



Clallam County Parks, Fair & Facilities Department

223 E. Fourth St., Suite 7
Port Angeles, WA 98362

May 30, 2024

To: Clallam County Park Board

A regular meeting of the Clallam County Park and Recreation Advisory Board will be held in the Board of Commissioners Meeting Room in the Main Courthouse Building on **Tuesday, June 4, 2024, at 5:30 p.m.**

*****Attention*****

Park and Recreation Advisory Board meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: **823 4156 7956** and passcode: **12345**

If you would like to participate in the meeting via Zoom video conference, visit www.zoom.com and use meeting ID: **823 4156 7956** and passcode: **12345**

This meeting can be viewed on a live stream at this link: [Live & Archived Meetings Online | Clallam County, WA \(clallamcountywa.gov\)](#)

Public comment can be directed to the Parks, Fair & Facilities Administrative Operations Coordinator at 360-565-2659 or via email at Melissa.Earley@clallamcountywa.gov

REGULAR MEETING AGENDA

- A. Call to Order
- B. Roll Call
- C. Determination of Quorum
- D. Disposition of Minutes – May 7, 2024, Regular Meeting
- E. Correspondence Received
 - 1. Ethnobotany of Dungeness Recreation Area
 - 2. Site for Marine Trail at Salt Creek Recreation Area
- F. Public Comment on Agenda Items – Please limit comments to 3 minutes.
- G. Unfinished Business

Direct: 360-565-2659
Main Office: 360-417-2291
Melissa.Earley@clallamcountywa.gov

H. Committee Reports

1. Master Plan Team Report

I. Staff Reports

1. Dungeness Recreation Area Road Realignment Project Status Update
 - a. Presented by Jesse Goodman, Engineer, Clallam County Roads Department
2. Selected County Park Traffic Counter Project
 - a. Four Quarterly Weeklong Counts
 - b. Collected Data Provided at July Board Meeting
 - i. Dungeness Recreation Area
 - ii. Freshwater Bay
 - iii. Lake Pleasant
 - iv. Salt Creek Recreation Area
 - v. Cline Spit
 - vi. Robin Hill
 - vii. Dungeness Landing
3. Site for Marine Trail at Salt Creek Recreation Area
4. Robin Hill County Park Maps

J. New Business

1. 2025 Parks Master Fee Schedule Adjustment Recommendation
 - a. Final Advisory Board Recommendation Due at September Meeting

K. Public Comments on Non-Agenda Items – Please limit comments to 3 minutes.

L. Adjournment

Re: May 26th Ethnobotany of Dungeness Recreation Area- Required Clallam County Special Occasion Permit



macClellan smith <macs100@live.com>
To: Crawford, Donald

[Reply](#) [Reply All](#) [Forward](#) [More](#)

Tue 5/14/2024 6:01 AM

This sender macs100@live.com is from outside your organization.

You forwarded this message on 5/14/2024 8:08 AM.

If there are problems with how this message is displayed, click here to view it in a web browser.

Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.



Hello Donald

I have talked to my liability insurance agent for my business, Easy Street Coffee and Tea House LLC which i run these educational classes through and she says i am covered, here is her statement.

On May 10, 2024, at 1:16 PM, Kayla Furford <Kayla@callisinsurance.com> wrote:

Hi Mac,

Your current Liability coverage would extend. Your current policy also includes Blanket Additional Insured so as long as that meets the County's requirements, no changes should need to be made 😊

Regards

Kayla Furford
Commercial Lines Director
Callis Insurance

I have also sent a request to their insurance certificate department with your address to send you said certificate

I have included attachments of two documents i have signed and my wife witnessed.

I hope this meets your requirements

let me know if you need anything else

mac smith

CLALLAM COUNTY
PARKS, FAIR & FACILITIES DEPARTMENT (PFF)

SPECIAL OCCASION PERMIT (SOP)

**APPLICATION FOR USE OF
PUBLIC PARK/FACILITY**

Application Instructions:

Complete attached paperwork and sign as indicated. Return all sheets to the Parks, Fair & Facilities Department at 223 E. Fourth St., Suite 7, Port Angeles, WA 98362. The SOP will be reviewed and returned with appropriate signatures or, if not approved, the reason for denial.

Please print

Date: 5/13/24

Park/Facility Requested: Dungeness Recreation Area

Reason for Use: Educational WALKS

Organization (hereafter "Permittee"): Easy Street Coffee & Tea House LLC

Name of Representative: McLellan (Mac) Smith

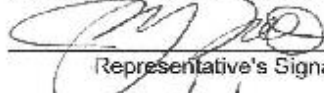
Phone: (360) 775 5041 Email: mac5100@live.com

Address: 131 Tanner Lane Coug Sequim WA 98382

Dates requested: May 26th from 9:00 ☐ AM ☐ PM to 2:00 ☒ PM

Number of persons: 12 Admission or Registration Fee (if applicable) \$50.00

Explain use of profits and other pertinent information: overhead & Administrative Fees


Representative's Signature

5/13/24
Date

This section for office use only:

Approved: ☐ YES ☐ NO

Fee to be paid: _____

Assurance Bond: _____

Insurance Required: ☐ YES ☐ NO (See General Requirements for amount)

R. Donald Crawford, CGM, Director
Clallam County Parks, Fair & Facilities

RELEASE OF CIVIL CLAIMS AND INDEMNITY AGREEMENT

1. McClendon Lee Smith
(Print your full name)

for myself, my heirs, assigns or other successors in interest, do hereby release and forever discharge the Parks Department, Clallam County, its officers, agents, employees, and departments from any and all liability for all existing and future claims, damages, and causes of action of any nature whatsoever which I may have or which may cause injury to me or which may otherwise arise as a result of my being a permissive user of the Clallam County Park facilities, and I do hereby waive any claim against the Parks Department, Clallam County, its officers, agents, employees, and departments for personal injuries, loss of service, or medical expenses of whatever nature which might arise during or as a result of my being a permissive user of the facilities.

Dated this 13th day of May, 2024

Signed: 

Witness: Yuking Zhou-Smith

From: Anne Shaffer <anne.shaffer@coastalwatershedinstitute.org>
Sent: Tuesday, May 21, 2024 3:41 PM
To: Crawford, Donald <Donald.Crawford@clallamcountywa.gov>
Subject: site for marine trail campsites at Salt Creek recreation area

You don't often get email from anne.shaffer@coastalwatershedinstitute.org. [Learn why this is important](#)

Hello Don,

I just saw the article in the PDN regarding the proposed additional campsites at Salt Creek Recreation area described as being, quote 'close to the mouth of Salt Creek'. This area is an extremely fragile wetland important for a number of critical salmon and forage fish species. Given this general description, I'm not sure where these additional sites can be placed without significant impact.

Please let me know where folks are considering siting these additional camp sites, and add us to the planning committee for this project.

Thanks in advance for a prompt reply:jas

Anne Shaffer, PhD
Executive Director and Lead Scientist, Coastal Watershed Institute
P.O. Box 266
Port Angeles Washington
98362
360.461.0799
www.coastalwatershedinstitute.org
<https://www.facebook.com/people/Coastal-Watershed-Institute/100064299865286/>
[90 second CWI video](#)

'It's life-for heaven's sake lean forward!'

Marine Trails Campsite Development at Salt Creek County Park



David Parks <crescentenvironmental@gmail.com>
To: French, Mike
Cc: Crawford, Donald

[↩ Reply](#) [↩ Reply All](#) [→ Forward](#) [⋮](#)

Wed 5/22/2024 9:22 AM

This sender crescentenvironmental@gmail.com is from outside your organization.

WWTIA Cascadia Marine Trail Salt Creek camp site.jpg
jpg File

Exhibit A - Salt Creek Recreation Area (SCRA_ PROPOSED Cascadia Marine Trail Camp Site.docx
.docx File

Some people who received this message don't often get email from crescentenvironmental@gmail.com. [Learn why this is important](#)

Dear Commissioner French,

live in close proximity to Salt Creek County Park and have recently learned of the plan to develop new campsites adjacent to the parking lot on the south side of the Park near Salt Creek (please see attached figures).

oppose this plan to develop additional campsites in this location.

believe it is unfair to develop new campsites for a specific user group. The southside of the park is already overrun with park users, adding additional campsites in this location will impact adjacent landowners with additional overnight noise and vehicle traffic.

Currently, the parking areas on the southside of the Park are day use only. Allowing camping adjacent to the parking lot and Crescent Beach Road will introduce a new and unwelcome overnight presence for adjacent landowners, who already endure the crush of tourists and other park users. Currently, the day use only designation in the south parking areas allows some semblance of peace during overnight hours.

f additional, primitive camping is being scoped at Salt Creek County Park, it should be done as a public process with input from ALL stakeholders, not a quick friends and family arrangement limited to a specific user group.

f additional camping is added in the current proposed location, it will quickly spread to surrounding areas of the park adjacent to the paved and overflow unpaved parking areas. This parking lot where new Marine Trails camping is being proposed already experiences frequent crowding, public drinking and cannabis use, urination, partying [etc. as](#) a day use only area.

Once campsites are developed adjacent to the parking lot, it will be quickly overrun. Park staff already have a difficult time managing the crowds without new campsites on the south side of the Park.

There is available camping accessible from the beach in close proximity to the west of the proposed new campsites in the Crescent Beach RV Park.

There is available primitive camping accessible from the water adjacent to the east of Salt Creek County Park on State Lands.

There is no need to develop new areas in Salt Creek County Park for kayakers.

If the current campsite proposal is constructed, where will the marine trails visitors store their kayaks? Most likely down on the beach, where other users will have to navigate them. Adding infrastructure down on the beach will impact the habitat functions of the riparian area adjacent to Salt Creek. Adding additional campsites in this location will add to the already high use of the Restroom adjacent to the parking lot and congestion at the existing parking lot adjacent to Salt Creek.

The current Marine Trails proposal at Salt Creek County Park is a bad idea and should not go forward.

Clallam County Parks should focus on maintaining the existing qualities of Salt Creek County Park, not adding to the development of the park. If you add more capacity, you will add more demand. Where does it stop?

During the summer, the crowding at Salt Creek County Park has gotten out of hand. Literally hundreds of people crowd the beach and reef at Tongue Point every weekend. The parking lots are full and the facilities are maxed out. Now, the County wants to add more people to this situation? Adding Park capacity elsewhere would help alleviate the crowding at Salt Creek County Park.

Feel free to give me a call if you want to discuss.

Thanks.

Dave Parks
Crescent Bay Lane
Port Angeles WA 98363

Cell: 360-640-3187
Email: crescentenvironmental@gmail.com

RE: SPAM-LOW: RE: site for marine trail campsites at Salt Creek recreation area

 Anne Shaffer <anne.shaffer@coastalwatershedinstitute.org>
To: Crawford, Donald
Cc: 'Washington Water Trails'

 This sender anne.shaffer@coastalwatershedinstitute.org is from outside your organization.

  Reply  Reply All  Forward  

Tue 5/21/2024 5:10 PM

Thanks Donald,

I appreciate the prompt reply. This isn't a good camp site location. As you know this is a ***day use*** area-there is currently NO camping in any of the day use lots. Adding a campsite here-which can't be limited to just 'kayakers' will open this south side of the recreation area (and two associated large parking lots noted in your graphic) to overnight camping, in an area is not designed for and doesn't have capacity for camping. There are no sanicans, and an extensive riparian corridor that will be a fire hazard for camp fires. It's immediately adjacent to a steep embankment and a busy road.

There is already extensive kayak accessible camping available with car access, showers, close access to the shoreline, and developed campsites at the private campground at the Crescent RV park just across the creek.

There will need to be a revision to the master plan of the park for this major of a revision, which we will want to be involved in the decision making process.jas

Anne Shaffer, PhD
Executive Director and Lead Scientist, Coastal Watershed Institute
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<https://www.facebook.com/people/Coastal-Watershed-Institute/100064299865286/>
[90 second CWI video](#)

'It's life-for heaven's sake lean forward!'

From: Paul La Pointe <cascadegeosciences@gmail.com>
Sent: Friday, May 24, 2024 9:34 AM
To: Crawford, Donald <Donald.Crawford@clallamcountywa.gov>; web_parks <web_parks@clallamcountywa.gov>
Cc: wwta.org
Subject: Letter in Support of Proposed Salt Creek Cascade Marine Trail Sitge

Some people who received this message don't often get email from cascadegeosciences@gmail.com. [Learn why this is important](#)

Attached please find my letter in support of the proposed Cascade Marine Trail (CMT) site at the Salt Creek Recreation Area. I firmly believe that such a site will, as detailed in my letter, enhance environmental respect for our shared coastal natural heritage, increase economically and socially beneficial recreation opportunities in Clallam County, provide for a deeper appreciation of the tribal cultural heritage of the Olympic Peninsula, increase paddling safety along the Straits, and foster great Diversity, Equity and Inclusion for the wonderful recreational opportunities to be found in Clallam County.

Should you have any questions or would like to discuss any aspect of my letter, please feel free to contact me.

Regards,

Paul La Pointe, PhD, LG, LHg, PG
President, Cascade Geosciences PLLC
Senior Vice-President, WSP USA Inc.
19711 NE 185th St
Woodinville, WA 98077
(206) 914-4961
r3g.lapointe@gmail.com

To: Clallam County Department of Parks, Fair and Facilities
223 E 4th Street
Suite 7
Port Angeles, WA 98362
Attn: Clallam County Parks and Recreation Advisory Board

24 May, 2024

RE: Proposed Cascade Marine Trail Site at Salt Creek Park

I recently was pleased to learn from an article in the *Peninsula Daily News* ["Clallam to develop Salt Creek campsites for trail", May 21, 2024, Brian Gawley] that Clallam County is planning to establish a site on the National Cascade Marine Trail (CMT) system at the Salt Creek Recreation Area. A CMT site at Salt Creek will be a significant and important welcome addition to the CMT for those who enjoy experiencing the beauty of the costal environment along the Straits of Juan de Fuca, and in a manner not unlike the way that it was experienced for millennia by the original Native inhabitants of the Salish Sea. When you are travelling at the pace of a human-powered water-born craft, looking for shelter amidst an unexpected strong wind coursing down the Straits, or searching for a place to camp for the night, you become aware of every bay or cove, of every potential flat spot or strip of sand, of any rocks poking through the surf, and of the sky and clouds and of approaching dusk and dawn. Travelling through the Salish Sea by paddle is a unique and evocative way to experience our shared marine environment, one which can connect us deeply with the cultures of our tribal neighbors, provide healthy recreational opportunities for people of all ages, and abilities, including for individuals, small groups of friends and family, or larger social groups such as scout troops; and all the while instilling a knowledge and appreciation of our natural heritage, and by doing so, fostering a desire to preserve and protect the treasure that is our coastal environment.

Multi-day paddling along the Straits is currently hampered by the small number of sites available for easily accessible, affordable overnight camping. Currently, the most westerly CMT site on the Olympic Peninsula is at Fort Warden State Park in Port Townsend. There are only sparse opportunities for access and overnight camping between Fort Warden and Hobuck Beach on the Makah reservation. For this reason, a CMT site at Salt Creek would fill an important need within the CMT system, and make the paddling journey along the coast much more enjoyable and safer. Hopefully there will be additional sites along the Straits in the future, but having a CMT site at Salt Creek will go a long way to improve the ease and safety of kayaking west of Port Townsend.

The CMT system has drawn enthusiastic paddlers from all over the US and even other countries. For example, a friend of mine who lives in Houston specifically wanted to paddle a portion of the CMT, and so he flew up in 2022 and spent a week with me paddling for five days on the trail system in the South Sound area. We stayed at a different CMT site each night, and together, we probably spent \$150-\$200 locally on parking at Zittel's Marina, food, a celebratory lunch upon completion, and gas. Not to mention money that went to the airlines and all of the air travel expenses that my friend incurred outside of the local area. At that level of expenditure, 8 stays at the site would pay the projected annual maintenance of \$1500 cited in the article, and the entire development cost of \$15,000 could be recovered by 75 stays over a year or two. As it becomes easier to paddle the Straits, I would imagine that a lot of people would be anxious to try it out, as it would be new territory for many in the paddling community.

Another example is the use of the CMT system by an UK-based team of wounded war veterans. To quote from their website, "We are an 8 man team comprising two able bodied civilians and six veterans

with a variety of injuries such as head/abdomen gunshot wounds, bilateral above knee amputations, viral induced paralysis and PTSD, chronologically from The Falklands conflict to Iraq and Afghanistan.” (<https://www.kayak-insidepassage.com/>) This team paddled and camped at several CMT sites on their paddling journey to Alaska, demonstrating that the CMT system plays an important role well outside of the Pacific Northwest, and fosters goals such as diversity, equity and inclusion.

A hidden benefit, I think, that would come from making the Straits more accessible to paddlers would be to strengthen the protection of the natural coastal environment, which is something that I think all of us would like. My experience with people who use the CMT sites over the 25+ years that I have paddled the Salish Sea are that they paddle to enjoy nature and the environment, not to degrade it or recreate in it without too much thought as to the impact of their activities. Most paddling groups vary from 1 – 3 people in my experience. Once, though, a troop of Boy Scouts camped at the Fort Ward CMT site when I was there, but such a large group was a distinct rarity. I should add that the group was very well-behaved and were good stewards of the environment. Many paddlers consciously practice “Leave No Trace” (<https://lnt.org/>) ethics when they paddle. I know that I and those who paddle with me do. I also know that Washington Water Trails (WWTA: wwta.org), an organization that helps to maintain and restore CMT sites, is strongly committed to Leave No Trace principles. A typical night ashore at a CMT site consists of hauling the kayaks above the high tide line or placing them in racks; resupplying water if water is available; making dinner, maybe having a cup of tea or a glass of wine, and then going to bed shortly after the sun goes down (or even earlier during late June or early July). Paddlers often arise at daybreak, make a quick breakfast over camp stoves, have a cup of coffee or espresso, pack up and get on the water by 8 am or earlier, depending on the day’s paddling distance and weather and tide conditions. Kayaking groups are very quiet, as they don’t take guitars, anything electronic other than a cell phone, a rechargeable flashlight and perhaps a GPS/Sat communication device. Guitars don’t fit in a kayak hatch. Neither do cases of beer. This makes the CMT sites very different from other waterside camping sites, like those on Skagit Island where folks with motor boats bring all manner of food, booze, noise, and irresponsible environmental behavior, or on Blake Island, where the folks who have moored their sailboats along the northwest side of the island come ashore and bring the kitchen sink to “camp”. Camping at the CMT site on Blake Island just on the other side of the point is like stepping into a world of peace and tranquility. Mention of the Blake Island CMT site brings to mind the fact that many of those who use the CMT sites belong to organizations like WWTA or the Olympic Paddler’s Club (<https://olympicpeninsulapaddlers.com/>), whose members often work with landowners to restore sensitive natural environments by removing invasive plants, re-planting native vegetation, removing trash and flotsam from the beach, and engaging in other volunteer activities to improve site environment.

On a personal note, I moved up to the Pacific Northwest because of its expansive and outstanding natural environment. By profession I am a licensed geologist and hydrogeologist in the State of Washington (License #1338), and hold similar credentials in several other states and in Canada. I have worked in energy development and cleanup of environmental liabilities worldwide, including in Washington State. Like so many of my fellow paddlers, I deeply appreciate the natural world. Some of my favorite memories in the 30+ years that I have lived in the Northwest are paddling over to the Fort Ward CMT site on a Friday evening after work, setting up camp, and watching the sun set, as the day users leave the park. The CMT site at Fort Ward is the only part of the park where one is allowed to be present or camp overnight, and it is just splendid to hear the sea lions barking, the rustle of the water as the tidal currents peak in Rich Passage, and watch the stars emerge and light up the heavens overhead.

If you have any questions or would like to discuss any aspect of this letter, please do contact me. I'll be travelling out of state quite a bit over the next few weeks, so email may be a more effective way to contact me during that period of time.

Regards,



Paul La Pointe, PhD, LG, LHG, PG
President, Cascade Geosciences PLLC
Senior Vice-President, WSP USA Inc.
19711 NE 185th St
Woodinville, WA 98077
(206) 914-4961
r3g.lapointe@gmail.com

RE: Letter in Support of Proposed Salt Creek Cascade Marine Trail Site



Crawford, Donald

To: Paul La Pointe; web_parks

Cc: wwta@wwta.org; Earley, Melissa; Peter Craig

[↩ Reply](#) [↩ Reply All](#) [→ Forward](#) [⋮](#)

Sat 5/25/2024 6:14 PM

[Click here to download pictures.](#) To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Mr. La Point,

The only indefensible point raised by those who have voiced opposition to the agreement and subsequent development of the site is that according to a strict interpretation of Clallam County Administrative Policy Sections 462 & 463, all new recreational facilities must be added to the Parks Master Plan before development can occur. Even though the scope of the proposed action is minuscule (300-400 sq. ft.) and the location of the site in question appears to be beyond 200 feet of the "ordinary high-water mark," a distance that designates it as "Upland" and compliant with the Ocean Resources Management Act as part of the Clallam County Shoreline Master Program. Because it is not identified or even alluded to in the current edition of the park master plan the project cannot proceed (now).

Rest assured, Mr. La Point, that the Parks Staff will diligently prepare the project for inclusion in the 2026 iteration of the park master plan. Furthermore, I will ensure that the site selected is significantly beyond the purview of or compliant with the Clallam County Shoreline Master Program.

Lastly, I believe there may be an additional 2-4 county park sites that meet the Shoreline Master Program's requirements, and I will identify them in the master plan for future development.

Respectfully,

R. Donald Crawford, CGM
Director
Clallam County
Parks, Fair, & Facilities Department
223 East Fourth Street, Suite 7
Port Angeles, WA 98362-3000
360.797.8283 cell



Earley, Melissa

From: Crawford, Donald
Sent: Thursday, May 2, 2024 3:18 PM
To: Anna K Plager; Bill Hughes; Candace Kathol; Diane Chung; Pete Davis; Peter Craig; Roger Hoffman
Cc: Earley, Melissa
Subject: Robin Hill Farm County Park- MAP(s) Update

DO NOT REPLY ALL

Parks staff have collaborated diligently with the county GIS team for several months to update the Robin Hill Farm County Park Maps(s). The “(s)” in Maps(s) is crucial as it signifies our commitment to creating three maps that cater to the diverse needs of our constituencies. We are pleased to announce that we are making significant strides and are on track to roll out the highly anticipated Desktop Map next month, a comprehensive tool that will revolutionize the park visitor experience.

1. Desktop Map

- a. This map is a comprehensive interactive map that integrates Roger's work. The map has used existing elements; we can update it as necessary. It also includes the recent Eagle Scout interpretive project. Clicking on the icon will bring up the plant sign that provides the information. We can do this for other elements as desired. This map will be embedded on the Robin Hill Web page.

2. Smart Device Map

- a. This map is like the Desktop Map but formatted for a smaller screen. Its most important feature is the “Find My Location”. Park visitors can use their smartphone to identify their location at the touch of a button. We will provide permanent QR code signage for users to access the site quickly. This version is in progress and will be available shortly after the Desktop Version.

3. Paper Map

- a. A significant number of people still prefer a paper map. The GIS Team will modify the interpretive map for this purpose. Park visitors will have two methods to access this map.
 - i. A quick print version embedded on the Robin Hill Web page.
 - ii. Paper copies will be available at the two park kiosks.

This has taken some time, as it will be the template for the following park maps. We have worked through several versions, and the GIS team is learning the system. It is being developed as time permits to accommodate labor availability. We are focused on the product and less on the speed of development. I am very appreciative of the efforts and patience of the GIS Team in accommodating my ideas and impatience.

We should have something on the June Agenda.

R.Donald Crawford, CGM
Director

Clallam County
Parks, Fair, & Facilities Department
223 East Fourth Street, Suite 7
Port Angeles, WA 98362-3000
360.797.8283 cell



PARKS DEPARTMENT FEE SCHEDULE 205-A EFFECTIVE 2024		
OVERNIGHT CAMPING	FEE	REFERENCE
Dungeness Recreation Area Non-utility sites County residents Non-county residents Hiker/Biker sites (designated) Second vehicle fee Reservation fee	 \$30 per campsite \$40 per campsite \$10 per person \$10 per vehicle \$15 per reservation	
Dungeness Group Area ¹ Group of 15 Group of 16-50 Non-refundable reservation fee	 \$150 per night \$150+ \$5 per each person over 15 \$15 per reservation	
Salt Creek Recreation Area Non-utility sites County residents Non-county residents Utility sites County residents Non-county residents Hiker/Biker sites (designated) Second vehicle fee Reservation fee	 \$35 per campsite \$45 per campsite \$40 per campsite \$55 per campsite \$10 per person \$10 per vehicle \$15 per reservation	
Pillar Point – off season September 15 through April 15 in lower parking lot only	\$50 per season	
Camp David Jr. (groups of 1-100) Full Camp Exclusive (groups requesting exclusive use of all facilities) Organized Youth Groups Organized Adult Groups Individual/Family/Friends Groups	 \$550 per night plus \$1 per person per night \$650 per night plus \$210 Lodge fee plus \$2 per person per night \$735 per night plus \$210 per night Lodge fee plus \$3 per person per night	3-night minimum rental

**PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE 2024**

Camp David Jr. Upper Camp (9 cabins and Lodge) Peak Season² Organized Youth Groups Organized Adult Groups Individual/Family/Friends Groups	\$500 per night plus \$1 per person per night \$600 per night plus \$210 per night Lodge fee plus \$2 per person per night \$660 per night plus \$210 per night Lodge fee plus \$3 per person per night	Minimum rental is 9 cabins plus Lodge for 3 nights
Upper Camp 4 or more cabins and Lodge Shoulder Seasons³ Organized Youth Groups Organized Adult Groups Individual/Family/Friends Groups	\$55 per cabin per night plus \$1 per person per night \$70 per cabin per night plus \$210 per night Lodge fee plus \$2 per person per night \$75 per cabin per night plus \$210 per night Lodge fee plus \$3 per person per night	Minimum rental is 4 cabins plus Lodge for 3 nights
Beach Cabin Package Beach Cabin and Wohelo Log Cabin Organized Youth Groups Organized Adult Groups Individual/Family/Friends Groups	\$130 per night plus \$1 per person per night \$210 per night plus \$2 per person per night \$225 per night plus \$3 per person per night	3-night minimum rental

PARKS DEPARTMENT FEE SCHEDULE 205-A EFFECTIVE 2024		
Lodge Fee (Nightly)		
Organized Youth Groups	\$0	
Organized Adult Groups	\$210 per night	
Individual/Family/Friends Groups	\$210 per night	
Thanksgiving Week		4-night rental Wednesday through Sunday only
Full Camp Exclusive Use	\$3,135 plus \$2 per person per night	
Upper Camp	\$2,613 plus \$2 per person per night	
Beach Cabin Package	\$1,568 plus \$2 per person per night	
Christmas Week		4-night rental December 23 through December 27 only
Full Camp Exclusive Use	\$3,135 plus \$2 per person per night	
Upper Camp	\$2,613 plus \$2 per person per night	
Beach Cabin Package	\$1,568 plus \$2 per person per night	
New Year's Week		4-night rental December 29 through January 2 only
Full Camp Exclusive Use	\$3,135 plus \$2 per person per night	
Upper Camp	\$2,613 plus \$2 per person per night	
Beach Cabin Package	\$1,568 plus \$2 per person per night	
DAY USE	FEE	REFERENCE
Salt Creek Picnic Shelter ⁴		
Full service use - Full Day Only	\$100 per day	
Dungeness Picnic Shelter (Group Camp)		
Full day (opening until dusk)	\$60 per day	

PARKS DEPARTMENT FEE SCHEDULE 205-A EFFECTIVE 2024		
MISCELLANEOUS	FEE	REFERENCE
Camp David Jr. reservation fee	\$15 per reservation	
Cots for additional capacity (ea.)	\$5 per night	
Camp David Jr. policy manual		
First copy	\$0	
Additional copies	\$3 each	
Firewood		
Camp David Jr., Dungeness, and Salt Creek ⁵	\$31 per load variable	
Showers – Dungeness and Salt Creek ⁵	variable	
Dump station		
Registered camper	\$0	
Drop in	\$10 per use	
Special occasion permits ⁶		
Commercial event	\$300	
Private and non-profit group event	\$150	
Other event at Director's discretion	To be determined	

¹ Group must consist of at least 15 but not more than 50 people; groups above this limit must apply for a special occasion permit.

² Peak Season is defined as the Friday before Memorial Day through Labor Day Monday

³ Shoulder Seasons are defined as April 1 through the Thursday before Memorial Day and the Tuesday after Labor Day through October 31.

⁴ Full-service includes exclusive use of picnic shelter and all amenities, for up to 100 users. No charge use is not exclusive use and does not include use of cook top or sinks.

⁵ Fees shall be set by the Parks, Fair, and Facilities Department Director.

⁶ Fees shall be set on a case-by-case basis by the Parks, Fair, and Facilities Department Director for uses that fall outside the general fees and charges noted. Fees are based on the additional costs placed on the department to accommodate use, including but not limited to: staff time (including benefits), equipment time, supply costs, utilities, and/or fair market rent.



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DON CRAWFORD | DIRECTOR
RICK MCFARLEN | DEPUTY DIRECTOR

Date: May 28, 2024

To: Clallam County Park Board- *Peter Craig (Board President), Roger Hoffman, Candace Kathol, Bill Hughes, Pete Davis, Diane Chung, Anna Plager*

From: Don Crawford Parks Director

Subject: 2025 Parks Master Fee Schedule Adjustment Recommendation

After carefully reviewing the current CPI trends and justification of possible Parks Master Fee Schedule fee increases, staff have deduced that the 2024 fee schedule is sufficient to carry over through 2025.

However, integrating Autopay Kiosks—one each at SCRA and DRA—results in a *new transaction fee of \$5.00* being assessed in addition to the camping fee for “First Come, First Serve” credit card payments. The transaction fee components are identified below.

Fee Components

Credit Card Transaction Fees	\$31,430.00
Annual Autopay Fee Station Service Fee	\$6,000.00
Pay Station Consumables, Batteries, and Replacement Parts	\$1,500.00
Warranties	\$1,500.00

Coin-Op Showers

Coin-operated showers generate approximately \$6,000 annually. The staff believes that the current fee schedule is sufficient to compensate for this revenue loss.

Dump Fees

Dump Fees generate approximately \$6,000 annually. Only non-camping patrons are charged for this convenience, which has always been an honor system fee. We will program the Autopay Kiosk to charge \$15.00, which includes the \$5.00 transaction fee.

Firewood

Sales generate approximately \$6,000 annually. We will program the Autopay Kiosk to charge \$10.00, which includes the \$5.00 transaction fee.