



AGENDA

CLALLAM COUNTY LODGING TAX ADVISORY COMMITTEE

223 East 4th Street, Room 160

Port Angeles, Washington

Thursday, July 8, 2021 – 2:30 p.m.

****ATTENTION****

In response to the current Governors order Clallam County has moved Phase 3 of the Healthy Washington Roadmap to Recovery Plan. To be in compliance with the Healthy Washington Roadmap to Recovery Plan the following general requirements for COVID safety for meetings held in the Board of Commissioners Board Room are as follows:

1. All attendees are encouraged to provide contact information on a sign in sheet which will be retained for 28 days for contact tracing purposes.
2. Public seating areas and Board member seating must be arranged to ensure physical distancing is maintained.
3. Meeting attendees must wear a proper face covering and maintain six feet of physical distance between other persons.
4. No food or drink should be consumed in the BOCC Board Room.
5. Meeting organizers shall clean or arrange to have cleaned high-touch surfaces before and after each meeting.
6. Hand sanitizing stations will be available in the BOCC Board Room.
7. Keep doors and windows open where possible to improve ventilation.
8. The Chair of the meeting shall ensure masking and social distancing practices are enforced and practices by all event attendees.

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Public comment and questions can be directed to the Clerk of the Board at (360) 417-2256 or agores@co.clallam.wa.us

I. CALL TO ORDER, ROLL CALL

JOINT MEETING

II. Joint Meeting with Sequim, Port Angeles, Forks and Olympic Peninsula Visitor Bureau

➤ INTRODUCTION:

Welcome to the visiting LTAC members from Sequim, Port Angeles, Forks and Olympic Peninsula Visitor Bureau

➤ INFORMATION SHARING:

Information sharing from Sequim, Port Angeles, Forks and Olympic Peninsula Visitor Bureau. For the meeting it is requested to have the following information provided from each LTAC and OPBV:

- **Total budget**
- **Allocations categories**
- **Vetting process for applications**
- **How do you measure success**
- **What is not being accomplished related to tourism that should be funded**

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LODGING TAX ADVISORY COMMITTEE
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CLALLAM COUNTY LTAC BUSINESS MEETING

III. REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES FOR THE MEETINGS ON:

- May 13, 2021

V. PUBLIC COMMENT

VI. BUSINESS

- a. Review of financial LTAC projections for 2021 – Mark Lane
- b. Olympic Discovery Trail improvement project discussion

VII. PUBLIC COMMENT

VIII. ADJOURNMENT

LTAC 2021 meeting dates:

- August 12, 2021
- September 9, 2021
- October 14, 2021
- November 10, 2021
- December 9, 2021

LTAC

Draft Minutes 5-13-21



CLALLAM COUNTY LODGING TAX ADVISORY BOARD MINUTES of May 13, 2021

MEETING OF THE LODGING TAX ADVISORY BOARD (LTAC)

Chair Randy Johnson (Clallam County Commissioner and Chair of LTAC) called the meeting to order at 2:32 p.m., Thursday, May 13, 2021. Also present were Lissy Andros (Forks Chamber of Commerce), Linda Keen (Quillayute River Resort), Ryan Malane (Black Ball Ferry Line)(video), Marc Abshire (Port Angeles Chamber of Commerce)(video), Lorrie Mittmann (Peninsula Adventure Sports)(video), Vanessa Fuller (Dungeness River Audubon Center)(video), Donya Alward (Red Lion) and Pamela Dahl (Aramark Properties).

APPROVAL OF AGENDA

ACTION TAKEN: Andros moved to adopt the agenda as presented, Alward seconded motion, motion carried.

APPROVAL OF MINUTES

- April 8, 2021

ACTION TAKEN: Fuller moved to approve the minutes as presented, Andros seconded motion; motion carried

BUSINESS

a. Review of financial LTAC projection

Mark Lane, Clallam County Chief Financial Officer, provided an update.

Year to date to the end of April 2021 total LTAC revenue has been \$239,016 compared to last year this is an increase of 58.6%; incurred \$344,695 in expenditures, leaving an operating deficit of \$105,679, and a current ending fund balance of \$844,854.

b. Review and vote to approve to forward recommendations to the BOCC – "Keeping the Lights on COVID" RFP

Forks Timber Museum request of \$17,583

ACTION TAKEN: Andros moved to approve the request for the amount of \$17,583, Dahl seconded; motion carried

Forks Old Fashioned 4th of July request of \$20,000

ACTION TAKEN: Fuller moved to approve the request for the amount of \$20,000, Abshire seconded; motion carried (Andros recused)

Dungeness River Audubon Center request of \$25,000

ACTION TAKEN: Andros moved to approve the request for the amount of \$25,000, Mittmann seconded; motion carried (Fuller recused)

Sequim Irrigation Festival request of \$15,850

ACTION TAKEN: Fuller moved to approve the request for the amount of \$15,850, Abshire seconded; motion carried

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MINUTES of May 13, 2021
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Fierro Marine Life Center request of \$11,309

ACTION TAKEN: Dahl moved to approve the request for the amount of \$11,309, Malane seconded; motion carried

Lincoln Park BMX Association request of \$5,000

ACTION TAKEN: Andros moved to approve the request for the amount of \$5,000, Fuller seconded; motion carried

Dungeness Crab & Seafood Festival request of \$13,100

ACTION TAKEN: Keen moved to approve the request for the amount of \$13,100, Fuller seconded; motion carried

c. Review and vote to approve to forward recommendations to the BOCC – “LTAC Funding Requests” RFP

Forks Chamber of Commerce request of \$40,000

ACTION TAKEN: Mittmann moved to approve the request for the amount of \$40,000, Fuller seconded; motion carried (Andros recused, Keen recused)

Forks Timber Museum request of \$81,459.80

ACTION TAKEN: Mittmann moved to exclude rack card design and distribution, radio advertising, newspaper/mailings advertising and new open signage approve the request for the amount of \$67,141.88, Abshire seconded; motion carried

Sequim Lavender Farmers Association request for \$5,000

ACTION TAKEN: Abshire moved to deny the request and direct applicant to apply with the Olympic Peninsula Visitors Bureau, Alward seconded; motion carried

Dungeness Crab & Seafood Festival request of \$6,000

ACTION TAKEN: Abshire moved to deny the request and direct applicant to apply with the Olympic Peninsula Visitors Bureau, Alward seconded; motion carried

NEXT MEETING – June 10, 2021 at 2:30 p.m.

ADJOURNMENT

Meeting concluded at 4:55 p.m.

**LTAC Financial Repot will be
posted on or around 7-7-21**

CLALLAM COUNTY
HOTEL/MOTEL TAX--FUND 19925
STATEMENT OF SOURCES, USES AND RESERVES
YTD JUNE 2021 ACTUALS, REVISED 2021 PROJECTION & 2021 BUDGET WITH 5 YEAR LOOK BACK

Document was submitted after the
agenda and packet were posted on
7/7/21
Lane
Report

	BUDGET	PROJECTIONS	ACTUALS--CURRENT YEAR WITH 5 YEAR LOOK BACK						ACTUALS--YTD PRIOR YEAR	
	2021 ADJUSTED BUDGET (BASED ON CURRENT COMMITMENTS AND BUDGET REVISIONS APPROVED BY BOCC)	PROJECTED YEAR-END 2021--UP 60.4% FOR YEAR --JAN-JUNE ACTUALS UP 203.9%, JULY UP 200% (COMP REFLECTS HEIGHT OF COVID IMPACT ON 2020), AUG-DECEMBER UP 11.1%	YTD JUNE 2021	2020	2019	2018	2017	2016	YTD JUNE 2020	% CHANGE VS PRIOR YEAR
REVENUE (SOURCES OF FUNDING)										
291.31331.00.0030 HOTEL/MOTEL TRANSIENT LODGING TAX	370,000	631,709	241,726	392,878	499,196	481,653	394,239	313,770	79,575	203.8%
291.31331.00.0040 HOTEL/MOTEL LODGING ADDITIONAL TAX	380,000	633,007	241,857	395,680	492,412	436,419	394,191	313,770	79,573	203.9%
291.33121.01.9100 AMERICAN RESCUE PLAN (LOST REVENUE, "KEEP THE LIGHTS ON")	-	- **	-	-	-	-	-	-	-	--
291.33321.01.9100 CARES ACT-COVID-19 RELIEF ("KEEP THE LIGHTS ON")	-	-	-	252,761	-	-	-	-	-	--
291.36700.00.0000 CONTRIBUTIONS AND DONATIONS	-	-	-	-	940	-	-	-	-	--
291.39797.90.0240 TRANSFER FROM OPERATING TRANSFERS OUT	-	-	-	-	-	-	-	-	-	--
TOTAL REVENUE (SOURCES)	750,000	1,264,716	483,583	1,041,318	992,548	918,071	788,430	627,540	159,148	203.9%
% CHANGE VS PRIOR YEAR	-28.0%	21.5%	203.9%	4.9%	8.1%	16.4%	25.6%	19.4%		
% CHANGE VS PRIOR YEAR--EXCLUDING CARES	-4.9%	60.4%	203.9%	-20.6%	8.1%	16.4%	25.6%	19.4%		
EXPENDITURES (USES OF FUNDING)										
291.55730.41.0020 PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-	-	--
291.55730.41.0116 CLALLAM BAY-SEKIU CHAMBER OF COMMERCE	12,000	12,000	12,000	20,000	10,086	21,363	22,971	25,760	10,000	20.0%
291.55730.41.0117 CHAMBERS OF COMMERCE	-	-	195	1,567	2,972	1,822	1,822	822	567	-65.6%
291.55730.41.0121 OLYMPIC PENINSULA VISITOR BUREAU	508,333	508,333	258,333	591,667	514,167	527,500	391,667	486,500	291,667	-11.4%
291.55730.41.5110 PARKS/FAIR/FACILITIES	39,000	39,000	-	25,947	24,025	28,596	30,000	30,000	-	--
291.55730.41.5120 PUBLIC WORKS	150,000	150,000	-	250,000	220,000	-	105,000	-	250,000	-100%
291.55730.41.5130 SHERIFF	-	-	-	-	-	-	-	5,000	-	--
291.55730.41.0118 FEIRO MARINE LIFE CENTER	-	-	-	-	-	50,000	54,000	-	-	--
291.55730.49.0036 SEQUIM PICKLERS	-	-	-	-	-	-	34,000	-	-	--
291.55730.49.0056 PENINSULA AREA PUBLIC ACCESS	-	-	-	-	-	-	33,000	-	-	--
291.55730.49.0151 DUNGENESS RIVER AUDUBON CENTER	-	-	-	-	-	-	69,710	-	-	--
291.55730.49.0155 NOR'WESTER ROTARY CLUB/FOUNDATION	-	-	-	-	5,000	-	-	-	-	--
291.55730.49.0160 PA CHAMBER OF COMMERCE	35,000	35,000	35,000	-	35,000	-	-	-	-	--
291.55730.49.0161 NEAH BAY CHAMBER OF COMMERCE	-	-	-	-	25,700	-	-	-	-	--
291.55730.49.0162 FORKS CHAMBER OF COMMERCE	-	-	40,000	-	-	-	-	-	-	--
291.55730.49.0170 PORT ANGELES MARATHON ASSOCIATION	12,500	12,500	12,500	-	-	-	-	-	-	--
291.55730.49.0175 LINCOLN PARK BMX ASSOCIATION	100,000	100,000	100,000	-	-	-	-	-	-	--
291.55730.49.0180 JUAN DE FUCA FESTIVAL	10,000	10,000	10,000	-	-	-	-	-	-	--
291.55730.49.0185 FORKS TIMBER MUSEUM	67,142	67,142	67,142	-	-	-	-	-	-	--
291.55730.49.0230 UNANTICIPATED PROJECTS (INCLUDES \$215K PLACEHOLDER FOR "KEEP THE LIGHTS ON" ROUND 4 (\$107,842 COMMITTED) & \$107K ADDITL FUNDING FOR FORKS COC & FORKS TIMBER MUSEUM COMMITTED)	185,559	185,559	107,842	252,761	-	-	-	-	100,129	8%
291.55730.51.0050 WASHINGTON STATE PATROL	-	-	-	-	-	5,290	4,831	-	-	--
TOTAL EXPENDITURES (USES)	1,119,534	1,119,534	643,012	1,141,942	836,950	634,571	747,001	548,082	652,363	-1.4%
EXCESS OF REVENUE(SOURCES) OVER EXPENDITURES(USES)	(369,534)	145,182	(159,429)	(100,624)	155,598	283,501	41,430	79,458	(493,214)	-67.7%
ENDING FUND BALANCE/RESERVES	580,999	1,095,714	791,103	950,533	1,051,157	895,559	612,058	570,628	557,942	41.8%

**REPRESENTS PLACEHOLDER FOR AMERICAN RESCUE PLAN ACT STIMULUS FUNDS, WHICH WILL ALLOW USAGE OF FUNDS TO RECOVER LOST REVENUES DURING THE PANDEMIC, AS WELL AS FOR ECONOMIC SUPPORT PROVIDED TO ORGANIZATIONS AND INDUSTRIES NEGATIVELY IMPACTED BY THE PANDEMIC. PENDING FURTHER REVIEW OF DETAIL GUIDANCE FROM US TREASURY OUTLINING HOW FUNDS CAN BE USED AND FURTHER DISCUSSION BY BOCC FOR HOW ARP FUNDS WILL BE DEPLOYED.

CLALLAM COUNTY
HOTEL/MOTEL TAX--FUND 19925
2021 TAX REVENUE REFORECAST

Document was submitted after the
agenda and packet were posted on
7/17/21
lane
report

	January 2021 Actual	February 2021 Actual	March 2021 Actual	April 2021 Actual	May 2021 Actual	June 2021 Actual	July 2021 Projected	August 2021 Projected	September 2021 Projected	October 2021 Projected	November 2021 Projected	December 2021 Projected	2021 Projected
Hotel/Motel Transient Lodging Tax	20,937	25,973	36,841	35,692	57,270	65,013	65,207	71,469	84,040	76,170	71,686	21,413	631,709
Hotel/Motel Transient Lodging Additional	20,298	26,692	36,892	35,692	57,270	65,013	64,126	71,954	84,040	76,170	52,626	42,234	633,007
TOTAL HOTEL/MOTEL TAX REVENUE	41,234	52,665	73,733	71,384	114,540	130,026	129,332	143,423	168,080	152,340	124,311	63,647	1,264,716
YOY % CHANGE--MONTH	26.7%	39.7%	81.3%	79.7%	1721.2%	5814.2%	200.0%	40.0%	5.0%	15.0%	0.0%	-5.0%	60.4%
YOY % CHANGE--CUMULATIVE	26.7%	33.7%	51.1%	58.6%	125.3%	203.9%	203.0%	148.2%	98.9%	80.3%	66.5%	60.4%	60.4%

ORIGINAL BUDGET SCENARIO 1--UP 13.6% FOR YEAR (JAN-APRIL ACTUALS UP 58.6%, MAY-DECEMBER ASSUME BUDGET (%s BELOW REFLECT 60 DAY LAG BETWEEN ACTIVITY AND TAX COLLECTION)													
YOY % CHANGE	26.7%	39.7%	81.3%	79.7%	1721.2%	1971.9%	62.1%	-0.4%	-26.3%	-8.4%	-15.6%	-24.1%	13.6%
% of 2019 to Reflect COVID Recovery	195.8%	122.3%	198.0%	247.8%	69.7%	70.0%	74.4%	75.6%	75.2%	79.3%	80.0%	80.0%	90.3%
TAX REVENUE	41,234	52,665	73,733	71,384	43,956	45,551	69,887	102,086	117,928	121,315	104,894	50,871	895,504

SCENARIO 2--UP 60.4% FOR YEAR --JAN-JUNE ACTUALS UP 203.9%, JULY UP 200% (COMP REFLECTS HEIGHT OF COVID IMPACT ON 2020), AUG-DECEMBER UP 11.1%													
YOY % CHANGE	26.7%	39.7%	81.3%	79.7%	1721.2%	5814.2%	200.0%	40.0%	5.0%	15.0%	0.0%	-5.0%	60.4%
% of 2019 to Reflect COVID Recovery	196%	122%	198%	248%	182%	200%	138%	106%	107%	100%	95%	100%	127.5%
TAX REVENUE	41,234	52,665	73,733	71,384	114,540	130,026	129,332	143,423	168,080	152,340	124,311	63,647	1,264,716

Olympic Discovery Trail Improvement Project Disucssion

Gores, Alanna

From: Johnson, Randy
Sent: Wednesday, June 23, 2021 2:39 PM
To: Gores, Alanna
Subject: FW: \$150,000 Road Dept. 2021 Lodging Tax Grant Award

This should probably be part of the LTAC information.
Randy

From: Stanley, Elizabeth
Sent: Tuesday, June 22, 2021 8:56 PM
To: Johnson, Randy
Subject: RE: \$150,000 Road Dept. 2021 Lodging Tax Grant Award

I do not think there is any problem with this. I appreciate the fact that this information will be presented to LTAC. I think that is a good practice and all recipients of funds should be transparent about how the funds are spent. IF any members of LTAC object to the change, let me know and we can address the objections as they arise.

I wonder if future ODT requests to LTAC could be more general in nature to avoid this kind of issue. ODT could present something similar to the 6 year TIP, though of course less formal. Perhaps they could request LTAC funding for "maintenance" or for "new construction" and present a list of projects that are planned.

From: Johnson, Randy
Sent: Friday, June 04, 2021 4:43 PM
To: Stanley, Elizabeth
Subject: FW: \$150,000 Road Dept. 2021 Lodging Tax Grant Award

Sorry to bother you again. The LTAC recommended an allocation of \$150,000 to the ODT which was approved by the Commissioners. The fact that Public Works wants to allocate the \$ to a different part of the ODT would normally not be a problem in private industry, but I'm not sure in the case of Clallam County. Your thoughts.
Randy

From: Gores, Alanna
Sent: Friday, June 04, 2021 7:11 AM
To: Johnson, Randy
Subject: RE: \$150,000 Road Dept. 2021 Lodging Tax Grant Award

Got it! LG

*Loni Gores
Clerk of the Board
Commissioners Office
223 East 4th Street, Suite 4
Port Angeles, WA 98362
Phone: 360-417-2256*

From: Johnson, Randy
Sent: Thursday, June 03, 2021 4:35 PM
To: Gores, Alanna
Subject: FW: \$150,000 Road Dept. 2021 Lodging Tax Grant Award
Importance: High

Loni,
For discussion during our next LTAC meeting in July.

From: Gray, Steve
Sent: Thursday, June 03, 2021 11:15 AM
To: Johnson, Randy
Cc: Tyler, Ross; Donisi, Joe
Subject: \$150,000 Road Dept. 2021 Lodging Tax Grant Award
Importance: High

Hi Randy,

This is a follow-up to our brief conversation the other day.

The Roads Department requests consideration by the Lodging Tax Advisory Committee (LTAC) and County Commissioners to apply our current \$150,000 2021 Lodging Tax Grant Award to support an ODT improvement project to stabilize and restore an over 100-foot section of trail that has experienced significant damage and loss of width. The damaged ODT section is located between Sequim and Blyn just east of the trail access at the end of Dawley Road and about ¾-miles east of Sequim Bay State Park.

This request does not mean we are putting on hold our ODT-Forks to La Push trail corridor acquisition project under our current 2021 Lodging Tax Grant Award. The appraisal work for a significant part of the needed trail corridor is now under contract and in process.

The needed trail stabilization and restoration repairs go well-beyond normal and routine maintenance. Currently, part of the damaged section now has a useable width of less than 3-feet from the prior 10-foot wide paved surface. In addition, the impacted trail section contains an abrupt and irregular edge due to past trail loss and the remaining trail surface contains cracks and dips. Further trail loss or damage may result in the need to close this heavily used part of the ODT with no available alternative bypass other than US 101.

As part of our 2020 Lodging Tax funding grant application, the LTAC supported County efforts to address this trail slump stabilization and restoration project. Attached is one of slides in our 2020 presentation to the LTAC related to this project.

As we reported previously to the LTAC, our \$250,000 Year 2020 Lodging Tax funding went to the paving of the ODT-Gossett Road to Waterline Road. However, we also worked on addressing the trail stabilization and restoration project. The work included performing initial engineering site investigation; coordinating with WSDOT to address drainage issues (e.g., conveyance pipe cleaning) from US 101; and performing several temporary asphalt patch repairs on the remaining trail surface.

We recently completed a preliminary design for addressing the stabilization and restoration project. This project is now "shovel ready" and we are requesting approval to use our current 2021 Lodging Tax allocation to fund this major trail stabilization and restoration project. The project construction costs are estimated at around \$100,000.

You mentioned there may be another 2021 Lodging Tax funding round. If that is the case, we will be interested in submitting an application. However, we still would like to request approval of use of our current 2021 Lodging Tax

Award to support the trail stabilization and restoration project in case there is not another 2021 funding round or we are not awarded additional 2021 lodging tax grant funding to complete this project this summer.

Please let me know if this request is a possibility and next-steps.

Thank you, Steve

Steve Gray
Transportation Program Manager
Clallam County Public Works / Road Department
360-417-2290; sgray@co.clallam.wa.us



Clallam County Public Works/Road Department

223 E. Fourth St., Suite 6

Port Angeles, WA 98362-3000

360-417-2290 Fax: 360-417-2513 E-mail: sgray@co.clallam.wa.us

June 29, 2021

TO: Lodging Tax Advisory Committee

SUBJECT: Request to Use Part of \$150,000 2021 Lodging Tax Grant Award for ODT-Dawley Rd. Area Trail Stabilization and Restoration Project.

The Clallam County Public Works/Road Department requests consideration by the Lodging Tax Advisory Committee (LTAC) to use part of our Year 2021 \$150,000 Lodging Tax Grant Award to stabilize and restore a significantly damaged section of the Olympic Discovery Trail (ODT) located between Sequim and Blyn near the east of the end of Dawley Road. Attached is a map of the general project site location.

The Issue

The approximately 150-foot long impacted trail section is on a hillside just below US 101. It has sustained continued trail loss and damage (e.g., cracks, dips) over the past several years due to trail slumping. In this section, the original 10-foot wide paved trail and gravel shoulder has been reduced in width. At the narrowest point, the trail surface has only a 3 to 3.5 foot useable width that is sandwiched between a vertical gabion wall on the upslope side and an abrupt irregular edge and drop-off on the downslope side. Attached are several photos illustrating trail loss and surface impacts.

This damaged section is part of the ODT route between Sequim and Blyn (includes a section thru Sequim Bay State Park) and experiences heavy use. It is also part of the route of a number of trail events such as the North Olympic Discovery Marathon, Frosty Moss Relay, Run the Peninsula as well as other events. The ODT and related events attract thousands of visitors annually to Clallam County. Many ODT users and event participants stay at our local hotels, motels, B&B's, RV-parks, campgrounds and other lodging establishments as well as frequenting other local businesses.

Based on current conditions, there is a high risk that further trail loss will result in the need to close this section of the ODT. If closed, trail users travelling between Sequim and Blyn will either need to turn-around at the closure point or use busy US 101 to detour around.

Key Efforts To-Date

Over the past couple of years the Road Department has performed a number of asphalt patches to address reoccurring cracks and dips in this impacted trail section. While patching helps, it does not address loss of trail width or eliminate all undesirable cracks, dips, and bumps on the remaining trail surface. We have also placed and maintained warning fencing and cones along the failed trail edge and installed warning signs on both ends of the impacted trail section.

In 2020/2021, the Road Department conducted a site assessment to identify possible underlying factors contributing to trail loss and damage. One outcome of this assessment was that the Washington State Department of Transportation (WSDOT) cleaned-out manhole area on south-side of US 101 and blew-out pipes that convey stormwater under the highway for discharge below the damaged trail section. Following the clean-out, Sequim assisted the County and WSDOT in using their remote camera to

obtain a visual of the integrity of conveyance pipes under US 101. The Road Department monitored the section for continued trail loss and damage (e.g., cracking) over the 2020/2021 winter/spring season. This monitoring showed some trail edge loss and cracking, but significantly less than in the past.

County engineers recently completed a design to stabilize and restore this damaged trail section. The design includes significant excavation of hillside materials, building a Flex MSE Vegetated Wall System on the downslope side of the trail, backfill behind the wall, and restoring a trail base width of at least 10 feet wide. The innovative wall design will allow for plant growth to blend in with the environment and further strengthen the wall over-time. Attached are two trail examples of applications of the Flex MSE Vegetated Wall System from the vendor.

Our Request

This project is now "shovel ready" and we are requesting LTAC support to apply part of our 2021 Lodging Tax grant award to fund this major trail stabilization and restoration project. This project goes well-beyond normal maintenance the Road Department budgets for the ODT. Our request will allow us to restore this damaged trail section without significantly impacting our maintenance budget for the rest of the County ODT managed sections.

The total project materials and construction costs are estimated at around \$100,000 as summarized below. Labor costs are based on an estimated 10 working days of a County work crew. Major labor work items include site preparation (e.g., heavy equipment access); excavation (500-750 cubic yards); wall bag filling (~ 2000 bags), wall building (i.e., bag placement), backfill behind wall, and preparation of trail surface base.

Budget Estimate

Cost Item	Costs
Materials to Construct Wall (~ 2000 sand type bags, intervening bag plates, and geogrid reinforcement system).	\$18,422
Geoform Blocks	\$8,827
Sandbag Filling Machine (need to fill over 2000 sand bags for wall)	\$17,000
Compost Material Mix for Wall Bags	\$1,300
Estimated Labor Costs	\$55,000*
Total Estimated Costs	\$100,549

This request does not mean we are putting on hold our ODT-Forks to La Push trail corridor acquisition project currently supported by our 2021 Lodging Tax Grant Award. The appraisal work for a significant part of the needed trail corridor is under contract and in process.

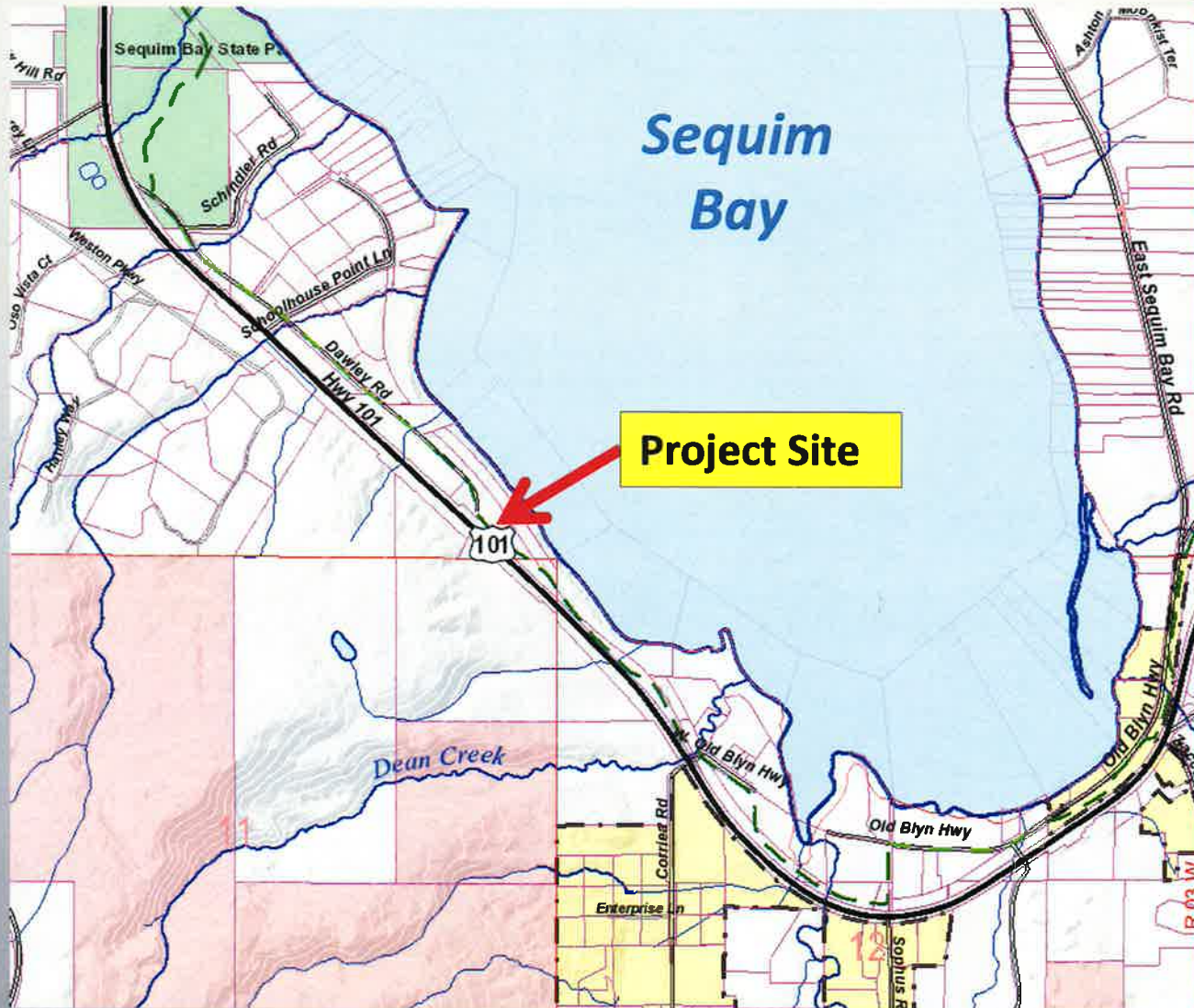
Thank you for your consideration. I will attend the July 8 meeting to answer any questions you may have related to our request.

Sincerely,



Steve Gray
Transportation Program Manager
Clallam County Public Works/Road Department

ODT-Dawley Rd. Area Trail Stabilization & Restoration *Project Site*



ODT – Dawley Trail Slump



ODT-Dawley Trail Slump Area

February 2020 Photo

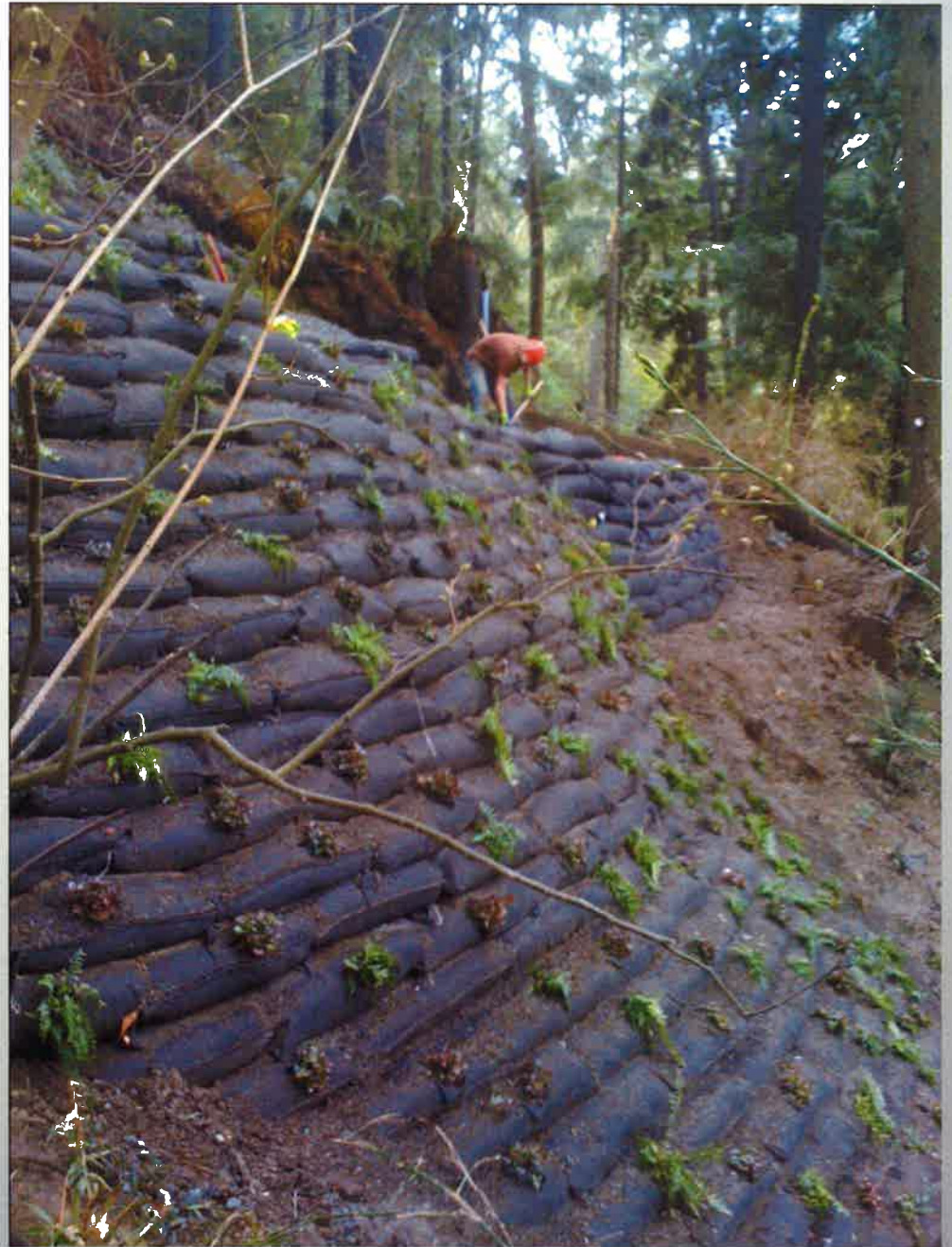


January 2021 Photo



Vegetated Wall Example #1 ***During Construction & Planting***

The height and slope of this wall is similar to what is being proposed for the ODT-Dawley Rd. Area Trail Stabilization and Restoration Project



Flex Vegetated Wall Example #2

During Construction



Flex Vegetated Wall Example #2

After 5 Years



REQUEST FOR 2021 LODGING TAX FUNDING APPLICATIONS (4th CALL)

CLALLAM COUNTY BOARD OF COMMISSIONERS LODGING TAX ADVISORY COMMITTEE

The Lodging Tax Advisory Committee announces a 4th call opportunity for business grants for large-scale events, projects, or infrastructure improvements from monies received from a consumer tax on lodging. Clallam County's Lodging Tax Fund will be the primary source of County funding for activities, operations, and expenditures designed to increase tourism in the unincorporated areas. Applications may be submitted by any non-profit entity, any public entity, or any group of eligible organizations (RCW 67.28).

Applications will be received at 223 East 4th Street, Room 150, Port Angeles, Washington until 12 p.m., Monday, August 2, 2021.

The sealed applications must be clearly marked on the outside of the envelope, "**2021 Lodging Tax Funding Applications (4th call)**" Address applications to: Clallam County Lodging Tax Advisory Committee – Commissioners Office, 223 East 4th Street, Suite 4, Port Angeles, Washington 98362 or hand-deliver to 223 East 4th Street, Room 150, Port Angeles, Washington. Drop applications in drop box no later than 12 p.m., Monday, August 2, 2021. Applications delivered to other offices and received late by the Commissioners' Office will not be considered nor will ones received by facsimile or e-mail. Submittals made in an incorrect format will not be considered.

A current applications may be obtained Monday through Friday, 8 a.m. to 4:30 p.m., from:

Loni Gores, Clerk of the Board
Clallam County Board of Commissioners
223 East Fourth Street, Suite 4
Port Angeles, WA 98362
agores@co.clallam.wa.us or 360.417.2256 or
<http://www.clallam.net/bocc/LodgingTaxAdvisoryCommittee.html>

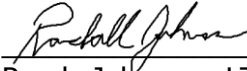
Clallam County hereby notifies all that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined in Title VI of the Civil Rights Act of 1964 at 49 CFR Part 23 will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

PASSED THIS eighth day of July 2021

ATTEST:


Loni Gores, CMC, Clerk of the Board

Lodging Tax Advisory Committee


Randy Johnson, LTAC Chair

Publish: July 12, 18 and 25

Bill: Board of Commissioners – Lodging Tax Advisory Committee



Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493

E-mail: commissioners@co.clallam.wa.us

RANDY JOHNSON, District 2
Chair, Lodging Tax Advisory Committee

July 8, 2021

PRESS RELEASE **For Immediate Release**

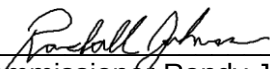
CLALLAM COUNTY LODGING TAX FUNDING APPLICATION 2021 (4th call)

July 8, 2021 – The Lodging Tax Advisory Committee announces a 4th call opportunity for business grants for large-scale events, projects, or infrastructure improvements from monies received from a consumer tax on lodging. Clallam County's Lodging Tax Fund will be the primary source of County funding for activities, operations, and expenditures designed to increase tourism in the unincorporated areas. Applications may be submitted by any non-profit entity, any public entity, or any group of eligible organizations (RCW 67.28).

How to Apply or Additional Information

Interested citizens are invited to contact the Clallam County Board of Commissioners' Office at 360.417.2256, agores@co.clallam.wa.us, or online at <http://www.clallam.net/bocc/LodgingTaxAdvisoryCommittee.html> to obtain an application.

Applications/requests must be received at 223 East 4th Street, Room 150, Port Angeles, Washington by 12 p.m., Monday, August 2, 2021.



Commissioner Randy Johnson,
Chair, Lodging Tax Advisory Committee