**Clallam County Noxious Weed Control Board**
**July 27, 2021**
**Minutes**

**LOCATION**: Clallam County Courthouse, Commissioner's Meeting Room

**BOARD MEMBERS PRESENT**: Eric Adolphsen, Bruce Paul, Jane Vanderhoof

**BOARD MEMBERS ABSENT**: Fred Grant, Tom Jensen, Clea Rome (ex-officio),
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**STAFF PRESENT:** Todd Coward (lead inspector), Cathy Lucero (coordinator), Joe Reynolds (weed specialist)

**GUESTS / AGENCIES REPRESENTED:** Emily Breithaupt prospective weed board candidate, Dan Peacock, prospective weed board candidate

### MEETING TO ORDER/INTRODUCTIONS:

Vice chair Jane Vanderhoof called the meeting to order at 4:38. Introductions were made all around. As both Tom Jensen and Jane Vanderhoof had indicated that they did not intend to serve another term, Cathy had been working to recruit qualified candidates that would well represent those areas of the county. Cathy noted that although both Jane Vanderhoof's and Tom Jensen's terms had officially expired as of July 1, RCW 17.10 allowed board member to serve until their replacements were appointed. Emily Breithaupt was attending as a prospective board member candidate for Geographic Area 3 (Port Angeles and environs), currently occupied by Tom Jensen. Emily told the board a little about herself. She was born and raised in Port Angeles, and graduated from WSU with a focus on animal science and economics. She and her family currently live on what had previously been her mother's farm. The family raises beef cattle that are primarily pastured in the west Sequim area. Dan Peacock was also attending as a prospective board member candidate, but for Geographic Area 4 (Joyce and environs), currently occupied by Jane Vanderhoof. Dan gave the Board a brief summary of his background. He was born and raised in Joyce, and still lives on his great grandfather's farm that was established in 1893. His family raises polled Herford cattle. He had long worked with the weed board on weed issues on his own farm and was a strong supporter of weed board activities. The Board warmly welcomed Mr. Peacock and Ms. Breithaupt.

### ADOPT MINUTES:

*Eric Adolphsen made a motion to adopt the April minutes as drafted. Bruce Paul seconded the motion. The motion passed, all in favor, none opposed.*

## Board Updates/Correspondence:

Eric noted tansy in the Jamestown area past 3 Crabs. Bruce reported knotweed on Mill Creek. Dan Peacock mentioned tansy on Wasankari and Camp Hayden Rds. Staff would investigate.

**Staff Reports**
Cathy managed to hire two seasonal staff; one began in mid-June, the other in early July. All departments had faced difficulty hiring this year. Cathy worked to recruit Weed Board members and participated in State Weed Board legislative committee discussions on how best to proceed with WSDOT roadway assessment. At Bruce's behest, she was also working on a meeting with Clallam PUD to discuss severe infestations of Scotch broom within PUD ROW and adjacent to forest lands. Cathy had begun this season's Forest Service projects and commenced Lake Sutherland Eurasion watermilfoil eradication efforts. Todd reviewed some of the general program achievements. Approximately 421 sites were monitored, and staff assisted multiple landowners by removing nearly 12,000 plants. 19 new landowner permissions were for sites with infrequent high priority species were acquired and treated. Since the last report, there were 1241 public contacts by phone, email or indirectly through our website.

Joe took the lead on reporting accomplishments related to the Road Department Integrated Weed Management Plan. He noted progress towards many program goals including responding to public requests for Scotch broom removal, updating weed free certification rock source list for county engineers, and working with ODT volunteer coordinator to clarify tree removal along the Old Olympic Highway pollinator corridor. He modified weed tracking protocols to include individual stem counts of regulated weeds. As weed density continues to trend downward, he felt this was a better way to directly compare progress year over year. Sixty five county roads, with thirteen revisits encompassing 60 miles were treated since April 30th. All county pits except three had been treated, some more than once. High priority species included poison hemlock, orange and yellow hawkweed, common teasel, hoary alyssum, meadow and spotted knapweed.

**Financial Report**:
The Board had received the financial report and transactions since the last meeting in their packets. Cathy asked if there were any questions. Total expenses since April 20th were $39,606.91, and included payroll, equipment rental, travel, county indirect, and supplies for various projects. Revenues during April through June totaling $42,848.16 were comprised of assessment collections as well as a DCD payment for services up to April. The Noxious Weed Fund balance as of June 31, 2021 was $307,599.10. Total expenses for the Lake Sutherland Management District (LMD 2) during April through June were $774 and were comprised solely of indirect. Revenues during the same period totaled $8,434.00. The LMD 2 fund balance as of June 31st was $57,832.79.
*Eric Adolphsen made a motion to accept the staff and financial reports, Bruce Paul seconded the motion. The motion passed, all in favor none opposed.*

## New Business:
### 2022 Budget
The Board reviewed the proposed 2022 budget. Cathy provided a comparison of the 2021 budget with the proposed 2022 budget. Some salary and benefit increases were anticipated in the budget due to new labor contracts. Cathy walked through increases requested in a Schedule D that relate to successional planning. She also discussed related changes to the Lake Sutherland Management District budget. She would submit the LMD budget to meet the county budget submittal deadline, but wanted to be able to consult the Lake Sutherland Steering Committee as to how they wished to handle upcoming personnel changes. After some discussion the Board expressed support for both budgets as presented as well as changes that might be suggested after consulting the LMD Steering Committee.

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## PUBLIC COMMENT/ANNOUNCEMENTS:

None at this time

## MOTION SUMMARY:

- Adopt the April minutes.  BP initiated motion, EA seconded, unanimous approval.
- Approve staff reports, EA initiated motion, BP seconded, unanimous approval.
- Approve 2022 noxious weed budget as drafted, approve 2022 LMD 2 budget to be amended if needed after LMD Steering Committee input, EA initiated motion, BP seconded, unanimous approval.

## NEXT MEETING/ADJOURN:

The next board meeting was scheduled for October 26th at 4:30 p.m. It would most likely be held at the County Courthouse in the Commissioner's meeting room.   The meeting adjourned at 6:38 p.m.

Prepared and respectfully submitted by:

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Cathy Lucero, coordinator