



AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, November 28, 2023 – 10:00 a.m.

Board of Clallam County Commissioner meetings will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <https://www.clallamcountywa.gov/669/Live-Archived-Meetings-Online>

Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT ? Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA ? Any Commissioner may remove items for discussion

- 1a. Approval of vouchers for the week of November 20

Approval of vouchers 

- 1b. Approval of payroll for the period ending November 15

Approval of payroll 

- 1c. Approval of minutes for the week of November 20

Approval of minutes 

- 1d. Proclamation Recognizing Tuesday, November 28, 2023 as #Clallamgives on #GivingTuesday

Proclamation 

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

- 2a. Agreement with the Makah Tribe for mutual assistance for law enforcement

Agreement 

- 2b. Agreement with Washington State University for Organics Waste Reduction and Food Waste Prevention work

Agreement 

- 2c. Agreement with Olympic Peninsula Community Clinic for services to develop and support the two-year Respite Care Pilot Project utilizing American Rescue Plan Act ARPA funding

Agreement 

BIDS AND AWARDS

- 3a. Approve of 2024-2025 Behavioral Health request for proposal recommendations

Approval of recommendations 

ADMINISTRATION

- 4a. Resolution authorizing expenditures from the Hotel/Motel Tax Fund for the approved 2024 Lodging Tax funding applications

Resolution 

- 4b. Call for hearing to be held Tuesday, December 12, 2023 at 10:30 a.m. regarding a proposed Ordinance amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule - Parks Department Fee Schedule 205-A

Call for hearing 

COMMUNITY DEVELOPMENT

- 5a. Request to call for proposals to be submitted no later than Tuesday, January 9, 2024 at 9:30 a.m. regarding the Comprehensive Plan Update Services

Request to call for proposals 

- 5b. Request to call for proposals to be submitted no later than Tuesday, January 9, 2024 at 9:30 a.m. regarding Hazard Mitigation Climate Resilience Planning

Request to call for proposals 

BUDGET

- 6a. Resolution adopting the following Budget Revisions:
Prosecuting Attorney - Coroner
? The Coroner Division opted for a more cost-effective printer/scanner/copier/fax so the remaining funds are requested to be moved to the Professional Services budget line to cover autopsy costs due to increase in autopsies/\$9,311
? Funds will cover costs related to increased autopsies in 2023 which includes pathologist fees, facility fees, and transport costs/\$45,000
NonDept - Opportunity Fund - The Economic Development Council 3rd and 4th quarter 2022 invoices were not received in time to process in the 2022 Budget so additional funds are needed to cover these and fulfill our 2023 contractual obligation/\$30,000

Budget revisions 

- 6b. Resolution adopting the following Budget Reductions:
Public Works - Solid Waste - Reducing payroll and benefits due to staffing working on other Public Works projects (Clallam Bay Sekiu Sewer project) 1 of 3/\$26,000
Public Works - Carlsborg Sewer - Reducing payroll and benefits due to staffing working on other Public Works projects (Clallam Bay Sekiu Sewer project) 2 of 3/\$24,106

Budget reductions

- 6c. Resolution adopting the following Supplemental Appropriations:
Parks and Facilities - Fair - Olympic Peninsula Visitors Bureau 2023 Tourism Enhancement Grant award for reimbursement of advertising costs related to 2023 Clallam County Fair/\$5,600
Sheriff - OPNET Drug - The Olympic Peninsula Narcotics Enforcement Team OPNET has received more seizure revenue this year than was anticipated. Some of these additional funds are being used to repair a vehicle necessary for Task Force operations, requiring the expenditure line for vehicle repair to be increased/\$9,175

Supplemental appropriations

HEARING(S) ? Beginning at 10:30 a.m.

- H1. Consideration of resolution adopting the following Debatable Emergencies:
Public Works - Clallam Bay-Sekiu Sewer - Additional hours worked by the Utility Program Manager during 2023. The Primary source of the additional hours was to develop the new Clallam Bay/Sekiu Sewer Ordinance/\$50,106
District Court II - Legislative pay increase announced after budget was finalized. District Court Judge salary increased from \$196,447 to \$206,988 full-time annually effective 7/1/23/\$4,910

Debatable emergencies

- H2. Resolutions on proposed Levies for the General Purpose Property Tax, The Road Fund Property Tax and Conservation Futures Property Tax

Resolution

PUBLIC COMMENT ? Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners November 27 - December 1:

Monday, November 27:
9:00 a.m. Work Session
12:00 p.m. WSAC Virtual Update

Tuesday, November 28:
10:00 a.m. Board Meeting
10:30 a.m. Hearing(s) - See Agenda

Wednesday, November 29:
8:00 a.m. Coffee with Colleen

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.



1a
NOV 28 2023

Date of report: November 21, 2023

General	\$185,657.66
Other	\$550,215.77
Total	\$735,873.43

STATE OF WASHINGTON

County of Clallam

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2023.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

MIKE FRENCH

RANDY JOHNSON

TODD MIELKE (County Administrator)

Weekly Expenditures

November 20 - 24, 2023

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	500.00			
00100.221	Auditor	1,273.95			
00100.241/291	Commissioners (BOCC)	16,383.00			
19914.291	BOCC - Veterans Relief		3,360.11		
19961.291	BOCC - American Rescue Plan Act		16,350.00		
19991.291	BOCC - Emergency Communications		150,119.35		
00100.331-334	Dept. of Community Develop't (DCD)	2,833.57			
11301.511	Health & Human Services (HHS)		3,622.08		
00100.511	HHS - Environmental Health	10,582.12			
00100.513	HHS - Admin	74.15			
11322.511	HHS - Homeless Task Force		3,006.07		
11323.511	HHS - Chem Dep/Mental Hlth		76.37		
11331.511	HHS - Developmental Disabilities		72,860.83		
00100.461	Human Resources (HR)	1,953.00			
50401.461	HR - Risk Management		24,265.15		
00100.411	Information Technology (IT)	15,681.42			
30701.411	IT - Capital Projects		6,016.55		
00100.851	Juvenile Services	4,602.06		80.95	
13001/13051	Noxious Weed/LMD #2 (Lake Mgmt. Dist.)		957.86		
00100.911/912	Parks Fair Facilities (PFF)	102,839.99			
30101.911	PFF - REET 1 (Real Estate Excise Tax)		21,066.51		
30201.911	PFF - REET 2 (Real Estate Excise Tax)		1,815.30		
30501.911	PFF - Capital Projects		22,368.35		
	Public Works (PW)				
10101.611	PW - Roads		176,089.58		
10135.611	PW - Flood Control		936.00		
40201.611	PW - Solid Waste		3,308.02		
41401.611	PW - Clallam/Seki Sewer		2,219.72		
43401.611	PW - Bullman Beach Water System		898.27		
50301.611	PW - ER&R (Equip't Rental & Revolving)		19,333.12		
00100.811-815,817	Sheriff	26,077.75			
00100.816	Sheriff - Jail Medical	719.13			
11003.811	Sheriff - Boating Safety		545.00		
11008.811	Sheriff - OPNET Drug		2,499.34		
11065.811	Sheriff - OPSCAN Operations		10,288.29		
11080.811	Sheriff - Inmate Commissary		6,702.35		16.79
00100.861	Superior Court	50.00			
00100.861	Superior Court Jury	1,958.57			
12905.861	Superior Court - Dispute Resolution		915.00		
12911.861	Superior Court - Courthouse Facilitator		520.00		
00100.231	Treasurer	48.00			
12201.231	Treasurer - O&M (Operation & Maintenance)		59.76		
Total		185,576.71	550,198.98	80.95	16.79

VISA Current Charges:	
Statement Date:	

Report Reconciliation		Totals			
Total	735,775.69	General Fund	185,657.66		
Final Check Lists	735,775.69	Non-GF	550,215.77		
Difference	-	VISA Charges	-		
		Grand Total	735,873.43	Use Tax	97.74

COPY

Prepared by:

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
11/28/2023	BOB BARKER CO INC	INV1958535	moliver	919.89	80.95	919.89
11/28/2023	SWANSONS SERVICES CORP.	2023-1031A	jkoon	115.00	10.12	115.00
11/28/2023	SWANSONS SERVICES CORP.	1779123	jkoon	75.84	6.67	75.84
Totals:				1,110.73	97.74	1,110.73

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11/21/2023 7:57:13AM

Final Check List
CLALLAM COUNTY

Assessor

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
	11/28/2023	0018681	WSACA - EDUCATION FUND	TK-LP-BW-RR F	11/15/2023 WEB COURSE IAAO 991 ~	500.00	500.00
						Sub total for U S BANK:	500.00

0**
500.00+
1,273.95+
182,852.35+
2,833.57+
90,221.62+
26,218.15+
21,697.97+
4,602.06+
957.86+
148,090.15+
19,333.12+
178,309.30+
898.27+
4,244.02+
10,909.39+
19,882.68+
5,233.15+
10,087.51+
719.13+
50.00+
1,435.00+
1,958.57+
107.76+
3,360.11+
735,775.69*+
0**

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11/21/2023 8:02:00AM

Final Check List
CLALLAM COUNTY

Auditor

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023 0000546		EXPRESS SERVICES, INC	29874871	11/1/2023	SAVANAH WISE	168.48	168.48
11/28/2023 0019068		K & H PRINTERS INC	065135	11/7/2023	PRINTING AND BINDING SUB	617.72	617.72
11/28/2023 0044251		FANE, ALEX	Fane 11-8-23	11/8/2023	MILEAGE FOR EMPTYING WE	114.10	114.10
11/28/2023 0046683		ODP BUSINESS SOLUTIONS	L337443629001	10/27/2023	CALENDARS,THERMAL POU	117.09	117.09
11/28/2023 0047584		MURRAIN, GLENN	Murray 11-8-23	11/8/2023	11-8-23 MILEAGE FOR EMPT	163.35	163.35
11/28/2023 0047585		JANNI, DARRELL	Janni 11-7-23	11/7/2023	MILEAGE FOR CLOSING CAR	2.16	2.16
11/28/2023 0047588		WIMBERLY, SHANEE	Wimberly 11-7-23	11/7/2023	MILEAGE FOR CLOSING NEA	91.05	91.05
Sub total for U S BANK:							1,273.95

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Final Check List
CLALLAM COUNTY

BOCC

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023 0000507		CLALLAM COUNTY ECONOMIC	5158	11/14/2023	SERVICES PER CONTRACT #	16,350.00	16,350.00
11/28/2023 0000716		HAYDEN, JOHN F	Dec-23	11/14/2023	SUPERIOR COURT CONFLICT	2,333.00	2,333.00
11/28/2023 0001252		PORT ANGELES, CITY OF	E911 October	11/14/2023	EMERGENCY COMMUNICATION	150,119.35	150,119.35
11/28/2023 0001607		KAREN L UNGER, P.S.	Dec-23	11/14/2023	SUPERIOR COURT CONFLICT	4,000.00	4,000.00
11/28/2023 0021617		WOLFLEY LAW OFFICE P.S.	Dec-23	11/14/2023	SUPERIOR COURT CONFLICT	4,000.00	4,000.00
			Dec-23 JW	11/14/2023	SUPERIOR COURT CONFLICT	1,050.00	5,050.00
11/28/2023 0023383		PAYNE LAW, PS	Dec-23	11/14/2023	SUPERIOR COURT CONFLICT	4,000.00	4,000.00
11/28/2023 0046342		NW LAW, PLLC	Dec-23	11/14/2023	DISTRICT COURT I CONFLICT	1,000.00	1,000.00

Sub total for U S BANK: 182,852.35

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Final Check List
CLALLAM COUNTY

DCD

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0000371	CLALLAM TRANSIT SYSTEM	7231 CUST 122	11/14/2023	G133 SITE RENTAL 11-14-2023	20.00	20.00
11/28/2023	0000546	EXPRESS SERVICES, INC	29874876	11/1/2023	STREAMKEEPERS PRO SERV	1,147.14	1,147.14
11/28/2023	0001586	TRAFFIC SAFETY SUPPLY CO	INV064902	11/7/2023	BUILDING OPERATING SUPPL	163.98	163.98
11/28/2023	0026563	MAHAN, REBECCA	MAHAN 11-2-23	11/6/2023	G145 TASK 1 TRAVEL MRC C	537.76	537.76
11/28/2023	0028740	REBEKAH BROOKS CONTRA	C23-010	11/8/2023	G145 TASK 1 MEETING 10-16	300.00	300.00
11/28/2023	0044835	AUGUSTINI, KATHLEEN	REF 3-30-2023	11/8/2023	REFUND BPT2023-00287	310.00	310.00
11/28/2023	0046683	ODP BUSINESS SOLUTIONS	L337675319001	10/31/2023	LRP OPERATING SUPPLY	104.42	
			340190673001	10/31/2023	G133 \$18.61 LRP \$18.61 ADM	47.28	
			337673320001	10/31/2023	ADMIN OFFICE SUPPLY	34.80	
			340191467001	10/31/2023	LRP OPERATING SUPPLY	27.19	213.69
11/28/2023	0049209	BACHMEIER, DANIEL	REF 7/24/23	11/7/2023	REFUND BPT2023-00297	141.00	141.00
Sub total for U S BANK:							2,833.57

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11/21/2023 8:24:04AM

Final Check List
CLALLAM COUNTY

HHS

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0000336	CLALLAM CONSERVATION DISTRICT	EPA23-PIC11	11/6/2023	WATER QUALITY - 09/2023 DC	1,371.87	1,371.87
11/28/2023	0049273	FANKHOUSER, JUDY	JF Incentive 11-8	11/8/2023	ONSITE - SEPTIC SYSTEM	712.23	712.23
11/28/2023	0049272	LARRECHEA, LORI	LL Reimb 10-26-	10/26/2023	ONSITE - SEPTIC DECOMM P	93.00	93.00
11/28/2023	0001632	U S POSTMASTER	USPS PA 11-09-	11/9/2023	ONSITE - WINTER NEWSLET	2,193.45	
			USPS PA 11-09-	11/9/2023	ONSITE - WINTER NEWSLET	1,769.60	3,963.05
11/28/2023	0027476	U S POSTMASTER	USPS Crlsbrq11-	11/13/2023	ONSITE - WINTER NEWSLET	717.17	717.17
11/28/2023	0028261	U S POSTMASTER	USPS Sqm 11-01	11/9/2023	ONSITE - WINTER NEWSLET	3,724.80	3,724.80
11/28/2023	0046683	ODP BUSINESS SOLUTIONS	L338578908001	10/30/2023	HADM - WALL CALENDARS	38.28	
			338582215001	10/30/2023	HADM - VENT COVERS	35.87	74.15
11/28/2023	0000296	CENTURYLINK	CL 11-06-23	11/6/2023	HOPS - FORKS OFFICE PHON	310.10	310.10
11/28/2023	0000546	EXPRESS SERVICES, INC	29837978	10/25/2023	HOPS - EXTRA HELP	1,279.20	
			29874867	11/1/2023	HOPS - EXTRA HELP	1,279.20	2,558.40
11/28/2023	0000599	FORKS OUTFITTERS	FO 10-26-23	10/26/2023	HOPS - POSTER BOARD	6.04	6.04
11/28/2023	0046683	ODP BUSINESS SOLUTIONS	L338848658001	10/30/2023	HOPS - CHAIR	260.63	
			338592355001	10/30/2023	HOPS - DUSTER, CLIP BOAR	63.72	
			338585317001	10/28/2023	HOPS - 3-HOLE PUNCH	22.84	
			338845071001	10/31/2023	HOPS - MOUSE PAD	0.71	347.90
11/28/2023	0001395	SANOPI PASTEUR, INC.	921757518	11/6/2023	HOPS - TUBERSOL	346.27	346.27
11/28/2023	0001508	STERICYCLE, INC	8005136247	10/27/2023	HOPS-SYRINGE DISPOSAL	53.37	53.37
11/28/2023	0000224	BOYS & GIRLS CLUB OF OLYM	11322-23-BGCO	11/8/2023	HTF - LIFE SKILLS TRAINING	3,006.07	3,006.07
11/28/2023	0001509	CORDANT HEALTH SOLUTIONS	TC-9901211031	10/31/2023	CD/MH - LIFT COURT - OCTO	76.37	76.37
11/28/2023	0001462	CLALLAM MOSAIC	11331-22-CMP21	11/14/2023	DDD - CLALLAM PARENT TO	900.00	900.00
11/28/2023	0000396	CONCERNED CITIZENS	CC STATE 10-23	11/6/2023	DDD - STATE CONTRACT - O	63,474.75	
			CC SSD 10-23	11/6/2023	DDD - SSD - OCTOBER 2023	1,700.00	65,174.75
11/28/2023	0017530	PIERCE JONES & ASSOCIATE	PJA SSD 10-23	11/10/2023	DDD - SSD - OCTOBER 2023	2,840.00	
			PJA PASD 10-23	11/10/2023	DDD - PASD - OCTOBER 2023	2,040.00	
			PJA QVSD 10-23	11/10/2023	DDD - QVSD - OCTOBER 2023	1,760.00	6,640.00
11/28/2023	0028699	SOUND PUBLISHING INC	PDN986396	11/13/2023	DDD - RFP LEGAL NOTICE	146.08	146.08
Sub total for U S BANK:							90,221.62

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11/21/2023 9:43:58AM

Final Check List
CLALLAM COUNTY

HR

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0000546	EXPRESS SERVICES, INC	29904297	11/15/2023	INV 29904297	534.91	534.91
11/28/2023	0001297	PUBLIC SAFETY TESTING INC	2023-1299	11/15/2023	INV 2023-1299	195.00	195.00
11/28/2023	0001680	WA COUNTIES RISK POOL	C23103110	11/15/2023	C23103110	16,531.88	
			C23103111	11/15/2023	INV C23103111	1,087.16	
			C23103112	11/15/2023	C23103112	64.50	17,683.54
11/28/2023	0001716	DEPT OF ENTERPRISE SVCS	731128474	11/15/2023	INV 731128474	396.66	396.66
11/28/2023	0025115	RADIA INC PS	DOS 10242023	11/15/2023	DOS 10242023 SM II	238.80	
			DOS 10242023	11/15/2023	DOS 10242023 SM	35.00	273.80
11/28/2023	0037692	SEBRIS BUSTO JAMES	80011	11/15/2023	80011	1,014.00	1,014.00
11/28/2023	0046683	ODP BUSINESS SOLUTIONS	L337181490002	11/15/2023	337181490002	95.54	95.54
11/28/2023	0048504	MENKE JACKSON BEYER LLP	482 OCT 23	11/15/2023	ACCT 582	5,280.70	5,280.70
11/28/2023	0049145	HARLOWE & FALK LLP	63299	11/15/2023	63299 CLALLAM COUNTY	744.00	744.00
Sub total for U S BANK:							26,218.15

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11/21/2023 9:50:20AM

Final Check List
CLALLAM COUNTY

IT

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0000289	CDW GOVERNMENT, INC.	MQ25817	11/28/2023	DCD20231018	3,447.68	
			SE2306407	11/28/2023	IT20230516 - MERAKI	2,434.52	
			MQ21404	11/28/2023	DCD20231018	134.35	6,016.55
11/28/2023	0000296	CENTURYLINK	406389122-1114	11/28/2023	FORKS SHERIFF #2	313.98	
			406493163-1114	11/28/2023	FORKS TO FORKS T-1	70.57	
			300561295-1114	11/28/2023	CLALLAM BAY DISPATCH	66.75	451.30
11/28/2023	0001641	VERIZON WIRELESS	9947607761B	11/28/2023	ASSR20231114 - IPADS UPGR	10,663.79	10,663.79
11/28/2023	0001706	CONSOLIDATED TECHNOLOG	90112023100282	11/28/2023	IGN	220.00	220.00
11/28/2023	0004211	CENTURYLINK	3604527831-111	11/28/2023	MAIN COURTHOUSE	1,447.02	
			3604172850-111	11/28/2023	DID ROLLOVER	450.64	
			3604529079-111	11/28/2023	PUBLIC HEALTH 3RD ST	346.44	
			3604521625-111	11/28/2023	TELEPHONE MAINT SWITCH	65.81	2,309.91
11/28/2023	0045293	LUMEN	664012042	11/28/2023	LEVEL 3 COMM TRUNK 1	2,036.42	2,036.42
Sub total for U S BANK:							21,697.97

apChkLst
11/21/2023 10:01:54AM

Final Check List
CLALLAM COUNTY

Juv Svcs

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0000159	BOB BARKER CO INC	INV1958535	11/3/2023	DET SUPPLIES	919.89	919.89
11/28/2023	0000628	GALLS LLC	025810314	9/28/2023	UNIFORMS & CLOTHING	8.26	8.26
11/28/2023	0001547	SYSCO FOOD SERVICES OF	555309523	11/8/2023	DET FOOD & SUPPLIES	1,931.62	1,931.62
11/28/2023	0001957	PETTY, JENNIFER	855913	11/13/2023	FOOD	26.28	26.28
11/28/2023	0041147	AMERIGAS PROPANE LP	3157094864	11/10/2023	UTILITIES	1,493.54	1,493.54
11/28/2023	0041605	HOME DEPOT PRO	773685698	11/2/2023	DET SUPPLIES	27.44	27.44
11/28/2023	0042355	BRILEY, JUDITH	103123JB	11/10/2023	CAP VOL-MILEAGE	23.58	23.58
11/28/2023	0046683	ODP BUSINESS SOLUTIONS	L340347724001	11/1/2023	OFFICE SUPPLIES	158.42	
			340347904001	11/1/2023	OFFICE SUPPLIES	13.03	171.45
Sub total for U S BANK:							4,602.06

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Final Check List
CLALLAM COUNTY

No4 Weeds

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0000360	CLALLAM COUNTY ER&R	2023.333E	11/10/2023	OCTOBER VEHICLE BILL FOR	74.81	74.81
11/28/2023	0001540	SWAIN'S GENERAL STORE IN	319967	11/9/2023	PLANTING GEAR; RDS = \$45.	45.57	
			320168	11/15/2023	GLOVES; RDS = \$10.60	10.60	56.17
11/28/2023	0020849	U S BANK	SO23135649	11/15/2023	SPRAYERS AND FIELD TOOL	392.58	
			48608169	11/15/2023	HAND TOOLS; RDS = \$272.46	272.46	665.04
11/28/2023	0046816	ST JOHN, CHRISTINA	39635	11/8/2023	PRINTING OF LMD NOV 2023	161.84	161.84
Sub total for U S BANK:							957.86

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Final Check List
CLALLAM COUNTY

Parks Fair Facilities Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0000094	ANGELES PLUMBING INC	37660	11/15/2023	2301CH RSTR JV PLUMBING	1,237.17	
			37675	11/15/2023	CH REPLC EXPANSION TANK	280.56	1,517.73
11/28/2023	0000196	BILLS PLUMBING & SANIKAN	s3665896	11/15/2023	FWB SANIKAN	105.00	
			s3665689	11/15/2023	RH SANIKAN	100.00	
			s3665717	11/15/2023	RDG SANIKAN	100.00	
			s3666121	11/15/2023	DRA SANIKAN	100.00	
			s3665625	11/15/2023	FWB SANIKAN SERVICE	16.34	421.34
11/28/2023	0000359	CLALLAM COUNTY PUBLIC W	1480 11/23	11/15/2023	CB OCT SEWER	62.56	62.56
11/28/2023	0000360	CLALLAM COUNTY ER&R	2023.320e	11/15/2023	2023 CAPITAL EQUIP CONTRI	74,814.00	74,814.00
11/28/2023	0000700	HACH COMPANY	13804565	11/15/2023	2305UP CDJ CALIBRATION LII	79.40	79.40
11/28/2023	0001036	MURREYS OLYMPIC DISPOS	A7839165s112	11/15/2023	SC GARBAGE	2,491.74	
			7839152s112	11/15/2023	DRA GARBAGE	816.77	
			7839863s112	11/15/2023	CH RECYCLE	584.64	
			7840378s112	11/15/2023	SC RECYCLE	277.40	
			7840379s112	11/15/2023	DRA RECYCLE	167.14	
			7839941s112	11/15/2023	CH RECYCLE	110.96	4,448.65
11/28/2023	0001156	OLYPEN INC	231110-0014	11/15/2023	DRA DSL INTERNET	23.95	23.95
11/28/2023	0001198	PART WORKS INC, THE	inv99425	11/15/2023	JAIL TUBING	25.57	25.57
11/28/2023	0001252	PORT ANGELES, CITY OF	63871-98716 10	11/15/2023	CH OCT UTIL	16,190.85	
			63871-147906 10	11/15/2023	CH OCT UTIL	3,199.64	
			60327-89776 10	11/15/2023	3RD ST OCT UTIL & GARBAG	711.59	
			60327-152976 10	11/15/2023	CIB/WSU OCT UTIL & GARBA	703.91	
			60387-154714 10	11/15/2023	FG OCT UTIL	499.52	
			60387-154442 10	11/15/2023	FG OCT UTIL	478.12	
			60387-153006 10	11/15/2023	FG OCT UTIL	437.10	
			60387-153008 10	11/15/2023	FG OCT UTIL	418.02	
			60387-152998 10	11/15/2023	FG OCT UTIL	339.98	
			60387-153004 10	11/15/2023	FG OCT UTIL	320.77	
			60387-152668 10	11/15/2023	FG OCT UTIL	261.16	
			60387-154282 10	11/15/2023	FG OCT UTIL	237.48	
			60387-159546 10	11/15/2023	FG OCT UTIL	88.07	
			60387-158232 10	11/15/2023	FG OCT UTIL	62.84	
			60387-153000 10	11/15/2023	FG OCT UTIL	51.08	
			60387-154634 10	11/15/2023	FG OCT UTIL	36.45	24,036.58

Bank : apbank U S BANK

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0001300	PUBLIC UTILITY DISTRICT	22216 10/23	11/15/2023	CDJ OCT ELECT	610.09	
			25837 10/23	11/15/2023	DRA OCT ELECT	212.02	
			25839 10/23	11/15/2023	DRA OCT ELECT	168.74	
			25840 10/23	11/15/2023	DRA OCT ELECT	109.02	
			25838 10/23	11/15/2023	DRA OCT ELECT	51.39	
			13424 10/23	11/15/2023	FWB OCT ELECT	50.34	
			67069 10/23	11/15/2023	SMPK CLINE UNMETERED LI	23.62	1,225.22
11/28/2023	0001472	SOLMAR WATER SYSTEM, INC	Robin Hill 10/23	11/15/2023	RH SEPT OCT WATER	114.00	114.00
11/28/2023	0001641	VERIZON WIRELESS	9947607758	11/15/2023	CH ADM FG JV CELL PHONES	312.06	312.06
11/28/2023	0001769	WESTERN DETENTION PROD	20232642	11/15/2023	2008FAC JAIL LOCKS REPLC	2,203.74	2,203.74
11/28/2023	0004211	CENTURYLINK	36092835408201	11/15/2023	CDJ TELEPHONE	218.66	218.66
11/28/2023	0004211	CENTURYLINK	36068358474451	11/15/2023	DRA TELEPHONE	139.86	139.86
11/28/2023	0004211	CENTURYLINK	36092834415931	11/15/2023	SC TELEPHONE	76.03	76.03
11/28/2023	0020849	U S BANK	Immediate Imq 1	11/15/2023	FG ADVERT COHO FERRY	1,827.50	
			RedLion 469045	11/15/2023	FG S IOFFRIDA HOTEL ROOM	420.12	
			RedLion 469014	11/15/2023	FG C KELLY HOTEL ROOM FA	420.12	
			RedLion 469044	11/15/2023	FG G WINN HOTEL ROOM FA	420.12	
			amaz 5030630	11/15/2023	SC TONER TELEPHONE COIN	267.65	
			Evergreen Rural	11/15/2023	CDJ DISINFECTION CLASS R	190.00	
			Lighting Supply 1	11/15/2023	FG HALOGEN LIGHTS FOR S	178.86	
			Evergreen Rural	11/15/2023	CDJ CENTRIFUGALPUMP CL	160.00	
			Evergreen Rura	11/15/2023	CDJ BASIC MATH REGISTR. V	160.00	
			Viasat a5240667	11/15/2023	CDJ SATELLITE INTERNET	96.19	
			Viasat a5103309	11/15/2023	SC SATELLITE INTERNET	91.18	
			HCO 9041942	11/15/2023	SMPK GAS FOR TRAVEL TO F	37.44	4,269.18
11/28/2023	0027917	COMMERCIAL REPAIR	597340	11/15/2023	JUV DRAIN FLOW WORK	227.45	227.45
11/28/2023	0030634	ALLPLAY SYSTEMS LLC	2023-165F	11/15/2023	2306UP SC REPLACEMENT S	3,192.84	3,192.84
11/28/2023	0033207	HUNT ENGINEERING SERVICE	18511	11/15/2023	2207FAC EVSE ENG SERV	1,275.30	1,275.30
11/28/2023	0033438	AHBL INC	141691	11/15/2023	1710CH LANDSCAPE IMPROV	540.00	540.00
11/28/2023	0035842	CLALLAM CO PARKS CREDIT	World pay 10/23	11/15/2023	DRA SC CC FEES	328.96	328.96
11/28/2023	0037225	JACKSON, DALE	8172301 11/23	11/15/2023	2006FAC EOC RELOC PRJT M	3,002.00	3,002.00
11/28/2023	0037765	HARRINGTON INDUSTRIAL PL	00716367	11/15/2023	2305UP CDJ REPAIR IMPROV	9,554.83	
			0074n6670	11/15/2023	2305UP CDJ REPAIR IMPROV	1,851.78	
			007n6669	11/15/2023	2305UP CDJ REPAIR IMPROV	-9,554.83	1,851.78
11/28/2023	0039041	D WELD SHOP	622225	11/15/2023	JAIL REPAIR CRACK IN SINK	239.36	239.36

Bank : apbank U S BANK

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0041147	AMERIGAS PROPANE LP	3157059887	11/15/2023	CDJ PROPANE	893.91	893.91
11/28/2023	0048758	GIORDANO RESTORATIONS	1513	11/15/2023	CH MTHR LNG REPAIR SERV	4,687.50	4,687.50
11/28/2023	0049216	SECURITY SOLUTIONS NORT	348880	11/15/2023	2301CH RSTR JV BLD DOOR	17,625.60	17,625.60
11/28/2023	0049217	MOUNTAIN PUMPS & PLUMB	115476	11/15/2023	DRA RESET TOILET	236.92	236.92
Sub total for U S BANK:							148,090.15

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Final Check List
CLALLAM COUNTY

Public Works ER+R

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0000099	A-1 AUTO PARTS	1459541	11/8/2023	Battery - SQ 1774	172.05	
			1460536	11/15/2023	Wheel Nut, Serrated Wheel - S	15.18	187.23
11/28/2023	0000172	BAXTER A/P OFFICE	15663-56766	11/13/2023	Fused Accessory - PA 370	10.70	10.70
11/28/2023	0000377	PACWEST MACHINERY LLC	20364328	7/17/2023	Shaft and Bearing Assembly - F	565.01	
			20366722	11/16/2023	Turn Switch - PA 413	257.22	
			20366723	11/16/2023	Turn Switch - PA 413	257.22	1,079.45
11/28/2023	0000599	FORKS OUTFITTERS	9NOV2023	11/9/2023	Rear Trig, Hose Wshers - LC	36.88	36.88
11/28/2023	0000633	GARYS PAY & SAVE AUTO BO	2880	10/31/2023	Tires - LC A54	580.83	
			2884	11/1/2023	Oil Change and Filter - LC A54	54.30	635.13
11/28/2023	0000848	PAPE KENWORTH NORTHWE	14271613	11/6/2023	Exhaust Pipes and Clamps - LC	1,312.95	1,312.95
11/28/2023	0000894	LARSCO INC	1116180-01	11/9/2023	AWGs - PA	413.67	413.67
11/28/2023	0001252	PORT ANGELES, CITY OF	2934/4358 11/09	11/9/2023	Utility Charges - PA	2,843.46	2,843.46
11/28/2023	0001405	LES SCHWAB TIRE CENTERS	387000831600	11/8/2023	Tires - PA Stores	5,118.64	
			38000832690	11/14/2023	Tires - PA 150	3,060.48	
			38000833277	11/16/2023	Suspension and Alignment - PA	739.49	8,918.61
11/28/2023	0001551	TACOMA SCREW PRODUCTS	100247985-00	11/10/2023	Plow Bolts, Brake Cleaner - LC	239.43	
			310031995-00	11/6/2023	Industrial Degreaser - PA	171.57	411.00
11/28/2023	0001781	WHITEHEADS AUTO PARTS IN	272052	11/9/2023	LED Lamp, D Ring - LC	200.13	
			267493	9/13/2023	Radial Seal Filter, Oil Filter - LC	191.41	
			267603	9/14/2023	Radial Seal Filter - Fuel Filter -	173.17	
			271433	11/1/2023	ECCO Light - LC 1754	154.30	
			268033	9/19/2023	Fittlings, Fule Line Hose - LC 20	23.74	
			265356	8/17/2023	Cap - LC 910	14.02	
			272015	11/9/2023	Elctro Mechanical Flasher - LC	11.35	
			269503CR	10/7/2023	Credit, Duplicate Charge - LC 2	-21.65	
			268483	9/25/2023	Credit Return - LC 208	-113.80	632.67
11/28/2023	0004211	CENTURYLINK	4766812B/11052	11/5/2023	Phone Service 812B - CH 20-FI	98.46	98.46
11/28/2023	0017663	ARAMARK UNIFORM SVCS IN	5120354559	11/14/2023	Laundry Services - PA	40.58	
			5120352030	11/9/2023	Laundry Services - SQ	16.34	
			5120356272	11/16/2023	Laundry Services - SQ	16.34	
			5120354543	11/14/2023	Laundry Services - LC	16.30	89.56

Bank : apbank U S BANK

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023 0022435		RACE STREET AUTO PARTS	653395-23	11/14/2023	Brake Rotor, Brake Pads - PA M	557.44	
			653582-23	11/15/2023	Brake Rotor and Pads, Air Filter	221.94	
			953582-23	11/15/2023	Brake Rotor and Pads, Air Filter	221.94	
			653282-23	11/13/2023	Filters, Wipers, Washer Fluid - I	163.56	
			653420-23	11/14/2023	Heater Hose & Assembly - PA 1	90.40	
			652084-23	11/1/2023	Belt - PA 905	75.52	
			653279-23	11/13/2023	Air Blow Gun Kit - PA 243	67.43	
			653740-23	11/16/2023	Fuel Filter - PA MP5	39.77	
			653738-23	11/16/2023	Air Filter - PA MP5	32.56	
			952674-23	11/7/2023	Oil Filter, Serpentine Belt - PA 1	28.85	1,499.41
11/28/2023 0042561		ALL BATTERY SALES & SERVICE	22078021	11/8/2023	Batteries - SQ Stores	182.90	182.90
11/28/2023 0042872		PROPANE NORTHWEST	1511510964	11/7/2023	Propane - LC	224.79	224.79
11/28/2023 0045842		CINTAS CORPORATION #2	5177919159	10/2/2023	First Aid Supplies - LC	103.45	103.45
11/28/2023 0046884		BLUEBEAM INC	Q-318052-1 ER&	11/13/2023	Bluebeam - ER&R	652.80	652.80
Sub total for U S BANK:							19,333.12

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0000244	BRUCH & BRUCH CONSTRUC	2310067-IN	10/31/2023	BRUCH & BRUCH MINUS SAN	4,986.21	4,986.21
11/28/2023	0000358	CLALLAM COUNTY, PROSEC	20239AO-Q3	11/16/2023	3RD Q 2023 CC PROSECUTO	49,393.28	49,393.28
11/28/2023	0000360	CLALLAM COUNTY ER&R	2023.331E	11/10/2023	10/23 GRAVEL USAGE	26,611.30	
			2023.332E	11/10/2023	10/23 MONTHLY TRUCK REN	20,994.57	
			2023.330E	11/10/2023	10/23 RENTAL OF FACILITIES	8,000.00	
			2023.329E	11/10/2023	10/23 SIGNS USED FROM INV	4,450.26	
			2023.321E	11/10/2023	10/23 ITEMS FROM ER&R INV	3,033.72	
			2023.323E	10/10/2023	10/23 GALLONS OF FUEL USE	407.72	63,497.57
11/28/2023	0000546	EXPRESS SERVICES, INC	29874862-10101	11/1/2023	10/23-10/29 EXPRESS EMPLC	1,902.22	
			29837972-10101	10/25/2023	10/16-10/22 EXPRESS EMPLC	1,614.34	3,516.56
11/28/2023	0000677	GRAINGER INC	9876757114	10/19/2023	SUPPLIES- WWTP	20.60	20.60
11/28/2023	0000709	HARBOR SAW & SUPPLY	775591	11/9/2023	MAINTENANCE SUPPLIES- P/	574.40	
			370.49	11/16/2023	MAINTENANCE SUPPLIES- P/	403.09	
			775586	11/9/2023	MAINTENANCE SUPPLIES- P/	117.17	1,094.66
11/28/2023	0000885	LAKESIDE INDUSTRIES, INC	253197	11/4/2023	LAKESIDE OLY PEN EZ ST AS	3,662.21	3,662.21
11/28/2023	0001149	OLYMPIC STATIONERS INC	97205	10/31/2023	OFFICE SUPPLIES	33.46	33.46
11/28/2023	0001156	OLYPEN INC	231111-0014	11/11/2023	OLYPEN MLS & OLS DUES	40.50	40.50
11/28/2023	0001300	PUBLIC UTILITY DISTRICT	30702-110623	11/6/2023	10/01-11/03 66 LOWER DAM F	50.34	50.34
11/28/2023	0001635	UTILITIES UNDERGROUND LC	3100252	10/31/2023	UTILITIES UNDERGROUND L	274.77	274.77
11/28/2023	0001740	WSU EXTENSION OF CLALLA	JO10.23	11/13/2023	OAKES-WEED MANAGEMENT	6,107.19	6,107.19
11/28/2023	0004211	CENTURYLINK	6812667-110723	11/7/2023	360-681-2667 726B 11/23	204.48	
			6835282-110823	11/8/2023	360-683-5282 747B 11/23	10.46	214.94
11/28/2023	0017663	ARAMARK UNIFORM SVCS IN	5120354558	11/14/2023	LAUNDRY SERVICE-LC	16.32	
			5120354545	11/14/2023	LAUNDRY SERVICE-LC	16.30	
			5120356273	11/16/2023	LAUNDREY SERVICE -SQ	16.30	
			5120352031	11/9/2023	LAUNDRY SERVICE-SQ	16.29	65.21
11/28/2023	0020614	WOOD HAWK, INC	2072	11/12/2023	HAULED WASTE SERVICE	1,465.00	1,465.00
11/28/2023	0021386	STAPLES ADVANTAGE	3552426029	11/11/2023	OFFICE SUPPLIES	143.02	
			3551943319	11/4/2023	OFFICE SUPPLIES	38.42	181.44
11/28/2023	0039099	O'DELL, JASON	REIMODELL-111	11/1/2023	REIMBURSEMENT O'DELL	158.56	158.56
11/28/2023	0046884	BLUEBEAM INC	1764674-10101	11/13/2023	BLUEBEAM	8,486.40	
			1764674-41401	11/13/2023	BLUEBEAM	326.40	8,812.80
11/28/2023	0049221	V VAN DYKYE INC	MARION-1	11/11/2023	BRIDGE PIECES IN SECTION	34,734.00	34,734.00

178,309.30

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11/21/2023 11:38:54AM

Final Check List
CLALLAM COUNTY

Public Works (2)

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	11/28/2023	0000546	EXPRESS SERVICES, INC	29837972-43401	10/25/2023	10/16-10/22 CROSS EXPRESS	542.85	
				29874862-43401	11/1/2023	10/23-10/29 CROSS EXPRESS	355.42	898.27
						Sub total for U S BANK:		898.27

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11/21/2023 11:50:33AM

Final Check List
CLALLAM COUNTY

Public Works (3)

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0000361	CLALLAM COUNTY ROAD DE	2023.067R	9/25/2023	08/16/23~09/15/23 EMPLOYEE	248.95	
			2023.074R	10/26/2023	09/16/23~10/15/23 EMPLOYEE	59.07	308.02
11/28/2023	0001713	WA ST DEPT OF NATURAL RE	172750/2024	11/16/2023	BLUE MOUNTAIN LEASE 12/2	3,000.00	3,000.00
11/28/2023	0046884	BLUEBEAM INC	1764674-10135	11/13/2023	ONE LICENSE	326.40	326.40
11/28/2023	0000348	CLALLAM COUNTY DEPT OF	23-0477	9/22/2023	DUNGENESS RESERVOIR TE	290.00	
			23-0529	10/23/2023	DUNGENESS RESERVOIR TE	290.00	580.00
11/28/2023	0000360	CLALLAM COUNTY ER&R	2023.255E	8/22/2023	08/23 EQUIPMENT RENT	29.60	29.60
Sub total for U S BANK:							4,244.02

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11/21/2023 12:16:35PM

Final Check List
CLALLAM COUNTY

Sheriff (1)

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/5/2023	0000360	CLALLAM COUNTY ER&R	2023.327E	11/10/2023	LABOR ON CG6 VEHICLE	66.00	66.00
12/5/2023	0000608	FRANZ FAMILY BAKERIES	117101004405	10/26/2023	FOOD	184.68	
			117101004425	10/30/2023	FOOD	184.68	
			117101004310	10/5/2023	FOOD	176.28	
			117101004376	10/19/2023	FOOD	176.28	
			117101004344	10/12/2023	FOOD	167.90	
			117101004393	10/23/2023	FOOD	159.60	
			11710114294	10/2/2023	FOOD	156.20	
			117101004330	10/9/2023	FOOD	142.80	
			117101004363	10/16/2023	FOOD	142.80	1,491.22
12/5/2023	0001540	SWAIN'S GENERAL STORE IN	319768	11/3/2023	WORK BOOTS - SISK	195.70	
			319991	11/9/2023	SIKAFLEX GRAY SEALANT	54.24	249.94
12/5/2023	0040427	NORPOINT GROUP LLC	1334 NPG	11/17/2023	CL CO COURTHOUSE & JUV	9,020.00	9,020.00
12/5/2023	0046683	ODP BUSINESS SOLUTIONS	L338521018001	10/23/2023	OFFICE SUPPLIES	82.23	82.23
Sub total for U S BANK:							10,909.39

Sheriff (2)

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0000159	BOB BARKER CO INC	#INV1936305	8/29/2023	COMMISSARY ITEMS	150.34	150.34
11/28/2023	0000196	BILLS PLUMBING & SANIKAN	IS3666172	11/9/2023	PUMPING TRAILER AT EDWA	75.00	
			S3666173	11/9/2023	EMERGENCY CALL AT DIAMC	75.00	150.00
11/28/2023	0000268	WAVE BUSINESS	1032293-02-Nov	11/1/2023	CABLE TV - INMATES	333.62	333.62
11/28/2023	0000296	CENTURYLINK	406092135-Nov2	11/6/2023	DATA CONNECTION	1,236.30	1,236.30
11/28/2023	0000296	CENTURYLINK	300421654-Nov2	11/6/2023	TELEPHONE SERVICE	227.87	227.87
11/28/2023	0000354	CLALLAM COUNTY SEWER DI	1481-Nov23	11/13/2023	CLALLAM BAY/SEKIU SEWER	56.50	56.50
11/28/2023	0000356	CLALLAM COUNTY HUMAN RICCSO - Sgt Asm		11/13/2023	COURTHOUSE LOGO MUGS	90.00	90.00
11/28/2023	0000360	CLALLAM COUNTY ER&R	2023.328E	11/10/2023	LABOR ON OPNET VEHICLES	396.00	
			2023.324E	11/10/2023	FUEL FOR SAR VEHICLES	203.56	
			2023.325E	11/10/2023	PARTS FOR OPNET VEHICLE	132.97	732.53
11/28/2023	0000363	CLALLAM COUNTY SHERIFF	C23-068	11/15/2023	INMATE COMMISSARY ACCO	6,000.00	6,000.00
11/28/2023	0000459	DAY WIRELESS SYSTEMS INC	#INV798996	10/30/2023	RECAP OF ELTEK BATTERY S	5,456.31	
			#INV795874	10/9/2023	RECAP OF ELTEK BATTERY S	3,407.55	8,863.86
11/28/2023	0001252	PORT ANGELES, CITY OF	82495-151160-N	11/9/2023	UTILITIES - FRONT STREET	465.12	465.12
11/28/2023	0001298	PUBLIC UTILITY DISTRICT NO14741000-Nov23		11/3/2023	UTILITIES - OPSCAN TOWER	80.49	80.49
11/28/2023	0001543	SWANSONS SERVICES CORP	2023-1031A	10/31/2023	BLANK CHECK STOCK (1,000	115.00	
			1779123	11/2/2023	INDIGENT PACKS	75.84	190.84
11/28/2023	0006886	SYSTEMS FOR PUBLIC SAFE	144924	10/16/2023	FENDER PROTECTOR WRAP	812.00	
			44817	10/4/2023	T-RAIL FREE STANDING TRAI	184.92	996.92
11/28/2023	0029266	NI GOVERNMENT SERVICES	I23102909221	11/4/2023	SATELLITE PHONE SERVICE	49.48	49.48
11/28/2023	0033486	LN CURTIS & SONS INC	INV763068	11/8/2023	UNIFORM - GRIBBON	177.21	177.21
11/28/2023	0042874	BAGLEY CREEK OUTFITTERS	20086	11/11/2023	EMBROIDERY - UNIFORMS	81.60	81.60
Sub total for U S BANK:							19,882.68

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Final Check List
CLALLAM COUNTY

Sheriff (3)

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0000179	BEERS, RICHARD B	Dec 2023	11/17/2023	RENTAL AGREEMENT	545.00	545.00
11/28/2023	0001426	SEQUIM, CITY OF	Dec 2023	11/17/2023	LEASE AGREEMENT	1,100.00	1,100.00
11/28/2023	0020862	GERMAN, NANCY	Dec 2023	11/17/2023	LEASE AGREEMENT	2,388.15	2,388.15
11/28/2023	0024819	QUILEUTE TRIBE	Dec 2023	11/17/2023	LEASE AGREEMENT	1,200.00	1,200.00
Sub total for U S BANK:							5,233.15

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11/21/2023 1:29:51PM

Final Check List
CLALLAM COUNTY

Sheriff(4)

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0001439	SHERIFFS ADVANCED TRAVE	5346	11/15/2023	GUY CRANOR	289.61	289.61
11/28/2023	0020849	U S BANK	0097-Nov23	11/15/2023	AMAZON,BEST WESTERN,W/	2,779.22	
			8739-Nov23	11/15/2023	GOOD2GO,LEATHERMAN, TC	1,431.90	
			6528-Nov23	11/15/2023	GOOD2GO,HOLIDAY INN,WAI	1,256.78	
			0945-Nov23	11/15/2023	COMFORT SUITES, SUPER 8,	942.98	
			6730-Nov23	11/15/2023	CVENT, CODE 4, AXON	505.65	
			0037-Nov23	11/15/2023	HOLIDAY INN,GLOALSTAR, W	309.06	
			6236-Nov23	11/15/2023	AMAZON	107.64	
			7400-Nov23	11/15/2023	SIMPLISAFE	32.57	
			4738-Nov23	11/15/2023	GOOD2GO	5.50	7,371.30
11/28/2023	0020849	U S BANK	7275-Nov23	11/15/2023	TOWNPLACE, THE COEUR D.	1,523.37	1,523.37
11/28/2023	0042924	WAKNITZ, ELIZABETH	101823	11/15/2023	TRAVEL - LYNNWOOD	124.51	124.51
11/28/2023	0045301	HNAT, KRISTIN	101923	11/15/2023	TRAVEL - LYNNWOOD	37.00	37.00
11/28/2023	0045809	CHORLEY, JUSTINE	101123	11/15/2023	TRAVEL - LAKEWOOD	207.90	207.90
11/28/2023	0046670	SALIM, NICOLE	101523	11/15/2023	TRAVEL - PUYALLUP	261.49	
			101123	11/15/2023	TRAVEL - PUYALLUP	235.33	496.82
11/28/2023	0049271	JOHNSON, AUBREE	101823	11/15/2023	TRAVEL - LYNNWOOD	37.00	37.00
Sub total for U S BANK:							10,087.51

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Final Check List
CLALLAM COUNTY

Sheriff Jail Med Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0001209	PENINSULA BEHAVIORAL HE	Sep-23	10/10/2023	MHP SUBSTITUTION	175.00	175.00
11/28/2023	0041537	MCKESSON MEDICAL-SURGI	21292027	10/31/2023	STOCK MEDICINE	484.95	
			21244808	10/19/2023	STOCK MEDICINE	59.18	544.13
Sub total for U S BANK:							719.13

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Final Check List
CLALLAM COUNTY

Superior Court(1)

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/27/2023	0049276	HALL, DON	HAL1929495	11/15/2023	22-1-00322-05-DICKINSON-WI	32.40	32.40
11/27/2023	0049277	UMBARGER, TIM	UMB1929503	11/15/2023	22-1-00322-05-DICKINSON-WI	17.60	17.60
Sub total for U S BANK:							50.00

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Final Check List
CLALLAM COUNTY

Superior Court (2)

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0000357	CLALLAM-JEFFERSON CO PR	10-23 CF	11/14/2023	OCTOBER 2023 - CF SURCHA	520.00	520.00
11/28/2023	0001212	PENINSULA DISPUTE RESOL	10-23 PDRC	11/14/2023	OCTOBER 2023 - PDRC SURC	915.00	915.00
Sub total for U S BANK:							1,435.00

Clerk - Jury

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0036259	GILLESPIE, MICHAEL	SUPCT2382336	11/1/2023	JURY PAYMENT	23.10	23.10
11/28/2023	0038350	HANSEY, GENEVA	SUPCT2382092	11/1/2023	JURY PAYMENT	29.65	29.65
11/28/2023	0038760	CONRAD, KATHLEEN	SUPCT2387591	11/1/2023	JURY PAYMENT	29.65	29.65
11/28/2023	0039702	VARNER, BRADFORD	SUPCT2386573	11/1/2023	JURY PAYMENT	29.00	29.00
11/28/2023	0040733	BROOKS, ARTHUR	SUPCT2385649	11/1/2023	JURY PAYMENT	30.96	30.96
11/28/2023	0041234	COOPER, MICHELLE	SUPCT2381018	11/1/2023	JURY PAYMENT	11.31	11.31
11/28/2023	0042036	COWAN, ROBERT	SUPCT2381548	11/1/2023	JURY PAYMENT	11.31	11.31
11/28/2023	0042707	THORNHILL, DIANE	SUPCT2383116	11/1/2023	JURY PAYMENT	17.86	17.86
11/28/2023	0045974	REAUME, TINA	SUPCT2385898	11/1/2023	JURY PAYMENT	76.68	76.68
11/28/2023	0046077	GRANT, LAWRENCE	SUPCT2384866	11/1/2023	JURY PAYMENT	23.10	23.10
11/28/2023	0049222	CASTRILLOBETETA, LESLIE	SUPCT2380112	11/1/2023	JURY PAYMENT	16.55	16.55
11/28/2023	0049223	ADABELLE, GENEVIEVE	SUPCT2373330	11/1/2023	JURY PAYMENT	25.72	25.72
11/28/2023	0049224	CHEEKS, HEATHER	SUPCT2377428	11/1/2023	JURY PAYMENT	34.89	34.89
11/28/2023	0049225	CORRADO, ANTHONY	SUPCT2383175	11/1/2023	JURY PAYMENT	23.10	23.10
11/28/2023	0049226	DE FILIPPO, MARY	SUPCT2382393	11/1/2023	JURY PAYMENT	129.08	129.08
11/28/2023	0049227	DENNIS, ANGEL	SUPCT2380977	11/1/2023	JURY PAYMENT	50.48	50.48
11/28/2023	0049228	DOSS, DANA	SUPCT2386571	11/1/2023	JURY PAYMENT	29.65	29.65
11/28/2023	0049229	FINDEN, DAVID	SUPCT2378582	11/1/2023	JURY PAYMENT	30.96	30.96
11/28/2023	0049230	FRANCIS, ELEANOR	SUPCT2385688	11/1/2023	JURY PAYMENT	40.00	40.00
11/28/2023	0049231	ARMSTRONG, EMMA	SUPCT2387396	11/1/2023	JURY PAYMENT	19.83	19.83
11/28/2023	0049232	FREER, PATRICIA	SUPCT2387439	11/1/2023	JURY PAYMENT	16.55	16.55
11/28/2023	0049233	GILLANDERS, ATHA	SUPCT2380035	11/1/2023	JURY PAYMENT	42.75	42.75
11/28/2023	0049234	HARRIS, CLAIRE	SUPCT2383513	11/1/2023	JURY PAYMENT	19.83	19.83
11/28/2023	0049235	HEADRICK, STEPHANIE	SUPCT2384347	11/1/2023	JURY PAYMENT	20.48	20.48
11/28/2023	0049236	HENDRICKSON, DANIELLE	SUPCT2378789	11/1/2023	JURY PAYMENT	14.59	14.59
11/28/2023	0049237	HOLM, CONNOR ERIK	SUPCT2378061	11/1/2023	JURY PAYMENT	32.93	32.93
11/28/2023	0049238	HOLT, KATHRYN	SUPCT2379165	11/1/2023	JURY PAYMENT	25.72	25.72
11/28/2023	0049239	BAKKEN, BRITNEY	SUPCT2383970	11/1/2023	JURY PAYMENT	34.24	34.24
11/28/2023	0049240	JOHNSON, DEREK	SUPCT2384202	11/1/2023	JURY PAYMENT	19.17	19.17
11/28/2023	0049241	KERRONE, MICHAEL	SUPCT2377353	11/1/2023	JURY PAYMENT	11.97	11.97
11/28/2023	0049242	KISH, TALFORD	SUPCT2384651	11/1/2023	JURY PAYMENT	25.72	25.72
11/28/2023	0049243	LARA, CHARLES	SUPCT2382688	11/1/2023	JURY PAYMENT	53.10	53.10
11/28/2023	0049244	MARTINSON, CHERI	SUPCT2387323	11/1/2023	JURY PAYMENT	37.51	37.51
11/28/2023	0049245	MATTHEWS, TAMMY	SUPCT2384086	11/1/2023	JURY PAYMENT	61.44	61.44

Bank : apbank U S BANK

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023	0049246	EDGMON, JENNIFER	SUPCT2385388	11/1/2023	JURY PAYMENT	10.00	10.00
11/28/2023	0049247	MCLAUGHLIN, MARY	SUPCT2386799	11/1/2023	JURY PAYMENT	13.28	13.28
11/28/2023	0049248	METZ, PETER	SUPCT2384248	11/1/2023	JURY PAYMENT	55.72	55.72
11/28/2023	0049249	NICOL, ZAVENNA	SUPCT2387235	11/1/2023	JURY PAYMENT	27.03	27.03
11/28/2023	0049250	BEAUSEIGNEUR, LAWRENCE	SUPCT2386009	11/1/2023	JURY PAYMENT	55.72	55.72
11/28/2023	0049251	ORTH, JANICE	SUPCT2384058	11/1/2023	JURY PAYMENT	34.89	34.89
11/28/2023	0049252	PARK, PATSY	SUPCT2383440	11/1/2023	JURY PAYMENT	30.96	30.96
11/28/2023	0049253	PROULX, CAROLINE	SUPCT2379016	11/1/2023	JURY PAYMENT	10.66	10.66
11/28/2023	0049254	REWITZ, VELMA	SUPCT2384274	11/1/2023	JURY PAYMENT	33.58	33.58
11/28/2023	0049255	RICHARDS, GREGORY	SUPCT2384656	11/1/2023	JURY PAYMENT	11.31	11.31
11/28/2023	0049256	RIPLEY, MICHELLE	SUPCT2386332	11/1/2023	JURY PAYMENT	28.34	28.34
11/28/2023	0049257	RODGERS, CINDY	SUPCT2385274	11/1/2023	JURY PAYMENT	36.20	36.20
11/28/2023	0049258	ROTHGANGER, JENNIFER	SUPCT2378560	11/1/2023	JURY PAYMENT	23.10	23.10
11/28/2023	0049259	RUSHTON, JEFFREY	SUPCT2377689	11/1/2023	JURY PAYMENT	16.55	16.55
11/28/2023	0049260	BOWLBY, CHARLES	SUPCT2377081	11/1/2023	JURY PAYMENT	32.27	32.27
11/28/2023	0049261	SALAVATI, AMIRA	SUPCT2387128	11/1/2023	JURY PAYMENT	97.64	97.64
11/28/2023	0049262	SCHWARZ, DOUGLAS	SUPCT2378911	11/1/2023	JURY PAYMENT	92.40	92.40
11/28/2023	0049263	SHANK, ROBIN	SUPCT2383687	11/1/2023	JURY PAYMENT	66.20	66.20
11/28/2023	0049264	SMITH, CINDY	SUPCT2387566	11/1/2023	JURY PAYMENT	23.10	23.10
11/28/2023	0049265	STRIDE, JOSEPH	SUPCT2384876	11/1/2023	JURY PAYMENT	50.48	50.48
11/28/2023	0049266	VAN VLEET, PENNEY	SUPCT2385768	11/1/2023	JURY PAYMENT	29.65	29.65
11/28/2023	0049267	VANAUSDLE, SARAH	SUPCT2379046	11/1/2023	JURY PAYMENT	33.58	33.58
11/28/2023	0049268	BRADRick, JAMES	SUPCT2383498	11/1/2023	JURY PAYMENT	23.10	23.10
11/28/2023	0049269	BROWN, SONJA	SUPCT2380892	11/1/2023	JURY PAYMENT	10.00	10.00
11/28/2023	0049270	BUSON, IAN DANOVICh	SUPCT2383437	11/1/2023	JURY PAYMENT	13.93	13.93

Sub total for U S BANK: 1,958.57

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Final Check List
CLALLAM COUNTY

Treasurer

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/28/2023 0028699		SOUND PUBLISHING INC	PDN986292	11/14/2023	FORECLOSURE LEGAL NOTI	59.76	59.76
11/28/2023 0040381		ACI PAYMENTS INC	1000104418	11/15/2023	ONLINE PAYMENT RETURNS	48.00	48.00
Sub total for U S BANK:							107.76

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11/15/2023 4:02:56PM

Final Check List
CLALLAM COUNTY

Veterans

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/15/2023 0001179		PACIFIC OFFICE EQUIPMENT POE	11/15/23	11/15/2023	VET CENTER PRINTER	360.11	360.11
11/15/2023 0004037		HARPER RIDGEVIEW CHAPEL	CL0248 11/15/23	11/15/2023	DEATH BENIFIT	800.00	
			CM1407 11/15/23	11/15/2023	FOOD	800.00	1,600.00
11/15/2023 0020849		U S BANK	BT6808 11/15/23	11/15/2023	FOOD	150.00	
			GM9860 11/15/23	11/15/2023	FOOD	150.00	
			HJ5467 11/15/23	11/15/2023	FOOD	150.00	
			RM4929 11/15/23	11/15/2023	FOOD	150.00	
			SM7415 11/15/23	11/15/2023	FOOD	150.00	
			TR1745 11/15/23	11/15/2023	FOOD	150.00	
			FR5264 11/15/23	11/15/2023	FOOD	100.00	
			HJ8531 11/15/23	11/15/2023	FOOD	100.00	
			LA5106 11/15/23	11/15/2023	FOOD	100.00	
			LL1535 11/15/23	11/15/2023	FUEL	100.00	
			RD5090 11/15/23	11/15/2023	FOOD	100.00	1,400.00
Sub total for U S BANK:							3,360.11



16
NOV 28 2023

Payroll Ending: 11/15/2023

Gross Earnings:	\$927,547.36
Benefits Paid:	\$192,759.87
Total Expenditures:	\$1,120,307.23

STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

This is to certify that the foregoing 'Labor Distribution Totals by Fund' Report for the period herein indicated is a full, true, and correct representation of the earnings and benefits paid to all Clallam County employees as recorded in the books of original entry maintained by this office.

WITNESS MY HAND THIS 20th DAY OF November 2023


SANDRA L WILLIAMS, CHIEF DEPUTY FOR
SHOONA RIGGS, CLALLAM COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the payroll herein specified has been disbursed and that the earnings and benefits listed above are approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

RANDY JOHNSON

MARK OZIAS

MIKE FRENCH

(County Administrator)

COPY

Payroll and Benefits Paid for semi-monthly payroll: November 22, 2023

Fund Name	Fund Number	Gross Earnings Paid by Fund #	Benefits Paid by Fund #	Employees Paid by Fund #	Total Expenditures
COUNTY (Semi-Monthly)					
General Fund	00100	662,906.56	135,878.86	208	798,785.42
HHS	11301	24,685.24	4,945.54	12	29,630.78
Prosecutor-Local Crime Victim	11701	5,377.25	1,018.48	2	6,395.73
Auditor-Doc Preservation	12401	2,072.17	416.46	2	2,488.63
Noxious Weed Control	13001	2,814.50	626.27	1	3,440.77
Veterans Relief	19914	4,778.81	956.29	2	5,735.10
Affordable Housing Sales Tax	19951	4,348.15	842.61	1	5,190.76
American Rescue Plan Act	19961	6,000.00	1,078.08	4	7,078.08
HR-Risk Management	50401	13,552.08	2,910.29	4	16,462.37
HR-Workers Compensation	50501	1,744.55	319.11	2	2,063.66
		728,279.31	148,991.99		877,271.30
ROADS					
PW - Roads	10101	158,883.57	34,973.26	63	193,856.83
PW - Flood Control	10135	4,324.54	886.97	4	5,211.51
PW - Broadband Infrastructure	30805	100.94	22.53	1	123.47
PW - Solid Waste	40201	686.09	150.32	4	836.41
Clallam Bay/Seki Sewer	41401	12,720.50	2,810.59	9	15,531.09
PW - Carlsborg Sewer M&O	42401	1,122.27	243.80	6	1,366.07
ER&R	50301	21,430.14	4,680.41	12	26,110.55
Wellness Benefit/Transit Passes	50601				0.00
		199,268.05	43,767.88		243,035.93
TOTALS		927,547.36	192,759.87		1,120,307.23

Prepared by:


 Sherry Price, Deputy Auditor

COPY

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11/20/2023 10:34:58AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle sc

Page: 1

Fund Worked : 00100
Emps : 208

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		510,347.79	14,925.81	h	HOLIDAY		45,927.92	1,337.52
v	VACATION		26,900.36	811.43	o25v	OT X 2.5 - CORR VOLUNTEER/SHRF		17,102.34	216.75
s	SICK		16,230.31	481.43	fh	FLOATING HOLIDAY		10,274.83	297.20
o15s	OVERTIME X 1.5 - SHERIFF DEPT		9,205.63	170.95	sc15	HHS SCANNING PROJ OT X 1.5		4,436.03	98.50
vp	VACATION PAYOFF		4,066.50	141.67	cu	COMP USED		3,243.75	100.23
oth	OVERTIME X 1.5 - HOURLY		1,551.67	122.00	o15j	OVERTIME x 1.5 - JUV DETENTION		1,478.37	40.00
ohjd	OT HOLIDAY - JUV DETENTION		1,263.02	33.00	accred	ACCREDITATION PAY		1,174.45	
mil	MILITARY LEAVE		1,053.08	40.00	auto	AUTO ALLOWANCE CONTRACTUAL		1,020.00	
adml	ADMINISTRATIVE LEAVE PAID		1,017.28	24.00	cp	COMP TIME PAID - COUNTY		917.13	32.25
jd	JURY DUTY		872.00	22.00	stby	STANDBY PAY		811.20	21.00
fl	FUNERAL LEAVE		757.90	25.00	aute	AUTO ALLOWANCE ELECTED		680.00	
o20m	OT X 2.0 - CORR MANDATORY/SHRF		661.99	11.00	bsba	BS/BA EDUCATION INCENTIVE		635.07	
oc2	ON CALL NON-SHIFT DAY		318.16	3.00	phsm	PHONE STIPEND SMART PHONE		180.00	
aspd	SHERIFF ACTING SUP PAY DEPUTY		148.75	75.50	uapr	URINE ANALYSIS PREMIUM		143.50	
aaas	AA/AS EDUCATION INCENTIVE		108.51		asp	SHERIFF ACTING SUPERVISOR PAY		107.81	68.00
detpay	DETECTIVE PAY		100.92		fto	FTO PREMIUM		92.64	52.00
aspj	ACTING SUPERVISOR PAY JUVENILE		67.20	48.00	spt	SICK PAYOFF - TERMINATION 10%		10.45	3.64
					Totals:			662,906.56	19,201.88

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	58,649.27	socsec	SOCIAL SECURITY	39,824.96
pers2	PERS 2 RETIREMENT	29,197.10	401a	401A DEFERRED COMPENSATION	14,068.58
icm457	ICMA DEFERRED COMP	10,378.49	medtx	MEDICARE TAX	9,545.34
leoff2	LEOFF 2 RETIREMENT	5,837.71	psers	PSERS RETIREMENT	4,929.33
fmlatx	WA Paid Family & Medical Leave	3,717.13	wacare	WA Long-Term Care	3,316.40
pers3	PERS 3 RETIREMENT	3,260.55	udteam	UNION DUES - TEAMSTERS	3,248.35
rth457	ROTH-ICMA DEFERRED COMP	2,528.98	n457	NATIONWIDE 457	1,487.50
l&i	L&I - SELF INSURED	1,235.53	h457	MASSMUTUAL 457	1,195.92
dshsca	DSHS CHILD SUPPORT CALIFORNIA	750.00	dshs	DSHS CHILD SUPPORT	724.88
udpd	UNION DUES - 1619 D	584.43	pers1	PERS 1 RETIREMENT	425.35
udmp	UNION DUES - 1619 MP	401.44	udlc	UNION DUES - 1619 LC	369.03
udcd	UNION DUES - 1619 CD C	330.93	medpre	HEALTH INSURANCE PRE TAX	227.30
udps	UNION DUES - 1619 S	36.63	udcs	UNION DUES - 1619 CS	30.88
garnfe	GARNISHMENT FEE	1.50			
			Totals:		196,303.51

Page: 1

pyLDFnd
11/20/2023 10:34:58AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle sc

Page: 2

Fund Worked : 00100
Emps : 208

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	43,008.19
401a 401A DEFERRED COMPENSATION	12,338.23
medtx MEDICARE TAX	9,545.34
pers3 PERS 3 RETIREMENT	4,629.14
fmlatx WA Paid Family & Medical Leave	1,391.70
unemp UNEMPLOYMENT	1,252.10
perscu PERS RETIREMENT CATCH UP	3.68

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	39,824.96
l&i L&I - SELF INSURED	11,057.86
psers PSERS RETIREMENT	7,251.16
leoff2 LEOFF 2 RETIREMENT	3,640.89
medpre HEALTH INSURANCE PRE TAX	1,260.00
pers1 PERS 1 RETIREMENT	675.61

Totals: 135,878.86

Gross Earnings by Fund: 662,906.56 19,201.88

Total Fund Deductions: 196,303.51

Fund Net: 466,603.05

pyLDFnd
11/20/2023 10:34:58AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle sc

Page: 3

Fund Worked : 11301
Emps : 12

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		15,670.25	552.35	sc15	HHS SCANNING PROJ OT X 1.5		3,238.16	72.50
v	VACATION		2,342.20	80.65	h	HOLIDAY		2,006.33	70.40
s	SICK		1,240.02	40.32	cu	COMP USED		118.79	3.27
vp	VACATION PAYOFF		63.17	2.67	spt	SICK PAYOFF - TERMINATION 10%		6.32	2.67
					Totals:			24,685.24	824.83
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		2,039.12	pers2	PERS 2 RETIREMENT		1,565.59		
socsec	SOCIAL SECURITY		1,544.60	401a	401A DEFERRED COMPENSATION		746.83		
medtx	MEDICARE TAX		361.23	udteam	UNION DUES - TEAMSTERS		342.67		
icm457	ICMA DEFERRED COMP		177.87	fmlatx	WA Paid Family & Medical Leave		143.67		
wacare	WA Long-Term Care		125.10	rth457	ROTH-ICMA DEFERRED COMP		124.50		
l&i	L&I - SELF INSURED		50.30	h457	MASSMUTUAL 457		21.95		
medpre	HEALTH INSURANCE PRE TAX		-227.30						
				Totals:			7,016.13		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		2,345.87	socsec	SOCIAL SECURITY		1,544.60		
401a	401A DEFERRED COMPENSATION		361.41	medtx	MEDICARE TAX		361.23		
l&i	L&I - SELF INSURED		229.39	fmlatx	WA Paid Family & Medical Leave		53.80		
unemp	UNEMPLOYMENT		49.24						
				Totals:			4,945.54		
				Gross Earnings by Fund:			24,685.24	824.83	
				Total Fund Deductions:			7,016.13		
				Fund Net:			17,669.11		

pyLDFnd
11/20/2023 10:34:58AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle sc

Page: 4

Fund Worked : 11701
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		3,845.10	126.50	fh	FLOATING HOLIDAY		491.10	15.50
h	HOLIDAY		488.84	16.00	s	SICK		316.84	10.00
v	VACATION		235.37	8.00					
					Totals:			5,377.25	176.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		351.16	pers2	PERS 2 RETIREMENT		342.00		
socsec	SOCIAL SECURITY		333.39	401a	401A DEFERRED COMPENSATION		139.41		
medtx	MEDICARE TAX		77.97	udteam	UNION DUES - TEAMSTERS		68.50		
fmlatx	WA Paid Family & Medical Leave		31.30	wacare	WA Long-Term Care		31.19		
l&i	L&I - SELF INSURED		10.01						
				Totals:			1,384.93		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		512.45	socsec	SOCIAL SECURITY		333.39		
medtx	MEDICARE TAX		77.97	401a	401A DEFERRED COMPENSATION		55.76		
l&i	L&I - SELF INSURED		16.43	fmlatx	WA Paid Family & Medical Leave		11.72		
unemp	UNEMPLOYMENT		10.76						
				Totals:			1,018.48		
				Gross Earnings by Fund:			5,377.25	176.00	
				Total Fund Deductions:			1,384.93		
				Fund Net:			3,992.32		

pyLDFnd
11/20/2023 10:34:58AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle sc

Page: 5

Fund Worked : 12401
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,870.59	79.56	h	HOLIDAY		188.38	8.00
s	SICK		13.20	0.44					
					Totals:			2,072.17	88.00
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		142.88	pers2	PERS 2 RETIREMENT		131.78		
socsec	SOCIAL SECURITY		128.47	401a	401A DEFERRED COMPENSATION		42.26		
medtx	MEDICARE TAX		30.06	udteam	UNION DUES - TEAMSTERS		26.48		
icm457	ICMA DEFERRED COMP		25.00	fmlatx	WA Paid Family & Medical Leave		12.07		
wacare	WA Long-Term Care		12.01	l&i	L&I - SELF INSURED		6.31		
				Totals:			557.32		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		197.48	socsec	SOCIAL SECURITY		128.47		
401a	401A DEFERRED COMPENSATION		41.45	medtx	MEDICARE TAX		30.06		
l&i	L&I - SELF INSURED		10.35	fmlatx	WA Paid Family & Medical Leave		4.51		
unemp	UNEMPLOYMENT		4.14						
				Totals:			416.46		
				Gross Earnings by Fund:			2,072.17	88.00	
				Total Fund Deductions:			557.32		
				Fund Net:			1,514.85		

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11/20/2023 10:34:58AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle sc

Page: 6

Fund Worked : 13001
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		2,571.12	84.50	h	HOLIDAY		243.38	8.00
					Totals:			2,814.50	92.50
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		226.37	pers2	PERS 2 RETIREMENT		179.00		
socsec	SOCIAL SECURITY		174.50	401a	401A DEFERRED COMPENSATION		140.73		
medtx	MEDICARE TAX		40.81	udmp	UNION DUES - 1619 MP		30.88		
fmlatx	WA Paid Family & Medical Leave		16.38	wacare	WA Long-Term Care		16.32		
l&i	L&I - SELF INSURED		6.33						
				Totals:			831.32		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		268.22	socsec	SOCIAL SECURITY		174.50		
l&i	L&I - SELF INSURED		74.69	401a	401A DEFERRED COMPENSATION		56.29		
medtx	MEDICARE TAX		40.81	fmlatx	WA Paid Family & Medical Leave		6.13		
unemp	UNEMPLOYMENT		5.63						
				Totals:			626.27		
				Gross Earnings by Fund:			2,814.50	92.50	
				Total Fund Deductions:			831.32		
				Fund Net:			1,983.18		

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11/20/2023 10:34:58AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle sc

Page: 7

Fund Worked : 19914
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		4,367.99	152.00	h	HOLIDAY		410.82	14.40
					Totals:			4,778.81	166.40
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
pers2	PERS 2 RETIREMENT		303.94		socsec	SOCIAL SECURITY		296.29	
fedtx	FEDERAL WITHHOLDING TAX		295.09		401a	401A DEFERRED COMPENSATION		194.29	
medtx	MEDICARE TAX		69.29		udteam	UNION DUES - TEAMSTERS		65.00	
fmlatx	WA Paid Family & Medical Leave		27.82		wacare	WA Long-Term Care		27.72	
l&i	L&I - SELF INSURED		12.03		Totals:			1,291.47	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers2	PERS 2 RETIREMENT		455.42		socsec	SOCIAL SECURITY		296.29	
401a	401A DEFERRED COMPENSATION		95.57		medtx	MEDICARE TAX		69.29	
l&i	L&I - SELF INSURED		19.74		fmlatx	WA Paid Family & Medical Leave		10.42	
unemp	UNEMPLOYMENT		9.56		Totals:			956.29	
					Gross Earnings by Fund:			4,778.81	166.40
					Total Fund Deductions:			1,291.47	
					Fund Net:			3,487.34	

Page: 7

pyLDFnd
11/20/2023 10:34:58AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle sc

Page: 8

Fund Worked : 19951
Emps : 1

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours	
r	REGULAR	3,798.30	80.00	h	HOLIDAY	379.85	8.00	
auto	AUTO ALLOWANCE CONTRACTUAL	170.00						
						Totals:	4,348.15	88.00
Deduction Code and Description		Amount		Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	579.69		socsec	SOCIAL SECURITY	269.59		
pers2	PERS 2 RETIREMENT	265.73		401a	401A DEFERRED COMPENSATION	208.91		
medtx	MEDICARE TAX	63.05		fmlatx	WA Paid Family & Medical Leave	25.31		
wacare	WA Long-Term Care	25.22		l&i	L&I - SELF INSURED	6.33		
						Totals:	1,443.83	
Benefit Code and Description		Amount		Benefit Code and Description		Amount		
pers2	PERS 2 RETIREMENT	398.18		socsec	SOCIAL SECURITY	269.59		
401a	401A DEFERRED COMPENSATION	83.56		medtx	MEDICARE TAX	63.05		
l&i	L&I - SELF INSURED	10.39		fmlatx	WA Paid Family & Medical Leave	9.48		
unemp	UNEMPLOYMENT	8.36						
						Totals:	842.61	
						Gross Earnings by Fund:	4,348.15	88.00
						Total Fund Deductions:	1,443.83	
						Fund Net:	2,904.32	

pyLDFnd
11/20/2023 10:34:58AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle sc

Page: 9

Fund Worked : 19961
Emps : 4

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
retbon	RETENTION BONUS	6,000.00					
Totals:						6,000.00	
Deduction Code and Description		Amount		Deduction Code and Description		Amount	
fedtx	FEDERAL WITHHOLDING TAX	730.83		psers	PSERS RETIREMENT	403.80	
socsec	SOCIAL SECURITY	372.00		icm457	ICMA DEFERRED COMP	241.00	
medtx	MEDICARE TAX	87.00		401a	401A DEFERRED COMPENSATION	63.55	
fmlatx	WA Paid Family & Medical Leave	34.92		udcd	UNION DUES - 1619 CD C	33.71	
wacare	WA Long-Term Care	26.10		l&i	L&I - SELF INSURED	6.92	
Totals:						1,999.83	
Benefit Code and Description		Amount		Benefit Code and Description		Amount	
psers	PSERS RETIREMENT	594.00		socsec	SOCIAL SECURITY	372.00	
medtx	MEDICARE TAX	87.00		fmlatx	WA Paid Family & Medical Leave	13.08	
unemp	UNEMPLOYMENT	12.00					
Totals:						1,078.08	
Gross Earnings by Fund:						6,000.00	0.00
Total Fund Deductions:						1,999.83	
Fund Net:						4,000.17	

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11/20/2023 10:34:58AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle sc

Page: 10

Fund Worked : 50401
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		11,530.17	256.25	h	HOLIDAY		1,148.18	26.00
s	SICK		703.73	20.00	auto	AUTO ALLOWANCE CONTRACTUAL		170.00	
					Totals:			13,552.08	302.25
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,746.85	socsec	SOCIAL SECURITY		870.50		
h457	MASSMUTUAL 457		624.20	pers2	PERS 2 RETIREMENT		426.30		
medtx	MEDICARE TAX		205.97	icm457	ICMA DEFERRED COMP		170.37		
401a	401A DEFERRED COMPENSATION		159.22	fmlatx	WA Paid Family & Medical Leave		78.88		
wacare	WA Long-Term Care		78.60	l&i	L&I - SELF INSURED		20.82		
				Totals:			4,381.71		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
socsec	SOCIAL SECURITY		870.50	pers2	PERS 2 RETIREMENT		638.77		
h457	MASSMUTUAL 457		636.55	401a	401A DEFERRED COMPENSATION		468.03		
medtx	MEDICARE TAX		205.97	l&i	L&I - SELF INSURED		34.16		
fmlatx	WA Paid Family & Medical Leave		29.54	unemp	UNEMPLOYMENT		26.77		
				Totals:			2,910.29		
				Gross Earnings by Fund:			13,552.08	302.25	
				Total Fund Deductions:			4,381.71		
				Fund Net:			9,170.37		

pyLDFnd
11/20/2023 10:34:58AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle sc

Page: 11

Fund Worked : 50501
Emps : 2

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,413.62	30.80	h	HOLIDAY		145.40	2.80
v	VACATION		111.32	1.20	fh	FLOATING HOLIDAY		74.21	0.80
					Totals:			1,744.55	35.60
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		208.39	icm457	ICMA DEFERRED COMP		161.28		
401a	401A DEFERRED COMPENSATION		113.69	pers2	PERS 2 RETIREMENT		109.90		
socsec	SOCIAL SECURITY		60.14	medtx	MEDICARE TAX		25.37		
fmlatx	WA Paid Family & Medical Leave		5.65	wacare	WA Long-Term Care		5.63		
l&i	L&I - SELF INSURED		2.20	Totals:			692.25		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		166.25	socsec	SOCIAL SECURITY		60.14		
401a	401A DEFERRED COMPENSATION		58.13	medtx	MEDICARE TAX		25.37		
l&i	L&I - SELF INSURED		3.63	unemp	UNEMPLOYMENT		3.48		
fmlatx	WA Paid Family & Medical Leave		2.11	Totals:			319.11		
				Gross Earnings by Fund:			1,744.55	35.60	
				Total Fund Deductions:			692.25		
				Fund Net:			1,052.30		

pyLDFnd
11/20/2023 10:34:58AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle sc

Page: 12

Fund Worked : - Totals -
Emps : 226

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	555,414.93	16,287.77	h	HOLIDAY	50,939.10	1,491.12
v	VACATION	29,589.25	901.28	s	SICK	18,504.10	552.19
o25v	OT X 2.5 - CORR VOLUNTEER/SHRF	17,102.34	216.75	fh	FLOATING HOLIDAY	10,840.14	313.50
o15s	OVERTIME X 1.5 - SHERIFF DEPT	9,205.63	170.95	sc15	HHS SCANNING PROJ OT X 1.5	7,674.19	171.00
retbon	RETENTION BONUS	6,000.00		vp	VACATION PAYOFF	4,129.67	144.34
cu	COMP USED	3,362.54	103.50	oth	OVERTIME X 1.5 - HOURLY	1,551.67	122.00
o15j	OVERTIME x 1.5 - JUV DETENTION	1,478.37	40.00	auto	AUTO ALLOWANCE CONTRACTUAL	1,360.00	
ohjd	OT HOLIDAY - JUV DETENTION	1,263.02	33.00	accred	ACCREDITATION PAY	1,174.45	
mil	MILITARY LEAVE	1,053.08	40.00	adml	ADMINISTRATIVE LEAVE PAID	1,017.28	24.00
cp	COMP TIME PAID - COUNTY	917.13	32.25	jd	JURY DUTY	872.00	22.00
stby	STANDBY PAY	811.20	21.00	fl	FUNERAL LEAVE	757.90	25.00
aute	AUTO ALLOWANCE ELECTED	680.00		o20m	OT X 2.0 - CORR MANDATORY/SHRF	661.99	11.00
bsba	BS/BA EDUCATION INCENTIVE	635.07		oc2	ON CALL NON-SHIFT DAY	318.16	3.00
phsm	PHONE STIPEND SMART PHONE	180.00		aspd	SHERIFF ACTING SUP PAY DEPUTY	148.75	75.50
uapr	URINE ANALYSIS PREMIUM	143.50		aaas	AA/AS EDUCATION INCENTIVE	108.51	
asp	SHERIFF ACTING SUPERVISOR PAY	107.81	68.00	detpay	DETECTIVE PAY	100.92	
fto	FTO PREMIUM	92.64	52.00	aspj	ACTING SUPERVISOR PAY JUVENILE	67.20	48.00
spt	SICK PAYOFF - TERMINATION 10%	16.77	6.31				
Totals:						728,279.31	20,975.46

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	64,969.65	socsec	SOCIAL SECURITY	43,874.44
pers2	PERS 2 RETIREMENT	32,521.34	401a	401A DEFERRED COMPENSATION	15,877.47
icm457	ICMA DEFERRED COMP	11,154.01	medtx	MEDICARE TAX	10,506.09
leoff2	LEOFF 2 RETIREMENT	5,837.71	psers	PSERS RETIREMENT	5,333.13
fmlatx	WA Paid Family & Medical Leave	4,093.13	udteam	UNION DUES - TEAMSTERS	3,751.00
wacare	WA Long-Term Care	3,664.29	pers3	PERS 3 RETIREMENT	3,260.55
rth457	ROTH-ICMA DEFERRED COMP	2,653.48	h457	MASSMUTUAL 457	1,842.07
n457	NATIONWIDE 457	1,487.50	l&i	L&I - SELF INSURED	1,356.78
dshsca	DSHS CHILD SUPPORT CALIFORNIA	750.00	dshs	DSHS CHILD SUPPORT	724.88
udpd	UNION DUES - 1619 D	584.43	udmp	UNION DUES - 1619 MP	432.32
pers1	PERS 1 RETIREMENT	425.35	udlc	UNION DUES - 1619 LC	369.03
udcd	UNION DUES - 1619 CD C	364.64	udps	UNION DUES - 1619 S	36.63
udcs	UNION DUES - 1619 CS	30.88	garnfe	GARNISHMENT FEE	1.50
medpre	HEALTH INSURANCE PRE TAX				
Totals:					215,902.30

Page: 12

pyLDFnd
11/20/2023 10:34:58AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle sc

Page: 13

Fund Worked : - Totals -
Emps : 226

Benefit Code and Description	Amount
pers2 PERS 2 RETIREMENT	47,990.83
401a 401A DEFERRED COMPENSATION	13,558.43
medtx MEDICARE TAX	10,506.09
pers3 PERS 3 RETIREMENT	4,629.14
fmlatx WA Paid Family & Medical Leave	1,532.49
medpre HEALTH INSURANCE PRE TAX	1,260.00
h457 MASSMUTUAL 457	636.55

Benefit Code and Description	Amount
socsec SOCIAL SECURITY	43,874.44
l&i L&I - SELF INSURED	11,456.64
psers PSERS RETIREMENT	7,845.16
leoff2 LEOFF 2 RETIREMENT	3,640.89
unemp UNEMPLOYMENT	1,382.04
pers1 PERS 1 RETIREMENT	675.61
perscu PERS RETIREMENT CATCH UP	3.68

Totals: 148,991.99

Grand Total Gross Earnings: 728,279.31 20,975.46

Grand Total Deductions: 215,902.30

Grand Total Net: 512,377.01

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11/20/2023 7:47:11AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle s

Page: 1

Fund Worked : 10101
Emps : 63

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		107,252.65	3,375.55	v	VACATION		15,048.78	476.95
h	HOLIDAY		14,435.28	454.40	s	SICK		6,837.14	209.30
o15r	OVERTIME X 1.5 - ROADS DEPT		4,292.65	97.50	cpr	COMP TIME PAID - PW ROADS		3,602.11	98.00
fh	FLOATING HOLIDAY		3,266.04	89.75	vp	VACATION PAYOFF		2,276.84	93.05
cu	COMP USED		1,587.52	56.50	fl	FUNERAL LEAVE		997.72	24.00
spt	SICK PAYOFF - TERMINATION 10%		597.95	244.37	auto	AUTO ALLOWANCE CONTRACTUAL		340.00	
c15r	COMP EARNED X 1.5 ROADS		-1,651.11	-35.00					
					Totals:			158,883.57	5,184.37
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		13,521.70	socsec	SOCIAL SECURITY		9,890.86		
pers2	PERS 2 RETIREMENT		9,566.66	icm457	ICMA DEFERRED COMP		3,806.88		
401a	401A DEFERRED COMPENSATION		2,537.45	medtx	MEDICARE TAX		2,313.17		
udteam	UNION DUES - TEAMSTERS		1,602.39	fmlatx	WA Paid Family & Medical Leave		928.23		
wacare	WA Long-Term Care		800.29	h457	MASSMUTUAL 457		547.00		
c13gar	CHAPTER 13 GARNISHMENT		538.00	pers3	PERS 3 RETIREMENT		293.64		
l&i	L&I - SELF INSURED		284.22	udmp	UNION DUES - 1619 MP		173.09		
garnfe	GARNISHMENT FEE		0.50	perscu	PERS RETIREMENT CATCH UP		0.13		
				Totals:			46,804.21		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		14,279.18	socsec	SOCIAL SECURITY		9,855.14		
l&i	L&I - SELF INSURED		4,388.39	401a	401A DEFERRED COMPENSATION		2,914.70		
medtx	MEDICARE TAX		2,304.80	pers3	PERS 3 RETIREMENT		556.09		
fmlatx	WA Paid Family & Medical Leave		346.23	unemp	UNEMPLOYMENT		311.49		
perscu	PERS RETIREMENT CATCH UP		17.24						
				Totals:			34,973.26		
				Gross Earnings by Fund:			158,883.57	5,184.37	
				Total Fund Deductions:			46,804.21		
				Fund Net:			112,079.36		

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11/20/2023 7:47:11AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle s

Page: 2

Fund Worked : 10135
Emps : 4

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	4,040.70	104.75	h	HOLIDAY	283.84	8.00
Totals:						4,324.54	112.75
Deduction Code and Description		Amount	Deduction Code and Description		Amount		
fedtx	FEDERAL WITHHOLDING TAX	363.31	401a	401A DEFERRED COMPENSATION	331.74		
socsec	SOCIAL SECURITY	268.28	pers2	PERS 2 RETIREMENT	224.70		
medtx	MEDICARE TAX	62.74	pers3	PERS 3 RETIREMENT	37.79		
udmp	UNION DUES - 1619 MP	31.68	fmlatx	WA Paid Family & Medical Leave	25.17		
wacare	WA Long-Term Care	25.09	icm457	ICMA DEFERRED COMP	24.33		
h457	MASSMUTUAL 457	16.47	l&i	L&I - SELF INSURED	7.83		
Totals:						1,419.13	
Benefit Code and Description		Amount	Benefit Code and Description		Amount		
pers2	PERS 2 RETIREMENT	337.57	socsec	SOCIAL SECURITY	268.28		
401a	401A DEFERRED COMPENSATION	97.07	pers3	PERS 3 RETIREMENT	74.56		
medtx	MEDICARE TAX	62.74	l&i	L&I - SELF INSURED	28.66		
fmlatx	WA Paid Family & Medical Leave	9.43	unemp	UNEMPLOYMENT	8.66		
Totals:						886.97	
Gross Earnings by Fund:						4,324.54	112.75
Total Fund Deductions:						1,419.13	
Fund Net:						2,905.41	

Page: 2

pyLDFnd
11/20/2023 7:47:11AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle s

Page: 3

Fund Worked : 30805
Emps : 1

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		100.94	2.00					
					Totals:			100.94	2.00
Deduction Code and Description			Amount		Deduction Code and Description			Amount	
fedtx	FEDERAL WITHHOLDING TAX		8.05		socsec	SOCIAL SECURITY		6.27	
pers3	PERS 3 RETIREMENT		4.88		icm457	ICMA DEFERRED COMP		2.93	
medtx	MEDICARE TAX		1.47		fmlatx	WA Paid Family & Medical Leave		0.59	
wacare	WA Long-Term Care		0.59		l&i	L&I - SELF INSURED		0.13	
					Totals:			24.91	
Benefit Code and Description			Amount		Benefit Code and Description			Amount	
pers3	PERS 3 RETIREMENT		9.62		socsec	SOCIAL SECURITY		6.27	
401a	401A DEFERRED COMPENSATION		3.03		l&i	L&I - SELF INSURED		1.72	
medtx	MEDICARE TAX		1.47		fmlatx	WA Paid Family & Medical Leave		0.22	
unemp	UNEMPLOYMENT		0.20						
					Totals:			22.53	
					Gross Earnings by Fund:			100.94	2.00
					Total Fund Deductions:			24.91	
					Fund Net:			76.03	

Page: 3

pyLDFnd
11/20/2023 7:47:11AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle s

Page: 4

Fund Worked : 40201
Emps : 4

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		686.09	16.75					
					Totals:			686.09	16.75
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		56.08	socsec	SOCIAL SECURITY		42.55		
pers2	PERS 2 RETIREMENT		37.22	401a	401A DEFERRED COMPENSATION		17.06		
medtx	MEDICARE TAX		9.96	udmp	UNION DUES - 1619 MP		4.98		
pers3	PERS 3 RETIREMENT		4.88	fmlatx	WA Paid Family & Medical Leave		4.00		
wacare	WA Long-Term Care		3.99	icm457	ICMA DEFERRED COMP		3.26		
l&i	L&I - SELF INSURED		1.17	udteam	UNION DUES - TEAMSTERS		0.09		
				Totals:			185.24		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		55.77	socsec	SOCIAL SECURITY		42.55		
l&i	L&I - SELF INSURED		14.82	401a	401A DEFERRED COMPENSATION		14.73		
medtx	MEDICARE TAX		9.96	pers3	PERS 3 RETIREMENT		9.62		
fmlatx	WA Paid Family & Medical Leave		1.51	unemp	UNEMPLOYMENT		1.36		
				Totals:			150.32		
				Gross Earnings by Fund:			686.09		16.75
				Total Fund Deductions:			185.24		
				Fund Net:			500.85		

Page: 4

pyLDFnd
11/20/2023 7:47:11AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle s

Page: 5

Fund Worked : 41401
Emps : 9

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		8,912.99	281.21	o15r	OVERTIME X 1.5 - ROADS DEPT		1,196.99	23.25
h	HOLIDAY		1,068.13	32.00	s	SICK		923.14	25.39
v	VACATION		619.25	16.00					
					Totals:			12,720.50	377.85
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		1,029.64	pers2	PERS 2 RETIREMENT		804.20		
socsec	SOCIAL SECURITY		788.69	medtx	MEDICARE TAX		184.44		
401a	401A DEFERRED COMPENSATION		133.04	udteam	UNION DUES - TEAMSTERS		97.61		
fmlatx	WA Paid Family & Medical Leave		74.03	wacare	WA Long-Term Care		73.78		
icm457	ICMA DEFERRED COMP		61.63	udmp	UNION DUES - 1619 MP		24.21		
l&i	L&I - SELF INSURED		22.42	h457	MASSMUTUAL 457		4.59		
pers3	PERS 3 RETIREMENT		3.66	Totals:			3,301.94		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		1,205.05	socsec	SOCIAL SECURITY		788.69		
l&i	L&I - SELF INSURED		384.44	medtx	MEDICARE TAX		184.44		
401a	401A DEFERRED COMPENSATION		176.65	fmlatx	WA Paid Family & Medical Leave		27.73		
unemp	UNEMPLOYMENT		25.45	perscu	PERS RETIREMENT CATCH UP		10.92		
pers3	PERS 3 RETIREMENT		7.22	Totals:			2,810.59		
				Gross Earnings by Fund:			12,720.50		377.85
				Total Fund Deductions:			3,301.94		
				Fund Net:			9,418.56		

Page: 5

pyLDFnd
11/20/2023 7:47:11AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle s

Page: 6

Fund Worked : 42401
Emps : 6

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		1,122.27	30.60					
					Totals:			1,122.27	30.60
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
fedtx	FEDERAL WITHHOLDING TAX		94.76	socsec	SOCIAL SECURITY		69.59		
pers2	PERS 2 RETIREMENT		68.18	401a	401A DEFERRED COMPENSATION		28.07		
medtx	MEDICARE TAX		16.27	icm457	ICMA DEFERRED COMP		10.05		
fmlatx	WA Paid Family & Medical Leave		6.53	wacare	WA Long-Term Care		6.51		
udmp	UNION DUES - 1619 MP		6.44	udteam	UNION DUES - TEAMSTERS		4.38		
pers3	PERS 3 RETIREMENT		2.44	l&i	L&I - SELF INSURED		2.13		
				Totals:			315.35		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		102.14	socsec	SOCIAL SECURITY		69.59		
l&i	L&I - SELF INSURED		23.35	401a	401A DEFERRED COMPENSATION		22.95		
medtx	MEDICARE TAX		16.27	pers3	PERS 3 RETIREMENT		4.81		
fmlatx	WA Paid Family & Medical Leave		2.44	unemp	UNEMPLOYMENT		2.25		
				Totals:			243.80		
				Gross Earnings by Fund:			1,122.27		30.60
				Total Fund Deductions:			315.35		
				Fund Net:			806.92		

Page: 6

pyLDFnd
11/20/2023 7:47:11AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle s

Page: 7

Fund Worked : 50301
Emps : 12

Earnings Code & Description			Amount	Hours	Earnings Code & Description			Amount	Hours
r	REGULAR		18,277.48	595.75	h	HOLIDAY		1,725.42	56.00
v	VACATION		568.42	20.00	s	SICK		505.20	16.00
o15r	OVERTIME X 1.5 - ROADS DEPT		305.19	7.00	cu	COMP USED		48.43	1.50
					Totals:			21,430.14	696.25
Deduction Code and Description			Amount	Deduction Code and Description			Amount		
pers2	PERS 2 RETIREMENT		1,326.32	socsec	SOCIAL SECURITY		1,292.96		
fedtx	FEDERAL WITHHOLDING TAX		1,208.26	401a	401A DEFERRED COMPENSATION		302.55		
medtx	MEDICARE TAX		302.39	udteam	UNION DUES - TEAMSTERS		227.03		
icm457	ICMA DEFERRED COMP		211.38	fmlatx	WA Paid Family & Medical Leave		121.41		
wacare	WA Long-Term Care		120.96	dshs	DSHS CHILD SUPPORT		102.00		
l&i	L&I - SELF INSURED		45.76	udmp	UNION DUES - 1619 MP		37.52		
gamfe	GARNISHMENT FEE		0.50	Totals:			5,299.04		
Benefit Code and Description			Amount	Benefit Code and Description			Amount		
pers2	PERS 2 RETIREMENT		2,042.30	socsec	SOCIAL SECURITY		1,328.68		
l&i	L&I - SELF INSURED		532.49	401a	401A DEFERRED COMPENSATION		376.61		
medtx	MEDICARE TAX		310.76	fmlatx	WA Paid Family & Medical Leave		46.71		
unemp	UNEMPLOYMENT		42.86	Totals:			4,680.41		
					Gross Earnings by Fund:			21,430.14	696.25
					Total Fund Deductions:			5,299.04	
					Fund Net:			16,131.10	

Page: 7

pyLDFnd
11/20/2023 7:47:11AM
Check Date: 11/22/2023

Labor Distribution Totals By Fund
CLALLAM COUNTY
11/01/2023 to 11/15/2023-2 Cycle s

Page: 8

Fund Worked : - Totals -
Emps : 69

Earnings Code & Description		Amount	Hours	Earnings Code & Description		Amount	Hours
r	REGULAR	140,393.12	4,406.61	h	HOLIDAY	17,512.67	550.40
v	VACATION	16,236.45	512.95	s	SICK	8,265.48	250.69
o15r	OVERTIME X 1.5 - ROADS DEPT	5,794.83	127.75	cpr	COMP TIME PAID - PW ROADS	3,602.11	98.00
fh	FLOATING HOLIDAY	3,266.04	89.75	vp	VACATION PAYOFF	2,276.84	93.05
cu	COMP USED	1,635.95	58.00	fl	FUNERAL LEAVE	997.72	24.00
spt	SICK PAYOFF - TERMINATION 10%	597.95	244.37	auto	AUTO ALLOWANCE CONTRACTUAL	340.00	
c15r	COMP EARNED X 1.5 ROADS	-1,651.11	-35.00				
				Totals:		199,268.05	6,420.57

Deduction Code and Description		Amount	Deduction Code and Description		Amount
fedtx	FEDERAL WITHHOLDING TAX	16,281.80	socsec	SOCIAL SECURITY	12,359.20
pers2	PERS 2 RETIREMENT	12,027.28	icm457	ICMA DEFERRED COMP	4,120.46
401a	401A DEFERRED COMPENSATION	3,349.91	medtx	MEDICARE TAX	2,890.44
udteam	UNION DUES - TEAMSTERS	1,931.50	fmlatx	WA Paid Family & Medical Leave	1,159.96
wacare	WA Long-Term Care	1,031.21	h457	MASSMUTUAL 457	568.06
c13gar	CHAPTER 13 GARNISHMENT	538.00	l&i	L&I - SELF INSURED	363.66
pers3	PERS 3 RETIREMENT	347.29	udmp	UNION DUES - 1619 MP	277.92
dshs	DSHS CHILD SUPPORT	102.00	garnfe	GARNISHMENT FEE	1.00
perscu	PERS RETIREMENT CATCH UP	0.13			
			Totals:		57,349.82

Benefit Code and Description		Amount	Benefit Code and Description		Amount
pers2	PERS 2 RETIREMENT	18,022.01	socsec	SOCIAL SECURITY	12,359.20
l&i	L&I - SELF INSURED	5,373.87	401a	401A DEFERRED COMPENSATION	3,605.74
medtx	MEDICARE TAX	2,890.44	pers3	PERS 3 RETIREMENT	661.92
fmlatx	WA Paid Family & Medical Leave	434.27	unemp	UNEMPLOYMENT	392.27
perscu	PERS RETIREMENT CATCH UP	28.16			
			Totals:		43,767.88

Grand Total Gross Earnings: 199,268.05 6,420.57
Grand Total Deductions: 57,349.82
Grand Total Net: 141,918.23

Page: 8



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BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of November 20 – 24, 2023

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, November 20, 2023. Present were Commissioners Ozias, Johnson and French, and Administrator Mielke.

Items of discussion per the agenda published November 16 were:

- Calendar/Correspondence
- Agreement with the Makah Tribe for mutual assistance for law enforcement
- Pre-application questionnaire with Washington State WASPC for Body-Worn Camera Grant
- Briefing and call for hearing to be held Tuesday, December 12, 2023 at 10:30 a.m. regarding a proposed Ordinance amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule – Parks Department Fee Schedule 205-A
- Review and approve of 2024-2025 Behavioral Health request for proposal recommendations
- Agreement with Olympic Peninsula Community Clinic for services to develop and support the two-year Respite Care Pilot Project utilizing American Rescue Plan Act ARPA funding
- Briefing and request to approve the right of way procedures staffing coverage changes form
- Special use lease with the Department of Natural Resources for Blue Mountain Transfer site
- Agreement with Washington State University for Organics Waste Reduction and Food Waste Prevention work
- Briefing and request to call for proposals to be submitted no later than Tuesday, January 9, 2023 at 9:30 a.m. regarding the Comprehensive Plan Update Services
- Briefing and request to call for proposals to be submitted no later than Tuesday, January 9, 2023 at 9:30 a.m. regarding Hazard Mitigation Climate Resilience Planning
- Resolution authorizing expenditures from the Hotel/Motel Tax Fund for the approved 2024 Lodging Tax funding applications
- Discussion on proposed budget revisions to be considered on December 5
- Discussion on proposed budget reductions to be considered on December 5
- Discussion of proposed supplemental appropriations to be considered on December 5
- Discussion of proposed budget emergencies to be considered on December 5

Meeting concluded at 12:18 p.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, November 21, 2023. Also present were Commissioners Johnson and French and Administrator Mielke.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CMFs, mc

PUBLIC COMMENT

- Brian Grad, Sequim, commented on Elwha River, Power Plant
- John Worthington, Sequim, commented on memorandum of doing business
- Ed Bowen, Clallam Bay, commented on Department of Natural Resources Meeting, Parks Department Fee Schedule, item 2c

CONSENT AGENDA

- 1a Approval of vouchers for the week of November 13
- 1b Approval of payroll for the period ending October 31
- 1c Approval of minutes for the week of November 13

ACTION TAKEN: CRJm to adopt the consent agenda as presented, CMFs, mc

REPORTS AND PRESENTATIONS

- CRJ commented on Department of Commerce, Nonprofits, Washington State Association of Counties Leadership Conference update
- CMO commented on Workforce Meeting, Simdars Road, Washington State Association of Counties Leadership Conference update

CONTRACTS AND AGREEMENTS

- 2a Contract amendment E with Salish Behavioral Health Administrative Services Organization for Criminal Justice Treatment Account CJTA for substance use disorder services

ACTION TAKEN: CRJm to approve, CMFs, mc

- 2b Agreement amendment 2 with United Way Clallam County for American Rescue Plan Act Funds ARPA

ACTION TAKEN: CRJm to approve, CMFs, mc

- 2c Agreement with Jamestown S'Klallam Indian Tribe for law enforcement duties

ACTION TAKEN: CRJm to approve, CMFs, mc

- 2d Agreement with Washington Military Department and U.S. Department of Homeland Security for emergency management

ACTION TAKEN: CRJm to approve, CMFs, mc

- 2e Agreement amendment 13 with Correctional Healthcare Companies, LLC for inmate health care services

ACTION TAKEN: CRJm to approve, CMFs, mc

BIDS AND AWARDS

- 3a Bid opening – Courthouse Security Services

CONTRACTOR

AMOUNT

Norpoint

\$55.00 per hour

Security Services Northwest

\$75.00 per hour

ACTION TAKEN: CRJm to forward the bids to the Sheriff's Office for review and recommendation to the Board of Commissioners, CMFs, mc

- 3b Proposal opening -Developmental Disabilities 2024 Request for Proposals

CONTRACTOR

AMOUNT

First Step Family Support Center

\$90,500

Concerned Citizens

\$24,780

Concerned Citizens

\$46,460

Concerned Citizens

\$65,850

Morningside

\$37,735.75

Pierce, Jones and Associates

\$44,247.70

Pierce, Jones and Associates

\$44,247.70

Clallam Mosaic

\$36,588

ACTION TAKEN: CRJm to forward the Proposals to the Health and Human Services Department for review and recommendation to the Board of Commissioners, CMFs, mc

COMMUNITY DEVELOPMENT

- 4a Dungeness River Management Team representative appointments

ACTION TAKEN: CRJm to approve, CMFs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 3, 2023
Page 3

PUBLIC WORKS

5a Quit Claim Deed with the City of Sequim for a portion of West Sequim Bay Road

ACTION TAKEN: CRJm to approve, CMFs, mc

5b Briefing and request to approve the right of way procedures staffing coverage changes form

ACTION TAKEN: CRJm to approve, CMFs, mc

5c Special use lease with the Department of Natural Resources for Blue Mountain Transfer site

ACTION TAKEN: CRJm to approve, CMFs, mc

BUDGET

6a Notice that the following budget revisions will be adopted by Resolution on December 5:

Auditor – Electrical work necessary for office reconfiguration that was unable to be performed “in-house” as originally planned and will need to be completed by an outside vendor/\$13,220

Health and Human Services - Environmental Health – Modified for processing of invoices being received for contract work performed by the Clallam Conservation District from August-November, 2023 and for county-wide mailing to all Clallam County residents related to water quality and onsite monitoring/\$74,964

ACTION TAKEN: CRJm to issue notice, CMFs, mc

6b Notice that the following budget reductions will be adopted by Resolution on December 5:

Multiple Funds – 2022 shared services cost allocation true up/\$204,238

ACTION TAKEN: CRJm to issue notice, CMFs, mc

6c Notice that the following supplemental appropriations will be adopted by Resolution on December 5:

Health and Human Services – Operations – Adding additional revenue received from Washington State Department of Health for the ELC EDE Allocation Grant and from Department of Commerce for the Hotel Leasing and Rapid Rehousing Grant/\$80,241

Public Works – Equipment Rental and Revolving – 2023 costs for vehicle replacements were higher than anticipated, 2022 carryover vehicle was not included in the 2023 budget/\$75,530

Public Works – Clallam Bay Sekiu Sewer – Department of Ecology loan forgiveness for the Value Planning Project/\$100,000

ACTION TAKEN: CRJm to issue notice, CMFs, mc

6d Resolution calling for a hearing to be held December 5 at 10:30 a.m. for the following debatable emergencies:

Multiple Funds – 2022 shared services cost allocation true up/\$597,440

General Fund Reserves

- 2022 shared services cost allocation true up/\$204,238

- 2022 shared services cost allocation true up/- \$597,440

Sheriff – Animal Control – Due to an extreme animal hoarding case that require extensive housing and care for many animals, we owed over \$30,000 in services to a provider. Some of the costs were paid from the 2022 budget, but the remaining \$17,650 was paid from our 2023 budget/\$10,000

Sheriff – Operations – Our 2022 budget included the approved purchase of a forensic software package used by our detectives to analyze cell phones/\$12,000

Sheriff – Jail Medical – Additional medical provider costs for inmate care have occurred at a higher rate than projected during our previous budget ask. Requesting \$12,000 for continued jail medical expenditures for the remainder of the year/\$12,000

Sheriff – Jail – Contracted costs for Norpoint Services Courthouse security have been expended from unspent salary budget via budget revisions for January through September 2023. Due to anticipated new hires, we will not have enough unspent salary budget to cover the security contract for the remainder of the year/\$137,400

Sheriff – Operations – Vehicle purchase costs escalated rapidly over the last year, so the planned costs for 4 replacement patrol vehicles as well as an additional patrol vehicle were much higher than originally anticipated/\$163,600

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 3, 2023
Page 4

Health and Human Services – Homeless Task Force – The RFP process resulted in higher approved level of allocated contract support being approved from what was originally budgeted across multiple agency subcontracts as approved by the BOCC on June 20, 2023/\$104,616

Health and Human Services – Affordable Housing – The RFP process resulted in higher approved level of allocated contract support being approved from what was originally budgeted across multiple agency subcontracts as approved by the BOCC on June 20, 2023/\$35,000

Noxious Weed – LMD #2 Lake Sutherland- Contractor needed to perform additional milfoil eradication dives to train new contractor, who will be performing the work beginning in 2024/\$2,500

ACTION TAKEN: CRJm to adopt, CMFs, mc

PUBLIC COMMENT

- Larry Campbell, Sequim, commented personal case, requested a meeting
- Ed Bowen, Clallam Bay, commented on item 2c, fish passage issues, National Park Service environmental impact statement
- Tammy Dziadek, Port Angeles, commented on the Natural Climate Solutions Program
- Nina Sarmiento, Port Angeles commented on forests, Natural Climate Solutions Program
- John Worthington, Sequim, commented on policy, stormwater
- Ed Telenick, Sequim, commented on Natural Climate Solutions Program, Department of Community Development, septic issues
- Heath Heikkila, commented on Department of Natural Resources Meeting, Dungeness, Elwha
- Ed Chadd, Port Angeles, commented on Heath Heikkila's comments, Natural Climate Solutions Program

Meeting concluded at 11:29 a.m. and continued to 9 a.m., Monday, November 27, 2023.

The Board of Commissioners attended WSAC Virtual Update, Department of Natural Resources Meeting, Board of Health Meeting and Coffee with Colleen during the week of November 20.

PASSED AND ADOPTED this 28th day of November 2023.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias

ATTEST:

Randy Johnson

Loni Gores, MMC, Clerk of the Board

Mike French

KEY TO ABBREVIATIONS:

ATM Administrator Todd Mielke
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CMF Commissioner Mike French

m moved
mc motion carried
s seconded

1d
NOV 28 2023



PROCLAMATION

RECOGNIZING TUESDAY, NOVEMBER 28, 2023 AS #CLALLAMGIVES ON #GIVINGTUESDAY

WHEREAS, #GivingTuesday was established as a national day of giving on the Tuesday following Thanksgiving; and

WHEREAS, #GivingTuesday is a celebration of philanthropy and volunteerism where people give whatever they are able to give; and

WHEREAS, #GivingTuesday is a day where citizens work together to share commitments, rally for favorite causes, build a stronger community, and think about other people; and

WHEREAS, it is fitting and proper on #GivingTuesday and on every day to recognize the tremendous impact of the nonprofit sector, philanthropy, volunteerism, and community service in Clallam County; and

WHEREAS, #GivingTuesday is an opportunity for community members to serve others throughout this holiday season and during other times of the year.

NOW, THEREFORE, WE THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby proclaim November 28, 2023 as

#ClallamGives on #GivingTuesday

in Clallam County and we encourage all citizens to join together to give back to the community in any way that is personally meaningful.

Signed this 28th day of November 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French



2a

AGENDA ITEM SUMMARY

NOV 28 2023

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Sheriff's Office

WORK SESSION ☒ **Meeting Date: 11-20-23**

REGULAR AGENDA ☒ **Meeting Date: 11-28-23**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|---|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 811-23-10 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

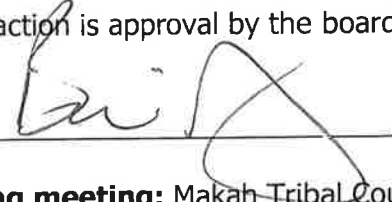
Documents exempt from public disclosure attached: ☐

Executive summary: This is an agreement for mutual assistance for law enforcement with the Makah Tribe. The Sheriff and the Makah Chief of Police have authored this agreement for the safety of our communities.

The Makah Tribal Council will appear via virtual connection from Neah Bay at the General Meeting on 11/28/23 to mutually sign the agreement.

Budgetary impact: There is no direct budgetary impact with this action.

Recommended action: The recommended action is approval by the board.

County Official signature & print name:  Sheriff Brian King

Name of Employee/Stakeholder attending meeting: Makah Tribal Council / Sheriff Brian King

Relevant Departments: Sheriff's Office, Makah Tribal Police

Date submitted: 11/15/23

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

**INTERLOCAL COOPERATIVE LAW ENFORCEMENT AND
CROSS-DEPUTIZATION AGREEMENT BETWEEN
CLALLAM COUNTY
AND
THE MAKAH INDIAN TRIBE**

This Agreement to provide mutual law enforcement assistance is entered into between CLALLAM COUNTY (hereinafter "County"), a political subdivision of the State of Washington, and the MAKAH INDIAN TRIBE (hereinafter "Tribe"), a federally recognized Indian Tribe organized pursuant to the Indian Reorganization Act, 25 U.S.C. §476, with a Constitution and By-Laws approved by the Secretary of Interior. Both parties are "public agencies" as defined in RCW 39.34.020, Washington's Interlocal Cooperation Act.

RECITALS

WHEREAS, the Makah Reservation (hereinafter "Reservation") is wholly located in Clallam County, Washington; and

WHEREAS, other Off-reservation Indian Trust Land, as defined herein, is also located within Clallam County, Washington; and

WHEREAS, the County and the Tribe have certain law enforcement powers on Reservation lands and Off-reservation Indian Trust Land; and

WHEREAS, the County and the Tribe recognize that each has the responsibility for protecting human life and property and to preserve the peace within their respective jurisdictions; and

WHEREAS, the County and the Tribe agree that effective law enforcement depends on a cooperative approach for their mutual aid and to enhance public safety for all persons and property within the Reservation, on Off-Reservation Indian Trust Lands, and within the County; and

WHEREAS, the County and the Tribe each desire to enter into this Cooperative Agreement to effectuate efficient law enforcement within their respective jurisdictions and intend to memorialize this mutual desire in the form of Resolutions by their respective governing bodies to approve this Agreement; and

WHEREAS, this Agreement establishes a process by which the Makah Tribal Police Chief may grant Tribal Police Commissions to members of the Clallam County Sheriff's Office and the Clallam County Sheriff's Office may grant law enforcement commissions to members of the Makah Tribe's Police Department; and

WHEREAS, all officers commissioned under this Agreement must meet the standards of RCW 10.93 and the Training Standards adopted by the Washington State Criminal Justice Training Commission; and

WHEREAS, the Tribe and the County each respects the sovereignty and political integrity of the other, and each desires to have an agreement reflecting a full government- to- government relationship regarding criminal jurisdiction and the Mutual Aid of Peace Officers Powers Act.

NOW, THEREFORE, this Agreement is entered into under the Washington Interlocal Cooperation Act (RCW 39.34 et seq.), the Washington Mutual Aid Peace Officers Powers Act (RCW 10.93), and ARTICLE VI, SECTION I(a) of the Constitution of the Makah Tribe, and the parties agree as follows:

1. Definitions. As used in this Agreement,

- a. "Approved Tribal Officer" means a law enforcement officer employed by the Tribe who meets the standards of RCW 10.93, the Training Standards adopted by the Washington State Criminal Justice Training Commission and who is granted a special commission by the Clallam County Sheriff's Office to exercise the powers of a general authority Washington peace officer under RCW 10.92.020.
- b. "Approved Deputy Sheriff" means a law enforcement officer employed by the County who meets the standards of RCW 10.93, the Training Standards adopted by the Washington State Criminal Justice Training Commission, satisfies accreditation requirements of the Washington Association of Sheriffs and Police Chiefs, and who is granted a special commission by the Makah Tribal Police Chief.
- c. "Designated Offenses" means all violations of the laws of the United States, State, County, City or Tribe, whether civil or criminal, and of any Traffic Code adopted by the County or the Tribe.
- d. "Clallam County Sheriff's Office Special Commission" means a Clallam County Sheriff's Office special commission granted in writing to an Approved Tribal Officer by the Clallam County Sheriff's Office in accordance with this Agreement.
- e. "Makah Tribal Police Special Commission" means a Makah Tribal Police Department special commission granted in writing to an Approved Sheriff Deputy by the Makah Tribal Police Chief in accordance with this Agreement.
- f. "Reservation" means the Makah Reservation and all territory within the exterior boundaries thereof, including, without limitation, all roads, rights of way, easements and waterways within such exterior boundaries.
- g. "Off-reservation Indian Trust Land" means land, other than land within the Reservation, held by the United States in trust for the Tribe or for members of the Tribe.
- h. "Indian" means a member of the Makah Tribe or any other federally recognized Indian tribe.

2. Jurisdiction Preserved.

Nothing in this Agreement shall be construed to cede or to alter any jurisdiction of either party to this Agreement, to modify the legal requirements for arrest or search and seizure, to otherwise modify legal rights of any person not a party to the Agreement, to accomplish any act contrary to state, tribal, or federal law, or to subject the parties to liability to which they would not already be subject by law.

3. Issuing Special Commissions.

a. Clallam County Sheriff's Office Special Commission.

The Clallam County Sheriff shall have the sole discretion to grant or deny County Special commissions to Makah Tribal Police Officers and will consider all requests for Special Commission submitted in writing by the Makah Tribal Police Chief. The applicant must meet all the standards required for a Clallam County Sheriff's Field Deputy then in effect. The Clallam County Sheriff will not issue a special commission to an individual officer of the Makah Tribal Police Department unless that officer meets the standards of RCW 10.93 and has completed the Washington State Criminal Justice Training Academy or its equivalent as determined by the Clallam County Sheriff's Office. The Clallam County Sheriff shall grant or deny each application in writing within a reasonable time.

b. Makah Tribal Police Commissions.

The Makah Tribal Police Chief shall have the sole discretion to grant or deny Tribal police commissions to Clallam County Sheriff's Office deputies and will consider all requests submitted in writing. The applicant must meet all the standards required for a Makah Tribal Police Officer then in effect. The Makah Tribal Police Chief will not issue a special commission to an individual deputy of the Clallam County Sheriff's Office unless that deputy meets the standards of RCW 10.93 and has completed the Washington State Criminal Justice Training Academy or its equivalent as determined by the Makah Tribal Police Chief. The Makah Tribal Police Chief shall grant or deny each application in writing within a reasonable time.

4. Suspension and Revocation of Special Commissions.

a. The Clallam County Sheriff shall have the sole discretion to revoke or suspend any special commission to Tribal Police Officers under this Agreement. Such suspension or revocation shall be communicated immediately to all parties and shall be confirmed by the Clallam County Sheriff in writing to the Makah Tribal Police Chief on the next business day.

b. The Makah Tribal Police Chief shall have the sole discretion to revoke or suspend any special commission to Clallam County Sheriff's Deputies under this Agreement. Such suspension or revocation shall be communicated immediately to all parties and shall be confirmed by the Makah Tribal Police Chief in writing to the Clallam County Sheriff on the next business day.

5. Scope of Powers.

a. Makah Tribal Police Commissions granted under this Agreement shall authorize an Approved Deputy Sheriff to exercise on the Reservation and on Off-reservation Trust

Lands, all powers of a Makah Tribal Police Officer pursuant to applicable law when acting under invitation or at the request of the agency of jurisdiction, under exigent circumstances as set out in subsection c. of this section, or to provide assistance with special events, or as part of collaborative enforcement efforts.

b. Clallam County Sheriff's Office commissions granted under this Agreement shall authorize an Approved Tribal Officer to exercise within the County, including on the Reservation and on Off-reservation Trust Lands, all powers of a general authority peace officer pursuant to applicable law when acting under invitation or at the request of the agency of jurisdiction, under exigent circumstances as set out in subsection of this section, or to provide assistance with special events, or as part of collaborative enforcement efforts.

c. An Officer acting under a special commission granted under this Agreement may act without prior request of the agency of jurisdiction only under exigent circumstances and in accordance with the procedures set out in Section 8.c. of this Agreement. Each jurisdiction's highest-ranking law enforcement officer (either the Makah Tribal Police Chief or the Clallam County Sheriff), or his or her designee, shall be notified of the exercise of this special commission at the earliest possible opportunity.

d. The powers authorized by special commission under this Agreement do not include the investigation or enforcement of either Tribal, State, or Federal laws involving game, wildlife, fisheries, forest or other natural resources protection.

6. Out-of-Jurisdiction Law Enforcement Assistance.

Pursuant to RCW 39.34 et seq., RCW 10.93, and RCW 39.34.020, the circumstances in which the Clallam County Sheriff's Office and the Makah Tribal Police Department are authorized to render assistance in each agency's respective jurisdiction under this Agreement are the following:

- a. Life or death incidents;
- b. Accidents or incidents involving serious injury or fatality;
- c. Crime scenes involving the protection of human life;
- d. Officer in trouble or officer requesting assistance;
- e. Threats to public health or safety;
- f. Incidents directly affecting public safety or public resource protection;
- g. Felonies committed in the presence of the respective law enforcement officer;
- h. Misdemeanors committed in the presence of the respective law enforcement officer that pose a risk to the public's health or safety.

7. Exercise of Powers.

a. Approved Tribal Officers and Approved Deputy Sheriffs commissioned pursuant to this Agreement shall comply with the applicable constitutional and statutory provisions concerning enforcement of state, tribal, or federal laws, as applicable, when exercising such authority.

b. Approved Tribal Officers and Approved Deputy Sheriffs shall make referrals for prosecution resulting from exercise of a Tribal or County Sheriff's Office special commission to the Tribal Police Chief or to the Sheriff, or their respective designee. The Tribal Police Chief or the Sheriff shall make referrals to the appropriate prosecuting authority for their respective jurisdictions for further filing in the appropriate courts, whether federal, state, tribal or municipal. The parties shall make active, good-faith efforts on an ongoing basis to identify parcels of Reservation and Off-reservation Indian Trust Land where historical circumstances raise potential questions about the scope of respective Tribal or County jurisdiction, in order to better understand to which court system a matter may or must be referred for prosecution.

8. Operational Protocols.

a. All Approved Tribal Officers shall at all times remain under the control of the Makah Tribal Police Department and shall abide by the rules and regulations of the Makah Tribal Police Department and shall be subject to the direction of the Makah Tribal Police Chief.

b. All Approved Deputies Sheriff shall at all times remain under the control of the Clallam County Sheriff's Office, and shall abide by the rules and regulations of the Clallam County Sheriff's Office, all municipal laws and regulations, all state laws and regulations, the state and federal constitution, and shall be subject to the direction of the Clallam County Sheriff's Office.

c. In the event that an Approved Tribal Officer or an Approved Deputy Sheriff observes any emergency or life-threatening situation, the Approved Officer or Deputy Sheriff shall, if feasible, attempt to make radio contact with the appropriate jurisdiction and then shall render such aid or assistance as deemed necessary. In such circumstances, it will be implied that the jurisdiction is in need of assistance and that the Approved Officer or Deputy Sheriff is authorized by said agency to provide immediate aid or assistance without further request or delay. Any Approved Officer or Deputy Sheriff exercising powers or duties obtained as a result of this paragraph of the Agreement must give notice to the appropriate jurisdiction and submit a written report within twenty-four (24) hours. Nothing in this paragraph divests the agency of jurisdiction with the ultimate responsibility to respond and cannot refuse to respond in a timely manner.

d. The Clallam County Sheriff's Office agrees to respond to requests for emergency law enforcement assistance from the Makah Tribal Police Department within reasonable limits as determined by the Clallam County Sheriff's Office. The Makah Tribal Police Department agrees to respond to requests for emergency law enforcement assistance from the Clallam County Sheriff's Office within reasonable limits as determined by the Makah Tribal Police Chief. Such law enforcement assistance requests may include specialized personnel like search and rescue, certified scuba divers, swift water/river rescue, K-9 units, and emergency medical technicians. Each party shall assume the cost of salaries, food, gasoline and any other incidental expenses for their respective equipment and personnel, which are involved in an emergency situation. The parties may enter into a separate Local Agreement on Extraordinary Costs to address extraordinary personnel overtime, SWAT resources, helicopter/air support, and field office space.

e. In order to facilitate a better understanding of the law enforcement duties and expectations of federal, state, and tribal law enforcement personnel, the Clallam County Sheriff's Office and the Makah Tribal Police Department may develop more detailed operational and/or field protocols, including but not limited to, 911 protocols, fire operation protocols, or on-view traffic enforcement protocols.

9. Training.

a. Any officer or deputy sheriff who is subject to this Agreement or otherwise cross-commissioned shall meet minimum training standards for State certification. Each party to this Agreement is responsible for on-going training as required.

b. When feasible, but not less than once per year, the parties shall jointly participate in training of cross-commissioned personnel. A record of this training shall be documented and retained in personnel files of both agencies according to current agency policy record retention schedules. Topics may include, but are not limited to, the following:

- i. This Agreement;
- ii. Cultural education;
- iii. Agency policy and procedure;
- iv. Prosecution requirements;
- v. Court processes/ court document flow;
- vi. Constitutional issues impacting privacy generally, and to include the Indian Civil Rights Act and Washington State Constitution's ARTICLE I, Sec.7;
- vii. Federal statutes such as the Tribal Law and Order Act of 2010 (Enhanced Sentencing), the Violence Against Women Act (Special Domestic Violence Criminal Jurisdiction), and the Indian Child Welfare Act.

10. Report of Exercise of Special Commission Powers.

Any action taken by an Approved Tribal Officer pursuant to a Clallam County Sheriff's Office special commission shall be reported immediately to the Clallam County Sheriff's Office duty supervisor through PenCom Communications.

Any action taken by an Approved Deputy Sheriff pursuant to a Makah Tribal Police Department special commission shall be reported immediately to the Makah Tribal Police Department through PenCom Communications.

Pursuant to Sections 5.c. and 8.c. above, the Approved Tribal Officer or the Approved Deputy Sheriff shall provide a written report to the other agency of the action taken within twenty-four (24) hours of the enforcement action. Such required report can be written or electronic and may include, depending on jurisdictional requirements, but is not limited to: Notice of Infractions; Criminal Citations; Incident Reports; Follow-up Reports; and any other reports required by the agency of jurisdiction.

11. Evidence and Property Receipting, Safeguarding and Retention.

Retained evidence and/or property shall be properly receipted. A complete inventory shall be kept for all retained evidence. All evidence and/or property so receipted shall be safeguarded and maintained in a secure environment that may be accessed for viewing. A list of all persons with access to the secure environment shall be maintained. A log of the removal and return of any evidence or property shall be kept and shall include the personnel and time. No evidence or property shall be released except upon a court order or a written directive of the Prosecuting Attorney or the Tribal Prosecuting Attorney, or his or her designee.

12. Prosecution/ Function as Witnesses/ Brady Evidence and Notification.

The parties recognize that the cooperation of law enforcement officers, including making court appearances as witnesses, is necessary for the effective prosecution of crimes and offenses resulting from enforcement actions taken pursuant to this Agreement.

The parties agree to provide officers when necessary as witnesses in Clallam County Superior, District, and other Courts, the Makah Tribal Courts, or in Federal courts.

The Clallam County Sheriff's Office and the Makah Tribal Police Department shall include all courts specified in this section in their written procedures on court appearances, indicating that necessary appearances by officers are required in all courts.

The parties agree to abide by the requirements of the *Model Policy for Law Enforcement Agencies Regarding Brady Evidence and Law Enforcement Witnesses who are Employee/Officers* adopted by the Washington Association of Sheriffs and Police Chiefs and therefore, agree to provide the other with Brady material regarding any Approved Tribal Police Officer or Approved Deputy Sheriff who exercises special commission authority under this Agreement. Such Brady material shall include: (a) an approved officer/deputy sheriff's final determination by a Chief Law Enforcement Executive that said officer/deputy sheriff has a sustained or substantiated finding relating to the officer/deputy sheriff's dishonesty or untruthfulness, regardless of whether or not discipline was administered; and (b) notification to the County and Tribal Prosecutor's offices of any criminal conviction history of an officer/deputy sheriff. Such information or notices shall be given in writing and as soon as practicable.

13. Decertification of Peace Officer Authority.

The parties agree to notify all signatories and the County and Tribal Prosecutor's Offices by the next business day, in writing, should their officer/deputy sheriff become decertified.

14. Juveniles.

The Tribe and County agree that offenses committed by Indian juveniles on the Reservation or on Off-reservation Tribal Trust land shall be prosecuted by the Tribe at the discretion of the Tribe's Prosecuting Attorney. If an Indian juvenile is accused of a crime that occurred on the Reservation or on Off-reservation Tribal Trust land that would constitute a Class A Felony under the Revised Code of Washington, the Tribe may elect to defer prosecution of the crime by the State of Washington and to request an investigation by the Clallam County Sheriff's Office. The respective prosecution offices may refer an Indian juvenile case to the United States.

15. Warrant Service and Civil Process Service.

The Tribe and the County agree to assist one another, when requested, in the execution of search warrants and arrest warrants properly issued by the jurisdiction whose law is applicable. In cases where the County seeks service of criminal or civil papers on persons residing within Tribal jurisdiction, the Sheriff's Office Deputies may serve such papers only after consulting with a Tribal Police Chief, or his designee.

16. Detention.

The parties have executed or will execute individual Interlocal Cooperation Agreements for Jail Services for housing arrested persons to be held at either the Clallam County Corrections Facility or the Clallam County Juvenile Detention Facility.

17. Resolving Citizen Complaints.

The parties agree to each maintain and utilize a process that will accommodate citizen or other agency complaints, grievances or concerns regarding their personnel. At minimum, the process will include an inquiry and determination of whether the allegations are sustained or not sustained. All reports generated from complaints on personnel whether Founded, Unfounded, Insufficient Evidence, or other disposition, will be maintained by the appropriate investigating agency according to that party's records retention requirements.

18. Hold Harmless / Indemnification.

a. The Tribe agrees to assume all liability for the acts or omissions of Tribal Officers, their agents or employees and the Tribe expressly agrees to hold harmless, indemnify and defend Clallam County, the Clallam County Sheriff's Office, and all the elected and appointed officials, officers, agents and employees from any and all liability, loss, claim, complaint or damage, including attorney fees and reasonable costs of defense, that result from, arise out of, or are in any way connected with the acts or omissions of Tribal Officers, agents, or employees performing under color of this Agreement.

b. The County agrees to assume all liability for the acts or omissions of Sheriff's Deputies, their agents or employees and the County expressly agrees to hold harmless, indemnify and defend the Makah Tribe, the Makah Tribal Police Department, and all the elected and appointed officials, officers, agents and employees from any and all liability, loss, claim, complaint or damage, including attorney fees and reasonable costs of defense, that result from, arise out of, or are in any way connected with the acts or omissions of Sheriff's Deputies, agents, or employees performing under color of this Agreement.

c. Neither the Tribe nor the County shall be held liable for the acts or omissions of employees, agents, or representatives of the other party that are performed under color of this Agreement.

d. Obligations under this Section 18 that arise while this Agreement is in effect shall survive termination or expiration of this Agreement.

19. Insurance/ Immunities.

a. Makah Tribe.

The Tribe agrees to procure and maintain in force an occurrence-based insurance policy with commercial insurers authorized to write in the State of Washington in an amount no less than Ten Million (\$10 Million) per occurrence, for all potential liability arising from or connected with any action taken by the Tribe or its officials, employees, or representatives pursuant to this Agreement and including, but not limited to, insuring against claims for false imprisonment, false arrest, public liability, property damage, police professional liability, and violation of civil rights, and shall maintain the policy in full force and effect during the life of this Agreement. If this Agreement is terminated for any reason, the Tribe agrees to keep in force this insurance for all actions taken by the Tribe or its officials, employees, or representatives under this Agreement until such time as the protection from suit is granted by the statute of limitations. The insurance policy shall name the County, its officers and employees as "additional insured" as relates to performance under this Agreement and the County shall receive, annually, a Certificate of Insurance as evidence of this coverage together with an endorsement adding the County as an additional insured.

The parties agree that in discharging this indemnification obligation, the County shall look first to the proceeds of insurance procured by the Tribe herein and the policy of insurance obtained by the Tribe shall prohibit the insurer from asserting a defense of sovereign immunity to the claim made under the policy. The Tribe agrees to assign over to the County, at its request, any and all of its rights against the insurer to effectuate payment of its indemnification provision.

All immunities enjoyed by County law enforcement officers under state or federal law shall inure to the benefit of each Approved Tribal Officer when acting under a County Sheriff's special commission pursuant to the terms of this Agreement.

b. Clallam County.

The Tribe acknowledges that Clallam County is self-insured. The County agrees to maintain insurance coverage equivalent to coverage provided by the Tribe pursuant to this Agreement and to provide evidence of coverage to the Tribe at any time upon request.

The parties agree that in discharging this indemnification obligation, the Tribe shall look first to the proceeds of insurance procured by the County herein and any insurance policies procured by the Tribe that may provide protection or benefits to the Tribe arising out of the performance of this Agreement shall be excess.

All immunities enjoyed by Tribal law enforcement officers under State or Federal law shall inure to the benefit of each Approved Deputy Sheriff when acting under a Tribal Police special commission pursuant to the terms of this Agreement.

c. Federal Tort Claims Act.

Nothing in this Agreement shall preclude the Tribe, the County, or their respective employees, agents, or representatives from seeking the benefits and protections of the Federal Tort Claims Act. It is expressly agreed and understood that the indemnification provided for in this Agreement is for the benefit of the Tribe and the County and their respective officials, officers and employees only and there is no intention by the parties to confer any rights hereunder to any person, entity or third party, intentionally, unintentionally or by implication.

20. Tribe's Limited Waiver of Sovereign Immunity.

The Tribe waives its right to assert sovereign immunity as a defense to any lawsuit or complaint by the County pursuant to Section 21 of this Agreement and consents to the jurisdiction of the courts of the State of Washington to hear and resolve any such lawsuit or complaint. The Tribe and County agree that Section 21 is the sole process for remedying or resolving disputes that arise under this Agreement and that no other lawsuit or complaint is permitted other than one arising under Section 21.

21. Governing Law, Dispute Resolution, and Venue.

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Washington. Any controversy, dispute, claim or counterclaim of whatever nature arising out of, in connection with, or in relation to the interpretation, performance, or breach of this Agreement, including without limitation any claim based on contract, equity, tort or statute, shall be resolved by final and binding arbitration, provided that the parties shall first seek to resolve any dispute through good-faith negotiation and may, on a case-by-case basis, agree to mediation prior to binding arbitration. The County recognizes that the requirement to first seek to resolve any dispute through good-faith negotiation is a jurisdictional pre-requisite to the limited waiver of the Tribe's sovereign immunity contained in this section 21. The Tribe recognizes that the provisions for binding arbitration set out in this section constitute a limited waiver of the Tribe's sovereign immunity for purposes of arbitration and for enforcement of any arbitration award or judgment in the Superior Court of Washington for Clallam County.

The County or the Tribe may initiate arbitration by providing written notice of intent to arbitrate to the other party, together with a statement of the matter in controversy. It is the intent of the parties that the arbitration be conducted by a single arbitrator. If within thirty (30) days of the notice of intent to arbitrate, the parties are unable to agree upon such single arbitrator, the County and the Tribe each may appoint an arbitrator by providing written notice of the name of an arbitrator to the other. If either the County or the Tribe does not so appoint an arbitrator within ten (10) business days after the other party appoints an arbitrator, the single appointed

arbitrator shall act as the sole arbitrator of the specified controversy. If each party appoints an arbitrator, the two arbitrators shall meet promptly and attempt to select a third arbitrator. If the two appointed arbitrators are unable to agree on a third arbitrator within ten (10) business days after the second arbitrator is appointed, either the County or the Tribe may apply to the Superior Court of Clallam County for the selection of a third arbitrator. Each party shall bear the cost of any arbitrator it appoints, and one-half (1/2) of the cost of appointing a third arbitrator and the third arbitrator's fee. Any arbitrator appointed under this provision must be an active member of the Washington State Bar.

The arbitration rules and procedures set out in Chapter 7.04A RCW shall govern the arbitration process, the Washington State rules of civil procedure shall govern pre-hearing discovery to the extent not incompatible with the procedures set forth in Chapter 7.04A RCW, and the laws of evidence of the State of Washington shall govern the presentation of evidence at the arbitration hearing.

An award or decision rendered by a majority of the arbitrators appointed under this Agreement shall be final and binding on all parties to the proceeding, and judgment upon any award or decision rendered by the arbitrators may be entered in the Superior Court of Clallam County, Washington, and enforced in the same manner as any other judgment.

Nothing in this Agreement shall be deemed or construed to confer on the arbitrator or arbitrators any authority, power, or right to alter, change, amend, modify, add to, or subtract from any of the provisions of this Agreement, except to the extent that any part of this Agreement is determined to be contrary to applicable law.

22. Amendment.

No changes or modifications to this Agreement shall be valid or binding upon the parties unless such change or modifications are mutually agreed to in writing and authorized and executed by the parties in the same manner and formality as the original Agreement by authorized representatives.

23. Severability.

It is understood and agreed to by the parties hereto that if any part or provision of this Agreement, or its application to any person or circumstances, is held illegal or invalid, the remaining parts or provisions, or application of the parts or provisions of the Agreement to other persons or circumstances, shall not be affected, and the rights and obligations of the parties shall be construed as if the Agreement did not contain the illegal or invalid part. Because the source of legal authority to grant, revoke, and suspend the law enforcement special commissions described in this Agreement is separate from and independent of the terms of this Agreement, the invalidity of all or a portion of this Agreement shall have no effect on the validity of such special commission, which shall remain in effect until suspended or revoked in accordance with Section 4 hereof.

24. Integration.

This Agreement contains terms and conditions agreed upon by the parties. The parties agree that there are no other understandings, oral or otherwise, regarding the subject matter of this Agreement.

25. Notice.

Any notice required or permitted to be given under this Agreement shall be deemed sufficient if given in writing and sent by registered or certified mail.

Clallam County notices shall be sent to:

Clallam County Sheriff

Clallam County Sheriff's Office 223 E. 4th Street, Suite 12

Port Angeles, WA 98362-3015

Makah Tribe notices shall be sent to:

Chief of Police

Makah Tribal Police Department

113 Waadah View St.

Neah Bay, WA 98357

26. Term / Duration.

This Agreement shall commence upon execution by both parties, as signed and dated below, and shall remain in effect until either party terminates this Agreement, or the parties mutually agree to terminate, as follows. Either party may, through its authorized officials, terminate this Agreement upon sixty (60) days written notice to the other party. Termination of this Agreement by either party does not affect or diminish authority exercised prior to the effective date of such termination. Termination shall not relieve either party of its agreement herein to provide insurance without interruption or to indemnify the other party as required herein for liability or expense arising out of actions prior to the time when termination becomes effective.

27. Filing the Agreement with County Auditor and/or Posting on Website / Agreement Distribution

It is mutually agreed by the parties that this Agreement shall be filed with the Clallam County Auditor after it is signed by both parties, or in lieu thereof, posted on the official website of each party. Recording costs shall be equally borne between the parties.

It is further agreed by the parties, that each party shall within fifteen (15) days of the date of ratification of the Agreement by each party's legislating or governing body, that copies of the

Agreement shall be sent to the State of Washington's Department of Enterprise Services/Office of Financial Management and to the Washington Criminal Justice Training Commission.¹

28. Warranty.

The signers to this Agreement warrant that they have the power and authority and are duly authorized by their respective Board of County Commissioners and / or Tribal Council to enter into this Agreement on behalf of the entity for whom they execute this Agreement in a representative capacity.

EXECUTED by the Parties:

CLALLAM COUNTY

MAKAH TRIBE

Chair,
Clallam County Board of
Commissioners

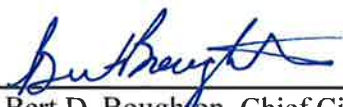
Timothy Green, Chairman

Dated

Dated

Attest:

Clerk,
Clallam County Board of
Commissioners
Approved as to form:



Bert D. Boughon, Chief Civil Deputy
Prosecutor

Thomas P. Schlosser
Makah Tribal Attorney

¹ Per RCW 10.92.020(2)(a): "The appropriate sovereign Tribal nation shall submit to the Department of Enterprise Services proof of public liability and property damage insurance for vehicles operated by the peace officers and police professional liability insurance from a company licensed to sell insurance in the state. For purposes of determining adequacy of insurance liability, the sovereign Tribal government must submit with the proof of liability insurance a copy of the interlocal agreement between the sovereign tribal government and the local governments that have shared jurisdiction under this chapter where such an agreement has been reached pursuant to subsection (10) of this section." The effective date of an interlocal agreement under RCW 39.34 is contingent on the DES's finding that sufficient insurance coverage has been obtained commensurate with the scope of activities authorized by the Interlocal Agreement ("a condition precedent to its entry into force").

2b



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: **PUBLIC WORKS**

WORK SESSION ☒ **Meeting Date: 11/20/2023**

REGULAR AGENDA ☒ **Meeting Date: 11/28/2023**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 402-23-002 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

This contract is to continue the Organics Waste Reduction and Food Waste Prevention work WSU Extension has done for the county. Funding for this work will be covered in the same format as the previous contract: DOE LSFWA grant (75%) and the Enterprise Solid Waste Fund (25%). WSU Extension will provide education and outreach regarding food waste reduction, backyard and school composting. They will also work on replicable food bank hot food recovery systems. Target for reduction of organics in the waste stream is 45 tons.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

The costs for this contract are in the budget. 75% is covered by the LSFWA grant and 25% is covered under the solid waste Enterprise Fund.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

The department recommends approving and signing the contract with WSU Extension.

County Official signature & print name: Ronald Garcelon 

Name of Employee/Stakeholder attending meeting: Ronald Garcelon & Clea Rome

Relevant Departments: Public Works & WSU Extension

Date submitted: 11/15/2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



Contract # 402-23-002

**SPONSORED RESEARCH PROJECT AGREEMENT
ORSO # 142975-002**

1. PARTIES

This Agreement is made and entered into by and between Washington State University ("WSU"), an institution of higher education and agency of the state of Washington, and Clallam County ("Sponsor"). In this Agreement, the above entities are jointly referred to as Parties and individually as Party.

2. PURPOSE

This Agreement provides the terms and conditions for a sponsored project which is of mutual interest and benefit to WSU and Sponsor. The performance of such sponsored project is consistent, compatible, and beneficial to the academic role and mission of WSU as an institution of higher education.

3. SCOPE OF WORK

- 3.1 The Parties acknowledge that this Agreement is for the performance of the sponsored project set forth in *Attachment A–Scope of Work* entitled, "Organics Waste Reduction and Food Waste Prevention" and hereafter referred to as the "Project". *Attachment A–Scope of Work* is attached hereto and incorporated herein by reference.
- 3.2 WSU will exercise diligence and make reasonable efforts to carry out the Project as described in *Attachment A–Scope of Work* and to provide the deliverables listed therein. WSU does not represent or guarantee that the desired results will be obtained under this Agreement.
- 3.3 Reporting Requirements. WSU shall provide written reports on the progress of the Project as follows: Progress reports shall be provided quarterly to Clallam County Public Works. A final written report shall be furnished at the completion of the period of performance.

4. PERIOD OF PERFORMANCE

The period of performance for the Project shall be July 1, 2023 to June 30, 2025 unless a time extension is mutually agreed upon in writing by the Parties.

5. COSTS AND BILLING

- 5.1 It is agreed that total costs to Sponsor under this Agreement shall not exceed \$88,482 without written modification of this Agreement.
- 5.2 Payment under this Agreement will be on a cost reimbursable basis.
- 5.3 Invoicing. Invoices will be provided quarterly, using the standard WSU invoice. Invoices will be sent to the notice address listed.
- 5.4 Payment. Payments are due to WSU within thirty (30) days of receipt of invoice. Checks should be made payable to Washington State University and sent to: Washington State University, Cashier's Office – SPS, PO Box 641025, Pullman WA 99164-1025

- 5.5 Budget. *Attachment B – Project Budget* sets forth the Project budget. Deviations from this Project budget may be made to and from any expenditure object within the WSU system as long as such deviation is reasonable and necessary to carry out the Scope of Work.

6. CONFIDENTIAL INFORMATION

- 6.1 In order to carry out the Project, the Parties may desire to exchange information that they view as proprietary or confidential. Such information is owned by the disclosing Party and no ownership, license, or other rights thereto is granted hereby other than to conduct the Project set forth in the Scope of Work. Each Party agrees to use reasonable efforts to treat as confidential, and cause their officers and employees to treat as confidential, such information received from the other Party for a period of five (5) years from the date of disclosure. Such reasonable efforts will be no less than the efforts used by the receiving Party to protect its own confidential information. Any such Confidential Information will be distributed within the receiving Party only to those individuals with a “need to know” the information to carry out the Project.
- 6.2 “Confidential Information” must be designated as confidential at the time of disclosure. Written materials must be clearly marked, and oral disclosures must be identified as confidential at the time of disclosure and confirmed in writing within ten (10) days of disclosure.
- 6.3 The obligation to protect Confidential Information shall not apply to any information that: (1) is already in the possession of, or is independently developed by, the receiving Party; (2) becomes publicly available other than through breach of this Agreement; (3) is received from a third party with authorization to make such disclosure; (4) is released with the other Party’s written consent; or (5) is required to be released by law or court order.
- 6.4 In the event that disclosure is required by law or court order, the receiving Party shall provide the disclosing Party with prompt notice so that the disclosing Party may seek a protective order or other official action enjoining that disclosure. In the event that such injunction is not obtained, the receiving party will furnish only that portion of the Confidential Information that is legally required. It is understood that as an agency of the state of Washington, WSU is subject to the Washington Public Records Act, RCW 42.56 et seq. If a Public Records Act request is made to view Sponsor’s Confidential Information, WSU will notify Sponsor as provided above.
- 6.5 The terms of confidentiality set forth in this Agreement shall not be construed to limit the Parties’ right to independently develop products without the use of another Party’s Confidential Information.

7. PUBLICATION

- 7.1 In furtherance of WSU’s role as a public institution of higher education, it is necessary that significant results of research activities be reasonably available for publication by WSU, and Sponsor acknowledges that WSU may publish the results of research conducted in connection with this Agreement. Such publication may also include presentation at academic and other conferences. Unless otherwise directed by Sponsor, WSU will appropriately acknowledge Sponsor’s support of the Project in publications or presentations, in accordance with customary standards.
- 7.2 WSU will provide Sponsor with a copy of any proposed publication resulting from the Scope of Work at least thirty (30) days prior to submission for publication. Sponsor shall have thirty (30) days after receipt of the draft publication to request in writing the removal of portions deemed by Sponsor to contain confidential or patentable material owned by Sponsor, or to request a delay in submission of the draft for publication pending application for patent protection. In either event, WSU shall have

no obligation to delay publication of the draft for longer than one hundred and twenty (120) days following delivery of WSU's notice to Sponsor of intent to publish. If WSU does not receive Sponsor's written response to the notice of intent to publish within the thirty (30) day period, then Sponsor shall be deemed to have consented to such publication. Confidential Information supplied by Sponsor under this Agreement shall not be included in any material published by WSU without written consent of Sponsor or as otherwise provided in § 6.3.

8. INTELLECTUAL PROPERTY

- 8.1 "Intellectual Property" shall mean any Invention, Copyright, Trademark, and/or Proprietary Information produced under the Scope of Work. Consistent with WSU policy, WSU may assign Intellectual Property to a designee of WSU. For purposes of this §8, WSU shall mean either WSU or a designee of WSU for Intellectual Property assigned to it.
- 8.2 Background Intellectual Property. Each Party shall retain title to all Intellectual Property conceived and reduced to practice prior to the start of the work under this Agreement.
- 8.3 Foreground/Project Intellectual Property. WSU will own all rights and title to Intellectual Property created solely by WSU employees. Sponsor will own all rights and title to Intellectual Property created solely by Sponsor employees. Intellectual Property created jointly by employees of WSU and Sponsor will be jointly owned.
- 8.4 Grant of Non-Commercial License to Project Intellectual Property and Copyrights. WSU hereby grants to Sponsor a non-exclusive, non-transferable, royalty-free license to use WSU Foreground/Project Intellectual Property for non-commercial purposes within its own organization, including internal research and development.
- 8.5 Option Rights. Subject to any existing third-party rights, WSU hereby grants to Sponsor an option to negotiate a license to WSU's ownership interest in Project Intellectual Property. WSU shall notify Sponsor of such Intellectual Property within thirty (30) days of WSU Office of Commercialization's receipt of WSU Invention Disclosure forms from WSU inventors. Sponsor shall, within ninety (90) days of receipt of such notification from WSU, inform WSU in writing its intent to negotiate a license. Any such license shall be negotiated in good faith and shall contain terms standard for agreements between universities and industry including, without limitation, clauses providing for payment of reasonable royalties and reimbursement of all past, present, and future expenses incurred in the preparation, filing, prosecution, issuance, and maintenance of Intellectual Property rights. In the event that WSU and Sponsor do not execute a written license agreement within sixty (60) days following Sponsor's exercise of the option, WSU shall be free to negotiate with and to enter into license agreements, including exclusive license agreements, with third parties.
- 8.6 Invention Disclosures submitted to Sponsor by WSU will be treated as Confidential Information under this Agreement and subject to the confidentiality obligations contained herein.

9. GENERAL TERMS AND CONDITIONS

- 9.1 Equipment. WSU shall retain title to any equipment purchased with funds provided under this Agreement.
- 9.2 Environmental and Safety Information. All information and materials provided by Sponsor must be accompanied by the appropriate environmental and safety information, as well as all export control

classifications and/or licenses for those materials as required by United States Law. WSU will observe all applicable United States safety precautions and United States governmental requirements concerning handling of information and materials.

- 9.3 Key Personnel. The WSU Project Director shall be Clea Rome. Sponsor designates Steve Gray, Clallam County Public Works, as the primary Sponsor liaison for the Project Director.
- 9.4 Publicity. Neither Party shall include the name of the other, nor any of the other Party's Trademarks in any advertising, sales promotion, or publicity matter without prior written permission.
- 9.5 Termination. This Agreement may be terminated by either Party upon written notice delivered to the other Party at least thirty (30) days prior to the intended date of termination. By such termination, neither Party may nullify obligations already incurred prior to the date of termination.
- 9.6 Disclaimer. WSU MAKES NO EXPRESS OR IMPLIED WARRANTY AS TO THE CONDITIONS OF THE SCOPE OF WORK, SPONSORED PROJECT, OR ANY INTELLECTUAL PROPERTY, GENERATED INFORMATION, OR PRODUCT MADE OR DEVELOPED UNDER THIS AGREEMENT, OR THE OWNERSHIP, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OF THE SPONSORED PROJECT, SCOPE OF WORK, OR RESULTING PRODUCT.
- 9.7 Indemnity. Each Party to this Agreement shall be responsible for its own acts and/or omissions and those of its officers, employees, and agents. Sponsor shall fully indemnify and hold harmless WSU against all claims arising out of Sponsor use, commercialization, or distribution of Intellectual Property or products that result in whole or in part from the Project.
- 9.8 Notices. Any notice or communication required or permitted under this Agreement must be in writing and delivered to the intended Party at the address below or such other address as may hereafter be designated by notice in writing.

For WSU:

Office of Research Support and Operations
 Lighty 280
 PO Box 641060
 Pullman WA 99164-1060
 orso@wsu.edu

For Sponsor:

Clallam County Public Works
 223. E. 4th St.
 Port Angeles, WA 98362
 steve.gray@clallamcountywa.gov

- 9.9 Law and Venue. This Agreement shall be construed, governed, interpreted, and applied in accordance with the laws of the State of Washington, without regard to its conflict-of-laws provisions. The venue of any action brought hereunder shall be in the Superior Court of Whitman County.
- 9.10 Amendments. No modification or amendment of this Agreement will be binding unless it is in writing and signed by the authorized signatories of the Parties.
- 9.11 Severability. The provisions of this Agreement are severable. If any Court finds any part of this Agreement to be invalid or unenforceable, such invalidity or unenforceability shall not in any way affect the other provisions of this Agreement which can be given effect without the invalid provision, provided that such remainder conforms to the requirements of applicable law and fundamental purpose of this Agreement.

- 9.12 Waiver. The failure of either party to assert a right under this Agreement or to insist upon compliance with any term or condition of this Agreement shall not constitute a waiver of that right.
- 9.13 Counterparts. This Agreement may be executed in counterparts, each one of which is considered an original, but all of which together constitute one and the same instrument.
- 9.14 If any employees of WSU are, or are to become, owners, officers, directors, employees, board members, or otherwise in another management position or participating in the day-to-day operations of Sponsor, Sponsor understands and agrees to promptly notify WSU within 10 days at orso@wsu.edu.

This Agreement, together with its *Attachments*, contains all the terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the date set forth herein by their duly authorized representatives.

WASHINGTON STATE UNIVERSITY

SPONSOR

Name: _____
 Title: _____
 Date: _____

Name: _____
 Title: _____
 Date: _____

Approved as to form only by


 Bert Dee Boughton
 Civil Deputy Prosecuting Attorney
 Clallam County

ATTACHMENT A – SCOPE OF WORK
ORSO # 142975-002

Task Description

Activity: Organics Waste Reduction

Part-time Waste Reductions coordinator and School Garden coordinator will implement programming to reduce organics in the waste stream in accordance with the “Use Food Well Washington Plan” and elements of the 2022 Organics Management Law:

- Work with the Port Angeles Food Bank on establishing a hot-food recovery program
- Education and outreach to general public on household waste reduction strategies
- Backyard composting education and school compost programming
- Work in schools on food waste reduction curriculum

Measurable outcomes:

1. Production of replicable recovery tracking protocols and templates for hot food recovery
2. Collection of 6 months of localized sector specific donation and food waste data.
3. Establishment of 4 composting systems at schools with Port Angeles Scholl District.
4. Teach 3 classes a month during the school year in food waste and composting topics to elementary-aged kids in the Port Angeles School District.
5. Reduction of organics in waste stream by 45 tons.

Costs Reimbursement

Reimbursement for costs to implement work identified in this scope of work are subject to the same eligibility and reimbursement requirements as Clallam County under County’s grant agreement with Ecology. Reimbursement of costs is limited to the above scope of work unless pre-approved by Clallam County and Ecology. Overtime compensation (all hours are calculated at regular rate of pay) is not eligible for reimbursement.

ATTACHMENT B – PROJECT BUDGET
ORSO # 142975-001

Position	Description	Salary (24 mos)	Benefits	Total
School Garden Coordinator- Depue	Salaried \$3,937/mo. at 22.89% FTE	\$22,056	\$12,082	34,138
Waste Prevention Coordinator- Astrachan	Hourly at 12 hrs a week@ \$22.00	\$12,925	\$1,302	14,227
Director- Rome	5% FTE	\$9,125	\$2,734	\$11,859
Travel		\$6,000		\$6,000
Supplies		\$4,000		\$4,000
26% F and A		\$18,258		\$18,258
				\$88,482

2c



AGENDA ITEM SUMMARY NOV 28 2023

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Health & Human Services

WORK SESSION ☒ Meeting Date: November 20, 2023

REGULAR AGENDA ☒ Meeting Date: November 28, 2023

Required originals approved and attached? ☒

Will be provided on:

Item summary:

☐ Call for Hearing

☒ Contract/Agreement/MOU - Contract # 11301-ARPA-22-OPCC

☐ Resolution

☐ Proclamation

☐ Budget Item

☐ Draft Ordinance

☐ Final Ordinance

☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:

Clallam County Health & Human Services (CCHHS) has contracted with Olympic Peninsula Community Clinic (OPCC) to provide staffing and services to develop and support the two-year Clallam Respite Care Pilot Project utilizing American Rescue Plan Act (ARPA) funding. The goal of the Respite Care is to provide our neighbors who are living unhoused with a respite from the hardships of living in public and shared housing, or a break from the harsh elements of the cold and heat of living outdoors, when they are sick or injured.

The attached Amendment 1 adjusts the yearly budget breakdown by services to reflect actual expenditure from the first year of this pilot project, move unused funding to the second year's budget and adjusts service categories predictions based on past year experience. The overall budget amount for this contact has not changed from the original budget of \$472,180.00.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

ARPA Funding has already been budgeted.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Please approve and sign the amendment.

County Official signature & print name: Jennifer Oppelt

A handwritten signature in black ink, appearing to read "Jennifer Oppelt", written over a horizontal line.

Name of Employee/Stakeholder attending meeting: Jenny Oppelt, Kevin LoPiccolo, Angi Klahn, Scott Brandon (OPCC)

* Work Session Meeting - Submit 1 single sided/not stapled copy

Draft - OPCC Agenda Item Summary 11-20-23

** Regular Meeting -- Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256

Relevant Departments: Health & Human Services & BOCC

Date submitted: 11/15/2023

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Draft - OPCC Agenda Item Summary 11-20-23

Revised: 3-04-2019

Questions? Call Loni Gores, Clerk of the Board, ext 2256



PERSONAL SERVICES AGREEMENT AMENDMENT 1

THIS AMENDMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and

Name: Olympic Peninsula Community Clinic
Address: 819 Georgiana St.
Port Angeles, WA 98362
Phone No: 206-461-1614

(hereinafter called "Contractor") and changes the following attachments to the agreement entered into on February, 7, 2023.

This Amendment is comprised of:

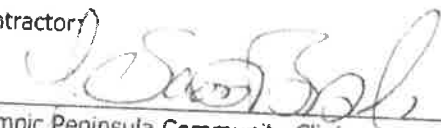
- ☒ Attachment A - Scope of Work
☐ Attachment B - Compensation

copies of which are attached hereto and incorporated herein by this reference as if fully set forth.

The term of this Amendment shall commence on the 1st day of September 2023 and shall, unless terminated as provided elsewhere in the Agreement, end on the 30th day of September 2024.

IN WITNESS WHEREOF, the parties have executed this Agreement on this _____ day of _____ 2023.

Contractor)



Olympic Peninsula Community Clinic

Print name: T. Scott Brandon

Title: Executive Director

Date: 09-NOV-2023

CLALLAM COUNTY OFFICIAL

Print name: Mark Ozias, Chair

Originals: BOCC
Vendor
Initiating Department
Copies: 1 with Contract Summary

THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY

SCOPE OF WORK

Clallam County Health & Human Services (CCHHS) is contracting with Olympic Peninsula Community Clinic (OPCC) to provide staffing and services to develop and support the Clallam Respite Care Pilot Project. The Clallam Respite Care Pilot Project will establish a baseline of care for people living in Clallam County who are homeless and in need of a safe, secure, shelter to recover from illness or injury.

OPCC will hire, supervise, and manage two staff to develop and implement the Clallam Respite Care pilot project. Clallam Respite Care Pilot Project staff will be trained in and follow the Trauma Informed Care approach.

Clallam Respite Care will be housed in the Serenity House of Clallam County Shelter. Serenity House of Clallam County and OPCC will coordinate a lease/agreement for the utilization of space for this project. The Program assessment and quality improvement will be supported and driven by the Clallam Respite Care Planning Team comprised of leadership from Clallam County HHS, OPCC, Serenity House, North Olympic Health Network (NOHN), and Olympic Medical Center (OMC).

Allowable costs include:

- Salaries: including but not limited to Respite Care Supervisor and Respite Care Coordinator
- Benefits: including but not limited to Respite Care Supervisor and Respite Care Coordinator
- Program Supervision: including but not limited to contractor agency leadership related to the Respite Program, community engagement, executive outreach, and program supervisory support.
- Indirect: based on 10% of salaries
- Space: including but not limited to rental cost of physical space occupied by the Respite Care Program October 1, 2023 – September 30, 2024
- Services: including but not limited to transportation, mileage, and media subscriptions
- Equipment/Technology: including but not limited to medication lockers, hot spot, cell phones-line costs, and TVs.
- Supplies: including but not limited to office supplies, wound care supplies, assessment supplies and medication dispensing supplies
- Client Supports: tangible and intangible goods including but not limited to assistance receiving identification, clothing, and food.
- Staff Training: including but not limited to Trauma Informed Care, annual respite conference, and continuing education.
- Insurance: including but not limited to insurance for the space officed and program.

The contractor will comply with all Washington State Covid-19 guidelines.

The contractor will abide by all HIPAA requirements.

The contractor will complete monthly reporting as described in "SPECIAL TERMS AND CONDITIONS 1. Reporting".

REVISED BUDGET SCHEDULE October 1, 2022 – September 30, 2023

SERVICE	MAXIMUM ANTICIPATED TOTALS
Respite Care Supervisor	\$69,200.00
Respite Care Coordinator	\$35,400.00
Benefits - Respite Care Supervisor	\$14,200.00
Benefits - Respite Care Coordinator	\$3,200.00

Program Supervision	\$17,200.00
Indirect (10% salaries)	\$11,800.00
Services	\$3,300.00
Equipment/Technologies	\$2,600.00
Supplies	\$11,600.00
Client Supports	\$300.00
Staff Training	\$1,300.00
Total	\$170,100.00

REVISED BUDGET SCHEDULE
October 1, 2023 – September 30, 2024

SERVICE	MAXIMUM ANTICIPATED TOTALS
Respite Care Supervisor	\$80,000.00
Respite Care Coordinator	\$68,000.00
Benefits - Respite Care Supervisor	\$18,000.00
Benefits - Respite Care Coordinator	\$18,000.00
Program Supervision	\$36,000.00
Indirect (10% salaries)	\$18,400.00
Space - Rent	\$24,000.00
Services	\$5,500.00
Equipment/Technologies	\$1,000.00
Supplies	\$15,000.00
Client Supports	\$10,180.00
Staff Training	\$8,000.00
Insurance	\$0.00
Total	\$302,080.00

Total contract for the period October 1, 2022 – September 30, 2024, not to exceed \$472,180.00.

Funds will not be moved between individual line items within the current funding period unless approved in writing by the county project manager. Requests to move funds between individual line items within the current funding period cannot exceed 10% of the total budget for that funding period.

3a
NOV 28 2023



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Clallam County Health and Human Services

WORK SESSION ☒ **Meeting Date:** 11.20.23

REGULAR AGENDA ☒ **Meeting Date:** 11-28-23

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|--|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance
Proposal Recommendations | ☐ Final Ordinance | ☒ Other 2024-2025 Behavioral Health Funding |

Documents exempt from public disclosure attached: ☐

Executive summary:

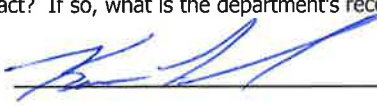
The attached report was submitted to the full Behavioral Health Advisory Board (BHAB) on November 14, 2023. The full BHAB has reviewed the attached recommendations made by the RFP Review Committee and has requested these be forwarded to the BOCC for approval.

If these recommendations are approved by the BOCC, Clallam County Health and Human Services will develop statements of work and contracts for final BOCC approval. This will be a two-year funding cycle. The BH RFP 2024-2025 recommendations are in the amount of \$2,000,000.00.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
Funds for proposals are in the HHS 2024 budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approval Please.

County Official signature & print name:  KEVIN LOPEZ

Name of Employee/Stakeholder attending meeting: Christine Dunn and Jenny Oppelt

Relevant Departments: Health and Human Services

Date submitted: 11.15.23

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

AIS BH Funding Recommendations 11.20.23

Revised: 3-04-2019

2024-25 Behavioral Health RFP Summaries and Recommendations

Proposals: \$2,000,000 (\$1,000,000 per year) was available for behavior health (substance use, mental health, and co-occurring disorders) services throughout Clallam County.

The following four funding priorities were set by the Behavioral Health Advisory Board at their annual retreat:

- West End Behavioral Health Services
- Substance Use Disorder/Mental Health Housing and Shelter
- Prevention/Early Intervention
- Unfunded/Underfunded Behavioral Health

Clallam County Health and Human Services received 17 proposals.

The total funds requested 2024: \$1,810,771.53

2025: \$1,848,897.11

Total: \$3,659,668.64

At the July and September Behavioral Health Advisory Board meetings the following two members volunteered to participate on the proposal review committee. A third review committee member was recruited to assist with the process. Each member has no conflicts of interest in any entity eligible to submit a proposal.

RFP Proposal Review Committee Members: Kristine Johnson John DeBoer Christy Smith

Facilitators (not scoring proposals): Jenny Oppelt Christine Dunn

Clallam County Health & Human Services created an online SharePoint group where all proposals, agency audits or financial records, and scoring forms were uploaded. A copy of the RFP and a link to RCW 82.14.460 were also provided. The process followed was similar to previously used proposal selection processes. On November 8th and 9th of 2023, the review committee assembled virtually via Zoom where all 17 bidders provided a short presentation of their proposal and answered questions posed by the review committee members. The information provided helped clarify elements of the proposals which ultimately helped in the final rating (i.e., recommended for funding/not recommended for funding/funded at a different rate than proposed) of the proposal.

The Review Committee discussed scores and information provided by agencies at intervals throughout the two days and again in more detail at the end of the last day.

Proposals and recommendations:

	Agency	Title of Proposal	Description	Funds Request	Funds Recommended	Details
1.	The Boys and Girls Club of the Olympic Peninsula	Comprehensive Behavioral Health and Wellness Plan	The Comprehensive Behavioral Health and Wellness Plan aims to proactively address behavioral and mental health issues among young people, reducing the risk of substance abuse and mitigating mental health challenges.	2024 \$21,681.20 2025 \$12,247.20 Total: \$33,928.40	2024 \$16,260.90 2025 \$9,185.40 Total: \$25,446.30	<i>New Program</i> Decreased due to lower link to BH program. Funding reduced to 75% of request. Funding to include: Staff training related to BH in both clubs, curriculum and supplies for groups.
2.	First Step Family Support Center	Parents as Teachers: Behavioral Health & Early Intervention Program	The Parents as Teachers program is an evidence-based early prevention and intervention home visiting program designed for families experiencing multiple risk factors in their lives while raising their children age 0-5.	2024 \$100,000.00 2025 \$100,00.00 Total: \$200,000.00	2024 \$100,000.00 2025 \$100,000.00 Total: \$200,000.00	<i>Existing Program</i> Fully fund. Clear need and evidence of success demonstrated in data. Home visiting program is unique in the community. Clear link to BH program.

3.	Lutheran Community Services NW	Clallam County Resource Center	The LCSNW Clallam Community Resource Center provides responsive prevention services to support health and wellbeing among families and individuals experiencing financial hardship.	2024 \$212,272.00 2025 \$223,846.00 Total: \$436,118.00	2024 \$0 2025 \$0 Total: \$0	<i>New Program</i> Difficult to predict success in proposed model. Addition of mental health services requires hiring for BH position. Due to the nature of the proposal, it was difficult to piece apart for a portion to be funded. Concern regarding duplication of available services.
4.	Olympic Peninsula Community Clinic (OPCC)	REdisCOVERY Unfunded/Underfunded	OPCC will provide proactive, reactive and co-response outreach to identify underserved community members with behavioral health needs in the West End. Provide bridge care for residents awaiting intake and service from traditional office-based services providers. Provide person-centered, holistic, time-unlimited case management to successfully engage participants with behavioral health and other necessary services.	2024 \$277,200.00 2025 \$296,780.00 Total: \$573,980.00	2024 \$100,000.00 2025 \$120,000.00 Total: \$220,000.00	<i>Existing Program</i> Decrease in funding due to available funds, concern about capacity to provide an increase in services. Proposed increase of services on the west end. Though the proposal lacked the demonstration of coordination with existing services/agencies on the west end.

5.	Olympic Personal Growth	Filling the Gap	The Filling the Gap program is an avenue of direct services funding for youth and adults in need of behavioral health treatment and assessment including substance use disorder treatment and mental health treatment. Participants would be screened into the program based on financial eligibility and a lack of other resources available to fund their treatment.	2024 \$39,240.00 2025 \$39,240.00 Total: \$78,480.00	2024 \$29,430.00 2025 \$29,430.00 Total: \$58,860.00	<i>Existing Program</i> Decrease in funding due to available funds and proposed reimbursement rate increase. Demonstrated clear need and impact to adolescent population.
6.	Peninsula Behavioral Health (PBH)	Projects for Assistance in Transition from Homelessness (PATH)	PATH is a federal grant program that provides outreach services through a case manager to individuals who are experiencing serious mental illness and homelessness or risk of homelessness.	2024 \$23,301.00 2025 \$24,470.00 Total: \$47,771.00	2024 \$19,764.84 2025 \$19,764.85 Total: \$39,529.69	<i>Existing Program</i> Decrease in funding due to available funding and proposed additional services. Community match required to receive other funding. Demonstrated clear need and positive impacts.
7.	PBH	Mental Health First Aid	Mental Health First Aid is an 8-hour training certification course that teaches community members to identify, understand, and respond to signs of mental illness. It also includes a 5-step action plan to assess a	2022 \$12,000.00 2023 \$12,000.00 Total: \$24,000.00	2022 \$12,000.00 2023 \$12,000.00 Total: \$24,000.00	<i>Existing Program</i> Fully fund. Clear data provided regarding need and positive impacts.

			situation, select and implement intervention, provide referrals and secure appropriate care for an individual.			
8.	PBH	Access to Behavioral Health Services for Low Income Individuals	Funds of last resort to support Under or Uninsured Clients (including many Medicare clients). Services include residential services, primary care, and support for under or uninsured clients including Medicare clients.	2024 \$111,000.00 2025 \$111,000.00 Total: \$222,000.00	2024 \$83,250.00 2025 \$83,250.00 Total: \$166,500.00	<i>Existing Program</i> Funding reduced due to available funding. Data shows need for support which has recently been exacerbated by Medicaid disenrollment.
9.	Port Angeles Fire Department	Community Paramedicine Program	The Community Paramedicine Program offers equitable services to community members living with MH and SUD. Paramedics perform comprehensive assessments to identify medical, emotional, physical and BH needs and promptly connects patients to vital resources and services.	2024 \$206,259.33 2025 \$145,611.91 Total: \$351,871.24	2024 \$206,259.33 2025 \$145,611.91 Total: \$351,871.24	<i>Existing Program</i> Fully fund. Valuable program with demonstrated clear need and positive impacts in the community. Overdose connection and BH medications utilized in the field. Sustainability plan in place to be fully funded by the City of PA in 2026.
10.	Prevention Works! Of Clallam County	Prevention and Early Intervention Education and Awareness Campaign	Prevention Works will host a series of community education opportunities focusing on current	2024 \$12,595.00 2025	2024 \$0.00 2025	<i>New Program</i> No formal connection to BH programs.

			substance use/misuse disorder and mental health supports for youth and families.	\$12,650.00 Total: \$25,245.00	\$0.00 Total: \$0.00	Encourage proposer to seek other fund sources available.
11.	Reflections Counseling Services Group	Crisis Intervention	This program aims to stabilize crisis situations, educate families, engage clients in treatment, provided referrals, remove barriers to services and offer recovery supports during transitions in care.	2024 \$189,800.00 2025 \$189,800.00 Total: \$379,600.00	2024 \$142,350.00 2025 \$142,350.00 Total: \$284,700.00	<i>Existing Program</i> Partially fund due to funding availability. Demonstrated clear need and positive impact. Clear connection and collaboration with agencies in proposed service area.
12.	Reflections Counseling Services Group	Underinsured and Noninsured	Provides a full scope of treatment to underinsured and noninsured participants to include assessment, group and individual counseling, urinalysis, outreach, transportation, and other case management services.	2024 \$137,000.00 2025 \$137,000.00 Total: \$274,000.00	2024 \$102,750.00 2025 \$102,750.00 Total: \$205,500.00	<i>Existing Program</i> Decreased funding due to funding availability. Detailed information provided regarding need, impact, and intended number of clients to receive services.
13.	Sequim High School	Mental Health and Wellness	Schools provide ready access to teaching broad segments of society about awareness of our mental health status, early education, and intervention in these critical health issues. Sequim High School proposes to continue	2024 \$191,800.00 2025 \$212,250.00 Total: \$404,050.00	2024 \$147,000.00 2025 \$159,450.00 Total: \$306,450.00	<i>Existing program</i> Combine High and Middle school programs. 1 FTE program manager link to providing direct service via counselors.

			with this effort, using evidence-based approaches and qualified staff. This program will continue ongoing training concerning mental health functioning for relevant staff members and all students at the high school level. Program staff will also assist in counseling families and students, and in securing additional resources through community linkages and supports.			Not billing insurance, in theory to reduce barriers. Decreased funding to include the program manager and counselors (\$63,000 for counselors year 1 and \$71,250 year 2) No support staff funded. Encourage accessing other available counseling services (use of commercial/state insurance at other agencies). Prioritize students with increased barriers to access.
14.	Sequim Middle School	Mental Health and Wellness	SMS proposes implementing an early intervention program to all students, using evidence-based approaches and qualified staff. This program will help to establish awareness of mental health, teach staff and students strategies to maintain mental wellness, assist in counseling families and students, and facilitate connections to community resources and supports.	2024 \$168,200.00 2025 \$187,400.00 Total: \$355,600.00	2024 \$0.00 2025 \$0.00 Total: \$0.00 *funding for this program combined with SHS.	<i>Newly funded – existing program</i> .5 FTE program manager (reported that 1 FTE able to do both High and Middle schools). No support staff.

15.	Transformations By Olympic Angels	Love Box and Dare to Dream Case Management	The Dare to Dream and Love Box programs provide nourished and stabilized homes, children have access to normal childhood experiences and are connected to deep, affirming relationships. These programs reduce the negative effects of foster care including mental health issues, substance use and homelessness.	2024 \$31,468.00 2025 \$47,482.00 Total: \$78,950.00	2024 \$15,933.77 2025 \$23,741.00 Total: \$39,674.77	<i>Existing Program</i> Partially fund based on Jefferson County services highlighted rather than Clallam. Evidence of connection to healthy stable adult for vulnerable youth/child increases successful life trajectory.
16.	Nature's Academy dba Unbounded Horizons	Trauma-Informed Support Groups	Unbounded Horizons will provide a new support group program for trauma survivors in Clallam County. These support groups will provide therapy for approximately 100 underfunded adult participants and 50 children.	2024 \$25,310.00 2025 \$45,475.00 Total: \$70,785.00	2024 \$0.00 2025 \$0.00 Total: \$0.00	<i>New Program</i> Less closely aligned with RCW. The program by nature excludes people whose BH needs are higher. Support groups unable to bill insurance. Review committee prioritized services directed to more vulnerable community members.
17.	West End Outreach	West End Behavioral Health Services	West End Outreach Services will provide intake-assessment, individual and group counseling, case management, peer support	2024 \$51,645.00 2025 \$51,645.00	2024 \$38,734.00 2025 \$38,734.00	<i>Existing Program</i> Decreased funding due to projected number serving 100

			services, psychiatric evaluation, medication management and adult day support services.	Total: \$103,290.00	Total: \$77,468.00	individuals vs previous year's number served (15 in 2023 and 18 in 2022) difficult to reconcile. Underutilized allocated funding in 2022/23. Spanish speaking group available.
TOTAL				\$3,659,668.64	\$2,000,000.00	

Acronyms used: **SUD:** substance use disorder, **BH:** behavioral health, **FTE:** Full time equivalent, **MH:** mental health

The total amount of all proposals recommended for funding is **\$2,000,000.00**.

This report was submitted to the full BH Advisory Board on November 14, 2023. The BH Advisory Board and RFP Review Committee discussed the recommendations. The full BH Advisory Board voted to move this report and these recommendations to the BOCC for their approval.

If these recommendations are approved by the BOCC, Clallam County HHS will develop statements of work and contracts for final BOCC approval.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

NOV 28 2023

Department: BOCC

WORK SESSION ☒ Meeting Date: 11-20-23

REGULAR AGENDA ☒ Meeting Date: 11-28-23

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other |

Executive summary:

The Lodging Tax Advisory Committee announced an opportunity for business grants for large-scale events, projects, or infrastructure improvements from monies received from a consumer tax on lodging. Clallam County's Lodging Tax Fund will be the primary source of County funding for activities, operations, and expenditures designed to increase tourism in the unincorporated areas.

The Lodging Tax Advisory Committee met on November 9, 2023 to review an application and make a recommendation to the Board of Commissioners.

Approve and sign resolution authorizing an expenditure from the Hotel/Motel Tax Fund for the approved 2024 Lodging Tax Funding applications.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Hotel/Motel Tax fund

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign resolution authorizing expenditure from the Hotel/Motel Tax Fund for the approved 2024 Lodging Tax Funding applications \$1,382,891.06

County Official signature & print name: Loni Gores Loni Gores, Clerk

Relevant Departments: Board of Commissioners, Finance – Mark Lane/Debi Cook, Treasurer's Office, Auditor's Office

Date submitted: November 13, 2023

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2023

**AUTHORIZING EXPENDITURE FROM THE HOTEL/MOTEL TAX FUND
FOR THE APPROVED 2024 LODGING TAX FUNDING APPLICATIONS**

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The County collects Hotel/Motel Tax pursuant to RCW 67.28.
2. State statute requires an advisory committee to review all proposed expenditures from the Hotel/Motel Tax Fund and make recommendations to the Board of Commissioners.
3. The Lodging Tax Advisory Committee received proposals for Port Angeles Marathon Association, Hurricane Ridge Winter Sports Club, Neah Bay Chamber of Commerce, Sequim Irrigation Festival, Lincoln Park BMX Association, Clallam County Parks, Olympic Peninsula Visitor Bureau, Ian's Ride, Olympic Peninsula Rowing Association, Forks Chamber of Commerce, Juan de Fuca Foundation of the Arts, Port Angeles Waterfront Center dba Field Arts & Events Hall, and Port Angeles Ballet.
4. The Lodging Tax Advisory Committee met on November 9, 2023 to review applications and make a recommendation to the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Concurs in the recommendation of the Lodging Tax Advisory Committee.
2. Authorizes a one-time expenditure from the Hotel/Motel Tax Fund to be allocated as follows:

Port Angeles Marathon Association	\$29,355
Hurricane Ridge Winter Sports Club	\$45,000
Neah Bay Chamber of Commerce	\$35,230
Sequim Irrigation Festival	\$12,500
Lincoln Park BMX Association	\$39,806.06
Clallam County Parks – Day use parks	\$25,000
Clallam County Parks – Seasonal staff for day use	\$19,000
Olympic Peninsula Visitor Bureau	\$800,000
Ian's Ride	\$5,000
Olympic Peninsula Rowing Association	\$20,000
Forks Chamber of Commerce	\$35,000
Juan de Fuca Foundation for the Arts	\$9,500
Port Angeles Waterfront Center dba Field Arts & Events Hall	\$300,000
Port Angeles City Ballet	\$7,500

PASSED AND ADOPTED this 28th day of November 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, MMC, Clerk of the Board

Mike French

File A22.169, F32.19, Finance Office – Lane/Cook, Treasurer's Office, Assessor's Office



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

46
NOV 28 2023

Department: Parks, Fair & Facilities

WORK SESSION ☒ **Meeting Date: November 20, 2023**

REGULAR AGENDA ☒ **Meeting Date: November 28, 2023**

Required originals approved and attached? ☒

Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☒ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☒ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: The Parks, Fair & Facilities Department will brief the Board of Commissioners on two separate versions of proposed Parks Department fee changes, recommended by the Parks Department and Parks Advisory Board, respectively. Additionally, the PFF Department will request a Call for Hearing to be held on December 12, 2023.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Recommended action: Requesting review of both proposals and approval of the Notice of Hearing

County Official signature & print name: R Donald Crawford R Donald Crawford, Director

Name of Employee/Stakeholder attending meeting: R Donald Crawford

Relevant Departments: Parks, Fair & Facilities

Date submitted: November 15, 2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

PUBLIC HEARING

Proposed Clallam County Ordinance
Amending Clallam County Code, Chapter 5.100 Consolidated Fee Schedule –
Parks Department Fee Schedule 205-A

NOTICE: The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, December 12, 2023 at 10:30 a.m., or as soon thereafter. The public hearing is to consider the Ordinance listed above. The proposed Ordinance is available on the County website
<https://www.clallamcountywa.gov/228/Comment-on-Proposed-Ordinances-Policies>

Public comments are encouraged. Submit written comments to the address below before the hearing or present comments in person at the public hearing.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request. The facility is considered "barrier free" and accessible to those with physical disabilities.

PROPONENT: Clallam County Board of Commissioners
223 East 4th Street, Suite 4,
Port Angeles, WA 98362-3015
Telephone: 360.417.2256

FORMAL IDENTIFICATION: Parks Department Fee Schedule 205-A

SECTION-BY-SECTION SUMMARY OF PROPOSED CHANGES:

Ordinance amending Chapter 5.100 Consolidated Fee Schedule – Parks Department Fee Schedule 205-A

Publish: December 1, 2023
Bill: Parks, Fair & Facilities

Loni Gores, MMC, Clerk of the Board

**CLALLAM COUNTY
PARKS, FAIR & FACILITIES**

**PARKS DEPARTMENT and
PARKS ADVISORY BOARD
COMPROMISE
RECOMMENDATION**

Ordinance ____

Amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule –
Parks Department 205-A

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 5.100.205, Fees for Parks Department Fee Schedule is amended to read as follow:
See attached Parks Department fee schedule.

ADOPTED this ____ day of ____ 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores
MMC, Clerk of the Board

Mike French

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE ~~2023~~2024

OVERNIGHT CAMPING	FEE	REFERENCE
<u>Dungeness and Salt Creek Recreation Area</u> Non-utility sites County residents Non-county residents Utility sites County residents Non-county residents Hiker/Biker sites (designated) Second vehicle fee Reservation fee	~~\$25-35~~ per campsite ~~\$30-40~~ per campsite ~~\$30~~ per campsite ~~\$35~~ per campsite \$10 per person ~~\$5-10~~ per vehicle ~~\$10-12~~ per reservation	
Dungeness Group Area ¹ Group of 15 Group of 16-50 Non-refundable reservation fee	~~\$125-150~~ per night ~~\$125-150~~ + \$5 per each person over 15 ~~\$10-15~~ per reservation	
<u>Salt Creek Recreation Area</u> Non-utility sites County residents Non-county residents Utility sites County residents Non-county residents Hiker/Biker sites (designated) Second vehicle fee Reservation fee	~~\$35~~ per campsite ~~\$45~~ per campsite ~~\$43~~ per campsite ~~\$50~~ per campsite \$10 per person ~~\$5~~ per vehicle ~~\$12~~ per reservation	
Pillar Point – off season September 15 through April 15 in lower parking lot only	\$50 per season	

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE ~~2023~~2024

Camp David Jr. (groups of 1-100) Full Camp Exclusive (groups requesting exclusive use of all facilities) Organized Youth Groups Organized Adult Groups Individual/Family/Friends Groups	\$550 per night plus \$1 per person per night ~~\$550~~-650 per night plus ~~\$200~~-210 Lodge fee plus \$2 per person per night ~~\$700~~-735 per night plus ~~\$200~~-210 per night Lodge fee plus \$3 per person per night	3-night minimum rental
Camp David Jr. Upper Camp (9 cabins and Lodge) Peak Season² Organized Youth Groups Organized Adult Groups Individual/Family/Friends Groups	~~\$495~~-500 per night plus \$1 per person per night ~~\$585~~-600 per night plus ~~\$200~~-210 per night Lodge fee plus \$2 per person per night ~~\$630~~-660 per night plus ~~\$200~~-210 per night Lodge fee plus \$3 per person per night	Minimum rental is 9 cabins plus Lodge for 3 nights

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE ~~2023~~2024

Upper Camp 4 or more cabins and Lodge Shoulder Seasons ³		Minimum rental is 4 cabins plus Lodge for 3 nights
Organized Youth Groups	\$55 per cabin per night plus \$1 per person per night	
Organized Adult Groups	~~\$65-70~~ per cabin per night plus ~~\$200-210~~ per night Lodge fee plus \$2 per person per night	
Individual/Family/Friends Groups	~~\$70-75~~ per cabin per night plus ~~\$200-210~~ per night Lodge fee plus \$3 per person per night	
Beach Cabin Package Beach Cabin and Wohelo Log Cabin		3-night minimum rental
Organized Youth Groups	\$130 per night plus \$1 per person per night	
Organized Adult Groups	~~\$200-210~~ per night plus \$2 per person per night	
Individual/Family/Friends Groups	~~\$200-225~~ per night plus \$3 per person per night	
Lodge Fee (Nightly)		
Organized Youth Groups	\$0	
Organized Adult Groups	~~\$200-210~~ per night	
Individual/Family/Friends Groups	~~\$200-210~~ per night	

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE 20232024

Thanksgiving Week		
Full Camp Exclusive Use	~~\$3,000~~ <u>3,135</u> plus \$2 per person per night	4-night rental Wednesday through Sunday only
Upper Camp	~~\$2,500~~ <u>2,613</u> plus \$2 per person per night	
Beach Cabin Package	~~\$1,500~~ <u>1,568</u> plus \$2 per person per night	
Christmas Week		
Full Camp Exclusive Use	~~\$3,000~~ <u>3,135</u> plus \$2 per person per night	4-night rental December 23 through December 27 only
Upper Camp	~~\$2,500~~ <u>2,613</u> plus \$2 per person per night	
Beach Cabin Package	~~\$1,500~~ <u>1,568</u> plus \$2 per person per night	
New Year's Week		
Full Camp Exclusive Use	~~\$3,000~~ <u>3,135</u> plus \$2 per person per night	4-night rental December 29 through January 2 only
Upper Camp	~~\$2,500~~ <u>2,613</u> plus \$2 per person per night	
Beach Cabin Package	~~\$1,500~~ <u>1,568</u> plus \$2 per person per night	
DAY USE	FEE	REFERENCE
Salt Creek Picnic Shelter ⁴ Full service use - Full Day Only	~~\$80~~ <u>100</u> per day	
Dungeness Picnic Shelter (Group Camp) Full day (opening until dusk) ~~Half day (opening until 2 p.m.)~~ ~~Half day (3 p.m. until dusk)~~	~~\$50~~ <u>60</u> per day ~~\$25 per half day~~ ~~\$25 per half day~~	
MISCELLANEOUS	FEE	REFERENCE
Camp David Jr. reservation fee Cots for additional capacity (ea.)	~~\$10~~ <u>12</u> per reservation \$5 per night	

PARKS DEPARTMENT FEE SCHEDULE 205-A EFFECTIVE ~~2023~~ 2024		
Camp David Jr. policy manual		
First copy	\$0	
Additional copies	\$3 each	
Firewood		
Camp David Jr., Dungeness, and Salt Creek ⁵	~~\$30~~ 31 per load variable	
Showers – Dungeness and Salt Creek ⁵	variable	
Dump station		
Registered camper	\$0	
Drop in	\$10 per use	
Special occasion permits ⁶		
Commercial event	~~\$200~~ 300	
Private and non-profit group event	~~\$120~~ 150	
Other event at Director's discretion	To be determined	

- ¹ Group must consist of at least 15 but not more than 50 people; groups above this limit must apply for a special occasion permit.
- ² Peak Season is defined as the Friday before Memorial Day through Labor Day Monday
- ³ Shoulder Seasons are defined as April 1 through the Thursday before Memorial Day and the Tuesday after Labor Day through October 31.
- ⁴ Full-service includes exclusive use of picnic shelter and all amenities, for up to 100 users. No charge use is not exclusive use and does not include use of cook top or sinks.
- ⁵ Fees shall be set by the Parks, Fair, and Facilities Department Director.
- ⁶ Fees shall be set on a case-by-case basis by the Parks, Fair, and Facilities Department Director for uses that fall outside the general fees and charges noted. Fees are based on the additional costs placed on the department to accommodate use, including but not limited to: staff time (including benefits), equipment time, supply costs, utilities, and/or fair market rent.

Clallam County Parks, Fair & Facilities

Proposed 2024 Fee Schedule

~Parks Department Recommendation~

Clallam County Parks Fair Facilities
CPI Base Fee Increase

Parks Department
Recommendation

Parks Department Fee Schedule 205-A

CPI Rates: https://www.bls.gov/regions/west/wa_seattle_md.htm

		Base Year	6/30/2023			6/30/2024
		2023	CPI Rate			2024
		Actual	4.5%	Calculated	Rounded	2.0%
		Fee	Increase	Rate	Rate	Increase
Unit						
Overnight Camping						
Salt Creek Recreation Area						
Non-Utility Sites						
County Residents	Per Campsite	25.00	1.13	40.00	40.00	0.80
Non-County Residents	Per Campsite	30.00	1.35	45.00	45.00	0.90
Utility Sites						
County Residents	Per Campsite	30.00	1.35	45.00	45.00	0.90
Non-County Residents	Per Campsite	35.00	1.58	50.00	50.00	1.00
Second Vehicle Fee	Per Vehicle	5.00	0.23	5.23	5.00	0.10
Reservation Fee	Per Reservation	10.00	0.45	12.00	12.00	0.24
Dungeness Recreation Area						
Non-Utility Sites						
County Residents	Per Campsite	25.00	1.13	35.00	35.00	0.70
Non-County Residents	Per Campsite	30.00	1.35	40.00	40.00	0.80
Hiker/Biker Sites (Designated)	Per Vehicle	10.00	0.45	10.45	10.00	0.21
Second Vehicle Fee	Per Vehicle	5.00	0.23	5.23	5.00	0.10
Reservation Fee	Per Reservation	10.00	0.45	12.00	12.00	0.24
Dungeness Group Area ⁽¹⁾						
Group of 15	Per Night	125.00	5.63	150.00	150.00	3.00
Group of 16-50	Per Persons over 15	5.00	0.23	5.23	5.00	0.10
Non-Refundable Reservation Fee	Per Reservation	10.00	0.45	12.00	12.00	0.24
Pillar Point - Off Season						
September 15-April 15 in lower parking lot only	Per Season	50.00	2.25	52.25	52.00	1.05
Camp David Jr. (Groups of 1-100)						
Full Camp Exclusive (groups requesting exclusive use of all facilities)						
Organized Youth Groups	Per Night	550.00	24.75	574.75	575.00	11.50
Per Person Additional Fee	Per Person Per Night	1.00	0.05	1.05	1.00	0.02
Organized Adult Groups	Per Night	550.00	24.75	574.75	575.00	11.50
Lodge Fee	Per Night	200.00	9.00	209.00	209.00	4.18
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00	0.04
Individual/Family/Friends Groups	Per Night	700.00	31.50	731.50	732.00	14.63
Lodge Fee	Per Night	200.00	9.00	209.00	209.00	4.18
Per Person Additional Fee	Per Person Per Night	3.00	0.14	3.14	3.00	0.06
Camp David Jr.						
Upper Camp (9 Cabins & Lodge)						
Peak Season ⁽²⁾						
Organized Youth Groups	Per Night	495.00	22.28	517.28	517.00	10.35
Per Person Additional Fee	Per Person Per Night	1.00	0.05	1.05	1.00	0.02
Organized Adult Groups	Per Night	585.00	26.33	611.33	611.00	12.23
Lodge Fee	Per Night	200.00	9.00	209.00	209.00	4.18
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00	0.04
Individual/Family/Friends Groups	Per Night	630.00	28.35	658.35	658.00	13.17
Lodge Fee	Per Night	200.00	9.00	209.00	209.00	4.18
Per Person Additional Fee	Per Person Per Night	3.00	0.14	3.14	3.00	0.06

Clallam County Parks Fair Facilities
CPI Base Fee Increase

Parks Department
Recommendation

Camp David Jr.

Upper Camp

4 or more Cabins and Lodge

Shoulder Seasons ⁽³⁾

Organized Youth Groups	Per Cabin per Night	55.00	2.48	57.48	57.00	1.15
Per Person Additional Fee	Per Person	1.00	0.05	1.05	1.00	0.02
Organized Adult Groups	Per Cabin per Night	65.00	2.93	67.93	68.00	1.36
Lodge Fee	Per Night	200.00	9.00	209.00	209.00	4.18
Per Person Additional Fee	Per Person	2.00	0.09	2.09	2.00	0.04
Individual/Family/Friends Groups	Per Cabin per Night	70.00	3.15	73.15	73.00	1.46
Lodge Fee	Per Night	200.00	9.00	209.00	209.00	4.18
Per Person Additional Fee	Per Person	3.00	0.14	3.14	3.00	0.06

Beach Cabin Package

Beach Cabin and Wohelo Log Cabin

Organized Youth Groups	Per Night	130.00	5.85	135.85	136.00	2.72
Per Person Additional Fee	Per Person Per Night	1.00	0.05	1.05	1.00	0.02
Organized Adult Groups	Per Night	200.00	9.00	209.00	209.00	4.18
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00	0.04
Individual/Family/Friends Groups	Per Night	200.00	9.00	209.00	209.00	4.18
Per Person Additional Fee	Per Person Per Night	3.00	0.14	3.14	3.00	0.06

Lodge Fee (Nightly)

Organized Youth Groups		-	-	-	-	-
Organized Adult Groups	Per Night	200.00	9.00	209.00	209.00	4.18
Individual/Family/Friends Groups	Per Night	200.00	9.00	209.00	209.00	4.18

Thanksgiving Week

Full Camp Exclusive Use	Per Reservation	3,000.00	135.00	3,135.00	3,135.00	62.70
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00	0.04
Upper Camp	Per Reservation	2,500.00	112.50	2,612.50	2,613.00	52.25
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00	0.04
Beach Cabin Package	Per Reservation	1,500.00	67.50	1,567.50	1,568.00	31.35
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00	0.04

Christmas Week

Full Camp Exclusive Use	Per Reservation	3,000.00	135.00	3,135.00	3,135.00	62.70
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00	0.04
Upper Camp	Per Reservation	2,500.00	112.50	2,612.50	2,613.00	52.25
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00	0.04
Beach Cabin Package	Per Reservation	1,500.00	67.50	1,567.50	1,568.00	31.35
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00	0.04

New Year's Week

Full Camp Exclusive Use	Per Reservation	3,000.00	135.00	3,135.00	3,135.00	62.70
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00	0.04
Upper Camp	Per Reservation	2,500.00	112.50	2,612.50	2,613.00	52.25
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00	0.04
Beach Cabin Package	Per Reservation	1,500.00	67.50	1,567.50	1,568.00	31.35
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00	0.04

Clallam County Parks Fair Facilities
CPI Base Fee Increase

Parks Department
Recommendation

DAY USE

Salt Creek Picnic Shelter ⁽⁴⁾

Full service use - Full Day Only

Per Day	80.00	3.60	100.00	100.00	2.00
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Dungeness Picnic Shelter (Group Camp)

Full day (opening until dusk)

Per Day	50.00	2.25	60.00	60.00	1.20
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~~Half day (opening until 2 p.m.)~~

~~Per Half Day~~	~~25.00~~	~~1.13~~	~~26.13~~	~~26.00~~	~~0.52~~
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~~Half day (3 p.m. until dusk)~~

~~Per Half Day~~	~~25.00~~	~~1.13~~	~~26.13~~	~~26.00~~	~~0.52~~
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MISCELLANEOUS

Camp David Jr. reservation fee

Per Reservation	10.00	0.45	10.45	10.00	0.21
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Cots for additional capacity (ea.)

Per Night	5.00	0.23	5.23	5.00	0.10
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Camp David Jr. policy manual

First copy

	-	-	-	-	-
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Additional copies

Each Copy	3.00	0.14	3.14	3.00	0.06
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Firewood

Camp David Jr.

Per Load	30.00	1.35	31.35	31.00	0.63
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Dungeness, and Salt Creek ⁽⁵⁾

Variable					
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Showers – Dungeness and Salt Creek ⁽⁵⁾

Variable					
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Dump station

Registered camper

	-	-	-	-	-
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Drop in

Per Use	10.00	0.45	10.45	10.00	0.21
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Special occasion permits ⁽⁶⁾

Commercial event

Per Reservation	200.00	9.00	250.00	250.00	5.00
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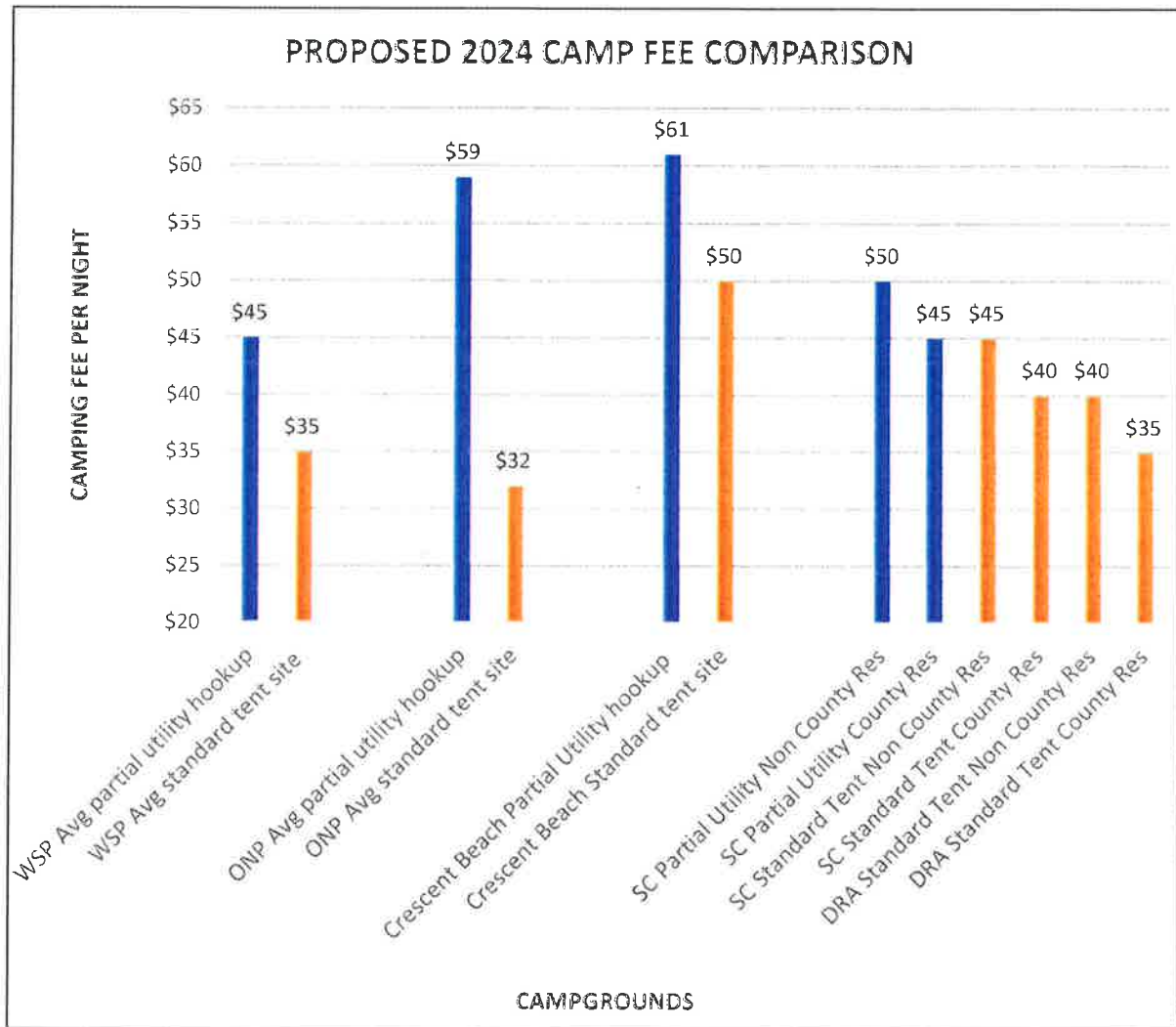
Private and non-profit group event

Per Reservation	125.00	5.63	150.00	150.00	3.00
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Other event at Director's discretion

Variable					
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RIGHT SIZED FEES



Washington State Parks

Fees last updated 2019. Sequim Bay State Park is a direct competitor with Dungeness Recreation Area

Average partial utility hookup per night cost: \$45

Average standard tent site per night cost: \$35

Olympic National Park

Various Campgrounds on the Olympic Peninsula

Standard tent site: \$30-33

Electric/RV electric: \$58-\$60

Crescent Beach RV & Camping

Located adjacent to, and is direct competitor of Salt Creek Recreation Area.

Partial utility hookup per night 2 people: \$61

Partial utility hookup per night 6 people: \$96

Standard site per night 2 people: \$50

Standard site per night 6 people: \$85

Proposed 2024 Clallam County Camping Fees

Max. 6 persons per site. The proposed increase would be an overall \$10 per night increase at Dungeness, and an overall \$15 per night increase at Salt Creek.

Salt Creek Partial utility hookup per night, non-county resident: \$50

Salt Creek Partial utility hookup per night, county resident: \$45

Salt Creek Standard site per night, non-county resident: \$45

Salt Creek Standard site per night, county resident: \$40

Dungeness Standard site per night, non-county resident: \$40

Dungeness Standard site per night, county resident: \$35

Dungeness and Salt Creek Recreation Areas Fee Increase & Revenue Comparison

2022

Park	Total 2022 Campsites Occupied	Total 2022 Camping Fee Revenue	\$5 Increase Annual Revenue**	\$5 Net Revenue Increase**	\$10 Increase Annual Revenue**	\$10 Net Revenue Increase**
DRA*	8,934	\$234,897	\$279,567	\$44,670	\$324,237	\$89,340
SCRA*	15,731	\$443,508	\$522,163	\$78,655	\$600,818	\$157,310
Totals	24,665	\$678,405	\$801,730	\$123,325	\$925,055	\$246,650

2022

Park	Total 2022 Campsites Occupied	Total 2022 Camping Fee Revenue	\$15 Increase Annual Revenue**	\$15 Net Revenue Increase**	\$10 DRA \$15 SCRA Increase Annual Revenue**	\$10 DRA \$15 SCRA Net Revenue Increase**
DRA*	8,934	\$234,897	\$368,907	\$134,010	\$324,237	\$89,340
SCRA*	15,731	\$443,508	\$679,473	\$235,965	\$679,473	\$235,965
Totals	24,665	\$678,405	\$1,048,380	\$369,975	\$1,003,710	\$325,305
					PREFERRED OPTION	

*DRA: 75 campsites (66 non-utility campsites; 8 hiker-biker campsites; 1 group campsite)

*SCRA: 92 campsites (53 non-utility campsites; 39 utilitycampsites)

**Based on Column B: 2022 Campsites Occupied

2023

Park	Jan-Sept 2023 Campsites Occupied	Jan-Sept 2023 Camping Fee Revenue	\$5 Increase Annual Revenue**	\$5 Net Revenue Increase**	\$10 Increase Annual Revenue**	\$10 Net Revenue Increase**
DRA*	8,280	\$249,771	\$291,171	\$41,400	\$332,571	\$82,800
SCRA*	13,865	\$424,075	\$493,400	\$69,325	\$562,725	\$138,650
Totals	22,145	\$673,846	\$784,571	\$110,725	\$895,296	\$221,450

2023

Park	Jan-Sept 2023 Campsites Occupied	Jan-Sept 2023 Camping Fee Revenue	\$15 Increase Annual Revenue**	\$15 Net Revenue Increase**	\$10 DRA \$15 SCRA Increase Annual Revenue**	\$10 DRA \$15 SCRA Net Revenue Increase**
DRA*	8,280	\$249,771	\$373,971	\$124,200	\$332,571	\$82,800
SCRA*	13,865	\$424,075	\$632,050	\$207,975	\$632,050	\$207,975
Totals	22,145	\$673,846	\$1,006,021	\$332,175	\$964,621	\$290,775
					PREFERRED OPTION	

*DRA: 75 campsites (66 non-utility campsites; 8 hiker-biker campsites; 1 group campsite)

*SCRA: 92 campsites (53 non-utility campsites; 39 utilitycampsites)

**Based on Column B: 2022 Campsites Occupied

Jan - Sept 2023 Calculated Camping Revenue
If Proposed Fee Increases Had Been Implemented Effective Jan. 2023

Parks Department
Recommendation

Park	Jan-Sept 2023 Campsites Occupied	Jan-Sept 2023 Camping Fee Revenue
DRA	8,280	\$249,771
SCRA	13,865	\$424,075
Totals	22,145	\$673,846

	DRA	SCRA	Totals
\$10 Increase Net Camping Revenue Increase Jan - Sept	\$82,800	\$0	\$82,800
\$15 Increase Net Camping Revenue Increase Jan - Sept	\$0	\$207,975	\$207,975

Subtotal Fee Increase \$82,800 \$207,975 \$290,775

\$5 Carve Off for Parks Improvement Jan - Sept	-41,400	-\$69,325	\$5 Carve off for Capital Improvements to Parks \$110,725
Total Net Revenue Increase	\$41,400	\$138,650	Total Net Increase in Camping Revenue \$180,050 before taxes

22,145 campsites were occupied January – September 2023.

If a \$5 per night increase had been implemented in 2023, an additional \$110,725 would have been collected in camping revenue for time period January - September.

If a \$10 per night increase had been implemented in 2023, an additional \$221,450 would have been collected in camping revenue for time period January - September.

If a \$15 per night increase had been implemented in 2023, an additional \$332,175 would have been collected in camping revenue for time period January - September.

*** If a \$10 increase had been implemented at DRA and \$15 at SCRA in 2023, an additional \$290,775 would have been collected in camping revenue for period January - September. A \$5 carve out from both parks for park improvement projects would have resulted in \$110,725 set aside for projects, and a net increase in revenue of \$180,050 for time period January - September before sales and lodging taxes are paid.**

* A carve out option would be more palatable to the consumer than to see a \$5 surcharge in addition to a fee increase. An explanation of the total increase detailing how a portion of the fee increase is being set aside for future park improvements, with a “thank you for supporting Clallam County Parks!” would be posted on the county and reservation websites. Once fees are collected, the carve out portion could be directed to the future improvement project account and remainder directed to the revenue account at the time of deposit.

We would like to carve out \$5 per reservation for the parks improvement fund, resulting in approximately \$55,000 from Dungeness and \$92,000 from Salt Creek for a total of approximately \$147,000 for parks improvements. The remaining \$5 increase at Dungeness would result in an additional camping revenue of approximately \$55,000. The remaining \$10 increase at Salt Creek would result in an additional camping revenue of approximately \$184,000. The total estimated increase in Camping Revenue, if fees are raised \$10 at Dungeness and \$15 at Salt Creek, with a \$5 carve off at each park for parks improvements, would be \$239,000 before sales and loding taxes are paid.

Washington State Parks



Fees

Learn about fees for using our amenities and making reservations in our parks.

Not all fees apply to every park. If you are looking for Sno-Park fees, please visit the [Sno-Park Permit Page](#).

Park fees

Day-use parking

Day-use parking requires a [Discover Pass](#) which is \$10 for the day or \$30 for an annual pass.

Watercraft launch fee

\$7 for the day. You don't have to pay this if you have already paid for camping.

Trailer dump fee

\$5 per use. You don't have to pay this if you have already paid for camping.

Extra Overnight Vehicle Fee

\$10 per night. Allows you to leave your vehicle parked over night at a long distance trailhead or watercraft launch site.

[Expand all](#)

^ Camping fees

Site fees

Site Type	Peak Season May 15 - Sept. 15	Shoulder Season April 1 - May 14 and Sept. 16 - Oct. 31	Winter Season November - March
Primitive and water trail campsites	\$12	\$12	\$12
Standard campsites	\$27 - \$37	\$20 - \$30	\$20
Partial utility campsites	\$35 - \$45	\$30 - \$40	\$30
Full-utility campsites	\$40 - \$50	\$35 - \$45	\$35

Note: Shoulder season extends through winter at Grayland Beach, Pacific Beach and Fort Worden.

Campsites can accommodate up to eight people, excluding group sites.

Sales and lodging tax (where applicable) are included in all fees listed. Fees are subject to change.

Campsite descriptions

Hiker/biker sites are open to campers who arrive by foot or bicycle. Amenities may not be close by.

Water trail sites are open to campers who arrive by non-motorized watercraft. Amenities may not be close by.

Primitive sites are not near flush restroom. Primitive campsites may be walk-in without nearby parking.

Standard sites have nearby drinking water, sink waste, garbage disposal and flush restrooms.

Partial hookup sites are standard site with electric hookup. Many also have water hookup.

Full hookup sites are standard campsite with the addition of electric, water and sewer hookup.

Extra vehicle fee

\$10 per night. Campsites, roofed shelters and vacation homes include parking for one vehicle. Extra vehicles must register at check-in and park in designated spaces.

Vehicles towed into the park by an RV will not be charged the extra vehicle fee. The RV must remain at the site for the entire length of stay. If both the RV and towed vehicle are moved from the site, the towed vehicle will be charged the extra vehicle fee.

Campers are encouraged to leave extra vehicles at home, as not all sites can accommodate extra vehicles.

Shower fee

50 cents for a three-minute shower.

✓ Boating fees

Moorage fees

Moorage fees are collected between 1 p.m. and 8 a.m.

Site Type	Fee
Docks and linear moorage	\$.70 per foot of vessel length, per night. \$15 minimum.
Buoys	\$15 per night
Marina sites	\$12 per night

Moorage site descriptions

Docks and linear moorage are available for overnight use and are available first come, first served.

Buoys are available for overnight use and are available first come, first served.

Marina sites are reservable slips used to store your boat during your camping stay.

Phone in buoy registration fee

There is a \$4.50 convenience fee to register by phone for a buoy.

Dockside electric hookup fee

Each plug is \$6 per night. Most parks with mooring docks have electricity available.

✓ Reservation fees

A non-refundable reservation fee is charged for each reservation.

\$8 if made online. \$10 if made by phone - (888) CAMPOUT or (888) 226-7688.

Reservation dates may be extended without paying a change fee.

Learn more about our [cancellation policy](#).

Non-Resident Reservation Fee

Customers who do not reside in Washington State will be charged an \$8 fee. This fee is in addition to the regular reservation fee.

Change/Cancel Fees

\$8 to change or cancel online. \$10 to change or cancel by phone - (888) CAMPOUT or (888) 226-7688.



Olympic National Park Washington

NPS.gov (<https://www.nps.gov/>) / Park Home (<https://www.nps.gov/olym/index.htm>) / Plan Your Visit (<https://www.nps.gov/olym/planyourvisit/index.htm>)
/ Basic Information (<https://www.nps.gov/olym/planyourvisit/basicinfo.htm>) / Fees & Passes

Fees & Passes

All visitors **MUST** have



Entrance Pass

Required for all visitors



Entrance Passes

Interagency Passes

FREE–\$80.00

The **America the Beautiful – The National Parks and Federal Recreational Lands Pass Series** is your ticket to more than 2,000 federal recreation sites across the United States. Passes cover entrance fees at lands managed by the National Park Service and US Fish & Wildlife Service and also standard amenity fees (day use fees) at lands managed by the US Forest Service, Bureau of Land Management, Bureau of Reclamation, and US Army Corps of Engineers.



More about interagency passes ›

(<https://www.nps.gov/planyourvisit/passes.htm>)

Standard Entrance Pass

\$15.00–\$30.00





Private Vehicle
\$30.00

Valid for seven consecutive days. Applies to private, non-commercial vehicles (15 passenger capacity or less). The pass covers all vehicle occupants.

[Show more](#)

Annual Entrance - Park

\$55.00



The Olympic National Park Annual Pass costs \$55 and is good for entry into the park for one year from the month of purchase. Passes can be purchased at Olympic National Park visitor centers and entrance stations.



2023 Fee-free Days

No entrance pass required on these days:

- Monday, January 16 — [Birthday of Martin Luther King, Jr. \(https://www.nps.gov/subjects/npscelebrates/mlk-day.htm\)](https://www.nps.gov/subjects/npscelebrates/mlk-day.htm)
- Saturday, April 22 — [First Day of National Park Week \(https://www.nps.gov/subjects/npscelebrates/national-park-week.htm\)](https://www.nps.gov/subjects/npscelebrates/national-park-week.htm)
- Friday, August 4 — [The Great American Outdoors Act \(https://www.nps.gov/subjects/infrastructure/gaoa.htm\)](https://www.nps.gov/subjects/infrastructure/gaoa.htm)
- Saturday, September 23 — [National Public Lands Day \(https://www.nps.gov/subjects/npscelebrates/public-lands-day.htm\)](https://www.nps.gov/subjects/npscelebrates/public-lands-day.htm)
- Saturday, November 11 — [Veterans Day \(https://www.nps.gov/subjects/npscelebrates/veterans-day.htm\)](https://www.nps.gov/subjects/npscelebrates/veterans-day.htm)

☒ Reduce Entrance Station Wait Times!

To **reduce the amount of time spent in line** (<https://www.nps.gov/olym/planyourvisit/visiting-in-summer.htm>), pay your entrance fee online at **Recreation.gov** (<https://www.recreation.gov/sitepass/74290>) before you get here.

Every Kid Outdoors Program

Are you a fourth-grade student? If so, you and your family get **free** access to hundreds of parks, lands, and waters for an entire year, including Olympic National Park. To obtain a pass, fourth grade students can visit the bilingual Every Kid Outdoors website, participate in a short educational activity, and then download a paper voucher to print and bring with them to visit the parks. With the fourth-grader, the pass admits all children under 16 and all adults in up to one passenger vehicle. Commercial vehicles can't use a pass to get in and the pass does not cover camping and activity fees. **Be sure to visit Every Kid Outdoors and print your pass before you arrive.** (<https://everykidoutdoors.gov/index.htm>)

Academic Fee Waivers

Schools and other educational groups may qualify for an [academic fee waiver](#)

(<https://www.nps.gov/olym/planyourvisit/educational-fee-waivers.htm>). If you'd like to apply, submit your information at least two weeks before your trip.

Campground Fees

The nightly fee for camping in one of Olympics established campgrounds ranges from \$15 - \$24 depending on location and season. For a complete list of campground fees and information visit the [camping page](#)

(<https://www.nps.gov/olym/planyourvisit/camping.htm>).



Wilderness Camping Fees

Wilderness Camping Permits are required for all overnight trips into the Olympic National Park backcountry. The fee for each Wilderness Camping Permit is \$8 per person per night plus a \$6 per permit fee. Maximum group size is 12 people in most places. There is no charge for youth 15 years and under, but they still count towards group size. For more information on camping in wilderness see the [Wilderness Trip Planner](#)

(<https://www.nps.gov/olym/planyourvisit/wilderness-trip-planner.htm>).



RV Dump Station Fee

\$10 per use. Dump stations can be found at Fairholme, Kalaloch, Mora and Sol Duc campgrounds.



Permits & Reservations

Visit our [Permits & Reservations](#) (<https://www.nps.gov/olym/planyourvisit/special-use-permits-commercial-permits-overnight-reservations.htm>) page for more information on Wilderness Camping Reservations; Commercial Filming Permits; Special Use Permits; Commercial Use Authorizations; Research Permits; and Lodging and Camping Reservations.

How Your Fees Help the Park

The fees you pay when visiting Olympic make a difference. Under the Federal Lands Recreation Enhancement Act, Olympic keeps 80 percent of all fees collected and uses that money to improve visitor services and fund critical [deferred maintenance](#)

(<https://www.nps.gov/subjects/infrastructure/index.htm>) projects in the park such as:

- Maintain and rehabilitate hiking trails
- Maintain and repair campgrounds, buildings, and picnic areas

Graves Creek Campground

Located in the Quinault Rain Forest, relax near a serene stream at Graves Creek Campground.

- **Season:** Year round.
- **Reservations:** First-come, first-served.
- **Sites and Fees:** 30 total sites, \$20 per night.
- **RVs:** Due to road conditions, RVs and trailers not allowed.
- **Facilities:** Pit toilets and no running water.
- **Accessible** (<https://www.nps.gov/olym/planyourvisit/physical-mobility-accessibility.htm>): Yes.
- View [Quinault area information](https://www.nps.gov/olym/planyourvisit/east-fork-quinault-river-trail.htm) (<https://www.nps.gov/olym/planyourvisit/east-fork-quinault-river-trail.htm>) and [campground status](https://www.nps.gov/olym/planyourvisit/campgroundstatus.htm). (<https://www.nps.gov/olym/planyourvisit/campgroundstatus.htm>)



Campsite in Graves Creek Campground.
NPS Photo/K. Campbell

Heart O' the Hills Campground

Surrounded by old growth forest, Heart O' the Hills offers summer ranger programs and great family fun.

- **Season:** Year round. Walk-in only during heavy snowfall.
- **Reservations:** First-come, first-served.
- **Sites and Fees:** 97 total sites, \$24 per night.
- **RVs:** Sites for 21 feet, a few for 35 feet. No dump station.
- **Facilities:** Flush toilets and potable water.
- **Accessible** (<https://www.nps.gov/olym/planyourvisit/physical-mobility-accessibility.htm>): Yes.
- View [Heart O' the Hills area information](https://www.nps.gov/olym/planyourvisit/heart-o-the-hills-area-brochure.htm) (<https://www.nps.gov/olym/planyourvisit/heart-o-the-hills-area-brochure.htm>) and [campground status](https://www.nps.gov/olym/planyourvisit/campgroundstatus.htm) (<https://www.nps.gov/olym/planyourvisit/campgroundstatus.htm>).



Tent campers in Heart O' the Hills Campground.
NPS Photo/J. Burger.

Hoh Rain Forest Campground

Surround yourself with moss and ancient trees in this temperate rain forest. Hoh Rain Forest Campground offers summer ranger programs and some riverside campsites along the Hoh River.

- **Season:** Year round.
- **Reservations:** Check [recreation.gov](https://www.recreation.gov/camping/campgrounds/247592) (<https://www.recreation.gov/camping/campgrounds/247592>) for campsite reservation options.
 - Sites may be reserved up to 6 months, 2 weeks, or 4 days in advance.

- Any unreserved or cancelled sites will be sold at the Hoh Rain Forest Visitor Center on a first-come, first-served basis.
- Campsites are first-come, first-served outside the reservation period.
- **Sites and Fees:** 78 total sites, \$24 per night.
- **RVs:** Sites for 21 feet, a few up to 35 feet. No dump station.
- **Facilities:** Flush toilets and potable water.
- **Accessible** (<https://www.nps.gov/olym/planyourvisit/physical-mobility-accessibility.htm>): Yes.
- View **Hoh Rain Forest area information** (<https://www.nps.gov/olym/planyourvisit/hoh-rain-forest-area-brochure.htm>) and **campground status** (<https://www.nps.gov/olym/planyourvisit/campgroundstatus.htm>).



RV in Hoh Campground.
NPS Photo/C. Bubar.

Kalaloch Campground

Oceanside camp at Kalaloch with some sites overlooking the Pacific Ocean.

- **Season:** Year round.
- **Reservations:** Check [recreation.gov](https://www.recreation.gov) (<https://www.recreation.gov/camping/campgrounds/232464>) for campsite reservation options.
 - Sites may be reserved up to 6 months, 2 weeks, or 4 days in advance.
 - Campsites are first-come, first-served outside the reservation period.
- **Sites and Fees:** 170 total sites, \$24 per night, dump station is \$10 per use.
- **RVs:** Sites for 21 feet, a few for 35 feet.
- **Facilities:** Flush toilets and potable water.
- **Dump station will be closed for repairs starting October 2, 2023. The closure will last for approximately 6 weeks.**
- **Accessible** (<https://www.nps.gov/olym/planyourvisit/physical-mobility-accessibility.htm>): Yes for facilities. No accessible beach access trails.
- View **Kalaloch area brochure** (<https://www.nps.gov/olym/planyourvisit/kalaloch-area-brochure.htm>) and **campground status** (<https://www.nps.gov/olym/planyourvisit/campgroundstatus.htm>).



Bluff site at Kalaloch Campground.
NPS Photo/C. Bubar.

Log Cabin Resort RV & Campground

Log Cabin Resort (<https://www.olympicnationalparks.com/rv-camping/log-cabin-rv-campground/>) offers a variety of campsites next to Lake Crescent including full hook-up RV sites, group tent camping (4 tent pads), bike-in tent sites, and ADA tent sites.

- **2023 Season:** May 19 - October 5
- **Reservations:** Please call 888-896-3818 to reserve a tent camping or RV site.
- **Sites and Fees:** 38 total sites, \$25-\$44 per night depending on campsite and amenities
- **RVs:** Sites for up to 35 feet. RV sites offer full hookups with electricity and sewer.

Sol Duc Hot Springs RV Park & Campground

Enjoy riverside camping in old-growth forest at Sol Duc. Sol Duc Hot Springs RV Park & Campground are both operated by [Sol Duc Hot Springs Resort](https://www.olympicnationalparks.com/rv-camping/sol-duc-hot-springs-rv-campground/) (<https://www.olympicnationalparks.com/rv-camping/sol-duc-hot-springs-rv-campground/>). The [Sol Duc Hot Springs Resort RV Park](https://www.olympicnationalparks.com/rv-camping/sol-duc-hot-springs-rv-campground/) (<https://www.olympicnationalparks.com/rv-camping/sol-duc-hot-springs-rv-campground/>) is 1/4 mile away from the campground.



Group campers in Sol Duc Campground.
NPS Photo.

- **2023 Season:** April 7 - October 28 (at checkout time)
- **Reservations:** [recreation.gov](https://www.recreation.gov) (<https://www.recreation.gov>)
- **Sites and Fees:**
 - **Campground:** 82 total sites, \$25+ tax if walk-in; \$29+ tax if reserved; dump station is \$10 per use.
 - **RV Park:** Gravel parking lot with 17 RV sites. Limited privacy in this area. Back-in spaces only. No pull-through sites offered. Rates are \$51+ tax.
- **RVs:** Campground sites can accommodate 21 feet, a few for 35 feet. The RV Park can accommodate vehicles from 26 feet to 36 feet.
- **Facilities:** The campground has flush toilets and running water. Restrooms are located in the campground only, which is ¼ mile away from the RV Park. The RV Park has water and electrical hookups.
- **Dump station will be closed for repairs starting September 11, 2023. The closure will last for approximately 6 weeks.**
- **Accessible** (<https://www.nps.gov/olym/planyourvisit/physical-mobility-accessibility.htm>): Yes.
- View [Sol Duc area brochure](https://www.nps.gov/olym/planyourvisit/sol-duc-area-brochure.htm) (<https://www.nps.gov/olym/planyourvisit/sol-duc-area-brochure.htm>) and map and [campground status](https://www.nps.gov/olym/planyourvisit/campgroundstatus.htm) (<https://www.nps.gov/olym/planyourvisit/campgroundstatus.htm>).

South Beach Campground

Positioned on a bluff overlooking the Pacific Ocean, South Beach offers panoramic ocean views and beach access.



Campsite at South Beach Campground.
NPS Photo/C. Bubar.

- **2023 Season:** May 19 - October 10
- **Reservations:** First-come, first-served.
- **Sites and Fees:** 55 total sites, \$20 per a night.
- **RVs:** Sites for 21 feet, a few for 35 feet.
- **Facilities:** No potable water. Flush toilets available.
- **Accessible:** (<https://www.nps.gov/olym/planyourvisit/physical-mobility-accessibility.htm>) Flush toilets are not wheelchair accessible. No handicap beach access trails.



[HOME](#) [ACCOMMODATIONS](#) [ACTIVITIES](#) [PARK INFORMATION](#)

RV Sites

Seafront RV Sites

Our RV sites are located on the Strait of Juan de Fuca on the northern side of the Olympic Peninsula just west of Port Angeles, Washington. With the Straits and Vancouver Island in the foreground and

Amenities

- **Full Hookup RV sites** (Water / Electricity / Septic)
- **Partial Hookup RV sites** (Water /

Rates

For 2 People
Full Hookup RV
\$60/night
\$360/week

Striped Peak in the background, it is hard to envision such an epic view anywhere else.

RESERVE

Electricity) *No
Septic and No
dump station on
site

- Picnic Tables
- Private Fire Pits
- Small Office Store (Basic Supplies)
- Beachside Horseshoe Pits
- Sand volleyball by the beach

Partial Hookup RV

\$55/night

\$330/week

- Additional guest/pet \$8 per day for rv & tent sites
- Book a week, get the seventh night FREE!
- Pricing is before applicable taxes

Reviews

"Can't wait to go back this weekend! Facilities are beautiful. Beach is private, quiet and everyone that was there was super friendly. Great walking trails nearby. Fun for the whole family."

"Beautiful RV park almost on the beach. There are some tide pools just a few minutes walk from the campsites."

Gallery





[HOME](#) [ACCOMMODATIONS](#) [ACTIVITIES](#) [PARK INFORMATION](#)

Tent Sites

Base camp for adventure

Exploring Olympic National Park? Set up camp within an 1-2 hour drive of the top destinations of the park, including

Amenities

- Private Beach Access
- Picnic Tables

Rates

For 2 People

Forest Tent Site
\$45/night
\$270/week

Hurricane Ridge, Lake Crescent, Sol Duc, Hoh Rain Forest, and Pacific Coast. Otherwise, you can enjoy our own activities at Crescent Bay, including surfing, ocean kayaking, tidepooling, and nearby hiking trails. No matter the experience, our oceanfront campsites will be the perfect place to recharge after a day on the Olympic Peninsula.

RESERVE

- Private Fire Pits
- Clean, Themed- Restrooms
- Hot, Coin- Operated Showers
- Clean, Coin- Operated Laundry

Beachfront Tent Site

\$50/night
\$300/week

- Additional guest/pet \$8 per day for rv & tent sites
- Book a week, get the seventh night FREE!
- Rates are before applicable taxes

Reviews

"We come to stay every year, it's a summer get-a-way from the east side of the mountains and we have referred or brought along a few families to the park over the years. There's plenty to do (body surf, collect shells, tide pools, fly kites, read) but more important, it's quiet and relaxing. I love the way it's managed! Highly recommend."

"Very friendly and helpful staff. Location has beach front view of the Juan de Fuca, nearly straight across from Victoria. Easy access to private beach."

Gallery

Ordinance ____

Amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule –
Parks Department 205-A

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 5.100.205, Fees for Parks Department Fee Schedule is amended to read as follow:

See attached Parks Department fee schedule.

ADOPTED this _____ day of _____ 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

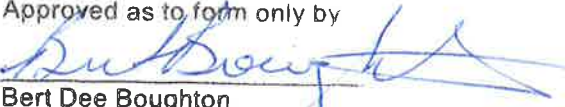
ATTEST:

Randy Johnson

Loni Gores
MMC, Clerk of the Board

Mike French

Approved as to form only by


Bert Dee Boughton
Civil Deputy Prosecuting Attorney
Clallam County

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE ~~2023~~2024

OVERNIGHT CAMPING	FEE	REFERENCE
<u>Dungeness and Salt Creek Recreation Area</u> Non-utility sites County residents Non-county residents Utility sites County residents Non-county residents Hiker/Biker sites (designated) Second vehicle fee Reservation fee	~~\$25~~ 35 per campsite ~~\$30~~ 40 per campsite ~~\$30~~ per campsite ~~\$35~~ per campsite \$10 per person \$5 per vehicle ~~\$10~~ 12 per reservation	
Dungeness Group Area ¹ Group of 15 Group of 16-50 Non-refundable reservation fee	~~\$125~~ 150 per night ~~\$125~~ 150 + \$5 per each person over 15 ~~\$10~~ 12 per reservation	
<u>Salt Creek Recreation Area</u> Non-utility sites County residents Non-county residents Utility sites County residents Non-county residents Second vehicle fee Reservation fee	~~\$40~~ per campsite ~~\$45~~ per campsite ~~\$45~~ per campsite ~~\$50~~ per campsite ~~\$5~~ per vehicle ~~\$12~~ per reservation	
Pillar Point – off season September 15 through April 15 in lower parking lot only	~~\$50~~ 52 per season	

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE ~~2023~~2024

Camp David Jr. (groups of 1-100) Full Camp Exclusive (groups requesting exclusive use of all facilities) Organized Youth Groups Organized Adult Groups Individual/Family/Friends Groups	~~\$550~~<u>575</u> per night plus \$1 per person per night ~~\$550~~<u>575</u> per night plus ~~\$200~~<u>209</u> Lodge fee plus \$2 per person per night ~~\$700~~<u>732</u> per night plus ~~\$200~~<u>209</u> per night Lodge fee plus \$3 per person per night	3-night minimum rental
Camp David Jr. Upper Camp (9 cabins and Lodge) Peak Season² Organized Youth Groups Organized Adult Groups Individual/Family/Friends Groups	~~\$495~~<u>517</u> per night plus \$1 per person per night ~~\$585~~<u>611</u> per night plus ~~\$200~~<u>209</u> per night Lodge fee plus \$2 per person per night ~~\$630~~<u>658</u> per night plus ~~\$200~~<u>209</u> per night Lodge fee plus \$3 per person per night	Minimum rental is 9 cabins plus Lodge for 3 nights

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE 20232024

Upper Camp 4 or more cabins and Lodge Shoulder Seasons ³		Minimum rental is 4 cabins plus Lodge for 3 nights
Organized Youth Groups	~~\$55~~ <u>57</u> per cabin per night plus \$1 per person per night	
Organized Adult Groups	~~\$65~~ <u>68</u> per cabin per night plus ~~\$200~~ <u>209</u> per night Lodge fee plus \$2 per person per night	
Individual/Family/Friends Groups	~~\$70~~ <u>73</u> per cabin per night plus ~~\$200~~ <u>209</u> per night Lodge fee plus \$3 per person per night	
Beach Cabin Package Beach Cabin and Wohelo Log Cabin		3-night minimum rental
Organized Youth Groups	~~\$130~~ <u>136</u> per night plus \$1 per person per night	
Organized Adult Groups	~~\$200~~ <u>209</u> per night plus \$2 per person per night	
Individual/Family/Friends Groups	~~\$200~~ <u>209</u> per night plus \$3 per person per night	
Lodge Fee (Nightly)		
Organized Youth Groups	\$0	
Organized Adult Groups	~~\$200~~ <u>209</u> per night	
Individual/Family/Friends Groups	~~\$200~~ <u>209</u> per night	

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE 20232024

Thanksgiving Week		
Full Camp Exclusive Use	\$ ~~3,000~~ <u>3,135</u> plus \$2 per person per night	4-night rental Wednesday through Sunday only
Upper Camp	\$ ~~2,500~~ <u>2,613</u> plus \$2 per person per night	
Beach Cabin Package	\$ ~~1,500~~ <u>1,568</u> plus \$2 per person per night	
Christmas Week		
Full Camp Exclusive Use	\$ ~~3,000~~ <u>3,135</u> plus \$2 per person per night	4-night rental December 23 through December 27 only
Upper Camp	\$ ~~2,500~~ <u>2,613</u> plus \$2 per person per night	
Beach Cabin Package	\$ ~~1,500~~ <u>1,568</u> plus \$2 per person per night	
New Year's Week		
Full Camp Exclusive Use	\$ ~~3,000~~ <u>3,135</u> plus \$2 per person per night	4-night rental December 29 through January 2 only
Upper Camp	\$ ~~2,500~~ <u>2,613</u> plus \$2 per person per night	
Beach Cabin Package	\$ ~~1,500~~ <u>1,568</u> plus \$2 per person per night	
DAY USE	FEE	REFERENCE
Salt Creek Picnic Shelter ⁴ Full service use - Full Day Only	\$ ~~80~~ <u>100</u> per day	
Dungeness Picnic Shelter (Group Camp) Full day (opening until dusk) ~~Half day (opening until 2 p.m.)~~ ~~Half day (3 p.m. until dusk)~~	\$ ~~50~~ <u>60</u> per day ~~\$25 per half day~~ ~~\$25 per half day~~	
MISCELLANEOUS	FEE	REFERENCE
Camp David Jr. reservation fee	\$ ~~10~~ <u>12</u> per reservation	
Cots for additional capacity (ea.)	\$5 per night	

PARKS DEPARTMENT FEE SCHEDULE 205-A EFFECTIVE ~~2023~~ 2024		
Camp David Jr. policy manual		
First copy	\$0	
Additional copies	\$3 each	
Firewood		
Camp David Jr., Dungeness, and Salt Creek ⁵	~~\$30~~ 31 per load variable	
Showers – Dungeness and Salt Creek ⁵	variable	
Dump station		
Registered camper	\$0	
Drop in	\$10 per use	
Special occasion permits ⁶		
Commercial event	~~\$200~~ 250	
Private and non-profit group event	~~\$120~~ 150	
Other event at Director's discretion	To be determined	

- ¹ Group must consist of at least 15 but ~~not more~~ than 50 people; groups above this limit must apply for a special occasion permit.
- ² Peak Season is defined as the Friday before Memorial Day through Labor Day Monday
- ³ Shoulder Seasons are defined as April 1 through the Thursday before Memorial Day and the Tuesday after Labor Day through October 31.
- ⁴ Full-service includes ~~exclusive use~~ of picnic shelter and all amenities, for up to 100 users. No charge use is not exclusive use and does not include use of cook top or sinks.
- ⁵ Fees shall be set by the Parks, Fair, and Facilities Department Director.
- ⁶ Fees shall be set on a case-by-case basis by the Parks, Fair, and Facilities Department Director for uses that fall outside the general fees and charges noted. Fees are based on the additional costs placed on the department to accommodate use, including but not limited to: staff time (including benefits), equipment time, supply costs, utilities, and/or fair market rent.

Clallam County Parks, Fair & Facilities

Proposed 2024 Fee Schedule

~Parks Advisory Board Recommendation~

Parks Department Fee Schedule 205-A

CPI Rates: https://www.bls.gov/regions/west/wa_seattle_md.htm

Base Year 6/30/2023

2023

CPI Rate

2024

Actual
Fee

Increase

Calculated
RateRounded
Rate

Unit					
Overnight Camping					
Salt Creek Recreation Area					
Non-Utility Sites					
County Residents	Per Campsite	25.00	1.13	30.00	30.00
Non-County Residents	Per Campsite	30.00	1.35	45.00	45.00
Utility Sites					
County Residents	Per Campsite	30.00	1.35	40.00	40.00
Non-County Residents	Per Campsite	35.00	1.58	50.00	50.00
Second Vehicle Fee	Per Vehicle	5.00	0.23	10.00	10.00
Reservation Fee	Per Reservation	10.00	0.45	15.00	15.00
Dungeness Recreation Area					
Non-Utility Sites					
County Residents	Per Campsite	25.00	1.13	30.00	30.00
Non-County Residents	Per Campsite	30.00	1.35	40.00	40.00
Hiker/Biker Sites (Designated)	Per Vehicle	10.00	0.45	10.45	10.00
Second Vehicle Fee	Per Vehicle	5.00	0.23	10.00	10.00
Reservation Fee	Per Reservation	10.00	0.45	15.00	15.00
Dungeness Group Area ⁽¹⁾					
Group of 15	Per Night	125.00	5.63	150.00	150.00
Group of 16-50	Per Persons over 15	5.00	0.23	5.23	5.00
Non-Refundable Reservation Fee	Per Reservation	10.00	0.45	15.00	15.00
Pillar Point - Off Season					
September 15-April 15 in lower parking lot only	Per Season	50.00	2.25	52.25	52.00
Camp David Jr. (Groups of 1-100)					
Full Camp Exclusive (groups requesting exclusive use of all facilities)					
Organized Youth Groups	Per Night	550.00	24.75	550.00	550.00
Per Person Additional Fee	Per Person Per Night	1.00	0.05	1.05	1.00
Organized Adult Groups	Per Night	550.00	24.75	650.00	650.00
Lodge Fee	Per Night	200.00	9.00	210.00	210.00
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00
Individual/Family/Friends Groups	Per Night	700.00	31.50	735.00	735.00
Lodge Fee	Per Night	200.00	9.00	210.00	210.00
Per Person Additional Fee	Per Person Per Night	3.00	0.14	3.14	3.00
Camp David Jr.					
Upper Camp (9 Cabins & Lodge)					
Peak Season ⁽²⁾					
Organized Youth Groups	Per Night	495.00	22.28	500.00	500.00
Per Person Additional Fee	Per Person Per Night	1.00	0.05	1.05	1.00
Organized Adult Groups	Per Night	585.00	26.33	600.00	600.00
Lodge Fee	Per Night	200.00	9.00	210.00	210.00
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00
Individual/Family/Friends Groups	Per Night	630.00	28.35	660.00	660.00
Lodge Fee	Per Night	200.00	9.00	210.00	210.00
Per Person Additional Fee	Per Person Per Night	3.00	0.14	3.14	3.00

Parks Department Fee Schedule 205-A

CPI Rates: https://www.bls.gov/regions/west/wa_seattle_md.htm

Base Year 6/30/2023

2023

CPI Rate

2024

Actual
FeeIncrease
4.5%Calculated
RateRounded
Rate

Unit					
Camp David Jr.					
Upper Camp					
4 or more Cabins and Lodge					
Shoulder Seasons ⁽³⁾					
Organized Youth Groups	Per Cabin per Night	55.00	2.48	55.00	55.00
Per Person Additional Fee	Per Person	1.00	0.05	1.05	1.00
Organized Adult Groups	Per Cabin per Night	65.00	2.93	70.00	70.00
Lodge Fee	Per Night	200.00	9.00	210.00	210.00
Per Person Additional Fee	Per Person	2.00	0.09	2.09	2.00
Individual/Family/Friends Groups	Per Cabin per Night	70.00	3.15	75.00	75.00
Lodge Fee	Per Night	200.00	9.00	210.00	210.00
Per Person Additional Fee	Per Person	3.00	0.14	3.14	3.00
Beach Cabin Package					
Beach Cabin and Wohelo Log Cabin					
Organized Youth Groups	Per Night	130.00	5.85	130.00	130.00
Per Person Additional Fee	Per Person Per Night	1.00	0.05	1.05	1.00
Organized Adult Groups	Per Night	200.00	9.00	210.00	210.00
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00
Individual/Family/Friends Groups	Per Night	200.00	9.00	225.00	225.00
Per Person Additional Fee	Per Person Per Night	3.00	0.14	3.14	3.00
Lodge Fee (Nightly)					
Organized Youth Groups		-	-	-	-
Organized Adult Groups	Per Night	200.00	9.00	210.00	210.00
Individual/Family/Friends Groups	Per Night	200.00	9.00	210.00	210.00
Thanksgiving Week					
Full Camp Exclusive Use	Per Reservation	3,000.00	135.00	3,135.00	3,135.00
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00
Upper Camp	Per Reservation	2,500.00	112.50	2,612.50	2,613.00
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00
Beach Cabin Package	Per Reservation	1,500.00	67.50	1,567.50	1,568.00
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00
Christmas Week					
Full Camp Exclusive Use	Per Reservation	3,000.00	135.00	3,135.00	3,135.00
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00
Upper Camp	Per Reservation	2,500.00	112.50	2,612.50	2,613.00
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00
Beach Cabin Package	Per Reservation	1,500.00	67.50	1,567.50	1,568.00
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00
New Year's Week					
Full Camp Exclusive Use	Per Reservation	3,000.00	135.00	3,135.00	3,135.00
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00
Upper Camp	Per Reservation	2,500.00	112.50	2,612.50	2,613.00
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00
Beach Cabin Package	Per Reservation	1,500.00	67.50	1,567.50	1,568.00
Per Person Additional Fee	Per Person Per Night	2.00	0.09	2.09	2.00

Parks Department Fee Schedule 205-A

CPI Rates: https://www.bls.gov/regions/west/wa_seattle_md.htm

Base Year 6/30/2023

2023

CPI Rate

2024

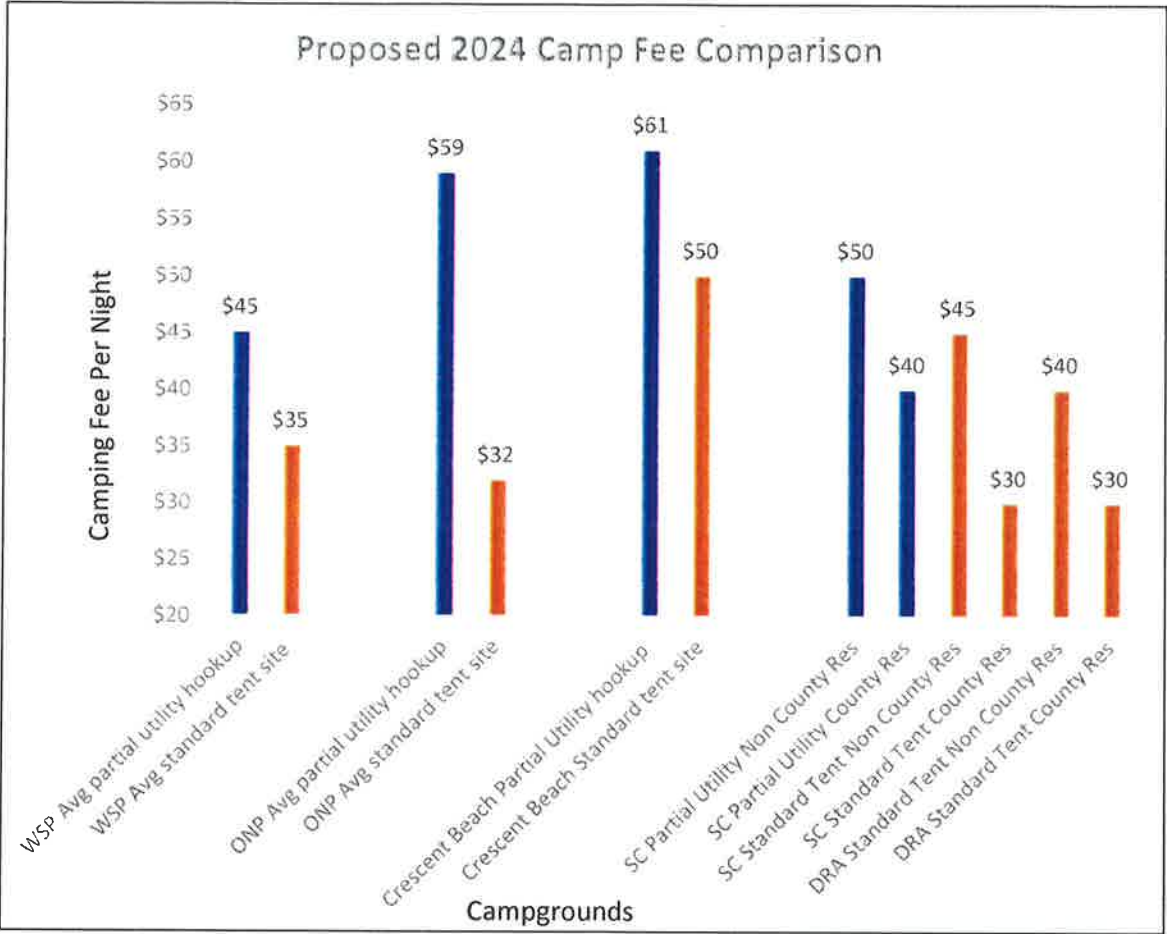
Actual
Fee

Increase

Calculated
RateRounded
Rate

	Unit				
DAY USE					
Salt Creek Picnic Shelter ⁽⁴⁾					
Full service use - Full Day Only	Per Day	80.00	3.60	100.00	100.00
Dungeness Picnic Shelter (Group Camp)					
Full day (opening until dusk)	Per Day	50.00	2.25	60.00	60.00
~~Half day (opening until 2 p.m.)~~	~~Per Half Day~~	~~25.00~~	~~1.13~~	~~26.13~~	~~26.00~~
~~Half day (3 p.m. until dusk)~~	~~Per Half Day~~	~~25.00~~	~~1.13~~	~~26.13~~	~~26.00~~
MISCELLANEOUS					
Camp David Jr. reservation fee	Per Reservation	10.00	0.45	15.00	15.00
Cots for additional capacity (ea.)	Per Night	5.00	0.23	5.23	5.00
Camp David Jr. policy manual					
First copy		-	-	-	-
Additional copies	Each Copy	3.00	0.14	3.14	3.00
Firewood					
Camp David Jr.	Per Load	30.00	1.35	31.35	31.00
Dungeness, and Salt Creek ⁽⁵⁾	Variable				
Showers – Dungeness and Salt Creek ⁽⁵⁾	Variable				
Dump station					
Registered camper		-	-	-	-
Drop in	Per Use	10.00	0.45	10.45	10.00
Special occasion permits ⁽⁶⁾					
Commercial event	Per Reservation	200.00	9.00	300.00	300.00
Private and non-profit group event	Per Reservation	125.00	5.63	150.00	150.00
Other event at Director's discretion	Variable				

RIGHT SIZED FEES Recommended by Parks Advisory Board



Washington State Parks

Fees last updated 2019. Sequim Bay State Park is a direct competitor with Dungeness Recreation Area

Average partial utility hookup per night cost: \$45

Average standard tent site per night cost: \$35

Olympic National Park

Various Campgrounds on the Olympic Peninsula

Standard tent site: \$30-33

Electric/RV electric: \$58-\$60

Crescent Beach RV & Camping

Located adjacent to, and is direct competitor of Salt Creek Recreation Area.

Partial utility hookup per night 2 people: \$61

Partial utility hookup per night 6 people: \$96

Standard site per night 2 people: \$50

Standard site per night 6 people: \$85

Proposed 2024 Clallam County Camping Fees

Max. 6 persons per site. The proposed increase would be an overall \$10 per night increase at Dungeness, and an overall \$15 per night increase at Salt Creek.

Salt Creek Partial utility hookup per night, non-county resident: \$50

Salt Creek Partial utility hookup per night, county resident: \$45

Salt Creek Standard site per night, non-county resident: \$45

Salt Creek Standard site per night, county resident: \$40

Dungeness Standard site per night, non-county resident: \$40

Dungeness Standard site per night, county resident: \$35

Park Advisory Board Recommendation

2022	Park	Total 2022 Campsites Occupied	Total 2022 Camping Fee Revenue	\$5 Increase Annual Revenue**	\$5 Net Revenue Increase**	\$10 Increase Annual Revenue**	\$10 Net Revenue Increase**
	DRA 30% County Resident	2,680	\$70,469	\$83,870	\$13,401	\$97,271	\$26,802
	DRA 70% Non County Resident	6,254	\$164,428	\$195,697	\$31,269	\$226,966	\$62,538
	DRA*	8,934	\$234,897	\$279,567	\$44,670	\$324,237	\$89,340

2022	Park	Total 2022 Campsites Occupied	Total 2022 Camping Fee Revenue	\$15 Increase Annual Revenue**	\$15 Net Revenue Increase**	\$5 County Resident \$10 Non County Resident Annual Revenue	\$5 County Resident \$10 Non County Resident Net Revenue Increase
	DRA 30% County Resident	2,680	\$70,469	\$110,672	\$40,203	\$83,870	\$13,401
	DRA 70% Non County Resident	6,254	\$164,428	\$258,235	\$93,807	\$226,966	\$62,538
	DRA*	8,934	\$234,897	\$368,907	\$134,010	\$310,836	\$75,939
						Park Advisory Board Preferred Option	

*DRA: 75 campsites (66 non-utility campsites; 8 hiker-biker campsites; 1 group campsite)

**Based on Column B: 2022 Campsites Occupied

2023	Park	Jan-Sept 2023 Campsites Occupied	Jan-Sept 2023 Camping Fee Revenue	\$5 Increase Annual Revenue**	\$5 Net Revenue Increase**	\$10 Increase Annual Revenue**	\$10 Net Revenue Increase**
	DRA 30% County Resident	2,484	\$74,931	\$87,351	\$12,420	\$99,771	\$24,840
	DRA 70% Non County Resident	5,796	\$174,840	\$203,820	\$28,980	\$232,800	\$57,960
	DRA*	8,280	\$249,771	\$291,171	\$41,400	\$332,571	\$82,800

2023	Park	Jan-Sept 2023 Campsites Occupied	Jan-Sept 2023 Camping Fee Revenue	\$15 Increase Annual Revenue**	\$15 Net Revenue Increase**	\$5 County Resident \$10 Non County Resident Annual Revenue	\$5 County Resident \$10 Non County Resident Net Revenue Increase
	DRA 30% County Resident	2,484	\$74,931	\$112,191	\$37,260	\$87,351	\$12,420
	DRA 70% Non County Resident	5,796	\$174,840	\$261,780	\$86,940	\$232,800	\$57,960
	DRA*	8,280	\$249,771	\$373,971	\$124,200	\$320,151	\$70,380
						Park Advisory Board Preferred Option	

Salt Creek Recreation Area Fee Increase & Revenue Comparison
Park Advisory Board Recommendation

2022

Park	Total 2022 Campsites Occupied	Total 2022 Camping Fee Revenue	\$5 Increase Annual Revenue**	\$5 Net Revenue Increase**	\$10 Increase Annual Revenue**	\$10 Net Revenue Increase**
SCRA 30% County Resident Non Utility	2,737	\$77,170	\$90,856	\$13,686	\$104,542	\$27,372
SCRA 70% Non County Resident Non Utility	6,387	\$180,064	\$211,998	\$31,934	\$243,932	\$63,868
SCRA 30% County Resident Utility	1,982	\$55,882	\$65,793	\$9,911	\$75,703	\$19,821
SCRA 70% Non County Resident Utility	4,625	\$130,391	\$153,516	\$23,125	\$176,640	\$46,249
SCRA	15,731	\$443,508	\$522,163	\$78,655	\$600,818	\$157,310

2022

Park	Total 2022 Campsites Occupied	Total 2022 Camping Fee Revenue	\$15 Increase Annual Revenue**	\$15 Net Revenue Increase**	\$5 Cty Res. Non Utility \$15 Non Cty Res. Non Utility \$10 Cty Res. Utility \$15 Non Cty Res. Utility Annual Revenue	\$5 Cty Res. Non Utility \$15 Non Cty Res. Non Utility \$10 Cty Res. Utility \$15 Non Cty Res. Utility Revenue Increase \$15 Net
SCRA 30% County Resident Non Utility	1,982	\$55,882	\$85,614	\$29,732	\$90,856	\$13,686
SCRA 70% Non County Resident Non Utility	4,625	\$130,391	\$199,765	\$69,374	\$199,765	\$69,374
SCRA 30% County Resident Utility	2,737	\$77,170	\$118,228	\$41,058	\$75,703	\$19,821
SCRA 70% Non County Resident Utility	6,387	\$180,064	\$275,866	\$95,802	\$275,866	\$95,802
SCRA	15,731	\$443,508	\$679,473	\$235,965	\$642,191	\$198,683
Park Advisory Board Preferred Option						

*SCRA: 92 campsites (53 non-utility campsites; 39 utilitycampsites)

**Based on Column B: 2022 Campsites Occupied

2023

2023

Park	Jan-Sept 2023 Campsites Occupied	Jan-Sept 2023 Camping Fee Revenue	\$15 Increase Annual Revenue**	\$15 Net Revenue Increase**	\$5 Cty Res. Non Utility \$15 Non Cty Res. Non Utility \$10 Cty Res. Utility \$15 Non Cty Res. Utility Annual Revenue	\$5 Cty Res. Non Utility \$15 Non Cty Res. Non Utility \$10 Cty Res. Utility Non Cty Res. Utility Revenue Increase
SCRA 30% County Resident Non Utility	2,413	\$73,789	\$109,977	\$36,188	\$85,852	\$12,063
SCRA 70% Non County Resident Non Utility	5,629	\$172,174	\$256,612	\$84,438	\$256,612	\$84,438
SCRA 30% County Resident Utility	1,747	\$53,433	\$79,638	\$26,205	\$70,903	\$17,470
SCRA 70% Non County Resident Utility	4,076	\$124,678	\$185,823	\$61,145	\$185,823	\$61,145
SCRA	13,865	\$424,075	\$632,050	\$207,975	\$599,190	\$175,115
					Park Advisory Board Preferred Option	

Jan - Sept 2023 Calculated Camping Revenue
If Proposed Fee Increases Had Been Implemented Effective Jan. 2023

Parks Advisory Board
Recommendation

Park	Jan-Sept 2023 Campsites Occupied	Jan-Sept 2023 Camping Fee Revenue
DRA	8,280	\$249,771
SCRA	13,865	\$424,075
Totals	22,145	\$673,846

	DRA	SCRA	Totals
\$5 increase Camping Revenue Increase Jan - Sept	\$12,420	\$12,063	\$24,483
\$10 Increase Net Camping Revenue Increase Jan - Sept	\$57,960	\$17,470	\$75,430
\$15 Increase Net Camping Revenue Increase Jan - Sept	\$0	\$145,583	\$145,583
Subtotal	\$70,380	\$175,116	\$245,496

\$5 Increase for Parks Improvement Jan - Sept	-\$41,400	-\$69,325	\$5 Carve off for Capital Improvements to Parks \$110,725
Total Net Revenue Increase	\$28,980	\$105,791	Total Net Increase in Camping Revenue before taxes \$134,771

22,145 campsites were occupied January – September 2023

At Dungeness, if a \$5 and \$10 per night increase had been implemented in 2023, an additional \$70,380 would have been collected in camping revenue for time period January - September.

At Salt Creek, if a \$5, \$10, and \$15 per night increase had been implemented in 2023, an additional \$175,116 would have been collected in camping revenue for time period January - September.

*** If a \$5 and \$10 increase had been implemented at DRA and \$10 and \$15 at SCRA in 2023, an additional \$245,496 would have been collected in camping revenue for period January - September. A \$5 carve out from both parks for park improvement projects would have resulted in \$110,725 set aside for projects, and a net increase in revenue of \$134,771 for time period January - September before sales and lodging taxes are paid.**

* A carve out option would be more palatable to the consumer than to see a \$5 surcharge in addition to a fee increase. An explanation of the total increase detailing how a portion of the fee increase is being set aside for future park improvements, with a “thank you for supporting Clallam County Parks!” would be posted on the county and reservation websites. Once fees are collected, the carve out portion could be directed to the future improvement project account and remainder directed to the revenue account at the time of deposit.

We would like to carve out \$5 per reservation for the parks improvement fund, resulting in approximately \$55,000 from Dungeness and \$92,000 from Salt Creek for a total of approximately \$147,000 for parks improvements. The remaining \$5 increase for non county resident campers at Dungeness would result in an additional camping revenue of approximately \$38,000. The remaining \$5 and \$10 increases at Salt Creek for non county resident utility and non utility campers would result in an additional camping revenue of approximately \$141,000. The total estimated increase in Camping Revenue, if fees are raised \$5 and \$10 at Dungeness and \$10 and \$15 at Salt Creek, with a \$5 carve off at each park for parks improvements, would be \$179,000 before sales and lodging taxes are

Ordinance ____

Amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule –
Parks Department 205-A

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 5.100.205, Fees for Parks Department Fee Schedule is amended to read as follow:
See attached Parks Department fee schedule.

ADOPTED this _____ day of _____ 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

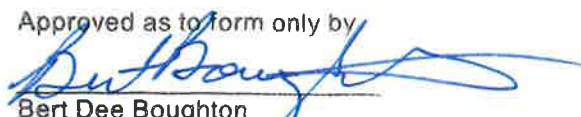
ATTEST:

Randy Johnson

Loni Gores
MMC, Clerk of the Board

Mike French

Approved as to form only by


Bert Dee Boughton
Civil Deputy Prosecuting Attorney
Clallam County

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE ~~2023~~2024

OVERNIGHT CAMPING	FEE	REFERENCE
Dungeness ~~and Salt Creek~~ Recreation Area Non-utility sites County residents Non-county residents Utility sites County residents Non-county residents Hiker/Biker sites (designated) Second vehicle fee Reservation fee	 ~~\$25-30~~ per campsite ~~\$30-40~~ per campsite ~~\$30~~ per campsite ~~\$35~~ per campsite \$10 per person ~~\$5-10~~ per vehicle ~~\$40-15~~ per reservation	
Dungeness Group Area ¹ Group of 15 Group of 16-50 Non-refundable reservation fee	 ~~\$125-150~~ per night ~~\$125-150~~ + \$5 per each person over 15 ~~\$40-15~~ per reservation	
Salt Creek Recreation Area Non-utility sites County residents Non-county residents Utility sites County residents Non-county residents Hiker/Biker sites (designated) Second vehicle fee Reservation fee	 ~~\$30~~ per campsite ~~\$45~~ per campsite ~~\$40~~ per campsite ~~\$50~~ per campsite ~~\$10~~ per person ~~\$5~~ per vehicle ~~\$15~~ per reservation	
Pillar Point – off season September 15 through April 15 in lower parking lot only	\$50 per season	

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE ~~2023~~2024

Camp David Jr. (groups of 1-100) Full Camp Exclusive (groups requesting exclusive use of all facilities) Organized Youth Groups Organized Adult Groups Individual/Family/Friends Groups	\$550 per night plus \$1 per person per night ~~\$550-650~~ per night plus ~~\$200-210~~ Lodge fee plus \$2 per person per night ~~\$700-735~~ per night plus ~~\$200-210~~ per night Lodge fee plus \$3 per person per night	3-night minimum rental
Camp David Jr. Upper Camp (9 cabins and Lodge) Peak Season² Organized Youth Groups Organized Adult Groups Individual/Family/Friends Groups	~~\$495-500~~ per night plus \$1 per person per night ~~\$585-600~~ per night plus ~~\$200-210~~ per night Lodge fee plus \$2 per person per night ~~\$630-660~~ per night plus ~~\$200-210~~ per night Lodge fee plus \$3 per person per night	Minimum rental is 9 cabins plus Lodge for 3 nights

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE 20232024

Upper Camp 4 or more cabins and Lodge Shoulder Seasons ³		Minimum rental is 4 cabins plus Lodge for 3 nights
Organized Youth Groups	\$55 per cabin per night plus \$1 per person per night	
Organized Adult Groups	~~\$65-70~~ per cabin per night plus ~~\$200-210~~ per night Lodge fee plus \$2 per person per night	
Individual/Family/Friends Groups	~~\$70-75~~ per cabin per night plus ~~\$200-210~~ per night Lodge fee plus \$3 per person per night	
Beach Cabin Package Beach Cabin and Wohelo Log Cabin		3-night minimum rental
Organized Youth Groups	\$130 per night plus \$1 per person per night	
Organized Adult Groups	~~\$200-210~~ per night plus \$2 per person per night	
Individual/Family/Friends Groups	~~\$200-225~~ per night plus \$3 per person per night	
Lodge Fee (Nightly)		
Organized Youth Groups	\$0	
Organized Adult Groups	~~\$200-210~~ per night	
Individual/Family/Friends Groups	~~\$200-210~~ per night	

PARKS DEPARTMENT FEE SCHEDULE 205-A
EFFECTIVE ~~2023~~2024

Thanksgiving Week		
Full Camp Exclusive Use	\$ ~~3,000~~ <u>3,135</u> plus \$2 per person per night	4-night rental Wednesday through Sunday only
Upper Camp	\$ ~~2,500~~ <u>2,613</u> plus \$2 per person per night	
Beach Cabin Package	\$ ~~1,500~~ <u>1,568</u> plus \$2 per person per night	
Christmas Week		
Full Camp Exclusive Use	\$ ~~3,000~~ <u>3,135</u> plus \$2 per person per night	4-night rental December 23 through December 27 only
Upper Camp	\$ ~~2,500~~ <u>2,613</u> plus \$2 per person per night	
Beach Cabin Package	\$ ~~1,500~~ <u>1,568</u> plus \$2 per person per night	
New Year's Week		
Full Camp Exclusive Use	\$ ~~3,000~~ <u>3,135</u> plus \$2 per person per night	4-night rental December 29 through January 2 only
Upper Camp	\$ ~~2,500~~ <u>2,613</u> plus \$2 per person per night	
Beach Cabin Package	\$ ~~1,500~~ <u>1,568</u> plus \$2 per person per night	
DAY USE	FEE	REFERENCE
Salt Creek Picnic Shelter ⁴ Full service use - Full Day Only	\$ ~~80~~ <u>100</u> per day	
Dungeness Picnic Shelter (Group Camp) Full day (opening until dusk) ~~Half day (opening until 2 p.m.)~~ ~~Half day (3 p.m. until dusk)~~	~~\$50-60~~ per day ~~\$25~~ per half day ~~\$25~~ per half day	
MISCELLANEOUS	FEE	REFERENCE
Camp David Jr. reservation fee	\$ ~~10-15~~ per reservation	
Cots for additional capacity (ea.)	\$5 per night	

PARKS DEPARTMENT FEE SCHEDULE 205-A EFFECTIVE ~~2023~~ 2024		
Camp David Jr. policy manual		
First copy	\$0	
Additional copies	\$3 each	
Firewood		
Camp David Jr., Dungeness, and Salt Creek ⁵	~~\$30~~ <u>\$31</u> per load variable	
Showers – Dungeness and Salt Creek ⁵	variable	
Dump station		
Registered camper	\$0	
Drop in	\$10 per use	
Special occasion permits ⁶		
Commercial event	~~\$200~~ <u>\$300</u>	
Private and non-profit group event	~~\$120~~ <u>\$150</u>	
Other event at Director's discretion	To be determined	

- ¹ Group must consist of at least 15 but not more than 50 people; groups above this limit must apply for a special occasion permit.
- ² Peak Season is defined as the Friday before Memorial Day through Labor Day Monday
- ³ Shoulder Seasons are defined as April 1 through the Thursday before Memorial Day and the Tuesday after Labor Day through October 31.
- ⁴ Full-service includes exclusive use of picnic shelter and all amenities, for up to 100 users. No charge use is not exclusive use and does not include use of cook top or sinks.
- ⁵ Fees shall be set by the Parks, Fair, and Facilities Department Director.
- ⁶ Fees shall be set on a case-by-case basis by the Parks, Fair, and Facilities Department Director for uses that fall outside the general fees and charges noted. Fees are based on the additional costs placed on the department to accommodate use, including but not limited to: staff time (including benefits), equipment time, supply costs, utilities, and/or fair market rent.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week's agenda)

NOV 28 2023
NOV 28 2023

Department: Department of Community Development

WORK SESSION ☒ **Meeting Date:** November 20, 2023

REGULAR AGENDA ☒ **Meeting Date:** November 28, 2023

Required originals approved and attached? ☐

Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ RFP/Q Publication |

Executive summary: Clallam County is required to complete a periodic update of its Comprehensive Plan and relevant development regulations prior to July 2025. As a portion of this work, the Department of Community Development feels it necessary to solicit the professional services of a qualified firm or group to assist in the update process. This necessitates the publishing & advertising of an RFP/Q informational packet. Said packet and a form for BOCC approval is included.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐ No budgetary impact anticipated at this time, expected expenditures associated with this action have been included in the DCD 2024 budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

1) Approve & publish the provided RFP/Q and information packet and then review and select from received bids in line with County Policies.

County Official signature & print name: Bruce Emery 

Name of Employee/Stakeholder attending meeting: Holden A. Fleming

Relevant Departments: Department of Community Development

Date submitted: November 15, 2023

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

REQUEST FOR PROPOSALS/QUALIFICATIONS

The Board of Commissioners is seeking proposals from interested parties to provide professional services related to the update of the County's Multi-Jurisdictional Hazard Mitigation Plan and the preparation and adoption of a climate resilience sub-element as part of the County's Comprehensive Plan under the Growth Management Act. Applicants should have experience with comprehensive plans, community engagement strategies, hazard mitigation planning, climate resiliency planning, development regulations, and relevant RCWs.

Sealed proposals must be received in the Board of County Commissioners by 9:30 a.m., January 9, 2024.

The sealed proposals must be clearly marked on the outside of the envelope, "Proposal – Comprehensive Plan Update Services" Address proposal to: Clallam County Board of County Commissioners, 223 East 4th Street, Suite 4, Port Angeles, Washington 98362 or hand-deliver to the above referenced address. Documents delivered to other offices and received late by the Board of County Commissioners will not be considered nor will ones received by facsimile or e-mail. Submittals made in an incorrect format will not be considered.

An informational packet on preparing a proposal may be obtained Monday through Friday, from 8 a.m. to 4:30 p.m., from the Department of Community Development, 223 East 4th Street, Suite 5, Port Angeles, Washington 98362, by calling 360.417.2420, or from the www.clallamcountywa.gov home page under the Current Issues tab.

Clallam County hereby notifies all that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined in Title VI of the Civil Rights Act of 1964 at 49 CFR Part 23 will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award. Clallam County is an Equal opportunity and Affirmative Action Employer. Minority and women-owned firms are strongly encouraged to submit proposals.

PASSED this _____ day of _____ 2023

ATTEST:

BOARD OF CLALLAM COUNTY COMMISSIONERS

Loni Gores, Clerk of the Board

Mark Ozias, Chair

Publish: ^{Dec.} ~~November~~ 1 & 8

Bill: ~~Board of Commissioners~~

Dept. of Community Development



CLALLAM COUNTY, WA

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015

Request for Proposals: Comprehensive Plan Periodic Update

Clallam County, a municipal corporation of the State of Washington, is currently seeking proposals from qualified consultants to (1) develop an update (Update) to its current comprehensive plan, subplans, and development regulations which will meet all requirements of the Washington State Growth Management Act (GMA) and the Washington State Department of Commerce (Commerce), so as to assure that the County (in coordination with its Cities and Tribal Partners) has effective policies, plans, and development regulations necessary for the effective & efficient growth and development of our community for many years to come. All activity associated with this update process must be completed & adopted prior to June 2025.

NOTE: Work described in the following scope of work and associated deliverables will be substantially interrelated and integrated with work related to Clallam County's Hazard Mitigation Plan update & Climate Resiliency Planning Efforts. Qualified parties are highly encouraged to submit proposals related to both projects. Please consult the RFP associated with Clallam County's comprehensive plan update for additional relevant information.

Scope of Work

1. Establish a work program and schedule to address the mandatory and optional elements of the GMA. Utilize the Department of Commerce checklist for "periodic review and update" of comprehensive plans and development regulations to guide the workplan development. The schedule should provide enough time for substantive review of the consultants' work by CED staff of each element. Enable presentations and discussions in this work plan to be spread over time with the Planning Commission and Board of County Commissioners for them to adequately review and discuss revised elements.
2. Assist DCD staff with developing a community engagement program to be carried out throughout the periodic update process involving residents, stakeholders, tribes and state agencies. This will begin by holding a joint meeting between the Board of County Commissioners and Planning Commission focused on the Comprehensive Plan amendment and update process.
3. Conduct a review of all Comprehensive Plan provisions and development regulations utilizing the Department of Commerce's Comprehensive Plan Checklist, and if needed, revise the mandatory and optional elements. A number of changes have been optioned as potential outcomes of this effort including but not limited to:
 - a. Update the Future Land Use Map.

- b. Develop a Supplemental Environmental Impact Statement (EIS) that address an updated Future Land Use Map.
- c. Create a Development Plan for Sewer/Water that includes an inventory. Start inventory early to understand capacity and necessary changes pertaining to a revised Future Land Use Map for facilities within County Urban Growth Areas
- d. Update the Capital Facilities Plan.
- e. Undertake a Housing Gap Analysis.
- f. Updating the Rural Lands component of the Clallam County Comprehensive Plan
- g. Review and update sub-area plans as necessary.
- h. Update all impacted development regulation.

4. Comply with all statutory procedural requirements for submitting amendments to the State Commerce Growth Management Services office.

5. Creation of a new Implementation Matrix with project feasibility dates and priority listings.

6. Incorporate suggested edits to the Plan's Policies by the Planning Commission. Throughout the Comprehensive Plan update, the Planning Commission will be asked by the Director to provide constructive and detailed feedback on the Comprehensive Plan. This includes a thorough review of the Plan's vision to ensure it is clearly articulated through the policies; measuring progress towards meeting the Plan's vision; and a review of policies to ensure policies are well articulated in the correct element of the Plan, and which should be a matter of priority.

Background

Clallam County is a mostly rural, Northwest Washington community with nearly 100 miles of coastal shoreline nestled against an abundance of mountainous forest lands much within the Olympic National Park and Olympic National Forest. Clallam County has a total area of 2,671 square miles, of which 1,738 is land and 932 square miles is water.

Eligible Proposers

Proposals will be accepted from individuals, organizations (profit or non-profit), or other collaborative arrangements that:

- a. Are qualified to conduct business in the State of Washington and Clallam County.
- b. If a corporation or limited liability company, it must be in good standing with the Washington Secretary of State.
- c. Possess knowledge & capacity sufficient to perform an update of Clallam County's Comprehensive Plan, relevant development regulations, and county wide policies.

Source of Funds and Budget

Funding for developing the work program and schedule identified in the Scope of Work will be provided through the Washington State Commerce Department Periodic Update Grant; of which approximately \$294,000 are available for professional services related to this project.

E. Preliminary Schedule

Event	Date
Release of Request for Proposals	November 28, 2023
Questions about Proposals Due	December 22, 2023
Written Responses Posted	December 29, 2023
Proposals Due	January 9, 2024 prior to 9:30 AM
Bids Opened	January 9, 2024 at 10 AM BOCC Regular Meeting
Finalist Selections	January 15, 2024
Finalist Interviews	January 15-23, 2024
Finalist Selection	January 30, 2024

Deadline for Submission of Proposals

The original proposal must be provided in a sealed envelope containing a proposal no greater than fifty (50) pages in length via either mail or physical drop off and must be received by 9:30 A.M., on January 9, 2024 at the office of the Board of County Commissioners located at:

223 E. 4th Street, Suite 4,
Port Angeles , WA 98362

Timely submission of proposals is the sole responsibility of the proposer. The County reserves the right to determine the timeliness of all submissions. Late proposals will not be reviewed. All proposals received after the deadline will be returned unopened.

Proposal Requirements, Evaluation Factors, and Selection Process

Any questions regarding the RFP must be submitted to the Clallam County Department of Community Development via email. Questions will be posted with responses and shared with all parties expressing interest in the proposal. Address email questions to:

DCD@clallamcountywa.gov

The following outlines the proposal requirements, evaluation criteria, and the selection process. Submission of a proposal pursuant to this RFP shall constitute acknowledgement and acceptance of the terms and conditions set forth herein. Portions of the RFP and the contents of the proposal submitted by the successful proposer may become contractual obligations if an agreement is awarded. Failure of the successful proposer to accept these obligations may result in cancellation of the award. The County reserves the right to withdraw this RFP at any time without prior notice. All proposals submitted in response to the RFP become the property of the County and will be a public record after the selection process is completed.

Each proposal shall be submitted electronically to the County must contain the following in this order:

1. Cover Letter for the Proposal

A cover letter must be submitted with the proposal. The cover letter should be limited to one page and must include name, address, and the name, telephone number, number, and e-mail address of the person(s) authorized to represent the entity on all matters relating to the RFP and any contract awarded pursuant to this RFP. A person authorized to bind the proposer to all commitments made in the proposal must sign the letter.

2. Proposer Experience

Each proposer shall furnish a narrative supported by relevant data regarding experience with similar projects for the firm, and for the individuals who will be assigned to work on this account. Each proposer shall also furnish a list of up to five references/clients including names, addresses, phone numbers, and principal contacts in which the proposer has provided similar Growth Management services.

3. Providing Services to Meet Goals & Objectives

Each proposer shall furnish a narrative of how the Individual/firm will provide services to meet the County's Scope of Work.

4. Projected Costs and Proposed Services

Each proposer shall provide a detailed matrix of estimated costs to provide the expected services, including number of billable hours and hourly rate of all named team members. Such costs should be presented in a budget format that itemizes actual expenses for addressing the tasks described in the Scope of Work.

Proposal Evaluation and Selection Process

All proposals will be judged by demonstrated success, quality of work, experience with communities similar in characteristic, inclusion of local qualified professional in the scope of work, and budget. Any incomplete proposals will be disqualified. Proposers from any previous RFP process are encouraged to partner with one another to demonstrate a more competitive proposal.

Proposer qualifications, experience, and demonstrated ability.	30 points
Demonstration of an engagement strategy that includes measures to ensure equity and non-self-selecting participation	20 points
Cost reasonableness, appropriateness, and necessity as compared to all other proposals to provide the services proposed within the Comprehensive Plan Periodic Update	20 points
Quality and responsiveness of proposal to the Scope of Services detailed in Section A of this RFP	30 points

The County will conduct a preliminary evaluation of all proposals by the deadline to determine compliance with proposal requirements and mandatory document submissions. The County reserves the right to request additional information to clarify the content of a proposal.

All proposals shall be reviewed to determine that the minimum eligibility requirements have been met. Ineligible proposers will be informed in writing.

Proposals shall be evaluated per the above categories, scored, and ranked, and may include consideration of any or all the listed factors at the County's discretion.

The County at its sole discretion reserves the right to accept or reject any or all proposals.

Contract Award Process

County Staff will review the applications and based on the evaluation criteria listed above, select one or more proposers to recommend to the Board of County Commissioners. The Board of County Commissioners will approve the recommendation unless it determines staff has not

properly applied the above evaluation criteria. In that case, the Board of County Commissioners shall return the recommendation to staff with instructions to re-evaluate the proposals. The proposer(s) selected to perform the services outlined in this RFP will enter into an agreement, approved as to form by the County Attorney, directly with Clallam County. The County reserves the right to verify the information received in the proposal. If the proposer knowingly and willfully submits false information or data, the County reserves the right to reject that proposal. If it is determined that an agreement was awarded as a result of false statements, or other data submitted in response to this RFP, the County reserves the right to terminate the agreement.

Non-Discrimination and Equal Opportunity

Clallam County complies with state and federal laws prohibiting discrimination on the basis of any protected status. In accordance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act, the County commits to nondiscrimination on the basis of disability in all of its programs and activities. In accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §2000d to 2000d-4) and the Regulations, the County will affirmatively ensure that in this RFP process and in any contract entered into pursuant to this RFP, disadvantaged business enterprises will be afforded full and fair opportunity and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award. Women- and minority-owned business enterprises and veteran-owned firms are encouraged to respond to this opportunity.

Contractual Terms and Conditions

The successful Proposer will be expected to execute a contract with the Clallam County on a form that is approved by the County Attorney. A sample of the County's "Personal Services Contract" is attached and may be modified at the County's discretion or as negotiated between the County and selected Proposer. Proposer's standard contract may be used with preapproval by the County's Attorney. If Proposer's proposal is incorporated by reference into the executed contract, the terms and conditions of the contract will have priority over any potentially contradictory language in the proposal. The County anticipates a contract through February 2025 with no automatic renewal. However, options for extensions may be negotiated. The County reserves the right to negotiate all elements with the apparent successful Proposer to ensure that the best possible consideration is afforded to all concerned. County representatives and the selected finalist will review in detail all aspects of the requirements and the proposal. During the review the Proposer may offer, and the County may accept, revisions to the proposal.

EXHIBIT 1

COMPREHENSIVE PLAN PERIODIC UPDATE: ESTIMATED TASKS, DELIVERABLES, TIMELINE

EXHIBIT 1

COMPREHENSIVE PLAN PERIODIC UPDATE: ESTIMATED TASKS, DELIVERABLES, TIMELINE

Task/Work Item	Deliverable
Periodic Update work plan Anticipated completion date: October 15, 2023	Periodic update work plan
Public participation plan including but not limited to: schedule, stake holder groups, best practice guidelines and anticipated outcomes. Anticipated completion date: November 30, 2023	Public participation plan
Public Participation Events Facilitation Expenses and Supplies	Public Participation Outreach Summary Report
Comprehensive plan analysis including but not limited to: Comp Plan Checklist, capacity analysis, needs assessment, and priority list. Anticipated completion date: December 15, 2023	Comprehensive Plan Checklist
Critical areas analysis including but not limited to: Critical Areas Checklist Anticipated completion date: January 7, 2023	Critical Areas Checklist
Draft Critical Areas Ordinance amendment including but not limited to: Anticipated completion date: March 15, 2024	Draft Critical Areas Ordinance Notification email from Commerce that draft ordinance was

	submitted for 60-day review
Adopted Critical Areas Ordinance amendment including but not limited to: Anticipated completion date: May 15, 2024	Adopted Critical Areas Ordinance Notification email from Commerce that adopted ordinance was received
Draft Comprehensive Plan amendment including but not limited to: Updates to all currently deficient Comprehensive Plan Sections Anticipated completion date: July 30, 2024	Draft Comprehensive Plan Notification email from Commerce that draft ordinance was submitted for 60-day review
Adopted Comprehensive Plan amendment including but not limited to: All work necessary to adopt Draft Comp. Plan Amendment. Anticipated Completion Date: October 1, 2024	Adopted Comprehensive Plan Notification email from Commerce that adopted ordinance was received
Development Regulations analysis including but not limited to: Development Regulations Checklist & implementation gap analysis Anticipated completion date: October 15, 2024	Development Regulations Checklist
Draft Development Regulations Ordinance amendment including but not limited to all activities necessary to draft development regulations necessary to implement adopted changes to the Comp. Plan: Anticipated completion date: December 31, 2024	Draft Development Regulations Ordinance Notification email from Commerce that draft ordinance was submitted for 60-day review
Adopted Development Regulations Ordinance	Adopted Development Regulations Ordinance

amendment including but not limited to: all activities necessary to adopt amended development regulation ordinance Anticipated completion date: March 7, 2025	Notification email from Commerce that adopted ordinance was received
Finding that the periodic update required by RCW 36.70A.130(b) is complete. Anticipated completion date: April 15, 2025	Resolution Finding the periodic update required by RCW 36.70A.130(b) is complete Notification email from Commerce that adopted ordinance was received

5b
NOV 28 2023



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Department of Community Development

WORK SESSION ☒ **Meeting Date:** November 20, 2023

REGULAR AGENDA ☒ **Meeting Date:** November 28, 2023

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ RFP/Q Publication |

Executive summary: Clallam County is required to complete a update of its Hazard Mitigation Plan and additionally is encouraged to adopt climate resiliency policies as a part of it periodic update of the Clallam County comprehensive plan. As a portion of this work, the Department of Community Development feels it necessary to solicit the professional services of a qualified individual or firm or combination of the former to assist in the update process. This necessitates the publishing & advertising of an RFP/Q informational packet. Said packet and a form for BOCC approval is included.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐ No budgetary impact anticipated at this time, expected expenditures associated with this action have been included in the DCD 2024 budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
1) Approve & publish the provided RFP/Q and information packet and then review and select from received bids in line with County Policies.

County Official signature & print name: Bruce Emery

A handwritten signature in blue ink, appearing to read "Bruce Emery", written over a horizontal line.

Name of Employee/Stakeholder attending meeting: Holden A. Fleming

Relevant Departments: Department of Community Development

Date submitted: November 15, 2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

REQUEST FOR PROPOSALS/QUALIFICATIONS

The Board of Commissioners is seeking proposals from interested parties to provide professional services related to the update of the County's Multi-Jurisdictional Hazard Mitigation Plan and the preparation and adoption of a climate resilience sub-element as part of the County's Comprehensive Plan under the Growth Management Act. Applicants should have experience with comprehensive plans, community engagement strategies, hazard mitigation planning, climate resiliency planning, development regulations, and relevant RCWs.

Sealed proposals must be received in the Board of County Commissioners by 9:30 a.m., January 9, 2024.

The sealed proposals must be clearly marked on the outside of the envelope, "Proposal – Hazard Mitigation/Climate Resilience Planning" Address proposal to: Clallam County Board of County Commissioners, 223 East 4th Street, Suite 4, Port Angeles, Washington 98362 or hand-deliver to the above referenced address. Documents delivered to other offices and received late by the Board of County Commissioners will not be considered nor will ones received by facsimile or e-mail. Submittals made in an incorrect format will not be considered.

An informational packet on preparing a proposal may be obtained Monday through Friday, from 8 a.m. to 4:30 p.m., from the Department of Community Development, 223 East 4th Street, Suite 5, Port Angeles, Washington 98362, by calling 360.417.2420, or from the www.clallamcountywa.gov home page under the Current Issues tab.

Clallam County hereby notifies all that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined in Title VI of the Civil Rights Act of 1964 at 49 CFR Part 23 will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award. Clallam County is an Equal opportunity and Affirmative Action Employer. Minority and women-owned firms are strongly encouraged to submit proposals.

PASSED this _____ day of _____ 2023

ATTEST:

BOARD OF CLALLAM COUNTY COMMISSIONERS

Loni Gores, Clerk of the Board

Mark Ozias, Chair

Publish: ~~November~~ ^{December} 1 & 8
Bill: ~~Board of Commissioners~~

^{PCD}



CLALLAM COUNTY, WA

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015

Request for Proposals: Hazard Mitigation Plan Update/Climate Resilience Planning

Clallam County, a municipal corporation of the State of Washington, is currently seeking proposals from qualified consultants to (1) develop an update (Update) to its current Multi-Jurisdictional Hazard Mitigation Plan (2019), which will meet all requirements under CFR 44 Sec. 201.6 and satisfy the approval requirements of the Federal Emergency Management Agency (FEMA) and (2) facilitate the development of a comprehensive climate resilience plan consistent with the Washington State Department of Commerce (Commerce) most current Climate Element Planning Guidance, so as to assure that the County (in coordination with its Cities) has effective policies, plans and strategies to enhance resilience to and mitigate the adverse impacts of climate change relating to natural hazards that pose a threat to its communities. These climate resilience policies and plans and the Update will be part of Clallam County's Comprehensive Plan under the Washington State Growth Management Act to be adopted prior to June 2025 and may also be utilized for each of its three cities in their individual comprehensive plan.

NOTE: Work described in the following scope of work and associated deliverables will be substantially interrelated and integrated with work related to Clallam County's periodic update of its Comprehensive Plan. Qualified parties are highly encouraged to submit proposals related to both projects. Please consult the RFP associated with Clallam County's comprehensive plan update for additional relevant information.

Scope of Work

The successful consultant will be required to significantly update the current Multi-Jurisdictional Hazard Mitigation Plan adopted in 2019 by Clallam County, the City of Port Angeles, the City of Sequim, the City of Forks, the Lower Elwha Klallam Tribe, Jamestown S'Klallam Tribe, Peninsula College, Clallam County Public Utilities District No. 1 and the Port of Port Angeles. It was approved by FEMA and expires on January 28, 2025. The Update will be used to support the Climate Resilience planning that the consultant will work with the County and its stakeholders to develop consistent with the guidance provided by Commerce. The County seeks to have the consultant provide professional services to:

- assist in the formation and provide advice to a Hazard Mitigation/Climate Resiliency Steering Committee during the Update and Climate Resilience planning process, including creating slide presentations and maintaining meeting minutes;
- document the process concerning the creation of the Update, the public engagement program, and development of the climate resiliency policies and plans;

- analyze and fully incorporate climate change data and trend projections into a natural hazards assessment;
- perform a natural and man-made hazard vulnerability and risk analysis (consistent with both FEMA policy requirements and NOAA's U.S. Climate Resilience Toolkit);
- update the Community Critical Assets list;
- update mitigation projects and other actions to reduce losses from the identified hazards, including identifying climate adaptation actions;
- achieve equitable outcomes by employing a whole-community engagement approach ensuring a planning process that is inclusive for all stakeholders in our community, including socially vulnerable populations. Extensive and robust public outreach (including a citizen survey) will be facilitated by the consultant with County staff input;
- create an Update to be completed by November 2024 which will meet FEMA regulations, present the Update to FEMA for approval and provide consultation on any FEMA suggested changes;
- create a complete Climate Element Workbook as described in Commerce's guidance materials that uses as one of the data inputs the Climate Mapping for a Resilient Washington webtool;
- Assist the County in creating at least one climate resilience goal and supportive policy for each climate-exacerbated hazard relevant to Clallam County addressing all eleven (11) of the sectors designated by Commerce in its guidance materials.

As further description of what the expected consultant engagement will involve, the proposed project tasks and deliverables and an initial time schedule for integrating climate resilience into the County's comprehensive plan is attached hereto as Exhibit 1. This work is anticipated to be completed by February, 2025.

Background

Clallam County is a mostly rural, Northwest Washington community with nearly 100 miles of coastal shoreline nestled against an abundance of mountainous forest lands much within the Olympic National Park and Olympic National Forest. Clallam County has a total area of 2,671 square miles, of which 1,738 is land and 932 square miles is water. Clallam County is subject to frequent occurrences of many natural hazards such as flooding, severe storms, riverine and coastal hazards, landslides, and erosion, and is at increasing risk for drought and Wildland fire. Our region is also at risk for a Cascadia Subduction earthquake and tsunami activity.

Eligible Proposers

Proposals will be accepted from individuals, organizations (profit or non-profit), or other collaborative arrangements that:

- a. Are qualified to conduct business in the State of Washington and Clallam County.
- b. If a corporation or limited liability company, it must be in good standing with the Washington Secretary of State.
- c. Possess knowledge sufficient to perform an update of a Hazard Mitigation Plan and provide advice on climate resilience planning.

Source of Funds and Budget

Funding for developing the work program and schedule identified in the Scope of Work will be provided through the Washington State Commerce Department Climate Planning Grant; of which approximately \$380,000 are available for professional services related to this project.

E. Preliminary Schedule

Event	Date
Release of Request for Proposals	November 28, 2023
Questions about Proposals Due	December 22, 2023
Written Responses Posted	December 29, 2023
Proposals Due	January 9, 2024 prior to 9:30 AM
Bids Opened	January 9, 2024 at 10 AM BOCC Regular Meeting
Finalist Selections	January 15, 2024
Finalist Interviews	January 15-23, 2024
Finalist Selection	January 30, 2024

Deadline for Submission of Proposals

The original proposal must be provided in a sealed envelope containing a proposal no greater than fifty (50) pages in length via either mail or physical drop off and must be received by 9:30 A.M., on January 9, 2024 at the office of the Board of County Commissioners located at:

223 E. 4th Street, Suite 4,
Port Angeles , WA 98362

Timely submission of proposals is the sole responsibility of the proposer. The County reserves the right to determine the timeliness of all submissions. Late proposals will not be reviewed. All proposals received after the deadline will be returned unopened.

Proposal Requirements, Evaluation Factors, and Selection Process

Any questions regarding the RFP must be submitted to the Clallam County Department of Community Development via email. Questions will be posted with responses and shared with all parties expressing interest in the proposal. Address email questions to:

DCD@clallamcountywa.gov

The following outlines the proposal requirements, evaluation criteria, and the selection process. Submission of a proposal pursuant to this RFP shall constitute acknowledgement and acceptance of the terms and conditions set forth herein. Portions of the RFP and the contents of the proposal submitted by the successful proposer may become contractual obligations if an agreement is awarded. Failure of the successful proposer to accept these obligations may result in cancellation of the award. The County reserves the right to withdraw this RFP at any time without prior notice. All proposals submitted in response to the RFP become the property of the County and will be a public record after the selection process is completed.

Each proposal shall be submitted electronically to the County must contain the following in this order:

1. Cover Letter for the Proposal

A cover letter must be submitted with the proposal. The cover letter should be limited to one page and must include name, address, and the name, telephone number, number, and e-mail address of the person(s) authorized to represent the entity on all matters relating to the RFP and any contract awarded pursuant to this RFP. A person authorized to bind the proposer to all commitments made in the proposal must sign the letter.

2. Proposer Experience

Each proposer shall furnish a narrative supported by relevant data regarding experience with similar projects for the firm, and for the individuals who will be assigned to work on this account. Each proposer shall also furnish a list of up to five references/clients including names, addresses, phone numbers, and principal contacts in which the proposer has provided similar Growth Management services.

3. Providing Services to Meet Goals & Objectives

Each proposer shall furnish a narrative of how the Individual/firm will provide services to meet the County's Scope of Work.

4. Projected Costs and Proposed Services

Each proposer shall provide a detailed matrix of estimated costs to provide the expected services, including number of billable hours and hourly rate of all named team members. Such costs should be presented in a budget format that itemizes actual expenses for addressing the tasks described in the Scope of Work.

Proposal Evaluation and Selection Process

All proposals will be judged by demonstrated success, quality of work, experience with communities similar in characteristic, inclusion of local qualified professional in the scope of work, and budget. Any incomplete proposals will be disqualified. Proposers from any previous RFP process are encouraged to partner with one another to demonstrate a more competitive proposal.

Proposer qualifications, experience, and demonstrated ability.	30 points
Demonstration of an engagement strategy that includes measures to ensure equity and non-self-selecting participation	20 points
Cost reasonableness, appropriateness, and necessity as compared to all other proposals to provide the services proposed within the Comprehensive Plan Periodic Update	20 points
Quality and responsiveness of proposal to the Scope of Services detailed in Section A of this RFP	30 points

The County will conduct a preliminary evaluation of all proposals by the deadline to determine compliance with proposal requirements and mandatory document submissions. The County reserves the right to request additional information to clarify the content of a proposal.

All proposals shall be reviewed to determine that the minimum eligibility requirements have been met. Ineligible proposers will be informed in writing.

Proposals shall be evaluated per the above categories, scored, and ranked, and may include consideration of any or all the listed factors at the County's discretion.

The County at its sole discretion reserves the right to accept or reject any or all proposals.

Contract Award Process

County Staff will review the applications and based on the evaluation criteria listed above, select one or more proposers to recommend to the Board of County Commissioners. The Board of County Commissioners will approve the recommendation unless it determines staff has not properly applied the above evaluation criteria. In that case, the Board of County Commissioners shall return the recommendation to staff with instructions to re-evaluate the proposals.

The proposer(s) selected to perform the services outlined in this RFP will enter into an agreement, approved as to form by the County Attorney, directly with Clallam County.

The County reserves the right to verify the information received in the proposal. If the proposer knowingly and willfully submits false information or data, the County reserves the right to reject that proposal. If it is determined that an agreement was awarded as a result of false statements, or other data submitted in response to this RFP, the County reserves the right to terminate the agreement.

Non-Discrimination and Equal Opportunity

Clallam County complies with state and federal laws prohibiting discrimination on the basis of any protected status. In accordance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act, the County commits to nondiscrimination on the basis of disability in all of its programs and activities. In accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §2000d to 2000d-4) and the Regulations, the County will affirmatively ensure that in this RFP process and in any contract entered into pursuant to this RFP, disadvantaged business enterprises will be afforded full and fair opportunity and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award. Women- and minority-owned business enterprises and veteran-owned firms are encouraged to respond to this opportunity.

Contractual Terms and Conditions

The successful Proposer will be expected to execute a contract with the Clallam County on a form that is approved by the County Attorney. A sample of the County's "Personal Services Contract" is attached and may be modified at the County's discretion or as negotiated between the County and selected Proposer. Proposer's standard contract may be used with preapproval by the County's Attorney. If Proposer's proposal is incorporated by reference into the executed contract, the terms and conditions of the contract will have priority over any potentially contradictory language in the proposal. The County anticipates a contract through February 2025 with no automatic renewal. However, options for extensions may be negotiated. The County reserves the right to negotiate all elements with the apparent successful Proposer to ensure that the best possible consideration is afforded to all concerned. County representatives and the selected finalist will review in detail all aspects of the requirements and the proposal. During the review the Proposer may offer, and the County may accept, revisions to the proposal.

EXHIBIT 1

CLIMATE RESILIENCE SUB-ELEMENT TASKS, DELIVERABLES, TIMELINE

Clallam County Resilience Sub-Element Scope of Work (Including Multi-Jurisdiction Hazard Mitigation Plan Update Pathway)			
Phase	Task Description	End Date	Climate Guidance Commerce Ref.
1	1: Solicit Consultant	2/15/2024	Section 2
	1A: Form Hazard Mitigation/Climate Resiliency Committee (HMCR) and Resources	2/28/2024	Task 2.1
	1A: Organize Planning Team and Resources	early March	
	1A: Establish Engagement Strategy that Supports Environmental Justice	early March	Task 2.2
	1A: DELIVERABLE - Document Engagement Strategy (includes Public Survey on Website)	early March	Deliverable 1
	1B: Audit Plan and Document Review, including for climate gaps and opportunities	During Phase 1	Section 3, Step 2, Task 2.1
	1B: DELIVERABLE - Document Climate Gaps and Opportunities	During Phase 1	Deliverable 3 (Part 1)
	1C: Coordination with Other Agencies (Operational Area Meetings)		
	1D: HMCR Committee Meetings (10 Members)	During Phase 1	
	1D: Recommend/Initiate Changes, Template Development, Annex Development, Transfer of Data, old plan to new	3/31/2024	FEMA Guidance
2	2A: Perform HAZUS-MH Vulnerability & Risk Analysis	4/24 - 6/1/24	Section 3, Step 3, Task 1.4 and FEMA Guidance
	2A: Update Community Assets Identification	During Phase 2	Task 1.1
	2A: DELIVERABLE - Identify Community Assets and create Climate Element WorkBook Sheet	During Phase 2	Deliverable 2 (Part 1)
	2B: Climate Change Data/Analysis/Projections including exploring hazards, changes in climate and climate impacts	During Phase 2	Section 3, Step 1, Tasks 1.2, 1.3
	2B: HMCR Committee Meeting	During Phase 2	
	2B: DELIVERABLE - Create Climate Element WorkBook Sheets which (1) explores hazards and changes in the climate; (2) pairs assets and hazards and describes exposure and consequences; and (3) Identifies priority climate hazards	During Phase 2	Deliverable 2 (Part 2)
	2B: Update non-HAZUS Hazards	6/1/2024	FEMA Guidance
	2C: New GIS Building Vulnerability Mapping	6/15/2024	FEMA Guidance
	2C: Mapping, Charts, Graphs	6/15/2024	
3	3A: Public Meetings	Summer 24	
	3B: Press releases/Public notices/Survey	Summer 24	
	3C: Website	Summer 24	
	3D: HMCR Committee Meetings (6 meetings, 10 members)	Summer 24	
4	4A: Strategy Dev./Maintenance/Future Mitigation Project Planing/Draft Update/Capabilities Update	9/15/2024	Task 2.2 and FEMA Guidance
	4A: DELIVERABLE - Determine Next Steps Task in Climate Element WorkBook	9/30/2024	Deliverable 3 (Part 2)
	4A: Assess Sensitivity and Adaptive Capacity to Characterize Vulnerability	9/30/2024	Tasks 3.1, 3.2, 3.3
	4A: Characterize Risk and decide course of action	9/30/2024	Task 3.4
	4A: Public Meetings	early October	
	4A: DELIVERABLE - Create Climate Element WorkBook Sheets which (1) Assess Sensitivity and Adaptive Capacity to Characterize Vulnerability and (2) Characterize Risk and Decide Course of Action	10/20/2024	Deliverable 4
	4A: HMCR Meeting: Integrate Climate Goals and Policies	End of October	Section 3, Step 5, Tasks 5.1, 5.2
	4A: Develop Climate Goals and Policies and Identify Co-Benefits	10/31/2024	Tasks 4.1 - 4.3
	4A: DELIVERABLE - Create Climate Element WorkBook Sheets which will outline Climate Goals and Policies and Identify Co-Benefits	10/31/2024	Deliverable 5 (Part 1)
	4B: Technical Edit/Format of Hazard Mitigation Plan Update	During Phase 4	
	4B: DELIVERABLE - Create Climate Resilience Goal & Policy Integration Table	10/31/2024	Deliverable 5 (Part 2)
	4C: Hazard Mitigation Plan Update review crosswalk	11/10/2024	FEMA Guidance
5	5A: DELIVERABLES - Hazrd Mitigation Plan Update Adoption Which Includes Climate Resilience Goals and Policies And Completed Climate Element Workbook as Annex	After FEMA Approval (Feb 2025)	Deliverable 6 & 7
6	6A: Financial Management	At all Times	
	6A: Asst. with Quarterly Reports	As Required	
	6B: Project Management	At all Times	



6a

AGENDA ITEM SUMMARY NOV 28 2023

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date: 11-28-23**

Item summary:

- | | | |
|--|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget revisions on November 28, 2023.

Budget revisions – Transfer or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the attached Resolution – Budget revisions.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Budget Revisions 11-28-23
Revised: 3-04-2019



BUDGET RESOLUTION _____, 2023

ADOPTING A BUDGET REVISION FOR THE DEPARTMENT/FUND LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.100, the following facts create a need for the budget revision shown below:

Prosecuting Attorney – Coroner

- The Coroner Division opted for a more cost-effective printer/scanner/copier/fax so the remaining funds are requested to be moved to the Professional Services budget line to cover autopsy costs due to increase in autopsies/\$9,311
- Funds will cover costs related to increased autopsies in 2023 which includes pathologist fees, facility fees, and transport costs/\$45,000

NonDept – Opportunity Fund – The Economic Development Council 3rd and 4th quarter 2022 invoices were not received in time to process in the 2022 Budget so additional funds are needed to cover these and fulfill our 2023 contractual obligation/\$30,000

2. The Budget Director has verified the accounting method for the budget revision listed and approved them by numbering and initialing the attached Budget Change Form.

NOW, THEREFORE, THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby adopts the revision within the fund, department, or program budget shown above, and authorizes and directs the Treasurer to make the necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 28th day of November 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, MMC, Clerk of the Board

Mike French

c: Budget Director
Treasurer
Affected Department(s)

OCT 24 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/23/2023 Budget Hearing/Meeting Date: 11/28/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ✓ ✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.843 ✓	Budget Name	Prosecuting Attorney - Coroner
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.843 ✓	Prosecuting Attorney – Coroner ✓	59463.64.5500 ✓	Information Technology Capital	9,311. ✓
Total				9,311. ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.843 ✓	Prosecuting Attorney – Coroner ✓	56320.41.0030 ✓	Coroner Services	9,311.
Total				9,311. ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The Coroner Division opted for a more cost-effective printer/scanner/copier/fax. The remaining funds are requested to be moved into the Professional Services budget line to cover autopsy costs due to the increase in autopsies this year.

County Official Approval: Mark Nichols
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

131

OCT 24 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/23/2023

Budget Hearing/Meeting Date: 11/28/2023

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.843 ✓	Budget Name	Prosecuting Attorney - Coroner ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.843 ✓	Prosecuting Attorney – Coroner ✓	51535.10.0600 ✓	Extra Help	28,255. ✓
00100.843 ✓	Prosecuting Attorney – Coroner ✓	56320.10.0600 ✓	Extra Help	16,745. ✓
Total				45,000. ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.843 ✓	Prosecuting Attorney – Coroner ✓	56320.41.0030 ✓	Coroner Services ✓	45,000. ✓
Total				45,000. ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The above funds requested will cover the costs related to increased autopsies in 2023 – including pathologist fees, facility fees, and transport costs. Since July, our autopsies per month have doubled, mainly due to the increase in drug overdose deaths (which require an autopsy). In 2022, we had 26 drug overdose deaths and a total of 52 autopsies for the year. Through mid-October of this year, we have 41 suspected drug overdoses and 60 autopsies.

County Official Approval: Mark Nelson
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

132

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 10/26//2023 ✓

Budget Hearing/Meeting Date: 11/28/2023 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- X ✓ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19941.291 ✓	Budget Name	NonDept – Opportunity Fund ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19941.291 ✓	NonDept – ✓ Opportunity Fund	55210.49.0163 ✓	City of Forks	30,000
Total				30,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19941.291 ✓	NonDept – ✓ Opportunity Fund	55210.41.0113 ✓	Economic Development Council	30,000
Total				30,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The Economic Development Council 3rd and 4th quarter 2022 invoices were not received in time to process in the 2022 Budget. Additional funds are needed to cover these invoices and to fulfill our 2023 contractual obligation.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

133



6b
NOV 28 2023

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 11-28-23

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget reductions on November 28, 2023.

Budget reductions – a reduction in revenues and/or expenditures.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached resolution – Budget reduction.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2023

ADOPTING THE BUDGET REDUCTION IN THE FUND LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.100, in open, public meeting, after proper notice, the following facts create the need for the budget reduction shown below:

Public Works – Solid Waste – Reducing payroll and benefits due to staffing working on other Public Works projects (Clallam Bay Sekiu Sewer project) 1 of 3/\$26,000

Public Works – Carlsborg Sewer – Reducing payroll and benefits due to staffing working on other Public Works projects (Clallam Bay Sekiu Sewer project) 2 of 3/\$24,106

2. The Budget Director has verified the accounting method for these budget reductions and approved it by numbering and initialing the attached Budget Change Forms.

NOW, THEREFORE, THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby adopts a reduction within the funds, departments, or programs budgets as set forth in the attached Budget Change Forms.

PASSED AND ADOPTED this 28th day of November 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

ATTEST:

Loni Gores, MMC, Clerk of the Board

c: Budget Director
Treasurer
Affected Department(s)

NOV 03 2023



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 11.03.03 ✓

Budget Hearing/Meeting Date: 11.28.23 ✓

— **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

— **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

— **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

— **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

☒ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	40201.611 ✓	Budget Name	PW – Solid Waste ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
40201.611 ✓	PW – Solid Waste ✓	53710.10.0010 ✓	Regular Time	\$14,000 ✓
40201.611 ✓	PW – Solid Waste ✓	53710.20.0020 ✓	Benefits	\$12,000 ✓
Total				\$26,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
40201.611 ✓	PW – Solid Waste ✓	50800.00.000 ✓	Ending Fund Balance	\$26,000 ✓
Total				\$26,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reducing payroll and benefits due to staffing working on other PW projects. (Clallam Bay - Sevier Sewer Projects.) 10/3 00X

County Official Approval: Joe Dornier

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

NOV 03 2023

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 11.03.03 ✓

Budget Hearing/Meeting Date: 11.28.23 ✓

— **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

— **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

— **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

— **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

☒ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	42401.611 ✓	Budget Name	PW – Carlsborg Sewer ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
42401.611 ✓	PW – Carlsborg Sewer ✓	53510.10.0010 ✓	Regular Time	\$20,106 ✓
42401.611 ✓	PW – Carlsborg Sewer ✓	53510.20.0020 ✓	Benefits	\$4,000 ✓
Total				\$24,106 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
42401.611 ✓	PW – Carlsborg Sewer ✓	50800.00.000 ✓	Ending Fund Balance	\$24,106
Total				\$24,106 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Reducing payroll and benefits due to staffing working on other PW projects. (Clallam Bay - Sekiu Sewer Projects.) 2 of 3

County Official Approval: Joe Dorini
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



AGENDA ITEM SUMMARY
(Must be submitted NLT 3PM Wednesday for next week agenda)

6C
NOV 28 2023

Department: BOCC

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date: 11-28-23**

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|--|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached supplemental appropriations on November 28, 2023.

Supplemental appropriations – increased expenditures due to unanticipated federal, state, and local funds.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
See attached form(s).

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached Resolution - supplemental appropriations.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2023

ADOPTING A SUPPLEMENTAL BUDGET FOR DEPARTMENTS/FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.100, in open, public meeting, after proper notice, the following facts create a need for the Supplemental Budget Appropriations listed below:

Parks and Facilities – Fair – Olympic Peninsula Visitors Bureau 2023 Tourism Enhancement Grant award for reimbursement of advertising costs related to 2023 Clallam County Fair/\$5,600

Sheriff – OPNET Drug – The Olympic Peninsula Narcotics Enforcement Team OPNET has received more seizure revenue this year than was anticipated. Some of these additional funds are being used to repair a vehicle necessary for Task Force operations, requiring the expenditure line for vehicle repair to be increased/\$9,175

2. The Budget Director has verified the accounting method for the supplemental appropriations and approved it by numbering and initialing the attached *Budget Change Forms*.

NOW, THEREFORE, THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby adopts the Supplemental Budget Appropriations for unanticipated state or federal funds shown above and authorizes and directs the Treasurer to make the necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 28th day of November 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, Clerk of the Board

Mike French

c: Budget Director
Treasurer
Affected Department(s)

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

OCT 31 2023



Date Submitted: October 27, 2023 Budget Hearing/Meeting Date: November 28, 2023 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.912 ✓	Budget Name	Parks and Facilities – Fair ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.912 ✓	Parks and Facilities - Fair ✓	36991.00.0010 ✓	Other Miscellaneous Revenue	\$5600
Total				\$5600

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.912 ✓	Parks and Facilities – Fair ✓	57370.41.4410 ✓	Advertising ✓	\$5600
Total				\$5600

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Olympic Peninsula Visitors Bureau 2023 Tourism Enhancement Grant award for reimbursement of advertising costs related to 2023 Clallam County Fair.

County Official Approval: RMP C. J. [Signature]
(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]

130

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

OCT 30 2023



Date Submitted: 10/25/23

Budget Hearing/Meeting Date: 11/28/23 ✓

- ☒ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☐ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- ☐ **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- ☐ **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☐ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	11008.811 ✓	Budget Name	Sheriff – OPNET Drug ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11008.811 ✓	Sheriff – OPNET Drug ✓	36930.00.0020 ✓	Drug Seizures	9,175
Total				9,175 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
11008.811 ✓	Sheriff – OPNET Drug ✓	52123.48.0042 ✓	Vehicle – Repair and Maintenance	9,175
Total				9,175 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

The Olympic Peninsula Narcotics Enforcement Team (OPNET) has received more seizure revenue this year than was anticipated. Some of these additional funds are being utilized to repair a vehicle necessary for Task Force operations, requiring the expenditure line for vehicle repair to be increased.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

135



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

NOV 28 2023

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 11/28/23

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on November 28, 2023.

Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

See attached resolution

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached Resolution - debatable emergencies.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2023

ADOPTING BUDGET EMERGENCIES FOR THE DEPARTMENTS/FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, after a public hearing on November 28, the following constitute public emergencies, which could not reasonably have been foreseen at the time of budget preparation:

Public Works – Clallam Bay-Seki Sewer – Additional hours worked by the Utility Program Manager during 2023. The Primary source of the additional hours was to develop the new Clallam Bay/Seki Sewer Ordinance/\$50,106

District Court II – Legislative pay increase announced after budget was finalized. District Court Judge salary increased from \$196,447 to \$206,988 full-time annually effective 7/1/23/\$4,910

2. The Budget Director has reviewed the accounting method for the debatable emergencies and approved it by numbering and initialing the attached *Budget Change Forms*.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Commissioners, in consideration of the above findings of fact:

1. The amount of money required to meet the public emergency listed above is authorized for expenditure provided that no expenditure is made or liability incurred pursuant to the resolution under RCW 36.40.150 until a period of five days, exclusive of the date this resolution is signed, have elapsed.
2. The Treasurer is authorized and requested to make any necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 28th day of November 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Mike French

ATTEST:

Loni Gores, Clerk of the Board

c: Budget Director
Treasurer
Affected Department

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

NOV 03 2023



Date Submitted: 11.03.23 ✓

Budget Hearing/Meeting Date: 11.28.23 ✓

— **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

— **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

— **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

— **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	41401.611 ✓	Budget Name	PW – Clallam Bay-Sekiu Sewer ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
41401.611 ✓	PW – Clallam Bay-Sekiu Sewer ✓	50800.00.0000 ✓	Ending Fund Balance	\$50,106
Total				\$50,106 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
41401.611 ✓	PW – Clallam Bay-Sekiu Sewer ✓	53510.10.0010 ✓	Regular Time	\$33,569
41401.611 ✓	PW – Clallam Bay-Sekiu Sewer ✓	53510.20.0020 ✓	Benefits	\$16,537
Total				\$50,106 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional hours worked by Utility Program Manager (UPM) in this fund during 2023. The primary source of the additional hours was to develop the new Clallam Bay;/Sekiu Sewer Ordinance, public presentations and hearings with BOCC, and implementation of the ordinance. More time spent on program by UPM in general including managing treatment plant staff, hiring 3rd operator (in-training), bearing replacements, value planning and nutrient reduction (nutrient reduction hours are 100% reimbursable). The 2024 budget includes an allocation of 60 % of the Utility Program Manager's hours to this program (up from the 30% estimated for the 2023 budget). 37.3

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

138

NOV 02 2023



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 11/2/2023

Budget Hearing/Meeting Date: 11/28/2023

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- ☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.881 ✓	Budget Name	Clallam County District Court II ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	4910
Total				4910 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.881 ✓	District Court II ✓	51240.10.0010 ✓	Regular Time	4100
00100.881 ✓	District Court II ✓	51240.20.0020 ✓	Benefits	810
Total				4910 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Legislative pay increase announced after budget was finalized. District Court Judge salary increased from \$196,447 to \$206,988 full-time annually effective 7/1/2023.

County Official Approval: CSA

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)



NOV 28 2023 *U2*

AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

Department: Finance

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date:** 11/28/2023

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|--|--|
| ☒ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other Monthly Review |

Documents exempt from public disclosure attached: ☐

2024 PROPERTY TAX LEVY RESOLUTIONS

Public hearing to consider Resolutions establishing the 2024 Property Tax Levies for the General Purpose, Roads, and Conservations Futures Funds for Clallam County. Notice was given on November 7, 2023 that a Resolution establishing the 2024 General Purpose Property Tax, the Road Fund Property Tax and Conservation Futures Tax Levies would be adopted by Resolutions on Tuesday, November 28, 2023.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve Resolutions establishing the 2023 General Purpose Property Tax, the Road Fund Property Tax, and the Conservation Futures Property Tax Levies.

County Official signature & print name: *[Signature]* Mark Lane

Name of Employee/Stakeholder attending meeting: Mark Lane

Relevant Departments: Board of Commissioners, Finance Department

Date submitted: November 20, 2023

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Agenda Item Summary 2024 Tax Levy Resolutions 11282023
Revised: 3-04-2019



BUDGET RESOLUTION _____, 2023
ESTABLISHING THE 2024 GENERAL PURPOSE PROPERTY TAX LEVY
FOR CLALLAM COUNTY

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Board of Clallam County Commissioners gave notice on November 7, 2023 that a Resolution establishing a general purpose property tax levy would be adopted by Resolution on November 28, 2023.
2. The Board of Clallam County Commissioners finds there is substantial need for the increase of 1 percent plus new construction, pursuant to RCW 84.55.0101.
3. A required public hearing will be held December 5, 2023 to consider the Clallam County current expense budget for the 2024 calendar year, pursuant to RCW 84.55.120.
4. The actual levy amount from the previous year is \$12,163,298.97.
5. The population of Clallam County is more than 10,000.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2024 tax year.
2. The dollar amount of the increase over the actual levy amount from the previous year is \$121,632.99 which is an increase of 1 percent from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred, and refunds made.

PASSED AND ADOPTED this twenty-eighth day of November 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Mike French

c: Assessor
Treasurer

LEVY LIMITATIONS WORKSHEET

TAXING DISTRICT CLALLAM COUNTY GENERAL FUND 2023 Levy for 2024 Taxes

Instructions for electronic version of form - Fill in highlighted cells all other self populate.

A. Highest regular tax which could have been lawfully levied beginning with the 1985 levy (refund levy not included).

Year	2023		\$12,101,684.23	×	101.000%	=	\$12,222,701.07
			Highest Lawful Levy Since 1985		Limit Factor/Max Increase 101%		

B. Current year's assessed value of new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).

	\$165,323,069	×	0.812647116496	÷	\$1,000	=	\$134,349.32
	A.V.		Last Year's Levy Rate				

C. Current year's state assessed property value less last year's state assessed property value. The remainder is to be multiplied by last year's regular levy rate (or the rate that should have been levied).

	\$42,841,464	-	\$42,051,845	=	\$	789,619.00	
	Current Year's A.V.		Previous Year's A.V.			Remainder	
	\$789,619	×	0.812647116496	÷	\$1,000	=	\$641.68
	Remainder from Line C		Last Year's Levy Rate				

D. Regular property tax limit: A+B+C = \$12,357,692.07

Parts E through G are used in calculating the additional levy limit due to annexation.

E. To find the rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.

	\$12,357,692.07	÷	\$16,068,133,523	×	\$1,000	=	0.769080743094
	Total in Line D		Assessed Value Less Annexed AV				

F. Annexed area's current assessed value including new construction and improvements, times the rate in Line E.

		×	0.769080743094	÷	\$1,000	=	0
	Annexed Area's A.V.		Rate in Line E				

G. Regular property tax limit including annexation D+F = \$12,357,692.07

H. Statutory maximum calculation

Only enter fire/RFA rate, library rate, & firefighter pension fund rate for cities annexed to a fire/RFA or library, or has a firefighters pension fund.

1.800000000000	-		-		+		=	1.800000000000
District base levy rate		Fire or RFA Rate		Library Rate		Firefighter Pension Fund		Statutory Rate Limit
\$16,068,133,523	×	1.800000000000	÷	\$1,000	=	\$28,922,640.34		
A.V. of District		Statutory Rate Limit				Statutory Amount		

I. Highest Lawful Levy For This Tax Year (Lesser of G and H) = \$12,357,692.07

J. Tax Base For Regular Levy

1. Total district taxable value (including state-assessed property, and excluding boats, timber assessed value, and the senior citizen exemption for the regular levy) \$16,068,133,523

K. Tax Base for Excess and Voted Bond Levies

2. Less assessed value of the senior citizen exemption of less than \$40,000 income or 65% of the median household income for the county based on lower of frozen or market value.

3. Plus Timber Assessed Value (TAV)

4. Tax base for excess and voted bond levies (1-2+3) \$16,068,133,523

Excess Levy Rate Computation - Excess levy amount divided by the assessed value in Line K4 above.

	÷	\$16,068,133,523	×	\$1,000	=	0.000000000000
Levy Amount		A.V. from Line K4 above				

Bond Levy Rate Computation - Bond levy amount divided by the assessed value in Line K4 above.

	÷	\$16,068,133,523	×	\$1,000	=	0.000000000000
Levy Amount		A.V. from Line K4 above				

Population: ☐ Less than 10,000 ☒ 10,000 or more

Was a resolution/ordinance adopted authorizing an increase over the previous year's levy? ☒ Yes ☐ No

Was a second resolution/ordinance adopted authorizing an increase over the IPD? ☐ Yes ☐ No ☒ N/A

If so, what was the percentage increase? 1.000000000000% Calculated % Increase 1.000000002466%

A. Previous year's actual levy adjusted by the increases as stated in ordinance or resolution (RCW 84.55.120).

Year <u>2023</u>	<u>\$12,163,298.97</u>	+	<u>121,632.99</u>	=	<u>\$12,284,931.96</u>
	Previous Year's Actual Levy		Plus Resolution Increase Amount		
Year <u>2023</u>	<u>\$12,163,298.97</u>	×	<u>1.000000000000%</u>	=	<u>\$12,284,931.96</u>
	Previous Year's Actual Levy		Resolution Percentage of Increase		

B. Amount for new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities.(Line B, page 1) = \$134,349.32

C. Amount for increase in value of state-assessed property (Line C, page 1) = \$641.68

D. Amount for increase in annexation (Line F, page 1) = 0

E. Total levy amount authorized, including the annexation Lesser of A+(B+C+D) = \$12,419,922.96

F. Total levy amount authorized by resolution (E) plus amount refunded or to be refunded (RCW 84.55.070).

<u>\$12,419,922.96</u>	+	<u>\$21,108.22</u>	=	<u>\$12,441,031.18</u>
Total from Line E		Amount to be Refunded		Amount allowable per

G. Total amount certified by county legislative authority or taxing district as applicable. (RCW 84.52.020 and RCW 84.52.070) = \$12,491,031.00

H. Levy limit from line G on page 1, plus amount refunded or to be refunded (RCW 84.55.070).

<u>\$12,357,692.07</u>	+	<u>\$21,108.22</u>	=	<u>\$12,378,800.29</u>
Line G, Page 1		Amount to be Refunded		Total

I. Amount of taxes recovered due to a settlement of highly valued disputed property (RCW 84.52.018).

<u>\$12,378,800.29</u>	—		=	<u>\$12,378,800.29</u>
Lesser of F, G, or H		Amount Held in Abeyance		Total

J. Statutory limit from line H on page 1 (dollar amount, not the rate) = \$28,922,640.34

K. Lesser of I and J \$12,378,800.29

L. **Levy Corrections** Year of Error: _____

1. Minus amount over levied (if applicable) _____

2. Plus amount under levied (if applicable) _____

M. **Total:** K +/- L \$12,378,800.29

N. **Regular Levy Rate Computation Without Levy Error Correction**

Use this rate in next year's levy calculations unless it's reduced due to levy error, other limitation, or there's a road levy shift.

<u>\$12,378,800.29</u>	÷	<u>\$16,068,133,523</u>	×	<u>\$1,000</u>	=	<u>0.770394412785</u>
Lesser of J and K		Amount on line J1 on page 1				rate w/o error correction

O. **Regular Levy Rate Computation:** Lesser of J and M divided by the assessed value in line J1 on page 1.

Use this rate for the current year's tax roll unless it is reduced due to another levy limitation such as the \$5.90 limit.

<u>\$12,378,800.29</u>	÷	<u>\$16,068,133,523</u>	×	<u>\$1,000</u>	=	<u>0.770394412785</u>
Lesser of J and M		Amount on line J1 on page 1				rate before aggregate check

P. **Road Levy Shift Rate Computation - (Do not enter a shift amount in both shift fields.)**

Q. **OR**

Amount shifted TO this taxing district		Amount shifted FROM this taxing district		
R. <u>\$12,378,800.29</u>	÷	<u>\$16,068,133,523</u>	×	<u>\$1,000</u>
Post Shift Levy Amount		Amount on line J1 on page 1		

= 0.770394412785
Post Shift Levy Rate

CLALLAM COUNTY
BREAKDOWN OF PROPERTY TAX LEVY--GENERAL FUND
2024 BUDGET

ASSESSED VALUE--2024 (from Highest Lawful Levy Calc sheet) \$ 16,068,133,523.00

TOTAL PROPERTY TAX LEVY (from Highest Lawful Levy Calc sheet) \$ 12,378,800.29

BASED ON CURRENT CARVE OUT FACTOR RATES											
FUND	PRIOR YEAR BASED ON CURRENT LEVY RATE	PROPOSED BASED ON YEAR OVER CHANGE IN CURRENT LEVY RATE	% CHANGE IN LEVY YOY	CALC'D PROPERTY TAX--2024	ROUNDED	2024 BUDGET (ALLOCATE BASED ON AMOUNT CERTIFIED FOR BUDGET--CELL N108	\$ Increase from PY	% Increase from PY	1%	IPD (if applicable)	Difference
19914--VETERAN'S RELIEF	0.0092453	0.00878457	-5.20%	\$ 140,830.20	\$ 140,800.00	\$ 142,100.00	\$ 3,720.94	2.69%	\$ 134,645.27		
11331--DEVELOPMENTAL DISABILITIES	0.02054512	0.01947882	-5.20%	\$ 312,956.14	\$ 313,000.00	\$ 315,800.00	\$ 8,290.83	2.70%	\$ 299,211.72		
12241--LAND ASSESSMENT	0.00154	0.00145882	-5.20%	\$ 23,458.24	\$ 23,500.00	\$ 23,700.00	\$ 650.04	2.82%	\$ 14,362.16		
00100--GENERAL FUND	0.78132	0.74068	-5.20%	\$ 11,901,555.71	\$ 11,901,600.00	\$ 12,009,431.00	\$ 315,070.22	2.69%	\$ 11,381,541.97		
TOTAL PROPERTY TAX	0.8126504	0.7703944	-5.20%	\$ 12,378,800.29	\$ 12,378,900.00	\$ 12,491,031.00	\$ 327,732.03	2.69%	\$ 11,829,761.12	\$	\$
Prior Year Levy--All											

Prior Year Property Tax Budget

19914--VETERAN'S RELIEF
11331--DEVELOPMENTAL DISABILITIES
12241--LAND ASSESSMENT
00100--GENERAL FUND
TOTAL PROPERTY TAX

BUDGET	FINAL CERTIFIED LEVY
\$ 139,100.00	\$ 138,379.06
\$ 309,300.00	\$ 307,509.17
\$ 23,200.00	\$ 23,049.96
\$ 11,754,870.00	\$ 11,694,360.78
\$ 11,882,000.00	\$ 12,163,298.97



BUDGET RESOLUTION _____, 2023

ESTABLISHING THE 2024 ROAD FUND PROPERTY TAX LEVY FOR CLALLAM COUNTY

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Board of Clallam County Commissioners gave notice on November 7, 2023 that a Resolution establishing a road fund property tax levy would be adopted by Resolution on November 28, 2023.
2. The Board of Clallam County Commissioners finds there is substantial need for the increase of 1 percent plus new construction, pursuant to RCW 84.55.0101.
3. A required public hearing will be held December 5, 2023 to consider the Clallam County current expense budget for the 2024 calendar year, pursuant to RCW 84.55.120.
4. The actual levy amount from the previous year is \$8,166,245.59.
5. The population of Clallam County is more than 10,000.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. That an increase in the regular property tax levy for the Road Fund is hereby authorized for the levy to be collected in the 2024 tax year.
2. The dollar amount of the increase over the actual levy amount from the previous year is \$81,662.46 which is an increase of 1 percent from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred, and refunds made.

PASSED AND ADOPTED this twenty-eighth day of November 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Mike French

c: Assessor
Treasurer

LEVY LIMITATIONS WORKSHEET

TAXING DISTRICT CLALLAM COUNTY ROAD FUND 2023 Levy for 2024 Taxes

Instructions for electronic version of form - Fill in highlighted cells all other self populate.

A. Highest regular tax which could have been lawfully levied beginning with the 1985 levy (refund levy not included).

Year	<u>2023</u>		<u>\$8,131,689.27</u>	×	<u>101.000%</u>	=	<u>\$8,213,006.16</u>
			Highest Lawful Levy Since 1985		Limit Factor/Max Increase 101%		

B. Current year's assessed value of new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).

<u>\$112,646,819</u>	×	<u>0.821225863400</u>	÷	<u>\$1,000</u>	=	<u>\$92,508.48</u>
A.V.		Last Year's Levy Rate				

C. Current year's state assessed property value less last year's state assessed property value. The remainder is to be multiplied by last year's regular levy rate (or the rate that should have been levied).

<u>\$26,885,840</u>	-	<u>\$26,059,660</u>	=	<u>\$ 826,180.00</u>
Current Year's A.V.		Previous Year's A.V.		Remainder
<u>\$826,180</u>	×	<u>0.821225863400</u>	÷	<u>\$1,000</u>
Remainder from Line C		Last Year's Levy Rate		

D. Regular property tax limit: A+B+C = \$8,306,193.12

Parts E through G are used in calculating the additional levy limit due to annexation.

E. To find the rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.

<u>\$8,306,193.12</u>	÷	<u>\$10,690,026,226</u>	×	<u>\$1,000</u>	=	<u>0.777003998344</u>
Total in Line D		Assessed Value Less Annexed AV				

F. Annexed area's current assessed value including new construction and improvements, times the rate in Line E.

<u>Annexed Area's A.V.</u>	×	<u>0.777003998344</u>	÷	<u>\$1,000</u>	=	<u>0</u>
		Rate in Line E				

G. Regular property tax limit including annexation D+F = \$8,306,193.12

H. Statutory maximum calculation

Only enter fire/RFA rate, library rate, & firefighter pension fund rate for cities annexed to a fire/RFA or library, or has a firefighters pension fund.

<u>2.250000000000</u>	-	<u>Fire or RFA Rate</u>	-	<u>Library Rate</u>	+	<u>Firefighter Pension Fund</u>	=	<u>2.250000000000</u>
District base levy rate								Statutory Rate Limit
<u>\$10,690,026,226</u>	×	<u>2.250000000000</u>	÷	<u>\$1,000</u>	=	<u>\$24,052,559.01</u>		
A.V. of District		Statutory Rate Limit				Statutory Amount		

I. Highest Lawful Levy For This Tax Year (Lesser of G and H) = \$8,306,193.12

J. Tax Base For Regular Levy

1. Total district taxable value (including state-assessed property, and excluding boats, timber assessed value, and the senior citizen exemption for the regular levy) \$10,690,026,226

K. Tax Base for Excess and Voted Bond Levies

2. Less assessed value of the senior citizen exemption of less than \$40,000 income or 65% of the median household income for the county based on lower of frozen or market value. _____

3. Plus Timber Assessed Value (TAV) _____

4. Tax base for excess and voted bond levies (1-2+3) \$10,690,026,226

Excess Levy Rate Computation - Excess levy amount divided by the assessed value in Line K4 above.

<u>Levy Amount</u>	÷	<u>\$10,690,026,226</u>	×	<u>\$1,000</u>	=	<u>0.000000000000</u>
		A.V. from Line K4 above				

Bond Levy Rate Computation - Bond levy amount divided by the assessed value in Line K4 above.

<u>Levy Amount</u>	÷	<u>\$10,690,026,226</u>	×	<u>\$1,000</u>	=	<u>0.000000000000</u>
		A.V. from Line K4 above				

Population: ☐ Less than 10,000 ☒ 10,000 or more

Was a resolution/ordinance adopted authorizing an increase over the previous year's levy? ☒ Yes ☐ No

Was a second resolution/ordinance adopted authorizing an increase over the IPD? ☐ Yes ☐ No ☒ N/A

If so, what was the percentage increase? 1.000000000000% Calculated % Increase 1.000000050207%

A. Previous year's actual levy adjusted by the increases as stated in ordinance or resolution (RCW 84.55.120).

Year <u>2023</u>	<u>\$8,166,245.59</u>	+	<u>81,662.46</u>	=	<u>\$8,247,908.05</u>
	Previous Year's Actual Levy		Plus Resolution Increase Amount		
Year <u>2023</u>	<u>\$8,166,245.59</u>	×	<u>1.000000000000%</u>	=	<u>\$8,247,908.05</u>
	Previous Year's Actual Levy		Resolution Percentage of Increase		

B. Amount for new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities.(Line B, page 1) = \$92,508.48

C. Amount for increase in value of state-assessed property (Line C, page 1) = \$678.48

D. Amount for increase in annexation (Line F, page 1) = 0

E. Total levy amount authorized, including the annexation Lesser of A+(B+C+D) = \$8,341,095.01

F. Total levy amount authorized by resolution (E) plus amount refunded or to be refunded (RCW 84.55.070).

<u>\$8,341,095.01</u>	+	<u>\$14,032.60</u>	=	<u>\$8,355,127.61</u>
Total from Line E		Amount to be Refunded		Amount allowable per

G. Total amount certified by county legislative authority or taxing district as applicable. (RCW 84.52.020 and RCW 84.52.070) = \$8,380,128.00

H. Levy limit from line G on page 1, plus amount refunded or to be refunded (RCW 84.55.070).

<u>\$8,306,193.12</u>	+	<u>\$14,032.60</u>	=	<u>\$8,320,225.72</u>
Line G, Page 1		Amount to be Refunded		Total

I. Amount of taxes recovered due to a settlement of highly valued disputed property (RCW 84.52.018).

<u>\$8,320,225.72</u>	—	<u> </u>	=	<u>\$8,320,225.72</u>
Lesser of F, G, or H		Amount Held in Abeyance		Total

J. Statutory limit from line H on page 1 (dollar amount, not the rate) = \$24,052,559.01

K. Lesser of I and J \$8,320,225.72

L. **Levy Corrections** Year of Error:

1. Minus amount over levied (if applicable)

2. Plus amount under levied (if applicable)

M. **Total: K +/- L** \$8,320,225.72

N. **Regular Levy Rate Computation Without Levy Error Correction**

Use this rate in next year's levy calculations unless it's reduced due to levy error, other limitation, or there's a road levy shift.

<u>\$8,320,225.72</u>	÷	<u>\$10,690,026,226</u>	×	<u>\$1,000</u>	=	<u>0.778316679875</u>
Lesser of J and K		Amount on line J1 on page 1				rate w/o error correction

O. **Regular Levy Rate Computation:** Lesser of J and M divided by the assessed value in line J1 on page 1.

Use this rate for the current year's tax roll unless it is reduced due to another levy limitation such as the \$5.90 limit.

<u>\$8,320,225.72</u>	÷	<u>\$10,690,026,226</u>	×	<u>\$1,000</u>	=	<u>0.778316679875</u>
Lesser of J and M		Amount on line J1 on page 1				rate before aggregate check

P. **Road Levy Shift Rate Computation - (Do not enter a shift amount in both shift fields.)**

Q. **OR**

<u> </u>		<u> </u>				
Amount shifted TO this taxing district		Amount shifted FROM this taxing district				
R. <u>\$8,320,225.72</u>	÷	<u>\$10,690,026,226</u>	×	<u>\$1,000</u>	=	<u>0.778316679875</u>
Post Shift Levy Amount		Amount on line J1 on page 1				Post Shift Levy Rate



BUDGET RESOLUTION _____, 2023

ESTABLISHING THE 2024 CONSERVATION FUTURES PROPERTY TAX LEVY FOR
CLALLAM COUNTY

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Board of Clallam County Commissioners gave notice on November 7, 2023 that a Resolution establishing a conservation futures fund property tax levy would be adopted by Resolution on November 28, 2023.
2. The Board of Clallam County Commissioners finds there is substantial need for the increase of 0 percent plus new construction, pursuant to RCW 84.55.0101.
3. A required public hearing will be held December 5, 2023 to consider the Clallam County current expense budget for the 2024 calendar year, pursuant to RCW 84.55.120.
4. The actual levy amount from the previous year is \$282,640.61.
5. The population of Clallam County is more than 10,000.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. That an increase in the regular property tax levy for the Conservation Futures Fund is hereby authorized for the levy to be collected in the 2024 tax year.
2. The dollar amount of the increase over the actual levy amount from the previous year is \$0 which is an increase of zero percent from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred, and refunds made.

PASSED AND ADOPTED this twenty-eighth day of November 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Mike French

c: Assessor
Treasurer

LEVY LIMITATIONS WORKSHEET

TAXING DISTRICT	CLALLAM COUNTY CONSERV FUTURES	2023	Levy for	2024	Taxes
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Instructions for electronic version of form - Fill in highlighted cells all other self populate.

A. Highest regular tax which could have been lawfully levied beginning with the 1985 levy (refund levy not included).

Year	<u>2023</u>	<u>\$643,687.27</u>	×	<u>100.000%</u>	=	<u>\$643,687.27</u>
		Highest Lawful Levy Since 1985		Limit Factor/Max Increase 101%		

B. Current year's assessed value of new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).

<u>\$165,323,069</u>	×	<u>0.018883616800</u>	÷	<u>\$1,000</u>	=	<u>\$3,121.90</u>
A.V.		Last Year's Levy Rate				

C. Current year's state assessed property value less last year's state assessed property value. The remainder is to be multiplied by last year's regular levy rate (or the rate that should have been levied).

<u>\$42,841,464</u>	-	<u>\$42,051,845</u>	=	<u>\$ 789,619.00</u>
Current Year's A.V.		Previous Year's A.V.		Remainder

<u>\$789,619</u>	×	<u>0.018883616800</u>	÷	<u>\$1,000</u>	=	<u>\$14.91</u>
Remainder from Line C		Last Year's Levv Rate				

D. Regular property tax limit:	A+B+C	=	\$646,824.08
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Parts E through G are used in calculating the additional levy limit due to annexation.

E. To find the rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.

<u>\$646,824.08</u>	+	<u>\$16,068,133,523</u>	×	<u>\$1,000</u>	=	<u>0.040255084953</u>
Total in Line D		Assessed Value Less Annexed AV				

F. Annexed area's current assessed value including new construction and improvements, times the rate in Line E.

<u>Annexed Area's A.V.</u>	×	<u>0.040255084953</u>	÷	<u>\$1,000</u>	=	<u>0</u>
		Rate in Line E				

G. Regular property tax limit including annexation	D+F	=	\$646,824.08
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H. Statutory maximum calculation

Only enter fire/RFA rate, library rate, & firefighter pension fund rate for cities annexed to a fire/RFA or library, or has a firefighters pension fund.

0.062500000000	-	-	+	=	0.062500000000
District base levy rate		Fire or RFA Rate	Library Rate	Firefighter Pension Fund	Statutory Rate Limit

$$\frac{\$16,068,133,523}{\text{A.V. of District}} \times \frac{0.06250000000}{\text{Statutory Rate Limit}} \div \frac{\$1,000}{\text{Statutory Amount}} = \frac{\$1,004,258.35}{\text{Statutory Amount}}$$

I. Highest Lawful Levy For This Tax Year (Lesser of G and H) = \$646.824.08

J. Tax Base For Regular Levy

1. Total district taxable value (including state-assessed property, and excluding boats, timber assessed value, and the senior citizen exemption for the regular levy)	\$16,068,133.523
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K. Tax Base for Excess and Voted Bond Levies

2. Less assessed value of the senior citizen exemption of less than \$40,000 income or 65% of the median household income for the county based on lower of frozen or market value.

3. Plus Timber Assessed Value (TAV)

4. Tax base for excess and voted bond levies	(1-2+3)	\$16,068,133,523
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Excess Levy Rate Computation - Excess levy amount divided by the assessed value in Line K4 above.

Levy Amount	÷	\$16,068,133,523 A.V. from Line K4 above	×	\$1,000	=	0.000000000000
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Bond Levy Rate Computation - Bond levy amount divided by the assessed value in Line K4 above.

$$\frac{\text{Levy Amount}}{\div} \frac{\$16,068,133,523}{\text{A.V. from Line K4 above}} \times \frac{\$1,000}{=} = \frac{0.000000000000}{}$$

Population: ☐ Less than 10,000 ☒ 10,000 or more

Was a resolution/ordinance adopted authorizing an increase over the previous year's levy? ☒ Yes ☐ No

Was a second resolution/ordinance adopted authorizing an increase over the IPD? ☐ Yes ☐ No ☒ N/A

If so, what was the percentage increase? 0.000000000000% Calculated % Increase 0.000000000000%

A. Previous year's actual levy adjusted by the increases as stated in ordinance or resolution (RCW 84.55.120).

Year <u>2023</u>	<u>\$282,640.61</u>	+	<u>0.00</u>	=	<u>\$282,640.61</u>
	Previous Year's Actual Levy		Plus Resolution Increase Amount		
Year <u>2023</u>	<u>\$282,640.61</u>	×	<u>0.000000000000%</u>	=	<u>\$282,640.61</u>
	Previous Year's Actual Levy		Resolution Percentage of Increase		

B. Amount for new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities.(Line B, page 1) = \$3,121.90

C. Amount for increase in value of state-assessed property (Line C, page 1) = \$14.91

D. Amount for increase in annexation (Line F, page 1) = 0

E. Total levy amount authorized, including the annexation Lesser of A+(B+C+D) = \$285,777.42

F. Total levy amount authorized by resolution (E) plus amount refunded or to be refunded (RCW 84.55.070).

<u>\$285,777.42</u>	+	<u>\$473.05</u>	=	<u>\$286,250.47</u>
Total from Line E		Amount to be Refunded		Amount allowable per

G. Total amount certified by county legislative authority or taxing district as applicable. (RCW 84.52.020 and RCW 84.52.070) = \$286,250.47

H. Levy limit from line G on page 1, plus amount refunded or to be refunded (RCW 84.55.070).

<u>\$646,824.08</u>	+	<u>\$473.05</u>	=	<u>\$647,297.13</u>
Line G, Page 1		Amount to be Refunded		Total

I. Amount of taxes recovered due to a settlement of highly valued disputed property (RCW 84.52.018).

<u>\$286,250.47</u>	—	<u> </u>	=	<u>\$286,250.47</u>
Lesser of F, G, or H		Amount Held in Abeyance		Total

J. Statutory limit from line H on page 1 (dollar amount, not the rate) = \$1,004,258.35

K. Lesser of I and J \$286,250.47

L. **Levy Corrections** Year of Error:

1. Minus amount over levied (if applicable)

2. Plus amount under levied (if applicable)

M. **Total:** K +/- L \$286,250.47

N. **Regular Levy Rate Computation Without Levy Error Correction**

Use this rate in next year's levy calculations unless it's reduced due to levy error, other limitation, or there's a road levy shift.

<u>\$286,250.47</u>	÷	<u>\$16,068,133,523</u>	×	<u>\$1,000</u>	=	<u>0.017814792838</u>
Lesser of J and K		Amount on line J1 on page 1				rate w/o error correction

O. **Regular Levy Rate Computation:** Lesser of J and M divided by the assessed value in line J1 on page 1.

Use this rate for the current year's tax roll unless it is reduced due to another levy limitation such as the \$5.90 limit.

<u>\$286,250.47</u>	÷	<u>\$16,068,133,523</u>	×	<u>\$1,000</u>	=	<u>0.017814792838</u>
Lesser of J and M		Amount on line J1 on page 1				rate before aggregate check

P. **Road Levy Shift Rate Computation - (Do not enter a shift amount in both shift fields.)**

Q. **OR**

Amount shifted **TO** this taxing district Amount shifted **FROM** this taxing district

R. \$286,250.47 ÷ \$16,068,133,523 × \$1,000 = 0.017814792838

Post Shift Levy Amount Amount on line J1 on page 1 Post Shift Levy Rate