



SPECIAL MEETING AGENDA
CLALLAM COUNTY LAW LIBRARY BOARD
223 East 4th Street, Room 150 – BOCC Conference Room
Port Angeles, Washington
March 6, 2024 – 12 p.m.

The Clallam County Law Library Board meeting will also be available virtually at:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

Public comment and questions can be directed to 360-417-2256 or loni.gores@clallamcountywa.gov

CALL TO ORDER, ROLL CALL

REVIEW AND APPROVAL OF AGENDA

PUBLIC COMMENT – Please limit comments to three minutes

APPROVAL OF MINUTES: January 24, 2024

BUSINESS ITEMS

- Work group follow-up:
 1. Law library "vision statement."
 - a. Who served?
 - b. How to enhance access to justice?
 2. Location of law library
 3. Resources available through the law library (electronic vs. hard copies)
 4. Pro Bono
 5. Collaboration with NW Justice
- Consideration of disposing of the law books in storage
- Lexis Nexis Contract Amendment – WA Practice Library

PUBLIC COMMENT – Please limit comments to three minutes

NEXT MEETING DATE – September 25, 2024 at 11 a.m.

ADJOURNMENT

Law Library

Draft Minutes January 24, 2024



CLALLAM COUNTY LAW LIBRARY BOARD MINUTES of January 24, 2024

MEETING OF THE CLALLAM COUNTY LAW LIBRARY BOARD

Vice Chair Brent Basden called the special meeting to order at 12:xx p.m., January 24, 2024. Also present were Commissioner Mike French, Jesse Medlong, Katie Krueger, and Shauna Rogers. Penny Ruby, Law Library Assistant was present.

CALL TO ORDER, ROLL CALL

REVIEW AND APPROVAL OF AGENDA

ACTION TAKEN: French moved to adopt the agenda as presented, no objection, mc

APPROVAL OF MINUTES

- September 27, 2023

ACTION TAKEN: French moved to approve the minutes as presented, no objection, mc

BUSINESS ITEMS

- Appoint new Board of Trustees President and Vice President

ACTION TAKEN: French moved to appoint Basden as President and French as Vice President, Medlong seconded, mc

- Orientation

Basden provided requirements and historical background of the Law Library.

- Forming a work group to study and make recommendations on the following issues:
 1. Law library "vision statement."
 - a. Who served?
 - b. How to enhance access to justice?
 2. Location of law library
 3. Resources available through the law library (electronic vs. hard copies)
 4. Collaboration with NW Justice

Law Library Members introduced themselves and their backgrounds. Basden suggested forming a work group to view the vision of the Law Library. French noted that we may have quorum issues if we have 3 members serving on the work group. Basden suggested having members do research on topics and come back together as a group to discuss. Members held discussion on the next steps. Basden recommends Krueger taking lead on vision and who served, Medlong what resources are available, and Basden location of Law Library. Krueger asked for clarification on her task. Ruby forwarded documents titled Washington State Bar Association Board of Governors and Clallam County Law Library Policies to Govern Use of the Library (see attached).

ACTION TAKEN: Basden moved to divided up the tasks as a starting point and hold a Law Library meeting in 1 month to report back on research, French seconded, mc

- Lexis Nexis Contract Amendment – WA Practice Library

Basden explained we have a contract for Lexis Nexis and recommends tabling the amendment.

ACTION TAKEN: Basden moved to table the amendment, Medlong seconded, mc

NEXT MEETING DATES

- March 6, 2024 at 12 p.m.
- September 25, 2024 at 11 a.m.

CONCLUDED - Meeting concluded at 12:57 p.m.



WSBA

WASHINGTON STATE BAR ASSOCIATION BOARD OF GOVERNORS

Whereas, access to justice is the foundation of a democracy; and

Whereas, the promise of impartiality and fairness in our justice system can be realized only if all members of the public, regardless of socio-economic status, have available to them the tools and resources that give them access to the justice system; and

Whereas, without access to these tools and resources, which include information about procedural requirements for accessing the courts and legal rights and responsibilities, those unable to obtain legal assistance will not have meaningful access to the justice system; and

Whereas, county law libraries are an indispensable resource for obtaining access to legal tools and resources by low- and moderate-income members of the public; and

Whereas, to provide meaningful access to the justice system, county law libraries should be adequately funded;

Now, Therefore, Be It Resolved That:

The Washington State Bar Association, in order to promote the public good, strongly encourages all county governments to provide the needed funding to maintain effective county law libraries.

Adopted by the Washington State Bar Association Board of Governors on October 24, 2009.

A handwritten signature in dark ink, appearing to read "Paula C. Littlewood".

Paula C. Littlewood
Executive Director & Meeting Secretary

CLALLAM COUNTY LAW LIBRARY
POLICIES TO GOVERN USE OF THE LIBRARY
(Revised April 2000)

Mission Statement

The Clallam County Law Library exists to serve the varied legal information needs of the residents of Clallam County; including the bench, the bar, local governments and the public. "Access to legal information is essential to the administration of justice and to the preservation of legal rights." WSBA Standards for County Law Libraries.

Policies

Free Use of the Library:

Use of the Clallam County Law Library shall be free to the judges and government officials within the county, members of the Clallam County Bar, and the public.

Hours:

The law library will be open to the general public during hours that staff are on duty. These hours will be scheduled according to the availability of staff, either paid or volunteer. Library hours will be posted on the outside door to the library.

After-Hours Access by Key:

During regular business hours for the courthouse, and while the library is closed to the public, government personnel and attorneys who are currently practicing law may have access to the library by key. This will require a single key to the door of the library. Attorneys and government personnel who expect to be regular users of the law library may request a library key from the law librarian. For attorneys visiting from out-of-town and other occasional authorized library users, a place to check-out and return a library key has been established in the Clerk's Office (Courthouse, 2nd floor).

Access to the library when the courthouse is closed (evenings, weekends) requires two keys, one to enter the courthouse building and another to enter the library. Attorneys practicing in Clallam County, with a Clallam County business address, may obtain a key to enter the building. The law librarian will accept requests for building keys, for approval by the law library board.

Clallam County Law Library
Policies - page 2

When accessing the law library by key, individuals must observe courthouse rules (such as no smoking), and law library rules (such as signing the check-out sheets for books borrowed). Individuals with keys are responsible for any persons they allow into the building and/or law library in their company, and must take care that these persons leave with them. When leaving the law library and/or the building, please close windows, turn off lights, and be certain the doors are locked behind you. Report lost or stolen keys to the librarian.

Check-Out of Library Materials:

Judges, attorneys and governments officials, and their representatives (secretary, assistant, etc.), may check out library materials. The check-out procedure is by a self-service honor system, which involves signing the form provided on a clip board. Persons checking out materials are asked to sign legibly their name and phone number, and book title, volume number, section, etc., indicating the date book is borrowed, and upon returning, the date book is returned. Check-out period is for no longer than 2 months. Librarian will follow-up on overdue materials with written notice and/or phone call. Books can be renewed by arrangement with the librarian. No overdue fines are charged. In the case of lost books, the person responsible may be charged for the cost of replacement.

Members of the general public may use the books in the library, but not check the books out. A photocopier is installed in the law library for use when library staff are on duty. Copies are ~~ten~~ ¹⁵ cents per page cash.

Food:

No food is allowed in the library.

Clallam County Law Library
Policies - page 3

Librarian Assistance:

The librarian and library volunteers are not trained or authorized to provide legal advice or interpretation of the information found in the law publications. The librarian is available to provide instructions in the process of using the library materials, and to assist library users in accessing legal information. Library volunteers are not expected to provide this reference assistance, unless they have the skills and experience to do so.

The librarian will post hours she is available, and will answer questions by phone or make appointments for those needing assistance at other times. Messages for the librarian can be left in the Law Library Suggestion Box, or telephone at 417-2287.

Approved this 7 day of April, 2000



W. Kenneth Norris, Chair
Board of Trustees of the
Clallam County Law Library

CLALLAM COUNTY LAW LIBRARY
Location: Rm 175 Basement
Mailing: 223 East 4th Street, Suite 17
Port Angeles, WA 98362-0149
(360)417-2287

TO: Board of Trustees, Clallam County Law Library (CCLLBOT)

Brent Basden (Superior Court Judge)
Mike French (County Commissioner ex officio trustee)
Katherine K. Krueger (Attorney at Law)
Jesse Medlong (Attorney at Law)
Shauna Rogers (Executive Director / Clallam-Jefferson County Pro Bono Lawyers)

FROM: Clallam County Law Librarian / (360) 417-2287 / pruby@co.clallam.wa.us
Penny Ruby

DATE: February 21, 2024

SUBJECT: DRAFT Minutes / Clallam County Law Library Board Of Trustees
Meeting held January 24, 2023, at noon

The meeting noted above was held as scheduled and attended as noted. This meeting was also made available "remotely" (meeting information shared with CCLLBOT -- as noted in Ms. Gores email of January 17, 2024, 7:53 AM).

Location:

Clallam County Courthouse
223 East 4th Street, Room 160
Port Angeles, WA 98362

Zoom:

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Video/Audio of meeting available at the Clallam County Website with Clicks to:

Departments
Commissioners
Boards, Committees, and Commissions + (scroll down to)
Law Library Board (click on)
Clallam County Access to Live & Archived Meeting Recordings, Agendas &
Minutes (scroll down to "Available Archives" heading and click on)
+Boards and Committees Meetings (scroll down to)
Law Library Board Meeting Jan 24, 2024 (click on Video)
(Scroll & Click hint – there are scroll bars-boxes within scroll bar boxes)

Time signature from 00:00 / 58:54 - to hear the word for word of meeting (recording a little low on volume to always catch exact wording).

Judge Basden – Calls meeting to order.

Roll was called, attended by the Clallam County Law Library Trustees, as noted above, with Judge Brent Basden, Commissioner Mike French, Librarian Penny Ruby, and Clerk of the Clallam County Board Of Commissioners Loni Gores, in the room, with Attorney Katherine Krueger, Attorney Jesse Medlong, and Clallam-Jefferson County Pro Bono Lawyers Executive Director Shauna Rogers joining remotely.

1) Motion re approve the Agenda.

Commissioner French – Moves to approve the Agenda.

Judge Basden – Any objection or discussion about that? Anybody opposed? The Agenda is approved.

2) Motion re approve the Minutes from September 27, 2023.

Commissioner French – I will move to approve the Minutes from September 27, 2023.

Judge Basden – Any objection or comment on that? I will comment that I was at the meeting, and they appear to be accurate to me, and so all in favor of approving the Minutes of September 27, 2023? None opposed.

3) Motion re appoint new President and Vice-President of the Board Of Trustees.

Commissioner French – I move to appoint Judge Basden as President, and Mike French as the Vice-President, of the Clallam County Law Library Board.

Attorney Medlong seconds the motion.

Judge Basden – Any discussion about that? None opposed.

4) Motion re division of information gathering responsibilities with:

- a) Attorney Krueger working on what might be included in a mission statement - who served and what types of cases to serve; and
- b) Judge Basden looking at the location of the Law Library, what it should look like; and
- c) Attorney Medlong looking at what resources would be available.

Judge Basden – So, motion that's been seconded. None opposed.

5) Motion re LexisNexis Contract "Amendment".

Judge Basden – I move that we table that issue. None opposed.

Judge Basden – I propose we meet on March 6th at noon like we have today, with a deadline of February 28th to provide whatever information to Loni so she can get it out to us.

cc: Clerk of the Board of Clallam County Commissioners, Loni Gores

Law Library

Work Group Follow-up Vision Statement – Katie Krueger

Date: February 28, 2024

To: Clallam County Law Library Trustees and Staff

From: Katie Krueger, JD, WSBA #25818 (Trustee, retired)

Re: Use of the District Courts and How to Best Sync Library Services

Introduction and Assignment

This memo will cover a review as to who may be using our trial District Courts for pro se and for what, how our library services might best assist them as well as the legal community, and whether these services are best met by what we have in the library at present—or give web-based alternatives. I will not address staffing per se. That is a challenge for another day, after we review all that people have reported on for the March 6, 2024 meeting and give different assignments.

After my initial research, admittedly hampered by living 65 miles away from Port Angeles (so unable to keep walking into the courthouse and hoping to find a human), I have concluded that self-help is in and personal response is out. Second, the best resources, in order to be up to date and assure completeness, can be found on web-based platforms, not from books. By the following report, I hope to substantiate these positions, with explanations and attachments.

Materials or persons accessed:

I have accessed <https://www.washingtonlawhelp.org/>, <https://www.kcba.org/?pg=For-The-Public>, <https://www.kcba.org/?pg=For-Lawyers>, <https://www.clallamcountywa.gov/200/County-Clerk-of-Superior-Court>, <https://www.mywsba.org/PersonifyEbusiness/Default.aspx?TabID=258> (selecting Publications, available without logging on as an attorney).

I have talked with Rod Fleck, City Attorney/Planner for the City of Forks, who practices weekly in District Court #2 in Forks and serves as a prosecutor. This was to get a sense of the pro se caseload and kinds of cases handled pro se there. I have tried to have conversations with folks in the Superior Court in Port Angeles, but only get voice mail instructions on a number of complex menus. When emailing for how to contact one, I got a polite note about understaffing and workload (totally understand).

I am also drawing on my own personal knowledge, having been licensed in three states (TX-1980, IL-1988, and WA-1996) and admitted to five different federal district and appellate courts. I was in active practice until retiring in April of 2017. (I got a late start; was a geologist for 15 years before law school.) First, there were three years of clinical practice when enrolled at Northwestern University Law School (Chicago). Next, in Texas and Illinois I had the good fortune to be practicing with a huge number of attorneys (e.g., circa 100, at within a corporate office; other places often 40-50) who could advise, review, or otherwise interact with me (providing

training and exchange of ideas). Both at the legal clinic and within the corporations, we had access to major law libraries but never relied on them for up-to-date law. We always used computer services. The last 20 years of active practice, in Washington, I was pretty much on my own in a small Indian village (Quileute, La Push), although we did engage outside counsel in Seattle for major federal litigation (I was second chair, then). Working for Quileute, I was so appreciative of Westlaw, as the closest major law library was in Seattle. I never felt trips to the UW Law Library could replace what Westlaw could provide (the first two years in La Push, I did not have Westlaw!).

From Rod Fleck, I received the following:

He said that most of the cases he sees in the criminal docket are misdemeanors, occasionally gross misdemeanors. Usually they are DUI license suspensions, shoplifting cases. He encourages the defendant to clear the license and get it back, amending the charge to an infraction, where possible. Re the shoplifting, he advises that they work with the merchant to make them whole again, pay costs, and get dismissal.

Civil cases, often collection cases re rent, or small claims, arise maybe a couple of times a week, on Thursdays, and they also hear traffic tickets that day. These are almost always pro se.

Rod was my lead to the pro se tools out for the public. Interestingly, he did not note the Clallam County cite. Rather, he refers people to <https://www.kcba.org/?pg=community-resources> and then <https://www.washingtonlawhelp.org>

Specifically, from Clallam County Superior Court Clerk I received this message:

“Office is currently short staffed, and we also do cover the courtroom proceedings. That means that two – three clerks are out of the office at a time. I am sorry you have missed us when you called. Please let me know your questions, and I can try to assist.

Nikki Botnen

Clallam County Clerk”

This was after I finally left a message. I had tried every single Clerk extension for a live person and could not get one, on more than one occasion. So, I am guessing because of their schedules they only reply to messages left and do not just pick up a live phone call. My questions were about the kinds of pro se cases they have. I am going to guess that the website developed by the court for public access to information and forms was driven by the kinds of cases they have, so will not try to take up the clerk’s valuable time. See my sample attachments on that website.

The Superior Court website cited above lists case types as criminal felony, civil filings, domestic filings, probate/guardianship filings, paternity/adoption filings, mental illness filings, juvenile dependency filings, juvenile offender filings, and judgments. I cannot be sure what may be handled pro se. (One hopes, not felony cases!)

Selecting the Forms/Documents & Legal Kits tab, one sees assistance on forms and kits for most of the above subjects but not for felonies. (I will presume persons facing felony charges get attorney assistance?) Under the “Resources for Low-Income Individuals” on this page, I selected “Do It Yourself Legal Kits” and one is directed to another third party site, ferzre.com; however, that server would not connect. When I just typed in <https://www.ferzre.com>, I got warned that this site is a security risk. That may be why the county broke the link, but I don’t see a replacement.

I fully recognize that other entities have more money and staff than Clallam County and happily, they serve our county, as well. Other sites do give forms and good assistance.

The King County Bar menu provides for lawyers, judges, and the public. Under For Lawyers, Sections leads to a host of substantive law leads. There are a New Lawyers Division, New Admittees Division, Continuing Legal Education, Lawyers Referral Services, Member-Only Perks, Volunteer opportunities, and Membership. There is Pro Bono information (links, phone numbers). Access to the substantive law pages is for KCB members but I used to live there and recall the dues are within reach. There is also a Judicial Resources Menu for judges, covering their needs, or providing information on openings.

Of further interest to me was the For the Public menu. The Community Resources Tab has broad application (largely re Domestic Violence and Criminal Cases, but gives leads for immigration, as another example); however, also lists information on Washington assistance overall). Other tabs were just for King County. Much of the information here will inform a member of the public but I found the real mothership was in the next source.

The King County web pages are great resources for attorneys and provide a learning start for non-attorneys but mostly serve that county. A far better resources is Washington Law Help (website provided above).

Washington Law Help (“WLH”), part of the Northwest Justice Project, is a truly functional self-help source. They provide detailed resources on Family Law, House and Apartment, Work/Farmworker Rights, Personal Safety, Money and Debt, Planning Ahead/Seniors, Civil Rights/LGBTQ+, Emergencies and Disasters, Health, Immigration, Native American Issues, Public Benefits, Re-entry/Criminal Resources/LFO Fines, Veterans, and Youth Law and Education. These are many more topics than covered by Clallam County’s Superior Court page. So can fill some holes for people where county staffing/funds did not cover all.

Best of all, WLH lets you select your location, in a menu just under the url address. So, you can search by city, county, or zip code, for more precise guidance. The information is incredibly detailed. For example, under House and apartment, one can go to Mobile/Manufactured Homes, and then Select Know your Rights with resources and basic information answering

FAQs, or select Court Forms and Procedures, or learn of Mortgages and Utilities, or Property Tax. See a screenshot of this page in the attachments, to see how detailed it can be. Another screenshot will show assistance with Medical Bills.

Finally, I went to the WA State Bar website (provided above) to see what publications, especially desk books, might be available for an attorney in a small office, that we might want to include in our library, in lieu of all those case law books. This is because many such desk books fill in the practice blanks that law school will simply not cover, such as elements of a good contract or a good will. My law school experience dwelt largely on case law and analyses of what policies might drive conflicting opinions. This is great for future appellate attorneys but not for people struggling to open a practice to serve everyday clients with their everyday issues. So, course books and desk book references would be invaluable, unless one is lucky enough to practice among experienced attorneys in a larger office.

Conclusions and Rationales:

Budgets and staffing challenges being what they are today, one pretty much must rely on self-help to get rules of practice, forms, or an understanding of applicable law. Fortunately, some amazing websites are out there, going into great detail, even county-specific, as basics of substantive law, paperwork and process, and links to legal aid. In the case of Washington Law Help, there is a plethora of options as to what topics one might want to access. In the case of King County Bar, there are also a number of topics (but it works best for attorney members), and the diverse top menu bar allows you to select if you are an attorney, a member of the public, or a judge. Both of these sites are more extensive than the Clallam.net site, as to topics and tools provided. Some of the attachments will show that. So, our Clallam residents should be directed to these other websites, for sure. Please see attachments for only a small selection of what these websites can provide.

I am firmly of the opinion that case law books and statute books or (Washington Administrative Code, if we have that) are confusing for the pro se petitioner or defendant, as well as largely out of date; and their use in lieu of computer access may even lead to malpractice for an attorney these days, as there is no way book services can keep up with changes in the law. Periodic pocket parts to the hard cover books certainly cannot do it. Even those required CLE classes cannot do it, re substantive law, although that is (or at least was) why attorneys all have CLE requirements. (Although, thinking through ethics problems and learning of software security concerns and protection are really only through CLE.) I have been using a computer for legal research on case law, statutes, regulations, law reviews, and treatises since the 1980s. No library can afford more than a selection of law reviews unless they are, e.g., Northwestern University or Harvard or UW. Even they cannot rival Westlaw or Lexis/Nexis for completeness of a search. Ditto for treatises. (It is uncanny how that critical law review article that covers your issue in

depth ends up being from a smaller school that your library would not carry!) Nothing replaces computer services for up-to-date attorney research. And there is no tolerance in the courts for arguing that one did not know of a law change, because one just used hard cover books. (Or AI!) Insufficient knowledge of law can, in fact, lead to litigation. I am thinking, for example, of considerations far beyond just getting a will, in probate/elder law these days.

For handling a frequent client topic if in a small law office or even a large one, those desk books from WSBA seem more helpful than a collection of dated case law reporters. (Yes, those books are pretty, and impressive if on a bookshelf of a small law office.) I have an attachment from mywsba.org that summarizes the publications available. Caveat; *these* can become dated, but often they are great for forms or suggested language, and provide very basic tools of legal understanding in a field. As one who practiced in Environmental Law, however, I know how fast that can change and how heavily dependent it is on CFRs or WACs or county codes (the last being the least likely of those three to change). This set of four books on Environmental Law/Land Use would be like a cheaper version of Am. Jur., to give someone a handle on major issues and codes. But it should never substitute for computer updates on the law.

I am mindful that it took me at least a year in law school to understand how to use the reporter books fully (reporters, West Law keys, Shepardizing, Federal Register/CFRs, precedent, dicta versus holdings, rationales, etc.) . No way could a walk-in member of the general public grasp what might be needed or how to discern dicta from holdings, looking at the reporters. And no way are they current, for an attorney. But Washington Law Help and to a lesser degree other url sites provide wonderful, easy-to-understand well-organized menus, FAQs to aid research, and downloads. And they provide references to local legal support for people who need more than the materials. Westlaw, or Lexis/Nexis, give the attorney massive references to law reviews, treatises, technical journals, news, and codes, statutory and regulatory, as well as legislative history.

It may be wisest from cost/space/malpractice standpoints for our library to discontinue using/providing case law reporter books and any other hard-copy statutes or bound (as again, no way can they be current). Lawyers should not rely on them and the public cannot grasp how to use them effectively. Possibly keep a treatise series (such as Am. Jur. or the like) if it is kept current with pocket parts. But really, Lexis/Nexis covers that better. Have a Lexis/Nexis terminal for attorneys.

I suggest having another terminal for people who just need to access the Internet. Have a printer and some paper and some spare printer cartridges (for the public). I am assuming attorneys will have an email and won't need our paper. That second computer should have Microsoft Office and pdf capacity. Posted next to both the Lexis/Nexis computer for attorneys, and that non-Lexis computer, should be a page with the digital urls I have described, and a few

sentences about what kind of information they contain. I understand Jefferson County just keeps an active Nexis/Lexis terminal. I really understand why. But I would go farther and have a second terminal for accessing the self-help urls, as well, especially if we have more than one walk-in.

Yes, it is terrific if someone is on the premises to help with selection of what to access and/or download. It is terrific if we can offer more than a Wednesday afternoon. That's for another day. I saw one email about needing an after-hours key. That's for another day, as well.

A handwritten signature in blue ink that reads "Katherine K. Kuegel". The signature is written in a cursive, flowing style.

Attachments:

Selection of Clallam.net Superior Court information

Selection of Washington Law Help information (just a small sample)

Selection of King County Bar information (just a small sample)

Selection of publications from mywsba.org/CLE materials (but anyone can buy)

clallamcountywa.gov/200/County-Clerk-of-Superior-Court

https://www.netwea... Google QuickBooks Dashboard Accou... Clallam County - Co... Magazine Stand TH... Western Region Re... Tide Tables & Chart... Kindle Cloud Reader Western Region Re... Cutthroat v... Website Sign In

Create a Website Account - Manage notification subscriptions, save form progress and more.

CLALLAM COUNTY

Department of Public Safety

Departments

Government

Services

Safety & Justice

Calendars & Schedules

Case or Name Search

Combined Daily Reports

Criminal Fines & Collections

Forms, Documents, & Legal Kits

How to Access Superior Court Records

Jury Duty Information

Offender Certificate of Discharge (PDF)

Superior Court Clerk E-Filing

Unlawful Detainers

Protection Orders

Home

Departments

County Clerk of Superior Court

County Clerk of Superior Court

The Clallam County Superior Court Clerk's Office is located in Port Angeles, the county seat. The Superior Court Clerk's Office's primary responsibility is to file and index all records filed for the Clallam County Superior Courts and Family Court.

Case Types

- Criminal Felony Cases
- Civil Filings
- Domestic Filings
- Probate/Guardianship Filings
- Paternity/Adoption Filings
- Mental Illness Filings
- Juvenile Dependency Filings
- Juvenile Offender Filings
- Judgments

Timelines for Filing & Ex Parte or Motion Calendars

You may click on [Clallam County Superior Court Local Rules](#) to obtain information on Filing and Motion deadlines.

We have daily Ex Parte Hearings at 1 pm with an 11 am filing deadline.

Friday Civil and Criminal motion calendars rotate between Judges Brent Basden, Lauren Erickson, and Simon Barnhart. **See Trial / Judges Scheduling** for which Judge will be on the bench on a specific date and time.

Contact Us

County Clerk of Superior Court

Contact Clerk of Superior Court

Physical Address

223 E 4th Street
Suite 9
Port Angeles, WA 98362

Directions

Phone

360-417-2231

Hours

Monday through Friday
8 am to noon
12:30 to 4:30 pm

Online Comment Form

Court Facilitator

Contact the Court Facilitator

Physical Address

223 E 4th Street
Door Number 3003

Child Support matters are heard on the 1st and 3rd Fridays of each month at 11 am. Special Report Mental Health Calendar is on the 2nd and 4th Fridays of each month at 11 am, and Non-Family Protection Order matters are scheduled at 10:30 am on Fridays.

Commissioner Elizabeth Stanley's Civil Motion calendars are every Friday at 8:30 am for Adoptions, 9 am for Family Law matters, and 1:30 pm for Domestic Violence hearings.

New Criminal cases or "Fresh Arrests" are heard daily at 1 pm. The Clerk's office receives confirmation of these Criminal Ex-Parte matters by 11:45 am on the day of the hearing. You may check with the Clerk's Office or Court Administrator for more information.

The Clerk's Office does not accept Fax or Email Filings.

FAQs

- [Do you accept debit cards, credit cards or personal checks?](#) ▾
- [What forms do I need for my divorce, probate, or other court case?](#) ▾
- [What forms do we provide?](#) ▾

View All

Superior Court Documents

- [Probate Forms](#)
- [Washington Court Forms](#)

View All

Port Angeles, WA 98362

[Directions](#)

Phone [360-417-2588](#)

[Directory](#)

Northwest Justice Projects

1020 W Caroline Street

Port Angeles, WA 98362

Phone: 360-452-9137

Toll-Free: 866-402-4452

Pro Bono Lawyers

528 W 8th Street

Port Angeles, WA 98362 (Physical Address)

P.O. Box 901

Port Angeles, WA 98362 (Mailing Address)

Phone: 360-504-2422

Resources for Low-Income Individuals

- [Washington State Bar Association \(WSBA\)](#)
- [Washington Law Help](#)
- [Do It Yourself Legal Kits](#)

[View All](#)

Case Cover Sheets

- [Case Cover Sheet, Civil \(Case Type 2\) \(PDF\)](#)
- [Case Cover Sheet, Family \(case types 3 and 5\) \(PDF\)](#)
- [Case Cover Sheet, Probate-Mental Health \(Case Types 4 and 6\) \(PDF\)](#)

Other Related Documents

- [Civil Proceedings - General Information for Self-Represented Persons \(PDF\)](#)
- [Clallam County Clerk Fee Schedule \(PDF\)](#)
- [Document Cover Sheet \(PDF\)](#)
- [Domestic Violence, Sexual Assault, and Crime Victim Resource List \(PDF\)](#)
- [Emancipation \(PDF\)](#)
- [Extreme Risk Protection Order Packet \(PDF\)](#)
- [Guardianship Summary \(PDF\)](#)
- [JIS Database Information Search Form \(PDF\)](#)
- [Jury Information \(PDF\)](#)
- [Letters of Guardianship \(PDF\)](#)
- [Motion and Declaration For Waiver of Civil Filing Fees and Surcharges \(PDF\)](#)
- [Motion Modify-Terminate Order for Protection Form \(PDF\)](#)
- [Return of Service Form \(PDF\)](#)
- [Petition for Protection Order Packet \(PDF\)](#)

Superior Court Certified Transcriptionists

- [Clallam County Superior Court Certified Transcriptionists \(PDF\)](#)

[Association \(WSBA\)](#)

- [Washington Law Help](#)
- [Do It Yourself Legal Kits](#)

[View All](#)

Clerk's Notifications

[Bench Copies/Orders E-Submission Notice \(PDF\)](#)

[Superior Court's Emergency Order - January 28, 2022 \(PDF\)](#)

[Superior Court's Emergency Order - January 14, 2022 \(PDF\)](#)

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[Combined Daily Reports](#)

[Criminal Fines & Collections](#)

[Forms, Documents, & Legal Kits](#)

[How to Access Superior Court Records](#)

[Jury Duty Information](#)

[Offender Certificate of Discharge \(PDF\)](#)

[Superior Court Clerk E-Filing](#)

[Unlawful Detainers](#)

[Protection Orders](#)

+

Government

- [Case Cover Sheet, Civil \(Case Type 2\) \(PDF\)](#)
- [Case Cover Sheet, Family \(case types 3 and 5\) \(PDF\)](#)
- [Case Cover Sheet, Probate-Mental Health \(Case Types 4 and 6\) \(PDF\)](#)
- [Civil Proceedings - General Information for Self-Represented Persons \(PDF\)](#)
- [Clallam County Clerk Fee Schedule \(PDF\)](#)
- [Document Cover Sheet \(PDF\)](#)
- [Domestic Violence, Sexual Assault, and Crime Victim Resource List \(PDF\)](#)
- [Emancipation \(PDF\)](#)
- [Extreme Risk Protection Order Packet \(PDF\)](#)

Other Forms

- [Probate Forms](#)
- [Washington Court Forms](#)

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Services

- [Guardianship Summary \(PDF\)](#)
- [IIS Database Information Search Form \(PDF\)](#)
- [Jury Information \(PDF\)](#)
- [Letters of Guardianship \(PDF\)](#)
- [Motion and Declaration For Waiver of Civil Filing Fees and Surcharges \(PDF\)](#)
- [Motion Modify-Terminate Order for Protection Form \(PDF\)](#)
- [Petition for Protection Order Packet \(PDF\)](#)
- [Return of Service Form \(PDF\)](#)

Resources for Low-Income Individuals

- [Washington State Bar Association \(WSBA\)](#)
- [Washington Law Help](#)
- [Do It Yourself Legal Kits](#)

[View All](#)

Helpful Contacts

Northwest Justice Projects

1020 W Caroline Street
Port Angeles, WA 98362
Phone: 360-452-9137
Toll-Free: 866-402-4452

Pro Bono Lawyers

528 W 8th Street
Port Angeles, WA 98362 (Physical Address)

P.O. Box 901
Port Angeles, WA 98362 (Mailing Address)
Phone: 360-504-2422

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Safety & Justice

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[Home](#) > [Departments](#) > [County Clerk of Superior Court](#) > Superior Court Clerk E-Filing

Superior Court Clerk E-Filing

E-filing with the Superior Court Clerk's Office is not mandatory; documents are still accepted in person or by mail.

An E-filed document is considered filed after it is reviewed and accepted during the Clerk's business hours; otherwise, the document is considered filed at the beginning of the next business day. Our office hours are Monday through Friday 8 am to 4:30 pm, except for Clallam County scheduled holidays.

Registration

To register for E-Filing in Superior Court select the Request Access to Site hyperlink on our E-File Sign In page. Complete each field and select the Submit button. Please allow us 24 hours to respond to your request for access. If your request is sent over the weekend or on a scheduled county holiday, your request will be reviewed when the Clerk's Office is again open. Once your access has been granted, simply enter the email and password you used to register to gain access to our E-File portal.

To Register or if you are already registered, you can find our E-File Portal here: [Superior Court Clerk E-Filing](#)

Submittal Instructions

All E-filings must meet formatting requirements for electronically filed documents as defined in GR14. You may e-file documents in established cases only. Documents can be submitted in .pdf format and color or grayscale documents will be rejected.

Once you have uploaded your filing and completed the required fields you will receive a message saying, "Import Succeeded", this is your confirmation of successful filing. If you have any questions, please email or call the Clerk's office at 360-417-2231 before re-submitting any documents. If you have any trouble uploading a large filing, please be aware that our system has a size limit of 20 megabytes.

E-Filing a new case pleading will not be accepted. You will need to mail or drop off the appropriate pleadings to start your case along with the applicable filing fees and any copies you'd like confirmed. We will mail those back to you in a postage-paid, self-addressed envelope that you provide. Once your case is established and you have a Superior Court case number, you may file any future filing via our E-Filing portal.

Bench Copies

If you have E-filed a document within five business days of your scheduled hearing, you must also deliver to the court a hard copy of all that you have filed. The hard copy should have the words "bench copy" hand-written at the top of the first page and state the date and time of the hearing. The hard copy must be delivered at least twenty-four hours prior to your scheduled hearing.

Contact Us

County Clerk of Superior Court

[Contact Clerk of Superior Court](#)

Physical Address [View Map](#)

223 E 4th Street
Suite 9
Port Angeles, WA 98362

[Directions](#)

Phone [360-417-2231](#)

Hours

Monday through Friday
8 am to noon
12:30 to 4:30 pm

[Online Comment Form](#)

[Directory](#)

E-Submission of your Bench Copies / Orders

For a fee (see the table below) bench copies and orders can be submitted through the Clerk's E-File Portal. Please submit these as one document in pdf format. The Clerk's office will provide your bench copies/orders to the Court on your behalf, after doing so they will not be retained by the Clerk's Office. Please notify us so we can collect the appropriate fees prior to your E-Submission.

- First 100 pages \$10
- Each additional 50 pages \$5

Paying Filing Fees

Prior to E-Filing a document that requires payment please email the Clerk's office to notify us so we can collect the appropriate fee prior to your submittal.

Common documents that require a fee:

- Jury Demand
- Counter / Cross-Claim
- Modification
- Objection to Relocation
- Notice of Appeal, etc. (for a full list of fees please see our [fee schedule \(PDF\)](#))

Attorney Signature

For purposes of e-filing an attorney may sign their document in the following manner:

s/John Attorney
State Bar Number 12345
ABC Law Firm
123 South Fifth Avenue
Seattle, WA 98104
Telephone: 206-123-4567
Fax: 206-123-4567
Email: John.Attorney@lawfirm.com

Or the document can be signed and scanned in .TIF format for E-filing. See GR30 Electronic Filing Rule.

Sealed Cover Sheets

Per GR 22 in Family law and Guardianship cases, the appropriate cover sheet must be attached to the original document(s) for it to become sealed. Sealed cover sheets can be found at the [Washington Courts Website](#) under Court Forms.

Declarations

If you are E-Filing a declaration follow the instructions as described in GR17(2) for facsimile transmission and attach a GR17(2) declaration to the back of your document.

The following documents cannot be E-Filed and must be filed with the Clerk in paper form:

- Ex parte orders to be signed by a judge in chambers
- Foreign judgments
- Certified records of proceedings for purposes of appeal
- Negotiable instruments
- Bail bonds
- Documents presented for filing during a court hearing or trial
- Documents of foreign governments under official seal
- Bench copies for the judicial office
- Bonds in probate and guardianship cases
- Documents for filing in an Aggravated Murder case
- Administrative Law Review (ALR) Petitions
- Interpleader or Surplus Funds Petitions
- Documents submitted for in camera review
- Affidavits for Writs of Garnishment and Writs of Execution
- Writs (that have to be issued by the Clerk)
- Letters of Testamentary
- Letters of Guardianship
- Letters of Administration

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Unlawful Detainers

Protection Orders

[Home](#) > [Departments](#) > [County Clerk of Superior Court](#) > Criminal Fines & Collections

Criminal Fines & Collections

Individuals who have been sentenced in Clallam County Superior Court may mail in their monthly payment to the clerk's Office with a cashier's check or money order. We do not accept personal checks. Be sure to include your full name and cause/case number with your payment. Include a self-addressed stamped envelope if you would like us to mail you a receipt for your payment.

You may also make your payment in our office. We accept cash, credit / debit cards, cashier's checks, or money orders. We do **not** accept personal checks.

[Criminal fines may also be paid online](#). Please be aware that the credit card company charges a convenience fee to use this system. The fees are listed on their website under the above link.

If for any reason you are unable to make the minimum payment due during a calendar month, you must come in to the Clerk of Superior Court office no later than the first Friday of the following month to speak with a collection clerk to explain.

If you do not appear and have not made the minimum payment due for the proceeding month, the court may sign an Order to Show Cause requiring you to appear in court (failure to appear at the hearing may result in a bench warrant being issued for your arrest), and/or your account may be sent to a collection agency.

Payments are due any time during the month, you must pay no later than the last day of the month.

To lower your monthly payment you must motion the court and provide financial information. The Clerk's Office has the forms at the front counter for you to motion the court to have your monthly payment reduced. You can always pay more than the minimum ordered amount on your fines / fees.

Interest on your fines / fees other than restitution may be waived if you pay off your principal balance. Please let the Clerk's Office staff know when you are paying off your balance, we will then motion the Court on your behalf to have the interest waived. If you are not paying off the principal balance but wish to motion the Court to waive the non-restitution interest you can obtain the forms to do so in the Clerk's office.



Community Resources

The resources below offer only general information. Please consult an attorney for specific legal advice.

Print Materials

COMMUNITY RESOURCE BOX

Websites

- Washington Law Help-self help materials and information about legal aid providers: WashingtonLawHelp.org
- Washington State Courts: Washington Courts
- King County Law Library: LawLibrary
- General information about statewide health and human services agencies and legal aid providers.
Dial 2-1-1 from anywhere in Washington to speak with an Information and Referral Specialist.
Toll free 1-877-211-WASH (9274). 211 Community Resources Online Database
- Student Loans, your options & rights: Student Loan Borrower Assistance

Quick Links

COMMUNITY RESOURCES

NEIGHBORHOOD LEGAL CLINICS

HOUSING JUSTICE PROJECT

KINSHIP CARE SOLUTIONS

LEGAL ADVICE & REFERRAL FOR KINSHIP CARE (LAARK)

THE RECORDS PROJECT

SELF HELP PLUS PROGRAM

Domestic Violence

- ▶ [Abused Deaf Women's Advocacy Services](#): TTY [1-888-236-1355](#)
- ▶ [Chaya](#): (206) 325-0325
- ▶ [Consejo](#): (206) 461-4880
- ▶ [Domestic Abuse Women's Network](#): (425) 656-7867
- ▶ [Eastside DV](#): (800) 827-8840
- ▶ [New Beginnings](#): (206) 522-9472
- ▶ [Refugee Women's Alliance](#): (206) 721-0243

Criminal Cases

- ▶ [The Office of Public Defense](#) (206) 296-7662
- ▶ [If your loved one is in jail](#)



Additional Resources

- ▶ [Solid Ground](#): emergency shelter, food assistance, in-home care, family support (206) 694-6700
- ▶ [Northwest Justice Project](#) 2-1-1
- ▶ [Northwest Immigration Rights Project](#) (206) 587-4009/ (800) 445-5771
- ▶ [Legal Counsel for Youth and Children \(LCYC\)](#): (206) 649-7538
- ▶ [Eastside Legal Assistance Project \(ELAP\)](#): (425) 747-7274

Publications from CLE page, myWSBA.org

Two pages

Publications (23)

Deskbooks (23)

Practice Areas

Appellate (1)

Business Law (4)

Community Property (1)

Construction (1)

Environmental / Land Use (4)

Estate Planning (4)

Ethics (2)

Family Law (1)

Litigation (4)

Public Records (1)

Real Property (9)

Publications (105)

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Practice Areas

Administrative Law (7)

ADR (4)

Antitrust (1)

Antitrust/Consumer
Protection (1)

Business Law (19)

Cannabis Law (2)

Civil Rights (3)

Computer And Technology (10)

Construction (4)

Consumer Protection (1)

Corporate Law (7)

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Professional Responsibility
(3)

Trust Accounting (3)

Health Law (2)

Immigration Law (3)

Indian Law (3)

Intellectual Property (1)

International Practice (1)

Juvenile Law (2)

Labor And Employment (10)

LCBT Law (1)

Litigation (13)

Military Law (1)

Coursebooks, continued

Other (10)

Maritime (1)

Military Law (1)

Personal Development (2)

Personal Injury (1)

Real Property (15)

Senior Lawyers (1)

Solo and Small Practice (10)

Other (1)

Tax (5)

Trust Accounting (1)

World Peace Through Law (1)

WashingtonLawHelp.org

Maintained by
[Northwest Justice Project](#)

Washington's laws affecting renters have changed as of July 23, 2023. Please read [2023 changes to Washington State's laws affecting renters](#).

If you're facing eviction, you can [apply for legal help](#) and [look for rent assistance](#).

Choose a Topic:



Family

[Divorce/Separation](#), [Parenting Plans/Custody](#), [Child support](#),
[Contempt of court](#), [More Topics](#)



House & Apartment

[Eviction](#), [Tenants' rights](#), [Mobile / Manufactured Homes](#),
[Homeowners / Foreclosure](#), [More Topics](#)



Work / Farmworker Rights

[Employment rights](#), [Unemployment benefits](#), [Workers' compensation](#),
[Childcare provider rights](#), [More Topics](#)



Personal Safety

[Domestic Violence, Abuse & Exploitation of Seniors,](#)
[Antiharassment & Stalking, The child protection system \(CPS\),](#) **More Topics**



Money & Debt

[Bankruptcy, Car Issues, Debt collection, Medical bills,](#) **More Topics**



Planning Ahead / Seniors

[Alzheimer's / Dementia, Planning for Death, Power of Attorney,](#)
[Abuse & Exploitation of Seniors,](#) **More Topics**

All Topics





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[The child protection system \(CPS\)](#), [More Topics](#)



Money & Debt

[Bankruptcy](#), [Car Issues](#), [Debt collection](#),
[Medical bills](#), [More Topics](#)



Planning Ahead / Seniors

[Alzheimer's / Dementia](#), [Planning for Death](#),
[Power of Attorney](#), [Abuse & Exploitation of Seniors](#),
[More Topics](#)



Civil Rights / LGBTQ+

[Civil rights](#), [Disability rights](#),
[Employment Discrimination](#), [Indian civil rights](#),
[More Topics](#)



Emergencies & Disasters

[Car](#), [Home](#), [Rental Insurance](#),
[Disaster relief programs](#),
[Lost or destroyed documents](#),
[Unemployment benefits](#), [More Topics](#)



Health

[Medicaid / Medicare](#), [Medical bills](#),
[Basic health care rights](#), [Health coverage options](#),
[More Topics](#)



Immigration

[Becoming a US Citizen](#), [Managing money](#),
[Public benefits for immigrants](#),
[Immigration and family](#), [More Topics](#)



Native American Issues

[Border crossing](#), [Driver & professional licenses](#),
[Family law in Indian Country](#), [Indian arts and crafts](#),
[More Topics](#)



Public Benefits

[Appeals and hearings](#), [Benefit Eligibility](#),
[Cash assistance](#), [DISHS programs and problems](#),
[More Topics](#)



Re-Entry, Criminal Records, LFO/Fines

[Criminal Records](#),
[Driver & professional licenses & ID](#),
[Legal financial obligation \(LFO\)](#), [Juvenile offenses](#),
[More Topics](#)



Veterans

[Benefits for disabled veterans](#), [Discharge upgrades](#),
[Getting military service records](#),
[Military family law issues](#), [More Topics](#)



Youth Law & Education

[At-risk children](#), [Discrimination in public education](#),
[Emancipation](#), [Foster care](#), [More Topics](#)



House & Apartment

Choose a subtopic below to view resources about that issue.



Self-Help Forms

[Answer a Lawsuit for Debt Collection](#)

[Ask the Court to Waive Your Filing Fee](#)

[File for Divorce](#)

[View all forms](#)

Eviction

Tenants' rights

Mobile / Manufactured Homes

Homeowners / Foreclosure

Homelessness / Shelters

Buying a home

Utilities

Vouchers, Subsidies, Rent Assistance





For court forms, choose the **Court Forms & Procedures** tab below

Know Your Rights

Court Forms & Procedure

23 Resource(s) Found

Filter By: Language - Format -

The Basics (13)

Evictions from Mobile Home parks (6)

I live in a trailer, motor home, or fifth wheel in an RV park. I pay rent for the lot. Do I have rights?

Find out when you might have additional legal rights if you live in an RV you own in a manufactured/mobile home park and you rent the lot. #6560EN

[Read More](#)

By: Northwest Justice Project
Read this in: [Spanish / Español](#) [Russian / Русский](#)

I live in a manufactured/mobile home park. Can the park owner/landlord raise the rent, and by that much?

If you own your mobile home but rent the space it sits on, state law lets your landlord raise the rent if they give you enough notice about it. Get the details here. #6512EN

[Read More](#)

By: Northwest Justice Project
Read this in: [Spanish / Español](#)

My landlord threatened to evict me from my manufactured/mobile home park

If you live in a manufactured/mobile home park and your landlord just threatened to evict you, learn about what is required to actually start an eviction process. #6500EN

[Read More](#)

By: Northwest Justice Project
Read this in: [Spanish / Español](#)

My Manufactured/Mobile Home Park Landlord just Gave Me a 20-Day Notice to Comply or Vacate

If you live in a manufactured/mobile home park and just got a notice from your park landlord saying you must comply or vacate. Learn what this notice is and what you should do about it. #6504EN

[Read More](#)

By: Northwest Justice Project
Read this in: [Spanish / Español](#)

My manufactured/mobile home park landlord just gave me a 14-Day Notice to Pay Rent or Vacate

If you live in a manufactured/mobile home park and your landlord gave you a 14-Day Notice to Pay or Vacate, learn what this notice is and how to respond and get legal and financial help. #6502EN

[Read More](#)

By: Northwest Justice Project
Read this in: [Spanish / Español](#)

I need to respond to an eviction lawsuit as soon as possible

If you got legal papers from your landlord called a Summons and Complaint for Unlawful Detainer, read this and try to talk to a lawyer right away. #6309EN

[Read More](#)

By: Northwest Justice Project
Read this in: [Spanish / Español](#) [Russian / Русский](#)

Mortgages & Utilities (1)

Property tax (1)



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> [Re-Entry, Criminal Records, LFO/Fines](#)
> [Criminal Records](#)

Search for Your Issue



Criminal Records

Court Forms & Procedure

[Other Re-Entry Problems](#)

Know Your Rights

Court Forms & Procedure

20 Resource(s) Found

Filter By: Language • Format

Get Started (6)

How to clear (vacate) your drug possession conviction after State v. Blake

State v. Blake is a 2021 Washington State Supreme Court decision that says the state's drug possession law is unconstitutional. If you were convicted of drug possession on or before February 25, 2021, you can get those convictions cleared ("vacated") and removed from your criminal record. You may also get a refund of the legal financial obligations (LFOs) you paid on your drug possession case/s. The law the court found unconstitutional is "Unlawful Possession of a Controlled Substance" or "VUCSA - possession" (RCW 69.50.4013 and earlier versions of that law). Packets #8720EN and #8721EN

[Read More](#)

By: Northwest Justice Project
Read this in: [Spanish](#) | [Español](#)

File a Petition for Certificate of Restoration of Opportunity (CROP)

Use this packet if you have a criminal conviction history, especially one that caused you to lose an occupational license, you have finished your sentence/s, and you plan to look for work/housing, or you want to get (back) an occupational license. This packet includes the forms you will need to get a CROP. #2954EN

[Read More](#)

By: Northwest Justice Project

How do I find the things I need to participate in my court case?

You may need some things to be able to participate in your court case. Having access to these things may make it more likely that outcome will be closer to what you want. This is true whether you have an attorney or if you are not represented. #9970EN

[Read More](#)

By: Northwest Justice Project

I have felony criminal records. Can I vacate my non-violent Class B or C felony conviction or record?

Use this packet to vacate records of certain non-violent felony convictions in Washington State. State Patrol will remove a "vacated" conviction

Seal, Vacate, or Destroy Juvenile Court Records

Self-help court forms and instructions on Washington Forms Online. Completes forms to seal and vacate or destroy juvenile court records in Washington State.

Vacate a cannabis (marijuana) misdemeanor conviction

You can get some misdemeanor convictions off your criminal record including cannabis (marijuana) convictions. This packet contains instructions and forms. #8712EN

WashingtonLawHelp.org

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Criminal Records

Court Forms & Procedure

[Other Re-Entry, Problems](#)

20 Resource(s) Found

Get Started (6)

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By: Northwest Justice Project

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By: Northwest Justice Project and Teamchild

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By: Northwest Justice Project

Get Ready for Court (2)

How do I find the things I need to participate in my court case?

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By: Northwest Justice Project

Subpoenaing witnesses and documents

Read this if you're going to a hearing or trial where you'll be giving evidence and you need to make sure that a witness shows up or brings documents or other items. #9930EN

By: Northwest Justice Project

I Need a Court Interpreter (1)

Interpreters for People with Limited English Proficiency

Read this if you live in Washington, English is not your first language and you have trouble speaking or understanding English easily. Help may be available. #8902EN

By: Northwest Justice Project

Read this in: [Spanish / Español](#) [Vietnamese / Tiếng Việt](#)
[Chinese \(Traditional\) / 中文](#)

Court Forms - listed alphabetically (8)

How to clear (vacate) your drug possession conviction after State v. Blake

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By: Northwest Justice Project

Read this in: [Spanish / Español](#)

Ask a court to cancel your non-restitution interest and/or reduce your LFOs

Read this if you were convicted of a crime in Washington State, owe the state legal financial obligations, but cannot afford to pay.
#9913EN

By: Northwest Justice Project

Read this in: [Spanish / Español](#)

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By: Northwest Justice Project

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By: Northwest Justice Project and Teamchild

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By: Northwest Justice Project

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By: Northwest Justice Project

Washington State Court Forms

On this website you can download state mandatory court forms for use in Washington State courts covering many legal issues. Most of the forms found on this website are in MS Word or a PDF format.

By: Administrative Office of the Courts

Court Information - listed alphabetically (1)

How do I find the things I need to participate in my court case?

You may need some things to be able to participate in your court case. Having access to these things may make it more likely that outcome will be closer to what you want. This is true whether you have an attorney or if you are not represented. #9970EN

By: Northwest Justice Project

Legal Research (1)

Washington Administrative Code (WAC)

Regulations of executive branch agencies are issued by authority of statutes. Like legislation and the Constitution, regulations are a source of primary law in Washington State. The WAC codifies the regulations and arranges them by subject or agency.

By: Washington State Legislature

Working with a Lawyer (1)

How to Find a Lawyer & Other Legal Resources in Washington State

General information about your right to a lawyer and how to find

one. #9948EN

By: Legal Voice



Getting military service records

Know Your Rights

[Other Veterans Problems](#)

Know Your Rights

2 Resource(s) Found

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The Basics (2)

[Application for Correction of Military Record](#)

Application for correction of military record under the provisions of Title 10, U.S. Code, Section 1552.

[Content Detail](#)

By: Defense Finance and Accounting Service

[Requesting Copies of Military Records](#)

There are several ways to order copies of your military records. Find out how.

[Content Detail](#)

By: Swords to Plowshares



Clallam County

Text size: A A A

English

Spanish / Español



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WashingtonLawHelp.org



Northwest Justice Project

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Home > All Topics > Money & Debt > Medical bills

Search for Your Issue



Medical bills

Know Your Rights

Other Money Problems

For court forms, choose the **Court Forms & Procedures** tab below

Know Your Rights

Court Forms & Procedures

9 Resource(s) Found

Filter By: Language • Format •

The Basics (5)

Garnishment (1)

Hospital charity care (3)

Can I get Charity Care benefits to pay for my hospital bill?

Federal and state laws require hospitals to provide you certain types of medical care for free or at a reduced cost if you cannot afford to pay for the medical treatment. Charity Care covers "medically necessary" treatment, including inpatient hospital stays and emergency room visits. #5909EN

Read More

By: Northwest Justice Project

Read this in: [Spanish / Español](#) [Vietnamese / Tiếng Việt](#)

Getting help with medical debt in Washington State

Having medical bills can cause fear, worry and embarrassment. But ignoring them can lead to bigger problems. If you cannot afford your medical debt, read this to learn about some options that can help. #0212EN

Read More

By: Northwest Justice Project

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Prioritizing Debt: Which Bills do I Pay First?

General information about which bills you should pay first when you are having trouble paying all of your debts. #0110EN

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Law Library

Work Group Follow-up

Location of Law Library – Judge Basden

Gores, Loni

From: Basden, Brent
Sent: Tuesday, February 27, 2024 8:30 PM
To: Gores, Loni
Subject: RE: Law Library Meeting Follow-up

My report for our meeting is as follows:

I took the assignment to consider different locations for the law library. There were five main options I investigated.

First, I spoke with Peninsula College about placing the library there and in conjunction with their criminal justice program. That may still be an option, but it has been difficult to get someone with authority to meet with me to discuss details. I would say that it remains an option.

Second, I exchanged an email with Shauna at NW Justice. It occurred to me that may also be helpful for those who are already seeking pro bono services. However, they don't have much space, and office staffing is not necessarily completely consistent in terms of hours where it would be open to the public.

Third, it occurred to me that one option might be a "virtual" law library. This would be very similar to what is used by most lawyers. Very few lawyers go to a law library, but rather just have access to all the databases on their computers. I reached out to Jesse as he had taken the lead in investigating legal database access. I will let him report on this approach, but it did not seem that promising. The idea would be that people could get a password which would be usable for a short period of time. It might be more attractive to these big companies if getting access required some certification that the person was not a licensed attorney, etc. Also, I don't know if Casemaker, which I believe is run by the WSBA, has a way for non-bar members to get access to those databases.

Fourth, keeping it in its current location. That is a possibility but creates access issues. Depending upon what we decide as a vision / goal for the library, this option may or may not be attractive.

Fifth, housing the law library within the North Olympic Library System. I met with Noah who is the main librarian, and Erin who is the acquisition manager at the library here in Port Angeles. We had a productive discussion.

They would be willing to have the library housed within the NOLS. Our preliminary discussion included placement of a research terminal at the main campus in Port Angeles, and a terminal at the Forks branch. It might be possible to place one in the Sequim branch as well, but that branch is shutting down for a while for renovation purposes. They showed me where the terminal would be, and it would have great table access, working area, etc. I suppose that at some point we could also talk about having two terminals depending upon demand.

I don't think we would place a significant number of books, but if there were some books that seemed particularly important (i.e., rules of evidence, court roles, legal dictionary, etc.) those could be placed nearby. I also looked while I was there. They have a section for legal materials, and so some limited donations might just be added to their collection.

Erin, the acquisition manger, has spent some time investigating other electronic databases that would be accessible and is working to compile those resources so that they could be accessed by users of the terminal(s).

NOLS would also be willing for us to have a person there at some set hours that could be a resource for users who needed a bit of training on how to access various databases. The idea would be that the law librarian would take the role of learning and then being able to assist patrons in this area – not to give legal advice, but helping with where the

person might look to find helpful information. That would not be a requirement for placement within NOLS, but they like the idea of a specialized "librarian" who could even assist their staff in how to help patrons.

If we were going to pursue this option, the next step would be to start to link up county officials (mainly IT I think) to work out the logistics of the computers, networks, security, etc., and the county commissioners to work out some kind of memorandum of understanding for operation.

I look forward to our meeting.

Brent Basden
Superior Court

Law Library

Work Group Follow-up Resources – Jesse Medlong

Gores, Loni

From: Medlong, Jesse <jesse.medlong@us.dlapiper.com>
Sent: Tuesday, February 20, 2024 6:36 PM
To: Gores, Loni; Basden, Brent; French, Mike; Katie Krueger; Ruby, Penny; Shauna Rogers
Cc: Mielke, Todd
Subject: Law Library resources findings
Attachments: Clallam County Law Library - CoCounsel__West Order Form_2024-02-20.pdf; Clallam County Law Library Patron Access Quote.pdf

You don't often get email from jesse.medlong@us.dlapiper.com. [Learn why this is important](#)
All,

In advance of our next meeting and discussion on potential third-party resources, I'm attaching two quotes for non-Lexis resources. One is for West. The other is for CoCounsel, a non-West product of Thompson Reuters. I have a lot of experience with these, and I'm happy to discuss the pros and cons during our meeting. Also, based on those discussions, I do not think a remote user resource would be workable, but I have forwarded the inquiry to the sales representatives to confirm.

Best regards,
Jesse

Jesse Medlong (he, him, his)
Associate

T +1 206 839 4869
F +1 206 260 7359
M +1 757 575 6895
jesse.medlong@us.dlapiper.com
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DLA Piper LLP (US)
dlapiper.com



Admitted to practice in CA and WA

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Online / Practice Solutions / Software Products

Material #	Product	Quantity	Unit	Charges	Minimum Term (Months)	Billing Frq	Order Type
30916852	CoCounsel Core, Enterprise Access	2	Attorneys	\$500.00	36	Monthly	Subscription

Monthly Charges for Online/Practice Solutions/Software Products

\$500.00

Minimum Terms

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eBilling Contact. All invoices for this account will be emailed to your e-Billing Contact(s) unless you have notified us that you would like to be exempt from e-Billing.

Credit Verification. If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

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Acknowledgement: Order ID: Q-08155448

Signature of Authorized Representative for order

Title

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Attachment**Order ID: Q-08155448**

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Payment, Shipping, and Contact Information**Payment Method:**

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Account Number: 1005889644

This order is made pursuant to:

Order Confirmation Contact (#28)

Contact Name: Medlong, Jesse

Email: jesse.medlong@us.dlapiper.com

eBilling Contact

Contact Name Jesse Medlong

Email jesse.medlong@us.dlapiper.com

Shipping Information:

Shipping Method: Ground Shipping - U.S. Only

Account Contacts

Account Contact First Name	Account Contact Last Name	Account Contact Email Address	Account Contact Customer Type Description
Jesse	Medlong	jesse.medlong@us.dlapiper.com	EML PSWD CONTACT

Charges During Minimum Term

Material #	Product Name	Year 1 Charges per Billing Freq	% incr Yr 1-2*	Year 2 Charges per Billing Freq	% incr Yr 2-3*	Year 3 Charges per Billing Freq	% incr Yr 3- 4*	Year 4 Charges per Billing Freq	% incr Yr 4- 5*	Year 5 Charges per Billing Freq	Billing Freq
30916852	CoCounsel Core, Enterprise Access	\$500.00	5.00%	\$525.00	5.00%	\$551.25	N/A	N/A	N/A	N/A	Monthly

Charges During Minimum Term

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ProFlex Products See Attachment for details

Material #	Product	Monthly Charges	Minimum Terms (Months)
40757482	West Proflex	\$598.00	36

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- ProView eBooks
- Time and Billing
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- West LegalEdcenter
- Westlaw
- Westlaw Doc & Form Builder
- Westlaw Paralegal
- Westlaw Patron Access
- Westlaw Public Records

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Acknowledgement: Order ID: Q-08113222

Signature of Authorized Representative for order

Title

Printed Name

Date

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Attachment

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Payment Method:

Payment Method: Bill to Account
Account Number: 1000718211
This order is made pursuant to:

Payment, Shipping, and Contact Information

Order Confirmation Contact (#28)

Contact Name: Medlong, Jesse
Email: jesse.medlong@us.dlapiper.com

Shipping Information:

Shipping Method: Ground Shipping - U.S. Only

eBilling Contact

Contact Name Jesse Medlong
Email jesse.medlong@us.dlapiper.com

ProFlex Multiple Location Details			
Account Number	Account Name	Account Address	Action
1000718211	CLALLAM COUNTY LAW LIBRARY	223 E 4TH ST STE 17 PORT ANGELES WA 98362-3000 US	New

ProFlex Product Details			
Quantity	Unit	Service Material #	Description
1	Each	40757482	West Proflex
2	Attorneys	42821702	Westlaw Edge Primary Law, Washington, Enterprise access, Government
2	Seats	42567014	Patron Access State Specific Analytical

Account Contacts			
Account Contact First Name	Account Contact Last Name	Account Contact Email Address	Account Contact Customer Type Description
Jesse	Medlong	jesse.medlong@us.dlapiper.com	EML PSWD CONTACT
Jesse	Medlong	jesse.medlong@us.dlapiper.com	PATRON ACC TECH CONT

IP Address Information					
From IP Address	To IP Address	From IP Address	To IP Address	From IP Address	To IP Address
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Charges During Minimum Term											
Material #	Product Name	Year 1 Charges per Billing Freq	% incr Yr 1-2*	Year 2 Charges per Billing Freq	% incr Yr 2-3*	Year 3 Charges per Billing Freq	% incr Yr 3-4*	Year 4 Charges per Billing Freq	% incr Yr 4-5*	Year 5 Charges per Billing Freq	Billing Freq
40757482	West Proflex	\$598.00	5.00%	\$627.90	5.00%	\$659.30	N/A	N/A	N/A	N/A	Monthly

Charges During Minimum Term

Pricing is displayed only for the years included in the Minimum Term. Years without pricing in above grid are not included in the Minimum Term. Refer to your Order Form for the Post Minimum Term pricing. Refer to Order Form for Billing Frequency Type.

Law Library

Work Group Follow-up Pro Bono – Shauna Rogers

Gores, Loni

From: Shauna Rogers McClain <probonolawyers@gmail.com>
Sent: Wednesday, February 28, 2024 1:36 PM
To: Katie
Cc: Gores, Loni; Basden, Brent; French, Mike; Jesse Medlong; Ruby, Penny
Subject: Re: Law Library Meeting Follow-up

Hi All,

I debated a bit about what kind of information I could provide that would be most helpful to this group. I'm including a link to our 2023 Impact Report here [2023 Impact Report](#). This gives a general overview of our numbers and case types. I should also note that outside of our Housing Justice Project, the majority of our clients are pro se as many of our volunteer attorneys cannot fully represent them due to lack of capacity. Please let me know if there is any other information I can provide that would be helpful.

Shauna Rogers McClain (she/her)

Executive Director| Clallam-Jefferson County Pro Bono Lawyers

PO Box 901, Port Angeles, WA 98362

360.504.2422| probonolawyers@gmail.com

REPORT TO THE COMMUNITY 2023

A WORD FROM THE DIRECTOR



Legal aid programs are an important safety net for our most vulnerable populations. As the Director of CJPBBL I'm fortunate to see firsthand the positive impact we can have through the delivery of legal services.

I'm proud to share that in the last year CJPBBL has been able to:

- Prevent homelessness by helping Clallam and Jefferson County residents resolve legal disputes with their landlords.
- Partner with local organizations that provide complementary services for our clients.
- Offer legal clinics open to the public throughout the year.
- Empower and educate community members through Know Your Rights presentations on immigration and tenant/landlord rights.
- Provide topical and valuable training to our volunteer attorneys.
- Protect people experiencing domestic violence and sexual assault.
- Free clients from oppressive legal financial obligations and inability to find safe affordable housing and employment.

CJPBBL provides these services through the strength of our volunteers and our dedicated staff and board members who are committed to our mission of equal access to justice.

Shauna Rogers McClain

Shauna Rogers McClain
Director

OUR TEAM

STAFF

Director, Shauna Rogers McClain
Program Assistant, Mary Margolis
Clallam Facilitator, Maria Malkasian
HJP Staff Attorney, Ted Howard

BOARD OF DIRECTORS

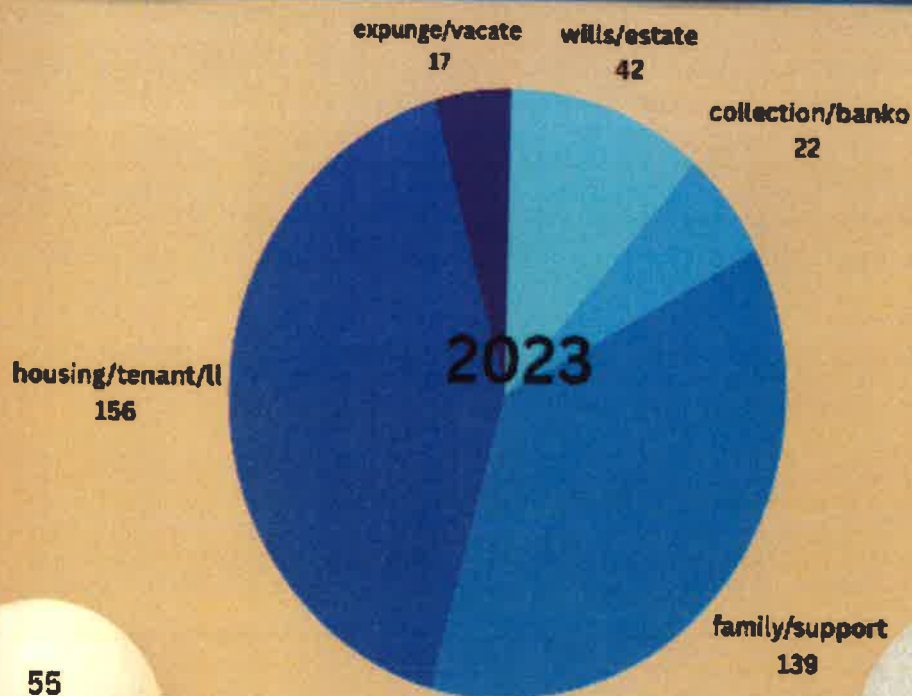
President, Cherish Cronmiller
Vice President, Ariel Speser
Secretary, Angela Little
Treasurer, J. Richard Manning
Lesley Hoare
James Rodriguez
Honorable (ret.) Ken Williams
Craig Ritchie
Honorable (ret.) Chris Melly
Rafael Urquia

Housing Justice client

"Mr. Howard took the time to explain in detail, while citing WA Landlord-Tenant laws and prior case outcomes, why my 2 most recent leases contained portions and addendums that were either illegal or unenforceable. As a person with disabilities who has been targeted, this was incredibly important information to learn."

Expungement client

CJCPBL was able to get the Client's cases expunged and \$2,216 in legal financial obligations returned. The client wrote, "I'm so happy about this!!! Thank you so much for all of your help. I feel new freedom even if I can't afford to go anywhere"



Other services (referrals/call back requests/general brief services)

Referrals to CLEAR/Eviction defense line	192
Referrals to private bar/ LLLT	30
Referrals to Public Defender	32
CLEAR call back requests	68
Referrals to other	45

Get Involved

CJCPBL's services are provided to our community free of charge, thanks to our donors and volunteers.

Help us provide legal aid:

- Donate to support pro bono work cjcpl.org/donate
- Become a CJCPBL volunteer attorney cjcpl.org/volunteer
- Volunteer or intern cjcpl.org/volunteer
- Share our events! Clallam-Jefferson County Pro Bono Lawyers on Facebook

360.504.2422

info@cjcpl.org

probonolawyers@gmail.com



Law Library

Lexis Nexis

Contract Amendment

"Subscriber" Name: Clallam County Law Library
Account Number: 100005NAC
"LN": LexisNexis, a division of RELX Inc.

1. Amendment

This Amendment ("Amendment") amends and supplements the terms of the Lexis® Subscription Agreement previously entered into between LexisNexis, a division of RELX Inc. ("LN") and Subscriber (the "Subscription Agreement"). This Amendment shall serve as Subscriber's acceptance of the General Terms & Conditions for Use of the Online Services in effect as of the date of this Amendment and displayed at: <https://www.lexisnexis.com/en-us/terms/GovtAcademic/terms.page>.

2. Certification of Use of Lexis by Librarians/Library Staff

- 2.1 Subscriber certifies that the number of government professionals in Subscriber's organization who will have access to Lexis is as set forth below. A "Government Professional User" is defined as a librarian or researcher who is employed by the Subscriber.

Number of Government Professional Users:	2
---	----------

- 2.2 Each LN ID is issued for the individual use of the Government Professional User to whom it is assigned. A Government Professional User may not (i) share their LN ID(s) or (ii) perform research for a library patron or any other individual using their LN ID(s).
- 2.3 If Subscriber, at the time of signing this Amendment has 11 or more Government Professional Users, then Subscriber is required to notify LN if the number of Government Professional Users falls below 11. Subscriber shall, within 30 days of the staffing change, notify LN in writing.

3. Use of Lexis by Library Patrons

- 3.1 In addition to use of Lexis by Subscriber's Government Professional Users, Subscriber's "Authorized Users" may also include Subscriber's library patrons who are accessing Lexis through the use of on-site library terminals (up to the specified number on Schedule I) at Subscriber's location(s) listed below (each a "Patron"). Non-Patrons of the library or any other persons who are not Government Professional Users are prohibited from receiving access to or use of Lexis under this Amendment. Remote access to Lexis (e.g., via dial-up or other remote connection) is strictly prohibited.

Location (address, city and state)	# of Terminals
223 E 4th St Ste 17, Port Angeles, WA 98362	2

- 3.2 Subscriber acknowledges and agrees that each Patron may access Lexis only from a library terminal that includes an acceptance screen (as the same is provided by LN) which requires the Patron to accept the LexisNexis General Terms and Conditions of Use. Each Patron must activate an "I Accept" button following the terms and conditions before the Patron will be permitted to access Lexis. If the Patron clicks on "Do Not Accept", "Cancel" or otherwise fails to click "I Accept", then the Patron will not have access to Lexis.

- 3.3 Subscriber's contact and technical information for its library terminals is set forth in the attached Schedule I.

4. Lexis Product and Charges

- 4.1 This Section 4 amends the Subscription Agreement with respect to the Lexis product offering described below. The term of Subscriber's commitment for the Lexis product offering will begin upon the date Subscriber's billing account ("Account Number") is activated ("Activation") and will continue for the last period set forth in Section 4.2 below (the "Committed Term"). Subscriber may not terminate this Amendment under Section 5.2 of the General Terms during the Committed Term. In addition, Subscriber may terminate this Amendment during the Committed Term for a material breach by LN that remains uncured for more than 30 days after LN receives written notice from Subscriber identifying a specific breach. If Subscriber terminates this Amendment pursuant to this Section, then Subscriber will pay all charges incurred up to the date of termination.

Lexis Content & Features for Use by Government Professional Users		
Product	SKU Number	Number of Users
WA Enhanced with Full Federal	1011650	2
WA Practice Library	1012239	

Lexis Content & Features for Use by Library Patrons		
Product	SKU Number	Number of Users
WA Enhanced with Full Federal	1011650	2
WA Practice Library	1012239	

4.2 In exchange for access to the Lexis Content, Feature and/or Service set forth in Section 4.1 above, Subscriber will pay to LN the following amount (the "Monthly Commitment") during the periods set forth below.

Committed Term	Monthly Commitment
Activation to 12/31/2024	\$606

4.3 During the Term, LN may make content and features available to Subscriber that are not included in the Lexis Content described above which will be offered to Subscriber at an additional charge ("Alternate Materials"). Subscriber will be under no obligation to access and use the Alternate Materials, or to incur additional fees beyond the Monthly Installment. If Subscriber elects to access the Alternate Materials by initialing below, Subscriber will be notified that additional charges will apply before the Alternate Materials is displayed. If Subscriber proceeds to access the Alternate Materials, Subscriber will pay the then current, transactional charge(s) for the Alternate Materials that is displayed at the time of access.

(Initial) **Subscriber elects access to the Alternate Materials**

4.4 LN may temporarily suspend access to Lexis until all unpaid amounts are paid in full. No claims directly or indirectly related to this Amendment with respect to amounts billed or payments made under this Amendment may be initiated by Subscriber more than 6 months after such amounts were first billed to Subscriber.

5. Closed Offer

The prices and other terms are subject to change if Subscriber has not submitted a signed original or copy on or before 12/31/2023.

6. Confidential Information

Subject to any state open records or freedom of information statutes, this Amendment contains confidential pricing information of LN. Subscriber understands that disclosure of the pricing information contained herein could cause competitive harm to LN, and will receive and maintain this Amendment in trust and confidence and take reasonable precautions against such disclosure to any third person. This Section 5 will survive the termination or expiration of this Amendment.

7. Support and Training

During the Term, Subscriber, with the support of LN, agrees to encourage the effective use of Lexis through:

- (a) Meaningful participation in additional ongoing programs presented by LN to update and train Authorized Users;
- (b) Authorize the periodic distribution of memos or other communications by LN and/or Subscriber to Authorized Users; and
- (c) The periodic review with LN of Subscriber's Authorized User's use of materials and training under this Agreement.

8. Miscellaneous

- 8.1 This Amendment does not bind either party until it has been accepted by both parties. Subscriber may accept this Amendment by signing below. LN will accept this Amendment by providing Subscriber with access to Lexis or by signing below.
- 8.2 If Subscriber issues a purchase order in connection with the Agreement, Subscriber acknowledges and agrees that the purchase order shall be for Subscriber's internal purposes only and shall not modify or affect any of the other terms or conditions for access to the Online Services.

LEXISNEXIS WILL NOT ACCEPT ANY CHANGES, CORRECTIONS OR ADDITIONS TO THIS AMENDMENT UNLESS SUCH CHANGES ARE EXPRESSLY ACCEPTED BY LN IN WRITING. SUCH CHANGES WILL HAVE NO LEGAL EFFECT.

AGREED TO AND ACCEPTED BY:

Subscriber: Clallam County Law Library
[MUST BE COMPLETED BY SUBSCRIBER]
Authorized Subscriber Signature: _____
Printed Name: _____
Job Title: _____
Date: _____

LexisNexis, a division of RELX Inc.

[COMPLETED BY LEXISNEXIS]

Authorized Signature: _____
Name: _____
Job Title: _____
Date: _____

CUSTOMER INFORMATION (Please type or print):		
Organization Name: (Full Legal Name)	Clallam County Law Library	
Billing Frequency:	☐ Monthly	☒ Annually
Physical Address		Invoice Address
Street Address:	223 E 4th St Ste 17	
City:	Port Angeles	
State:	WA	
Zip:	98362	
County:	Clallam	
Telephone:	360-417-2287	
Fax:		
Parent Company: (if applicable)		

TYPE OF ORGANIZATION	
Library:	Clallam County Law Library
Employer Identification Number:	
Organization Web Address:	
Tax Exempt:	☒ Yes (attach Sales Tax Exemption Certificate) MSA: ☐ Yes ☐ No ☐ No
Tax ID No:	91-6001298
State Contract No:	(If applicable)
PO No:	(If applicable)

CONTACTS			
	Name	Telephone	Email
Installation:	on file		
Billing:	on file		
Policy/Legal Notification:	on file		
Scheduling/Training:	on file		

Super Admin:	Name	Telephone
	Debi Cook	360-417-2382
	Email	IP Address
	debi.cook@clallamcountywa.gov	

CUSTOMER ID INFORMATION (Please type or print)			
ID Holders' Names (additional sheet attached ☐)	ID Holders' Titles/Positions	ID Holders' Email Addresses	Location/Address
same			

SCHEDULE I

LN requires accurate IP information from the library. The technical contact at the library will need to set up static IP addresses on the patron access machines.

Information needed to set up Patron Access:

1. **Law Library Name:** Clallam County Law Library
2. **Name of Technical Contact** at Law Library: on file
3. **Phone Number, email and availability** of Technical Contact at Library: on file
4. **Number of terminals** in contract: 2

Terminal 1 Static IP Address: <u>173.244.100.19</u>	Terminal 4 Static IP Address: _____
Terminal 2 Static IP Address: <u>173.244.100.19</u>	Terminal 5 Static IP Address: _____
Terminal 3 Static IP Address: _____	Terminal 6 Static IP Address: _____
For additional terminal locations check here ☐	

Customer Information (please print or type)			
Organization Name (full legal name)		Clallam County Law Library	
Billing Frequency		☐ Monthly	☒ Annually
Tax Exempt (if yes please provide exemption certificate)		☒ Yes	☐ No
New Invoice Contact Person	☐ Yes ☐ No	First & Last Name	Email Address
PO Required?	☐ Yes ☐ No	PO #	
MSA # if applicable			

Defending DUIs in Washington

Douglas L. Cowan, Jon Scott Fox

Defending DUIs in Washington, Third Edition offers step-by-step instructions for every detail of the law that applies to a drunk driving case - from the moment the police officer initiates the stop, through trial and appeal. This leading Washington reference allows practitioners to have "at their fingertips" the case citations, court rules, and statutes to plan the defense, prepare pretrial motions, support or overcome objections, and obtain favorable evidentiary rulings. The discussion is packed with winning strategies and tactics to maximize the chance of a successful defense.

Some highlights of the new third edition include:

- New chapter covering boating under the influence, including discussion of civil administrative coast guard hearings in BUI cases, the hearing process, and mandatory criminal penalties.
- New chapter covering drug recognition experts, including DRE protocol and DRE training and certification, and pretrial preparation where a DRE officer is involved.
- Extensive revisions to the discussions of direct examination of the defense expert and the BAC Verifier Datamaster.
- Newly added analysis on immigration consequences of a DUI conviction; federal DUIs committed on federal property under the Assimilative Crimes Act; the Interstate Compact on Adult Supervision, which became effective in July 2005; and consequences to the commercial driver.
- New techniques for voir dire, opening statements, and summation.
- Incorporation of extensive case law from around the country where stops for routine traffic infractions have been held not to support a DUI stop.

With **Defending DUIs in Washington**, you'll gain the confidence you need to overcome the prosecutorial advantage. A complete appendix of forms gives you a starting point for drafting your own fee agreements and pleadings. You'll also learn how to obtain the documents you need to build a topnotch defense.

Employment in Washington: A Guide to Employment Laws, Regulations and Practices

Michael J. Killeen

Employment in Washington: A Guide to Employment Laws, Regulations, and Practices is a concise, readable guidebook on the complex issues facing today's employers. You will want to keep it by the phone, and take it to meetings or to the courtroom. It will assist in decision-making and offer solid guidance on key issues and potential areas of liability such as:

- Paying Overtime
- Discrimination and Sexual Harassment
- Family/Medical Leave
- Drug and Alcohol Testing
- Benefits

Don't handle your next employment law case without a copy of **Employment Law in Washington** on your bookshelf or desktop, from expert author Michael J. Killeen and the Lexis® legal editorial team.

LexisNexis Practice Guide: New Appleman Washington Insurance Law

Franklin D. Cordell

Designed for the insurance professional and non-specialist alike, **Washington Insurance Law** is the reference tool you need to refresh your knowledge of major insurance issues. With easy-to-find key topics, the author gives you his valuable insight and analysis of the statutes, regulations and judicial precedents that govern Washington insurance practice.

LexisNexis Practice Guide: New Appleman Washington Insurance Law is the only comprehensive Washington-specific insurance coverage and litigation practice guide. Designed for attorneys and professionals in the insurance field, this practice guide provides valuable analysis of the statutes, regulations, and judicial precedents that govern Washington insurance practice.

This handy resource provides rich, in-depth discussions and insights on a variety of insurance topics, including:

- Formation, renewal, and cancellation of insurance policies
- Liability insurers' duty to defend
- Excess and umbrella policies
- Regulation of insurers
- Washington Insurance Guaranty Association

This practice guide now features extensive cross references to the national New Appleman titles' rich analytical content. Gain a broader perspective on important insurance issues and contextualize the state of Washington's approach with the in-depth coverage of New Appleman Insurance Law Library Edition, New Appleman Insurance Law Practice Guide and more.

LexisNexis® Practice Guide: Washington Civil Discovery

Paris K. Kallas, Kathleen M. O'Sullivan

This publication provides practical, step-by-step guidance on all phases of civil discovery in the Washington state superior courts for all attorneys engaged in civil litigation.

Each chapter contains background analysis, forms, practice tips and pointers from Washington practitioners, and procedural checklists. The publication incorporates Washington statutes, rules, cases, and as appropriate, local procedures and forms.

Key features and benefits:

- Practice guidance and tips from Washington practitioners ? user benefits from "real world" practical experience, tailored specifically to practice in the Washington state courts.
- Coverage of local superior court rules ? many of the practical details of discovery practice are governed by local rules that vary from county to county; user is alerted to potential local variations in discovery practice at every step.
- Dozens of discovery forms ? saves hours of drafting time.
- Provides guidance on current practical issues in discovery, including such topics as:
 - Discovery of electronically stored information.
 - Use of the internet, including social media sites, to conduct "informal" discovery.
 - Effect of inadvertent disclosure of privileged information and attorney work product during the discovery process.

Lexis® Practice Guide: Washington Civil Discovery was created under the guidance of Editorial Consultants Judge Paris Kallas (King County Superior Court, retired) of Judicial Dispute Resolution LLC, and Katie O'Sullivan, partner in the Seattle office of Perkins Coie LLP, providing the benefit of years of practical experience with civil litigation in the Washington state courts. Additional Washington practitioners reviewed individual chapters and provided practice tips and guidance.

LexisNexis® Practice Guide: Washington Contract Litigation

Covers basic principles of contract litigation in Washington, using a task-oriented structure and concise, straight-forward language to direct practitioners to the answers to their contract litigation questions. Includes checklists and sample forms as well as the Washington State version of UCC Article 2.

Title provides practitioner with necessary information to handle most any Washington State contract issue with most chapters being written by experienced Washington litigators, and all chapters were reviewed and edited by top Washington contract law practitioners.

Features and Benefits:

1. Forms: Chapters contain common forms for use in all aspects of contract litigation in Washington superior court. No need to look elsewhere, forms are included in topical chapters.
2. Practice Tips: Real-world tips from Washington litigators take you beyond the rules and statutes to the practicalities.
3. Rule Locators: Rule and statute locators at the front of each chapter readily lead you to the important rules and other guiding law on each topic.

LexisNexis Practice Guide: Washington Criminal Law

Linda S. Portnoy

When your criminal practice takes you into courts of limited jurisdiction, be prepared with this invaluable how-to guide. Get in-depth coverage of substantive misdemeanors, criminal traffic offenses, and department of licensing procedures. Sample forms, practice pointers, and checklists make this an indispensable resource for prosecutors and defense attorneys as well as judges.

Volume 1 is devoted to trial practice and procedure. Highlights include:

- Right to counsel and expert services
- Discovery
- Suppression motions
- Pretrial motions to dismiss

Lexis® Washington Practice Library



Volume 2 analyzes the elements and substance of misdemeanors and criminal traffic offenses, while also examining the licensing consequences of convictions for adults, juveniles, and commercial drivers. Other highlights of Volume 2 include:

- DUI laws
- Wildlife offenses
- Speeding offenses and radar
- Domestic violence offenses

LexisNexis Practice Guide: Washington Family Law

Lexis® Practice Guide: Washington Family Law offers concise explanations of each step in a family law case, transitioning smoothly from legal analysis to practical application of a point of law. Written by a team of experienced practitioners, the guide includes practice strategies and checklists in each chapter to help practitioners identify and address legal and procedural issues. The guide covers a wide range of topics related to Washington family law, including: divorce, spousal maintenance, child custody, same-sex relationships, alternative dispute resolution, and more.

LexisNexis® Practice Guide: Washington Pretrial Civil Procedure

Paris K. Kallas

This publication provides practical, step-by-step guidance on all phases of pretrial civil procedure in Washington state superior courts for all attorneys engaged in civil litigation.

Key features and benefits:

- Practice guidance and tips from Washington practitioners -- user benefits from "real world" practical experience, tailored specifically to practice in the Washington state courts.
- Coverage of local superior court rules -- many of the practical details of pretrial procedure are governed by local rules that vary from county to county; user is alerted to potential local variations in practice at every step.
- Dozens of forms, including complaints, answers, motions, orders, and declarations -- saves hours of drafting time.
- Provides guidance on current practical issues in pretrial procedure, including such topics as:
 - All type of motions.
 - Practice issues surrounding Rule 11 sanctions.
 - Detailed form contents, adhering to CR and GR requirements.
 - Affidavit of prejudice and other commonly used forms.

Lexis® Practice Guide: Washington Pretrial Civil Procedure was created under the guidance of Editorial Consultants Judge Paris Kallas (King County Superior Court, retired) of Judicial Dispute Resolution LLC, and Katie O'Sullivan, partner in the Seattle office of Perkins Coie LLP, providing the benefit of years of practical experience with civil litigation in the Washington state courts. Additional Washington practitioners reviewed individual chapters and provided practice tips and guidance.

LexisNexis Practice Guide: Washington Probate & Estate Administration

LexisNexis Practice Guide: Washington Probate and Estate Administration is a practice-oriented resource designed to assist attorneys in guiding their clients through the probate and estate administration process. The author is a leading estates attorney in the state of Washington who has provided a wide variety of practice tips, examples and forms crucial to effective probate and estate administration in Washington. This practice guide includes in-depth analysis of topics such as: determining whether probate is necessary, identifying heirs and beneficiaries, creditors' claims, and family protection.

LexisNexis® Practice Guide: Washington Real Estate Litigation

Analysis, forms, practice tips, and insights for the real estate litigator in Washington State, reflecting decades of practical experience from seasoned real estate litigators. Find answers quickly in this concise one-volume practical guide, and avoid wasting time. The **LexisNexis® Practice Guide: Washington Real Estate Litigation** provides an easily navigated - and understood - roadmap to the most prevalent real estate litigation topics that an attorney may encounter. Available in convenient formats you can use in court as well as at your desk: an easily carried soft-bound print volume, an eBook, and on the Internet as part of Lexis. Whether you are a seasoned practitioner, or simply need to be refreshed on a particular topic, this guide will serve as a daily resource for your real estate litigation practice.

The eBook versions of this title feature links to Lexis for further legal research options.

LexisNexis® Practice Guide: Washington Torts and Personal Injury

LexisNexis® Practice Guide: Washington Torts and Personal Injury integrates how-to practice guidance, task-oriented checklists, downloadable forms and references to sources that provide in-depth explanations of subjects to make this complex area of law understandable to litigators. It distills the experience of a seasoned tort litigator to demystify the personal injury law litigation process. It offers targeted practical guidance for the Washington tort litigator to master the complexities of the Washington tort system, court rules, and case law that govern this important and evolving area of law.

This eBook features links to Lexis for further legal research options.

LexisNexis® Practice Guide: Washington Trial and Post-Trial Civil Procedure

LexisNexis Practice Guide: Washington Pretrial Trial and Post-Trial Civil Procedure is the third practice guide for Washington litigators, covering trial and post-trial procedure in state superior court. Each chapter contains legal analysis, forms, practice tips and pointers from Washington practitioners.

This publication provides practical, step-by-step guidance on all phases of trial and post-trial civil procedure in Washington superior courts, including post-trial motions, up to the point of appeal.

Key features and benefits:

- Practice guidance and tips from Washington practitioners – user benefits from "real world" practical experience, tailored specifically to practice in Washington superior courts.
- Washington statutes, rules, cases, and as appropriate, local procedures and forms.
- Coverage of local rules – many of the practical details of trial procedure are governed by local rules that vary by county; user is alerted to potential local variations in practice.
- Dozens of forms, including forms related to jurors and witnesses, trial motions, forms related to contempt, requests for attorney's fees, and post-trial motions – saves hours of drafting time.
- Provides guidance on current practical issues in trial procedure, including such topics as:
 - Voir dire and jurors.
 - Public access to courts.
 - All type of trial motions.
 - Burdens of proof.
 - Opening statements and closing argument.
 - Dealing with witnesses and evidence.
 - Judgments and verdicts, along with attorney's fees and post-trial procedures to prepare for appeal.

The Law of Evidence in Washington

Robert H. Aronson, Maureen A. Howard

Whether you are a judge or a trial lawyer, **The Law of Evidence in Washington**, in a new Fifth Edition in 2013, is both a complete evidence guide and a practical courtroom reference delivering all you need to know about the Washington Evidence Rules. The Fifth Edition has been completely reorganized, updated, and edited, with a new topical organization for ease of finding evidentiary subjects. The Author's Comments are insightful and practical, yet concise, and include recent and seminal cases to keep you fully briefed on evidence questions without the need to wade through unnecessary material.

This convenient desktop reference contains the full text of the Washington Rules of Evidence, the full text of the Advisory Committee Notes to the Federal Rules of Evidence when adopted (most relevant to the Washington rules), and discussion of comparable practice under the Federal Rules when relevant.

This Fifth Edition of **The Law of Evidence in Washington** has been updated and reorganized into a topical structure to include new case law, rule changes, and legislation, and to clarify existing law and principles. This reader-friendly resource not only provides you authoritative analysis of the applicable law, but also guides you quickly and efficiently to the information you need to build a winning case. You'll always find the most accurate text and latest court decisions conveniently located with the discussion related to that subject.

In addition to the primary source materials and relevant background discussion and author commentary, the publication includes an updated Index, Table of Cases, and Table of Statutes and Rules.

Washington Administrative Law Practice Manual

Washington Administrative Law Practice Manual is the authoritative guide for Washington attorneys practicing before administrative agencies. This comprehensive manual provides in-depth coverage of all aspects of administrative law, including the Appearance of Fairness Doctrine, Public Disclosure Act, Public Records, Open Public Meetings, Ethical Issues for the Administrative Lawyer, and Administrative Investigations. Also included is a state administrative directory that lists names, addresses, and telephone numbers of key persons in several state agencies.

Washington Business Entities: Law and Forms

Stewart M. Landefeld, Richard D. Ross, Matthew D. Le Master, Eric Dejong

Written for both the business law specialist and the general practitioner, **Washington Business Entities: Law and Forms**, Second Edition is an indispensable, time-saving tool for any attorney who advises business clients. Unmatched in scope, this three-volume publication is the most comprehensive resource available to Washington attorneys. Packed with vital information, the text and corresponding forms cover every aspect of creating, maintaining and dissolving business enterprises in Washington, including corporations, general and limited partnerships, and limited liability companies.

ANALYSIS, COMMENTARY AND OVER 150 CROSS-REFERENCED FORMS

Meet all the needs of your business clients with expert analysis and in-depth discussion of every legal aspect of running a business including acquisitions, mergers, tax considerations, distribution of shares, shareholders meetings, employees and much more. Work smarter by simplifying the drafting of legal forms; each chapter of the text has a corresponding appendix containing forms that cover every stage of the business life cycle.

Washington Guardianship Law

Gerald B. Treacy, Jr.

Washington Guardianship Law keeps you abreast of the constant changes taking place in this emerging area of law. The text brings together the primary resources concerning guardianship procedures and consolidates them into one volume with tabs for quick reference. All major topics such as formation, administration, termination, and litigation regarding both minors and incapacitated adults are discussed in a step-by-step analysis that covers the issues in the order in which they occur in practice. The manual also provides numerous sample forms, many of which are new, and a practitioner's checklist taking you through the necessary steps and procedures.

Washington Insurance Law

Designed for the insurance professional and non-specialist alike, **Washington Insurance Law** is the reference tool you need to refresh your knowledge of major insurance issues. With easy-to-find key topics, the author gives you his valuable insight and analysis of the statutes, regulations and judicial precedents that govern Washington insurance practice.

Washington Insurance Law discusses the major concepts of insurance practice and lays the foundation for understanding various, more complex types of insurance and insurance disputes. For less than the cost of one hour of consultation, you can have the reference that has been cited in two key insurance cases by the Supreme Court of Washington: *Allstate Insurance v. Remedios* and *McRory v. Northern Insurance Company*.

The eBook version of this title features links to Lexis for further legal research options.

Washington State Environmental Policy Act: A Legal and Policy Analysis

Washington State Environmental Policy Act: A Legal and Policy Analysis is a complete guide to the requirements of the State Environmental Policy Act of Washington (SEPA). It provides a clear and rational discussion of the present laws and regulations as well as an understanding of the SEPA caselaw. The author leads you through the key concepts of SEPA, including "actions," and "threshold determinations" in clear, concise language. The book discusses the basic requirements for constructing an environmental impact statement (EIS) including the scoping process, the draft and final environmental document, the use of environmental documents, and ultimately the "rule of reason" test by which courts measure legal adequacy.

This assembly includes 23 Washington State Bar Association Deskbooks:

Estate Planning, Probate, and Trust Administration in Washington (WSBA)

This comprehensive publication covers both estate planning and probate procedure in Washington. Because most practitioners practice in both areas, and relevant topics rarely fit neatly into one or the other, we have created a resource that provides the authorities and the tools – including over 47 digital and customizable forms – Washington practitioners need to solve real problems in their practices.

Public Records Act Deskbook: Washington's Public Disclosure and Open Public Meetings Laws (WSBA)

The **Public Records Act Deskbook: Washington's Public Disclosure and Open Public Meetings Laws** is a joint effort by practitioners representing both requestors and agencies. To provide an accurate and balanced perspective, every chapter that was written by a public agency practitioner was edited by someone who primarily represents records requestors, and vice-versa; and a number of chapters have been co-written by agency and requestor authors. One of the Editors-in-Chief (Eric M. Stahl) is an attorney who primarily represents news requestors and the other (Ramsey Ramerman) is one who represents agencies.

Shareholder Litigation in Washington State (WSBA)

A ready reference for the Washington practitioner faced with potential shareholder litigation or considering legal remedies on behalf of a shareholder of a Washington corporation.

The Law of Lawyering in Washington (WSBA)

The Law of Lawyering – the court rules, statutes, and decisional authority that direct us in the conduct of our relationships with our clients, the courts, the witnesses, the justice system and even our opponents – is grounded in our core professional values: honesty, diligence, competence, reasonable fees, loyalty, confidentiality, the duty to inform, respect for the courts and altruism.

Washington Appellate Practice Deskbook (WSBA)

The only treatise devoted exclusively to practice in Washington appellate courts, providing not only analysis of the Rules of Appellate Procedure but simple and direct practice tips for both the novice and the experienced appellate lawyer.

Washington Business Corporation Act (RCW 23B) Sourcebook (WSBA)

The **Washington Business Corporation Act (RCW 23B) Sourcebook** includes the text of the original Act and any amendments, official legislative history, the commentary of the Corporate Act Revision Committee of the WSBA Business Law Section used to explain the proposed amendments to the WSBA Board of Governors and the Washington Legislature, and selected judicial case notes.

Washington Civil Procedure Deskbook (WSBA)

This treatise, organized around the Washington Rules of Civil Procedure, provides in-depth treatment of each rule, including comparison with the corresponding federal rule, analysis of significant authorities, and strategic and practical considerations by leading litigators from across Washington state.

Washington Community Property Deskbook (WSBA)

An indispensable reference on community property law in Washington covers all substantive developments in Washington community property law including registered domestic partnerships, same-sex marriage, and the law of committed intimate relationships through the U.S. Supreme Court's June 2013 decision on Section 3 of the federal Defense of Marriage Act (DOMA).

Washington Construction Law Deskbook (WSBA)

More than 60 experienced practitioners came together to produce this ready resource on every facet of construction law. In addition to review by the editorial board, every chapter was peer reviewed by another experienced practitioner. And, because owners and contractors often have differing perspectives, whenever possible peer reviewers were chosen to reflect the perspective that differed from the author's. Like all WSBA deskbooks, this one is practice-oriented, with practice tips, drafting tips, comments, caveats, examples, and checklists set off throughout the text. For experienced practitioners in this area and for those who do not regularly address construction law issues, this is the guide to turn to when researching those issues under Washington law.

Washington Family Law Deskbook (WSBA)

The 2022 third edition reflects the multitude of changes that have occurred in family law, as authors closed the gap since the last update to this title in 2012 and updated the state of the law to late 2021, when chapters were finalized. New chapters have been added: Chapter 7 The Role of the Limited License Legal Technician Chapter 17 Family Practice in Tribal Court Chapter 19 Family Law Immigration Issues Chapter 26 Trial Preparation and Practice And the scope of many chapters has been enlarged to keep pace with the evolving nature of family law practice. Just two examples: Chapter 6 (Enhancing Civility and Maintaining Privacy for Your Clients) has been expanded to cover ethical concerns arising from cloud-based storage, metadata, and the seemingly countless ways technology can make it "easy" for clients to eavesdrop on spouses, partners, and children. Chapter 60 (Adoption) has an entirely new section on assisted reproductive technology and surrogacy. Note: Currently Forms for this source are only available via LexisNexis store at: <https://store.lexisnexis.com/products>. We anticipate having forms online in the near future.

Washington Family Law Deskbook (WSBA) - Index

Washington Law of Wills and Intestate Succession (WSBA)

WSBA is honored to publish the revised third edition of this popular work by Mark Reutlinger, Professor Emeritus of Law, Seattle University School of Law. It is the primary reference work on the Washington law of wills and the only comprehensive treatise available on that subject as articulated by Washington courts.

Washington Legal Ethics Deskbook (WSBA)

Reviewed by members of the WSBA Office of Disciplinary Counsel, this deskbook remains the must-have reference for any attorney practicing in Washington – a comprehensive but practical and accessible resource to help guide you through the ethics and law firm risk management issues arising in daily practice. Includes sample forms.

Washington Motor Vehicle Accident Deskbook (WSBA)

The best reference tool for handling motor vehicle accident cases in Washington, this one-volume deskbook analyzes the law governing the most commonly litigated motor vehicle accident claims, with practice tips and commentary from both plaintiff and defense perspectives.

Washington Motor Vehicle Accident Insurance Deskbook (WSBA)

This deskbook provides in-depth coverage of accident insurance issues, from arbitration to subrogation, including full treatment of the Insurance Fair Conduct Act.

Washington Motor Vehicle Accident Litigation Deskbook (WSBA)

Exhaustive coverage of all aspects of litigating motor vehicle accident claims, from initial investigation through filing the lawsuit, discovery, and trial. With 90 forms including sample pleadings, sample discovery, and checklists for direct examination of a health care provider and for interviewing lay witnesses.

Washington Partnership and Limited Liability Company Deskbook (WSBA)

The deskbook's goal is to provide a reference resource on limited liability companies (LLCs), limited liability partnerships (LLPs), general partnerships, and limited partnerships useful to Washington attorneys with varying amounts of experience. It provides comprehensive treatment of the substantive Washington law governing these types of entities, with citations to controlling statutes and cases, as well as useful practice tips, comments, sample agreements, digital forms, and a discussion of certain federal and state tax issues. "Tax Comments," written and edited by experienced Washington tax practitioners, are interspersed at relevant points throughout the deskbook.

Washington Pattern Jury Instructions - Civil

The Washington Pattern Instructions (WPI) Committee prepared the (1) Washington Pattern Jury Instructions - Civil and (2) Washington Pattern Jury Instructions - Criminal. The text of all the instructions, Notes on Use, and Comments are included.

Washington Pattern Jury Instructions - Criminal

The Washington Pattern Instructions (WPI) Committee prepared the (1) Washington Pattern Jury Instructions - Civil and (2) Washington Pattern Jury Instructions - Criminal. The text of all the instructions, Notes on Use, and Comments are included.

Washington Probate Procedure and Tax Manual with Forms (WSBA)

This manual provides a comprehensive system for handling the administration of a typical estate in Washington state, and comes with over 300 interactive forms, checklists, and sample letters.

Washington Real Property Deskbook Series Volumes 1&2: Washington Real Estate Essentials (WSBA)

The indispensable guide to real estate practice in Washington – with over 100 forms included.

Washington Real Property Deskbook Series Volume 3: Real Property Interests & Duties of Third Parties (WSBA)

Covers all major interests in real property, including in-depth treatment of the duties of the lawyer, broker, escrow agent, and limited practice officer, plus over 20 forms.

Washington Real Property Deskbook Series Volume 4: Causes of Action, Taxation, Regulation (WSBA)

Completely updated in 2016, this volume provides full treatment of commonly litigated real property causes of action, practice tips from experienced Washington litigators, savvy advice on tax and regulatory issues, plus checklists and sample pleadings (over 30 forms).

Washington Real Property Deskbook Series Volume 5: Land Use Planning (WSBA)

The focus in this volume is on the regulatory processes at the programmatic level--as well as considerations that apply to communities and regulatory agencies wrestling with what the rules ought to be. Plus forms.

Washington Real Property Deskbook Series Volume 6: Land Use Development(WSBA)

A practical, project-oriented look at how the land use rules are applied in given circumstances, with a focus on project-specific concerns and how to advise clients in a constantly changing climate. Plus forms.

Washington Real Property Deskbook Series Volume 7: Environmental Regulation (WSBA)

Environmental law is increasingly specialized, as is borne out by the 19 chapters in this volume addressing topics from air quality to chemical substance regulation to natural resource damages, each written by highly experienced Washington practitioners.

Forms are also included:

Forms from LexisNexis Practice Guide: Washington Civil Discovery

Forms from LexisNexis Practice Guide: Washington Contract Litigation

Forms from LexisNexis Practice Guide: Washington Family Law

Forms from LexisNexis Practice Guide: Washington Pretrial Civil Procedure

Forms from LexisNexis Practice Guide: Washington Real Estate Litigation

Forms from LexisNexis Practice Guide: Washington Trial and Post-Trial Civil

Forms from LexisNexis Practice Guide: Washington Torts & Personal Injury

For more information, contact your LexisNexis account representative.