



CLALLAM COUNTY HOUSING SOLUTIONS COMMITTEE MINUTES of May 5, 2022

MEETING OF THE HOUSING SOLUTIONS COMMITTEE

Johnson called the meeting to order at 9 a.m., May 5, 2022. Also present were Donella Clark, Rod Fleck, Nathan West, Shawn McCourt, Shawn Washburn, Sarah Martinez, Cheri Tinker, Wendy Sisk, Kathy Morgan, Rebecca Korby, Christy Smith, Colleen McAleer, Collen Robinson, Glenn Ellis, Colleen McAleer and Michael Sivia. Lowell Rathbun and Gregory McCarry were excused.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Johnson requested to move the staff discussion to the top of the agenda.

ACTION TAKEN: Sisk moved to approve the agenda as modified McAleer seconded, motion carried

REPORTS AND PRESENTATIONS

- Commissioner Johnson thanked members for serving on the Housing Solutions Committee. He briefly discussed the goals of the committee. He noted there will be a poll coming out to select a consistent meeting date and time.

BUSINESS ITEMS

- Selection of the Chair and Vice Chair

ACTION TAKEN: West moved to nominate Christy Smith as Chair, McAleer seconded motion; motion carried

ACTION TAKEN: Tinker moved to nominate Nathan West as Vice Chair, Korby seconded motion, West commented that he doesn't have time to be Vice Chair, motion failed

ACTION TAKEN: Smith moved to nominate Colleen McAleer as Vice Chair, West seconded motion, motion carried

- Open Public Meetings Act (OPMA) and Public Records Act (PRA) Training – Elizabeth Stanley
Prosecuting Attorney's Office
Stanley provided a training on the OPMA and PRA.

- Staffing discussion

Commissioner provided a brief report. Gores discussed agenda timeline and process. Johnson mentioned possible special meetings due to real estate issues. McAleer clarified what special meeting would be so as not to violate OPMA. Stanley responded it would address proper use of an executive session, briefed group on process. Smith inquired if Johnson wanted someone from Department of Community Development for staffing support. He noted everyone has full time jobs, may need someone new to the county that has the time to do the research. McAleer suggested subcommittees, members held discussion regarding subcommittees. Sisk inquired if a specific position was created would it be full-time, Gores agreed the position would most likely be part-time or full-time. West noted they have a new housing coordinator starting at the City of Port Angeles, one who will attend and participate in these meetings. Members held discussion regarding creating a specific position to support Housing Solutions Committee, possibly outsourcing. Smith suggested forming a committee to research the idea of position, speak with West about how they came up with the housing coordinator position, McAleer and Robinson both volunteered. McAleer suggested having committee make recommendations to North Olympic Legislative Alliance to help them advocate to legislature to change law. Members held discussion as to what kind of information or research should be provided or looked into.

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- Funding sources discussion
 - American Rescue Plan Act Funds
 - 1590 Funds
 - 1406 Funds
 - Opportunity Fund

ACTION TAKEN: Discussion tabled to next meeting

- Bylaw review

ACTION TAKEN: Discussion tabled to next meeting

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on committee members representing people of Clallam County, ways to address affordable housing

NEXT MEETING DATE

- TBD

ADJOURNMENT

Meeting concluded at 10:06 a.m.