



BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of November 29 – December 3, 2021

1b
12/7/21

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, November 29, 2021. Present were Commissioners Ozias, Johnson and Peach and Administrator Sill. All appeared by video.

Items of discussion per the agenda published November 24 were:

- Calendar/Correspondence
- Pre-application questionnaire with US Bureau of Reclamation for WaterSMART Grant – Dungeness Off-Channel Reservoir Project
- Quit Claim Deed between Clallam County and State of Washington Department of Natural Resources for right of way located in the E ½ of the SW ¼ of Section 29, Township 32, Range 12
- Resolution appointing Rebecca Paradis and Joel Green to the North Pacific Coast Lead Entity
- Resolution extending the Clallam Bay/Seki Community Advisory Committee to December 31, 2026
- Resolution appointing Rebecca Paradis and Catherine (Cathy) Lear to the North Pacific Coast Marine Resources Committee
- Resolution reappointing Don Lawley to the Board of Health
- Resolution reappointing Don Lawley to the Behavioral Health Advisory Board
- Resolution reappointing Gene Unger, Theresa Faires (Schmid), Maria Marrs, Jim Haguewood, Mike Price
AND appointing Amanda Stanley, Dawn Shideler, and Robert Pepin to the Lake Sutherland Steering Committee
- Resolution appointing Dan Peacock to the Noxious Weed Control Board
- Resolution reappointing Patti Adler to the Clallam Bay / Sekiu Sewer Advisory Committee
- American Rescue Plan Act ARPA discussion regarding food banks
- Discussion on COVID vaccination campaign
- Discussion on State Forestlands – Sustainable Harvest Unit – Clallam County
- Discussion and next steps on Evergreen Forest County Group request / \$10,000
- Agreement amendment 1 with Olympic Peninsula Visitor Bureau for Hotel/Motel Tax Funds / \$50,000
- Agreement with Black Ball Transport, Inc. for American Rescue Plan Act Funds
- Review the "How Did We Do" reports comparing each month's actual performance against the 2021 Annual Budget

Meeting adjourned at 11:36 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, November 30, 2021. Also present were Commissioners Johnson and Peach and Administrator Sill. All appeared by video.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CBPs, mc

PUBLIC COMMENT

- Kenneth Reandeau, Port Angeles, commented on the climate.

CONSENT AGENDA

- 1a Approval of vouchers for the week of November 22
- 1b Approval of payroll for the period ending November 15
- 1c Approval of minutes for the week of November 22
- 1d Proclamation recognizing Tuesday, November 30, 2021 as #CLALLAMGIVES on #GIVINGTUESDAY

ACTION TAKEN: CRJm to adopt the consent agenda, CBPs, mc

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REPORTS AND PRESENTATIONS

- CMO read the Proclamation recognizing Tuesday, November 30, 2021 as #CLALLAMGIVES on #GIVINGTUESDAY
 - Sheila Everett, Olympic View Community Foundation, thanked the Board and community for the support.
- CBP commented on Highway 112 update, slide update and Makah Tribe.
- CRJ commented on American Rescue Plan Act Funds and Thanksgiving Veterans baskets.
- CMO commented on Canvassing Board, Clallam County Auditor Election Staff and NACO poem article.

CONTRACTS AND AGREEMENTS

2a First agreement amendment with Salish Behavioral Health Administrative Services Organization

ACTION TAKEN: CRJm to approve, CBPs, mc

2b Agreement with Black Ball Transport, Inc. for American Rescue Plan Act Funds

ACTION TAKEN: CRJm to approve, CBPs, mc

BIDS AND AWARDS

3a Approval of 2022-23 Behavioral Health request for proposals

ACTION TAKEN: CRJm to approve, CBPs, mc

BUDGET

4a Resolution adopting the following Budget Reductions:

Department of Community Development – Lower Dungeness Floodplain – Decrease Dungeness Floodplain expenditures/revenue expected in 2021/(\$2,600,000)

Clerk – Correction in error regarding Blake LFO settlements expense was inadvertently requested twice/(\$75,000)

Public Works – Roads

- Reduction related to the Growth Management Act and Franchises/(\$10,100)
- Revenue received is trending lower than projected/(\$535,000)
- Reduction related to project construction work now scheduled for 2022/(\$1,040,000)
- Budgeted \$70,000 in 2021. \$50,000 received from Lloyd J. Allen Trust. Remaining pledge of \$20,000 from Peninsula Trails Coalition coming in 2022/(\$20,000)
- Reduction related to the Streamkeepers Program/(\$24,279)
- Reduction related to project engineering design work now scheduled for 2022/(\$65,000)
- Reduction related to project engineering design work and possible construction for 2022/(\$480,000)

Multiple Funds – 2020 Cost allocation plan true up/(\$96,987)

ACTION TAKEN: CRJm to adopt, CBPs, mc

4b Resolution adopting the following Supplemental appropriations:

Health and Human Services – Environmental Health – adding funding for emergency preparedness and the onsite services/\$42,500

Health and Human Services – Operations – adding funding for COVID-19 vaccination services, Opioid Prevention services, women, infant and children program services (WIC) and Maternal Child Health Services (MCH)/\$196,299

Non-Departmental- American Rescue Plan Act (ARPA) – Additional ARPA funding to be used to support the preservation of private marine transportation activities and jobs/\$4,950,000

Non-Departmental – Hotel/Motel Tax – Additional Hotel/Motel Tax funding that was not expected when preparing the 2021 budget/\$650,000

Sheriff's – Operations – Hours worked to maintain the public safety radio network/\$19,111

ACTION TAKEN: CRJm to adopt, CBPs, mc

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HEARING(S)

- H1 Resolution establishing the 2022 General Purpose Property Tax Levy for Clallam County
Resolution establishing the 2022 Road Fund Property Tax Levy for Clallam County
Resolution establishing the 2022 Conservation Futures Property Tax Levy for Clallam County
- ARS, read the Resolution titles.
 - Mark Lane, Chief Financial Officer, provided a staff report.

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

- The following provided comment:
 - Ed Bowen, Clallam Bay
 - Kenneth Reandeau, Port Angeles

ACTION TAKEN: CRJm to close the public hearing, CBPs, mc

Resolution establishing the 2022 General Purpose Property Tax Levy for Clallam County

ACTION TAKEN: CRJm to adopt, CBPs, mc, CBP voted no

Resolution establishing the 2022 Road Fund Property Tax Levy for Clallam County

ACTION TAKEN: CRJm to adopt, CBPs, mc

Resolution establishing the 2022 Conservation Futures Property Tax Levy for Clallam County

ACTION TAKEN: CRJm to adopt, CBPs, mc, CBP voted no

- H2 Consideration of resolution adopting the following Debatable Emergencies:

Parks & Facilities – additional expenses related to the COVID-19 virus event that were paid from the Parks and Facilities budget/\$13,410

Parks & Facilities – REET – Purchase of a 2.68 acres parcel to be added to the existing Clallam Bay West County Park/\$90,555

General Funds Reserve

- Funds to correct Clallam Bay Sekiu Sewer paid time off personnel expenses that were charged to the Roads Funds in error (1 of 3)/\$277,382
- Funds to correct Flood Control paid time off personnel expenses that were charged to the Roads Fund in error (1 of 3)/\$5,574
- 2020 cost allocation plan true up/\$96,987
- 2020 cost allocation plan true up/\$-212,488

Public Works – Clallam Bay Sekiu Sewer – Funds to correct Clallam Bay Sekiu Sewer paid time off personnel expenses that were charged to the Roads fund in error (2 of 3)/\$277,382

Public Works – Flood Control – Funds to correct Flood Control paid time off personnel expenses that were charged to the Roads fund in error (2 of 3)/\$5,574

Public Works – Carlsborg Sewer – Monthly utility charges that were not budgeted for 2021/\$15,000

Public Works – Roads

- Transfer of funding from Public Works Flood Control I order reimburse for Flood Control paid time off personnel expenses that were charged to the Public Works Roads Fund 3 of 3)/\$5,574
- Transfer of funding from Clallam Bay Sekiu Sewer in order to reimburse for Clallam Bay Sekiu Sewer paid time off personnel expenses that were charged to the Road Fund (3 of 3)/\$277,382

Public Works – Roads Transfer of funding from ER&R to Roads in order to correct ER&R paid time off personnel expenses that were charged to the Road Fund (2 of 2)/\$1,193,638

Public Works Equipment Rental & Revolving – Transfer of funding from ER&R to Roads in order to correct ER&R paid time off personnel expenses that were charged to the Road Fund (1 of 2)/\$1,193,638

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Sheriff – Jail Medical – Additional expenses related to inmate testing COVID 19/\$26,100

Sheriff – Operations – Cover overtime shift costs associated with COVID 19/\$13,226

Multiple Funds – 2020 cost allocation plan true up/\$212,488

- ARS, read the agenda item summary into the record.

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

- The following provided comment:
 - Kenneth Reandeau, Port Angeles
 - Ed Bowen, Clallam Bay

ACTION TAKEN: CRJm to close the public hearing and adopt, CMOs, mc

ADMINISTRATION

5a Resolution certifying County capitalized asset inventory as of December 31, 2020

ACTION TAKEN: CRJm to adopt, CBPs, mc

5b Resolution authorizing expenditure from the Hotel/Motel Tax fund for the approved 2022 Lodging Tax Funding applications

ACTION TAKEN: CRJm to adopt, CBPs, mc

5c Resolution dissolving the Carlsborg Community Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5d Resolution reappointing Roxi Baxley and George Winn to the Fair Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

5e Resolution reappointing Jon Cash and Terry Barnett to the Crescent Community Advisory Council

ACTION TAKEN: CRJm to adopt, CBPs, mc

5f Resolution reappointing Kim Malakoff to the Clallam Bay / Sekiu Community Action Team

ACTION TAKEN: CRJm to adopt, CBPs, mc

5g Resolution reappointing Dick Gritman, Gary Gleason, Justin Zarzeczny, Jennifer Reandeau, Kathy Sample, Andrew Stevenson, Gordon Taylor, William Biery and Charlie Commeree to the Trails Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5h Resolution reappointing Ryan Malane, Mark Abshire, Donya Alward and Alyssa (Lissy) Pruitt-Andros to the Lodging Tax Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5i Resolution reappointing Sharon DelaBarre, Michael E. McAleer and Alan Barnard to the Opportunity Fund Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

5j Resolution appointing/reappointing Cindy Kelly, Stephanie Hyatt, Richard Hendricksen and Don Corson to the Boundary Review Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

5k Resolution reappointing Steve Gale and Robert Miller to the Planning Commission

ACTION TAKEN: CRJm to adopt, CBPs, mc

5l Resolution appointing Jeff Carter to the Conservation Futures Program Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

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5m Resolution reappointing Judith Stipe, Larry Lang, Paula Hunt, Mike Doherty and Nancy Messmer to the Heritage Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

5n Resolution appointing/reappointing Ed Bowlby, Mike Doherty, Alan Clark, Justin T. Stapleton, Raymond W. Kirk and Nancy A. Stephanz to the Marine Resources Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5o Resolution reappointing Barbara Sanford, Thomas H. Cox and Steven Blakeman to the Sheriff's Citizens Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5p Resolution reappointing Jenny Oppelt, Debbi Tesch and Kathy Morgan to the Homelessness Task Force

ACTION TAKEN: CRJm to adopt, CBPs, mc

5q Resolution reappointing Teresa Barrett, Jonathan Andrus, Laura Johns and Alan Caverly to the Developmental Disabilities Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5r Resolution reappointing Glenn Teeter to the Clallam Bay/Seki Sewer Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5s Resolution reappointing Wendy Sisk, Kristina Bullington, Bruce Fernie and John DeBoer to the Behavioral Health Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

PUBLIC WORKS

6a Quit Claim Deed with City of Forks to transfer any interest in the southern extension of 5th Avenue – South of G Street inside of the city limits of Forks

ACTION TAKEN: CRJm to approve, CBPs, mc

6b Resolution updating representation of the Clallam County Trails Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

PUBLIC COMMENT

- Kenneth Reandeau, Port Angeles, commented on climate.
- Ed Bowen, Clallam Bay, commented on advisory committees, Department of Community Development Director and Budget – Deputy Chief Financial Officer.

Meeting concluded at 11:21 a.m. and continued to 1 p.m., Friday, December 3, 2021 for an executive session regarding Diamond Point Dreams, LLC et al v. Clallam County and Allison Berry, MD, Clallam County Superior Court Case No. 21-2-00597-05.

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EXECUTIVE SESSION – December 3, 2021

The Board convened in open session at 1:06 p.m. to discuss litigation filed regarding Diamond Point Dreams, LLC et al v. Clallam County and Allison Berry, MD, Clallam County Superior Court Case No. 21-2-00597-05. Present were Commissioners Ozias, Johnson and Peach, Human Resources Director/Administrator Sill, Human Resources/Risk Reyes, Deputy Prosecuting Attorney Boughton, Clallam County Health Officer Dr. Berry, Health and Human Services Director LoPiccolo, Board of Health Members Lawley, Carr, Stephanz and Shahrir.

The Prosecuting Attorney's Office is requesting that the Board of County Commissioners hold an executive session in order to be briefed on the following matter: Diamond Point Dreams, LLC et al v. Clallam County and Allison Berry, MD, Clallam County Superior Court Case No. 21-2-00597-05, which was filed on November 24, 2012.

This litigation may be discussed with legal counsel in Executive Session pursuant to RCW 42.30.110(1)(i), which states that executive sessions may be held "to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency."

ACTION TAKEN: CRJm to recess to executive session for 30 minutes, CBPs, mc

Board convened in open session at 1:36 p.m.
CMO noted no action will be taken

Meeting concluded at 1:37 p.m.

NOTE: Due to technical difficulty when the Board came back into session at 1:36 the recording equipment did not record properly. CRJ came back on the record at 1:42 p.m. to note that the executive session came back into session at 1:36 p.m. and no action was taken.

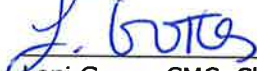
Meeting concluded at 1:37 p.m. and continued to 9 a.m., Monday, December 6, 2021.

There are no Zoom chat logs for the week of November 29.

The Board of Commissioners attended WSAC Virtual COVID Update, Department of Natural Resources Meeting and Affordable Housing Meeting during the week of November 29.

PASSED AND ADOPTED this 7th day of December 2021.

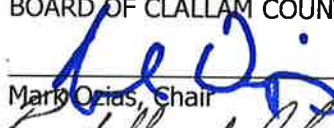
ATTEST:



Loni Gores, CMC, Clerk of the Board



BOARD OF CLALLAM COUNTY COMMISSIONERS


Mark Ozias, Chair


Randy Johnson


Excused
Bill Peach

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded