



AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, November 22, 2022 – 9:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Modification - Added 11-21-22 item 3h 

PUBLIC COMMENT – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

1a. Approval of vouchers for the week of November 14

Approval of vouchers 

1b. Approval of minutes for the week of November 14

Approval of minutes 

REPORTS AND PRESENTATIONS

• Recognizing Cathy Lucero for 25 years of service to Clallam County

CONTRACTS AND AGREEMENTS

2a. Agreement amendment 8 with Department of Health for COVID 19

Agreement amendment 8 

ADMINISTRATION

3a. Call for hearing to be held Tuesday, December 6, 2022 at 10:30 a.m. regarding sale of surplus property.

Call for hearing 

- 3b. Call for hearing to be held Tuesday, December 6, 2022 at 10:30 a.m. regarding amending Policy 515 Investment Policy

Call for hearing 

- 3c. Resolution appointing Dan McCarty to the Fair Advisory Board

Resolution 

- 3d. Resolution reappointing Steven W. Johnson to the Solid Waste Advisory Committee

Resolution 

- 3e. Resolution appointing Elizabeth A. Cusanelli to the Trails Advisory Committee

Resolution 

- 3f. Resolution reappointing Marsha Melnick to the Olympic Area Agency on Aging Advisory Council

Resolution 

- 3g. Resolution reappointing Patrick Shawn McCourt to the Housing Solutions Committee

Resolution 

- 3h. Resolution appointing a screening committee to review applications for Director of Department of Community Development

Resolution - added 11-21-22 item 3h 

HEARING(S) – Beginning at 10:30 a.m.

- H1. Ordinance amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule – Parks Department Fee Schedule 205-A

Ordinance 

BUDGET

- 4a. Notice that the following budget reductions will be adopted by Resolution on December 6: Public Works - Roads - Revenue and expenditure reduction related to project construction work now scheduled to occur in 2023/\$1,262,560

Notice 

- 4b. Notice that the following budget revisions will be adopted by Resolution on December 6: Public Works - Roads - Original approved budget submitted did not allocate county road project construction expenditures in the correct BARS lines/\$1,100,000 WSU Extension - Billing for the IRWM Coordinator position/\$19,000

Notice 

- 4c. Resolution calling for a hearing to be held December 6 at 10:30 a.m. for the following debatable emergencies:
Sheriff - Jail Medical - Additional funding to cover costs of temporary staff regular and overtime hours worked during the nursing shortage between 7/1/22-10/1/22 for inmate health care services/\$65,299
Public Works - Roads - Unanticipated overtime for Construction Inspector on three projects overlapping/\$83,500

Notice 

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION – November 22 at 11:30 a.m.

Executive Session 

The following meetings are scheduled for the Board of Commissioners November 21 - 25:

Monday, November 21:

9:00 a.m. Work Session

12:00 p.m. WSAC Virtual Update

Tuesday, November 22:

10:00 a.m. Board Meeting

10:30 a.m. Hearing(s) - See Agenda

3:00 p.m. Cancelled- William Shore Memorial Pool District Meeting

Wednesday, November 23:

8:00 a.m. Cancelled - Coffee with Colleen

Thursday, November 24:

Courthouse Closed - Thanksgiving Holiday

Friday, November 25:

Courthouse Closed

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.

MEMORANDUM

LONI GORES
Clerk of the Board

November 21, 2022



TO: Board of Commissioners, Administrator Sill

RE: Agenda Modification(s)

FILE: A14.09.18

- The following item has been added to the November 22, 2022 regular agenda:

ADMINISTRATION

- 3h Resolution appointing a screening committee to review applications for Director of Department of Community Development



19
11/22/22

Date of report: November 16, 2022

General	\$188,635.35
Other	\$2,545,294.23
Total	\$2,733,929.58

STATE OF WASHINGTON

County of Clallam

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2022.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

BILL PEACH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

November 14 - 18, 2022

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	260.88			
00100.221	Auditor	677.59			
00100.241/291	Commissioners (BOCC)	15,876.03			
19914.291	BOCC - Veterans Relief		4,098.05		
19991.291	BOCC - Emergency Communications		141,696.83		
00100.331-334	Dept. of Community Develop't (DCD)	22,316.70			
30301.331	DCD - Lower Dungeness Floodplain		2,174,671.04		
00100.871	District Court I	419.11			
11301.511	Health & Human Services (HHS)		20,953.29		53.75
00100.511	HHS - Environmental Health	5,053.31			
00100.513	HHS - Admin	596.06			
00100.461	Human Resources (HR)	3,491.88			
50401.461	HR - Risk Management		21,513.92		
50501.461	HR - Workers Compensation		231.13		
00100.851	Juvenile Services	8,818.41		15.84	
13001/13051	Noxious Weed/LMD #2 (Lake Mgmt. Dist.)		1,145.30		
00100.911/912	Parks Fair Facilities (PFF)	10,808.35			
30201.911	PFF - REET 2 (Real Estate Excise Tax)		260.00		
00100.841-843	Prosecuting Attorney	11,299.16		2.73	
11701.841	Pros Atty - Local Crime Victim		545.34		
	Public Works (PW)				
10101.611	PW - Roads		27,062.31		
30401.331	PW - Dungeness Reservoir		371.19		
41401.611	PW - Clallam/Sekiu Sewer		3,565.56		
42401.611	PW - Carlsborg Sewer		227.32		
43401.611	PW - Bullman Beach Water System		10,808.93		
50301.611	PW - ER&R (Equip't Rental & Revolving)		132,610.25		
00100.811-815,817	Sheriff	54,232.05		659.33	
00100.816	Sheriff - Jail Medical	1,413.45			
11003.811	Sheriff - Boating Safety		525.00		
11004.811	Sheriff - VRF Boating Program		592.86		
11008.811	Sheriff - OPNET Drug		2,916.55		
11065.811	Sheriff - OPSCAN Operations		264.58		
11080.811	Sheriff - Inmate Commissary		640.10		18.49
00100.861	Superior Court	49,865.33			
00100.891	Superior Court Clerk	722.50		63.58	
00100.231	Treasurer	1,215.00			
12201.231	Treasurer - O&M (Operation & Maintenance)		522.44		
00100.931	WSU Extension	828.06			
Total		187,893.87	2,545,221.99	741.48	72.24

Report Reconciliation		Totals			
Total	2,733,115.86	General Fund	188,635.35		
Final Check Lists	2,733,115.86	Other	2,545,294.23		
Difference	-	Total	2,733,929.58	Use Tax	813.72

COPY

Prepared by: _____

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
11/8/2022	U S BANK	3623	dfodge6	180.00	15.84	180.00
11/9/2022	SWANSONS SERVICES CORP.	1652653	jkoon	77.84	6.85	77.84
11/9/2022	SWANSONS SERVICES CORP.	1647741	jkoon	72.84	6.41	72.84
11/9/2022	SWANSONS SERVICES CORP.	1650481	jkoon	59.42	5.23	59.42
11/9/2022	U S BANK	OCT USBANK	nbotnen2	722.50	63.58	722.50
11/10/2022	ARROWHEAD FORENSICS	152899	jkoon	4,460.75	392.55	4,460.75
11/10/2022	CHARM-TEX	0300912-IN	jkoon	1,016.10	89.42	1,016.10
11/10/2022	EVIDENT	205071A	jkoon	2,015.43	177.36	2,015.43
11/22/2022	SOUTHLAND MEDICAL LLC	CMI005119	tpavlak	31.04	2.73	31.04
11/22/2022	U S BANK	4318 11-6-22	jdansere	610.80	53.75	1,343.30
Totals:				9,246.72	813.72	9,979.22

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11/14/2022 3:58:35PM

Final Check List
CLALLAM COUNTY

Assessor

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0021386	STAPLES ADVANTAGE	8068103055	11/9/2022	CALENDARS AND LABELS	188.09	188.09
11/22/2022	0033199	LEMAY MOBILE SHREDDING	4768950S185 O	11/9/2022	DOCUMENT DESTRUCTION	14.07	14.07
11/22/2022	0046683	ODP BUSINESS SOLUTIONS,	1275413354001	11/9/2022	OFFICE SUPPLIES	58.72	58.72
Sub total for U S BANK:							260.88

260.88+
677.59+
157,572.86+
2,196,987.74+
419.11+
26,602.66+
25,236.93+
7,143.35+
8,818.41+
1,145.30+
9,591.35+
11,844.50+
14,973.00+
132,610.25+
21,395.96+
59,171.14+
1,413.45+
722.50+
31,949.24+
16,683.33+
1,232.76+
1,737.44+
4,098.05+
828.06+
2,733,115.86*+
0.*

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11/15/2022 1:49:12PM

Final Check List
CLALLAM COUNTY

Auditor

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0001179	PACIFIC OFFICE EQUIPMENT	1111033	10/31/2022	CONTRACT COPIER 10931-09	22.61	
			1111036	10/31/2022	CONTRACT COPIER 11689-01	20.13	
			1111034	10/31/2022	CONTRACT COPIER 11455-04	17.08	
			1111035	10/31/2022	CONTRACT COPIER 11687-01	14.50	74.32
11/22/2022	0041361	CAIN, DANIEL	Cain 11-5-22	11/5/2022	EMPTYING EAST END DROP	20.25	
			Cain 11-6-22	11/6/2022	EMPTYING EAST END DROP	20.25	40.50
11/22/2022	0044251	FANE, ALEX	Fane 11-7-22	11/7/2022	EMPTYING WEST END DROP	115.38	115.38
11/22/2022	0044625	DARLING, DELORES	Darling 11-7-22	11/7/2022	EMPTYING EAST END DROP	20.25	20.25
11/22/2022	0044770	HALLINGSTAD, ANNA	Hallingstad 11-7-	11/7/2022	EMPTYING EAST END DROP	20.25	20.25
11/22/2022	0047096	SMITH, MILDRED	Smith 11-3-22	11/3/2022	EMPTYING EAST END DROP	20.25	20.25
11/22/2022	0047584	MURRAIN, GLENN	MurRAIN 11-4-22	11/4/2022	EMPTYING WEST END DROP	115.38	
			MurRAIN 11-8-22	11/8/2022	EMPTYING WEST END DROP	115.38	230.76
11/22/2022	0047585	JANNI, DARRELL	Janni 11-9-22	11/9/2022	EMPTYING WEST END DROP	115.38	115.38
11/22/2022	0047589	ROYAL, GENA	Royal 11-4-22	11/4/2022	EMPTYING EAST END DROP	20.25	
			Royal 11-8-22	11/8/2022	EMPTYING EAST END DROP	20.25	40.50
Sub total for U S BANK:							677.59

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11/15/2022 1:55:50PM

Final Check List
CLALLAM COUNTY

BOCC

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0000842	IMAGINE IT FRAMED	29812	11/9/2022	BILL BENEDICT 20 YRS	101.33	
			29914	11/9/2022	CATHY LUCERO 24 YRS	101.33	202.66
11/22/2022	0001040	NATIONAL ASSOC OF COUNT	202215532	11/9/2022	2023 MEMBERSHIP DUES	1,428.00	1,428.00
11/22/2022	0001179	PACIFIC OFFICE EQUIPMENT	1111039	11/9/2022	MAINTENANCE & USAGE - 91	26.21	26.21
11/22/2022	0001252	PORT ANGELES, CITY OF	E911 October 20	11/9/2022	EMERGENCY COMMUNICATI	141,696.83	141,696.83
11/22/2022	0002623	WA ST DEPT OF LICENSING,	Notary 2022	11/9/2022	NOTARY LICENSE - LONI GO	35.00	35.00
11/22/2022	0020849	U S BANK	AICPA	11/9/2022	AICPA MEMBERSHIP DUES	315.00	
			amazon 10/13/20	11/9/2022	SERVICE RECOGNITION IN L	175.45	
			RLI 2022	11/9/2022	NOTORY BOND INSURANCE	90.58	
			Pen Awards11/0	11/9/2022	TERESA MARCHI 41 YRS	20.15	601.18
11/22/2022	0024169	PEACH, WILLIAM	CBP 10/03/2022	11/9/2022	CBP BOARD OF NATURAL RE	288.99	
			CBP 10/31/2022	11/9/2022	CBP BOARD OF NATURAL RE	288.99	577.98
11/22/2022	0037691	OPENGÖV INC	OpenGov 2022	11/9/2022	SERVICES PER CONTRACT 2	12,385.00	12,385.00
11/22/2022	0045432	CBG COMMUNICATIONS, INC	162-09WF2022	11/9/2022	SEPTEMBER SERVICE PER C	620.00	620.00
Sub total for U S BANK:							157,572.86

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11/15/2022 2:00:19PM

Final Check List
CLALLAM COUNTY

DCD

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0000360	CLALLAM COUNTY ER&R	2022.271E	11/7/2022	FLEET VEHICLE LEASE OCTO	323.69	323.69
11/22/2022	0000799	JAMESTOWN SKLALLAM TRIE	2110-11/1/2022	11/1/2022	G145 TASK 4 PROFESSIONAL	1,274.00	1,274.00
11/22/2022	0001179	PACIFIC OFFICE EQUIPMENT	1110870	10/31/2022	#12212 OCTOBER 2022	631.15	
			1111044	10/31/2022	#10336 OCTOBER 2022	201.01	
			1111045	10/31/2022	#10293 OCTOBER 2022	146.31	
			1111043	10/31/2022	#10051 OCTOBER 2022	17.41	995.88
11/22/2022	0001540	SWAIN'S GENERAL STORE IN	305060	10/21/2022	BUILDING ADDRESSING SUP	21.75	21.75
11/22/2022	0001977	DELHUR INDUSTRIES INC	APP #2 JOB 292	10/18/2022	FBD GRANT - PERIOD TO 10-	273,808.20	273,808.20
11/22/2022	0019737	SEQUIM MUSEUM & ARTS	NOV 8, 2022 BA	11/8/2022	G133 WKSTE 3	75.00	75.00
11/22/2022	0020849	U S BANK	COMFORT INN	10/11/2022	CP TRAVEL TRAINING	247.62	
			AMZN 10-10-202	10/10/2022	CODE ENF OFFICE SUPPLY	36.94	
			AMZN 10-26-22	10/26/2022	LRP OPERATING SUPPLY	20.66	
			AMZN 11-3-22	11/3/2022	ADMIN OPERATING SUPPLY	17.39	
			AMZN 10-29-22	10/29/2022	BUILDING OPERATING SUPPL	11.86	334.47
11/22/2022	0021923	FIRST RACE CAR WASH	October 2022	10/31/2022	CE PROFESSIONAL SERVICE	14.00	14.00
11/22/2022	0028699	SOUND PUBLISHING INC	8082428	10/31/2022	OCTOBER 2022 ADVERTISING	116.92	116.92
11/22/2022	0028740	REBEKAH BROOKS CONTRA	22-005	11/4/2022	G145 TASK 1 OCTOBER 17, 20	300.00	300.00
11/22/2022	0031887	SCARSELLA BROS INC	PAY APP #10	11/7/2022	G157 G155 PROFESSIONAL S	1,900,786.61	1,900,786.61
11/22/2022	0034261	JOHNSON, DEL	REFUND 10-3-2	11/9/2022	REFUND LDV2022-00030	2,025.00	2,025.00
11/22/2022	0046683	ODP BUSINESS SOLUTIONS,	1275847563001	11/1/2022	ADMIN OFFICE SUPPLY	69.38	69.38
11/22/2022	0047700	NOLAND, JAY	REF 11-1-22	11/2/2022	REFUND BPT2022-979	50.00	50.00
11/22/2022	0047747	WASTE CONNECTIONS	REF 1-14-22	11/5/2022	REFUND BPT2022-00012	10,799.84	
			REF 1-14-22	11/5/2022	REFUND BPT2022-0013/0014/	5,993.00	16,792.84
Sub total for U S BANK:							2,196,987.74

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11/15/2022 2:03:15PM

Final Check List
CLALLAM COUNTY

District Court I

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	11/22/2022	0003410	LEMAY MOBILE SHREDDING	4768569S185	11/1/2022	LEMAY SHREDDING	14.07	14.07
	11/22/2022	0021386	STAPLES ADVANTAGE	3521774224	11/28/2022	STAPLES - OFFICE SUPPLIES	405.04	405.04
Sub total for U S BANK:							419.11	

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11/15/2022 2:18:42PM

Final Check List
CLALLAM COUNTY

HHS

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0000360	CLALLAM COUNTY ER&R	2022.260E	11/1/2022	OSS-OCTOBER 2022 VEHICLI	1,368.00	1,368.00
11/22/2022	0000870	KONP RADIO 1450	12519-9	10/31/2022	OSS-OCTOBER ADVERTISING	425.00	425.00
11/22/2022	0000918	LINCOLN STREET STATION	506-110122	11/4/2022	OSS-WATER SAMPLE SHIPPI	71.20	71.20
11/22/2022	0046683	ODP BUSINESS SOLUTIONS,	267816135001	11/1/2022	EHADMIN-OFFICE SUPPLIES	362.95	
			267715189001	11/1/2022	EHADMIN-COPY PAPER	306.75	
			267816141001	11/1/2022	EHADMIN-OFFICE SUPPLIES	26.94	696.64
11/22/2022	0001179	PACIFIC OFFICE EQUIPMENT	1111083	11/3/2022	EHADMIN-COPIER 10272	70.20	
			1111084	11/3/2022	OSS-COPIER 10297	24.28	
			1111082	11/3/2022	WLAB-COPIER 9310	5.95	100.43
11/22/2022	0035803	PHENOVA INC	187076	11/4/2022	WLAB-WATER TESTING	845.20	845.20
11/22/2022	0020849	U S BANK	4878-110822	11/7/2022	EHADMIN-AMAZON-PHONE A	1,310.68	
			7298-110822	11/7/2022	FOOD-JOHN WAYNE MARINA	60.00	
			4910-110822	11/7/2022	EHADMIN-AMAZON-DRY WIP	10.75	1,381.43
11/22/2022	0001641	VERIZON WIRELESS	9919016366	11/2/2022	EHADMIN-EH IPADS	30.41	30.41
11/22/2022	0023815	VREELAND, ROBERT	MILEAGE-10282	11/1/2022	FOOD-BUSINESS MILEAGE	135.00	135.00
11/22/2022	0023143	NACCHO	317755	10/6/2022	HADM - LHD MEMBERSHIP DI	560.00	560.00
11/22/2022	0001179	PACIFIC OFFICE EQUIPMENT	1111088	10/31/2022	HADM - 3RD ST. 2ND FLOOR	31.46	
			1111087	10/31/2022	HADM- HHS DIRECTOR	4.60	36.06
11/22/2022	0000593	FORKS, CITY OF	CF 11-1-22	11/1/2022	HOPS - FORKS OFFICE UTILI	67.98	67.98
11/22/2022	0041614	MCLANE, KARISSA	KM Reimb 11-3-	11/3/2022	HOPS - HARM REDUCTION S	53.04	
			KM Reimb 11-3-	11/3/2022	HOPS - HARM REDUCTION S	50.37	103.41
11/22/2022	0015513	OLYMPIC PENINSULA COMM	LOPCC 11-4-22	11/4/2022	HOPS - OCH SUBCONTRACT	3,498.64	
			OPCC 11-2-22	11/2/2022	HOPS - HOTEL LEASING AND	1,153.83	4,652.47
11/22/2022	0001179	PACIFIC OFFICE EQUIPMENT	1111089	10/31/2022	HOPS - PH COLOR COPIER	124.80	
			1111047	10/31/2022	HOPS - PH COPIER	101.40	
			1111090	10/31/2022	HOPS - FORKS COLOR COPII	10.22	
			1111091	10/31/2022	HOPS - FORKS COPIER	4.56	240.98
11/22/2022	0005367	QUALITY INN UPTOWN INN	1970707	11/7/2022	HOPS - ISOLATION ROOM	525.18	
			1970451	11/7/2022	HOPS - ISOLATION ROOM	262.59	787.77
11/22/2022	0001433	SERENITY HOUSE OF CLALLA	ASH 11-2-22	11/2/2022	HOPS - HOTEL LEASING AND	13,515.82	13,515.82
11/22/2022	0020849	U S BANK	4318 11-6-22	11/6/2022	HOPS - SHARPS CONTAINER	1,343.30	
			4326 11-6-22	11/6/2022	HOPS - COMMUNITY HEALTH	203.47	1,546.77
11/22/2022	0001767	WEST WASTE & RECYCLING	0000263547	10/31/2022	HOPS - GARBAGE COLLECTI	38.09	38.09

26,662.66

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apChkLst
11/16/2022 8:43:38AM

Final Check List
CLALLAM COUNTY

HR

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0000331	CLALLAM COUNTY AUDITOR	2022-1436438	11/8/2022	DOCUMENT 2022-1436438	204.50	204.50
11/22/2022	0001136	OLYMPIC MEDICAL CENTER	97120695715900	11/8/2022	97120695715900	956.00	956.00
11/22/2022	0001179	PACIFIC OFFICE EQUIPMENT	1111074	11/8/2022	INVOICE 1111074	414.07	
			1111073	11/8/2022	INVOICE 1111073	52.25	466.32
11/22/2022	0001297	PUBLIC SAFETY TESTING INC	2022-979	11/8/2022	INVOICE 2022-979	894.00	894.00
11/22/2022	0001641	VERIZON WIRELESS	9918928986	11/8/2022	INVOICE 9918928986	330.54	330.54
11/22/2022	0001680	WA COUNTIES RISK POOL	C20221063	11/8/2022	INVOICE C20221063	15,000.00	15,000.00
11/22/2022	0002255	NAT'L CENTER FOR STATE C	51920	11/8/2022	STATEMENT 51920 ID 217822	990.00	990.00
11/22/2022	0004216	SILL, RICH	WCRP - FALL C	11/9/2022	WCRP FALL CONF - RICH SIL	99.75	99.75
11/22/2022	0004990	REYES, TOM	WCRP - FALL T	11/9/2022	WCRP FALL CONFERENCE-A	99.75	99.75
11/22/2022	0020849	U S BANK	CS1590081	11/8/2022	SHRM PREP	1,724.00	
			WAPRO KG HO	11/8/2022	KELLY GONZALEZ WAPRO H	286.07	
			WAPRO22 JM	11/14/2022	WAPRO JESSE MAJOR	274.56	
			70238886	11/8/2022	INVOICE 70238886	163.20	
			1398-9973	11/8/2022	1398-9973 GOVERNMENT JOI	125.00	
			112-2116842-66	11/8/2022	112-2116842-6674605	103.31	
			W000261506	11/8/2022	W000261506	96.39	
			REQ A TEST EB	11/8/2022	REQ A TEST EB	75.00	
			112-9612557-77	11/8/2022	112-9612557-7786654	58.74	
			112-8984858-12	11/8/2022	112-8984858-1230626	20.12	
			TW2N83HH	11/8/2022	TW2N83HH	20.00	
			286261330	11/8/2022	286261330	17.95	
			285265706	11/8/2022	285265706	14.95	
			285414935	11/8/2022	285414935	14.95	
			285414934	11/8/2022	285414934	14.95	
			286272299	11/8/2022	286272299	14.95	
			WDCK15G8HFN	11/8/2022	WDCK15G8HFNJBBA0	12.00	3,036.14
11/22/2022	0025115	RADIA INC PS	112321 JW	11/8/2022	112321 JW	35.00	35.00
11/22/2022	0028699	SOUND PUBLISHING INC	8078882	11/8/2022	INVOICE 8078882	55.30	55.30
11/22/2022	0034245	CASTLE BRANCH INC	0864046-IN	11/8/2022	INVOICE 0864046-IN	571.50	571.50
11/22/2022	0043159	MAJOR, JESSE	JM WAPRO FAL	11/8/2022	JESSE MAJOR WAPRO FALL	185.50	
			WAPRO 22 JM	11/8/2022	WAPRO JESSE MAJOR	185.50	371.00
11/22/2022	0044328	PETEK & ASSOCIATES	1466	11/8/2022	INVOICE 1466	1,155.00	1,155.00
11/22/2022	0044480	MINERT & ASSOCIATES	318065	11/8/2022	INVOICE 318065	728.00	728.00

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<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
11/22/2022	0046683	ODP BUSINESS SOLUTIONS,	269712217001	11/8/2022	INVOICE 269712217001	210.74	
			269730967001	11/8/2022	INV 269730967001	20.39	231.13
11/22/2022	0047746	HAGAN, ELIZABETH	VOL DRIV ABS F	11/8/2022	VOL DRIV ABST REIM	13.00	13.00
Sub total for U S BANK:							25,236.93

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Final Check List
CLALLAM COUNTY

HR Payroll

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0016373	WESTERN CONFERENCE OF,PEN	OCT22	11/9/2022	TEAMSTERS PENSION TRUS	7,143.35	7,143.35
Sub total for U S BANK:							7,143.35

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0020849	U S BANK	839954088	11/4/2022	TRVL TRNG-COMPFORT SUI	540.95	
			WEB102959566	10/10/2022	ADVERTISING-DISPLAYS2GO	259.79	
			090383	10/10/2022	DET FOOD & SUPPLIES-COS	250.48	
			WEB102960409	10/12/2022	ADVERTISING-DISPLAYS2GO	221.89	
			015688	10/24/2022	DET FOOD & SUPPLIES-COS	207.19	
			085111	10/19/2022	AWARDS AND RECOGNITION	186.95	
			3623	11/1/2022	SOFTWARE LICENSE-CASA M	180.00	
			076039	10/10/2022	DET FOOD & SUPPLIES-WALI	100.25	
			66994571	11/2/2022	REGISTRATION-COB CONFEI	100.00	
			66994442	11/2/2022	REGISTRATION-COB CONFEI	100.00	
			66929821	10/31/2022	REGISTRATION-COB CONFEI	100.00	
			037210	10/12/2022	FOOD-COSTCO	80.94	
			TB5542	10/31/2022	TRVL TRNG-CONOCO MOSE	76.07	
			E/1121002	10/18/2022	TRVL TRNG-PACIFIC HWY CH	66.07	
			049726	10/28/2022	TRV BUS-NORTHERN QUEST	56.50	
			020037	10/24/2022	DET FOOD & SUPPLIES-WALI	39.19	
			150002	10/27/2022	TRVL TRNG-UNITED PACIFIC	34.15	
			000843	10/24/2022	DET FOOD-PA OUTLET (FORI	29.97	
			6213211	11/4/2022	TRVL TRNG-RAINS FOOD CH	28.05	
			112-5400800-90	10/19/2022	DET SUPPLIES-AMAZON	26.09	
			112-4034372-49	10/12/2022	DET SUPPLIES-AMAZON	21.74	
			4768566S185	11/1/2022	PRO SVCS-LEMAY MOBILE SI	16.84	
			076501	10/12/2022	OFFICE SUPPLIES-WALMART	10.00	
			096595	10/24/2022	REGISTRATION-FOOD HANDI	10.00	2,743.11
11/22/2022	0041147	AMERIGAS PROPANE LP	3142960639	11/5/2022	UTILITIES	2,647.40	2,647.40
11/22/2022	0042355	BRILEY, JUDITH	103122JB	11/1/2022	CAP VOL-MILEAGE	83.25	83.25
11/22/2022	0039632	COLE, MILTON	103122MC	11/1/2022	CAP VOL-MILEAGE	56.52	56.52
11/22/2022	0001509	CORDANT HEALTH SOLUTION	NTC-1645010312	10/31/2022	PRO SVCS-DIV	570.02	570.02
11/22/2022	0017787	DAIRY FRESH FARMS INC	8182230707	11/3/2022	DET FOOD	153.10	
			8182230810	11/4/2022	DET FOOD	77.04	230.14
11/22/2022	0000596	FORKS FORUM	FKS103122	10/31/2022	SUBSCRIPTION	116.00	116.00
11/22/2022	0039847	LUQUETTA-COLE, MERCY	103122MLC	10/31/2022	CAP VOL-MILEAGE	40.00	40.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0001179	PACIFIC OFFICE EQUIPMENT	1111297	10/31/2022	EQUIP-REPAIR/MAINT	248.40	
			1111296	10/31/2022	EQUIP-REPAIR/MAINT	149.84	
			1111300	10/31/2022	EQUIP-REPAIR/MAINT	33.59	
			1111299	10/31/2022	EQUIP-REPAIR/MAINT	5.15	
			1111298	10/31/2022	EQUIP-REPAIR/MAINT	0.59	437.57
11/22/2022	0022041	THOMAS SHERRY, M.S.	4689	10/31/2022	PRO SVCS-SSODA	300.00	
			4691	10/31/2022	PRO SVCS-SSODA	200.00	
			4688	10/31/2022	PRO SVCS-SSODA	200.00	
			4687	10/31/2022	PRO SVCS-SSODA	200.00	
			4686	10/31/2022	PRO SVCS-SSODA	200.00	
			4692	10/31/2022	PRO SVCS-SSODA	200.00	1,300.00
11/22/2022	0001697	WA ST CRIMINAL JUSTICE	201137267	11/1/2022	REGISTRATION	520.00	520.00
11/22/2022	0001723	WSDOT/WA ST FERRIES	*RK399069	10/31/2022	TRAVEL/BUSINESS & TRAINING	74.40	74.40
Sub total for U S BANK:							8,818.41

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022 0001641		VERIZON WIRELESS	9919016365	10/24/2022	PHONE BILL, GEN = 42.57, RE	85.14	85.14
11/22/2022 0020849		U S BANK	123939A	11/4/2022	RDS = \$335.58, HOTEL ROOM	335.58	
			126686A	11/4/2022	HOTEL FOR CHRISTINA FOR	335.58	671.16
11/22/2022 0046816		ST JOHN, CHRISTINA	St John2022 11-	11/7/2022	TRAVEL REIMBURSEMENT F	197.25	197.25
11/22/2022 0047750		MARTIN, ERIN	Martin2022 11-7	11/9/2022	RDS = 191.75, TRAVEL REIME	191.75	191.75
Sub total for U S BANK:							1,145.30

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0001036	MURREYS OLYMPIC DISPOS	7354071s112	11/8/2022	SC GARBGAE	2,491.74	
			7354056s112	11/8/2022	DRA GARBGE	720.28	
			7355371s112	11/8/2022	SC RECYCLE	528.44	
			7354817s112	11/8/2022	CH RECYCLE	506.22	
			7355372s112	11/8/2022	DRA RECYCLE	144.12	
			7354904s112	11/8/2022	CH RECYCLE	96.08	4,486.88
11/22/2022	0001300	PUBLIC UTILITY DISTRICT	22216 10/22	11/8/2022	CDJ OCT ELECT	320.36	
			13424 10/22	11/8/2022	FWB OCT ELECT	52.27	372.63
11/22/2022	0020849	U S BANK	PUD 75463 09/2	11/8/2022	SC SEPT ELECT	744.94	
			Q.I. 7240841424	11/8/2022	SMPK T GERMX R PARSON H	687.96	
			RedLion432600	11/8/2022	FG FAIR CNVTN IOFFRIDA HC	406.08	
			RedLion432584	11/8/2022	FG FAIR CNVTN C JOHNSON	304.56	
			RedLion432566	11/8/2022	FG FAIR CNVTN TWEST HOT	304.56	
			RedLion432577	11/8/2022	FG FAIR CNTNV D CRAWFOR	304.56	
			RedLion432579	11/8/2022	FG FAIR CNVTN L DAVIES HC	304.56	
			RedLion432586	11/8/2022	FG FAIR CNVTN G WINN HOT	304.56	
			PUD 13572 09/2	11/8/2022	SC SEPT ELECT	290.02	
			COPA 22-000010	11/8/2022	2207FAC ELECT VEH CHG EA	260.00	
			amaz8561835	11/8/2022	ADM 2023 CALENDARS, WRIT	240.98	
			PUD 13575 09/2	11/8/2022	SC SEPT ELECT	213.14	
			PUD 13573 09/2	11/8/2022	SC SEPT ELECT	169.89	
			Viasat A5240667	11/8/2022	CDJ SATELLITE INTERNET	96.19	
			Viasat A5103094	11/8/2022	SC SATELLITE INTERNET	71.18	
			PUD 13571 09/2	11/8/2022	SC UNMETERED LIGHT	20.89	
			Amaz836215	11/8/2022	FG 2022 FAIR ENVELOPES LC	7.77	4,731.84
Sub total for U S BANK:							9,591.35

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0000546	EXPRESS SERVICES, INC	28093960	11/9/2022	EXPRESS SERVICES	323.80	323.80
11/22/2022	0000805	JEFFERSON COUNTY SHERIF	22000344	11/9/2022	PERSONAL SERVICE	56.00	56.00
11/22/2022	0000890	LANGUAGE LINE SERVICES, I	10670539	11/9/2022	LANGUAGE LINE	88.66	88.66
11/22/2022	0000918	LINCOLN STREET STATION	208293	11/9/2022	POSTAGE	13.54	13.54
11/22/2022	0001179	PACIFIC OFFICE EQUIPMENT	1111077	11/9/2022	POE CONTRACT	241.18	
			1111078	11/9/2022	POE CONTRACT	159.16	
			1111076	11/9/2022	POE CONTRACT	154.69	
			1111075	11/9/2022	POE CONTRACT	66.11	
			1111079	11/9/2022	POE CONTRACT	40.32	661.46
11/22/2022	0001641	VERIZON WIRELESS	9918928985	11/9/2022	VERIZON	1,054.75	1,054.75
11/22/2022	0020849	U S BANK	847193416	11/9/2022	WESTLAW	3,932.09	
			GROLAQ	11/9/2022	AIRLINE TICKET FOR WITNES	979.20	
			176431	11/9/2022	HOTEL / JOHNSON	705.39	
			32599120585	11/9/2022	HOTEL STAY FOR TRAINING	539.84	
			WP48413574	11/9/2022	CORONER SUPPLIES	280.96	
			7601811	11/9/2022	OFFICE SUPPLIES	203.75	
			3799466	11/9/2022	OFFICE SUPPLIES	154.98	
			2531415	11/9/2022	OFFICE SUPPLIES	116.77	
			9809855	11/9/2022	OFFICE SUPPLIES	106.00	
			1837038	11/9/2022	OFFICE SUPPLIES	91.77	
			5714608	11/9/2022	CORONER SUPPLIES	79.39	
			3618629	11/9/2022	OFFICE SUPPLIES	78.30	
			7553028	11/9/2022	OFFICE SUPPLIES	71.79	
			EUSP23027377	11/9/2022	INSURANCE FOR FLIGHTS	61.20	
			VPPRT1WRTQ	11/9/2022	CORONER	58.43	
			1588044	11/9/2022	LEMAY SHREDDING	56.28	
			0317824	11/9/2022	OFFICE SUPPLIES	48.60	
			7863402	11/9/2022	OFFICE SUPPLIES	42.94	
			2209807	11/9/2022	OFFICE SUPPLIES	40.16	
			9467448	11/9/2022	OFFICE SUPPLIES	25.07	
			3119448	11/9/2022	OFFICE SUPPLIES	17.63	
			JOHNSON11/9/2	11/9/2022	TRAINING FOR JOHNSON	12.33	
			5777046	11/9/2022	OFFICE SUPPLIES / CORONE	9.35	
			04862426	11/9/2022	TOLL FEE	5.50	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			CREDIT	11/9/22	11/9/2022 CREDIT FOR US BANK	-151.21	7,566.51
11/22/2022 0039815		SUTHERLAND, ROCHELLE	SUTHERLAND1	11/9/2022	MILEAGE REIMBURSEMENT	41.25	41.25
11/22/2022 0045696		THURSTON COUNTY CORON	CCC-112022	11/9/2022	THURSTON COUNTY CORON	600.00	600.00
11/22/2022 0045843		REED JACKSON WATKINS LL	105784	11/9/2022	TRANSCRIPTION	168.20	168.20
11/22/2022 0046683		ODP BUSINESS SOLUTIONS,	1272167906001	11/9/2022	OFFICE	54.77	54.77
11/22/2022 0047010		HAMLIN, ROBERT	20226	11/9/2022	PROCESS SERVICE FEE	1,184.52	1,184.52
11/22/2022 0047260		SOUTHLAND MEDICAL LLC	CMI005119	11/9/2022	CORONER	31.04	31.04
Sub total for U S BANK:							11,844.50

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Final Check List
CLALLAM COUNTY

Public Works

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0000332	CLALLAM CO AUDITORS TAX	10/22SUT-41401	10/31/2022	11/22 SALES AND USE TAX	334.63	334.63
11/22/2022	0000546	EXPRESS SERVICES, INC	28130366-41401	11/2/2022	10/24/22~10/31/22 WWTP	618.12	618.12
11/22/2022	0039308	ONSET COMPUTER CORPOR	243962	11/3/2022	MAINTENANCE SUPPLIES - V	180.51	180.51
11/22/2022	0001300	PUBLIC UTILITY DISTRICT	22718-110222	11/2/2022	09/28/22~10/27/22 410 FRONT	711.85	
			22602-110222	11/2/2022	09/28/22~10/31/22 BOGACHIE	235.20	947.05
11/22/2022	0020849	U S BANK	1968-244287	10/20/2022	JENDCO - WWTP MAINT SUP	978.68	
			3953-1116-11/22	10/6/2022	CENTURYLINK - 300561116	244.37	1,223.05
11/22/2022	0001641	VERIZON WIRELESS	9918831906-414	10/22/2022	10/22 CELL CHARGES - WWT	66.20	66.20
11/22/2022	0001700	WA ST DEPT OF ECOLOGY	OP-23DUSTIN9	11/9/2022	2023 RENEWAL - DUSTIN	98.00	
			OP-23MALAKO6	11/8/2022	2023 RENEWAL - MALAKOFF	98.00	196.00
11/22/2022	0020849	U S BANK	3953-22-57343	11/8/2022	OLYMPIC MAILING - POSTCAI	371.19	371.19
11/22/2022	0000332	CLALLAM CO AUDITORS TAX	10/22SUT-42401	10/31/2022	10/22 SALES AND USE TAX	227.32	227.32
11/22/2022	0000361	CLALLAM COUNTY ROAD DEF	2022.068R	10/28/2022	2022 Q3 PAYROLL EXPENSES	9,907.70	9,907.70
11/22/2022	0000546	EXPRESS SERVICES, INC	28130366-43401	11/2/2022	10/24/22~10/31/22 BBWA	660.16	660.16
11/22/2022	0020849	U S BANK	7844-6462633	10/28/2022	AMAZON - BBWA MAINTENAN	115.18	
			7844-0569033	10/28/2022	AMAZON - BBWA MAINTENAN	85.78	
			7844-6965843	10/28/2022	AMAZON - BBWA MAINTENAN	29.28	
			7844-1066647	10/28/2022	AMAZON - BBWA MAINTENAN	10.83	241.07
Sub total for U S BANK:							14,973.00

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Final Check List
CLALLAM COUNTY

Public Works ER+R

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0000091	ANGELES MILLWORK & LUMB	321189	11/9/2022	Propane purchase - PA 831	28.81	28.81
11/22/2022	0000248	BUD CLARY CHEV OLDS CAD	3NT736 T736	10/25/2022	K8A Police Utility AWD - P A S3	39,765.46	
			3NT737 T737	10/31/2022	K8A Police Utility AWD - P A S3	39,525.89	
			3NT738 T738	11/3/2022	K8A Police Utility AWD - P A S3	39,225.89	118,517.24
11/22/2022	0000332	CLALLAM CO AUDITORS TAX	1/22SUT-50301	10/31/2022	10/22 SALES AND USE TAX - t	41.29	41.29
11/22/2022	0000848	PAPE KENWORTH NORTHWE	11559157	11/7/2022	Hose assemblies - PA 206	594.57	
			11558939	11/7/2022	Injector, DO; Kit-AFM mou - PA	579.29	
			2209981	11/9/2022	Clean loose filters - PA 200	357.50	
			11563744	11/9/2022	Clamps, v ban - PA 200	270.00	
			11540081	10/26/2022	Pete LED cab LI - {A 206	260.79	
			11551545	11/2/2022	Chambers, T24 S - PA Stores	247.51	
			11558962	11/7/2022	Gaskets: AFM, DPF, V clamp -	194.30	
			11558436	11/7/2022	License lamp CL - PA	27.09	
			11507987	10/8/2022	Return: Clutch, fan - PA 233	-522.24	2,008.81
11/22/2022	0001036	MURREYS OLYMPIC DISPOS	A7354082S112	11/1/2022	Garbage service - SQ	201.54	201.54
11/22/2022	0001179	PACIFIC OFFICE EQUIPMENT	1111844	11/4/2022	Printer ink cartridges - PA 20-B	634.03	634.03
11/22/2022	0001300	PUBLIC UTILITY DISTRICT	22716/110322	11/2/2022	Elect. utility chg, 384 Frontier-C	122.58	122.58
11/22/2022	0001551	TACOMA SCREW PRODUCTS	140060599-00	11/3/2022	Shop towels, brake & parts clea	244.70	
			140060600-00	11/3/2022	Glass cleaner - SQ	179.09	
			140060497-00	10/28/2022	Returns: Flap discs- PA	-50.78	373.01
11/22/2022	0001714	WA ST DEPT OF NATURAL RE	0100164327/202	11/1/2022	Surface Mining tax, Quillayute -	2,000.00	2,000.00
11/22/2022	0004448	DAREN'S POINT S TIRE & AUT	91333	11/4/2022	255/60R18 Eagle Enforce.-PA S	1,406.04	
			91305	11/4/2022	255/60R18 Eagle Enforce.-PA S	703.02	2,109.06
11/22/2022	0017663	ARAMARK UNIFORM SVCS IN	5120120944	11/8/2022	Laundry services - PA	16.32	16.32

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0020849	U S BANK	1968-2801805	11/1/2022	Innovative: Magnetic Mics - PA :	267.35	
			9221-3521666	10/31/2022	HDepot: Proflxmini75,plugs,con	130.38	
			7844-1010234	11/2/2022	HDepot: Screws,hexnuts,washe	126.33	
			9221-013574	11/2/2022	T&J's: Kabota R&R valve guide	113.93	
			9221-3521663	10/31/2022	HDepot: Solcuth1, conduit,boxe	88.96	
			7844-3101E	10/13/2022	Harbor Freight: Bandsaws - PA	60.90	
			0968-200183023	10/21/2022	Hatton Marine:Push rod- PA 10	40.69	
			1968-8425027	10/24/2022	Amzn/JOIN Pts: Auto relays - P,	37.53	
			9221-0615202	10/24/2022	HDepot: Mouse killer refill bait-5	34.77	
			7884-4401805	11/1/2022	TaylorTool: Compass,sander be	34.73	
			1968-7624246	11/2/2022	Amazon: Rope Rings, zinc pl. -	29.21	
			9221-568237077	10/10/2022	Emanual: Kubota service manu	19.79	
			7844-4819464	10/19/2022	Amzn: Trailer hitch pin/clip - PA	17.09	
			9221-8620233	10/26/2022	H.Depot:Snglpole toggle switch	1.06	1,002.72
11/22/2022	0022435	RACE STREET AUTO PARTS	608110	11/3/2022	Fuel filters - PA 20-FIPA	92.73	
			608160	11/3/2022	F/O/A filters; blades, w.fluids -P,	86.23	
			608257	11/4/2022	21" Exactfit-beam - PA S357	22.25	201.21
11/22/2022	0042872	PROPANE NORTHWEST	1508306309	11/4/2022	Propane delivery - SQ	432.15	432.15
11/22/2022	0043469	PETROCARD	467909-IN	11/3/2022	Unleaded fuel purchase - LC	4,286.04	4,286.04
11/22/2022	0047745	CAMCAL INC	51357	10/25/2022	Electronic control handle - PA 2	635.44	635.44
Sub total for U S BANK:							132,610.25

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Final Check List
CLALLAM COUNTY

Public Works Roads Page: 1

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0000196	BILLS PLUMBING & SANIKAN	IS3655935	11/15/2022	11/15-12/15 SEQUIM SHOP SA	100.00	100.00
11/22/2022	0000332	CLALLAM CO AUDITORS TAX	10/22SUT-10101	10/31/2022	SALES AND USE TAX-ROADS	505.07	505.07
11/22/2022	0000546	EXPRESS SERVICES, INC	28130366-10101	11/2/2022	10/24/22-10/30/22 ROADS	4,188.71	
			28130370	11/2/2022	BACKES CREDIT	-226.50	
			28130367	11/2/2022	BACKES CREDIT	-471.88	
			28130369	11/2/2022	BACKES CREDIT	-490.75	
			28130371	11/2/2022	BACKES CREDIT	-773.88	
			28130368	11/2/2022	BACKES CREDIT	-1,075.88	1,149.82
11/22/2022	0000594	DECKER CITY HARDWARE, TI	739318	10/27/2022	SUPPLIES -LC	21.71	21.71
11/22/2022	0001036	MURREYS OLYMPIC DISPOS	A7356416S112	11/1/2022	MURRERY'S -ELWAH KIOSK C	255.02	255.02
11/22/2022	0001148	OLYMPIC SPRINGS INC	260547-092122	9/21/2022	MAINTENANCE SUPPLIES - S	77.76	77.76
11/22/2022	0001253	PORT ANGELES SOLID WAST	78009	11/9/2022	MAINTENANCE GARBAGE FEE	24.30	24.30
11/22/2022	0001300	PUBLIC UTILITY DISTRICT	30702-11032022	11/3/2022	PUD- UTILITIES LOWER DAM	50.34	50.34
11/22/2022	0001540	SWAIN'S GENERAL STORE IN	305799	11/8/2022	SUPPLIES PA	53.25	
			305839	11/9/2022	SUPPLIES PA	43.49	96.74
11/22/2022	0001551	TACOMA SCREW PRODUCTS	140057393-00	10/31/2022	MAINTENANCE SUPPLIES	2,414.72	
			140060878-00	11/3/2022	MAINTENANCE SUPPLIES	304.37	2,719.09
11/22/2022	0001573	THOMAS BUILDING CENTER	I30945652	11/7/2022	MAINTANCE SUPPLIES -SQ	147.00	
			30946008	11/9/2022	SUPPLIES SQ	95.79	242.79
11/22/2022	0001635	UTILITIES UNDERGROUND LC	2100248	10/31/2022	10/22 EXCAVATION NOTIFICA	245.10	245.10
11/22/2022	0001740	WSU EXTENSION OF CLALLA	EM1022	11/9/2022	NOXIOUS WEED MANAGEME	7,298.69	
			HK103122	10/31/2022	NOXIOUS WEED MANAGEME	905.15	8,203.84
11/22/2022	0004438	PORT ANGELES ASSOC REAL	17687	11/2/2022	PORT ANGELES REALTORS-	275.00	275.00
11/22/2022	0004964	NAPA AUTO PARTS	607997	10/2/2022	MAINTANCE SUPPLIES SQ	303.62	303.62
11/22/2022	0017663	ARAMARK UNIFORM SVCS IN	5120120953	11/8/2022	LAUNDRY SERVICE PA	16.32	16.32
11/22/2022	0019747	CORAL SALES COMPANY	INV-74212	11/8/2022	SUPPLIES PA	681.15	681.15

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0020849	U S BANK	3953-17090	11/3/2022	ENSOFT ENGINEER SOFTW	2,525.00	
			7844-3960228	10/25/2022	AMAZON-SUPPLIES LC	421.36	
			3953-0791-11/22	10/27/2022	CENTURY LINK- 300510791	340.22	
			7844-3508221	10/12/2022	AMAZON-SUPPLES PA	300.48	
			3953-7326621	10/30/2022	WASTE CONNECTIONS- GAR	260.04	
			3953-644900	10/17/2022	IRWA- MISCELLANEOUS ENC	250.00	
			3953-1356-11/22	10/27/2022	CENTRY LINK- LC	127.78	
			8427-NG8YX3	10/5/2022	IDENTOGO-IDEMIA -MISC SQ	86.50	
			8427-NG8Z82	10/5/2022	INENTOGO-IDEMIA -MISC SQ	86.50	
			7844-0661828	9/28/2022	AMAZON-SUPPLIES PA	77.37	
			9221-101301	10/20/2022	SEQUIM VALLEY-FUEL	68.57	
			1968-86656237	10/3/2022	AMAZON-TOOLS AND SUPPL	60.69	
			7844-0181822	10/5/2022	AMAZON-SUPPILES PA	47.45	
			3953-2020829	11/1/2022	HOME DEPOT- SUPPLIES FIE	45.01	
			3953-8505456	11/4/2022	BIGAMART-SUPPLIES FIELD	44.99	
			9221-9158659	10/19/2022	AMAZON-SUPPLIES SQ	44.41	
			3953-H21137	9/19/2022	SWAIN'S SAFTEY SUPPLIES	40.11	
			8427-013516	10/18/2022	WA DOL-MISC PA	37.25	
			3953-7572258	11/4/2022	AMAZON- OFFICE SUPPLIES	34.28	
			8427-078505	10/18/2022	WA DOL-MISC PA	30.25	
			7844-3101R	10/13/2022	HARBOR FREIGHT -SUPPLIE	21.74	
			3953-PRIME-112	11/7/2022	AMAZON PRIME COM/BILL	16.31	
			9221-2521767	11/1/2022	HOME DEPOT-SUPPLIES SQ	9.22	
			3953-5045858	10/14/2022	AMAZON-SUPPLIES	7.65	4,983.18
11/22/2022	0021386	STAPLES ADVANTAGE	3522597307	11/1/2022	OFFICE SUPPLIES -PA	216.54	
			3522597309	11/4/2022	OFFICE SUPPLIES- PA	188.56	405.10
11/22/2022	0028309	SPRINGFIELD, CHAD	SPRIN285716	11/8/2022	SPRINGFIELD CDL REIMBUR	175.00	175.00
11/22/2022	0038551	JJC RESOURCES LLC	2211001-IN	11/7/2022	MAINTENACE SUPPLIES	308.50	308.50
11/22/2022	0044766	NORTHWEST TECHNICAL SV	10495	11/3/2022	PROFESSIONAL SERVICES	412.18	412.18
11/22/2022	0045842	CINTAS CORPORATION #2	5132348637	11/9/2022	SUPPLIES SQ	144.33	144.33
Sub total for U S BANK:							21,395.96

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Final Check List
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Sheriff

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11/22/2022	0000008	LEXIS NEXIS RISK MGMT INC	1035851-202210	10/31/2022	DATABASE INTERFACE FEE	54.40	54.40
11/22/2022	0000179	BEERS, RICHARD B	Dec 2022	11/10/2022	RENTAL AGREEMENT	525.00	525.00
11/22/2022	0000268	WAVE BUSINESS	1032290-02-Nov	11/1/2022	CABLE - CCSO & JAIL	286.32	286.32
11/22/2022	0000268	WAVE BUSINESS	1240306-01-Nov	11/1/2022	INTERNET - SAR & OPSCAN	132.07	132.07
11/22/2022	0000306	CHARM-TEX	0300912-IN	10/23/2022	INMATE CLOTHING	1,016.10	1,016.10
11/22/2022	0000360	CLALLAM COUNTY ER&R	2022.273E	11/7/2022	MILEAGE - WAKNITZ	650.96	
			2022.244E	9/19/2022	FUEL & LUBES FOR CHAIN G.	312.99	963.95
11/22/2022	0000403	COPY CAT GRAPHICS & SIGN	334	9/21/2022	SIGNS FOR THE FORKS DET.	1,954.80	1,954.80
11/22/2022	0000491	DOOLEY ENTERPRISES INC	64078	10/13/2022	AMMUNITION	2,808.08	2,808.08
11/22/2022	0000593	FORKS, CITY OF	2431	11/1/2022	PRISONER BOARD BILL	2,805.00	2,805.00
11/22/2022	0000628	GALLS LLC	1001071776	10/18/2022	DUTY GEAR - GRALL	668.27	
			022473278	10/24/2022	UNIFORM - CHAPLAIN MELVIL	347.80	
			022473316	10/24/2022	UNIFORM & DUTY GEAR - CL	257.25	
			022555570	11/1/2022	UNIFORM - CORRECTIONS	231.73	
			022509918	10/27/2022	UNIFORM - GRALL	131.09	
			022442563	10/20/2022	UNIFORM - GRALL	126.21	
			022539677	10/31/2022	UNIFORM - CLERICI	90.20	
			022544869	10/31/2022	UNIFORM - WENZL	88.08	
			022555640	11/1/2022	UNIFORM - CORRECTIONS	64.73	
			022317748	10/6/2022	UNIFORM - HEINER	58.21	
			022485285	10/25/2022	UNIFORM - GRALL	39.17	
			022454175	10/21/2022	UNIFORM - NAMEPLATES	32.54	
			022520416	10/27/2022	UNIFORM	32.54	
			022429893	10/18/2022	CREDIT MEMO - GRALL'S OR	-668.27	1,499.55
11/22/2022	0000812	JIFFY CLEANERS	102422	10/24/2022	UNIFORM CLEANINGS	229.03	229.03
11/22/2022	0000918	LINCOLN STREET STATION	Account1-Nov22	11/1/2022	SHIPPING CHARGES	280.99	280.99
11/22/2022	0001148	OLYMPIC SPRINGS INC	352630	10/20/2022	WATER	155.81	
			352243	10/5/2020	WATER	126.59	
			352913	10/31/2022	WATER COOLER RENT	43.30	325.70

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0001179	PACIFIC OFFICE EQUIPMENT	1111623	10/31/2022	MAINTENANCE AGREEMENT	544.94	
			1110248	10/11/2022	LASER CARTRIDGES 4 COLO	541.54	
			1111626	10/31/2022	MAINTENANCE AGREEMENT	488.34	
			1110296	10/11/2022	OFFICE FURNITURE	484.60	
			1111624	10/31/2022	MAINTENANCE AGREEMENT	292.58	
			1111625	10/31/2022	MAINTENANCE AGREEMENT	80.10	
			1111632	10/31/2022	MAINTENANCE AGREEMENT	78.39	
			1111628	10/31/2022	MAINTENANCE AGREEMENT	27.81	
			1111622	10/31/2022	MAINTENANCE AGREEMENT	27.20	
			1111634	10/31/2022	MAINTENANCE AGREEMENT	19.78	
			1111633	10/31/2022	MAINTENANCE AGREEMENT	19.68	
			1111631	10/31/2022	MAINTENANCE AGREEMENT	17.66	
			1111630	10/31/2022	MAINTENANCE AGREEMENT	14.93	
			1111627	10/31/2022	MAINTENANCE AGREEMENT	8.21	2,645.76
11/22/2022	0001300	PUBLIC UTILITY DISTRICT	115366-Nov22	10/26/2022	UTILITIES - EDWARDS RD	232.76	
			22794-Nov22	11/2/2022	UTILITIES - FRONTIER #1	91.73	
			96237-Nov22	11/2/2022	UTILITIES - FRONTIER #2	52.03	
			65837-Nov22	11/2/2022	HOOKUP - MORSE CREEK	50.34	
			139411-Nov22	10/26/2022	POLE CAMERA - MT PLEASAI	9.03	435.89
11/22/2022	0001407	LES SCHWAB TIRE SERVICE	38000754072	9/30/2022	CHAIN GANG TRAILER TIRES	1,098.51	1,098.51
11/22/2022	0001426	SEQUIM, CITY OF	Dec 2022	11/9/2022	LEASE AGREEMENT	1,100.00	1,100.00
11/22/2022	0001543	SWANSONS SERVICES CORP	1652653	10/27/2022	INDIGENT PACKS	77.84	
			1647741	10/13/2022	INDIGENT PACKS	72.84	
			1650481	10/20/2022	INDIGENT PACKS	59.42	210.10
11/22/2022	0001576	THURMAN SUPPLY	827188	10/10/2022	LIGHT TUBES	86.26	86.26
11/22/2022	0001641	VERIZON WIRELESS	9918307877	10/15/2022	CELL PHONE SERVICE	4,555.10	4,555.10
11/22/2022	0001650	VIKING SEW & VAC	635579	10/19/2022	HEM TROUSERS & PATCHES	70.22	
			635580	10/20/2022	PATCHES ON CHAPLAIN DAV	10.88	81.10
11/22/2022	0001734	WA ST PATROL	123002373	11/2/2022	BACKGROUND CHECKS	318.00	318.00
11/22/2022	0001767	WEST WASTE & RECYCLING	0000263631	10/31/2022	TRASH DISPOSAL - SLIP POI	73.00	73.00
11/22/2022	0001947	CENTRAL RESTAURANT PRO	11679592	9/15/2022	KITCHEN TOOLS	1,804.75	1,804.75
11/22/2022	0003410	LEMAY MOBILE SHREDDING	4768571S 185	11/1/2022	SHREDDING	56.28	
			4768565S 185	11/1/2022	SHREDDING	14.07	70.35
11/22/2022	0004211	CENTURYLINK	360-417-5383-N	11/2/2022	INTERNET 11/02/22 - 12/02/2	65.00	65.00
11/22/2022	0018023	EVIDENT	205071A	10/27/2022	CIB CRIME SCENE SUPPLIES	2,015.43	2,015.43

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0019100	PLUMLEY, WILLIAM L	671452	11/3/2022	INTERPRETER SERVICES	60.00	60.00
11/22/2022	0019508	HAM RADIO OUTLET, INC.	P1-380920	9/15/2022	FTM-400XDR DUAL BAND RA	601.87	601.87
11/22/2022	0020862	GERMAN, NANCY	Dec 2022	11/9/2022	LEASE AGREEMENT	2,274.43	2,274.43
11/22/2022	0021011	KEEGAN, JOHN	102922	10/29/2022	MILEAGE - SAR YARD TRAINI	122.88	122.88
11/22/2022	0021386	STAPLES ADVANTAGE	3520600867	10/15/2022	OFFICE SUPPLIES	418.77	
			3520600869	10/15/2022	OFFICE SUPPLIES	142.80	
			3521774173	10/29/2022	OFFICE SUPPLIES	119.04	680.61
11/22/2022	0021923	FIRST RACE CAR WASH	103122	10/31/2022	CAR WASHES	192.00	192.00
11/22/2022	0024819	QUILEUTE TRIBE	Dec 2022	11/9/2022	LEASE AGREEMENT	1,200.00	1,200.00
11/22/2022	0037247	HAIR BY NICOLE	110822	11/8/2022	INMATE HAIRCUTS	430.00	430.00
11/22/2022	0039085	HUNTINGTON, SARAH	110822	11/8/2022	WA ST FOOD WORKER CARE	10.00	10.00
11/22/2022	0040427	NORPOINT GROUP LLC	1277 NPG	11/9/2022	COURTHOUSE SECURITY DE	3,987.50	3,987.50
11/22/2022	0041605	HOME DEPOT PRO	715437596	11/2/2022	JAIL SUPPLIES	440.60	
			714000569	10/25/2022	KITCHEN SUPPLIES	151.98	
			715186847	11/1/2022	JAIL SUPPLIES	126.21	718.79
11/22/2022	0041804	FILEONQ INC	10490	11/1/2022	MONTHLY PROPERTY & EVIC	540.74	540.74
11/22/2022	0043469	PETROCARD	C022275	10/31/2022	GASOLINE FOR OPNET VEHI	635.09	635.09
11/22/2022	0043498	SOUND UNIFORM SOLUTIONS	202210SU095	10/18/2022	UNIFORM - EAGAN	1,129.89	
			2022 09SU112	9/23/2022	UNIFORM - MCKELLAR	574.46	
			202210SU207	10/24/2022	UNIFORM - MORRIS	52.77	1,757.12
11/22/2022	0044691	VERIZON CONNECT FLEET U	318000035147	11/1/2022	VEHICLE TRACKING SUBSCF	99.88	99.88
11/22/2022	0045826	NORTH PENINSULA ELECTRI	923	11/7/2022	STRING SIGNAL WIRE	1,020.22	1,020.22
11/22/2022	0046683	ODP BUSINESS SOLUTIONS,	271053952001	10/11/2022	OFFICE SUPPLIES	958.11	
			271661636001	10/19/2022	OFFICE SUPPLIES	153.18	
			274313187001	10/28/2022	OFFICE SUPPLIES	124.64	
			270959581001	10/7/2022	OFFICE SUPPLIES	108.84	
			273078137001	10/27/2022	OFFICE SUPPLIES	104.07	
			270132604001	9/29/2022	OFFICE SUPPLIES	97.92	
			270645507001	10/14/2022	OFFICE SUPPLIES	70.26	
			271658468001	10/19/2022	OFFICE SUPPLIES	63.09	
			273078565001	10/27/2022	OFFICE SUPPLIES	24.69	
			274011311001	11/1/2022	MISCELLANEOUS CREDIT	-18.26	
			270363446001	10/7/2022	CREDIT MEMO	-258.25	1,428.29
11/22/2022	0047696	GRAYSHIFT LLC	INV01306	9/30/2022	GRAYKEY LICENSE - ESSENT	11,510.73	11,510.73
11/22/2022	0047749	ARROWHEAD FORENSICS	152899	10/26/2022	INVESTIGATIVE TOOLS	4,460.75	4,460.75

Sub total for U S BANK: 59,171.14

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Final Check List
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Sheriff Jail Med

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0001136	OLYMPIC MEDICAL CENTER	OMC 11.9.22	11/9/2022	INMATE MEDICAL	1,198.10	1,198.10
11/22/2022	0041537	MCKESSON MEDICAL-SURGICAL	19968021	10/25/2022	CLINIC SUPPLIES	93.36	
			19960391	10/21/2022	CLINIC SUPPLIES	52.91	
			19966285	10/24/2022	CLINIC SUPPLIES	38.64	
			19997150	11/1/2022	CLINIC SUPPLIES	30.44	215.35
Sub total for U S BANK:							1,413.45

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11/15/2022 3:38:57PM

Final Check List
CLALLAM COUNTY

Clerk

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Bank : apbank U S BANK

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>	
	11/22/2022	0020849	U S BANK	OCT USBANK	11/9/2022	CLERK DATE STAMP MACHIN	722.50	722.50
Sub total for U S BANK:							722.50	

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11/16/2022 10:19:13AM

Final Check List
CLALLAM COUNTY

Superior Court (1) Page: 1

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0000494	DRAKES U-BAKE PIZZA & SUE	1806718DRAKE	11/7/2022	10/11/22 - ST. V. LAHARNE,	196.80	196.80
11/22/2022	0000959	MCBRIDE PSYCHOLOGICAL S	1806722MCBRI	11/7/2022	22-8-00048-05, ST. V. DEWEY	4,940.00	4,940.00
11/22/2022	0001010	LINDA MONTGOMERY INVEST	185634	11/7/2022	21-1-00029-05, ST. V. SAMPS	5,000.00	5,000.00
11/22/2022	0001148	OLYMPIC SPRINGS INC	352018	11/7/2022	10/31/22-WATER FOR JURY R	58.43	58.43
11/22/2022	0001179	PACIFIC OFFICE EQUIPMENT	1110741	11/7/2022	10/26/22-DESK AND CREDEN;	2,052.75	
			1111094	11/7/2022	10/2022, CONTRACT COST R.	107.28	
			1111092	11/7/2022	11/2022-CONTRACT BASE RA	27.20	
			1111096	11/7/2022	11/2022-CONTRACT BASE RA	27.20	
			1111095	11/7/2022	11/2022-CONTRACT BASE RA	17.41	
			1111097	11/7/2022	10/2022, CONTRACT COST R.	16.76	
			1111093	11/7/2022	10/2022-CONTRACT COST R/	2.02	2,250.62
11/22/2022	0001509	CORDANT HEALTH SOLUTION	TC-2094009302	11/7/2022	SEPTEMBER 2022 DRUG TES	29.55	29.55
11/22/2022	0001764	WEST PAYMENT CENTER, TH	847354421	11/7/2022	NOVEMBER 2022 - LAW BOO	265.04	265.04
11/22/2022	0020949	ABUAN, ALBERT A, ATTORNE	1806714ABUAN	11/7/2022	22-4-00350-05, IN RE SLOWE	1,104.45	1,104.45
11/22/2022	0021517	TUCKER, CHRISTIE	1806785TUVKEI	11/7/2022	10-3-00094-8, KETTERLING/P	348.75	
			1806787TUCKEI	11/7/2022	22-4-00145-05, GUARDIANSHI	337.50	
			1806786TUCKEI	11/7/2022	21-3-00341-05, TERRY/GAYLC	292.50	
			1806784TUCKEI	11/7/2022	22-5-00036-05, GAYLORD/TEF	112.50	1,091.25
11/22/2022	0022603	COMTE'S & ASSOCIATES INC	1806716COMTE	11/7/2022	22-8-00052-05, ST. V. HAGGEI	3,500.00	3,500.00
11/22/2022	0025252	JOSEPH JENSEN, PH.D	4680	11/7/2022	21-8-00058-05, ST. V. KITCHE	400.00	400.00
11/22/2022	0039420	MUCKLEY, TIFFANY	1806721MUCKL	11/7/2022	OCTOBER 2022 - DEPENDEN	217.50	217.50
11/22/2022	0041981	ROBERT G STANULIS PHD	1806783STANUI	11/7/2022	21-1-00088-05, ST. V. JARVIS,	3,420.00	3,420.00
11/22/2022	0045738	FORBES, JENNIFER	1806719FORBE	11/7/2022	10/17/22 - VISTING JUDGE TR	537.67	537.67
11/22/2022	0045752	WELLNESS INTEGRATED SVC	PFOKIP 2022	11/7/2022	21-1-00328-05, ST. V. PFORT	900.00	900.00
11/22/2022	0046114	ROWLAND, KRISTIN	1806782ROWLA	11/7/2022	16-3-00067-05, BELL, GAL FEE	551.25	
			1806780ROWLA	11/7/2022	22-2-00398-05, CUMMINS/GILI	348.75	
			1806781ROWLA	11/7/2022	20-3-00192-05, MCNAB, GAL F	225.00	
			1806779ROWLA	11/7/2022	21-3-00111-0, POWLESS, GAL	191.25	1,316.25
11/22/2022	0046683	ODP BUSINESS SOLUTIONS,	266751227001	11/7/2022	9/28/22-OFFICE SUPPLIES, L/	286.45	
			266755200001	11/7/2022	9/28/22-OFFIEC SUPPLIES, L/	13.13	
			266755203001	11/7/2022	9/28/22-SUPPLIES, KERING C	5.86	
			266755201001	11/7/2022	09/28/22-OFFICE SUPPLIES, E	3.24	308.68
11/22/2022	0046965	WARREN, MICHELLE	1806791WARRE	11/7/2022	OCTOBER 2022 - DEPENDEN	25.00	25.00
11/22/2022	0047066	MUNOZ MCCORMICK, RACHE	1806724MUNOZ	11/7/2022	10/06/22-TRAVEL REIMBURSE	163.00	163.00

Bank : apbank U S BANK

(Continued)

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
	11/22/2022	0047697	MEGAN N CARTER PSYD	2599	11/7/2022 21-2-00351-05, IN RE KONOP/	6,225.00	6,225.00
Sub total for U S BANK:							31,949.24

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11/16/2022 10:24:49AM

Final Check List
CLALLAM COUNTY

Superior Court (2) Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022 0000716		HAYDEN, JOHN F	JH 11-22	11/9/2022	NOVEMBER 2022 - CHINS/YAI	2,333.33	2,333.33
11/22/2022 0001607		KAREN L UNGER, P.S.	KU 11-22	11/9/2022	NOVEMBER 2022 - ADULT CR	4,000.00	4,000.00
11/22/2022 0002298		JOHN D BLACK, PLLC	JB 11-22	11/9/2022	NOVEMBER 2022 - JUVENILE	700.00	700.00
11/22/2022 0021617		WOLFLEY LAW OFFICE P.S.	LW 11-22	11/9/2022	NOVEMBER 2022 - ADULT CR	4,000.00	
			JW 11-22T	11/9/2022	NOVEMBER 2022 - TRUANCY	1,050.00	5,050.00
11/22/2022 0023383		PAYNE LAW, PS	WP 11-22	11/9/2022	NOVEMBER 2022 - ADULT CR	4,000.00	4,000.00
11/22/2022 0045731		RODRIGUEZ, JAMES ARTHUR	JR 11-22	11/9/2022	NOVEMBER 2022 - CONTEMF	600.00	600.00
Sub total for U S BANK:							16,683.33

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11/16/2022 11:43:43AM

Final Check List
CLALLAM COUNTY

Superior Court (3) Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0020849	U S BANK	9981098185-00C	11/9/2022	11/03/22-[STAPLES] PRINTER	979.80	
			8464 PENINSUL	11/9/2022	11/09/22-PENINSULA AWARD\$	152.46	
			9918928989-P4f	11/9/2022	OCTOBER 2022 - VERIZON CI	50.25	
			9918928989-CF	11/9/2022	OCTOBER 2022 - VERIZON CI	50.25	1,232.76
Sub total for U S BANK:							1,232.76

apChkLst
11/15/2022 3:43:29PM

Final Check List
CLALLAM COUNTY

Treasurer

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0000331	CLALLAM COUNTY AUDITOR	22-148961	11/8/2022	CURRENT USE REMOVAL RE	204.50	204.50
11/22/2022	0020849	U S BANK	1022 PP KING	11/8/2022	PERS PROP TRAINING LODG	317.94	
			1122 WFOA NAC	11/8/2022	BARS TRAINING - NAGEL	100.00	
			1122 WFOA WH	11/8/2022	BARS TRAINING - WHITE	75.00	492.94
11/22/2022	0029534	HARRIS GOVERN	TACT00000799	11/8/2022	CONFERENCE REGISTRATIO	1,040.00	1,040.00
Sub total for U S BANK:							1,737.44

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11/09/2022 3:34:56PM

Final Check List
CLALLAM COUNTY

Veterans

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/9/2022	0000268	WAVE BUSINESS	WAVE 11/9/22	11/9/2022	VET CENTER PHONE	82.71	82.71
11/9/2022	0000574	FIRST FEDERAL SAVINGS & LBJ4438	11/9/22	11/9/2022	HOUSE PAYMENT	1,620.22	1,620.22
11/9/2022	0000753	PENINSULA HOUSING AUTHOCJ7401	11/9/22	11/9/2022	RENT	789.00	789.00
11/9/2022	0001179	PACIFIC OFFICE EQUIPMENT POE	11/9/22	11/9/2022	VET CENTER PRINTER	230.37	230.37
11/9/2022	0020849	U S BANK	LP6817 11/9/22	11/9/2022	FOOD	150.00	
			SE2510 11/9/22	11/9/2022	FOOD	150.00	
			SG3392 11/9/22	11/9/2022	FOOD	150.00	
			NW3421 11/9/22	11/9/2022	FOOD	100.00	
			TM2565 11/9/22	11/9/2022	FOOD	100.00	650.00
11/9/2022	0045817	M&T BANK	TM9862 11/9/22	11/9/2022	HOUSE PAYMENT	725.75	725.75
Sub total for U S BANK:							4,098.05

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11/15/2022 3:52:06PM

Final Check List
CLALLAM COUNTY

WSU Ext

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/22/2022	0000546	EXPRESS SERVICES, INC	28130379	11/8/2022	EXPRESS SERVICES	653.54	653.54
11/22/2022	0001179	PACIFIC OFFICE EQUIPMENT	1111098	11/8/2022	POE	98.37	98.37
11/22/2022	0020849	U S BANK	oct22	11/8/2022	US BANK	76.15	76.15
Sub total for U S BANK:							828.06



BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of November 14 - 18, 2022

16
11/22/22

WORK SESSION – 10 a.m.

The work session convened at 10 a.m., Monday, November 14, 2022. Present were Commissioners Ozias, Johnson, and Peach and Administrator Sill.

Items of discussion per the agenda published November 10 were:

- Calendar/Correspondence
- Discussion on proposed budget reductions to be considered on November 29
- Discussion on proposed budget revisions to be considered on November 29
- Discussion of proposed supplemental appropriations to be considered on November 29
- Discussion of proposed budget emergencies to be considered on November 29
- Review of draft budget

PUBLIC COMMENT

- Bruce Emery, commented on Department of Community Development, code enforcement
- Kenneth Reandeau, Port Angeles, commented on new Department of Community Development elect
- Ed Bowen, Clallam Bay, commented on new Department of Community Development elect, 2% or 3% sales tax revenue

Action Items

Consent Agenda

- 1a Approval of vouchers for the weeks of November 7
- 1b Approval of payroll for period ending October 31
- 1c Approval of minutes for the week of November 7
- 1d Letter to Washington Parks and Recreation Commission regarding Miller Peninsula State Park

ACTION TAKEN: CRJm to adopt the consent agenda, CBPs, mc

Budget

- 2a Notice that the following budget reductions will be adopted by Resolution on November 29:
Multiple Funds – 2021 Cost Allocation Plan true up/\$86,785
NonDept – Opportunity Fund – The City of Forks waste water treatment facility project/\$2,375,610

ACTION TAKEN: CRJm to issue notice, CBPs, mc

- 2b Notice that the following budget revisions will be adopted by Resolution on November 29:
NonDept – American Rescue Plan Act - Reallocation of ARPA funding for new projects/\$600,000
Treasurer – Remaining allocated funds for bank charges to be used for office furniture/\$15,000
HHS – Environmental Health
 - Reallocate funding for overtime work on permit center records project/\$37,500
 - Reallocate funding to allow for the purchase of 3 scanners for the permit center project/\$20,000HHS – Operations - Reallocate funding for overtime work on permit center records project/\$55,000
Prosecuting Attorney – Child Support – To cover increased Deputy Prosecuting Attorney salary and benefits because of the new 2022 agreement with the Clallam County Prosecutors' Association/\$6,000
Auditor – To move budget from wages/benefits to Personnel Services to cover temporary replacement for vacated staff positions in Recording, Elections and Licensing/\$10,220
Sheriff – Operations – Additional cost for the purchase of 2 portable radios/\$2,024

ACTION TAKEN: CRJm to issue notice, CBPs, mc

- 2c Notice that the following supplemental appropriations will be adopted by Resolution on November 29:
NonDept – Emergency Communication Tax – Additional Emergency Communication Tax funding that was not expected when preparing the 2022 budget/\$320,000

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 14 – 18, 2022
Page 2

Sheriff – Emergency Services – Additional Emergency Management Preparedness Grant (EMPG) – American Rescue Plan Act (ARPA) FY21 funding for purchase of 3 portable radios and to allow for anticipated delivery delays of the purchase/\$20,400

ACTION TAKEN: CRJm to issue notice, CBPs, mc

2d Resolution calling for a hearing to be held November 29 at 10:30 a.m. for the following debatable emergencies:

NonDept – Affordable Housing Sales Tax - Needed for a contracted facilitator to provide project management and policy support to the Clallam County Housing Solutions Committee through December 2022, as well as upcoming projects/\$50,000

Multiple Funds – 2021 Cost Allocation Plan true up/\$352,797

General Fund Reserves

- 2021 Cost Allocation Plan true up/\$86,785
- 2021 Cost Allocation Plan true up/-/\$352,797

Department of Community Development – Administration – The cost of the Interim Manager for the Department of Community Development/\$47,273

Sheriff – VRF Boating Program – To purchase two new Yamaha boat motors and parts, and pay associated labor costs/\$49,863

Sheriff – Jail Medical - Additional funding to cover increased costs for inmate health care services/\$76,023

NonDept – Veterans Relief – To cover the Veterans Program Coordinator increased hours in 2022/\$5,450

HR – Risk Management

- Increase in benefit amount that was not allocated or anticipated in 2022 budget/\$5,000
- Increase in insurance premiums that were not allocated or anticipated in 2022 budget/\$100,000

Auditor

- Increase in elections printing and binding expense/\$38,500
- Maintenance and Software License renewal for AGILIS Ballot processing equipment/\$26,000

Auditor – Unclaimed Warrants – Reissuing unclaimed warrants/\$800

ACTION TAKEN: CRJm to adopt, CBPs, mc

Meeting concluded at 11:21 a.m. and continued to an Executive Session on Thursday, November 17, 2022 at 9 a.m.

EXECUTIVE SESSION – November 17, 2022 – 9 a.m.

This Executive Session is being held to discuss potential real estate purchase for the Sheriff's Department Emergency Operations Center

The Sheriff's Office is requesting that the Board of Commissioners discuss the potential real estate purchase for Emergency Operations Center. This is a proper matter to be considered in executive session pursuant to RCW 42.30.110(1)(i), which allows for the use of an executive session "to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency."

The Board convened in open session at 9 a.m. to discuss the matters listed above. Present were Commissioners Ozias, Johnson, and Peach, Human Resources / Administrator Sill, Human Resources / Deputy Administrator Reyes, Right-of-way agent Capps, Right-of-way agent Moore, Sheriff's Office Cameron, Sheriff's Office King, Sheriff's Office Jackson, Sheriff's Office Waknitz, Chief Financial Officer Lane, and Deputy Prosecuting Attorney Boughton.

ACTION TAKEN: CRJm to recess to executive session for 30 minutes, CBPs, mc

Board recessed into executive session at 9:05 a.m.

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 14 – 18, 2022
Page 3

Board convened in open session at 9:35 a.m. and CMO noted that an additional 20 minutes is needed.

Board convened in open session at 9:55 a.m.

ACTION TAKEN: CRJm to authorize Right-of-way agenda Linda Capps to negotiate a purchase and sales agreement with the property owners for the Joint Emergency Operations Center and authorize Commissioner Ozias to sign documents, CBPs, mc

Meeting concluded at 9:58 a.m. and continued to 9 a.m., Monday, November 21, 2022.

There are no Zoom chat logs for the week of November 14.

The Board of Commissioners attended a WSAC Leadership Conference during the week of November 14.

PASSED AND ADOPTED this 21st day of November 2022.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill

CMO Commissioner Mark Ozias

CRJ Commissioner Randy Johnson

CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

29
11/22/22

Department: Health and Human Services

WORK SESSION ☒ **Meeting Date: November 7, 2022**

REGULAR AGENDA ☒ **Meeting Date: November 22, 2022**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 11301-22-CONCON, Amendment#8 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Attached is Consolidated Contract Amendment #8 between Department of Health and Clallam County Health and Human Services. The amendment modifies the statement of work for Covid-19. As modified, this amendment does not change budget amount that Clallam County received.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐ The FPHS funding has been budgeted.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and move to regular BOCC meeting for final signature.

County Official signature & print name: KEVIN LoPiccolo

Name of Employee/Stakeholder attending meeting: Kevin LoPiccolo

Relevant Departments: Health and Human Services

Date submitted: November 2, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

11301-22-CONCON, Amendment #8

Revised: 3-04-2019

**CLALLAM COUNTY HEALTH & HUMAN SERVICES
2022-2024 CONSOLIDATED CONTRACT**

CONTRACT NUMBER: CLH31005

AMENDMENT NUMBER: 8

PURPOSE OF CHANGE: To amend this contract between the DEPARTMENT OF HEALTH hereinafter referred to as "DOH", and CLALLAM COUNTY HEALTH & HUMAN SERVICES, a Local Health Jurisdiction, hereinafter referred to as "LHJ", pursuant to the Modifications/Waivers clause, and to make necessary changes within the scope of this contract and any subsequent amendments thereto.

IT IS MUTUALLY AGREED: That the contract is hereby amended as follows:

- Exhibit A Statements of Work, includes the following statements of work, which are incorporated by this reference and located on the DOH Finance SharePoint site in the Upload Center at the following URL:
<https://stateofwa.sharepoint.com/sites/doh-ofsfundingresources/sitpages/home.aspx?e1:9a94688da2d94d3ea80ac7fbc32e4d7c>
 - ☐ Adds Statements of Work for the following programs:
 - ☒ Amends Statements of Work for the following programs:
COVID-19 Mass Vaccination-FEMA - Effective January 1, 2022
 - ☐ Deletes Statements of Work for the following programs:
- Exhibit B-8 Allocations, attached and incorporated by this reference, amends and replaces Exhibit B-7 Allocations as follows:
 - ☐ Increase of _____ for a revised maximum consideration of _____.
 - ☐ Decrease of _____ for a revised maximum consideration of _____.
 - ☒ No change in the maximum consideration of \$4,310,448.
Exhibit B Allocations are attached only for informational purposes.

Unless designated otherwise herein, the effective date of this amendment is the date of execution.

ALL OTHER TERMS AND CONDITIONS of the original contract and any subsequent amendments remain in full force and effect.

IN WITNESS WHEREOF, the undersigned has affixed his/her signature in execution thereof.

CLALLAM COUNTY HEALTH & HUMAN SERVICES	STATE OF WASHINGTON DEPARTMENT OF HEALTH
Signature: <i>markozis,</i>	Signature:
Date: <i>Chair</i>	Date:

Board of Clallam County Commissioners

APPROVED AS TO FORM ONLY
Assistant Attorney General

Indirect Rate January 1, 2022 through December 31, 2022: 28.94%

Chart of Accounts Program Title	Federal Award Identification #	Amend #	Assist List #	BARS Revenue Code**	Statement of Work LHJ Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period Sub Total	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
FFY23 USDA WIC Client Svs Contracts	NGA Not Received	Amd 1	10.557	333.10.55	10/01/22	09/30/23	10/01/22	09/30/23	\$60,325	\$60,325	\$244,100
FFY22 USDA WIC Client Svs Contracts	7WA700WA7	Amd 1	10.557	333.10.55	01/01/22	09/30/22	10/01/21	09/30/22	\$183,775	\$183,775	
FFY22 USDA FMNP Prog Mgmt	7WA810WA7	Amd 4	10.572	333.10.57	05/01/22	09/30/22	10/01/21	09/30/22	\$572	\$572	\$572
PS SSI 1-5 OSS Task 4	01J18001	Amd 2	66.123	333.66.12	01/01/22	05/31/22	07/01/17	06/30/23	\$36,970	\$36,970	\$36,970
PS SSI 1-5 PIC Task 4	01J18001	Amd 2, 7	66.123	333.66.12	01/01/22	11/30/23	07/01/17	11/30/23	\$311,808	\$311,808	\$311,808
FFY22 Swimming Beach Act Grant IAR (ECY)	NGA Not Received	Amd 2	66.472	333.66.47	03/01/22	10/31/22	01/01/22	11/30/22	\$6,500	\$6,500	\$6,500
FFY22 PHEP BP4 LHJ Funding	NU90TP922043	Amd 7	93.069	333.93.06	07/01/22	06/30/23	07/01/22	06/30/23	\$58,979	\$58,979	\$114,661
FFY21 PHEP BP3 LHJ Funding	NU90TP922043	Amd 4	93.069	333.93.06	01/01/22	06/30/22	07/01/21	06/30/22	\$32,090	\$55,682	
FFY21 PHEP BP3 LHJ Funding	NU90TP922043	Amd 2	93.069	333.93.06	01/01/22	06/30/22	07/01/21	06/30/22	\$23,592		
FFY22 Overdose Data to Action Prev	NGA Not Received	Amd 7	93.136	333.93.13	09/01/22	08/31/23	09/01/22	08/31/23	\$87,000	\$87,000	\$230,942
FFY21 Overdose Data to Action Prev	NU17CE925007	Amd 4	93.136	333.93.13	01/01/22	08/31/22	09/01/21	08/31/22	\$34,252	\$143,942	
FFY21 Overdose Data to Action Prev	NU17CE925007	Amd 2	93.136	333.93.13	01/01/22	08/31/22	09/01/21	08/31/22	\$109,690		
COVID19 Vaccines	NH23IP922619	Amd 4	93.268	333.93.26	01/01/22	06/30/24	07/01/20	06/30/24	\$222,730	\$222,730	\$222,730
COVID19 Vaccines R4	NH23IP922619	Amd 1	93.268	333.93.26	01/01/22	06/30/24	07/01/20	06/30/24	\$359,803	\$359,803	\$359,803
FFY19 COVID CARES	NU50CK000515	Amd 2	93.323	333.93.32	01/01/22	04/22/22	04/23/20	07/31/24	\$9,372	\$9,372	\$9,372
FFY19 ELC COVID Ed LHJ Allocation	NU50CK000515	Amd 2	93.323	333.93.32	01/01/22	10/18/22	05/19/20	10/18/22	\$68,654	\$68,654	\$68,654
FFY20 ELC EDE Care Coordination	NU50CK000515	Amd 7	93.323	333.93.32	01/16/22	09/30/22	01/15/21	07/31/23	\$40,704	\$122,111	\$122,111
FFY20 ELC EDE Care Coordination	NU50CK000515	Amd 2, 7	93.323	333.93.32	01/16/22	09/30/22	01/15/21	07/31/23	\$81,407		
FFY20 ELC EDE LHJ Allocation	NU50CK000515	Amd 4	93.323	333.93.32	01/01/22	12/31/22	01/15/21	07/31/24	(\$54,305)	\$436,445	\$436,445
FFY20 ELC EDE LHJ Allocation	NU50CK000515	Amd 2	93.323	333.93.32	01/01/22	12/31/22	01/15/21	07/31/24	\$490,750		
FFY22 Vector-borne T2&3 Epi ELC FPH	NGA Not Received	Amd 5	93.323	333.93.32	08/01/22	09/30/22	08/01/22	07/31/23	\$1,500	\$1,500	\$3,000
FFY21 Vector-borne T2&3 Epi ELC FPH	NU50CK000515	Amd 5	93.323	333.93.32	06/01/22	07/31/22	08/01/21	07/31/22	\$1,500	\$1,500	
FFY23 MCHBG LHJ Contracts	NGA Not Received	Amd 7	93.994	333.93.99	10/01/22	09/30/23	10/01/22	09/30/23	\$66,916	\$66,916	\$123,180
FFY22 MCHBG LHJ Contracts	B04MC45251	Amd 4	93.994	333.93.99	01/01/22	09/30/22	10/01/21	09/30/22	\$6,077	\$56,264	
FFY22 MCHBG LHJ Contracts	B04MC45251	Amd 1	93.994	333.93.99	01/01/22	09/30/22	10/01/21	09/30/22	\$50,187		

**EXHIBIT B-8
ALLOCATIONS**
Contract Term: 2022-2024

Indirect Rate January 1, 2022 through December 31, 2022: 28.94%

Chart of Accounts Program Title	Federal Award Identification #	Amend #	Assist List #*	BARS Revenue Code**	Statement of Work		DOH Use Only Chart of Accounts		Amount	Funding Period SubTotal	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
Rec Shellfish/Biotoxin		Amd 7	N/A	334.04.93	01/01/22	06/30/23	07/01/21	06/30/23	\$3,000	\$10,500	\$10,500
Rec Shellfish/Biotoxin		Amd 1	N/A	334.04.93	01/01/22	06/30/23	07/01/21	06/30/23	\$7,500		
Small Onsite Management (ALEA)		Amd 1	N/A	334.04.93	07/01/22	06/30/23	07/01/21	06/30/23	\$15,000	\$15,000	\$37,500
Small Onsite Management (ALEA)		Amd 1	N/A	334.04.93	01/01/22	06/30/22	07/01/21	06/30/23	\$22,500	\$22,500	
Wastewater Management-GFS		Amd 1	N/A	334.04.93	07/01/22	06/30/23	07/01/21	06/30/23	\$30,000	\$30,000	\$30,000
FPHS-LHU-Proviso (YR2)		Amd 6	N/A	336.04.25	07/01/22	06/30/23	07/01/21	06/30/23	\$1,243,000	\$1,243,000	\$1,933,000
FPHS-LHU-Proviso (YR2)		Amd 7	N/A	336.04.25	07/01/22	06/30/23	07/01/21	06/30/23	(\$690,000)	\$0	
FPHS-LHU-Proviso (YR2)		Amd 1	N/A	336.04.25	07/01/22	06/30/23	07/01/21	06/30/23	\$690,000		
FPHS-LHU-Proviso (YR1)		Amd 1	N/A	336.04.25	01/01/22	06/30/22	07/01/21	06/30/23	\$690,000	\$690,000	
YR24 SRF - Local Asst (15%) (FO-SW) SS		Amd 7	N/A	346.26.64	01/01/22	12/31/22	07/01/21	06/30/23	(\$1,600)	\$3,800	\$3,800
YR24 SRF - Local Asst (15%) (FO-SW) SS		Amd 1	N/A	346.26.64	01/01/22	12/31/22	07/01/21	06/30/23	\$5,400		
Sanitary Survey Fees (FO-SW) SS-State		Amd 7	N/A	346.26.65	01/01/22	12/31/22	07/01/21	06/30/23	(\$1,600)	\$3,800	\$3,800
Sanitary Survey Fees (FO-SW) SS-State		Amd 1	N/A	346.26.65	01/01/22	12/31/22	07/01/21	06/30/23	\$5,400		
YR24 SRF - Local Asst (15%) (FO-SW) TA		Amd 1	N/A	346.26.66	01/01/22	12/31/22	07/01/21	06/30/23	\$1,000	\$1,000	\$1,000
TOTAL									\$4,310,448	\$4,310,448	
Total consideration:	\$4,310,448									GRAND TOTAL	\$4,310,448
	\$0										
GRAND TOTAL	\$4,310,448									Total Fed	\$2,290,848
										Total State	\$2,019,600

*Catalog of Federal Domestic Assistance

**Federal revenue codes begin with "333". State revenue codes begin with "334".

Exhibit A
Statement of Work
Contract Term: 2022-2024

DOH Program Name or Title: COVID-19 Mass Vaccination-FEMA -
Effective January 1, 2022

Local Health Jurisdiction Name: Clallam County Health & Human Services

Contract Number: CLH31005

SOW Type: Revision **Revision # (for this SOW)** 5

Period of Performance: January 1, 2022 through June 30, 2023

Funding Source ☒ Federal Contractor ☐ State ☐ Other	Federal Compliance (check if applicable) ☒ FFATA (Transparency Act) ☐ Research & Development	Type of Payment ☒ Reimbursement ☐ Fixed Price
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Statement of Work Purpose: The purpose of this statement of work is to establish the task activities, funding period, and billing details for cost reimbursement of FEMA-funded mass vaccination clinics in Washington state.

Revision Purpose: The purpose of this revision is to extend the funding period for Mass Vaccination FEMA 100% from 09/30/22 to 10/31/22.

DOH Chart of Accounts Master Index Title	Master Index Code	Assistance Listing Number	BARS Revenue Code	LHJ Funding Period		Current Allocation	Allocation Change	Total Allocation
*MASS VACCINATION FEMA 100%	934V0200	97.036	333.97.03	01/01/22	10/31/22	0	0	0
*MASS VACCINATION CATZ 100%	934G0200	97.036	333.97.03	07/02/22	06/30/23	0	0	0
						0	0	0
						0	0	0
						0	0	0
						0	0	0
TOTALS						0	0	0

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1.	*NOTE: Task activities for Mass Vaccination Clinics in this statement of work are NOT CONSIDERED SUBRECIPIENT but are as a CONTRACTOR of DOH. DOH reimbursement provided for local mass vaccination clinic (see definition below) planning, implementation and operations in coordination between Unified Command and the Regional Incident Management Team (IMT) to administer the vaccine efficiently, quickly, equitably, and safely in all regions of Washington State. State Supported, Regionally			*Reimbursement of eligible costs. MASS VACCINATION FEMA 100% Funding (MI 934V0200) (See Program Specific Requirements below)

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	Coordinated, Locally Implemented. The Local Health Jurisdiction submitted a Mass Vaccination plan to the Department of Health for approval. Definition: Mass vaccination clinics defined as those outside of the usual healthcare delivery method such as pop-up clinics, mobile clinics, non-clinical facility (fairgrounds, arenas, etc.). Guidance on vaccination protocols must be followed as provided by DOH and CDC. The Department of Health modeled the State of Washington State Patrol Fire Mobilization framework to quickly implement and carry out the Mass Vaccination effort as outlined by FEMA. This process specifically implements contracting with local jurisdictions once capacity is exceeded to effectively carry out the emergency mission as efficiently, equitably, and quickly as possible on a Statewide basis. Contracted partners need to be prepared to receive direction and updates at least monthly from <u>COVID-19 Vaccine Information for Healthcare Providers Washington State Department of Health</u> on operational and regulatory guidance from CDC and DOH.			
1A	The Department of Health contracted with regional incident management teams and/or regional incident management organizations and works in close coordination and cooperation with Local health jurisdiction (LHJ) to support the COVID-19 Mass Vaccination efforts. The LHJ meets with the contract manager at the department a minimum of once a month and has ongoing conversations around planning and scheduling of mass vaccination efforts as needed. DOH will coordinate with the LHJ and regional IMT/IMO around planning and implementation of mass vaccination clinics/sites provided within the county(s) with a regional incident management team/organization as approved by DOH.	Submit to DOH a mass vaccination plan including: • type of site, • site locations, • throughput, • considerations made to ensure equity to historically marginalized populations, • and to the extent possible a regional map of sites/locations.	Within 30 days of contract amendment execution.	

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
	Request for regional IMT should be submitted through the normal process through WebEOC. DOH will coordinate with the LHJ and regional IMT/IMO regarding carrying out the filed mass vaccination plan within the county. Regional IMT will be under the delegation authority of DOH and they are to provide support and coordination for all efforts around vaccine planning, resource support and general guidance and information sharing in order to regionally coordinate efforts. Local jurisdictions will maintain all decisional authority around vaccination planning and execution within their jurisdiction/district. Provide any information as requested by the regional IMT.			
1B	Funding for eligible Mass Vaccination activities are reimbursed on actual costs as outlined in the DOH guidance to provide the services and to carry out the mission. Funding will be dependent on full participation in the LHJ and IMT processes and all documentation will be required to be provided to fully close out funding requests by the end of the mission period of performance. Allowable costs include expenses such as facility rentals, staff to conduct planning, management, support and operation of the site, medical personnel for vaccinations, site security personnel, wrap around services for staff (meals, travel, lodging), equipment (which must be pre-approved by IMT/DOH if it exceeds \$5,000 each), supplies for vaccinations and site operation. LHJs should provide narratives to help assist IMT and DOH finance know what expenditures were necessary to carry out the mission.	Submit estimated budget for the mass vaccination plan. Monthly Cost Summary Spreadsheet to the IMT/IMO by the fifth of the following month.	Within 30 days of contract amendment execution. Monthly	

Task #	Activity	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1C	Vaccination data – will be maintained according to current state and federal requirements. Vaccine Registration Systems – If a local jurisdiction or region does not have a registration system(s) the include internet based, phone option and other methods to ensure equitable registration, the state PrepMod system and tools will be available for use.	Submission of vaccine use into WA IIS database within 24hrs of use. Jurisdiction/Regions will ensure a fair and equitable process for registration of eligible Washingtonians across all available modalities.	Daily	
1D	Regularly report on vaccinations sites and operational activities (number of vaccinations, personnel to operate the site, challenges, successes to share for learning across the public health system).	Provide monthly situation report to IMT/IMO on status of implementation of mass vaccination plan, or more frequently if that is the LHJ procedure. Sites operating for the time period, vaccines administered by site for the time period, estimated costs for the time period, any challenges/successes of note, including assistance requested.	Monthly	
2	Documentation for closeout: Provide backup documentation for the cost summary workbooks submitted for cost reimbursement. Staff time, supplies, and equipment purchases under \$5,000 (with written approval from the Department of Health FEMA team) will be allowed to provide the required documentation for project closeout with FEMA. Each employee will need to fill out a category Z workbook with their time worked on documentation daily and will be required to submit it to the DOH FEMA team monthly. Any costs incurred prior to January 21, 2021, will need to be identified and submitted on prior written approval by DOH FEMA team.	• Payroll Policies • Pull payroll documents from your system of record • Time sheets • Receipts/Invoices for any expenses that are not payroll related • Executed Contract Documents with Sub-Contractors • Equipment records of LHJ-owned equipment that are on the 2019 FEMA equipment rate list, otherwise they are supplies/commodity costs	Monthly	*Reimbursement of eligible costs. MASS VACCINATION CATZ 100% Funding (MI 934G0200) (See Program Specific Requirements below)

DOH Program and Fiscal Contact Information for all ConCon SOWs can be found on the [DOH Finance SharePoint](#) site. Questions related to this SOW, or any other finance-related inquiry, may be sent to finance@doh.wa.gov.

Federal Funding Accountability and Transparency Act (FFATA)

This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Unique Entity Identifier (UEI) generated by SAM.gov.

Information about the LHJ and this statement of work will be made available on [USASpending.gov](https://www.usaspending.gov) by DOH as required by P.L. 109-282.

Program Specific Requirements

Program Manual, Handbook, Policy References

Emergency Response Plan (or equivalent)
Medical Countermeasure/Mass Vaccination Plan
Language Access Planning Tool

Billing Requirements:

Monthly invoices must be submitted timely to the regional IMT/Organization for review/approval prior to submission to DOH for reimbursement.
Contract Master Index (MI) Code: 934V0200 General Mass Vaccination
BARS Revenue Code: 333.97.03 Mass Vaccination Reimbursement

Special Instructions:

The LHJ is considered a CONTRACTOR of DOH not a subrecipient for this portion of the statement of work. An allocation of funds is not provided as these FEMA funds are only available as reimbursement of costs associated with implementation of the mass vaccination plan.

Detailed documentation must be maintained as directed by the regional IMT/Organization and DOH to substantiate costs associated with these activities for submission to FEMA upon request by DOH using CATZ funds for documentation from July 2, 2022 through June 30, 2023.

Eligible costs from the timeframe of January 1, 2022 through September 30, 2022 include facility rentals, medical and support staff for planning, management, support, and operations; as well as wrap-around services for staff (i.e., meals, travel, lodging). Regular and overtime pay associated with this project is allowable for all staff working under this project and must be billed as a direct charge; timesheets are required documentation and must be available upon request by DOH. Indirect rates are not applicable to these funds. Eligible equipment includes facility infection control measures, personal protective equipment (PPE), storage equipment, coolers, freezers, temperature monitoring devices, portable vaccine units for transportation, supplies such as emergency medical supplies (for emergency medical care needs that may arise in the administration of the vaccine), containers for medical waste, as well as proper storage as needed for canisters of liquid nitrogen or dry ice. Eligible equipment purchase costs should not exceed \$5,000 per piece. Equipment over \$5,000 a piece must be preapproved by the IMT and should be leased rather than purchased. Any diversion from the list of pre-approved expenses will require a narrative on the purchase rationale and will be subject to IMT approval prior to reimbursement. Timesheets are required documentation for all activities related to this project. Staff time-in / time-out must be recorded, as well as a brief description of their activities. A general description of activities is acceptable for those working at the vaccine site; more detailed/specific description is required for those not working at the vaccine site.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3a
11/22/22

Department: Sheriff

WORK SESSION ☒ **Meeting Date:** 11/07/22

REGULAR AGENDA ☒ **Meeting Date:** 11/22/22

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Sheriff's Office has five Smith & Wesson MP 2.0 pistols with three magazines each that are no longer used by the department. It is desired that these pistols be declared surplus to purchase at private sale as used equipment by the former Sheriff/deputy who carried the weapon during their career. The process for declaring property surplus and disposing of surplus property is set forth in Chapter 36.34 RCW and Clallam County Administrative Policy 455. This process involves:

1. The BOCC holding a public hearing after publication of notice thereof,
2. The BOCC declaring the property surplus and allowing purchase by the former employee,
3. The Sheriff's Office selling the property to the former employee for fair market value.

Budgetary impact:

Pursuant to RCW 36.34.120, proceeds from the sale of used equipment must be credited to the fund from which the original purchase price was paid. The sale proceeds will off-set costs paid from the Sheriff's Office Operations Budget.

Recommended action:

Adopt the attached resolution scheduling a public hearing on December 6, 2022 for the purpose of receiving public comment on the propriety and advisability of declaring the property surplus.

County Official signature & print name: W.L. Benedict W.L. Benedict, Sheriff

Name of Employee/Stakeholder attending meeting: Chief Deputy King, Admin Specialist Waknitz

Relevant Departments: Sheriff's Office

Date submitted: 11/02/22

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Firearm surplus call for hearing 2022
Revised: 3-04-2019



RESOLUTION _____, 2022

CALL FOR HEARING ON THE PROPOSED SALE OF SURPLUS PROPERTY

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Sheriff's Office has determined that five Smith & Wesson MP 2.0 pistols with three magazines each are no longer usable by the department now or in the foreseeable future. The serial numbers of the five pistols are: NCW0767, NCW0596, NCW0745, NCW0089, and NCW0130.
2. The Sheriff's Office desires to sell these pistols at private sale to the former Sheriff/Deputy who carried the firearm as part of their issued equipment during their career, pursuant to Clallam County Administrative Policy 455. The firearms will be sold at fair market value to off-set the cost of future County law enforcement equipment purchases. Proceeds for the sale of the equipment will be deposited into the County General Fund.
3. Pursuant to Chapter 36.34 RCW and Clallam County Administrative Policy 455, the Board of Clallam County Commissioners has the responsibility to declare property surplus and to approve sale of this property after holding a public hearing to determine the propriety and advisability of such proposed action.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. A public hearing on the proposed sale of surplus property listed above be held in the Commissioner's meeting room, 223 East 4th Street, Room 160, Port Angeles, Washington at 10:30 a.m. on December 6, 2022.

PASSED AND ADOPTED this _____ day of _____ 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, Clerk of the Board

Bill Peach

Publish: November 25 and November 28, 2022

Bill: Sheriff's Office



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3b
11/22/22

Department: Treasurer

WORK SESSION ☒ Meeting Date: 11/21/2022

REGULAR AGENDA ☒ Meeting Date: 11/22/2022

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|--|--|
| ☒ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation |
| ☐ Draft Ordinance | ☐ Budget Item |
| | ☒ Other Investment Policy |
- Documents exempt from public disclosure attached: ☐

Executive summary:

Request to update the current Investment Policy to reflect necessary changes to move forward with the Finance Committee's investment strategies in the best interest of the County.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Sign Resolution as presented, adopting the proposed Investment Policy.

County Official signature & print name: *Teresa Marchi* Teresa Marchi, Treasurer

Name of Employee/Stakeholder attending meeting: Jennifer White, Deputy Treasurer

Relevant Departments: Treasurer

Date submitted: November 16, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

ADOPTING AMENDMENTS TO
POLICY 515 INVESTMENT POLICY

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Formal policies and procedures were developed and implemented in 2004 to ensure accountability in government and consistency of process.
2. Periodic updates are required as government rules and regulations change as well as current practices.
3. The proposed amendments to the policy were posted on the Intranet to allow staff time to review and comment. Prosecuting Attorney's Office reviewed the policy amendments.
4. A public hearing was held December 6, 2022 to solicit testimony.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners in consideration of the above findings of fact:

1. The amendments to Policy 515 Investment Policy are adopted for inclusion in the Clallam County Administrative Policy Manual.

PASSED AND ADOPTED this 6th day of December, 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

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INVESTMENT POLICY

.1 GENERAL INFORMATION

1.1 Economic Data and Location

Clallam County, which was created April 25, 1854, as a county of the Washington Territory, is located in the extreme northwestern corner of Washington State spanning the north end of the Olympic Peninsula. The centerpiece of the Olympic Peninsula is the Olympic National Park surrounded by the Olympic National Forest. Port Angeles is the county seat and the largest city of Clallam County. Forestry and forest products manufacturing form the primary element in the economy of Clallam County supplemented by fishing, tourism and recreation, agriculture, military (Coast Guard) and retirement residential activities. There are over 30 taxing districts for which the Clallam County Treasurer's office functions in a fiduciary capacity.

1.2 Finance Committee

This committee was formed with the purpose of monitoring investments made by the Treasurer. Composed of the County Treasurer, County Auditor, and the Chair of the Board of County Commissioners, it is frequently attended by other interested parties. It has the formal duties of adoption of policy and advisement. The Clallam County Finance Committee has been in existence for over 50 years. A formal investment policy was adopted by the Finance Committee in 1985. This is a revision of the original policy.

.2 ELEMENTS OF POLICY

2.1 Objectives

The four primary objectives of this policy of investment are legality, safety, liquidity, and rate of return of the investment.

This policy is designated to conform to all state and local statutes governing the investment of public funds, i.e. RCWs 36.29.020, 39.56.030, 39.59.020, 39.59.040.

In the event any state or federal legislation or regulation should further restrict instruments or institutions authorized by this policy, such restrictions shall be deemed to be immediately incorporated in this policy. If new legislation or regulations should liberalize the permitted instruments on institutions, such changes shall be available and included in this policy only after written notification of the Finance Committee. All principals in the investment process shall act as responsible custodians of public trust. As a responsible custodian, the first consideration in investing is the preservation and safety of public funds. Liquidity is of prime importance as it is necessary to project expenditures to allow entities to meet operating and capital cash flow. The investment

portfolio of Clallam County shall be designed to obtain market average rate of return throughout budgetary and economic cycles, taking into consideration the risk constraints and cash flow.

2.2 Scope

This investment policy applies to all financial assets of Clallam County. These funds are accounted for in the government's annual financial report and include:

- General Fund (Current Expense)
- Special Revenue
- Debt Service
- Capital Project
- Enterprise
- Internal Service
- Fiduciary Funds including Trust and Custodial Funds
- Any new fund created by the Board of County Commissioners unless specifically exempted

This investment policy applies to all transactions involving the financial assets and related activity of all foregoing funds.

2.3 Performance Standards

This portfolio will be maintained with the highest professional standards and is designed to obtain maximum yield and maximum safety under market conditions. Consideration for cash flow and risk restraints will be taken at all times. As a measurement of performance, the minimum rate of return shall be at least equal to the average return on ~~three or six month~~three- or six-month U.S. Treasury bills or federal funds, whichever is higher.

2.4 Prudence

The standard of prudence to be used by investment officers shall be the "prudent person" concept and shall be applied in the context of managing the overall portfolio. Investment officers acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. All participants shall avoid any transactions that would impair public confidence or give the appearance of impairing public confidence in Clallam County government. At all times, all involved will act as responsible custodians of the public trust.

2.5 Accounting Methods

All investments are booked at cost; this includes actual cost of the security, transfer taxes, and any other related expenditure. Gains or losses determined upon sale will be debited or credited to investment income. Interest income on investments with fixed maturities will be credited to the fund at the time of maturity or at other specified intervals. Interest from investments in the State of Washington Local Government Investment Pool will be distributed at the beginning of the month for the previous month. All investments are placed in the name of the participating entity ~~with the exception of~~except for monies placed with the State of Washington Local Government Investment Pool.

.3 ELEMENTS OF CONTROL

3.1 Internal Control

A documented computer system and written procedures have been implemented and will continue to be maintained. These systems and procedures have been designed to insure the safeguard of assets, accuracy and completeness of accounting records, adherence to management policies, and timely preparation of accurate financial information. This documented computer system and procedures were designed to fulfill the components of internal ~~control~~control, i.e. segregation of function, authorization, safeguard of assets and records, controls over accounting system.

In addition to the above system, periodic reviews and/or audits are conducted by the County Treasurer and Examiners of the Washington State Auditor's office. This review shall provide assurance of compliance with the policy and procedures. These controls are established to prevent losses of public funds arising from unanticipated changes in financial markets, misrepresentation of third parties, and employee error or fraud. Bonding shall be provided to protect the public against possible defalcation on the part of elected officials or employees.

3.2 Ethics and Conflict of Interest

All personnel shall adhere to Clallam County's code of ethics. This written guideline clearly outlines ethics for all County personnel. In addition to the County code of ethics the following will be complied with:

- Officers and employees involved in the investment program shall refrain from personal business activity that could conflict with proper execution of this program or impair their ability.
- Employees and investment officials shall disclose to the Chief Financial Officer and the County Administrator, any material financial interest in financial institutions that conduct business within this ~~jurisdiction~~jurisdiction, and they

shall further disclose any large personal financial investment position that could relate to the performance of the County's investment program.

- Officers and employees shall subordinate their personal investment transactions to those of the County ~~with regard to~~regarding the timing of purchase and sale.

3.3 Investment Authority/Delegation of Authority

In accordance with Section 36.29.020 of the Revised Code of Washington, the responsibility of investing the public funds is vested in the County Treasurer. This authority may be delegated to a Deputy designated as the Investment Officer. Refer to Appendix C for complete statute. Legal and management responsibility for this investment program resides with the Treasurer of Clallam County who has established procedures of the operation of the investment program. These procedures include explicit delegation of authority to persons responsible for the investment transactions. No other persons shall engage in the investment transactions except as stated in the policy and procedures as established by the County Treasurer. The Treasurer has established internal and reporting controls to supervise the workflow of subordinates.

.4 ELEMENTS OF INVESTING

4.1 Authorized Financial Institutions

As in compliance with RCW 36.48.010, the County Treasurer at such times as deemed necessary, will designate financial institutions in the state as depository for public funds. Institutions may solicit or be contacted by the Treasurer's office to serve as a depository if they meet the following criterion. The parameters for such a depository will include only institutions authorized as Public Depositories by the Washington Public Deposit Protection Commission and with current audited financial statements on file and reside within the State of Washington. Investments with any thrift institution shall not exceed 25% of the institution's net worth. Investments with major banks or dealers shall not exceed 10% of said institutions net worth.

The Treasurer will maintain a list of approved broker/dealers and financial institutions, which are authorized to provide investment services for Clallam County. Authorized broker/dealers will be limited to primary dealers or other dealers that qualify under Security Exchange Act of 1934, Rule 15C3-1, the Uniform Net Capital Rule. The Treasurer shall review semi-annually the financial institution's credit worthiness during the ~~period of time~~period in which County funds are invested. Refer to Appendix A for a listing of financial depositories currently used by Clallam County.

4.2 Authorized Investments

Funds of the government of Clallam County may be invested in compliance with RCWs 36.29.020, 39.56.030, 39.59.020, 39.59.040:

- ~~U.S. Treasury bills / strips~~
- ~~Treasury notes or bonds~~ Obligations
- Insured or fully collateralized non-negotiable certificates of deposit of banks and savings and loan associations approved by the policy
- Repurchase agreements collateralized by U.S. Treasury securities
- ~~State of Washington Local Government Investment Pool (LGIP)~~
- ~~U.S. Government-s~~ sponsored ~~A~~ agencies and instrumentality's
- Registered warrants of a local government in Clallam County

4.3 Diversification

It is the ~~responsibility~~ policy of Clallam County to ~~consider all investment strategies based on the current and anticipated financial climate, diversify its investment portfolios. The County should be prudent in its approach to create a diverse portfolio, as this strategy~~ ~~This diversification~~ is designed to eliminate risk of loss resulting from over concentration of assets in a single maturity, specific ~~issuer~~ issuer, or single class of securities. ~~Diversity should always be considered; however, it is not required. This policy shall provide the ability to follow an investment strategy approved by the Finance Committee, even when diversification is not achievable or reasonable.~~

To achieve this, the ~~investment committee~~ Finance Committee shall review the portfolio in its entirety. In doing so the Finance Committee will analyze risk default, maturity, and liquidity of risk. Bankers' acceptances, certificates of deposit, and U.S. Treasury notes will be used to minimize or reduce the risk default. Participation in State of Washington Local Government Investment Pool, U.S. Bank's Municipal Investment Account (MIA), and U.S. Bank's repurchase agreement provide the liquidity necessary for daily cash flow.

All reports shall address these risks and as to whether any current investments will be affected. It is suggested that the following investment types do not exceed the following percentages of the investment portfolio:

- ~~U.S. Treasury Obligations~~ 100%
- Certificates of Deposits 100%
- Demand Municipal Investment Account and ~~Washington Local Government Investment Pool~~ 50100%
- ~~Government~~ ~~U.S. Government-sponsored~~ Agency Securities 40%

4.4 Maturities

To the extent possible, the Treasurer shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, no investment will be made in securities maturing more than five (5) years from date of purchase. A portion of the portfolio should be continuously invested in readily available funds such as the State LGIP and Municipal Investment Account to ensure appropriate

liquidity is maintained to meet ongoing obligations, with a minimum of 25% of the portfolio at the time of investment to be comprised of investments maturing within one year. Assets held in debt retirement funds and special assessment funds may be invested in maturities of up to two-five years with approval of the finance committee.

Maturities shall not exceed two-five years from the time of purchase, or as otherwise matched to a specific cash flow, unless a temporary extension of maturities is approved by the Finance Committee. It is the intent of the Treasurer that investments in all funds shall be managed in such a way that any market price losses resulting from interest rate volatility would be offset by coupon income and current income received from the balance of the portfolio during a 24-month period. No maturity extension should be undertaken if potentially declining prices would result in negative income on the overall funds' portfolio during a given year.

4.5 Collateralization and Safekeeping

The County has a safekeeping and custody agreement in the County's name in effect with their depository bank and its affiliates. All investment transactions will be on a delivery verses payment basis. Securities (except certificates of deposit) purchased by the County shall be held in safekeeping by the ~~third-party~~third-party institution designated as primary agent. The primary agent shall issue a monthly statement listing the specific instrument, rate, maturity, and other activity. Certificates of deposit are purchased in the name of the entity and are kept in the County's vault. The originating institution's financial status is reviewed by the Treasurer and insured by Washington Public Deposit Protection Commission. The State of Washington Local Government Investment Pool investments are protected by the collateralization of banks where invested, as well as possession of all securities, and taxing authority of the State of Washington. These securities are pooled and held by the State.

Through the depository bank, the county retains a repurchase account, which is 102% collateralized. The County retains the master repurchase agreement on file. Also through the depository bank the County has a Municipal Investment Account which is insured by the Federal Deposit Insurance Corporation (FDIC). and the Washington Public deposit Protection Commission (WPDPC).

The above policies apply to the County's current depository bank, which is U.S. Bank of Washington, or any subsequent depository bank that may be chosen by the Treasurer.

.5 ELEMENTS OF REPORTING

5.1 Annual and Interim

Investments are stated in the annual financial report for the County. This report is published by the Auditor's office according to State statute. Interim reports are compiled

| by the Investment Officer prior to the committee meeting and upon the Treasurer's request. These reports, which vary, will include the following information: monetary amount of investments, yield rate, market trends, projections and any other information the Treasurer deems necessary.

5.2 Finance Committee

Members will be supplied with the necessary reports and/or charts as determined by the agenda. The Finance Committee will review finance policy annually.

5.3 Fiduciary Funds including Trust and Custodial Funds

These funds are provided with a monthly investment report in detail. This detail includes the name of the financial institution, amount of monies invested, date invested, interest rate, maturity date, document number, and the grand total amount of all investments.

APPENDIX A – DEPOSITORY BANKS – INVESTMENT FIRMS LISTING OF 2020

Bank of America NA
PO Box 844336
Dallas TX 75284-4336

Cashmere Valley Bank
124 East Penny Road, Suite 210
Wenatchee WA 98801

East West Bank
10900 NE 4th Street, Suite 200
Bellevue WA 98004

First Federal Savings
139 West 1st Street
PO Box 351
Port Angeles, WA 98362

Local Government Invest Pool
Office of the State Treasurer
Legislative Bldg. AS-23
Olympia, WA 98504

US Bank of Washington
PO Box 720
Seattle, WA 98111

Sound Community Bank
110 North Alder Street
Port Angeles WA 98362

US Bank
CM-9690
PO Box 70870
St Paul MN 55170-9690

US Bank of Washington
134 East 7th Street
Port Angeles WA 98362

APPENDIX B – DIVISION OF RESPONSIBILITIES OF INVESTMENT OFFICIALS

ITEM / TASK	OFFICE/COMMITTEE	STAFF
Investment Policy		
Prepared by	<u>Treasurer</u> <u>Treasurer's Office</u>	
Adopted by	<u>Finance Committee</u> <u>Finance Committee</u>	
Investment Transactions		
Bid Process	<u>Treasurer</u>	<u>Investment Officer</u>
	<u>Treasurer</u>	
		<u>Investment Officer</u>
Recording	<u>Treasurer</u>	<u>Investment Officer</u>
		<u>Investment Officer</u>
Verification		
Confirm	<u>Treasurer</u>	<u>Investment Officer</u>
	<u>Investment Officer</u>	
Records		
Reconciliations	<u>Treasurer</u>	<u>Senior Accountant</u>
	<u>Treasurer</u>	<u>Investment Officer</u>
	<u>Investment Officer</u>	
<u>Treasurer's Senior Accountant</u>		
Management Review		
Daily	<u>Treasurer</u>	<u>Senior Accountant</u>
	<u>Treasurer</u>	

Monthly	<u>Treasurer</u>	<u>Senior Accountant</u> <u>Senior Accountant</u>
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Treasurer

<u>Accountant</u>	<u>Treasurer's Senior</u>
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Annual Review of Policy

Treasurer
Finance Committee
Washington State Auditor's Office

Investment Policy Amendments

Prepared

Treasurer
Treasurer's Office

Adopted

Finance Committee
Finance Committee

APPENDIX C – REVISED CODE OF WASHINGTON SECTION 36.29

The county treasurer shall keep all monies belonging to the State, or to any county, in his or her own possession until disbursed according to law. The county treasurer shall not place the same in the possession of any person to be used for any purpose; nor shall he or she loan or in any manner use or permit any person to use the same; but it shall be lawful for a county treasurer to deposit any such monies in any regularly designated qualified public depository.

Any municipal corporation may by action of its governing body authorize any of its funds which are not required for immediate expenditure, and which are in the custody of the county treasurer or other municipal corporation treasurer, to be invested by such treasurer in savings or time accounts in banks, trust companies and mutual savings banks which are doing business in this state, up to the amount of insurance afforded such accounts by the federal deposit insurance corporation, or in savings or time accounts in savings or loan associations which are doing business in this state, up to the amount of insurance afforded such accounts by the federal savings and loan insurance corporation, or in certificates, notes, or bonds of the United States, or other obligations of the United States or its agencies, or of any corporation wholly owned by the government of the United States; in bankers' acceptances purchased on the secondary market, in federal home loan bank notes and bonds, federal land bank bonds and federal national mortgage association notes, debentures and guaranteed certificates of participation, or the obligations of any other government sponsored corporation whose obligations are or may become banks as determined by the board of governors of the federal reserve system or deposit such funds or any portion thereof in investment deposits as defined in RCW 39.58.010 secured by collateral in accordance with provisions of chapter 39.58.

APPENDIX D – GLOSSARY

BANKERS' ACCEPTANCE: A draft of bill of exchange accepted by a bank or trust company. Once accepted, the bank or trust company guarantees payment of the bill.

BONDS: Credit instruments that contain a promise to pay a specific amount of money on a specified date ;(usually more than 10 years after issuance.) The relationship between the bondholder and issuer is that of creditor and debtor.

BROKER: A middleman who brings buyers and sellers together and executes their orders, charging a commission for these services. Unlike a dealer, a broker does not own or take a position in the security.

COUPON: (1) The annual rate of interest on the bond's face value that a bond's issuer promises to pay the bondholder. (2) A certificate attached to a bond showing interest due on a payment date.

COLLATERAL: An obligation or security attached to another to secure its performance.

DEBENTURE: A bond secured only by the general credit of the issuer.

DEFAULT: Failure to pay debt interest or principal when due, or to perform other obligation required by contract.

DIVERSIFICATION: Dividing investment funds among a variety of instruments offering independent returns.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A Federal Agency that insures bank deposits; the current limit is \$100,000 per insurable fund.

HAIRCUT: Industry term for the valuation of securities used to calculate a broker/dealer's net capital. The haircut will change depending on the class of a security, its market risk, and the time to maturity. The haircut may fluctuate from 0% to 30% (common for equity securities) to 100% for fail positions (securities with past due delivery) that have prospect of settlement.

LIQUIDITY: The ability to convert a security into cash promptly with minimum risk of principal.

NOTE: Coupon issues with relatively short maturity. Municipal notes have Maturities ranging from a month to a year and pay interest only at maturity. Treasury notes are securities that have an original maturity of up to ten years.

PORTFOLIO: Collection of securities held by an investor.

PRIMARY DEALER: A security firm who participates in the securities market and hops set price and distribute securities.

PRINCIPAL: (1) Face amount or par value of a security. (2) One who acts as a dealer buying and selling his own account.

REPURCHASE AGREEMENT: (Repo) Sale of a security with a simultaneous commitment by a bank to repurchase the security from the investor at a specified price.

SAVINGS AND LOAN ASSOCIATION: Federal or state-chartered institution that accepts savings deposits and invests the bulk of the funds in mortgages.

U.S. TREASURY BILLOBLIGATIONS: Include Treasury Bills, Treasury Notes, and Treasury Bonds. Treasury Bills consist of Aa non-interest-bearing discount security issued by the U.S. Treasury to finance the national debt. Bills are generally issued to mature in 3 and, 6 and 12 months. Treasury Notes are issued with original maturities of 10 years or less, while Treasury Bbonds are issued with maturities longer than 10 years. Treasury Nnotes and Bbonds are sold in minimums of \$1,000, and in multiples of \$1,000, except for notes with maturities of less than four years. These notes are sold in minimums of \$5,000 and in multiples of \$5,000. (General Finance Officers Association (GFOA) an Elected Official's Guide to Investing)



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3C
11/22/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 11/7/22

REGULAR AGENDA ☒ Meeting Date: 11/22/22

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Clallam County Fair Advisory Board due to a resignation.

A press release was issued during the month of October 2022 soliciting applications from interested citizens. One application was received.

The Director of Parks, Fair and Facilities supports the appointment of Dan McCarty to the Fair Advisory Board.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to appoint.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Parks, Fair & Facilities

Relevant Departments: Board of Commissioners, Parks, Fair & Facilities

Date submitted: 10-31-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

APPOINTING A MEMBER TO THE FAIR ADVISORY BOARD

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Clallam County Fair Advisory Board due to a resignation.
2. A press release was issued during the month of October 2022 soliciting applications from interested citizens. One application was received.
3. The Director of Parks, Fair and Facilities supports the appointment of Dan McCarty to the Fair Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Dan McCarty** is appointed as the Communities of Sequim and Dungeness representative for a term expiring January 1, 2023 and for an additional term expiring January 1, 2027.

PASSED AND ADOPTED this 22nd day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: A22.159
Parks, Fair, and Facilities
Appointee(s)



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3d
11/22/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 11/7/22

REGULAR AGENDA ☒ Meeting Date: 11/22/22

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Solid Waste Advisory Committee due to an expiration of term.

A notice of vacancy was issued to the press in October 2022 to solicit applications and the current member with an expiring term was notified.

The member whose term is expiring notified the Board of Commissioner's in writing that he is interested in being considered for reappointment.

The Public Works Department endorses the reappointment of Steven W. Johnson to the Solid Waste Advisory Committee.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to appoint.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Public Works

Relevant Departments: Board of Commissioners, Public Works

Date submitted: 10-31-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

REAPPOINTING A MEMBER
TO THE SOLID WASTE ADVISORY COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Solid Waste Advisory Committee due to an expiration of term.
2. A notice of vacancy was issued to the press in October 2022 to solicit applications and the current member with an expiring term was notified.
3. The member whose term is expiring notified the Board of Commissioners in writing that he is interested in being considered for reappointment.
4. The Public Works Department endorses the reappointment of Steven W. Johnson to the Solid Waste Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Steven W. Johnson** is reappointed to serve as the Business Community representative for a term ending December 31, 2025.

PASSED AND ADOPTED this 22nd day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

A22.177
Appointee
Public Works



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3e
11/22/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 11-7-22

REGULAR AGENDA ☒ Meeting Date: 11-22-22

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Olympic National Forest Service forwarded their recommendation to fill the U.S. Forest Service (ex-officio member) position.

Public Works / Road Department endorses the appointment of Elizabeth A. Cusanelli to the Trails Advisory Committee.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign resolution appointing.

County Official signature & print name: Loni Gores Loni Gores, Clerk
Name of Employee/Stakeholder attending meeting: Board of Commissioners and Steve Gray – Public works / Road Department

Relevant Departments: Public Works/Roads/BOCC

Date submitted: 10-31-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

APPOINTING A MEMBER TO THE TRAILS ADVISORY COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Olympic National Forest Service forwarded their recommendation to fill the U.S. Forest Service (ex-officio member) position.
2. Public Works / Road Department endorses the appointment of Elizabeth A. Cusanelli to the Trails Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. That **Elizabeth A. Cusanelli** is appointed to the U.S. Forest Service (ex-officio member) position for the term expiring December 31, 2023.

PASSED AND ADOPTED this 22nd day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

A22.177
Appointee
Public Works



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3F
11/22/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 11-7-22

REGULAR AGENDA ☒ Meeting Date: 11-22-22

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Olympic Area Agency on Aging Advisory Council due to an expired term.

A press release was issued during the month of October 2022 soliciting applications from interested citizens, and the current member with the expiring term was notified

The Olympic Area Agency on Aging Advisory Council supports the reappointment of Marsha Melnick.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to reappoint and appoint.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: 11-1-22

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2022

REAPPOINTING A MMEBER TO THE
OLYMPIC AREA AGENCY ON AGING ADVISORY COUNCIL

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Olympic Area Agency on Aging Advisory Council due to an expired term.
2. A press release was issued during the month of October 2022 soliciting applications from interested citizens, and the current member with the expiring term was notified.
3. The Olympic Area Agency on Aging Advisory Council supports the reappointment of Marsha Melnick.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Marsha Melnick** is reappointed as a Clallam County Representative to a term expiring December 31, 2025.

PASSED AND ADOPTED this 22nd day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: Appointees
Olympic Area Agency on Aging
A22.167



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3g
11/22/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 11-7-22

REGULAR AGENDA ☒ Meeting Date: 11-22-22

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Executive summary:

A vacancy exists on the Housing Solutions Committee due to an expired term.

A notice of vacancy was issued to the press in October 2022 to solicit applications and the current member with an expiring term was notified. No new applications were received.

The member whose term is expiring notified the Board of Commissioner's in writing that he is interested in being considered for reappointment.

Michael McAleer – Sequim Realtors Association recommends the reappointment of Patrick Shawn McCourt to the Housing Solutions Committee.

Commissioner Johnson endorses the reappointment of Patrick Shawn McCourt to the Housing Solutions Committee.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve and sign resolution appointing.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: 11-1-22

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Housing Solutions Committee McCourt 11-22-22

Revised: 3-04-2019



RESOLUTION _____, 2022

REAPPOINTING A MEMBER TO THE
HOUSING SOLUTIONS COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Housing Solutions Committee due to an expiration of term.
2. A notice of vacancy was issued to the press in October 2022 to solicit applications and the current member with an expiring term was notified.
3. The member whose term is expiring notified the Board of Commissioners in writing that he is interested in being considered for reappointment.
4. Michael McAleer – Sequim Realtors Association recommends the reappointment of Patrick Shawn McCourt to the Housing Solutions Committee.
5. Commissioner Johnson endorses the reappointment of Patrick Shawn McCourt to the Housing Solutions Committee.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Patrick Shawn McCourt** is reappointed to serve as the Sequim Realtors Association representative for a term ending December 31, 2025.

PASSED AND ADOPTED this 22nd day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach

MEMORANDUM

LONI GORES
Clerk of the Board

November 21, 2022



TO: Board of Commissioners, Administrator Sill

RE: Agenda Modification(s)

FILE: A14.09.18

- The following item has been added to the November 22, 2022 regular agenda:

ADMINISTRATION

- 3h Resolution appointing a screening committee to review applications for Director of Department of Community Development



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3h
11/22/22

Department: BOCC

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date: 11-22-22**

Item summary:

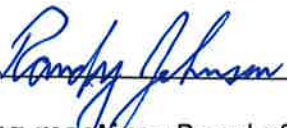
- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Executive summary:

A vacancy exists in the office of Director of Department of Community Development. Clallam County Code Section 3.32.080 requires that the Board of Clallam County Commissioners appoint a subcommittee of not less than three (3) nor more than seven (7) to assist in the screening process by reviewing and evaluating all applicants and making a recommendation to the Board of Commissioners. Review and approve a resolution to appoint a screening committee to review applications for Director Department of Community Development.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Review and approve a resolution to appoint a screening committee to review applications for Director Department of Community Development.

County Official signature & print name:  Randy Johnson, Commissioner

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Rich Sill - Human Resources, Health and Human Services Director - Kevin LoPiccolo, Department of Community Development - Richard Meier

Relevant Departments: Board of Commissioners, Rich Sill - Human Resources, Health and Human Services Director - Kevin LoPiccolo, Department of Community

Date submitted: 11-21-22

* Work Session Meeting - Submit 1 single sided/not stapled copy Screening committee department of community development director 11-21-22

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256



RESOLUTION _____, 2022

APPOINTING A SCREENING COMMITTEE TO REVIEW APPLICATIONS FOR
DIRECTOR DEPARTMENT OF COMMUNITY DEVELOPMENT

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists in the office of Director of Department of Community Development.
2. Applications for the position have been received and must be reviewed by a screening committee pursuant to Clallam County Code Section 3.32.080.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Kevin LoPiccolo, Rich Meier, and Rich Sill shall serve as the screening committee.
2. The screening committee shall establish criteria for screening and shall recommend to the Board of Clallam County Commissioners a maximum of three (3) candidates who best qualify for the position.

PASSED AND ADOPTED this 22nd day of November, 2022.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

H1
11/22/22

Department: Parks, Fair & Facilities

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date:** November 22, 2022

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☒ Final Ordinance | ☒ Other: Public Hearing |

Documents exempt from public disclosure attached: ☐

Executive summary: The Parks, Fair & Facilities Department will brief the Board of Commissioners on proposed Parks Department fee changes to be heard at Public Hearing on November 22, 2022 at 10:30 a.m.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Recommended action: Requesting approval of Parks Department fee changes to be effective January 1, 2023.

County Official signature & print name:  R Donald Crawford, Director

Name of Employee/Stakeholder attending meeting: R Donald Crawford

Relevant Departments: Parks, Fair & Facilities

Date submitted: November 14, 2022

* Work Session Meeting - Submit 1 single sided/not stapled copy Agenda Item Summary - PARK Fee Schedule 205-A 11.22.2022
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

Ordinance ____

Amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule –
Parks Department Fee Schedule 205-A

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 1. Section 5.100.205, Fees for Parks Department Fee Schedule 205-A is amended to read as follow:

See attached Parks Department Fee Schedule 205-A

ADOPTED this ____ day of ____ 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores
CMC, Clerk of the Board

Bill Peach



Approved as to Form
Clallam County Deputy Prosecuting Attorney

Ordinance ____

Amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule –
Parks Department Fee Schedule 205-A

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 1. Section 5.100.205, Fees for Parks Department Fee Schedule 205-A is amended to read as follow:

See attached Parks Department Fee Schedule 205-A

ADOPTED this _____ day of _____ 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores
CMC, Clerk of the Board

Bill Peach

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE ~~2019~~2023

OVERNIGHT CAMPING	FEE	REFERENCE
Dungeness and Salt Creek		
Non- ~~hookup-utility~~ sites		
County residents	~~\$2225~~ per campsite	
Non-county residents	~~\$2630~~ per campsite	
~~Hookup-Utility~~ sites		
County residents	~~\$2830~~ per campsite	
Non-county residents	~~\$3335~~ per campsite	
Hiker/Biker sites (designated)	~~\$710~~ per person	
Second vehicle fee	\$5 per vehicle	
Reservation fee	\$10 per reservation	
Dungeness Group Area ¹		
~~Nonprofit Youth Organization~~		
~~Nonrefundable reservation fee~~	~~\$30 per night~~	
~~Per person fee for over 10~~	~~\$4 per night~~	
~~Other Groups~~		
~~Nonrefundable reservation fee~~	~~\$50 per night~~	
~~Per person fee~~	~~\$5 per night~~	
~~Group of 15~~	~~\$125 per night~~	
~~Group of 16-50~~	~~\$125 + \$5 per each person over 15~~	
~~Non-refundable reservation fee~~	~~\$10 per reservation~~	
Pillar Point – off season		
September 15 through April 15		
in lower parking lot only	\$50 per season	
Camp David Jr. (groups of 1-100) ²		<u>3-night minimum rental</u>
~~Full Camp Exclusive (groups requesting exclusive use of all facilities)~~		
~~Organized Youth Groups~~	~~\$550 per night plus \$1 per person per night~~	
~~Organized Adult Groups~~	~~\$550 per night plus \$200 Lodge fee plus \$2 per person per night~~	
~~Individual/Family/Friends Groups~~	~~\$700 per night plus \$200 per night Lodge fee plus \$3 per person per night~~	
~~Cabins 1, 2, 3, 7, 8, and 9 (ea)~~		
~~County resident youth~~	~~\$47 per night~~	
~~County resident/non-county youth~~	~~\$62 per night~~	
~~Non-county adult~~	~~\$72 per night~~	

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE 2019/2023

<u>Camp David Jr.</u> <u>Upper Camp (9 cabins and Lodge)</u> <u>Peak Season²</u> <u>Organized Youth Groups</u> <u>Organized Adult Groups</u> <u>Individual/Family/Friends Groups</u> <u>Cabins 4 and 6 (ea)</u> <u>County resident youth</u> <u>County resident/non-county youth</u> <u>Non-county adult</u>	<u>\$495 per night plus \$1</u> <u>per person per night</u> <u>\$585 per night plus \$200</u> <u>per night Lodge fee plus</u> <u>\$2 per person per night</u> <u>\$630 per night plus \$200</u> <u>per night Lodge fee plus</u> <u>\$3 per person per night</u> <u>\$42 per night</u> <u>\$57 per night</u> <u>\$67 per night</u>	<u>Minimum rental is 9</u> <u>cabins plus Lodge for</u> <u>3 nights</u>
<u>Upper Camp</u> <u>4 or more cabins and Lodge</u> <u>Shoulder Seasons³</u> <u>Organized Youth Groups</u> <u>Organized Adult Groups</u> <u>Individual/Family/Friends Groups</u> <u>Staff Duplex 11</u> <u>County resident youth</u> <u>County resident/non-county youth</u> <u>Non-county adult</u>	<u>\$55 per cabin per night</u> <u>plus \$1 per person per</u> <u>night</u> <u>\$65 per cabin per night</u> <u>plus \$200 per night</u> <u>Lodge fee plus \$2 per</u> <u>person per night</u> <u>\$70 per cabin per night</u> <u>plus \$200 per night</u> <u>Lodge fee plus \$3 per</u> <u>person per night</u> <u>\$57 per night</u> <u>\$72 per night</u> <u>\$82 per night</u>	<u>Minimum rental is 4</u> <u>cabins plus Lodge for</u> <u>3 nights</u>

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE 2019/2023

<u>Beach Cabin Package</u> <u>Beach Cabin and Wohelo Log Cabin</u> <u>Organized Youth Groups</u> <u>Organized Adult Groups</u> <u>Individual/Family/Friends Groups</u> <u>Beach Cabin 13</u> <u>County resident youth</u> <u>County resident/non-county youth</u> <u>Non-county adult</u>	<u>\$130 per night plus \$1</u> <u>per person per night</u> <u>\$200 per night plus \$2</u> <u>per person per night</u> <u>\$200 per night plus \$3</u> <u>per person per night</u> <u>\$62 per night</u> <u>\$82 per night</u> <u>\$97 per night</u>	<u>3-night minimum</u> <u>rental</u>
<u>Lodge Fee (Nightly)</u> <u>Organized Youth Groups</u> <u>Organized Adult Groups</u> <u>Individual/Family/Friends Groups</u> <u>Full camp (groups requesting</u> <u>exclusive use of all facilities)</u> <u>County resident youth</u> <u>County resident/non-county youth</u> <u>Non-county adult</u>	<u>\$0</u> <u>\$200 per night</u> <u>\$200 per night</u> <u>\$485 per night</u> <u>\$640 per night</u> <u>\$745 per night</u>	
<u>Thanksgiving Week</u> <u>Full Camp Exclusive Use</u> <u>Upper Camp</u> <u>Beach Cabin Package</u> <u>Lodge Fee (Nightly)</u> <u>County resident group adult</u> <u>Non-county resident group adult</u>	<u>\$3,000 plus \$2 per</u> <u>person per night</u> <u>\$2,500 plus \$2 per</u> <u>person per night</u> <u>\$1,500 plus \$2 per</u> <u>person per night</u> <u>\$100 per night</u> <u>\$150 per night</u>	<u>4-night rental</u> <u>Wednesday through</u> <u>Sunday only</u>

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE ~~2019~~2023

<u>Christmas Week</u>		
<u>Full Camp Exclusive Use</u>	<u>\$3,000 plus \$2 per person per night</u>	<u>4-night rental</u> <u>December 23 through</u> <u>December 27 only</u>
<u>Upper Camp</u>	<u>\$2,500 plus \$2 per person per night</u>	
<u>Beach Cabin Package</u>	<u>\$1,500 plus \$2 per person per night</u>	
<u>New Year's Week</u>		
<u>Full Camp Exclusive Use</u>	<u>\$3,000 plus \$2 per person per night</u>	<u>4-night rental</u> <u>December 29 through</u> <u>January 2 only</u>
<u>Upper Camp</u>	<u>\$2,500 plus \$2 per person per night</u>	
<u>Beach Cabin Package</u>	<u>\$1,500 plus \$2 per person per night</u>	
OVERNIGHT CAMPING	FEE	REFERENCE
~~Cots for additional capacity (ea)~~		
~~County resident—youth~~	~~\$4 per night~~	
~~County resident non-county youth~~	~~\$5 per night~~	
~~Non-county—adult~~	~~\$7 per night~~	
~~Beach Cabin 13 (Monday-Thursday)~~		
~~County resident~~	~~\$102 per night~~	
~~Non-county resident~~	~~\$127 per night~~	
~~Beach Cabin 13 (Friday-Sunday)~~		
~~County resident~~	~~\$127 per night~~	
~~Non-county resident~~	~~\$162 per night~~	
DAY USE	FEE	REFERENCE
<u>Camp David Jr.</u>		
<u>Log cabin</u>	<u>\$30 per day</u>	
<u>Main Lodge</u>		
<u>County resident</u>	<u>\$175 per day</u>	
<u>Non-county resident</u>	<u>\$250 per day</u>	

PARKS DEPARTMENT FEE SCHEDULE 205-A EFFECTIVE ~~2019~~ 2023		
Salt Creek Picnic Shelter ⁴ Full service use - <u>Full Day</u> <u>Only (exclusive use with all amenities)</u> ~~Full day (opening until dusk)~~ ~~Half day (opening until 2 p.m.)~~ ~~Half day (3 p.m. until dusk)~~ ~~Users over 100~~ No amenities ~~Full day (opening until dusk)~~ ~~Half day (opening until 2 p.m.)~~ ~~Half day (3 p.m. until dusk)~~	<u>\$80 per day</u> ~~\$80~~ ~~\$45~~ ~~\$45~~ ~~\$1 each~~ ~~\$40~~ ~~\$20~~ ~~\$20~~	
Dungeness Picnic Shelter (Group Camp) Full day (opening until dusk) Half day (opening until 2 p.m.) Half day (3 p.m. until dusk)	~~\$40~~ <u>\$50 per day</u> ~~\$20~~ <u>\$25 per half day</u> ~~\$20~~ <u>\$25 per half day</u>	
MISCELLANEOUS	FEE	REFERENCE
Camp David Jr. reservation fee <u>Cots for additional capacity (ea.)</u>	\$10 per reservation <u>\$5 per night</u>	
Camp David Jr. policy manual First copy Additional copies	\$0 <u>\$23</u> each	
Firewood Camp David Jr., Dungeness, and Salt Creek ⁵	<u>\$30 per load</u> variable	
Showers – Dungeness and Salt Creek ⁵	variable	
Dump station Registered camper Drop in	\$0 \$10 per use	
Special occasion permits ⁶ Commercial event Private and non-profit group event Other event at Director's discretion	\$200 \$120 To be determined	

¹ Group must consist of at least 15 but not more than 50 people; groups above this limit must apply for a special occasion permit.

² Peak Season is defined as the Friday before Memorial Day through Labor Day Monday

² ~~Includes use of the main kitchen, dining hall, and lodge when at least four cabins other than the beach cabin are rented; an additional \$3 per cabin per day shall be charged October 1 through April 30. Fees are based on the facilities used with minimum charges based on rated capacities.~~

³ ~~An additional \$3 per cabin per day shall be charged October 1 through April 30.~~

³ Shoulder Seasons are defined as April 1 through the Thursday before Memorial Day and the Tuesday after Labor Day through October 31.

- |
- ⁴ Full-service includes exclusive use of picnic shelter and all amenities, for up to 100 users. No charge use is not exclusive ~~use, and~~use and does not include use of cook top or sinks.
- ⁵ Fees shall be set by the Parks, Fair, and Facilities Department Director.
- ⁶ Fees shall be set on a case-by-case basis by the Parks, Fair, and Facilities Department Director for uses that fall outside the general fees and charges noted. Fees are based on the additional costs placed on the department to accommodate use, including but not limited to: staff time (including benefits), equipment time, supply costs, utilities, and/or fair market rent.

DRAFT

PUBLIC HEARING

Proposed Clallam County Ordinance
Amending Clallam County Code, Chapter 5.100 Consolidated Fee Schedule –
Parks Department Fee Schedule 205-A

NOTICE: The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, November 22, 2022 at 10:30 a.m., or as soon thereafter. The public hearing is to consider the Ordinance listed above. The proposed Ordinance is available on the County website
<http://www.clallam.net/bocc/drafts.html>

Public comments are encouraged. Submit written comments to the address below before the hearing or present comments in person at the public hearing.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

PROPONENT: Clallam County Board of Commissioners
223 East 4th Street, Suite 4,
Port Angeles, WA 98362-3015
Telephone: 360.417.2256

FORMAL IDENTIFICATION: Parks Department Fee Schedule 205-A

SECTION-BY-SECTION SUMMARY OF PROPOSED CHANGES:

Ordinance amending Chapter 5.100 Consolidated Fee Schedule – Parks Department Fee Schedule 205-A

Publish: November 11, 2022
Bill: Parks, Fair & Facilities

Loni Gores, CMC, Clerk of the Board



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4b
11/22/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 11/21/22

REGULAR AGENDA ☒ Meeting Date: 11/22/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget revisions on December 6, 2022.

Budget revisions – Transfer or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

See attached notice

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice – Budget revisions.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



NOTICE OF BUDGET REVISION MEETING

Notice is hereby given Clallam County will adopt by Resolution of the Board the budget revision shown below on December 6, 2022 at 10 a.m. in the Commissioners' Meeting Room (160), Clallam County Courthouse.

Public Works – Roads – Original approved budget submitted did not allocate county road project construction expenditures in the correct BARS lines/\$1,100,000

WSU Extension – Billing for the IRWM Coordinator position/\$19,000

A copy of the budget change forms may be reviewed at the office of the Board of County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: November 22, 2022

Mark Ozias, Chair

Publish: November 26

Bill: Commissioners' Office

c: Budget Director
Department(s)
Treasurer

NOV 07 2022

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 11.07.22 ✓

Budget Hearing/Meeting Date: 12.06.22 ✓

— **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

— **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

— **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

— **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	10101.611 ✓	Budget Name	Public Works – Roads ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10101.611 ✓	PW – Roads ✓	54230.41.7777 ✓	PW – Other services and charges	\$616,000 ✓
10101.611 ✓	PW – Roads ✓	59590.41.7777 ✓	PW – Other services and charges	\$484,000 ✓
Total				\$1,100,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10101.611	PW – Roads ✓	59530.63.7777 ✓	PW – Capital other improvements	\$1,100,000
Total				\$1,100,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Original approved budget submitted did not allocate county road project construction expenditures in the correct BARS lines.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

128

NOV 10 2022



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 11-10-22 ✓

Budget Hearing/Meeting Date: Dec. 6th 2022

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X ✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.931 ✓	Budget Name	WSU Extension ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.931 ✓	WSU Ext ✓	55360.10.0000 ✓	~~Salaries and Wages~~ Regular Time	14,000
00100.931 ✓	WSU Ext ✓	55360.20.0020 ✓	Benefits	5,000
Total				19,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.931 ✓	WSU Ext ✓	55360.41.0020 ✓	Professional Services	19,000
Total				19,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The IRWM coordinator position was vacant for several months. During that time, the Nox Weeds coordinator Christina St. Martin and staff conducted the programwork and need to bill for it.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4b
11/22/22

Department: BOCC

WORK SESSION ☒ Meeting Date: 11/21/22

REGULAR AGENDA ☒ Meeting Date: 11/22/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget revisions on December 6, 2022.

Budget revisions – Transfer or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

See attached notice

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice – Budget revisions.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



NOTICE OF BUDGET REVISION MEETING

Notice is hereby given Clallam County will adopt by Resolution of the Board the budget revision shown below on December 6, 2022 at 10 a.m. in the Commissioners' Meeting Room (160), Clallam County Courthouse.

Public Works – Roads – Original approved budget submitted did not allocate county road project construction expenditures in the correct BARS lines/\$1,100,000

WSU Extension – Billing for the IRWM Coordinator position/\$19,000

A copy of the budget change forms may be reviewed at the office of the Board of County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Date: November 22, 2022

Mark Ozias, Chair

Publish: November 26

Bill: Commissioners' Office

c: Budget Director
Department(s)
Treasurer

NOV 07 2022

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 11.07.22 ✓

Budget Hearing/Meeting Date: 12.06.22 ✓

— **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

— **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

— **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

☒ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

— **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	10101.611 ✓	Budget Name	Public Works – Roads ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10101.611 ✓	PW – Roads ✓	54230.41.7777 ✓	PW – Other services and charges	\$616,000 ✓
10101.611 ✓	PW – Roads ✓	59590.41.7777 ✓	PW – Other services and charges	\$484,000 ✓
Total				\$1,100,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10101.611	PW – Roads ✓	59530.63.7777 ✓	PW – Capital other improvements	\$1,100,000
Total				\$1,100,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Original approved budget submitted did not allocate county road project construction expenditures in the correct BARS lines.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

128

NOV 10 2022



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 11-10-22 ✓

Budget Hearing/Meeting Date: Dec. 6th 2022

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X ✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.931 ✓	Budget Name	WSU Extension ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.931 ✓	WSU Ext ✓	55360.10.0000 ✓	~~Salaries and Wages~~ Regular Time	14,000
00100.931 ✓	WSU Ext ✓	55360.20.0020 ✓	Benefits	5,000
Total				19,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.931 ✓	WSU Ext ✓	55360.41.0020 ✓	Professional Services	19,000
Total				19,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The IRWM coordinator position was vacant for several months. During that time, the Nox Weeds coordinator Christina St. Martin and staff conducted the programwork and need to bill for it.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

4C
11/22/22

Department: BOCC

WORK SESSION ☒ **Meeting Date:** 11/21/22

REGULAR AGENDA ☒ **Meeting Date:** 11/22/22

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on December 6, 2022

Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice of debatable emergencies.

County Official signature & print name: Loni Gores Loni Gores

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2022

CALL FOR HEARING FOR DEBATABLE EMERGENCIES IN THE FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, the following facts constitute a public emergency that could not reasonably have been foreseen at the time of making the budget:

Sheriff – Jail Medical - Additional funding to cover costs of temporary staff regular and overtime hours worked during the nursing shortage between 7/1/22-10/1/22 for inmate health care services/\$65,299
Public Works – Roads – Unanticipated overtime for Construction Inspector on three projects overlapping/\$83,500

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. A public hearing on the debatable emergencies listed above will be held December 6, 2022 at 10:30 a.m. in Room 160 of the Clallam County Courthouse.
2. A copy of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

PASSED AND ADOPTED this 22nd day of November 2022

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

Publish: November 26, 2022
Bill: Commissioners

c: Budget Director
Treasurer
Department(s)

NOV 09 2022

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 11/9/22 ✓

Budget Hearing/Meeting Date: 12/6/22 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or revisions within departments
- **Reduction of Budget** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx	00100.816 ✓	Budget Name	Sheriff's - Jail Medical ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx-xxx	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending fund Balance	\$ 65,299
Total				\$ 65,299 ✓

EXPENDITURES

BUDGET NUMBER xxxxx-xxx	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.816 ✓	Sheriff's - Jail Medical ✓	52360.41.0020 ✓	Professional Services	\$ 65,299
Total				\$ 65,299 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Amendment #12 to the Wellpath Agreement for Inmate Health Care Services was signed by the Board of County Commissioners on 11/1/22. The additional costs above the contracted rate assumed by Wellpath to immediately fill our nursing shortage during 7/1/22 – 10/1/22 are being passed through to the County as per the agreement. The total time worked during this period by temporary staff was 804.79 regular hours and 62.95 overtime hours, for a total cost of \$65,299 in addition to the contracted rate. Additional and ongoing pass through costs will be calculated by Wellpath at a future date.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

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NOV 09 2022



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 11.09.22

Budget Hearing/Meeting Date: 12.06.22

☐ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	10101.611 ✓	Budget Name	PW - Roads ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10101.611 ✓	PW – Roads ✓	50800.00.0000	Ending Fund Balance	\$83,500
Total				\$83,500 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10101.611 ✓	PW – Roads ✓	59510.10.0500 ✓	Overtime	\$14,000
10101.611 ✓	PW – Roads ✓	59510.20.0020 ✓	Personnel Benefits	\$11,000
10101.611 ✓	PW – Roads ✓	54260.10.0500 ✓	Overtime	\$32,760
10101.611 ✓	PW – Roads ✓	54260.20.0020 ✓	Personnel Benefits	\$25,740
Total				\$83,500 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Unanticipated overtime for Construction Inspector on three projects overlapping, 384.5 hours, \$25,000 (known); 11.04.22~11.05.22 eastern county windstorm event, \$8,500 (known); additional winter storm events in November, December 2022, \$50,000 (projection).

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

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AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

ES
11/22/22
@
11:30am

Department: Prosecuting Attorney

EXECUTIVE SESSION ☒ Meeting Date: November 22, 2022

Required originals approved and attached? ☐
Will be provided on:

@ 11:30am

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

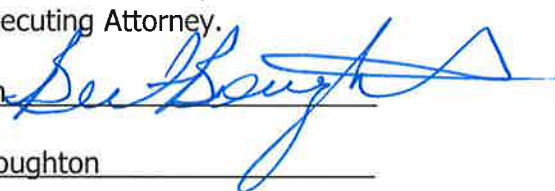
Executive summary:

This Executive Session is being held to discuss pending litigation in City of Port Angeles, Citizens for Carlsborg et.al. v. Clallam Co. DCD, Clallam County Superior Court Case No. 22-2-00697-05 and administrative appeal # BPT2022-00357.

This is a proper matter to be considered in executive session pursuant to RCW 42.30.110(1)(i), which allows for the use of an executive session "to discuss with legal counsel representing the agency litigation ... to which the agency, the governing body, or a member acting in an official capacity is, or is ... a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency."

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
The Board of County Commissioners should provide guidance to Prosecuting Attorney.

County Official signature & print name: Bert D. Boughton 

Name of Employee/Stakeholder attending meeting: Bert D. Boughton

Relevant Departments: BOCC, PAO, DCD, HR/Risk

Date submitted: 11/16/2022

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)