



Clallam County Parks, Fair & Facilities Department

223 E. Fourth St., Suite 7
Port Angeles, WA 98362-3000

CLALLAM COUNTY PARKS ADVISORY BOARD Minutes of December 7, 2023, Special Meeting

Call to Order	Chair Peter Craig called the meeting to order at 5:31 pm.			
Members Present	Peter Craig	Roger Hoffman	Bill Hughes	Pete Davis
	Candace Kathol	Diane Chung	Anna Plager	
Staff Present	Donald Crawford, Director	Melissa Earley, Administrative Operations Coordinator	Tom Reyes, Deputy County Administrator	Todd Mielke, County Administrator
Previous Minutes	November 7, 2023, Regular Meeting. <u>Action Taken</u> : Anna Plager moved to amend the minutes, Peter Craig seconded, motion carried.			
Correspondence Received	No correspondence received.			
Unfinished Business	<u>Parks Master Plan Amendment Draft</u> – Discussion of draft as presented. Don and Anna will work on the draft prior to the January meeting. <u>Action Taken</u> : Peter Craig motion to table action to January 2024 meeting, Candace Kathol seconded, motion carried.			
	<u>2024 Fee Increase Compromise Proposal</u> – Discussion of proposed compromise fee schedule. Review and discussion of overnight camping, second vehicle and reservation fees. Final proposed fees, comparison and estimated budget impact are detailed in the attached Summary of Changes document. <u>Action Taken</u> : Peter Craig moved to adopt compromise fee recommendation with following changes: Dungeness Recreation Area overnight standard site camp fee for county residents \$30; Salt Creek Recreation Area overnight utility site camp fee for county residents \$40; Salt Creek Recreation Area overnight utility site camp fee for non-county residents \$55; Salt Creek Recreation Area second vehicle fee \$10; reservation fee at Salt Creek and Dungeness Recreation Areas \$15. Bill Hughes seconded, motion carried.			
Committee Reports	No Committee Reports.			
Staff Reports	No Staff Reports.			
New Business	<u>Public Outreach Survey Questions</u> – Discussion of draft provided. Anna Plager will provide another draft for disbursement with January agenda packet. <u>Action Taken</u> : Peter Craig moved to table topic until January 2024, Bill Hughes seconded, motion carried.			

**Public Comments
on
Non-Agenda Items**

Ed Bowen, Clallam Bay commented on the Parks Master Plan, Eagle Point, Lake Aldwell, Elwha lands.

Tom Reyes, Port Angeles thanked the board for their efforts, and mentioned other counties Clallam County uses as comparable.

Adjournment

Meeting concluded at 7:38 p.m. Action Taken: Bill Hughes moved to adjourn Diane Chung seconded, motion carried.

Respectfully submitted,

Melissa Earley

Melissa Earley
Administrative Operations Coordinator

Parks Dept. Fee Schedule 205-A Proposal for 2024

Summary of Changes*

	Current 2023	Parks Department Proposed 2024	Parks Advisory Board Proposed 2024	Compromise Proposal 2024	Final Proposal 2024
Salt Creek					
Utility - County Resident	\$30.00	\$45.00	\$40.00	\$43.00	\$40.00
Utility - Non County Resident	\$35.00	\$50.00	\$50.00	\$50.00	\$55.00
Non Utility - County Resident	\$25.00	\$40.00	\$30.00	\$35.00	\$35.00
Non Utility - Non County Resident	\$30.00	\$45.00	\$45.00	\$45.00	\$45.00
Dungeness					
Non Utility - County Resident	\$25.00	\$35.00	\$30.00	\$35.00	\$30.00
Non Utility - Non County Resident	\$30.00	\$40.00	\$40.00	\$40.00	\$40.00
Extra Vehicle Fee	\$5.00	\$5.00	\$10.00	\$10.00	\$10.00
Reservation Fee	\$10.00	\$12.00	\$15.00	\$15.00	\$15.00
Budget Impact					
Anticipated \$5 Set Aside for Capital Improvements to parks		\$110,725	\$110,725	\$110,725	\$110,725
Jan-Sept 2023 Calculated Camping Revenue if Proposed Fees had been Implemented Effective Jan. 2023		\$180,050	\$134,771	\$164,494	\$154,794
Estimated Increase in Camping Revenue averaged over 12 months		\$240,067	\$179,695	\$219,325	\$206,392

* In the final proposal, the remainder of fees listed in 205-A will be as listed on the Parks Advisory Board proposal.