



Clallam County

Parks, Fair & Facilities Department

223 E. Fourth St., Suite 7
Port Angeles, WA 98362-3000

CLALLAM COUNTY PARKS ADVISORY BOARD Minutes of July 5, 2022, Meeting

Call to Order	President Roger Hoffman called the meeting to order at 5:41 pm.
Members Present	Roger Hoffman Bill Hughes Candace Kathol Peter Davis Peter Craig
Staff Present	Donald Crawford Melissa Earley
Previous Minutes	Roger Hoffman moved to approve the minutes of the December 9, 2021, meeting, as written. Bill Hughes seconded the motion, which was unanimously approved.
Correspondence Received	No correspondence has been received.
Unfinished Business	<u>Reappointment of Roger Hoffman</u> – Vice President Roger Hoffman has served on the Parks Advisory Board since 2015 and has recently been reappointed to the Board by Clallam County Board of Commissioners. During his tenure on the Board, Mr. Hoffman has been involved in implementation of Rainshadow Disc Golf Park, is an avid county park user, and enjoys talking to people about our park system. <u>Introduction of New Board Member Peter Davis</u> – Newly appointed Park Advisory Board member Peter Davis is a lifetime camper and has been volunteering his time as Camp Host at Salt Creek Recreation Area for five or six years. Mr. Davis indicates Clallam County is a “great play to live and play.” Present Board members introduced themselves to new Board Member Peter Davis. <u>Park Advisory Board Opening</u> – There is a Board position opening in the wake of William Biery’s departure in December 2021. Applications are currently being accepted, and will be reviewed in the coming weeks. <u>Cline Spit Land Acquisition</u> – Don Crawford gave brief discussion of the history of Cline Spit Land Acquisition project. Purchase of the property in the amount of \$120,000 has been approved by the Board of County Commissioners. The county is currently in escrow with the property owners, with a scheduled closing date of August 17, 2022.
Committee Reports	No committee reports at this time.

New Business

Live Streaming of Meetings for Public Transparency – Discussion regarding use of live streaming methods for Park Advisory Board Meetings. Peter Craig reminded the group this issue has been brought before the Board in the past, and at that time, the group voted unanimously against the use of live streaming. Donald Crawford relayed to the Board the Commissioners' strong desire to have the Park Advisory Board meetings live streamed. No action was taken by the Board on this issue.

Monthly Park Site Visits – Donald Crawford offered his time to Board members for park visits.

Staff Reports

Introduction of Newly Appointed Director, R. Donald Crawford, CGM – The Board welcomed Don Crawford, who has been with Clallam County for four weeks. Don gave a brief personal and professional history, and was welcomed by the group.

Parks Fair & Facilities Office Changes – Don gave an explanation of the reorganization of the Parks, Fair & Facilities department, including the implementation of the Deputy Director position, which is expected to be filled later this summer. The position of Parks Supervisor has been vacant since Hannah Merrill's departure in December, with no plan at this time to replace her.

Clallam Bay Land Transfer – Don gave historical background and update on this project. Clallam County legal department is scheduled to meet with the Department of Natural Resources later this month before seeking approval from the Governor's office.

Salt Creek Recreation Area – Park Board member Bill Hughes gave a brief report on recent hazardous tree removal at the park as well as a new section of fencing in the upper loop and a roof replacement on one of the kiosks. He is hopeful the other two kiosks will be reroofed in September and inquired as to the possibility of purchasing a gator for Camp Host use. Don indicated he could include the request in this year's budget process if the Board were to recommend such an action. Candace Kathol made motion to recommend the department purchase a gator for Camp Host use. Peter Craig seconded the motion, which was unanimously approved.

Peter Craig asked Don Crawford to do some research regarding the possible installation of a pickle ball court at Salt Creek with assistance from Board member Bill Hughes. Don suggested the possibility of a grant in 2023 that could help pay for the court and indicated he would present information found at the next meeting.

**Public Comments
on
Non-Agenda Items**

No public comments were made on non-agenda items at this time.

Adjournment

Bill Hughes moved to adjourn the meeting at 6:35 p.m. Candace Kathol seconded the motion, which was unanimously approved.

Respectfully submitted,



Melissa Earley
Administrative Specialist IV