



DEC 05 2023

BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of November 27 – December 1, 2023

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, November 27, 2023. Present were Commissioners Ozias, Johnson and French, and Administrator Mielke.

Items of discussion per the agenda published November 21 were:

- Calendar/Correspondence
- Agreement with Clallam Conservation District for the pollution, identification, and Correction Program
- Resolution adopting the Annual Construction Program for 2024
- Discussion and next steps on Clallam County Code Chapters 19.40 Creation of a 911 Addressing System and 91.40 911 Addressing System
- Role of Forest Management in Climate Change – 10 a.m.
- Discussion regarding District Court staffing – 11 a.m.
- Resolution establishing the 2024 Levy Rates for Veteran's Relief, Developmental Disabilities and Land Assessment Funds for Clallam County
- Review of the Clallam County 5 Year Capital Plan for 2024-2028

Meeting concluded at 12:39 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, November 28, 2023. Also present were Commissioners Johnson and French and Administrator Mielke.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CMFs, mc

PUBLIC COMMENT

- Ed Telenick, Sequim, commented on item H2, work session presentation
- Ed Bowen, Clallam Bay, commented on 2a
- Jessica Elliott, commented on item 1d

CONSENT AGENDA

- 1a Approval of vouchers for the week of November 20
- 1b Approval of payroll for the period ending November 15
- 1c Approval of minutes for the week of November 20
- 1d Proclamation Recognizing Tuesday, November 28, 2023 as #Clallamgives on #GivingTuesday

ACTION TAKEN: CRJm to adopt the consent agenda as presented, CMFs, mc

REPORTS AND PRESENTATIONS

- CMO presented the Proclamation Recognizing Tuesday, November 28, 2023 as #Clallamgives on #GivingTuesday
- CMF commented on forest, Natural Climate Solutions
- CRJ commented on Thanksgiving family baskets
- CMO commented on Thanksgiving family baskets

CONTRACTS AND AGREEMENTS

- 2a Agreement with the Makah Tribe for mutual assistance for law enforcement

ACTION TAKEN: CRJm to approve, CMFs, mc

- 2b Agreement with Washington State University for Organics Waste Reduction and Food Waste Prevention work

ACTION TAKEN: CRJm to approve, CMFs, mc

- 2c Agreement with Olympic Peninsula Community Clinic for services to develop and support the two-year Respite Care Pilot Project utilizing American Rescue Plan Act ARPA funding

ACTION TAKEN: CRJm to approve, CMFs, mc (CMF recused)

BIDS AND AWARDS

- 3a Approve of 2024-2025 Behavioral Health request for proposal recommendations

ACTION TAKEN: CRJm to approve, CMFs, mc

ADMINISTRATION

- 4a Resolution authorizing expenditures from the Hotel/Motel Tax Fund for the approved 2024 Lodging Tax funding applications

ACTION TAKEN: CRJm to adopt, CMFs, mc

HEARING(S)

- H1 Consideration of resolution adopting the following Debatable Emergencies:

Public Works – Clallam Bay-Seki Sewer – Additional hours worked by the Utility Program Manager during 2023. The Primary source of the additional hours was to develop the new Clallam Bay/Seki Sewer Ordinance/\$50,106

District Court II – Legislative pay increase announced after budget was finalized. District Court Judge salary increased from \$196,447 to \$206,988 full-time annually effective 7/1/23/\$4,910

- ATM read the agenda item into the record

ACTION TAKEN: CRJm to open the public hearing, CMFs, mc

- CMO noted no one provided testimony

ACTION TAKEN: CRJm to close the public hearing and adopt, CMFs, mc

- H2 Resolutions on proposed Levies for the General Purpose Property Tax, The Road Fund Property Tax and Conservation Futures Property Tax

- ATM, read the agenda item into the record
- Mark Lane, Finance Department, provided a staff report

ACTION TAKEN: CRJm to open the public hearing, CMFs, mc

- The following provided testimony:
 - Ed Telenick, Sequim
 - Karin Cummins, Sequim

ACTION TAKEN: CRJm to close the public hearing, CMFs, mc

ACTION TAKEN: CRJm to adopt the 2024 General Purpose Property Tax Levy Resolution, CMFs, mc

ACTION TAKEN: CRJm to adopt the 2024 Road Fund Property Tax Levy Resolution, CMFs, mc

ACTION TAKEN: CRJm to adopt the 2024 Conservation Futures Property Tax Levy, CMFs, mc

ADMINISTRATION

- 4b Call for hearing to be held Tuesday, December 12, 2023 at 10:30 a.m. regarding a proposed Ordinance amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule – Parks Department Fee Schedule 205-A

ACTION TAKEN: CRJm to issue notice, CMFs, mc

COMMUNITY DEVELOPMENT

- 5a Request to call for proposals to be submitted no later than Tuesday, January 9, 2024 at 9:30 a.m. regarding the Comprehensive Plan Update Services

ACTION TAKEN: CRJm to issue notice, CMFs, mc

- 5b Request to call for proposals to be submitted no later than Tuesday, January 9, 2024 at 9:30 a.m. regarding Hazard Mitigation Climate Resilience Planning

ACTION TAKEN: CRJm to issue notice, CMFs, mc

BUDGET

- 6a Resolution adopting the following Budget Revisions:

Prosecuting Attorney – Coroner

- The Coroner Division opted for a more cost-effective printer/scanner/copier/fax so the remaining funds are requested to be moved to the Professional Services budget line to cover autopsy costs due to increase in autopsies/\$9,311
- Funds will cover costs related to increased autopsies in 2023 which includes pathologist fees, facility fees, and transport costs/\$45,000

NonDept – Opportunity Fund – The Economic Development Council 3rd and 4th quarter 2022 invoices were not received in time to process in the 2022 Budget so additional funds are needed to cover these and fulfill our 2023 contractual obligation/\$30,000

ACTION TAKEN: CRJm to adopt, CMFs, mc

- 6b Resolution adopting the following Budget Reductions:

Public Works – Solid Waste – Reducing payroll and benefits due to staffing working on other Public Works projects (Clallam Bay Sekiu Sewer project) 1 of 3/\$26,000

Public Works – Carlsborg Sewer – Reducing payroll and benefits due to staffing working on other Public Works projects (Clallam Bay Sekiu Sewer project) 2 of 3/\$24,106

ACTION TAKEN: CRJm to adopt, CMFs, mc

- 6c Resolution adopting the following Supplemental Appropriations:

Parks and Facilities – Fair – Olympic Peninsula Visitors Bureau 2023 Tourism Enhancement Grant award for reimbursement of advertising costs related to 2023 Clallam County Fair/\$5,600

Sheriff – OPNET Drug – The Olympic Peninsula Narcotics Enforcement Team OPNET has received more seizure revenue this year than was anticipated. Some of these additional funds are being used to repair a vehicle necessary for Task Force operations, requiring the expenditure line for vehicle repair to be increased/\$9,175

ACTION TAKEN: CRJm to adopt, CMFs, mc

PUBLIC COMMENT

- Karin Cummins, Sequim, commented on noise ordinance, Towne Road
- Ed Chadd, Port Angeles, commented on Climate Change presentation, carbon, forest, NTURAL Climate Solutions Program
- Ed Telenick, Sequim, commented on Climate Change presentation, forest
- Ed Bowen, Clallam Bay, commented on Consent Agenda, Clallam Bay meeting, Forks meeting
- Erik Farman, Sequim, commented on Towne Road
- Gary Livengood, Sequim, commented on Towne Road
- Nina Sarmiento, Port Angeles commented on forests, Natural Climate Solutions Program

Meeting concluded at 11:29 a.m. and continued to 9 a.m., Monday, December 4, 2023.

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 27 – December 1, 2023
Page 4

The Board of Commissioners attended WSAC Virtual Update, Coffee with Colleen, and Housing Solutions Committee Meeting during the week of November 27.

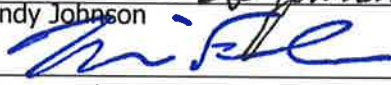
PASSED AND ADOPTED this 5th day of December 2023.

ATTEST:



Lori Gores, MMC, Clerk of the Board

BOARD OF CLALLAM COUNTY COMMISSIONERS


Mark Ozias
Randy Johnson
Mike French

KEY TO ABBREVIATIONS:

ATM Administrator Todd Mielke

CMO Commissioner Mark Ozias

CRJ Commissioner Randy Johnson

CMF Commissioner Mike French

m	moved
mc	motion carried
s	seconded



BOARD OF CLALLAM COUNTY COMMISSIONERS PUBLIC HEARING

H2 Resolutions on proposed Levies for the General Purpose Property Tax, The Road Fund Property Tax and Conservation Futures Property Tax

I declare under penalty of perjury under the laws of the State of Washington that any testimony that I give is true and accurate. Please print name and address clearly.

Nº	PRINTED NAME	SIGNATURE	ADDRESS
1	KARIN Cummins	Karin Cummins	62 MtN View Dr
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

Signed on November 28, 2023 in Port Angeles, Washington