



CLALLAM COUNTY LODGING TAX ADVISORY COMMITTEE MINUTES OF NOVEMBER 9, 2023

MEETING OF THE LODGING TAX ADVISORY BOARD (LTAC)

Chair Commissioner Johnson called the meeting to order at 2 p.m., Thursday, November 9, 2023. Also, present were Donya Alward, Kim Reynolds, Lorrie Mittmann, Lissy Andros, Craig Jaeger and Pamela Dahl. Matthew Peloquin and Marc Abshire were excused.

REQUESTS FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: Andros moved to adopt the agenda as presented, Dahl seconded, motion carried

APPROVAL OF MINUTES

- September 14, 2023

CRJ noted that the minutes are missing motioned and seconded names on business item c.

ACTION TAKEN: Reynolds moved to approve the minutes as modified, Dahl seconded, motion carried, Andros abstained

BUSINESS ITEMS

a. Review of financial LTAC projections

Mark Lane, Chief Financial Officer, provided a financial update. LTAC Members held discussion.

b. Discussion on allocations for 2024 Hotel/Motel Funds

Commissioner Johnson provided a summary. LTAC Members held discussion. Members determined to target \$1.3 million.

c. Review/vote/make recommendation on 2024 Hotel/Motel Lodging Tax funding requests

Commissioner Johnson provided a brief explanation on the review process for applications. He requested each applicant give a brief explanation of the requests submitted. LTAC Members reviewed the request amounts and provided feedback. Commissioner Johnson read the final recommended amounts into the record.

<u>Applicant</u>	<u>Recommended amount</u>
Port Angeles Marathon Association	\$29,355
Hurricane Ridge Winter Sports Club	\$45,000
Forks MTB Trail Alliance	None
Neah Bay Chamber of Commerce	\$35,230
Sequim Irrigation Festival	\$12,500
Lincoln Park BMX Association	\$39,806.06
Clallam County Parks – Park advertising	None
Clallam County Parks – Day use parks	\$25,000
Clallam County Parks - Seasonal staff for day use	\$19,000
Olympic Peninsula Visitor Bureau	\$800,000
Ian's Ride	\$5,000
Olympic Peninsula Rowing Association	\$20,000
Sequim Sunrise Rotary	None
Forks Chamber of Commerce	\$35,000
Juan de Fuca Foundation for the Arts	\$9,500
Port Angeles Waterfront Center dba Field Arts & Events Hall	\$300,000
Port Angeles City Ballet	\$7,500

ACTION TAKEN: Dahl moved to approve the Port Angeles Marathon Association funding request, Jaeger seconded, motion carried

CLALLAM COUNTY LODGING TAX ADVISORY BOARD
MINUTES of November 9, 2023
Page 2

ACTION TAKEN: Dahl moved to approve the Hurricane Winter Sports Club funding request, Jaeger seconded, motion carried

ACTION TAKEN: Dahl moved to approve the Neah Bay Chamber of Commerce funding request, Jaeger seconded, motion carried

ACTION TAKEN: Dahl moved to approve the Sequim Irrigation Festival funding request, Jaeger seconded, motion carried

ACTION TAKEN: Dahl moved to approve the Lincoln Park BMX Association funding request, Jaeger seconded, motion carried

ACTION TAKEN: Dahl moved to approve the Clallam County Parks – Day use parks funding request, Jaeger seconded, motion carried

ACTION TAKEN: Dahl moved to approve the Clallam County Parks – Seasonal staff for day use funding request, Jaeger seconded, motion carried

ACTION TAKEN: Dahl moved to approve the Olympic Peninsula Visitor Bureau funding request, Jaeger seconded, motion carried

ACTION TAKEN: Dahl moved to approve the Ian's Ride funding request, Jaeger seconded, motion carried

ACTION TAKEN: Dahl moved to approve the Olympic Peninsula Rowing Association funding request, Jaeger seconded, motion carried

ACTION TAKEN: Dahl moved to approve the Forks Chamber of Commerce funding request, Jaeger seconded, motion carried (Andros abstained)

ACTION TAKEN: Dahl moved to approve the Juan de Fuca Foundation for the Arts funding request, Jaeger seconded, motion carried

ACTION TAKEN: Dahl moved to approve the Port Angeles Waterfront Center dba Field Arts & Events Hall funding request, Jaeger seconded, motion carried (Reynolds abstained)

ACTION TAKEN: Dahl moved to approve the Port Angeles City Ballet funding request, Jaeger seconded, motion carried

CLALLAM COUNTY LODGING TAX ADVISORY BOARD
MINUTES of November 9, 2023
Page 3

d. Review timeline for 2nd call for 2024 Hotel/Motel Funds

Commissioner Johnson provided a summary. LTAC Members held discussion

ACTION TAKEN: Andros moved to approve the application timeline for 2nd call for applications, Alward seconded, motion carried

e. Recognizing Lorrie Mittmann

Commissioner Johnson thanked Mittmann for her service to LTAC.

NEXT MEETING — January 11, 2024

ADJOURNMENT - Meeting concluded at 5:10 p.m.