



CLALLAM COUNTY LAW LIBRARY BOARD MINUTES of April 27, 2022

MEETING OF THE CLALLAM COUNTY LAW LIBRARY BOARD

Chair Lindsey Schromen-Wawrin (in person) called the meeting to order at 12 p.m., April 27, 2022. Also present were Elizabeth Schwantor (video), Donna Knifsend (video) and Brent Basden (video). Commissioner Ozias was excused. Guests were Tom Reyes, Deputy Administrator, Mark Lane, Chief Financial Officer and Penny Ruby, Law Library Assistant.

CALL TO ORDER, ROLL CALL

REVIEW AND APPROVAL OF AGENDA

ACTION TAKEN: Knifsend moved to approve the agenda as presented, Basden seconded, motion carried unanimously

REPORTS AND PRESENTATIONS

- Informational: Background on the process of the library room transition. Schromen-Wawrin commented on four factors regarding the library room transition - global transformation of legal research, structural issue of current law library location, budget allocation issues, space needs for staff. Mark Lane updated the Law Library Board regarding the budget.

BUSINESS ITEMS

- Digital resources: approve subscriptions for digital library resources. Schromen-Wawrin updated the Law Library Board on current digital resources, inquired if any suggestions regarding which digital resources or subscriptions they may need. Basden asked if there's a statute that defines resources included in the law library. Schromen-Wawrin responded there is but it doesn't specify resources. Basden noted that they should be thinking about what to provide for general public. Board held discussion regarding what resources should actually be in the law library. Schromen-Wawrin inquired if any changes should be made to current digital resources. Basden questioned if they need to first vote to approve the move of the library location. Reyes, Ruby and Board held discussion regarding the new space and digital resources. Schromen-Wawrin noted digital resources can be re-visited. Basden would first like to vote on transition of space.

ACTION TAKEN: Digital resources to be tabled

ACTION TAKEN: Basden moved to authorize the transition of moving the law library from its current location to the basement location, Knifsend seconded, motion carried unanimously

- Print collection:
 - a. Authorize moving specific books to storage
 - b. Begin selection of books to keep in the new law library room

Schromen-Wawrin reminded Board of past action to approve move of Federal Supplements, Pacific Reporters, and Decennial Digest to storage, noted Ruby has started process and inquired what she may need to accomplish the move. Ruby made requests for more boxes, volunteers. The Board held discussion regarding move.

ACTION TAKEN: Basden moved to authorize Penny Ruby to decide which resources go to the law library room and which goes to storage, Schromen-Wawrin seconded, motion carried unanimously

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- Discuss physical arrangement of the new law library room

Schromen-Wawrin received comment that a meeting room was requested, made suggestion as to what should be included. The Board held discussion as to the physical arrangement.

ACTION TAKEN: Basden moved to authorize Penny Ruby to decide space layout for the new law library room, Knifsend seconded, motion carried unanimously

NEXT MEETING DATE

- September 21, 2022 at 12 p.m.

CONCLUDED

Meeting concluded at 1:03 p.m.