

AGENDA
Solid Waste Advisory Committee (SWAC)
September 22, 2021; 3 pm

****ATTENTION**** In response to the current Governors order Clallam County is now operating under the Washington Ready Plan. To be in compliance with the Washington Ready Plan and to reduce the spread of COVID the following general requirements for COVID safety for meetings held in the Board of Commissioners Board Room are as follows:

1. All attendees are encouraged to provide contact information on a sign in sheet which will be retained for 28 days for contact tracing purposes.
2. Public seating areas and Board member seating must be arranged to ensure physical distancing is maintained.
3. Meeting attendees must follow current face covering guidelines.
4. No food or drink should be consumed in the BOCC Board Room.
5. Meeting organizers shall clean or arrange to have cleaned high-touch surfaces before and after each meeting.
6. Hand sanitizing stations will be available in the BOCC Board Room.
7. Keep doors and windows open where possible to improve ventilation.
8. The Chair of the meeting shall ensure current masking and social distancing practices are enforced and practiced by all event attendees.

This meeting can be viewed on a live stream at: <http://www.clallam.net/features/meetings.html>.

To participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 499 691 5422. Passcode is 315730.

To participate in the meeting via Zoom video conference, visit <https://zoom.us/j/4996915422> and use meeting ID and passcode above.

- I. Call to order, roll call
- II. Request for modifications/addition to agenda
- III. Approval of previous minutes: May 26 & July 28
- IV. Public Comment
- V. Clallam County-WSU Extension LSWFA Project: Organics Reduction Plan
- VI. City of Port Angeles Cost of Service Analysis (COSA)
- VII. Update on the Final Draft of the Solid Waste Management Plan (SWMP)
- VIII. Other Items for Discussion
- IX. Future Agenda Items Discussion
 - Next SWAC meeting scheduled 11/17/21 (*Note change to 3rd Thursday in November*)
- X. Adjournment

Abbreviations: City of Port Angeles (CoPA), City of Sequim (CoSq), Clallam County Public Works (CCPW) & Environmental Health (CCEH), Waste Connections (WC), Green Solutions (GS), Solid Waste Management Plan (SWMP), Solid Waste (SW), Department of Ecology (ECY), Clallam County (ClCo)

- I. Call to Order (3:31 pm). Meeting started late because the original Zoom link was unable to be accessed. A new one was created.
- II. Roll Call: A. Members (no quorum): Ann Soule (CoSq Public Works Alt); Chad Young (WC Rep), Arleen Jenson (Ag Rep), Cynthia Bork (Citizen at Large alt)
Staff/Public: David Pater, Peter Guttchen (ECY), Eli Owens, Jennifer Garcelon (CCEH), Meggan Uecker (CoPA), Matt Klontz (CoSq)
- III. Request for Modifications/Additions to Agenda
 - a. No changes.
- IV. Approval of Minutes for the Meeting on March 16, 2021
 - a. Minutes tabled until next meeting due to lack of a quorum
- V. Public Comment-no comment
- VI. Solid Waste Management Plan (SWMP) update
 - a. Final Draft (attachment)
 - GS created a Final Draft based on last SWAC meeting comments and signatory request mainly in response to Ecology's comment memo on the preliminary draft. The biggest changes include: the addition of a section on tires in Ch. 9 Special Wastes; the inclusion of the Solid Waste section of the CoPA 2020-2026 Capital Facilities Plan as Appendix G to provide a 6 year construction & capital acquisition plan and providing a link to the county SWAC webpage on the acknowledgements page for information on SWAC participation in the Plan update. GS also revised their memo response from the draft they had provided at the last SWAC.
 - Per RCW, SWAC should have a final review of the waste reduction sections of the Plan prior to adoption. Cynthia asked if any state bans were pending with regards to recommendation WR9. Meggan U. noted SWAC has supported these via letters to representatives and that the plastic bag ban was delayed until 7/1/21. Peter G. noted that a ban on polystyrene peanuts and cooler as part of a larger plastic reduction bill as passed this year with implementation pending within a few years. No additional comments from SWAC were provided on the Waste Reduction, Recycling or Composting chapters.
 - b. Resolution of adoption-cities & county
 - A motion for the SWAC to recommend the adoption of the Clallam County Solid Waste Management Plan by Clallam County and cities of Port Angeles, Sequim and

Forks was put forth by Ann Soule and seconded by Cynthia Bork. Due to lack of a quorum, Meggan will email this to SWAC members for a quorum vote.

- VII. Local Solid Waste Financial Assistance (LSWFA) 21-23 Clallam funding
 - The state budget was finalized with \$289, 952 in state funding for Clallam County.
 - Signatories to the Plan have met once to discuss proposed projects and draft budgets for this funding. Final project budgets should be finalized, and applications completed in June.
- VII. Organics SWAC subcommittee
 - a. A citizen review of the '21 SWMP draft organics recommendations was shared. Meggan U. noted the review highlighted the work needed to implement the O1-7 recommendations and suggested a SWAC Organics Work Group. Jensen motioned to form an Organics Work Group, seconded by Cynthia.
 - b. USDA funding opportunity for Community Compost and Food Waste Reduction open.
- VIII. Future Agenda Items Discussion (4:45-5 pm)
 - a. Ann asked on the status of the SWMP "Guide" that had been in the works. Meggan responded that the opportunity and funding ended with her exit.
 - b. Next SWAC meeting scheduled 7/28/21

Minutes
Solid Waste Advisory Committee (SWAC)
July 28, 2021; 3 pm

Zoom meeting ID: 935 0912 5259 and passcode: 063372.

Roll call: Members: Christy Cox, Citizen at Large, Cynthia Bork, Alt Citizen at Large, LaTrisha Suggs, City of Port Angeles alt representative
Staff: Jennifer Garcelon, Eli Owens, Clallam County, Meggan Uecker, Thomas Hunter, City of Port Angeles, David Pater, Ecology

March and May 2021 minutes lacking quorum for approval Public Comment-none

Update on the Final Draft of the Solid Waste Management Plan (SWMP)

- Resolutions approved from all cities and county. Meggan will compile final packet; Clallam County will submit to Ecology for 45 day review.

21-23 Local Solid Waste Financial Assistance (LSWFA) agreements

- Funding awarded per the attached schedule. Projects began 7/1/21, although draft agreements are still in development with state. These projects reflect SWMP recommendations.
- Regarding CC Environmental Health's homeless encampment cleanup task, LaTrisha asked about coordination with county sheriff's jail crew, other groups on homeless encampment. Eli replied that the Homelessness Task Force will be kept informed which includes these groups. Christy asked if public disposal containers could be included; David Pater said yes; Eli noted that often it is about garbage truck access, and use outside of the encampment (as non-homeless public disposal).
- Regarding organics study task for Clallam County PW, Meggan noted that WSU, lead on study, is aware of the SWAC organics subcommittee and will engage them on the study.
- Recycling task for City of Port Angeles aims to address many CROP recommendations.

Other Items for discussion

- Meeting SWAC requirements. Christy inquired about RCW on SWAC and bylaws regarding quorum, since it's been unachieved this year. Due to no new SWAC lead at County identified at this time (Utility Program Manager for Public Works still out for hire), notice of meeting has been short or incomplete. Bylaws could be revisited to help address quorum.

Future Agenda Items Discussion

- Next SWAC meeting scheduled 9/22/21
- Bylaw review

Adjournment 3:55 pm

Planning & Implementation (P&I)

Entity	Project Title	Project Description	100% Award	75% State Share	25% Local Match
CCEH	MRW Education	MRW education	\$46,667	\$35,000	\$11,667
CCEH	MRW Event	Coordination of west end hazardous waste collection event & disposal with City of Forks	\$20,000	\$15,000	\$5,000
CCEH	Homeless encampment clean up	Funding homeless encampment clean up	\$62,667	\$47,000	\$15,667
Subtotal CCEH Grant			\$129,333	\$97,000	\$32,333
CoPA	MRW Operation	MRW operation; disposal/recycling of MRW	\$93,333	\$70,000	\$23,333
CoPA	Recycling & Waste Reduction Program	Recycling & Waste Reduction program providing regional 'Recycle Right' education, materials and outreach including at Regional and Blue Mountain Transfer Stations	\$83,936	\$62,952	\$20,984
		Subtotal CoPA Grant	\$177,269	\$132,952	\$44,317
CCPW	SWMP Planning & Implementation	Coordination of/and SWMP implementation including co-developed studies as follows:	\$46,667	\$35,000	\$11,667
CCPW	Organics study	WSU organics study	\$13,333	\$10,000	\$3,333
CCPW	East end solid waste needs study	Assist with development of Sequim east end study of solid waste needs	\$20,000	\$15,000	\$5,000
Subtotal CCPW Grant			\$80,000	\$60,000	\$20,000
Subtotal			\$386,603	\$289,952	\$96,651
Total Award: Draft State Budget			\$386,603	\$289,952	\$96,651

Solid Waste Enforcement (SWE)

Entity	Category	Project Description	Project	75% State Share	25% Match
CCEH	Solid Waste Enforcement	SWE	\$177,896	\$133,422	\$44,474
Total Award: Draft State Budget			\$177,896	\$133,422	\$44,474
Total LSWFA funding Clallam County			\$564,499	\$423,374	\$141,125