PAY DEPUTY		93.25	50.00	asp	SHERIFF ACTING SUPERVISOR PAY		67.75	44.50
retr	RETRO PAY		45.54		phns	PHONE STIPEND		40.00	
spt	SICK PAYOFF - TERMINATION 10%		22.54	8.05	aspj	ACTING SUPERVISOR PAY JUVENILE		16.00	12.00
					Totals:			714,104.17	19,939.96

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	66,414.74	socsec	SOCIAL SECURITY	40,776.76
medpre	HEALTH INSURANCE PRE TAX	32,052.54	pers2	PERS 2 RETIREMENT	28,300.33
401a	401A DEFERRED COMPENSATION	13,187.27	icm457	ICMA DEFERRED COMP	12,782.59
medtx	MEDICARE TAX	9,750.50	psers	PSERS RETIREMENT	8,403.40
leoff2	LEOFF 2 RETIREMENT	6,054.34	h457	MASSMUTUAL 457	4,190.46
udteam	UNION DUES - TEAMSTERS	3,327.50	fmlatx	WA Paid Family & Medical Leave	3,051.78
pers3	PERS 3 RETIREMENT	2,823.36	aflpre	AFLAC PRE TAX	2,275.68
genpre	SUN LIFE PRE TAX	1,563.49	rth457	ROTH-ICMA DEFERRED COMP	1,113.64
n457	NATIONWIDE 457	997.50	l&i	L&I - SELF INSURED	873.69
dc125	DEPENDENT CARE	832.66	hr125	HEALTH REIMBURSEMENT	793.83
dshs	DSHS CHILD SUPPORT	637.38	ltdshr	LTD - SHERIFF	625.94
udmp	UNION DUES - 1619 MP	511.70	udpd	UNION DUES - 1619 D	472.55
pers1	PERS 1 RETIREMENT	428.69	aflaft	AFLAC POST TAX	363.93
udcd	UNION DUES - 1619 CD C	361.20	udlc	UNION DUES - 1619 LC	300.92
colaft	COLONIAL LIFE INS. POST TAX	267.51	colpre	COLONIAL LIFE INS. PRE TAX	96.80
uw	UNITED WAY	85.00	udps	UNION DUES - 1619 S	35.85
udcs	UNION DUES - 1619 CS	30.10	shrfcf	SHERIFF COFFEE FUND	25.00
shrfd	SHERIFF EMPLOYEE FUND	18.00	garnfe	GARNISHMENT FEE	0.50

pyLDFnd
11/07/2022 11:48:36AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle sc

Page: 13

Fund Worked : - Totals -
Emps : 219

				Totals:	243,827.13		
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
medpre	HEALTH INSURANCE PRE TAX	266,382.06	pers2	PERS 2 RETIREMENT	46,232.65		
socsec	SOCIAL SECURITY	40,776.76	psers	PSERS RETIREMENT	13,534.58		
401a	401A DEFERRED COMPENSATION	11,532.95	vebahr	HRA VEBA	9,794.92		
medtx	MEDICARE TAX	9,750.50	l&i	L&I - SELF INSURED	6,198.54		
pers3	PERS 3 RETIREMENT	4,516.34	leoff2	LEOFF 2 RETIREMENT	3,761.76		
fmlatx	WA Paid Family & Medical Leave	1,116.16	pers1	PERS 1 RETIREMENT	742.34		
unemp	UNEMPLOYMENT	676.86	h457	MASSMUTUAL 457	660.55		
genpre	SUN LIFE PRE TAX	647.00					
					Totals:	416,323.97	
					Grand Total Gross Earnings:	714,104.17	19,939.96
					Grand Total Deductions:	243,827.13	
					Grand Total Net:	470,277.04	

pyLDFnd
11/02/2022 8:19:48AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle s

Roads

Page: 1

Fund Worked : 10101
Emps : 59

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	109,120.93	3,536.00	v	VACATION	18,474.25	583.46
s	SICK	8,019.78	263.29	o15r	OVERTIME X 1.5 - ROADS DEPT	3,282.92	74.50
cu	COMP USED	2,354.58	85.25	fh	FLOATING HOLIDAY	1,920.56	68.50
vp	VACATION PAYOFF	1,624.95	45.33	phns	PHONE STIPEND	580.00	
sprt	SICK PAYOFF RETIRE 25%	215.08	24.00	c15r	COMP EARNED X 1.5 ROADS	-578.60	-13.50
				Totals:		145,014.45	4,666.83

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	12,500.81	socsec	SOCIAL SECURITY	8,578.92
pers2	PERS 2 RETIREMENT	8,533.19	medpre	HEALTH INSURANCE PRE TAX	6,435.22
icm457	ICMA DEFERRED COMP	2,919.33	medtx	MEDICARE TAX	2,006.34
401a	401A DEFERRED COMPENSATION	1,849.15	udteam	UNION DUES - TEAMSTERS	1,464.61
h457	MASSMUTUAL 457	732.81	fmlatx	WA Paid Family & Medical Leave	637.23
c13gar	CHAPTER 13 GARNISHMENT	538.00	pers3	PERS 3 RETIREMENT	425.81
dshs	DSHS CHILD SUPPORT	262.00	n457	NATIONWIDE 457	246.60
aflpre	AFLAC PRE TAX	205.85	l&i	L&I - SELF INSURED	194.45
udmp	UNION DUES - 1619 MP	164.54	hr125	HEALTH REIMBURSEMENT	89.54
aflaft	AFLAC POST TAX	73.60	uw	UNITED WAY	45.22
colpre	COLONIAL LIFE INS. PRE TAX	30.59	garnfe	GARNISHMENT FEE	1.00
			Totals:		47,934.81

Benefit Code and Description		Amount	Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	65,372.14	pers2	PERS 2 RETIREMENT	13,932.29
socsec	SOCIAL SECURITY	8,576.63	401a	401A DEFERRED COMPENSATION	2,651.82
l&i	L&I - SELF INSURED	2,644.08	medtx	MEDICARE TAX	2,005.80
pers3	PERS 3 RETIREMENT	883.30	fmlatx	WA Paid Family & Medical Leave	232.99
vebahr	HRA VEB	175.00	unemp	UNEMPLOYMENT	142.62
			Totals:		96,616.67

Gross Earnings by Fund:	145,014.45	4,666.83
Total Fund Deductions:	47,934.81	
Fund Net:	97,079.64	

Page: 1

pyLDFnd
11/02/2022 8:19:48AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle s

Page: 2

Fund Worked : 10135
Emps : 3

Earnings Code & Description	Amount	Hours	Earnings Code & Description	Amount	Hours
r REGULAR	4,198.17	96.25	s SICK	158.17	3.50
			Totals:	4,356.34	99.75

Deduction Code and Description	Amount
fedtx FEDERAL WITHHOLDING TAX	385.43
socsec SOCIAL SECURITY	264.96
medpre HEALTH INSURANCE PRE TAX	80.10
udmp UNION DUES - 1619 MP	32.04
l&i L&I - SELF INSURED	4.68
aflpre AFLAC PRE TAX	2.86
udteam UNION DUES - TEAMSTERS	2.24

Deduction Code and Description	Amount
pers2 PERS 2 RETIREMENT	276.86
401a 401A DEFERRED COMPENSATION	212.91
medtx MEDICARE TAX	61.96
fmlatx WA Paid Family & Medical Leave	19.14
icm457 ICMA DEFERRED COMP	4.01
uw UNITED WAY	2.58
Totals:	1,349.77

Benefit Code and Description	Amount
medpre HEALTH INSURANCE PRE TAX	1,444.93
socsec SOCIAL SECURITY	264.96
medtx MEDICARE TAX	61.96
vebahr HRA VEBA	25.00
unemp UNEMPLOYMENT	4.36

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	452.62
401a 401A DEFERRED COMPENSATION	87.13
l&i L&I - SELF INSURED	49.30
fmlatx WA Paid Family & Medical Leave	7.00
Totals:	2,397.26

Gross Earnings by Fund:	4,356.34	99.75
Total Fund Deductions:	1,349.77	
Fund Net:	3,006.57	

pyLDFnd
11/02/2022 8:19:48AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle s

Page: 3

Fund Worked : 40201
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		557.84	13.50					
					Totals:			557.84	13.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		46.34	socsec	SOCIAL SECURITY		33.55		
pers3	PERS 3 RETIREMENT		22.39	icm457	ICMA DEFERRED COMP		15.52		
hr125	HEALTH REIMBURSEMENT		10.46	medtx	MEDICARE TAX		7.84		
pers2	PERS 2 RETIREMENT		6.65	medpre	HEALTH INSURANCE PRE TAX		4.72		
udmp	UNION DUES - 1619 MP		4.16	uw	UNITED WAY		3.96		
fmlatx	WA Paid Family & Medical Leave		2.46	afipre	AFLAC PRE TAX		1.49		
l&i	L&I - SELF INSURED		0.57						
				Totals:			160.11		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		179.70	pers3	PERS 3 RETIREMENT		46.96		
socsec	SOCIAL SECURITY		33.55	401a	401A DEFERRED COMPENSATION		11.16		
pers2	PERS 2 RETIREMENT		11.00	medtx	MEDICARE TAX		7.84		
l&i	L&I - SELF INSURED		5.66	fmlatx	WA Paid Family & Medical Leave		0.90		
unemp	UNEMPLOYMENT		0.56						
				Totals:			297.33		
				Gross Earnings by Fund:			557.84		13.50
				Total Fund Deductions:			160.11		
				Fund Net:			397.73		

Page: 3

pyLDFnd
11/02/2022 8:19:48AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle s

Page: 4

Fund Worked : 41401
Emps : 7

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	6,662.92	197.25	o15r	OVERTIME X 1.5 - ROADS DEPT	419.64	8.50
phns	PHONE STIPEND	40.00					
Totals:						7,122.56	205.75

Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	522.63
socsec	SOCIAL SECURITY	420.68
medtx	MEDICARE TAX	98.39
icm457	ICMA DEFERRED COMP	71.51
401a	401A DEFERRED COMPENSATION	18.82
afipre	AFLAC PRE TAX	3.61
uw	UNITED WAY	3.25

Deduction Code and Description		Amount
pers2	PERS 2 RETIREMENT	449.97
medpre	HEALTH INSURANCE PRE TAX	334.05
udteam	UNION DUES - TEAMSTERS	81.40
fmlatx	WA Paid Family & Medical Leave	31.30
l&i	L&I - SELF INSURED	10.51
n457	NATIONWIDE 457	3.40
udmp	UNION DUES - 1619 MP	2.45
Totals:		2,051.97

Benefit Code and Description		Amount
medpre	HEALTH INSURANCE PRE TAX	2,814.84
socsec	SOCIAL SECURITY	420.68
medtx	MEDICARE TAX	98.39
fmlatx	WA Paid Family & Medical Leave	11.44

Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	735.88
l&i	L&I - SELF INSURED	161.05
401a	401A DEFERRED COMPENSATION	81.30
unemp	UNEMPLOYMENT	7.08
Totals:		4,330.66

Gross Earnings by Fund:	7,122.56	205.75
Total Fund Deductions:	2,051.97	
Fund Net:	5,070.59	

pyLDFnd
11/02/2022 8:19:48AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle s

Page: 5

Fund Worked : 42401
Emps : 8

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	2,890.22	80.00				
				Totals:		2,890.22	80.00
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	263.38	pers2	PERS 2 RETIREMENT	183.43		
socsec	SOCIAL SECURITY	171.26	medpre	HEALTH INSURANCE PRE TAX	125.40		
401a	401A DEFERRED COMPENSATION	79.14	medtx	MEDICARE TAX	40.05		
udteam	UNION DUES - TEAMSTERS	33.78	h457	MASSMUTUAL 457	15.60		
icm457	ICMA DEFERRED COMP	12.83	fmlatx	WA Paid Family & Medical Leave	12.71		
l&i	L&I - SELF INSURED	3.74	afipre	AFLAC PRE TAX	2.62		
uw	UNITED WAY	2.36	udmp	UNION DUES - 1619 MP	1.77		
aflaft	AFLAC POST TAX	0.94			Totals:	949.01	
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
medpre	HEALTH INSURANCE PRE TAX	1,134.26	pers2	PERS 2 RETIREMENT	300.31		
socsec	SOCIAL SECURITY	171.26	401a	401A DEFERRED COMPENSATION	57.81		
l&i	L&I - SELF INSURED	48.75	medtx	MEDICARE TAX	40.05		
fmlatx	WA Paid Family & Medical Leave	4.66	unemp	UNEMPLOYMENT	2.91		
				Totals:	1,760.01		
				Gross Earnings by Fund:	2,890.22	80.00	
				Total Fund Deductions:	949.01		
				Fund Net:	1,941.21		

Page: 5

pyLDFnd
11/02/2022 8:19:48AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle s

Page: 6

Fund Worked : 50301
Emps : 12

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		20,437.62	688.50	o15r	OVERTIME X 1.5 - ROADS DEPT		391.17	8.50
v	VACATION		346.23	11.00	s	SICK		314.75	10.00
fh	FLOATING HOLIDAY		131.61	5.00	tlss	TOOL STIPEND		120.00	
phns	PHONE STIPEND		100.00						
					Totals:			21,841.38	723.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,606.67	medpre	HEALTH INSURANCE PRE TAX		1,311.01		
socsec	SOCIAL SECURITY		1,266.96	pers2	PERS 2 RETIREMENT		1,170.41		
icm457	ICMA DEFERRED COMP		349.09	medtx	MEDICARE TAX		296.33		
udteam	UNION DUES - TEAMSTERS		221.97	pers3	PERS 3 RETIREMENT		157.52		
401a	401A DEFERRED COMPENSATION		132.66	dshs	DSHS CHILD SUPPORT		102.00		
fmlatx	WA Paid Family & Medical Leave		95.78	aflpre	AFLAC PRE TAX		41.97		
udmp	UNION DUES - 1619 MP		35.84	l&i	L&I - SELF INSURED		34.16		
colpre	COLONIAL LIFE INS. PRE TAX		12.97	uw	UNITED WAY		7.63		
garnfe	GARNISHMENT FEE		0.50	Totals:			6,843.47		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
medpre	HEALTH INSURANCE PRE TAX		9,709.13	pers2	PERS 2 RETIREMENT		1,918.03		
socsec	SOCIAL SECURITY		1,269.25	401a	401A DEFERRED COMPENSATION		377.81		
l&i	L&I - SELF INSURED		369.29	pers3	PERS 3 RETIREMENT		328.44		
medtx	MEDICARE TAX		296.87	fmlatx	WA Paid Family & Medical Leave		35.12		
unemp	UNEMPLOYMENT		21.63	Totals:			14,325.57		
				Gross Earnings by Fund:			21,841.38	723.00	
				Total Fund Deductions:			6,843.47		
				Fund Net:			14,997.91		

pyLDFnd
11/02/2022 8:19:48AM
Check Date: 11/10/2022

Labor Distribution Totals By Fund
CLALLAM COUNTY
10/16/2022 to 10/31/2022-1 Cycle s

Page: 7

Fund Worked : - Totals -
Emps : 64

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		143,867.70	4,611.50	v	VACATION		18,820.48	594.46
s	SICK		8,492.70	276.79	o15r	OVERTIME X 1.5 - ROADS DEPT		4,093.73	91.50
cu	COMP USED		2,354.58	85.25	fh	FLOATING HOLIDAY		2,052.17	73.50
vp	VACATION PAYOFF		1,624.95	45.33	phns	PHONE STIPEND		720.00	
sprt	SICK PAYOFF RETIRE 25%		215.08	24.00	tlss	TOOL STIPEND		120.00	
c15r	COMP EARNED X 1.5 ROADS		-578.60	-13.50					
					Totals:			181,782.79	5,788.83

Deduction Code and Description			Amount	Deduction Code and Description			Amount
fedtx	FEDERAL WITHHOLDING TAX		15,325.26	socsec	SOCIAL SECURITY		10,736.33
pers2	PERS 2 RETIREMENT		10,620.51	medpre	HEALTH INSURANCE PRE TAX		8,290.50
icm457	ICMA DEFERRED COMP		3,372.29	medtx	MEDICARE TAX		2,510.91
401a	401A DEFERRED COMPENSATION		2,292.68	udteam	UNION DUES - TEAMSTERS		1,804.00
fmlatx	WA Paid Family & Medical Leave		798.62	h457	MASSMUTUAL 457		748.41
pers3	PERS 3 RETIREMENT		605.72	c13gar	CHAPTER 13 GARNISHMENT		538.00
dshs	DSHS CHILD SUPPORT		364.00	aflpre	AFLAC PRE TAX		258.40
n457	NATIONWIDE 457		250.00	l&i	L&I - SELF INSURED		248.11
udmp	UNION DUES - 1619 MP		240.80	hr125	HEALTH REIMBURSEMENT		100.00
aflaft	AFLAC POST TAX		74.54	uw	UNITED WAY		65.00
colpre	COLONIAL LIFE INS. PRE TAX		43.56	garnfe	GARNISHMENT FEE		1.50
				Totals:			59,289.14

Benefit Code and Description			Amount	Benefit Code and Description			Amount
medpre	HEALTH INSURANCE PRE TAX		80,655.00	pers2	PERS 2 RETIREMENT		17,350.13
socsec	SOCIAL SECURITY		10,736.33	l&i	L&I - SELF INSURED		3,278.13
401a	401A DEFERRED COMPENSATION		3,267.03	medtx	MEDICARE TAX		2,510.91
pers3	PERS 3 RETIREMENT		1,258.70	fmlatx	WA Paid Family & Medical Leave		292.11
vebahr	HRA VEBA		200.00	unemp	UNEMPLOYMENT		179.16
				Totals:			119,727.50
				Grand Total Gross Earnings:			181,782.79
				Grand Total Deductions:			59,289.14
				Grand Total Net:			122,493.65

Page: 7



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of November 4 - 8, 2022

1C
11/14/22

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, November 7, 2022. Present were Commissioners Ozias, Johnson, and Peach and Administrator Sill.

Items of discussion per the agenda published November 3 were:

- Calendar/Correspondence
- Agreement amendment 8 with Department of Health for COVID 19
- Letters to Lower Elwha Klallam, Jamestown S'Klallam, Port Gamble S'Klallam and Suquamish Tribes for the Joint Public Safety Project – EOC and 911 Center
- Call for hearing to be held Tuesday, December 6, 2022 at 10:30 a.m. regarding sale of surplus property
- Resolution appointing Dan McCarty to the Fair Advisory Board
- Resolution reappointing Steven W. Johnson to the Solid Waste Advisory Committee
- Resolution appointing Elizabeth A. Cusanelli to the Trails Advisory Committee
- Resolution reappointing Marsha Melnick to the Olympic Area Agency on Aging Advisory Council
- Resolution reappointing Patrick Shawn McCourt to the Housing Solutions Committee
- Letter to Washington Parks and Recreation Commission regarding Miller Peninsula State Park
- Lower Dungeness Floodplain Restoration Project review
- Call for hearing to be held Tuesday, November 29, 2022 at 10:30 a.m. regarding a Resolution on levies for the General Purpose Property Tax, Road Fund Property Tax and Conservation Futures Property Tax
- Call for hearing to be held Tuesday, December 6 at 10:30 a.m. and 5 p.m. regarding a Resolution adopting the 2023 Clallam County Budget

Meeting concluded at 11:08 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, November 8, 2022. Also present were Commissioners Johnson and Peach and Administrator Sill.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Postponed to November 21: Recognizing Cathy Lucero for 25 years of service to Clallam County

ACTION TAKEN: CRJm to adopt the agenda as modified, CBPs, mc

CONSENT AGENDA

- 1a Approval of vouchers for the week of October 31
- 1b Approval of minutes for the week of October 31
- 1c Letters to Lower Elwha Klallam, Jamestown S'Klallam, Port Gamble S'Klallam and Suquamish Tribes for the Joint Public Safety Project – EOC and 911 Center
- 1d Proclamation recognizing November 11 as Veterans' Day

ACTION TAKEN: CRJm to adopt the consent agenda, CBPs, mc

REPORTS AND PRESENTATIONS

- CRJ read the Proclamation recognizing November 11 as Veterans' Day
- Merrin Packer, Sequim School District, commented on Foster Care Program
- CBP commented on Timber Action Committee Meeting, west end sawmill update, Carbon Credits update
- CRJ commented on timber update, Junior taxing districts
- CMO commented on Energy Futures Summit

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 7 – 11, 2022
Page 2

CONTRACTS AND AGREEMENTS

2a Agreement modification 2 with Olympic National Forest for work crew services performance period

ACTION TAKEN: CRJm to approve, CBPs, mc

2b Agreement amendment 1 with Peninsula Trails Coalition to extend Hotel/Motel Funding request

ACTION TAKEN: CRJm to approve, CBPs, mc

ADMINISTRATION

3a Call for hearing to be held Tuesday, November 22, 2022 at 10:30 a.m. regarding a proposed Ordinance amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule – Parks Department Fee Schedule 205-A

ACTION TAKEN: CRJm to issue notice, CBPs, mc

HEARING(S)

H1 Resolution adopting the Six-Year (2023-2028) Transportation Improvement Program TIP

- Steve Gray, Road/Public Works Department provided a staff report

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

- The following provided comment:
 - Ed Bowen, Clallam Bay

ACTION TAKEN: CRJm to close the public hearing and adopt the Resolution for the Six-Year TIP to include a memorandum of understanding with nonprofit for Johnson Creek, CBPs, mc

ADMINISTRATION

3b Resolution appointing Kristine Johnson to the Behavioral Health Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

3c Resolution appointing Gerald B. Stephanz, Jr. MD to the Clallam County Board of Health

ACTION TAKEN: CRJm to adopt, CBPs, mc

3d Resolution appointing Skye Eastman to the Developmental Disabilities Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

3e Resolution appointing Paul Cunningham, Christina Smith, John DeBoer and Cheri Tinker to the Homelessness Task Force

ACTION TAKEN: CRJm to adopt, CBPs, mc

3f Resolution appointing Timothy Cochnauer to the Marine Resources Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

3g Resolution appointing Bert Caldwell to the North Olympic Library System Board of Trustees

ACTION TAKEN: CRJm to adopt, CBPs, mc

PUBLIC WORKS

4a Temporary easement with Washington State Department of Transportation for Lake Aldwell boat launch

ACTION TAKEN: CRJm to approve, CBPs, mc

BUDGET

5a Call for hearing to be held Tuesday, November 29, 2022 at 10:30 a.m. regarding a Resolution on levies for the General Purpose Property Tax, Road Fund Property Tax and Conservation Futures Property Tax

ACTION TAKEN: CRJm to issue notice, CBPs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 7 – 11, 2022
Page 3

5b Call for hearing to be held Tuesday, December 6, 2022 at 10:30 a.m. and 5 p.m. regarding a Resolution adopting the 2023 Clallam County Budget

ACTION TAKEN: CRJm to issue notice, CBPs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented Parks Fee Schedule, Veterans' Day Proclamation, Washington Ferry System service flags, Korean War Veterans Memorial.
- Kenneth Reandeau, Port Angeles, commented on Energy Futures Summit, solar,

Meeting concluded at 11:13 a.m. and continued to an Executive Session on Wednesday, November 9, 2022 at 9 a.m.

EXECUTIVE SESSION – November 9, 2022 – 9 a.m.

This Executive Session is being held to discuss pending litigation in Greg Winkle, Rondi Smith v. Clallam County Department of Community Development, Clallam County Superior Court Case No. 22-2-00667-05.

AND

This Executive Session is being held to discuss pending litigation in City of Port Angeles, Citizens for Carlsborg et.al. v. Clallam County, filed 11/8/2022.

The Prosecuting Attorney's Office is requesting that the Board of Commissioners discuss the matters listed above. This is a proper matter to be considered in executive session pursuant to RCW 42.30.110(1)(i), which allows for the use of an executive session "to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency."

The Board convened in open session at 9 a.m. to discuss the matters listed above. Present were Commissioners Ozias, Johnson, and Peach, Human Resources / Administrator Sill, Human Resources / Deputy Administrator Reyes, Chief Financial Officer Lane, Deputy Prosecuting Attorney Boughton, Prosecuting Attorney Nichols, Department of Community Development staff Meier, Clark and Fricker and Health and Human Services Owens.

ACTION TAKEN: CRJm to recess to executive session for 1 hour, CMOs, mc

Board recessed into executive session at 9:04 a.m.

Board convened in open session at 10:03 a.m.

ACTION TAKEN: CRJm to approve to follow legal strategy procedures recommended by the Prosecuting Attorney's Office related to Greg Winkle, Rondi Smith v. Clallam County 22-2-00667-05, CBPs, mc

ACTION TAKEN: CRJm to approve to follow legal strategy procedures recommended by the Prosecuting Attorney's Office related to City of Port Angeles, Citizens for Carlsborg - Carlsborg Transfer Station et al v. Clallam County, CBPs, mc

Meeting concluded at 10:05 a.m. and continued to 9 a.m., Monday, November 14, 2022.

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 7 – 11, 2022
Page 4

There are no Zoom chat logs for the week of November 7.

The Board of Commissioners attended a WSAC Virtual update, Coffee with Colleen, and KONP Radio Show during the week of November 7.

PASSED AND ADOPTED this 14th day of November 2022.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded

DRAFT



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

1d
11/14/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 11-7-22

REGULAR AGENDA ☒ Meeting Date: 11-14-22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Letter |

Documents exempt from public disclosure attached: ☐

Executive summary:

Letter to WA Parks and Recreation Commission – Miller Peninsula State Park:
Review a letter to the WA Parks and Recreation Commission requesting the addition of a "Natural Forest Area, Day Use and Educational Purposes" option for analysis and encouraging specific planning related to seismic and natural disasters.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Request approval of letter to the WA Parks and Recreation Commission regarding Miller Peninsula State Park.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: 11-1-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
BILL PEACH, District 3

Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@clallamcountywa.gov

RICH SILL, County Administrator

File: A72

November 14, 2022

Washington State Parks and Recreation Commission
Director Diana Dupuis
1111 Israel Road SW
Olympia, WA 98501

Re: Miller Peninsula State Park

Dear Commissioners and Director Dupuis,

Thank you very much for hosting the recent informational session and open house focused on the future of Miller Peninsula State Park. We appreciate the outreach as well as your flexibility in re-focusing that event based on the interests of those who attended.

We know you heard about the myriad concerns held by those who live on the Miller Peninsula and expect that many of these concerns will be addressed as the planning process moves forward. We do encourage you to formally consider a fourth option for Park development, namely the "Natural Forest Area, Day Use and Educational Purposes" option that many Diamond Point residents are requesting. This is different than the "no changes" analysis that will be embedded in the SEPA process and outlines a different vision for future use of this state asset.

As you work through the next phases of planning we hope that you will give sufficient attention to the realities surrounding planning for natural disasters. We know you are already building plans related to wildfire danger and want to be sure you are also considering planning for a major seismic event like the Cascadia earthquake.

When we experience a major seismic event our expectation is that Clallam County will be divided into a series of "micro-islands" created when bridges and/or shoreline portions of our single transportation corridor Highway 101 are damaged or destroyed. The entire Miller Peninsula is one of these "micro-islands" with anticipated pinch points being Blyn and Discovery Bay. We have been advised to prepare for being cut off from most major forms of aid and relief for as long as a month.

Should Miller Peninsula State Park improvements include camping and/or overnight capacity we will want to understand what plans are in place to assist local residents and emergency responders – in this case, most likely CERT volunteers – with supporting potentially hundreds of additional people for a sustained period of time.

Thank you again for your outreach and for working hard to engage with the concerned residents of the Diamond Point area.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

DRAFT



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2a
11/14/22

Department: BOCC

WORK SESSION ☒ **Meeting Date:** 11/14/22

REGULAR AGENDA ☒ **Meeting Date:** 11/14/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioners will consider adopting by Resolution the attached budget reduction on November 29, 2022

Budget reductions – a reduction in revenues and/or expenditures.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

See attached notice

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice – Budget reductions.

County Official signature & print name: Loni Gores Loni Gores

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



NOTICE OF BUDGET REDUCTION

Notice is hereby given Clallam County will adopt by Resolution of the Board the budget reduction shown below on November 29, 2022 at 10 a.m. in the Commissioners' Meeting Room (160), Clallam County Courthouse.

Multiple Funds – 2021 Cost Allocation Plan true up/\$86,785

NonDept – Opportunity Fund – The City of Forks waste water treatment facility project/2,375,610

A copy of the budget change form may be reviewed at the office of the Board of County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: November 14, 2022

Mark Ozias, Chair

Publish: November 19, 2022

Bill: Commissioners' Office

c: Budget Director
Department(s)
Treasurer

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/11/2022

Budget Hearing/Meeting Date: 11/29/2022

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- X **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	Budget Name	Multiple Funds
--------------------------	-------------	----------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11008.811	Sheriff – OPNET Drug	52123.99.0010	Indirect Cost Charges	11,007
11065.811	Sheriff – OPSCAN	52880.99.0010	Indirect Cost Charges	2,530
11331.511	HHS – Developmental Dis	56800.99.0010	Indirect Cost Charges	46,346
12241.231	Treasurer – Land Assessment	51422.99.0010	Indirect Cost Charges	22
13051.381	Noxious Weed – LMD#2	55360.99.0010	Indirect Cost Charges	145
10101.611	PW – Roads	51820.99.0010	Indirect Cost Charges	26,735
Total				86,785

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
	Multiple Funds	50800.00.0000	Ending Fund Balance	
Total				86,785

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

2021 Cost Allocation Plan true up.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signatures]

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/27/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- X ✓ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19941.291 ✓	Budget Name	NonDept – Opportunity Fund ✓
---------------------------------	-------------	--------------------	------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19941.291 ✓	NonDept – ✓ Opportunity Fund	55210.49.0163 ✓	City of Forks	2,375,610
Total				2,375,610

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19941.291 ✓	NonDept – ✓ Opportunity Fund	50800.00.0000 ✓	Ending Fund Balance	2,375,610
Total				2,375,610

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The City of Forks waste water treatment facility project budgeted for 2022 has been delayed until 2023.

County Official Approval: [Signature]
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2b
11/14/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 11/14/22

REGULAR AGENDA ☒ Meeting Date: 11/14/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget revisions on November 29, 2022.

Budget revisions – Transfer or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

See attached notice

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice – Budget revisions.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



NOTICE OF BUDGET REVISION MEETING

Notice is hereby given Clallam County will adopt by Resolution of the Board the budget revision shown below on November 29, 2022 at 10 a.m. in the Commissioners' Meeting Room (160), Clallam County Courthouse.

NonDept – American Rescue Plan Act - Reallocation of ARPA funding for new projects/\$600,000

Treasurer – Remaining allocated funds for bank charges to be used for office furniture/\$15,000

HHS – Environmental Health

- Reallocate funding for overtime work on permit center records project/\$37,500
- Reallocate funding to allow for the purchase of 3 scanners for the permit center project/\$20,000

HHS – Operations - Reallocate funding for overtime work on permit center records project/\$55,000

Prosecuting Attorney – Child Support – To cover increased Deputy Prosecuting Attorney salary and benefits because of the new 2022 agreement with the Clallam County Prosecutors' Association/\$6,000

Auditor – To move budget from wages/benefits to Personnel Services to cover temporary replacement for vacated staff positions in Recording, Elections and Licensing/\$10,220

Sheriff – Operations – Additional cost for the purchase of 2 portable radios/\$2,024

A copy of the budget change forms may be reviewed at the office of the Board of County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: November 14, 2022

Mark Ozias, Chair

Publish: November 19

Bill: Commissioners' Office

c: Budget Director
Department(s)
Treasurer

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/10/2022

Budget Hearing/Meeting Date: 11/29/2022

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19961.291	Budget Name	NonDept – American Rescue Plan Act
---------------------------------	-----------	--------------------	------------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19961.291	NonDept – American Rescue Plan Act	51420.49.0225	Unanticipated Services	600,000
Total				600,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19961.291	NonDept – American Rescue Plan Act	52122.10.0220	Recruitment/Retention/Referral Bonuses	212,045
19961.291	NonDept – American Rescue Plan Act	52122.20.0020	Benefits	37,955
19961.291	NonDept – American Rescue Plan Act	52360.10.0220	Recruitment/Retention/Referral Bonuses	296,863
19961.291	NonDept – American Rescue Plan Act	52360.10.0020	Benefits	53,137
Total				600,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reallocation of ARPA funding for newly approved projects:
Sheriff Deputy/Corrections Officers Retention & Recruitment Bonuses.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

104

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/6/22 ✓ Budget Hearing/Meeting Date: 11/29/22 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X ✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.231 ✓	Budget Name	Treasurer ✓
--------------------------	-------------	-------------	-------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.231 ✓	Treasurer ✓	51422.41.0012 ✓	Bank Charges	\$15,000
Total				15,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.231 ✓	Treasurer ✓	59414.64.0065 ✓	Furnishings	\$15,000
Total				\$15,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

All Bank Charges have been applied to our account for this annual cycle. We would like to use a portion of the remaining funds to provide office furniture (desks/file cabinets/chairs/tables) for what will be the Senior Accountant, Chief Deputy, and Treasurer's offices. With impending staffing changes, we will need adequate workstations. The funds intended for use have been allocated to our department for bank charges, and we would like to utilize the remaining funds to cover the furniture costs.

County Official Approval: Teresa Marchi
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

105

CLALLAM COUNTY BUDGET CHANGE FORM

OCT 25 2022



Date Submitted: 10/25/22 ✓

Budget Hearing/Meeting Date: 11/29/22 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.511 ✓	Budget Name	HHS – Environmental Health ✓
--------------------------	-------------	-------------	------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511 ✓	HHS – Env Health ✓	56254.41.0020 ✓	Professional Services	37,500 ✓
Total				37,500 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511 ✓	HHS – Env Health ✓	56252.10.0500 ✓	Overtime	7,500
00100.511 ✓	HHS – Env Health ✓	56253.10.0500 ✓	Overtime	7,500
00100.511 ✓	HHS – Env Health ✓	56254.10.0500 ✓	Overtime	7,500
00100.511 ✓	HHS – Env Health ✓	56256.10.0500 ✓	Overtime	7,500
00100.511 ✓	HHS – Env Health ✓	56259.10.0500 ✓	Overtime	7,500
Total				37,500 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The budget is being revised to reallocate funding that was budgeted for professional services to overtime. HHS is working on a project to transfer the county's records in the permit center from paper to electronic. Multiple staff members will be working overtime to complete the project.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



CLALLAM COUNTY BUDGET CHANGE FORM

OCT 26 2022



Date Submitted: 10/26/22

Budget Hearing/Meeting Date: 11/29/22

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.511	Budget Name	HHS – Environmental Health
---------------------------------	-----------	--------------------	----------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511	HHS – Env Health	56254.41.0020	Professional Services	20,000
Total				20,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.511	HHS – Env Health	59462.64.5500	Information Technology Capital	20,000
Total				20,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

This budget revision reallocates funding from Professional Services to Information Technology Capital to allow for the purchase of 3 scanners for the permit center project that will convert files from paper to electronic records.

County Official Approval:
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM

OCT 26 2022



Date Submitted: 10/26/22 Budget Hearing/Meeting Date: 11/29/22

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11301.511 ✓	Budget Name	HHS Operations ✓
--------------------------	-------------	-------------	------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	56210.41.0020 ✓	Professional Services	55,000 ✓
Total				55,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11301.511 ✓	HHS Operations ✓	56210.10.0500 ✓	Overtime	55,000
Total				55,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The budget is being revised to reallocate funding that was budgeted for professional services to overtime. HHS is working on a project to transfer the county's records in the permit center from paper to electronic. Multiple staff members will be working overtime to complete the project.

County Official Approval: _____
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

112

NOV 04 2022



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 11/04/2022 ✓ Budget Hearing/Meeting Date: 11/29/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ✓ ✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.842 ✓	Budget Name	Prosecuting Attorney – Child Support ✓
---------------------------------	-------------	--------------------	--

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.842 ✓	Prosecuting Attorney – Child Support ✓	59415.64.5500 ✓	Information Technology Capital	6,000. ✓
Total				6,000. ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.842 ✓	Prosecuting Attorney – Child Support ✓	51580.10.0010 ✓	Regular Time	4,000.
00100.842 ✓	Prosecuting Attorney – Child Support ✓	51580.20.0020 ✓	Benefits	2,000.
Total				6,000. ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The above funds are requested to cover increased DPA salary and benefits as a result of the new 2022 agreement with the Clallam County Prosecutors' Association.

County Official Approval: Mark Mills
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

CLALLAM COUNTY BUDGET CHANGE FORM

NOV 04 2022



Date Submitted: 11/4/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.221 ✓	Budget Name	Auditor
--------------------------	-------------	-------------	---------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.221 ✓	Auditor ✓	51430.10.0010 ✓	Regular Time	2,100 ✓
00100.221 ✓	Autor ✓ Auditor	51430.20.0020 ✓	Personnel Benefits	1,400 ✓
00100.221 ✓	Auditor ✓	51440.10.0010 ✓	Regular Time	2,500 ✓
00100.221 ✓	Auditor ✓	51440.20.0020 ✓	Personnel Benefits	620 ✓
00100.221 ✓	Auditor ✓	51481.10.0010 ✓	Regular Time	2,700 ✓
00100.221 ✓	Auditor ✓	51481.20.0020 ✓	Personnel Benefits	900 ✓
Total				10,220 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.221 ✓	Auditor ✓	51430.41.1030 ✓	Personnel Services	3,500
00100.221 ✓	Auditor ✓	51440.41.1030 ✓	Personnel Services	3,120
00100.221 ✓	Auditor ✓	51481.41.1030 ✓	Personnel Services	3,600
Total				10,220 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

To move budget from wages/benefits to Personnel Services to cover temporary replacement for vacated staff positions in Recording, Elections and Licensing.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

Shoona Riggs

B. [Signature]

CLALLAM COUNTY BUDGET CHANGE FORM

NOV 04 2022



Date Submitted: 11/04/22

Budget Hearing/Meeting Date: 11/29/22

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.811.	Budget Name	Sheriff - Operations
---------------------------------	------------	--------------------	----------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811.	Sheriff – Operations	52122.48.0046	Radio – Repair and Maintenance	2,024
Total				2,024

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.811.	Sheriff – Operations	59421.64.0010	Machinery and Equipment	2,024
Total				2,024

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Operation Stonegarden Grant FY20 allocated \$11,300 towards the purchase of 2 Portable Radios for use by law enforcement, leading to establishment of a capital outlay budget within the 11068.811 Operation Stonegarden budget for \$11,300. Due to cost increases between application for this funding and order of this equipment, an additional \$2,024 of capital outlay is necessary to cover the purchase cost of these 2 radios. This budget action establishes the Capital Outlay allocation in the Sheriff's Operations budget to pay the additional cost from the general fund.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2C
11/14/22

Department: BOCC

WORK SESSION ☒ **Meeting Date:** 11/14/22

REGULAR AGENDA ☒ **Meeting Date:** 11/14/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached supplemental appropriations on November 29, 2022

Supplemental appropriations – increased expenditures due to unanticipated federal, state, and local funds.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached notice

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice of supplemental appropriations.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



NOTICE OF SUPPLEMENTAL APPROPRIATIONS BUDGET MEETING

Notice is hereby given Clallam County will adopt by Resolution of the Board, the supplemental budget appropriations in the following funds pursuant to RCW 36.40.100, at 10 a.m. on November 29, 2022 in the Commissioners' Meeting Room (160) of the Clallam County Courthouse.

NonDept – Emergency Communication Tax – Additional Emergency Communication Tax funding that was not expected when preparing the 2022 budget/\$320,000

Sheriff – Emergency Services – Additional Emergency Management Preparedness Grant (EMPG) – American Rescue Plan Act (ARPA) FY21 funding for purchase of 3 portable radios and to allow for anticipated delivery delays of the purchase/\$20,400

Copies of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: November 14, 2022

Publish: November 19

Bill: Commissioners

c: Budget Director
Treasurer
Department(s)

Mark Ozias, Chair

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/27/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022 ✓

- X ✓ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19991.291 ✓	Budget Name	NonDept – Emergency Communication Tax ✓
---------------------------------	-------------	--------------------	---

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19991.291 ✓	NonDept – Emergency Communication Tax ✓	31316.00.0010 ✓	Emergency Communication Tax	320,000
Total				320,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19991.291 ✓	NonDept – ✓ Emergency Communication Tax	52870.41.0560 ✓	Payment to PenCom City of PA	320,000
Total				320,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional Emergency Communication Tax funding that was not expected when preparing the 2022 Budget.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

CLALLAM COUNTY BUDGET CHANGE FORM

NOV 04 2022



Date Submitted: 11/04/22 ✓

Budget Hearing/Meeting Date: 11/29/22 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.817. ✓	Budget Name	Sheriff - Emergency Services ✓
---------------------------------	--------------	--------------------	--------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.817. ✓	Sheriff – Emergency Services ✓	33397.04.2050 ✓	Homeland Security ARPA Emergency Management	20,400
Total				20,400 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.817. ✓	Sheriff – Emergency Services ✓	59425.64.0010 ✓	Machinery & Equipment	20,400
Total				20,400 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional allocation from Washington State Military Department as an amendment to existing Emergency Management Preparedness Grant (EMPG) – ARPA FY21 award, county contract number 817-22-07. This amendment increased the award by \$20,400 for the purpose of purchasing 3 Portable radios for law enforcement use, as well as extended the performance period of the grant to allow for anticipated delivery delays of the purchase.

County Official Approval: Oliver Hoffman

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

RS [Signature]

126



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2d
11/14/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 11/14/22

REGULAR AGENDA ☒ Meeting Date: 11/14/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on November 29, 2022

Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

See attached notice

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the attached notice of debatable emergencies.

County Official signature & print name: Loni Gores Loni Gores

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2022

CALL FOR HEARING FOR DEBATABLE EMERGENCIES IN THE FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, the following facts constitute a public emergency that could not reasonably have been foreseen at the time of making the budget:

NonDept – Affordable Housing Sales Tax - Needed for a contracted facilitator to provide project management and policy support to the Clallam County Housing Solutions Committee through December 2022, as well as upcoming projects/\$50,000

Multiple Funds – 2021 Cost Allocation Plan true up/\$352,797

General Fund Reserves

- 2021 Cost Allocation Plan true up/\$86,785
- 2021 Cost Allocation Plan true up/- \$352,797

Department of Community Development – Administration – The cost of the Interim Manager for the Department of Community Development/\$47,273

Sheriff – VRF Boating Program – To purchase two new Yamaha boat motors and parts, and pay associated labor costs/\$49,863

Sheriff – Jail Medical - Additional funding to cover increased costs for inmate health care services/\$76,023

NonDept – Veterans Relief – To cover the Veterans Program Coordinator increased hours in 2022/\$5,450

HR – Risk Management

- Increase in benefit amount that was not allocated or anticipated in 2022 budget/\$5,000
- Increase in insurance premiums that were not allocated or anticipated in 2022 budget/\$100,000

Auditor

- Increase in elections printing and binding expense/\$38,500
- Maintenance and Software License renewal for AGILIS Ballot processing equipment/\$26,000

Auditor – Unclaimed Warrants – Reissuing unclaimed warrants/\$800

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. A public hearing on the debatable emergencies listed above will be held November 29, 2022 at 10:30 a.m. in Room 160 of the Clallam County Courthouse.
2. A copy of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

PASSED AND ADOPTED this 14th day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

Publish: November 19, 2022

Bill: Commissioners

c: Budget Director
Treasurer
Department(s)

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/06/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19951.291 ✓	Budget Name	NonDept – Affordable Housing Sales Tax ✓
--------------------------	-------------	-------------	--

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19951.291 ✓	NonDept – Affordable Housing Sales Tax ✓	50800.00.0000 ✓	Ending Fund Balance	50,000
Total				50,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19951.291 ✓	NonDept – Affordable Housing Sales Tax ✓	56540.41.0020 ✓	Professional Services	50,000
Total				50,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding needed in the amount of \$18,000 for a contracted facilitator to provide project management and policy support to the Clallam Housing Solutions Committee through December 2022, as well as, \$32,000 for upcoming projects.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

103

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/11/2022

Budget Hearing/Meeting Date: 11/29/2022

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	Budget Name	Multiple Funds
--------------------------	-------------	----------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
	Multiple Funds	50800.00.0000	Ending Fund Balance	352,797
Total				352,797

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10135.611	PW - Flood Control	55310.99.0010	Indirect Cost Charges	19,739
11068.811	Sheriff – Operation Stonegarden	52120.99.0010	Indirect Cost Charges	3,125
11070.811	Sheriff – 24/7 Sobriety Program	52130.99.0010	Indirect Cost Charges	919
11301.511	HHS – Operations	56210.99.0010	Indirect Cost Charges	132,942
11322.511	HHS – Homeless Task Force	56540.99.0010	Indirect Cost Charges	8,811
11323.511	HHS – CD/MH	56611.99.0010	Indirect Cost Charges	18,436
11401.821	Law Library	51270.99.0010	Indirect Cost Charges	2,262
11701.841	Pros Att – Local Crime Victim	51570.99.0010	Indirect Cost Charges	2,515
12231.231	Treasurer – REET Electronic Tech	51422.99.0010	Indirect Cost Charges	3,657
12401.221	Auditor – Document Pres	51489.99.0010	Indirect Cost Charges	3,713
13001.381	Noxious Weed Control	55360.99.0010	Indirect Cost Charges	6,454
19914.291	NonDept – Veterans Relief	56520.99.0010	Indirect Cost Charges	30,224
19941.291	NonDept - Opportunity Fund	55210.99.0010	Indirect Cost Charges	11,720
30301.331	DCD – Lwr Dungeness Floodplain	55310.99.0010	Indirect Cost Charges	27,037
30401.331	DCD – Dungeness Reservoir	55310.99.0010	Indirect Cost Charges	5,363
40201.611	PW – Solid Waste	53780.99.0010	Indirect Cost Charges	2,272
41401.611	PW C/B Sekiu Sewer	53510.99.0010	Indirect Cost Charges	29,324
42401.611	PW – Carlsborg Sewer	53510.99.0010	Indirect Cost Charges	2,768
50301.611	PW – ER&R	54820.99.0010	Indirect Cost Charges	22,406
50401.461	HR – Risk Management	51960.99.0010	Indirect Cost Charges	7,963
50501.461	HR – Workers Comp	51768.99.0010	Indirect Cost Charges	10,469
50701.461	HR Unemployment Comp	51771.99.0010	Indirect Cost Charges	678
Total				352,797

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

2021 Cost Allocation Plan true up.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

107

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/11/2022

Budget Hearing/Meeting Date: 11/29/2022

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.293	Budget Name	General Fund Reserves
---------------------------------	-----------	--------------------	-----------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Reserves	50800.00.0000	Ending Fund Balance	86,785
Total				86,785

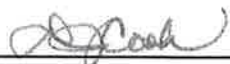
EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Res.	51890.49.0501	Indirect Costs-Roads	26,735
00100.293	General Fund Res.	51890.49.0506	Indirect Costs-OPSCAN Operations	2,530
00100.293	General Fund Res.	51890.49.0504	Indirect Costs-OPNET Drug	11,007
00100.293	General Fund Res.	51890.49.0512	Indirect Costs-Dev. Disabilities	46,346
00100.293	General Fund Res.	51890.49.0517	Indirect Costs-Land Assessment	22
00100.293	General Fund Res.	51890.49.0520	Indirect Costs-LMD#2 Lake Sutherland	145
Total				86,785

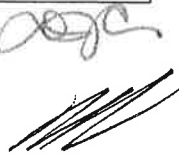
Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

2021 Cost Allocation Plan true up.

County Official Approval: 

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



108

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/11/2022

Budget Hearing/Meeting Date: 11/29/2022

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.293	Budget Name	General Fund Reserves
---------------------------------	-----------	--------------------	-----------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Reserves	50800.00.0000	Ending Fund Balance	-352,797
Total				-352,797

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Res.	51890.49.0502	Indirect Costs-Flood Control	-19,739
00100.293	General Fund Res.	51890.49.0507	Indirect Costs-Operation Stonegarden	-3,125
00100.293	General Fund Res.	51890.49.0508	Indirect Costs-24/7 Sobriety Program	-919
00100.293	General Fund Res.	51890.49.0509	Indirect Costs-HHS Operations	-132,942
00100.293	General Fund Res.	51890.49.0510	Indirect Costs-Homeless Task Force	-8,811
00100.293	General Fund Res.	51890.49.0511	Indirect Costs-CD/MH	-18,436
00100.293	General Fund Res.	51890.49.0513	Indirect Costs-Law Library	-2,262
00100.293	General Fund Res.	51890.49.0514	Indirect Costs-Crime Victim Comp Local	-2,515
00100.293	General Fund Res.	51890.49.0516	Indirect Costs-Treasurers REET	-3,657
00100.293	General Fund Res.	51890.49.0518	Indirect Costs-Document Preservation	-3,713
00100.293	General Fund Res.	51890.49.0519	Indirect Costs-Noxious Weed Control	-6,454
00100.293	General Fund Res.	51890.49.0521	Indirect Costs-Veterans Relief	-30,224
00100.293	General Fund Res.	51890.49.0522	Indirect Costs-Opportunity Fund	-11,720
00100.293	General Fund Res.	51890.49.0524	Indirect Costs-Lwr Dung Floodplain	-27,037
00100.293	General Fund Res.	51890.49.0533	Indirect Costs-Dungeness Reservoir	-5,363
00100.293	General Fund Res.	51890.49.0529	Indirect Costs-Risk Management	-7,963
00100.293	General Fund Res.	51890.49.0530	Indirect Costs-Workers Comp.	-10,469
00100.293	General Fund Res.	51890.49.0531	Indirect Costs-Unemployment Comp.	-678
00100.293	General Fund Res.	51890.49.0525	Indirect Costs-Solid Waste	-2,272
00100.293	General Fund Res.	51890.49.0526	Indirect Costs-Clallam Bay Sekiu Sewer	-29,324
00100.293	General Fund Res.	51890.49.0527	Indirect Costs-Carlsborg Sewer	-2,768
00100.293	General Fund Res.	51890.49.0528	Indirect Costs-ER&R	-22,406
Total				-352,797

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

2021 Cost Allocation Plan true up.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

109

The seal of Glalam County, established in 1851. It features a central illustration of a clock tower with a dome, enclosed within a circular border. The words "GLALAM COUNTY" are written along the top arc of the border, and "1851" is at the bottom.

Budget Reduction – a reduction in revenues and/or expenditures

OCT 26 2022



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 10/26/22 ✓

Budget Hearing/Meeting Date: 11/29/22 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11004.811 ✓	Budget Name	Sheriff - VRF Boating Program ✓
--------------------------	-------------	-------------	---------------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11004.811 ✓	Sheriff - VRF Boating Program ✓	50800.00.0000 ✓	Ending Fund Balance	49,863
Total				49,863 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11004.811 ✓	Sheriff - VRF Boating Program ✓	59421.64.0841 ✓	Vessel and Equipment	49,863
Total				49,863 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

To purchase two new Yamaha boat motors and parts, and pay associated labor costs.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

114

OCT 26 2022

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/26/22 ✓

Budget Hearing/Meeting Date: 11/29/22 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or revisions within departments
- **Reduction of Budget** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx	00100.816 ✓	Budget Name	Sheriff's - Jail Medical ✓
-------------------------	-------------	-------------	----------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx-xxx	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending fund Balance	76,023
Total				76,023 ✓

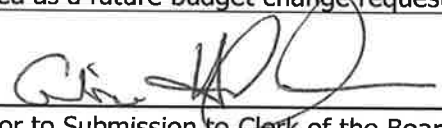
EXPENDITURES

BUDGET NUMBER xxxxx-xxx	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.816 ✓	Sheriff's - Jail Medical ✓	52360.41.0020 ✓	Professional Services	76,023
Total				76,023 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Amendment #11 to the Wellpath (formerly Correctional Healthcare Services) Agreement for Inmate Health Care Services was signed by the Board of County Commissioners on 03/22/22. When the budget action to increase the base annual costs was completed for Amendment #11 it was not noticed that the existing appropriated amount was not adequately funded in FY2022 budget thereby creating a current shortfall of \$22,968. The base monthly increased amount for FY2022 in Amendment #12 due to the nurse staffing crisis is an amount of \$53,055. Total increase is \$76,023. The additional passthrough costs from July – December due to temporary contracted staffing is currently being calculated by Wellpath and will be presented as a future budget change request.

County Official Approval: 
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



115

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/27/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19914.291 ✓	Budget Name	NonDept – Veterans Relief ✓
---------------------------------	-------------	--------------------	-----------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19914.291 ✓	NonDept – Veterans Relief ✓	50800.00.0000	Ending Fund Balance	5,450
Total				5,450

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19914.291 ✓	NonDept – Veterans Relief ✓	56520.10.0010 ✓	Regular Time	4,500
19914.291 ✓	NonDept – Veterans Relief ✓	56520.20.0020 ✓	Benefits	950
Total				5,450

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funding to cover the Veterans Program Coordinator increased hours in 2022.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

[Signature]

116

NOV 04 2022

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 11/4/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	50401.461 ✓	Budget Name	HR – Risk Management ✓
---------------------------------	-------------	--------------------	------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50401.461 ✓	HR – Risk Management ✓	50800.00.0000 ✓	Ending Fund Balance	\$5000
Total				\$5000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50401.461 ✓	HR – Risk Management ✓	51960.20.0020 ✓	Benefits	\$5000
Total				\$5000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Increase in benefit amount that was not allocated or anticipated in the 2022 budget.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

A handwritten signature in black ink, appearing to be "D. S. ...", located to the right of the County Official Approval line.

120

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

NOV 04 2022



Date Submitted: 11/4/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	50401.461 ✓	Budget Name	HR – Risk Management ✓
---------------------------------	-------------	--------------------	------------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50401.461 ✓	HR – Risk Management ✓	50800.00.0000 ✓	Ending Fund Balance	\$100,000
Total				\$100,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
50401.461 ✓	HR – Risk Management ✓	51960.46.0052 ✓	WAC Risk Pool	\$100,000
Total				\$100,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Increase in insurance premiums that were not allocated or anticipated in the 2022 budget.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

121

NOV 04 2022



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 11/4/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.221 ✓	Budget Name	Auditor ✓
--------------------------	-------------	-------------	-----------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	38,500
Total				38,500

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.221 ✓	Auditor ✓	51440.49.0030 ✓	Printing and Binding	38,500
Total				38,500 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

As anticipated, Elections printing and binding expense increased substantially this year. Because the increase was difficult to predict, we could not budget for the increase with our initial 2022 budget.

County Official Approval: _____

Shoona Riggs

RS *[Signature]*

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

NOV 04 2022



Date Submitted: 11/4/2022

Budget Hearing/Meeting Date: 11/29/2022

- ☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.221 ✓	Budget Name	Auditor ✓
--------------------------	-------------	-------------	-----------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	26,000
Total				26,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.221 ✓	Auditor ✓	51440.48.0165 ✓	Maintenance Contract	26,000
Total				26,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Unbudgeted Maintenance and Software License renewal for AGILIS Ballot processing equipment purchased in 2020. The first two years of Maintenance and Software Licensing were included with purchase. This is the first year these expenses were incurred and they were overlooked in the 2022 budget preparation process.

Shoona Riggs

[Signature]

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

NOV 04 2022



Date Submitted: 11/4/2022 ✓

Budget Hearing/Meeting Date: 11/29/2022

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	62400 .221	Budget Name	Unclaimed Warrants
--------------------------	------------	-------------	--------------------

REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
62400.221 ✓	Auditor Unclaimed Warrants ✓	50800.00.0000 ✓	Ending Fund Balance	800
Total				800

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
62400.221 ✓	Auditor Unclaimed Warrants ✓	51420.49.0099 ✓	Unclaimed Warrants	800
Total				800

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The process for reissuing unclaimed warrants has been simplified which has led to greater success in disbursing these held funds.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

ES
11/17/22
@
aam

Department: Sheriff's Office - EOC

Executive Session ☒ Meeting Date: 11/17/2022 @ 9 a.m.

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other Executive Session |

Documents exempt from public disclosure attached: ☐

Executive summary:

This Executive Session is being held to discuss potential real estate purchase for the Sheriff's Department – Emergency Operations Center.

RCW 42.30.110(1)(b) allows an executive session "To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price."

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None at this time.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Discuss and approve next steps.

County Official signature & print name: _____

Ron Cameron 11/9/22

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Linda Capps/Kaia Moore – Right-of-way, Ron Cameron/Brian King/Bill Benedict – Sheriff's Office, Dee Boughton/Elizabeth Stanley- Prosecuting Attorney's Office, Rich Sill/Tom Reyes – Human Resources

Relevant Departments: Board of Commissioners, Sheriff's Office, Prosecuting Attorney's Office, Human Resources, Real Estate/Right-of-way

Date submitted: 11-9-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)