



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of November 21 – 25, 2022

1C
11/29/22

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, November 21, 2022. Present were Commissioners Ozias, Johnson, and Peach and Administrator Sill.

Items of discussion per the agenda published November 17 were:

- Calendar/Correspondence
- Discussion regarding Conservation Futures revised application and support staff
- Washington State Department of Transportation Highway 101 projects
- Briefing and call for hearing to be held Tuesday, December 13, 2022 at 10:30 a.m. regarding amending Policy 950 Veterans' Assistance
- Resolution certifying County capitalized asset inventory as of December 31, 2021
- Briefing and call for hearing to be held Tuesday, December 13, 2022 at 10:30 a.m. regarding repealing in its entirety Clallam County Code Chapter 7.02 Pawnbrokers
- Briefing and call for hearing to be held Tuesday, December 13, 2022 at 10:30 a.m. regarding repealing in its entirety Clallam County Code Chapter 7.12 Dance Halls
- Briefing and call for hearing to be held Tuesday, December 13, 2022 at 10:30 a.m. regarding repealing in its entirety Clallam County Code Chapter 7.16 Amusement Devices
- Briefing and call for hearing to be held Tuesday, December 13, 2022 at 10:30 a.m. regarding amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule – 510-A Auditor's Fees
- Utility easement with the City of Port Angeles to install an electrical trunk line
- Agreement amendment with U.S. Fish and Wildlife Maritime to extend agreement to construct facilities
- Agreement with Washington Festivals & Events Association, ArtsWA, and Washington Department of Commerce for COVID funding for Fairgrounds First Aid Building upgrades
- Discussion and next steps to fill the Department of Community Development Director position
- Briefing and call for hearing to be held Tuesday, December 6, 2022 at 10:30 a.m. regarding amending Policy 515 Investment Policy
- Agreement with U.S. Department of Homeland Security for Emergency Management
- Agreement with Washington State Parks and Recreation Commission for patrol vessel replacement
- Discussion regarding Law Enforcement Support Office Program
- Resolution reappointing John Hunter to the North Pacific Coast Marine Resources Committee
- Resolution reappointing Ronald Long to the Planning Commission
- Resolution reappointing Amanda Stanley, Dawn Shideler, and Marie Marrs to the Lake Sutherland Steering Committee
- Resolution appointing Laurel Hargis to the Conservation Futures Program Advisory Board
- Resolution authorizing expenditures from the Hotel Motel Tax Fund for approved 2023 Lodging Tax Funding Applications
- Discussion on proposed budget reductions to be considered on December 6
- Discussion on proposed budget revisions to be considered on December 6
- Discussion of proposed budget emergencies to be considered on December 6
- Discuss on American Rescue Plan Act Funding allocations COVID

Meeting concluded at 12:44 p.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10:01 a.m., Tuesday, October 18, 2022. Also present were Commissioner Johnson and Peach and Administrator Sill.

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 21-25, 2022
Page 2

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Added:

- 3h Resolution appointing a screening committee to review applications for Director of Department of Community Development

ACTION TAKEN: CRJm to adopt the agenda as presented, CBPs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on item 3h and Policy 950 Veterans Assistance Policy

CONSENT AGENDA

- 1a Approval of vouchers for the week of November 14

- 1b Approval of minutes for the week of November 14

ACTION TAKEN: CRJm to adopt the consent agenda, CBPs, mc

REPORTS AND PRESENTATIONS

- CMO recognized Cathy Lucero for 25 years of service to Clallam County
 - Cathy Lucero, thanked the Board of Commissioners for their support
- CBP commented on Washington State Association of Counties Leadership Conference update
- CRJ commented on Washington State Association of Counties Leadership Conference update, Veterans Day Ceremony
- CMO commented on Veterans Day Ceremony, Washington State Association of Counties Leadership Conference update

CONTRACTS AND AGREEMENTS

- 2a Agreement amendment 8 with Department of Health for COVID 19

ACTION TAKEN: CRJm to approve, CBPs, mc

ADMINISTRATION

- 3a Call for hearing to be held Tuesday, December 6, 2022 at 10:30 a.m. regarding sale of surplus property

ACTION TAKEN: CRJm to issue notice, CBPs, mc

- 3b Call for hearing to be held Tuesday, December 6, 2022 at 10:30 a.m. regarding amending Policy 515 Investment Policy

ACTION TAKEN: CRJm to issue notice, CBPs, mc

HEARING(S)

- H1 Ordinance amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule – Parks Department Fee Schedule 205-A

- ARS read the agenda item summary into the record
- Don Crawford, Parks, Fair, and Facilities provided a report

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

- The following provided comment:
 - Ed Bowen, Clallam Bay

ACTION TAKEN: CRJm to close the public hearing and adopt, CBPs, mc

ADMINISTRATION

- 3c Resolution appointing Dan McCarty to the Fair Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 21-25, 2022
Page 3

3d Resolution reappointing Steven W. Johnson to the Solid Waste Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

3e Resolution appointing Elizabeth A. Cusanelli to the Trails Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

3f Resolution reappointing Marsha Melnick to the Olympic Area Agency on Aging Advisory Council

ACTION TAKEN: CRJm to adopt, CBPs, mc

3g Resolution reappointing Patrick Shawn McCourt to the Housing Solutions Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

BUDGET

4a Notice that the following budget reductions will be adopted by Resolution on December 6:

Public Works – Roads – Revenue and expenditure reduction related to project construction work now scheduled to occur in 2023/\$1,262,560

ACTION TAKEN: CRJm to issue notice, CBPs, mc

4b Notice that the following budget revisions will be adopted by Resolution on December 6:

Public Works – Roads – Original approved budget submitted did not allocate county road project construction expenditures in the correct BARS lines/\$1,100,000

WSU Extension – Billing for the IRWM Coordinator position/\$19,000

ACTION TAKEN: CRJm to issue notice, CBPs, mc

4c Resolution calling for a hearing to be held December 6 at 10:30 a.m. for the following debatable emergencies:

Sheriff – Jail Medical - Additional funding to cover costs of temporary staff regular and overtime hours worked during the nursing shortage between 7/1/22-10/1/22 for inmate health care services/\$65,299

Public Works – Roads – Unanticipated overtime for Construction Inspector on three projects overlapping/\$83,500

ACTION TAKEN: CRJm to issue notice, CBPs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on item H1, American Rescue Plan Act update at work session, Olympic National Park Service superintendent
- Kenneth Reandeau, Port Angeles, commented on Department of Community Development Director screening committee

Meeting concluded at 10:58 a.m. and continued to an Executive Session at 11:30 a.m.

EXECUTIVE SESSION – November 22 at 11:30 a.m.

The Prosecuting Attorney's Office has requested an executive session to be held to discuss pending litigation in City of Port Angeles, Citizens for Carlsborg et.al. v. Clallam Co. DCD, Clallam County Superior Court Case No. 22-2-00697-05 and administrative appeal # BPT2022-00357.

This is a proper matter to be considered in executive session pursuant to RCW 42.30.110(1)(i), which allows for the use of an executive session "to discuss with legal counsel representing the agency litigation ... to which the agency, the governing body, or a member acting in an official capacity is, or is ... a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency."

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 21-25, 2022
Page 4

The Board convened in open session at 11:30 a.m. to discuss the matters listed above. Present were Commissioners Ozias, Johnson, and Peach, Human Resources / Administrator Sill, Human Resources / Deputy Administrator Reyes, Chief Financial Officer Lane, Deputy Prosecuting Attorney Boughton, Department of Community Development Meier, Department of Community Development Clark, and Department of Community Development Owens

ACTION TAKEN: CRJm to recess to executive session for 30 minutes, CBPs, mc

Board recessed into executive session at 11:33 a.m.

Board convened in open session at 12:05 p.m. and CMO noted action was taken.

Meeting concluded at 12:06 p.m. and continued to 9 a.m., Monday, November 28, 2022.

There are no Zoom chat logs for the week of November 21.

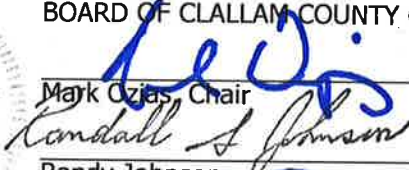
The Board of Commissioners attended a WSAC Virtual update during the week of November 21.

PASSED AND ADOPTED this 29th day of November 2022.

ATTEST: 
Loni Gores, CMC, Clerk of the Board

 CLERK OF THE BOARD
CLALLAM COUNTY
COMMISSIONERS
PORT ANGELES, WA

BOARD OF CLALLAM COUNTY COMMISSIONERS


Mark Ozias, Chair


Randy Johnson


Bill Peach

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded