



Clallam County

CLALLAM COUNTY MEETING PARTICIPATION

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Public comment can be directed to the Clerk of the Board at 360-417-2256 or Loni.Gores@clallamcountywa.gov



AGENDA ITEM SUMMARY
(Must be submitted NLT 3PM Wednesday for next week agenda)

H2

DEC 05 2023

Department: Finance

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date: 12/5/2023**

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | |
|---|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☒ Budget Item |
| ☐ Proposed Final Ordinance | ☐ Final Ordinance ☐ Other Monthly Review |

Documents exempt from public disclosure attached: ☐

EXECUTIVE SUMMARY:

As required by the Clallam County Charter, attached for review and discussion is the 2024 Proposed Final Budget for the required public hearings to be held on Tuesday, December 5th, 2023 at 10:30am and 5pm in the Board Room via in person, online or the telephone. These materials for the 2024 Proposed Final Budget may also be viewed on the County's website under Departments\ Finance \ Budget\ County Budgets \ Proposed Budget 2024. Following hearing of testimony and questions from the public and staff, the Commissioners will then proceed in moving forward with adoption of the Proposed Budget that evening, or if a hearing extension is needed to allow for further changes to be made, no later than Tuesday, December 12th.

The following materials have been provided to accompany this summary:

- 2024 Proposed Final Budget Summary—All Funds;
- General Fund 4 Year Comparison of 2024 Proposed Final Budget to Projected/Actual Results for 2023-2020;
- General Fund 4 Year Comparison of 2024 Proposed Final Budget to Adopted Budgets for 2023-2020;
- General Fund Bridge Analysis of Changes Between 2024 Draft Budget and Proposed Final Budget (a summary of what changed between the prior version of the budget and this version);
- General Fund Breakdown Analysis of the Change in Operating Surplus/Deficit between the 2024 Proposed Final Budget Deficit and 2023 Forecasted Surplus/(Deficit);

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- 2024 Proposed Final Budget General Fund Revenue, Expenditure and Staffing Charts by Type and by Program;
- 2024 Budget Salary Worksheet Breakdown by Department/Fund;
- 2024 Budgeted Staffing Schedule 10 Year History;
- 2024 Department Requests Over Base Recommended Budget;
- 2024 Proposed Final Capital Outlay Budget—by Fund;
- 2024 Proposed Final Capital Outlay Budget--By Key Strategic Capital Project;
- 2024 Proposed Final Capital Requests Excluded from 2024 Budget;
- 2024 Budgeted Transfers for All Funds;
- 2024 Indirect Cost Allocation Charges from General Fund;
- Estimated Sales Tax Impact—WSDOT Infrastructure Projects 2020-2027;
- Budget Resolution Adopting the 2024 Clallam County Budget; and
- Budget Resolution Adopting the 2024 Clallam County Budget Emergency Appropriations.

It is important to note that this Proposed Final budget represents each departments’ budget submissions as adjusted based on the outcomes of budget review meetings conducted in October between the BOCC, County Administrator and Finance Department with each of the departments, in which revenue and expenditure assumptions, department requests for additional budget funding, and capital needs were discussed, evaluated for reasonableness, with changes then incorporated based on discussions with the BOCC in light of current budgetary constraints. As noted in prior budget discussions, all departments have budgeted that all budgeted positions are assumed filled in accordance with how policy currently requires us to budget, which, as previously discussed, has not historically mirrored the County’s actual payroll spending trends where the County has underspent its personnel budgets in the General Fund between \$2.2 million and \$2.5 million each year due to open positions, turnover and retirements (further discussion below).

This budget also reflects estimates for 2024 revenue which are partly dependent on the current revenue forecast assumptions for the remainder of 2023, as well as other variables, including:

- GDP growth and inflationary growth expectations based on most recent Washington State Economic Council forecasts (the most recent published being for the 3rd Quarter 2023),
- Local economic conditions,
- Large road infrastructure projects currently underway in our County which are expected to materially impact the County’s sales & use tax projections in from 2023 thru 2027;
- The expected level of new construction to be captured for purposes of setting 2024 levy amounts for property tax purposes;

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- Further changes in long term and short term interest rates as the Federal Reserve continues to combat inflation; and
- Other revenue guidance available thru MRSC, the DNR, and other sources.

Taxes, Intergovernmental taxes (including PILT, Timber excise tax, Leasehold Excise tax, PUD Privilege Tax, etc.), Real Estate Excise taxes (REET), and Timber revenues--representing approximately 59% of the General Fund revenue budget and 42% of the overall County revenue budget of the 2024 Proposed Final budget—are based on projections developed by the Finance Department based on the evaluation of such variables and available guidance. Departmental assumptions for other revenue streams reflected in this Proposed Final budget were discussed and evaluated for reasonableness during the Administrator and CFO discussions with each department in September and October, with any changes based on those discussions reflected in the Proposed Final Budget.

While we are not currently projecting a recession in 2024 in a traditional sense as employment levels remain strong and given the number of national banks (Goldman Sachs, others) and economists (including those of WA State Economic Forecast Council) who have reduced their likelihood of recession in 2024, we do believe higher consumer and commercial borrowing costs will carry over into 2024 as interest rates remain elevated to combat inflationary pressures with the likelihood of any easing on interest rates in 2024 reduced based on past remarks by the Federal Reserve, although there is increasing market speculation that the Federal Reserve may be finished raising rates in 2023. We believe these higher borrowing rates will hold discretionary taxable sales activity to very low single digit growth next year.

Accordingly, for the 2024 Proposed Final Budget, a sales tax growth assumption of 4.65% was used in preparing the 2024 revenue budgets for our various sales-based taxes of the County, and reflects two primary components:

- (1) An assumed **minimal economic growth rate of 1.6%** in overall taxable retail sales activity projected for Washington State by the WA Economic Forecast Council for 2024 in its September 2023 updated forecast (which is a slight improvement over the 1% growth in their last forecast), which presumes further economic cooling in 2024 (short of a recession) as taxable retail sales growth slows from the 5.7% growth rate projected for 2023, and
- (2) The factoring in of **an additional 3.03% estimated incremental sales tax growth impact for the multiple large WSDOT road infrastructure projects occurring in the County in 2024**, including multiple US 101 fish barrier removal projects, the Elwha Bridge Replacement, and other Clallam WSDOT road construction projects with an annual estimated cost 153% higher than seen in recent years. See the attached analysis for a list of these WSDOT projects, their estimated cost, and their estimated sales/use tax impact by year based on each project’s duration. These projects in total are expected to generate between \$600k-\$750k of local sales & use tax revenue for the County’s General Fund in 2024 and 2025, as compared to the estimated \$230k-\$300k generated from similar projects since 2020. Given these estimates are derived from limited information available for each of these projects on WSDOT’s websites, these sales tax projections for WSDOT’s projected have been reduced by 20% to allow for project timing differences, payment

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delays, and unequal distribution of project costs over the duration of the project that may affect the accuracy of our year-to-year projections.

Other non-General Fund revenue streams tied to real estate, particularly REET 1 and REET 2, are expected to decrease a further 8.7% in 2024 after declining an estimated 28% in 2023 due to the slowing of the real estate market caused by rapidly rising mortgage rates.

OVERVIEW OF CHANGES MADE BETWEEN DRAFT VERSION OF BUDGET AND PROPOSED FINAL BUDGET

Limited changes have been made to the 2024 Draft Budget in arriving at the 2024 Proposed Final Budget. While outlined in more detail in the attached schedule called "Bridge Analysis Between Draft Budget & Proposed Final Budget", these changes at a high level include:

- **REVENUE CHANGES—increased \$23k**, mostly due to:
 - INTERGOVERNMENTAL REVENUES increasing \$32k due to additional grant revenues budgeted for Juvenile Services (+\$20k related to WSP-NCHIP grant) and Superior Court (+\$22k for SBHO Criminal Justice Treatment), as offset by a \$8k decrease due to lowered 4th quarter 2023 projections for various liquor and marijuana excise taxes; as partially offset by
 - TAXES decreasing (\$9k) due to revised Juvenile Services sales tax based on October-December 2023 sales tax projections.
 - **EXPENDITURE CHANGES—decreased (\$492k)**, primarily driven by:
 - PAYROLL decreased (\$442k) relating to the indefinite deferral of seven currently open staff positions in various areas, including Juvenile Services, Prosecutor's Office, HHS Environmental Services, BOCC, and District Court 1.
 - BENEFITS decreased (\$181)k mainly due to the indefinite deferral of seven currently open staff positions in various areas as outlined above;
- These EXPENDITURE DECREASES were partially offset by the following INCREASES:**
- SERVICES increased \$73k mainly due to:
 - Additional grant-funded services related to additional grant revenues added in the areas of Juvenile Services (+\$20k professional services related to WSP-NCHIP grant) and Superior Court (+\$22k SBHO-funded substance abuse recovery support services);
 - Additional training registration costs added in Sheriff Ops (\$4k; related to additional 1 Patrol position to begin 7/1); and
 - Indigent Defense (+\$27k related to new conflict attorney amended contract).

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- **OPERATING DEFICIT/ENDING RESERVES IMPACT OF BUDGET CHANGES**
 - After applying the impact of these changes, **the County's overall budgeted net operating deficit for 2024 improved \$515k from the Draft Budget, from (\$3,190k) down to (\$2,675k) in this version of the budget.**
 - After adjusting for expected payroll cost underspend due to position vacancies/attrition, **the General Fund's projected net operating deficit is expected to total (\$317k), an improvement of \$477k or 60% from the (\$794k) deficit reflected in the prior Draft Budget.**
 - Based on this projected net operating deficit, the General Fund is expected to have ending fund reserves in 2024 of \$12,810k, or 24% of total expenditures, as compared to \$12,332k projected in the prior Administrator Recommended Budget.

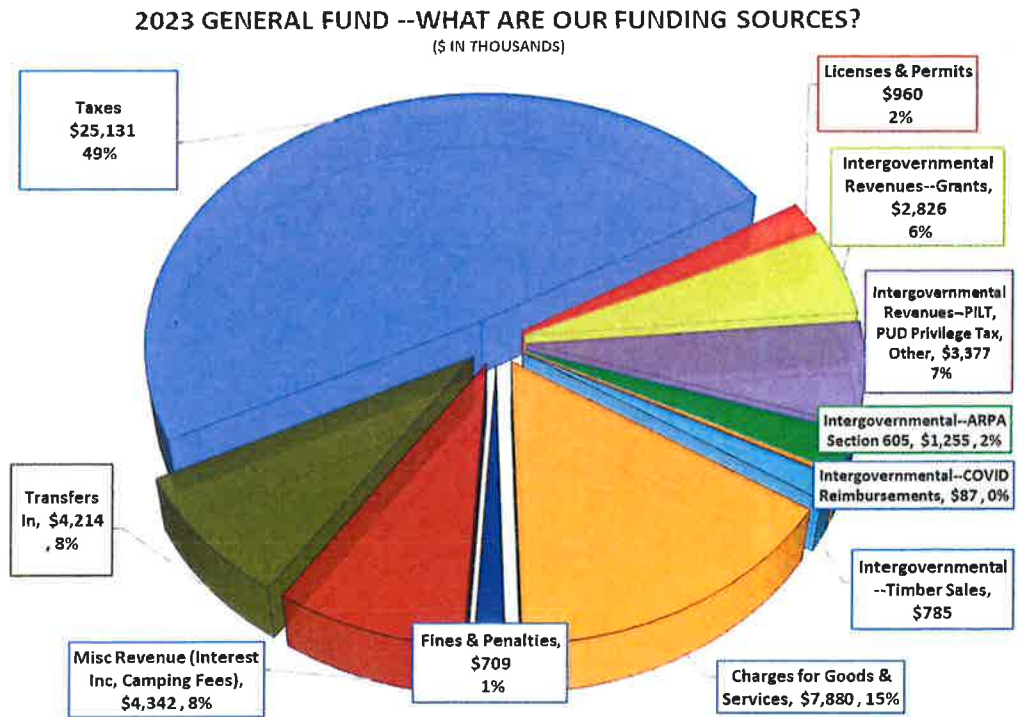
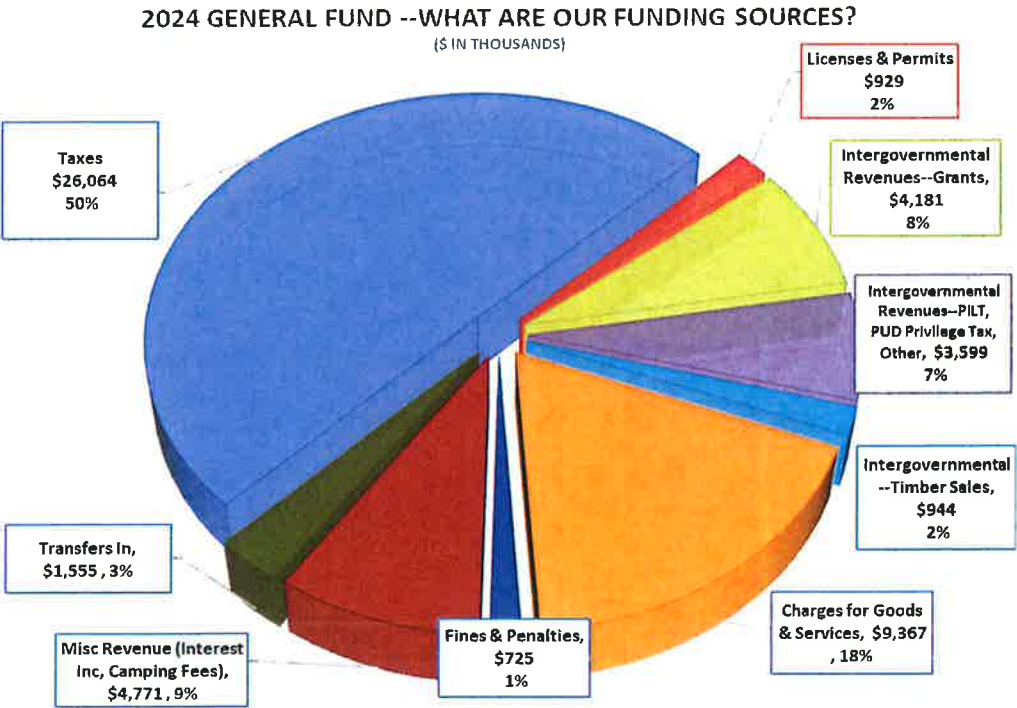
At a high level, the 2024 Proposed Final Budget projects a beginning General Fund Balance of approximately \$13.127 million, Revenues totaling \$52.143 million, Expenditures (including Transfers Out to Parks & Facilities Capital Projects, IT Capital Projects, HHS, Flood Control and other funds detailed later in this document and Capital Outlays) of \$54.818 million, resulting in a budgeted use Reserves of (\$2.675) million, and leaving an ending General Fund Balance of \$10.451 million, representing an ending reserve level of 19% of total expenditures. However, as discussed later, when one adjusts for the historical underspend to our personnel and benefits budgets of \$2.2 million-\$2.5 million, it is likely the Proposed Final budget deficit for 2024 is closer to a (\$317k), as compared to 2023's projected surplus of \$1,479k, which would leave an ending fund balance of \$12.810 million for 2024, or a reserve of 24% of total expenditures. Below are the revenue and expenditure highlights behind these results:

In this roll up of the 2024 budget, General Fund Revenues from Operations (which exclude COVID and ARPA Section 605 non-recurring intergovernmental revenues and Transfers In) are projected to total \$50,587k, representing a \$4,556k or +9.9% increase over 2023 projected revenue expected, and a \$4,920k or 10.8% increase over the 2023 originally adopted budget. General Fund non-recurring revenues—consisting of COVID (FEMA) and ARPA 605 Intergovernmental revenues—are projected to total \$0 in 2024, a decrease of \$1,342k from the prior year. Transfers In revenues, consisting mainly of the return of working capital previously provided by the General Fund to other grant-funded projects and the non-recurring transfer of ARPA interest income to the General Fund, is budgeted to total \$1,555k, representing a decrease of \$2,659k or -63.1% from 2023 projected

Questions? Call Loni Gores, Clerk of the Board, ext 2256

revenue. Total Revenue, including COVID/ARPA 605 revenues and Transfers In, overall is budgeted to total \$52,143k, an increase of \$556k or 1.1%.

The General Fund’s primary sources of revenue in 2024 in comparison to 2023 consist of the following:



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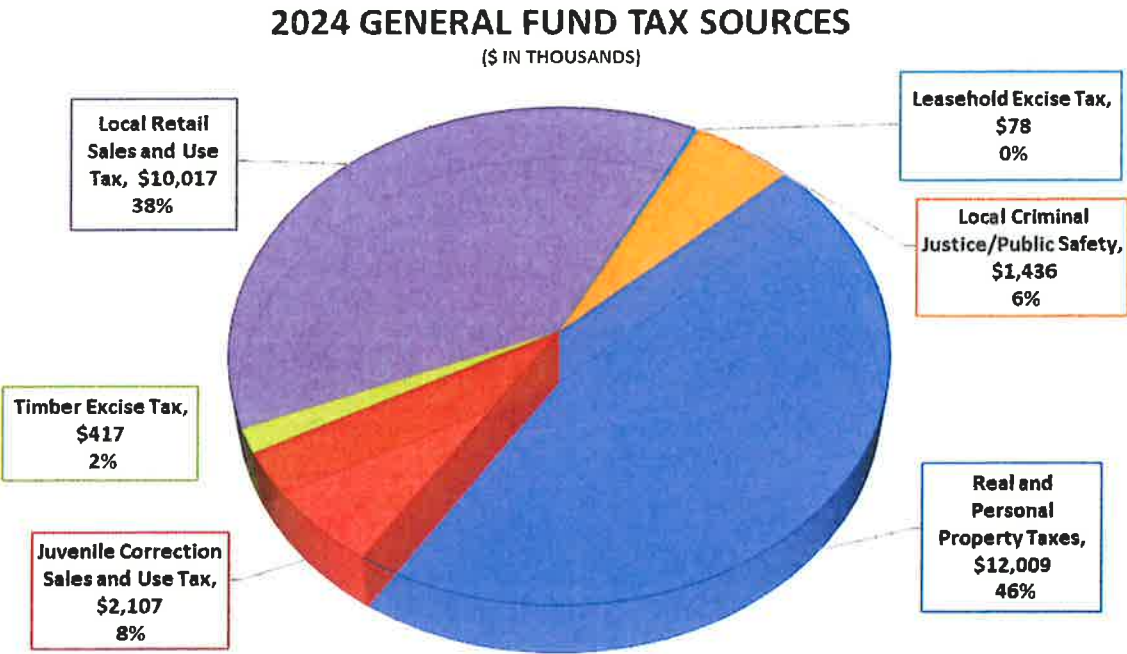
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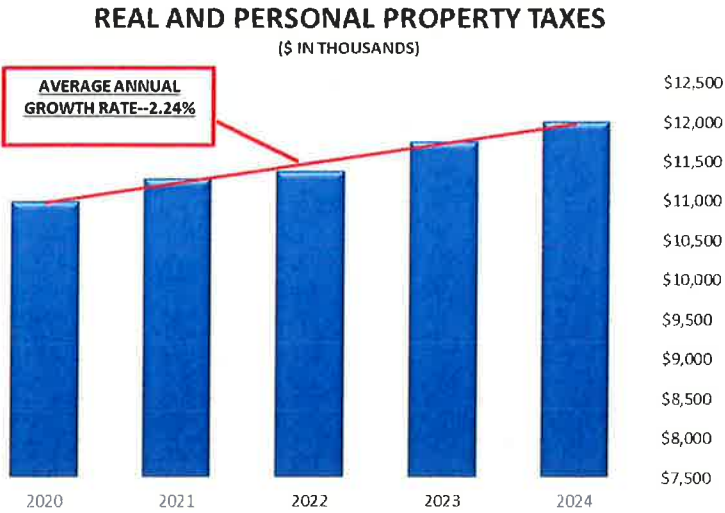
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TAX REVENUES

Representing 50% of General Fund total revenues, Tax revenues are projected to increase \$933k or 3.71% in 2024. Below is a breakdown of the County’s various major tax revenues by source:



Property taxes, representing 46% of total tax revenue and 23% of total General Fund revenue, are projected to increase \$255k or 2.17% as we assumed the County takes its allowed for 1% annual levy growth limit, as adjusted for new construction assumed captured, as allowed for under statute. It should be noted that new construction estimates used in 2024 levy calculations reflect updated estimates received from the Assessor’s Office and are currently projected at \$165.3 million. Property taxes have trended as follows over the past 4 years:



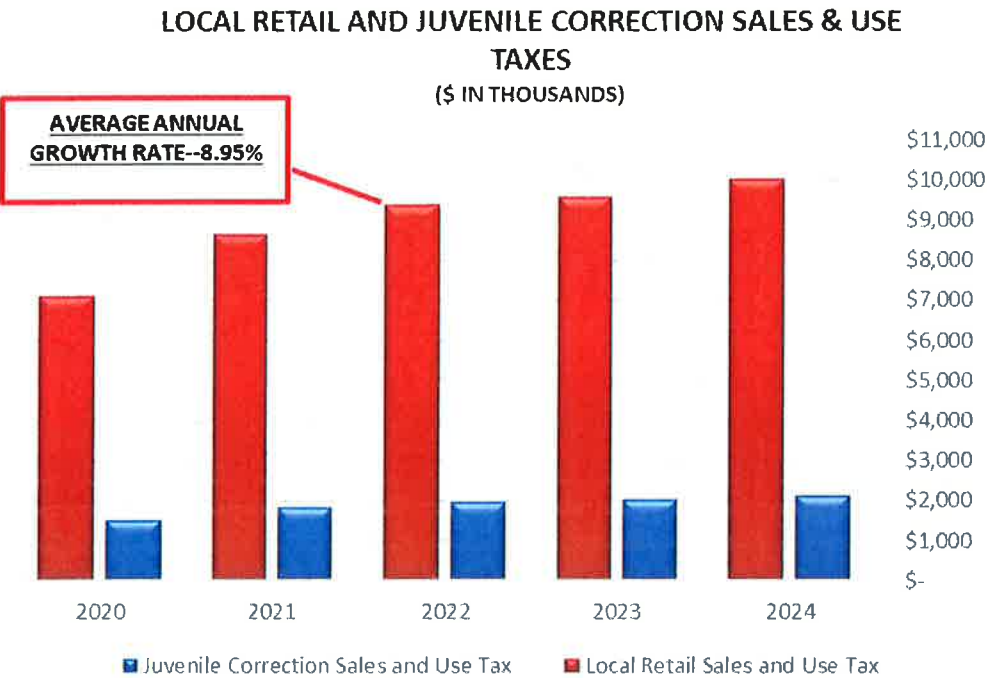
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Sales-driven taxes including local retail sales & use tax and juvenile correction sales and use taxes—representing 46.5% of total tax revenue and 23.3% of total General Fund revenue-- are projected to increase a combined \$538k or 4.64%, which again reflects our assumption that sales taxes will grow at a combined growth rate of 4.6%, which is comprised of the 1.6% minimal overall growth in taxable sales forecasted for 2024 by the WA State Economic Forecast Council in its latest forecast plus an additional 3.0% growth factor tied to the multiple WSDOT road infrastructure projects occurring in 2024 through 2025. Sales taxes have trended as follows over the past 4 years:



Local criminal justice and public safety taxes are projected to increase 6.4% in 2024 based on MRSC published guidance. Timber excise & leasehold excise taxes are projected to increase 12.5% from 2023 projections based on a two-year trailing trend.

LICENSES & PERMITS

Licenses & Permits are currently projected to decrease \$31k or (3.2%) from 2023 projections mainly due to continued softening of building permit revenues, land use permit fees, and other fees over 2023 projected trend.

INTERGOVERNMENTAL REVENUES

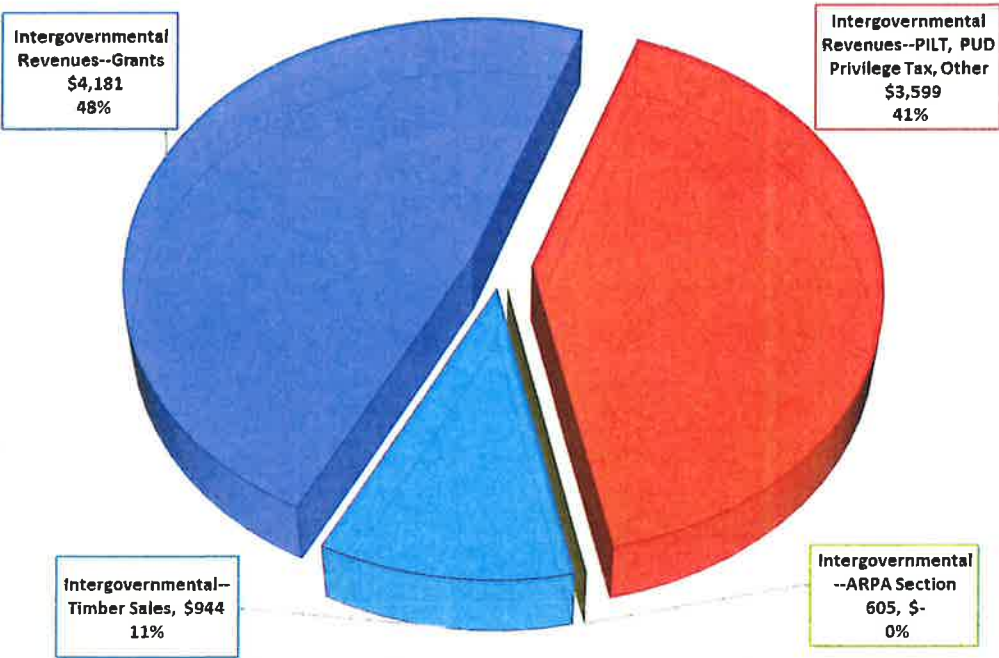
Overall, Intergovernmental Revenues--consisting of federal and state grants, intergovernmental tax and excise payments received by the County, and now DNR timber sales --is budgeted to total \$8,725k, representing 16.7% of total General Fund revenue budget and reflecting a marginal increase of \$395k or 4.7% in 2024.

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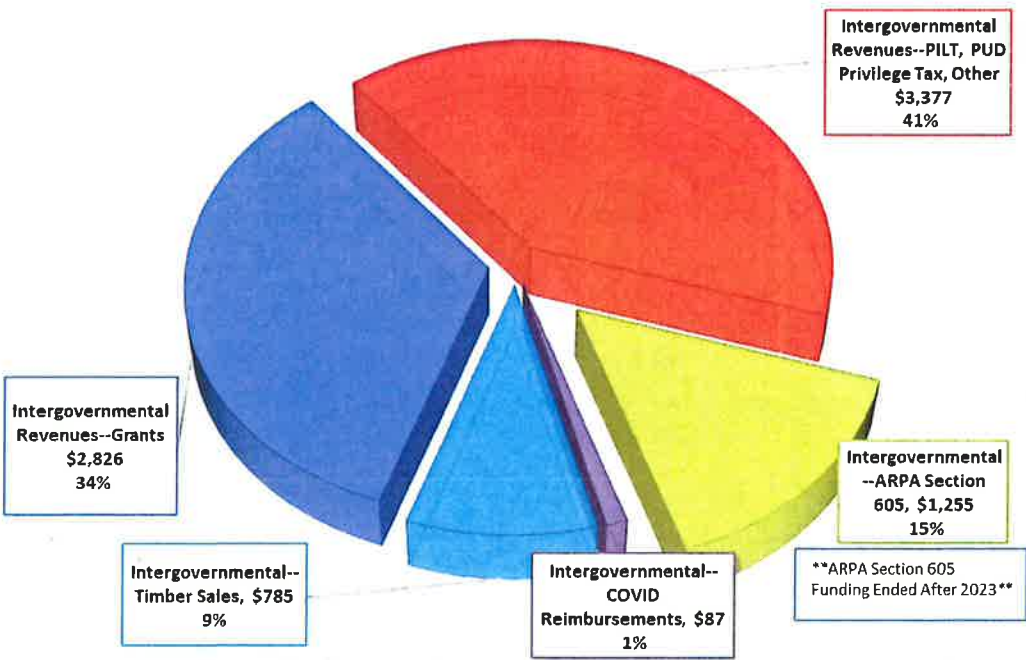
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To understand the reason for the year-over-year marginal increase in total Intergovernmental Revenue, below is a side by side comparison of the sources of intergovernmental revenues for 2024 and 2023.

2024 INTERGOVERNMENTAL REVENUE BREAKDOWN BY SOURCE
(\$ IN THOUSANDS)



2023 INTERGOVERNMENTAL REVENUE BREAKDOWN BY SOURCE
(\$ IN THOUSANDS)



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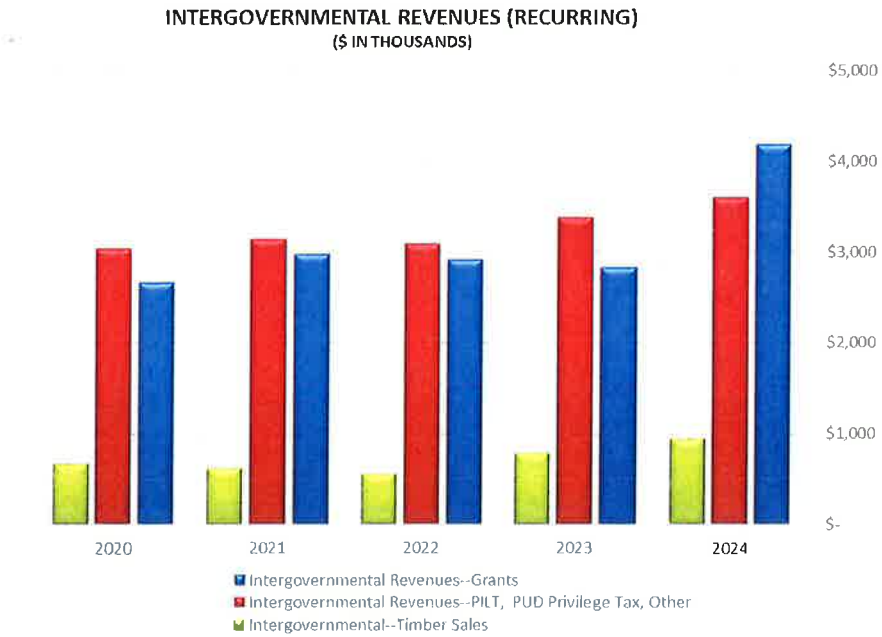
As outlined above, the principal driver of the minimal increase in overall intergovernmental revenue in 2024 is the sunseting of the ARPA Section 605 Local Assistance and Tribal Consistency funding, the final payment of which was received in August 2023 totaling \$1.255 million.

- Intergovernmental grant revenues (excluding ARPA Section 605 and COVID/FEMA funds) are budgeted to increase \$1,355k or 48% driven principally by grant gains in:
- DCD Environmental Quality of \$859k (mainly due to new GMA update-related grants including DOC GMA Update grant of \$262.5k and DOC Climate Planning grant of +\$361k, as well as a DOE Lower Elwha Channel Migration Zone grant of+\$159k, and other gains in NOPL, Marine Resources, & NOAA Olympic Oyster restoration grants;
 - Superior Court (+\$60k AOC Rural Court Security grant, +\$22k for SBHO Criminal Justice Treatment, and +\$16k for AOC Interpreter grant);
 - Juveniles Services (up \$158k in CJS, Becca, HHS HCA CPWI, WSP-NCHIP and Secure Crisis Residential Center grants);
 - Sheriff Ops (up \$29k due to higher Sex Offender Verification Program & Stop Grant);
 - Prosecuting Attorney—Child Support (up \$17k);
 - District Court 1 (up \$26k in AOC Therapeutic Court grant); and gains in other areas.

Intergovernmental tax revenues including PILT, Criminal Justice, PUD Privilege taxes, Liquor and Marijuana excise taxes, and other taxes are projected to increase \$222k or 6.6%, reflecting increases of 3.5%-6.4% based on MRSC published guidance and historical trend.

Intergovernmental timber sales revenue (consisting of DNR timber sales) is projected to increase \$159k or 20.3% based on a revised 2024 estimate derived from September DNR 2023 timber harvest report, as partially adjusted for timber price premium trends observed over several auction cycles.

Below is a summary of how each our recurring sources of Intergovernmental Revenue (excluding ARPA Section 605 and COVID funds) have performed over the past 4 years:



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CHARGES FOR GOODS & SERVICES

Charges for Goods & Services are projected to increase \$1,487k or 18.9% in 2024 driven by a number of factors, including the ability to leverage additional County funding sources to support General Fund services (i.e. increased usage of HHS Foundational Public Health and Hargrove funds to support General Fund-funded departments including HHS Environmental Health, HHS Administration, Sheriff-Jail Medical, and our courts’ various therapeutic courts), assumed continued recovery of certain services revenue streams impacted during COVID or by ongoing staffing shortages existing in certain departments that provide services, or other factors, as outlined below:

- Higher Department of Corrections’ utilization of the Sheriff Jail's excess beds with (+\$20k improvement budgeted over forecasted 2023, but still budgeted at one-third of pre-COVID levels);
- Jail staffing levels rebounding to enable resumption of Chain Gang services to the Roads department (+\$200k over forecasted 2023—predicated on Jail staffing levels improving over that seen in 2023 which resulted in Chain Gang services being drastically reduced);
- Increased Sheriff Ops services fees of +\$115k due to higher law enforcement services billed to the Operation Stonegarden fund (\$61k), higher Jamestown contract policing (\$38k), and higher OPSCAN Radio Tech services;
- Increased interfund services provided to the HHS Foundational Public Health and other non-General Fund HHS funds by General-Fund-supported HHS Environmental Health (\$117k) & HHS Administration (\$196k);
- CPI-tied increases under certain interagency criminal justice services agreements (\$56k);
- Higher DCD commercial and residential plan check revenues (+\$53k over 2023 projected);
- Higher HHS Environmental Health On-Site fees (+\$84k over 2023 projected);
- Higher elections services revenue tied to the 2024 Presidential primary (+\$97k);
- Increased Hargrove funding provided to District Court 1’s mental health court (\$167k), Jail Medical (\$185k mainly to support additional 1 FTE mental health professional added to support increased inmate mental health demands in jail), Superior Court's family and drug therapeutic courts (\$40k); and
- Increases in other areas.

FINES & PENALTIES

Fines & Penalties are budgeted to marginally increase \$16k or 2.3% over 2023, reflecting slight growth of infraction revenues by both district courts, as partly offset by a continued decline in delinquency penalties on property taxes.

MISCELLANEOUS REVENUE

Miscellaneous Revenue is projected to total \$4.771 million in 2024, and consists mainly of interest income (totaling \$3.0 million in 2024), parks camping fees (totaling \$984k in 2024), Environmental Health operating assessments (\$290k), and fairground rental and concession fees (\$234k). Miscellaneous revenue is budgeted to increase \$429k or 9.9% in 2024, mainly due to modestly higher interest income due to continued gains in investment interest rates achieved during the 2nd half of 2023 enabling the Treasurer to continue to reinvest near-term maturing investments at modestly higher rates, with the assumption that rate increases by the Federal Reserve will slow after 2023 as

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the economy and inflationary pressures cool, as well as due to \$85k in higher unclaimed property revenues. These increases will be partly offset by a \$25k or 7% decline in interest on delinquent property taxes due to RCW changes made in 2021 impacting the amount of interest counties may collect. Campground revenues are currently projected to increase \$149k over 2023 based on historical trend growth and the impact of CPI-based and campsite site rate market comparison-based increases at Dungeness and Salt Creek campgrounds. Environmental Health operating assessments are projected to increase \$14.4k or 5.2%. County fair revenues related to rodeo/logging show purse sponsorships and concessions are budgeted to increase \$51k based on 2023 Fair results and plans to continue expanding event sponsorships. Fairground vehicle storage revenues are projected to increase \$11k based on higher rates being implemented.

TRANSFERS IN

Transfers In for the General Fund--consisting primarily of the return to the General Fund of previously provided working capital funds by the General Fund to various grant-funded projects-- are budgeted to total \$1,555k in 2024, consisting of:

- \$683k from the Lower Dungeness Floodplain Restoration project representing the remaining amount owed to the General Fund of advances made to this grant-funded project;
- \$578k from the non-recurring transfer of all interest income earned to-date on American Rescue Plan Act funds from the ARPA fund to the General Fund as interest earnings on ARPA funds are not subject to ARPA usage guidelines;
- \$250k from the Clallam Bay Sekiu Sewer fund for working capital previously provided it for the Dept of Ecology grant/loan-funded sewer improvement project which is expected to be complete by the end of 2024;
- \$40k recurring transfer to the Sheriff-Jail department from the Trial Courts Improvement fund; and
- \$4k transfer from Public Works for the employee wellness benefit program which is being transitioned to the General Fund's HR department for 2024.

This represents a \$2.659 million decrease from 2023 when \$4 million of the \$4.683 million of working capital funding provided by the General Fund for the Lower Dungeness Floodplain project was reimbursed to the General Fund as the project's major construction phases concluded, with the remainder to be returned to the General Fund upon completion of the project's remaining work in 2024. The remainder of the decrease is due to the \$125k of working capital funding being returned in 2023 to the General Fund following completion of the grant-funded purchase of the new Sheriff vessel purchased in the Boating Safety fund.

INTERGOVERNMENTAL—COVID REIMBURSEMENTS

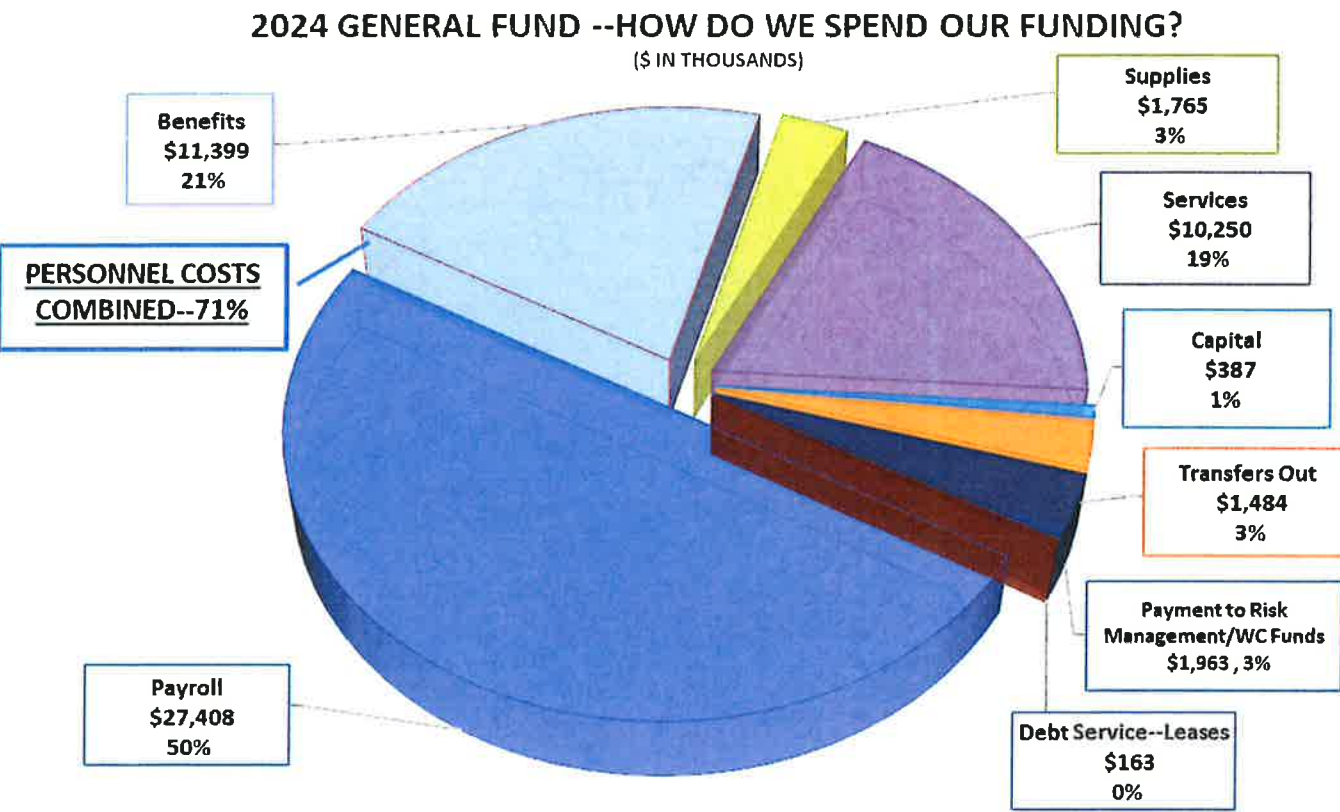
Consisting of COVID-19 pandemic grant funding received under the CARES Act and under a FEMA grant, this revenue stream ended in 2023 with the final reimbursements being received from FEMA for COVID response costs incurred totaling \$87k. No COVID grant revenue is budgeted in the General Fund for 2024.

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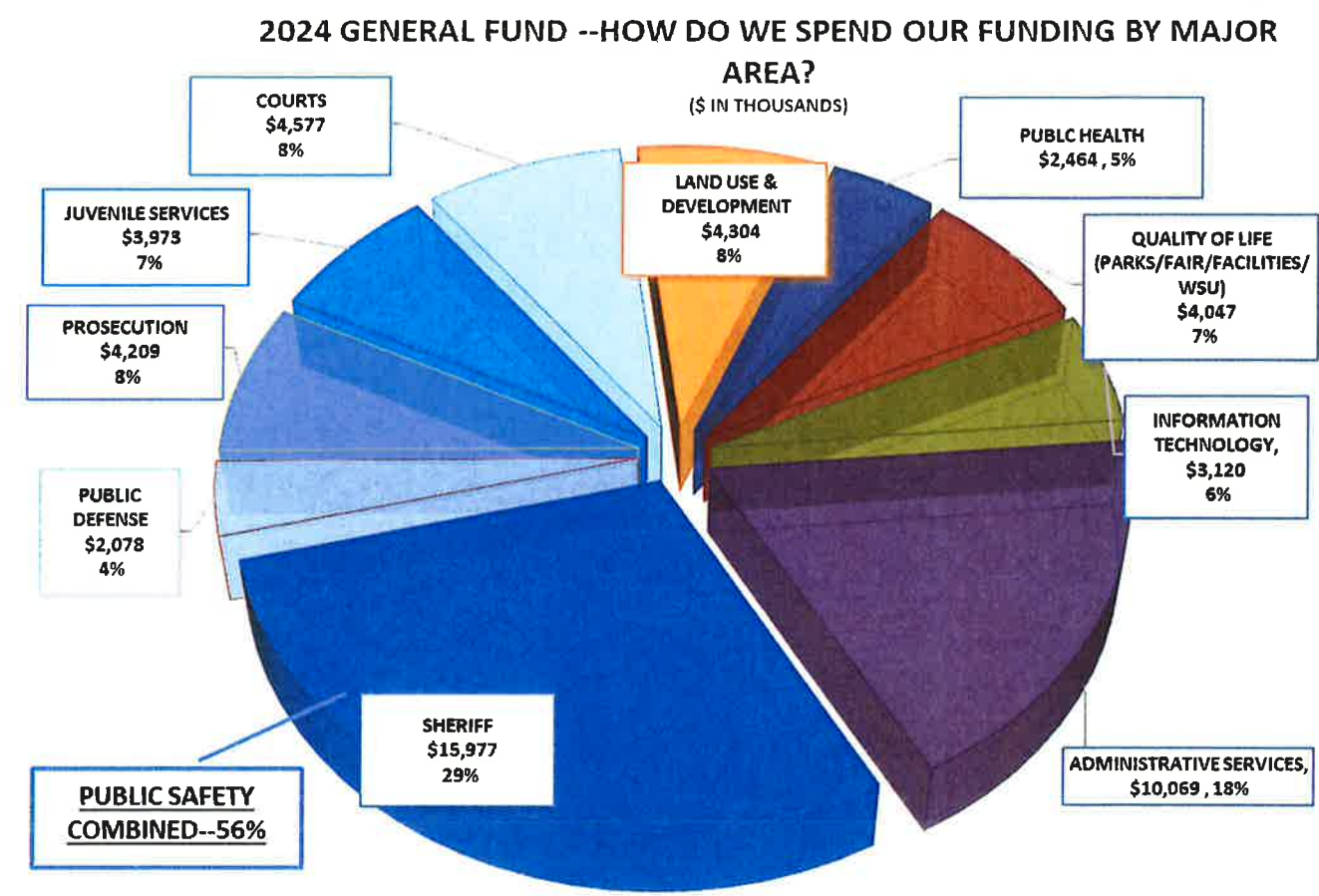
EXPENDITURE BUDGET HIGHLIGHTS

Turning to expenditures, our General Fund Operating Expenditure budget, excluding COVID-related costs and Transfers Out, currently stands at \$53,334k, an increase of \$6,520k or 13.9% from our 2023 projected expenditures, and an increase of \$3,412k or 6.8% over the adopted 2023 budget. Transfers Out—consisting primarily of capital outlay funding provided to the Parks & Facilities Capital Projects and IT Capital Projects fund, working capital funding provided to grant-funded projects that generally are expected to be returned to the General Fund after the project concludes and all grant reimbursements have been received, and transfers provided as a subsidy to certain non-General Fund funds that require supplemental funding to operate (i.e. Veteran’s Relief, Local Crime Victim Witness fund, Solid Waste Fund, etc)—are budgeted to total \$1,484k in 2024, a decrease of \$1,810k or 55% from 2023 projected. After including Transfers Out, Total Expenditures are budgeted to total \$54,818k, an increase of \$4,710k or 9.4% over 2023 projected costs.

Below is a breakdown of how the General Fund spends its funds both by type of expenditure and by area:



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SALARIES, WAGES & BENEFITS

The largest driver of the budgeted expenditure increase over 2023 projected expenditures is in Payroll and Benefits costs. Representing approximately 71% of our total expenditure budget, Payroll and Benefits are up \$2,837k or 11.6% and \$1,480k or 14.9%, respectively, to the 2023 forecast, mainly due to the fact that the budget assumes all budgeted staff positions are filled for the entire year as required under current policy, which clearly was not the case in 2023 and prior years where due to retirements, voluntary terminations, and other delays in filling positions during the year, the County continued this trend of having more open positions during 2023. This resulted in a projected budget underspend in payroll and benefits in 2023 of approximately \$2.5 million. Based on analysis of its 3-year and 5-year historical average payroll/benefits budget underspend, the County has underspent its Payroll budget between 7.1% to 7.7%, equal to between \$2.24 million and \$2.54 million of budget underspend. While not reflected in the current 2024 Proposed Final budget due to policy, we anticipate a similar level of personnel budget underspend is likely to occur in 2024. **If you adjust our 2024 personnel cost budget for this anticipated historic underspend equal to approximately \$2.328 million based on the 2024 payroll budget, our combined personnel costs in reality are expected to increase \$1.989 million or 5.8% in 2024 as compared to projected 2023 costs.**

This 5.8% increase in overall payroll/benefits costs is largely being driven by collective bargaining-related COLAs of 2.5% in January 2024, pay step increases, pay adjustments due to position salary studies and position reclassifications completed and approved in 2023, a \$150k increase in budgeted leave payout costs assumed for 2024, the FTE changes outlined below, a \$50-per-month increase in County-paid health premium increases for most collective bargaining units, incremental increases in longevity-based medical premium pay as provided for in the collective bargaining agreements renewed in July 2022 and July 2023, and higher worker's compensation costs due to higher claims costs and increased L&I rates across all employee classifications, as partially offset by savings due to turnover that occurred in 2023 in certain positions and the indefinite deferral of certain open staff positions across multiple departments.

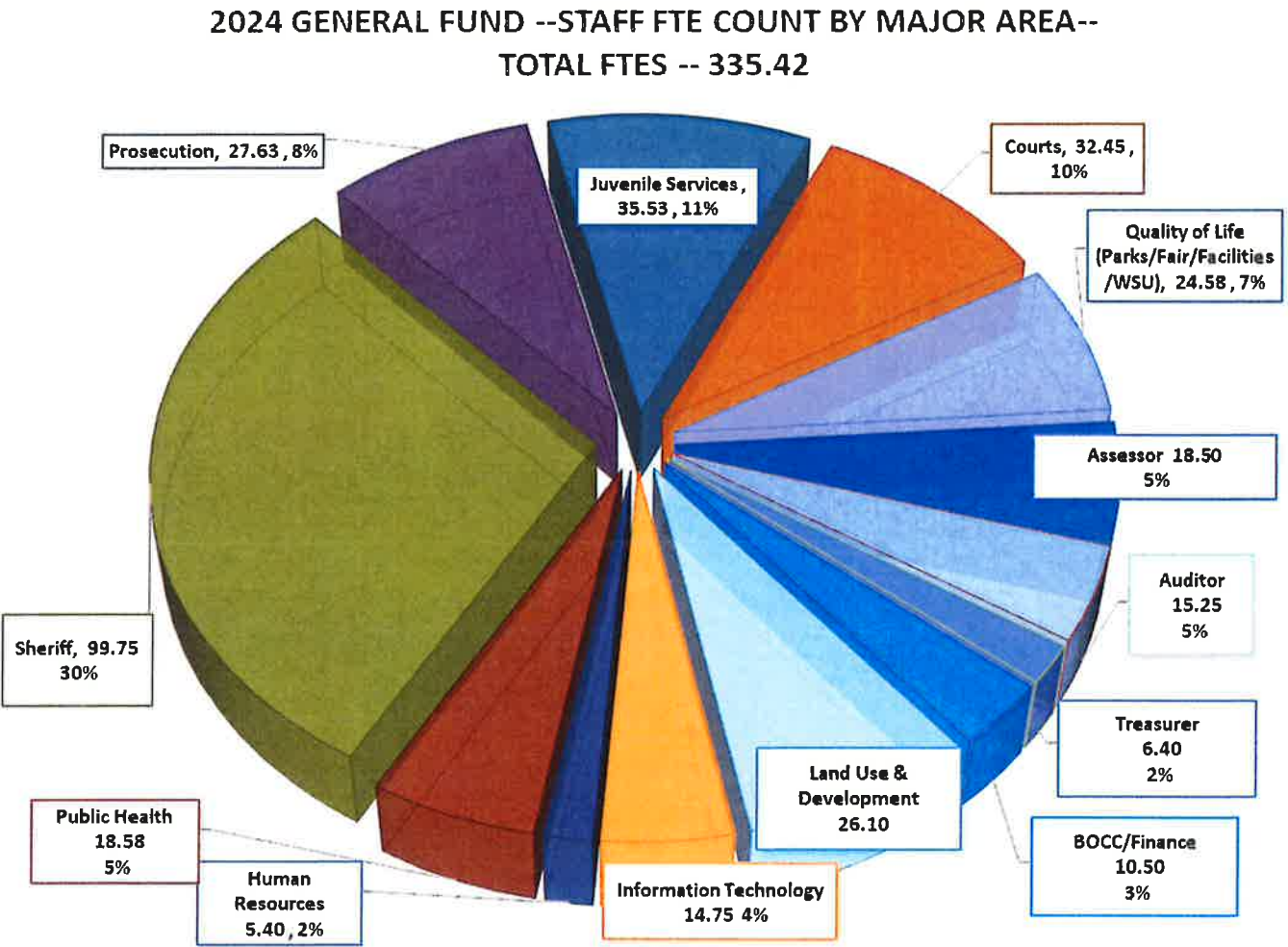
Changes in Budgeted FTEs

As outlined in the attached "Budgeted Staff Schedule History", the 2024 Proposed Final Budget assumes a full staffing level for the General Fund of 335.42 FTEs, which reflects .27 less FTEs in 2024 as compared to the 2023 budget, based on the following changes:

- Auditor (-.38 FTE due to combination of a part-time admin support position with a part-time voter registration position);
- BOCC Operations (-.48 FTE due to the deferral of an open BOCC analyst position, as offset by the decoupling of the County Administrator position from the HR Director position),
- DCD-Administration (+3.6 FTEs, reflecting transfer of 2.6 Code Enforcement FTEs budgeted in the Sheriff's 2023 budget plus hiring of 1.0 additional Code Enforcement FTE in '23);
- DCD—Environmental Quality (+.5 FTE grant-funded admin support position for MRC);
- DCD-Long Range Planning (+.06 FTE to reflect the Principal Planner position transitioning from 37.5 hour work weeks to 40 hour work weeks);
- Human Resources (+0.7 FTE reflecting the decoupling of the HR Director position from the prior County Administrator position, and transition of the payroll fiscal specialist position from part-time to full-time);
- HHS-Environmental Health (-2.0 FTE—due to deferral of two open positions);
- HHS-Administration (+0.2 FTE—due to transition of Deputy Director position to full-time);
- Sheriff Operations (-.14 FTE, reflecting the transition of 2.6 Code Enforcement FTEs to DCD, as offset by 2.5 FTE additions including an additional Patrol Deputy to be hired mid-2024, and a Body Camera Records Specialist and Accountant position added in 2023, as offset by a -0.5 FTE reduction resulting from the combination of a part-time evidence room specialist position and an administrative specialist position);
- Sheriff Jail (-0.5 FTE due to elimination of one part-time Admin Specialist position following realignment of command administrative support);
- Sheriff Jail Medical (+1.0 FTE due to the proposed addition of 1 additional Mental Health Professional in the Jail Medical staff to support the marked increase in the proportion of inmates exhibiting mental health issues which will be fully funded through Hargrove funding provided from the HHS Chemical Dependency/Mental Health fund);
- Prosecuting Attorney—Operations (-1.0 FTE—due to deferral of one open Legal Assistant position);
- Prosecuting Attorney—Coroner (+1.0 FTE Deputy Coroner/Death Investigator);
- Juvenile Services (-2.0 FTE—due to deferral of two open positions--Probation Officer and a Volunteer Coordinator position);

- Superior Court (+0.5 FTE due to transitioning Family/Juvenile Case Management Coordinator position from part-time to full-time in 2023); and
- District Court (-1.3 FTE due to one probation officer moving from full-time to part-time and deferral of one open Clerk position)

Below is a breakdown of General Fund FTE Staff by Major Area:



SUPPLIES

Supplies are projected to increase \$251k or 16.6% from 2023 as projected. This increase is principally the budgeting in 2024 of mandatory/recurring non-capital IT PC replacement, Arctic Wolf and Microsoft VDA software license and other datacenter and network equipment costs in IT's operating budget (\$172k) rather than in the IT Capital Projects fund as previously budgeted. The remainder of the increase is due to the inclusion of department requested increases in supplies Proposed Final for inclusion in the budget (see attached "2024 Department Requests Over Base Recommended Budget"), as well as trending supplies underspend to budget projected in 2023, and increases in other areas.

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SERVICES

Services in 2024 are projected to increase \$2,003k or 24.3% over 2023 projected services costs, and increase \$1,647k compared to the 2023 original budget. This increase is mainly due to the following:

- DCD Environmental Quality Grant-Funded Professional Services--a \$687k increase relating to new GMA update-related grants including the DOC GMA Update and DOC Climate Planning grant, as well as the DOE Lower Elwha Channel Migration Zone grant;
- Higher ER&R vehicle rental costs due to rising replacement vehicle replacement costs (\$272k);
- Higher software maintenance and support contract costs across multiple areas (DCD--Energov, Assessor PACs, Sheriff Body Cameras and Jail systems, others);
- Higher election services costs in the Auditor's Office in 2024 due to the Presidential Primary (+\$37k);
- Higher grant-funded professional services costs in DC1 for the mental health court (\$102k) and Juveniles Services (+\$123k due to increased grant funding in CJS, Becca, HHS HCA CPWI, Secure Crisis Residential Center, WSP-NCHIP & Special Sex Offender Disposition grants);
- Higher Sheriff contracted services costs in Animal Control (\$27k due to Humane Society contract renewal) and Jail Medical (\$42k increase in Wellpath contract);
- Higher contracted Indigent Defense costs of \$83k;
- Approximately \$296k of Department Requests Proposed Final for approval (see attached "2024 Department Requests Over Base Recommended Budget"); and
- Other increases due to 2023 projected underspend to budget within Services in multiple areas, as partly offset by Blake LFO reimbursement costs transitioning from the Clerk's Office to the State in mid-2023 (\$75k).

PAYMENT TO RISK MANAGEMENT/WORKERS COMP FUNDS

The General Fund's share of Risk Management/Workers Compensation funds operating costs is budgeted to total \$1,963k, representing an increase of \$321k or 19.6% increase over 2023. This increase is being driven mainly by an expected 21%+ rise in WAC risk pool costs in 2024 over 2023 due to rising liability and property insurance costs being seen state-wide. 2023 property and liability insurances costs are also expected to exceed the 2023 budget by \$261k or 18% due to similar rising insurance premium costs charged by insurance carriers.

DEBT SERVICE COSTS

Debt service costs, consisting solely of certain office, land, and equipment leases with a lease term greater than one year, are budgeted to total \$163k, representing an increase of \$32k over 2022 that reflects lease rate contractual increases. As noted above, due to a change in accounting for certain of the County's leases that are 1 year or more in duration, lease rental costs must be accounted for as debt service costs rather than as a Services cost in prior years. This change affects multiple departments with office, land and other qualifying leases, with the most notable being the Juvenile Services land lease with Port of PA, as well as District Court II's office space lease with the City of Forks, Prosecuting Attorney—Child Support office space lease, and Sheriff--Operations Enhanced 911.

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TRANSFERS OUT

Transfers Out are budgeted to total \$1,484k, a \$1,810k or -55% decrease from projected 2023. This decrease is mainly due to decreases in Transfer to Parks & Facilities Capital Projects fund (\$784k lower; primarily due to the a \$1 million transfer designated for the JPSF project funded in 2023), lower transfer to IT Capital Projects (\$67k; due to transitioning of certain non-recurring IT projects to the ARPA fund as partly offset by the initial costs of migrating the County's financial systems to a new system planned in 2024) and lower transfer to the Clallam Bay Sekiu Sewer fund (\$140k) due to higher budgeted utility revenues reducing the level of subsidy needed. The decrease is also due to lower working capital transfer funding to the Dungeness Reservoir project reflected in 2024 (\$800k of working capital funding from the General Fund was provided in 2023 which should cover this Fund's working capital needs in 2024), and also due to a \$170k decrease in transfers to the Boating Safety fund due to the 2023 purchase of a grant-funded replacement Sheriff's vessel. These decreases were partially offset by a \$63k increase in transfer to the Public Works-Solid Waste Fund needed to fund the recommencement of monitoring for the closed Lake Creek landfill in 2024 and a \$96k transfer to the Carlsborg Sewer fund to fund a planned City of Sequim infrastructure project to replace the sewer line connecting Carlsborg to the City's sewer system.

Transfers Out from the General Fund included in the 2024 Proposed Final Budget include the following:

• Capital Projects—Parks & Facilities	\$412,000	(\$784k lower from prior year)
• Capital Projects—IT	484,000	(\$67k lower from prior year)
• PW—Solid Waste	70,000	(\$63k higher than prior year)
• HHS Operations	125,000	(same as prior year)
• Local Crime Victim Comp	67,000	(\$15k lower than prior year)
• Veterans Relief	123,000	(\$12k higher than prior year)
• PW--Flood Control	74,000	(\$2k higher than prior year)
• PW—Carlsborg Sewer	96,000	(\$96k higher than prior year)
• Law Library	17,000	(\$2k higher than prior year)
• Employee Healthcare	--	(\$19k lower than prior year)
• HHS Chemical Dependency/Mental Health	6,000	(same as prior year)
• Sheriff Honor Guard	10,000	(\$10k higher than prior year)

TOTAL TRANSFERS OUT—2024 \$1,484,000

2024 CAPITAL PLAN INCLUDED IN THE 2024 PROPOSED FINAL BUDGET

In conjunction with presentation of the updated 5 Year Capital Plan to the BOCC at the November 27, 2023 work session, attached is the breakdown of capital outlay requests included as part of the 2024 Proposed Final Budget, as well as those requests that we propose be deferred at this point. These materials include the following:

- **2024 Proposed Final Capital Outlay Budget--By Fund--** which lists all proposed capital requests sorted by department and fund. Also included at the bottom of this schedule is a Capital Funding Sources and Uses Summary that outlines which fund we propose be used to finance the proposed capital outlays, and the budgeted beginning and ending fund balance

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and projected revenue and other non-capital expenditures of each respective source fund for 2024;

- **2024 Proposed Final Capital Outlay Budget--By Key Strategic Capital Project--** includes a summary of the proposed capital spending for 2024 by key strategic initiative/grouping category created for the capital planning process;
- **2024 Proposed Capital Requests Excluded from 2024 Budget--** reflects those lower priority capital requests which we recommend be deferred based on current funding limits and level of priority.
- **CAPITAL REQUESTS--** we are proposing a total of **\$25,952,234** of capital outlays for the 2024 budget and deferring \$408,285 of requests identified in the current Proposed Final of the 2024 capital plan. Of this amount, **the General Fund capital outlays are budgeted to total \$387k** (of which \$19k is grant funded). In addition, as outlined below, **the General Fund is also budgeted to provide capital outlay transfers totaling \$896k, including to the Parks & Facilities Capital Projects fund (\$412k) and the IT Capital Projects fund (\$484k).**

The Proposed Final capital outlays are proposed to be funded through the following sources (source: "Proposed Capital Requests to Include in 2024 Budget" attachment):

- **Parks & Facilities Capital Projects Fund**--\$641k total, made up of \$121k for PFF Unanticipated Projects, \$150k to fund a Building Facility Security and Safety Architectural/Engineering Design plan, \$140k to replace Failed Dock Piles at Lake Pleasant, \$200k for an Office Space Reconfiguration/ Expansion placeholder to cover needs in the Auditor's Office, DCD, & Superior Court and others, \$10k for the cleaning & polishing of the Courthouse's Generator Diesel Fuel Tank, a 3-year project to update & install cuff ports in the jail cell doors, and more); the capital outlays from this fund will require a Transfer from the General Fund of \$412k. It should be noted that monies previously held in this fund for the purpose of the EOC Relocation project are budgeted to be transferred in 2024 to the new EOC Relocation Capital Projects Fund in the amount of \$1,404,038 in order to better account for this jointly-funded, multi-grant capital project.
- **IT Capital Projects Fund**--\$490k total, made up of a placeholder of \$375k for the migration from EDEN to an enterprise accounting system, an ongoing request to upgrade wireless network equipment of \$10k, \$50k for unanticipated IT projects, and an ongoing copier replacement plan request of \$55k; the capital outlays from this fund will require a Transfer from the General Fund of \$484k.
- **REET 1**--\$2,436k (consisting of the Juvenile Services membrane roof replacements of the \$725k (which is for the current Juvie & WSU Extension (old Juvie) buildings), continued replacement of the Courthouse VAV HVAC air system boxes of \$834k (includes \$334 of prior year carryover), \$325k for the replacement of an HVAC chiller at Juvie, a Dungeness Rec Area conduit installation project of \$200k for work to be done in conjunction with the Roads project for the relocation of the road away from the bluffs, \$200k for the roof replacement of the Fairgrounds Art Barn (\$120k of which is a previously approved rollover project from 2023), as well as \$160k of other smaller ongoing requests (courthouse

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flooring, parks trails & roads maintenance, jail locks replacement, and Historic Courthouse exterior preventative & restorative services).

- **REET 2**—\$1,215k in total, which includes a single capital project of \$56k for the installation of EV chargers at the Courthouse (a carryover project from 2023 that is fully grant funded), and transfers out budgeted of \$1,159k, including \$1,100k to Roads to fund 2024 road projects which includes the carryover \$400k ask approved for in 2022 to help fund the rebuild of Towne Road on the new Lower Dungeness Levy, and \$59k transfer to Carlsborg Water Mitigation fund for the projected remaining costs relating to the Van Lan deep water well and Clallam County PUD water right.
- **EOC Relocation**--\$1,267k consisting of the projected Phase 2b Detailed Design costs currently slated to be wrapped up by the end of 2024. At this point in time, construction work is not expected to begin until 2025 and last through 2026. This phase will be paid through a combination of \$1,000k in funding committed each by the County and the City of Port Angeles/PENCOM in 2023 and up to \$800k in grant funding under the WA Department of Commerce \$1,700k grant appropriation from 2021-2023. As noted earlier, this project will be accounted for in its own separate capital project fund beginning in 2024 given the accounting complexities of this multi-agency jointly-funded, multi-grant capital project.
- **American Rescue Plan Act (ARPA)**--\$488k consisting of several non-recurring capital outlays including:
 - \$35k for an IT domain rebuild project (carry over project from 2023);
 - \$40k for Sheriff Jail Correction Officer handheld radio replacements;
 - \$100k for a Coroner truck and equipment which will enable the County to capture significant coroner services savings;
 - \$6k for new water fountains at Juvenile Services that have bottle filling capabilities;
 - \$127k for a John Deere tractor with loader and finish mower (carry over from 2023);
 - \$90k for the installation of additional door badge controls & cameras;
 - \$50k to enhance the WiFi at the Fairgrounds;
 - \$25k for the expansion of the electrical/network closet outside of the BOCC office suite; and
 - \$15k for security camera replacements at Juvenile Services.
 - In addition to these capital outlays, the ARPA fund will also be transferring \$1,396k to the Broadband Expansion fund in 2024 to fund the local match required under one of the broadband grants and providing working capital funding during the project.
- **General Fund**--\$387k consisting primarily of:
 - \$367k of Sheriff Operations/Jail/Emergency Services items (\$316k of which is for vehicle ER&R replacement and vehicle equipment for the scheduled replacement of 5 patrol vehicles (including 2 Responder models, 2 Hybrid Interceptor models, and 1 Interceptor model), \$7k for interview room recording system improvements, and \$6k for the purchase of an infrared-capable camera (fully grant-funded);
 - \$13k in DCD Permit Center for a 36” scanner needed to fully utilize the new Energov Permitting software; and

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- \$7k in Superior Court for Court Security Equipment (fully grant funded).

As noted earlier, Transfers from General Fund will be needed for Parks Facilities and Fair Capital Fund (\$412k) and the IT Capital Projects fund (\$484k) to fully fund the 2024 capital projects in these funds, which are noted in the 2024 Proposed Final Budget;

- **Other Funds Capital Outlays**
 - Roads--\$5,535k, including \$867k for ER&R vehicle/equipment costs (of which \$381k are carryovers of 2023 approved purchases not anticipated to be received until 2024), \$70k allocated for unplanned office or other small equipment purchase, \$3,498k of planned Right of Way and other Roads-based projects, and \$1,100k of projects covered through REET transfers;
 - OPSCAN--\$175k for radio network equipment replacement;
 - Dungeness Off Channel Reservoir--\$3,050k for the next phase of Dungeness Off Channel Reservoir Project (to be 100% grant funded through grants rec'd to date);
 - Broadband Infrastructure--\$3,114k (includes \$2,800k of grant funding and a \$1,396k Transfer from ARPA for grant matching funds) for initial engineering/design, permitting, project management, materials, and right of way ascertainment;
 - Carlsborg Water Mitigation--\$81k for additional contractual services (with \$59k funded through a transfer from REET 2);
 - Clallam Bay Sekiu Sewer--\$5,331k (includes \$4,376k DOE grant/loan funded collection system rebuild project, \$940k to replace two of five pump stations (Opportunity Fund transfer funded), and \$15k for confined space retrieval system equipment);
 - Carlsborg Sewer--\$350k for the previously approved Gupster Road Pressure Sewer Line extension project (Opportunity Fund funded); and
 - ER&R--\$2,551k, consisting of vehicle and equipment replacements for Roads of \$1,867k (of which \$934k are carryovers of 2023 approved purchases not anticipated to be received until 2024) and \$394k for General Fund (including \$61k of carryover of 2023 approved purchases), \$110k for FuelMaster Live software upgrade, and \$180k for general site maintenance to replace failing gutters on all ER&R buildings

In summarizing the total Proposed Final capital spend by the key strategic initiative or summary categories incorporated into the 2024 Proposed Final Budget, below outlines the capital spending by key initiative/grouping:

- **Broadband Expansion**--\$3,114,434
- **Courthouse Space Assessment & Re-alignment**--\$225,000
- **Courthouse/Juvenile Services Building Security**--\$90,000
- **Deep Water Well/Water Mitigation**--\$3,130,630
- **EOC Relocation**--\$1,266,667
- **ER&R Funded Capital Outlays**--\$2,278,880
- **IT Infrastructure Initiatives**, including:
 - **Applications**--\$375,000
 - **Network**--\$60,000
- **Juvie Master Plan**--\$1,041,193
- **Mandatory/Recurring/Regular Replacement**--\$210,309
- **Non-Recurring Capital Outlay Funded Fully Through Grants/Dedicated Funds (No General Fund/REET Funding Needed)**--\$182,280

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- **Other Non-Recurring Capital Outlay**--\$3,978,000
 - **Previously Approved Carry Over Capital Outlays**--\$3,583,841
 - **Road Projects Supported Thru REET**--\$1,100,000
 - **Sewer System Repair/Replacement Initiatives**--\$5,316,000
- **TOTAL**--\$25,952,234
 - **Total Grant/Loan Funded**--\$12,386,432
 - **Total County (excluding General Fund) Funded**--\$12,450,294
 - **Total General Fund Funded**--\$1,115,508

CONCLUSION/ BUDGET TAKE-AWAYS

Based on this revenue and expenditure Proposed Final budget, the budget reflects utilizing (\$2,675k) of General Fund reserves to fully fund the 2024 budget based on County policy which requires us to budget assuming all personnel positions are fully staffed for the entire year. However, as discussed previously and as outlined in the attached “Breakdown of Proposed Final Budget Deficit”, based on historical average underspend to our personnel and benefits budgets of \$2.24 million to \$2.54 million, **the General Fund’s 2024 Proposed Final Budget as adjusted would produce a projected deficit for 2024 of (\$317k)**, as compared to 2023’s projected operating surplus of \$1,479k, which would leave **an ending fund balance of \$12,810k for 2024, or a reserve of 24% of expenditures.**

ADDITIONAL ACTIONS TO REDUCE PROJECTED 2024 DEFICIT

While the County’s projected General Fund reserve levels are projected to remain above 20% and has essentially no long-term debt service commitments outside of office/land leases heading into 2024, additional actions are being taken to further reduce the projected funding deficit projected for 2024, including:

- **Fee and Rate Schedule Review**—In an effort to build on the actions taken in 2023 in reviewing and revising its user fee and rate schedules in certain areas to better reflect market rates and changes in underlying costs (most notably within Parks and Fair), the County Administrator has requested several additional groups including Community Development and HHS Environmental Health to begin a review of their current fee and rate schedules for the services provided relative to those charged by our County’s peers. In many instances, these fees and rates have not been adjusted for over 10 years. While it is premature to estimate the potential revenue impact of these efforts prior to the finalization of the 2024 budget, we believe these rate schedule updates will yield meaningful additional fee revenue for the County’s General Fund that will assist in further reducing the projected operating deficit. We expect to see the results of these rate/fee reviews by the end of the 1st quarter of 2024, and begin implementing any rate/fee increases in the 2nd quarter of 2024.

RISK FACTORS TO CONSIDER:

REVENUES GROWING AT A SLOWER PACE TO EXPENDITURES

When one excludes non-recurring revenue including COVID and ARPA 605 intergovernmental revenues as well as the Transfers In/Out of the General Fund that are largely capital project related

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or for the provision of short-term working capital funding for large, grant-funded capital projects, and focuses solely on the recurring revenue and expenditures from operations of the General Fund, it is important to note that revenues from operations are growing at a rate lower than expenditures from operations as highlighted below:

	<u>Average Annual Growth Rate</u> <u>(2024-2020)</u>
Revenue from Operations	+6.8%
Expenditures from Operations (less anticipated Personnel cost underspend)	+7.8%

Contributing factors to this dynamic include:

- Our single largest revenue source—property taxes—is limited to 1% annual growth plus new construction.
- While other tax sources such as sales & use tax help mitigate the minimal growth limits placed on property taxes, overall taxes are still growing at an average rate of 5.7% from 2020-2024 which is well below expenditure growth rates of 8%.
- Continued erosion of several significant revenue streams due to WA state legislative actions and court rulings over the past few years has negatively affected the fines, penalties, interest and other legal fees the County is able to enforce collection on, leading to a 4-year average annual decline of -4.7% in Fines & Penalties revenue.
- State actions taken during the COVID pandemic continue to have an echo effect on certain of the County’s inter-agency revenues, most notably the marked decrease in excess jail bed utilization by the WA State Department of Corrections (“DOC”) where due to reduced State inmate levels County jail bed revenues earned from DOC declined from an average of \$612k per year pre-COVID to \$160k projected in 2024, a 74% decline.
- The State continues to underfund indigent public defense costs. While the County is budgeted to incur \$2.1 million in Public Defense costs in 2024, the State has only historically contributed \$70k-\$74k per year towards these costs since 2018. Indigent defense costs have increased 7.7% per year since 2018.
- Representing 71% of our General Fund operating expenditures, personnel costs have grown at a rate of 5.9% and are increasingly being affected by a highly competitive labor market and rising labor costs which have made recruitment more difficult and costly.
- While recent gains in growing the investment interest the County earns on its reserves due to the significant rise in interest rates by the Federal Reserve over the past two years have been a boost to the County’s revenue growth, it is unclear how long this will be sustained long-term once inflationary pressures subside and interest rates soften.

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- Rapid cost increases in multiple areas over the last few years are placing considerable strain on the General Fund and other County funds, including:
 - WA State Risk Pool insurance costs (20%+ annual increases in insurance premiums becoming the norm, potentially leading to a point in the near future where some counties can simply no longer afford to participate in the pool or secure insurance on their own at an acceptable cost);
 - Rising Worker’s Compensation costs due to higher claims costs and L&I rates assessed;
 - Jail Medical costs are projected to increase 12.3% per year from 2020 to 2024, as a result of healthcare staffing shortages and an increasing proportion of inmates with significant mental health, chemical dependency and chronic health issues that require medical treatment; and
 - Inflationary cost increases are significantly impacting everything from our cost to replace fleet vehicles and equipment, capital project costs, facilities maintenance, utilities, and supplies, software maintenance costs, fuel costs, etc.

LIQUIDITY IMPACT OF MULTI-YEAR GRANT-FUNDED PROJECTS

2024 will see the County continuing to be engaged in a number of multi-year, multi-million dollar projects which are fully or partially funded by grants and other state/federal resources, including:

- Lower Dungeness Floodplain--\$16.9 million project (Phase 2 construction scheduled for completion in 2022, with remain work involving Towne Road Replacement slated for completion in 2023);
- EOC Relocation/Joint Public Safety--\$20 million project (with approximately \$10.45 million of grants secured)
- Dungeness Reservoir--\$48.25 million project (\$14.75 million of grant funding secured)
- Joyce Broadband Expansion Project--\$22.4 million (fully grant funded with match covered by \$1.77 million committed from ARPA)

As most of these projects are funded through reimbursement grants, the projects have or will require varying levels of working capital funding support from the General Fund at various stages of the project to enable the projects to pay for project design and construction costs in advance of receiving grant funding reimbursements for such costs (with the exception of the Broadband project which will rely on committed ARPA funds for working capital). Once grant reimbursements begin to be received, those grant reimbursement funds then become a perpetual funding source for future project costs until the project is completed. Upon the project’s completion and receipt of all remaining grant reimbursements, the fund that provided the initial working capital funding can then be fully repaid for all funds advanced (assuming the project is 100% grant funded).

As certain granting agencies have limited their grant reimbursement request windows to quarterly rather than monthly (which has affected reimbursements for Dungeness Off Channel Reservoir and Clallam Bay Sekiu Sewer) or have experienced grant reimbursement processing delays due to staffing

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shortages relating to the pandemic, this has the potential to place greater demand for working capital liquidity from our various reserves, including the General Fund. To mitigate these liquidity pressures, departments have been requested to closely coordinate and communicate with their granting agencies to ensure timely grant reimbursement submission and payment turnarounds, as well as to request as applicable a shortening of grant reimbursement windows to no less frequently than monthly. In 2023, we generally saw good evidence that this strategy is working as grant reimbursements have been timely submitted and reimbursed.

While we believe these projects have sufficient liquidity between grant funding awarded and the working capital provided already or available in the budget to fund their planned expenditures in 2024, continuing liquidity risks exist as it relates to unexpected delays, inflationary and supply chain cost increases creating funding gaps, incurrence of unexpected costs that may not be covered under the terms of the grant source, scope or design changes, etc that will require regular monitoring.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?**

Upon completion of the public hearing, we request BOCC approval of the enclosed resolutions adopting the 2024 Clallam County Budget and adopting the 2024 Clallam County Budget Emergency Appropriations.

Proposed Final action: (Does the Board need to act? If so, what is the department's recommendation?)

County Official signature & print name:  Mark Lane_____

Name of Employee/Stakeholder attending meeting: _____Mark Lane, Todd Mielke, Rebecca Turner, Debi Cook_____

Relevant Departments: _____Finance, BOCC_____

Date submitted:

November 29, 2023

Exhibit A		CLALLAM COUNTY 2024 Proposed Budget					
		<i>FUND/ACCOUNT NAME</i>	<i>BEGINNING FUND BALANCE</i>	<i>REVENUES</i>	<i>EXPENDITURES</i>	<i>ENDING FUND BALANCE</i>	<i>TOTAL</i>
	<i>F Y P E</i>						
GENERAL FUND							
00100.	211	G Assessor	0	4,515	2,314,667	0	-2,310,152
00100.	221	G Auditor	0	1,349,675	1,895,836	0	-546,161
00100.	231	G Treasurer	0	32,206,554	894,813	0	31,311,741
00100.	241	G Board of County Commissioners - Operations	0	110	1,081,183	0	-1,081,073
00100.	242	G BOCC - Boundary Review Board	0	150	1,780	0	-1,630
00100.	243	O BOCC - Port Crescent Cemetery	0	500	3,000	0	-2,500
00100.	244	G BOCC - Board of Equalization	0	0	74,722	0	-74,722
00100.	291	G NonDepartmental	0	9,010	3,516,828	0	-3,507,818
00100.	293	~ General Fund Reserves	0	1,510,727	-727,721	0	2,238,448
00100.	331	D Comm Dev - Administration	0	2,000	875,201	0	-873,201
00100.	332	D Comm Dev - Environmental Quality	0	1,768,890	1,744,242	0	24,648
00100.	333	D Comm Dev - Permit Center	0	993,510	1,018,275	0	-24,765
00100.	334	D Comm Dev - Long Range Planning	0	126,140	623,897	0	-497,757
00100.	361	D Hearing Examiner	0	0	42,500	0	-42,500
00100.	411	I Information Technology	0	51,000	2,665,573	0	-2,614,573
00100.	421	I Geographic Information System	0	0	454,338	0	-454,338
00100.	461	I Human Resources	0	15,251	1,013,855	0	-998,604
00100.	511	H HHS - Environmental Health	0	1,568,513	1,599,707	0	-31,194
00100.	513	H HHS - Administration	0	449,933	864,704	0	-414,771
00100.	811	L Sheriff - Operations	0	1,218,391	9,212,720	0	-7,994,329
00100.	813	L Sheriff - Animal Control	0	500	262,052	0	-261,552
00100.	814	L Sheriff - Search and Rescue	0	1,500	25,490	0	-23,990
00100.	815	L Sheriff - Jail	0	1,628,341	4,853,558	0	-3,225,217
00100.	816	L Sheriff - Jail Medical	0	501,777	1,245,278	0	-743,501
00100.	817	L Sheriff - Emergency Services	0	86,394	377,092	0	-290,698
00100.	831	L NonDepartmental - Indigent Defense	0	301,181	2,078,386	0	-1,777,205
00100.	841	L Prosecuting Attorney - Operations	0	296,656	3,420,223	0	-3,123,567
00100.	842	L Prosecuting Attorney - Child Support	0	334,000	333,990	0	10
00100.	843	L Prosecuting Attorney - Coroner	0	40,001	455,006	0	-415,005
00100.	851	L Juvenile Services	0	3,677,591	3,972,572	0	-294,981
00100.	861	L Superior Court	0	626,580	1,756,748	0	-1,130,168
00100.	871	L District Court I	0	1,093,182	1,298,344	0	-205,162
00100.	881	L District Court II	0	97,458	442,385	0	-344,927
00100.	891	L Clerk	0	279,451	1,079,970	0	-800,519
00100.	911	O Parks and Facilities	0	1,087,960	2,949,520	0	-1,861,560
00100.	912	O Parks and Facilities - Fair	0	556,600	604,264	0	-47,664
00100.	931	O WSU Extension	0	259,140	492,788	0	-233,648
TOTAL GENERAL FUND			13,127,029	52,143,181	54,817,786	10,452,424	-2,674,605
OTHER FUNDS							
10101.	611	P PW - Roads	6,694,081	23,427,589	27,243,105	2,878,565	0
10135	611	P PW - Flood Control	15,403	184,885	182,044	18,244	0
11002.	811	L Sheriff - Honor Guard Donation	4,388	10,500	13,912	976	0
11003	811	L Sheriff - Boating Safety	22,552	20,647	17,010	26,189	0
11004	811	L Sheriff - VRF Boating Program	63,778	25,210	31,543	57,445	0
11008	811	L Sheriff - OPNET Drug	67,514	99,606	135,174	31,946	0
11061	811	L Sheriff - Nine-One-One Enhanced	154,548	750,025	749,025	155,548	0
11065	811	L Sheriff - OPSCAN Operations	677,259	398,232	439,216	636,275	0
11068	811	L Sheriff - Operation Stonegarden	32,633	197,785	202,750	27,668	0
11070	811	L Sheriff - 24/7 Sobriety Program	63,120	25,000	16,172	71,948	0
11080	811	L Sheriff - Inmate Commissary and Welfare	84,815	47,500	64,320	67,995	0
11301.	511	H Health and Human Services - Operations	735,812	2,052,826	2,365,692	422,946	0
11322	511	O HHS - Homeless Task Force	491,698	450,000	765,670	176,028	0
11323	511	H HHS - Chemical Dependency/Mental Health	2,757,854	2,115,245	2,531,415	2,341,684	0
11324	511	O HHS - Affordable Housing	316,254	60,000	124,360	251,894	0
11331	511	H HHS - Developmental Disabilities	880,290	1,842,676	2,085,041	637,925	0
11341	511	H HHS - Foundational Public Health Services	621,500	2,100,000	2,361,563	359,937	0
11401.	821	L Law Library	24,483	44,377	41,005	27,855	0
11701.	841	L Pros Attny - Local Crime Victim Comp	11,718	218,158	203,041	26,835	0
11901.	841	L Pros Attny - Racketeering	1,920	35	0	1,955	0
12201.	231	G Treasurer - Operation and Maintenance	113,117	110,510	149,494	74,133	0
12231	231	G Treasurer - REET Electronic Technology	84,103	11,200	6,091	89,212	0
12241	231	G Treasurer - Land Assessment	12,032	25,912	24,865	13,079	0
12401	221	G Auditor - Document Preservation	570,663	91,000	423,865	237,798	0
12905	861	L Superior Crt - Dispute Resolution	655	13,105	13,105	655	0
12911	861	L Superior Crt - Courthouse Facilitator	1,023	9,343	9,343	1,023	0
13001.	381	D Noxious Weed Control	155,891	309,780	294,394	171,277	0
13051	381	D Noxious Weed - LMD#2 Lake Sutherland	34,288	18,834	26,397	26,725	0
19910	291	O Non Dept - Conservation Futures	958,586	341,650	700,000	600,236	0
19913	291	L Non Dept - Trial Court Improvements	42,580	36,300	40,000	38,880	0
19914	291	O Non Dept - Veterans' Relief	14,370	382,883	360,564	36,689	0
19915	291	O Non Dept - Federal Forest Replacement	80,437	39,000	39,000	80,437	0
19925	291	O Non Dept - Hotel/Motel Tax	1,310,685	1,797,000	2,001,000	1,106,685	0
19941	291	O Non Dept - Opportunity Fund	7,271,870	2,080,000	4,252,067	5,099,803	0
19951	291	O Non Dept -Affordable Housing Sales Tax	2,043,874	1,697,000	1,446,431	2,294,443	0
19961	291	L Non Dept - American Rescue Plan Act	6,079,159	130,000	5,603,740	605,419	0
19991	291	L Non Dept - Emergency Communication Tax	2,970,010	2,267,000	2,151,180	3,085,830	0
TOTAL SPECIAL REVENUE FUNDS			35,464,963	43,430,813	57,113,594	21,782,182	0
27401.	611	P PW - RID #149 Osborn Road	836	0	836	0	0
29500.	231	P Treasurer - LID 3rd Street Sewer Line Extension	14,861	1,538	3,000	13,399	0
TOTAL DEBT SERVICE FUNDS			15,697	1,538	3,836	13,399	0
30101.	911	P Parks and Facilities - Real Estate Excise Tax Projects	2,369,834	1,061,000	2,435,571	995,263	0
30201.	911	P Parks and Facilities - Real Estate Excise Tax Projects 2	2,117,908	1,116,904	1,214,534	2,020,278	0
30301.	331	D Comm Dev - Lwr Dungeness Floodplain	776,645	1,552,795	2,204,724	124,716	0
30401.	331	D Comm Dev -Dungeness Reservoir	1,274,368	3,050,000	3,083,946	1,240,422	0
30501.	911	P Parks and Facilities - Capital Projects	1,553,333	521,596	2,074,929	0	0
30505.	911	P Parks and Facilities - Parks Capital Repair & Improvements	0	147,000	0	147,000	0
30605.	811.	L Sheriff - Joint Public Safety Facility Project	0	2,683,929	1,266,667	1,417,262	0
30701.	411	I Information Tech - Capital Projects	6,156	484,313	490,469	0	0
30801.	611	P PW - Broadband Infrastructure Capital Projects	37,123	4,196,000	3,114,434	1,118,689	0
30901.	331	D Comm Dev - Carlsborg Water Mitigation	22,000	58,630	80,630	0	0
TOTAL CAPITAL PROJECT FUNDS			8,157,367	14,872,167	15,965,904	7,063,630	0
40201.	611	P PW - Solid Waste	35,384	166,925	174,092	28,217	0
41401.	611	P PW - Clallam Bay-Sekiu Sewer	248,719	6,537,943	6,226,703	559,959	0
41501.	611	P PW - Clallam Bay-Sekiu Sewer Cap Replace	11,300	3,315	0	14,615	0
42401.	611	P PW - Carlsborg Sewer	162,498	590,147	672,569	80,076	0
42501.	611	P PW - Carlsborg Sewer Capital Repair/Replacement	246,861	48,969	0	295,830	0
43401	611	P PW - Bullman Beach Water System	54,000	47,756	73,168	28,588	0
TOTAL ENTERPRISE FUNDS			758,762	7,395,055	7,146,532	1,007,285	0
50301.	611	I PW - Equipment Rental and Revolving	1,950,068	5,869,214	5,487,715	2,331,567	0
50401.	461	I HR - Risk Management	1,295,712	3,569,834	3,569,234	1,296,312	0
50501.	461	I HR - Workers' Compensation Claims	338,535	682,974	720,683	300,826	0
50601.	461	I HR - Employee Health Care Benefit	0	0	0	0	0
50701.	461	I HR - Unemployment	159,272	48,016	63,399	143,889	0
TOTAL INTERNAL SERVICE FUNDS			3,743,587	10,170,038	9,841,031	4,072,594	0
TOTAL OTHER FUNDS			48,140,376	75,869,611	90,070,897	33,939,090	0
TOTAL BUDGET			61,267,405	128,012,792	144,888,683	44,391,514	0
III							

CLALLAM COUNTY

GENERAL FUND 2024 PROPOSED BUDGET--4 YEAR COMPARISON TO ACTUALS/FORECAST

\$ IN 000s

	4 YEAR COMPARISON					\$ INCREASE (DECREASE) FROM PRIOR YEAR				% INCREASE (DECREASE) FROM PRIOR YEAR				AS A % OF TOTAL REVENUE			
	2024	2023	2022	2021	2020	2024	2023	2022	2021	2024	2023	2022	2021	2024	2023	2022	2021
	Proposed Budget	Projected	Actuals	Actuals	Actuals	Proposed Budget	Projected	Actuals	Actuals	Proposed Budget	Projected	Actuals	Actuals	Proposed Budget	Projected	Actuals	Actuals
REVENUES:																	
Taxes	26,064	25,131	24,422	23,307	20,899	933	709	1,116	2,408	3.71%	2.90%	4.79%	11.52%	49.99%	48.72%	55.29%	54.24%
Licenses & Permits	929	960	1,019	1,088	1,004	-31	-59	-69	84	-3.24%	-5.81%	-6.31%	8.37%	1.78%	1.86%	2.31%	2.53%
Intergovernmental Revenues (excluding COVID/ARPA 605 funds)	8,725	6,988	6,552	6,723	6,372	1,737	436	-171	351	24.85%	6.65%	-2.54%	5.51%	16.73%	13.55%	14.83%	15.65%
Charges for Goods & Services	9,367	7,880	7,359	7,641	7,479	1,487	521	-282	162	18.88%	7.07%	-3.68%	2.17%	17.97%	15.28%	16.66%	17.78%
Fines & Penalties	725	709	687	985	879	16	22	-298	106	2.27%	3.13%	-30.23%	12.10%	1.39%	1.37%	1.56%	2.29%
Misc Revenue (Interest Inc, Camping Fees, etc)	4,771	4,342	2,278	2,130	2,235	429	2,064	148	-105	9.89%	90.63%	6.93%	-4.70%	9.15%	8.42%	5.16%	4.96%
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	4	19	4	3	50	-15	15	1	-47	-77.11%	400.48%	32.28%	-94.20%	0.01%	0.04%	0.01%	0.01%
Other Financing Sources	1	2	0	0	22	-1	2	0	-22	-30.00%	-	-	-100.00%	0.00%	0.00%	0.00%	0.00%
TOTAL REVENUE FROM OPERATIONS (EXCLUDING COVID REIMB/ARPA 605 FUNDS)	50,587	46,031	42,322	41,877	38,939	4,556	3,709	445	2,938	9.90%	8.76%	1.06%	7.55%	97.02%	89.23%	95.82%	97.45%
Intergovernmental--COVID Reimbursements	0	87	181	824	5,118	-87	-94	-643	-4,294	-100.00%	-52.05%	-77.98%	-83.90%	0.00%	0.17%	0.41%	1.92%
Intergovernmental--ARPA Section 605 Funding	0	1,255	1,255	0	0	-1,255	0	1,255	0	-100.00%	0.00%	-	-	0.00%	2.43%	2.84%	0.00%
TOTAL REVENUE FROM OPERATIONS (INCLUDING COVID/ARPA 605 FUNDS)	50,587	47,373	43,759	42,701	44,057	3,214	3,614	1,058	-1,356	6.79%	8.26%	2.48%	-3.08%	97.02%	91.83%	99.07%	99.37%
Transfers In (mainly return of working capital funding previously provided by General Fund to grant-funded projects or one-time transfers from ARPA--SEE DETAIL BELOW)	1,555	4,214	410	270	561	-2,659	3,804	140	-291	-63.09%	927.55%	51.89%	-51.87%	2.98%	8.17%	0.93%	0.63%
TOTAL REVENUE	52,143	51,587	44,169	42,971	44,618	556	7,418	1,198	-1,647	1.08%	16.80%	2.79%	-3.69%	100.00%	100.00%	100.00%	100.00%
EXPENDITURES:																	
Payroll	27,408	24,571	22,768	21,428	20,594	2,837	1,803	1,340	834	11.55%	7.92%	6.25%	4.05%	52.56%	47.63%	51.55%	49.87%
Benefits	11,399	9,919	9,109	8,698	8,466	1,480	810	411	232	14.92%	8.89%	4.73%	2.74%	21.86%	19.23%	20.62%	20.24%
Supplies	1,765	1,514	1,355	1,001	1,110	251	159	355	-110	16.57%	11.70%	35.44%	-9.87%	3.38%	2.93%	3.07%	2.33%
Services	10,250	8,247	6,865	5,800	6,049	2,003	1,382	1,064	-249	24.28%	20.14%	18.35%	-4.12%	19.66%	15.99%	15.54%	13.50%
Capital	387	790	253	60	338	-403	537	193	-278	-51.03%	212.61%	323.28%	-82.33%	0.74%	1.53%	0.57%	0.14%
Payment to Risk Management/Workers Comp Funds	1,963	1,642	1,366	1,237	1,229	321	276	129	8	19.55%	20.19%	10.44%	0.63%	3.76%	3.18%	3.09%	2.88%
Debt Service--Leases	163	131	118	0	0	32	13	118	0	24.13%	11.28%	-	-	0.31%	0.25%	0.27%	0.00%
TOTAL EXPENDITURES FROM OPERATIONS-- EXCLUDING COVID	53,334	46,814	41,833	38,224	37,787	6,520	4,981	3,610	436	13.93%	11.91%	9.44%	1.15%	105.43%	101.70%	98.84%	91.28%
Salaries & Wages--COVID	0	0	0	44	245	0	0	-44	-202	-	-	-100.00%	-82.21%	0.00%	0.00%	0.00%	0.10%
Benefits--COVID	0	0	0	1	13	0	0	-1	-12	-	-	-100.00%	-90.47%	0.00%	0.00%	0.00%	0.00%
Supplies--COVID	0	0	3	65	213	0	-3	-63	-148	-	-100.00%	-96.08%	-69.37%	0.00%	0.00%	0.01%	0.15%
Services--COVID	0	0	90	211	3,207	0	-90	-121	-2,996	-	-100.00%	-57.27%	-93.43%	0.00%	0.00%	0.20%	0.49%
Capital Outlays--COVID	0	0	0	63	702	0	0	-63	-639	-	-	-100.00%	-91.08%	0.00%	0.00%	0.00%	0.15%
Transfers Out--COVID	0	0	0	392	995	0	0	-392	-603	-	-	-100.00%	-60.59%	0.00%	0.00%	0.00%	0.91%
TOTAL EXPENDITURES FROM OPERATIONS-- INCLUDING COVID	53,334	46,814	41,926	38,999	43,162	6,520	4,888	2,927	-4,163	13.93%	11.66%	7.50%	-9.65%	102.29%	90.75%	94.92%	90.76%
Transfers Out (mainly for capital funding, working capital for grant-supported projects, and supplemental operational funding provided to other County funds--SEE DETAIL BELOW)	1,484	3,294	6,156	2,967	2,174	-1,810	-2,862	3,189	793	-54.96%	-46.49%	107.49%	36.46%	2.85%	6.39%	13.94%	6.90%
TOTAL EXPENDITURES	54,818	50,108	48,082	41,966	45,336	4,710	2,026	6,116	-3,370	9.40%	4.21%	14.57%	-7.43%	105.13%	97.13%	108.86%	97.66%
NET OPERATING SURPLUS (DEFICIT)-- EXCLUDING COVID/ARPA 605 FUNDS	-2,747	-783	489	3,653	1,151	-1,964	-1,272	-3,164	2,502	250.80%	-260.15%	-86.62%	217.27%	-5.43%	-1.70%	1.16%	8.72%
NET SURPLUS (DEFICIT) FROM COVID/ARPA 605 FUNDS	0	1,342	1,344	48	-257	-1,342	-2	1,295	305	-100.00%	-0.14%	2671.16%	-118.89%	0.00%	2.83%	3.07%	0.11%
NET SURPLUS (DEFICIT) FROM TRANSFERS IN/OUT	72	920	-5,746	-2,697	-1,613	-848	6,666	-3,049	-1,084	-92.23%	-116.01%	113.06%	67.18%	0.14%	1.94%	-13.13%	-6.32%

CLALLAM COUNTY
GENERAL FUND 2024 PROPOSED BUDGET--4 YEAR COMPARISON TO ACTUALS/FORECAST
\$ IN 000s

	4 YEAR COMPARISON					\$ INCREASE (DECREASE) FROM PRIOR YEAR				% INCREASE (DECREASE) FROM PRIOR YEAR				AS A % OF TOTAL REVENUE			
	2024	2023	2022	2021	2020	2024	2023	2022	2021	2024	2023	2022	2021	2024	2023	2022	2021
	Proposed Budget	Projected	Actuals	Actuals	Actuals	Proposed Budget	Projected	Actuals	Actuals	Proposed Budget	Projected	Actuals	Actuals	Proposed Budget	Projected	Actuals	Actuals
NET SURPLUS (DEFICIT)--INCLUDING COVID/ARPA 605 FUNDS/TRANSFERS IN/OUT	-2,675	1,479	-3,913	1,005	-718	-4,154	5,392	-4,918	1,723	-280.88%	-137.79%	-489.44%	-239.86%	-5.13%	2.87%	-8.86%	2.34%
BUDGET ADJUSTMENTS:																	
PAYROLL/BENEFITS HISTORIC BUDGET UNDERSPEND DUE TO POSITION DARK TIME	2,328																
REAL ESTATE TRANSACTION ESCROW	30																
PROJECTED NET OPERATING SURPLUS (DEFICIT)-ADJUSTED FOR HISTORIC PAYROLL UNDERSPEND	-317	1,479	-3,913	1,005	-718	-1,796	5,392	-4,918	1,723	-121.42%	-137.79%	-489.44%	-239.86%	-0.61%	2.87%	-8.86%	2.34%
BUDGETED ENDING FUND BALANCE	10,451	13,127	11,648	15,529	14,524	-2,675	1,479	-3,881	1,005	-20.38%	12.70%	-24.99%	6.92%	20.66%	27.71%	26.62%	36.37%
As a % of Total Expenditures	19%	26%	24%	37%	32%												
As a % of Total Expenditures (excluding Transfers Out)	20%	28%	28%	40%	34%												
PROJECTED ENDING FUND BALANCE	12,810	13,127	11,648	15,529	14,524	-317	1,479	-3,881	1,005	-2.41%	12.70%	-24.99%	6.92%	25.32%	27.71%	26.62%	36.37%
As a % of Total Expenditures	24%	26%	24%	37%	32%												
As a % of Total Expenditures (excluding Transfers Out)	26%	30%	33%	44%	36%												

GENERAL FUND REVENUE DETAIL

TAX SUMMARY:																	
Real and Personal Property Taxes	12,009	11,755	11,373	11,277	10,992	255	381	97	285	2.17%	3.35%	0.86%	2.59%	23.03%	22.79%	25.75%	26.24%
Juvenile Correction Sales and Use Tax	2,107	2,014	1,943	1,812	1,507	93	71	131	305	4.63%	3.65%	7.23%	20.24%	4.04%	3.90%	4.40%	4.22%
Timber Excise Tax	417	366	324	281	212	51	42	43	69	14.05%	12.85%	15.30%	32.55%	0.80%	0.71%	0.73%	0.65%
Local Retail Sales and Use Tax	10,017	9,572	9,394	8,639	7,097	445	178	755	1,542	4.65%	1.89%	8.74%	21.73%	19.21%	18.55%	21.27%	20.10%
Leasehold Excise Tax	78	75	68	59	70	3	7	9	-11	4.39%	9.88%	15.25%	-15.71%	0.15%	0.14%	0.15%	0.14%
Local Criminal Justice/Public Safety	1,436	1,350	1,320	1,239	1,021	86	30	81	218	6.36%	2.28%	6.54%	21.35%	2.75%	2.62%	2.99%	2.88%
TOTAL TAX REVENUE	26,064	25,131	24,422	23,307	20,899	933	709	1,116	2,408	3.71%	2.90%	4.79%	11.52%	49.99%	48.72%	55.29%	54.24%
OTHER GENERAL FUND REVENUES:																	
Licenses & Permits	929	960	1,019	1,088	1,004	-31	-59	-69	84	-3.24%	-5.81%	-6.31%	8.37%	1.78%	1.86%	2.31%	2.53%
Intergovernmental Revenues--Grants	4,181	2,826	2,910	2,971	2,660	1,355	-85	-61	311	47.96%	-2.90%	-2.06%	11.69%	8.02%	5.48%	6.59%	6.92%
Intergovernmental Revenues--PILT, PUD Privilege Tax, Criminal Justice, Marijuana/ Liquor Excise, Autopsy, Other	3,599	3,377	3,088	3,140	3,040	222	289	-52	100	6.58%	9.36%	-1.65%	3.29%	6.90%	6.55%	6.99%	7.31%
Intergovernmental--Timber Sales	944	785	554	612	672	159	231	-58	-60	20.25%	41.72%	-9.47%	-8.91%	1.81%	1.52%	1.25%	1.42%
Charges for Goods & Services	9,367	7,880	7,359	7,641	7,479	1,487	521	-282	162	18.88%	7.07%	-3.68%	2.17%	17.97%	15.28%	16.66%	17.78%
Fines & Penalties	725	709	687	985	879	16	22	-298	106	2.27%	3.13%	-30.23%	12.10%	1.39%	1.37%	1.56%	2.29%
Misc Revenue (Interest Inc, Camping Fees, etc)	4,771	4,342	2,278	2,130	2,235	429	2,064	148	-105	9.89%	90.63%	6.93%	-4.70%	9.15%	8.42%	5.16%	4.96%
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	4	19	4	3	50	-15	15	1	-47	-77.11%	400.48%	32.28%	-94.20%	0.01%	0.04%	0.01%	0.01%
Other Financing Sources (excluding Timber)	1	2	0	0	22	-1	2			-30.00%	-			0.00%	0.00%	0.00%	
TOTAL OTHER REVENUE, EXCLUDING COVID REIMBURSEMENTS/ ARPA 605 FUNDS/ TRANSFERS IN	24,523	20,900	17,900	18,570	18,040	3,623	3,000	-671	552	17.33%	16.76%	-3.61%	2.94%	47.03%	40.51%	40.53%	43.22%
Intergovernmental--COVID Reimbursements	0	87	181	824	5,118	-87	-94	-643	-4,294	-100.00%	-52.05%	-77.98%	-83.90%	0.00%	0.17%	0.41%	1.92%

CLALLAM COUNTY
GENERAL FUND 2024 PROPOSED BUDGET--4 YEAR COMPARISON TO ACTUALS/FORECAST
\$ IN 000s

	4 YEAR COMPARISON					\$ INCREASE (DECREASE) FROM PRIOR YEAR				% INCREASE (DECREASE) FROM PRIOR YEAR				AS A % OF TOTAL REVENUE			
	2024	2023	2022	2021	2020	2024	2023	2022	2021	2024	2023	2022	2021	2024	2023	2022	2021
	Proposed Budget	Projected	Actuals	Actuals	Actuals	Proposed Budget	Projected	Actuals	Actuals	Proposed Budget	Projected	Actuals	Actuals	Proposed Budget	Projected	Actuals	Actuals
Intergovernmental--ARPA Section 605 Local Assistance & Tribal Consistency Funding	0	1,255	1,255	0	0	-1,255	0	1,255	0	-100.00%	0.00%	-	-	0.00%	2.43%	2.84%	0.00%
Transfers In	1,555	4,214	410	270	561	-2,659	3,804	140	-291	-63.09%	927.55%	51.89%	-51.87%	2.98%	8.17%	0.93%	0.63%
TOTAL REVENUE--GENERAL FUND	52,143	51,587	44,169	42,971	44,618	555	7,418	1,198	-1,625	1.08%	16.79%	2.79%	-3.69%	100.00%	100.00%	100.00%	100.00%

TRANSFERS IN/OUT-- DETAIL

REVENUE--TRANSFERS IN FROM:

Lower Dungeness Floodplain Project (return of working capital)	683	4,000	0	230	521	-3,317	4,000	-230	-291	-82.93%	-	-100.00%	-55.85%	1.31%	7.75%	0.00%	0.54%
Clallam Bay Sekiu Sewer (return of working capital)	250	0	0	0	0	250	0	0	0	-	-	-	-	0.48%	0.00%	0.00%	0.00%
Trial Court Improvements--Jail (ongoing)	40	40	40	40	40	0	0	0	0	0.00%	0.00%	0.00%	0.00%	0.08%	0.08%	0.09%	0.09%
Employee Health Care Benefit Fund (one-time)	0	49	0	0	0	-49	49	0	0	-100.00%	-	-	-	0.00%	0.09%	0.00%	0.00%
Public Works (Employee Heath Care Wellness Benefit)	4	0	0	0	0	4	0	0	0	-	-	-	-	0.01%	0.00%	0.00%	0.00%
Health & Human Services Fund (Serenity House project)	0	0	370	0	0	0	-370	370	0	-	-100.00%	-	-	0.00%	0.00%	0.84%	0.00%
Boating Program	0	125	0	0	0	-125	125	0	0	-100.00%	-	-	-	0.00%	0.24%	0.00%	0.00%
Dungess Reservoir	0	0	0	0	0	0	0	0	0	-	-	-	-	0.00%	0.00%	0.00%	0.00%
American Rescue Plan Act Fund (interest income)	578	0	0	0	0	578	0	0	0	-	-	-	-	1.11%	0.00%	0.00%	0.00%
TOTAL TRANSFERS IN REVENUE	1,555	4,214	410	270	561	-2,659	3,804	140	-291	-63.09%	927.55%	51.89%	-51.87%	2.98%	8.17%	0.93%	0.63%

EXPENDITURE--TRANSFERS OUT TO:

Lower Dungeness Floodplain Project (working capital)	0	0	3,400	1,277	295	0	-3,400	2,123	982	-	-100.00%	166.26%	332.66%	0.00%	0.00%	7.70%	2.97%
Clallam Bay Sekiu Sewer (working capital/ongoing support)	0	140	250	277	0	-140	-110	-27	277	-100.00%	-44.00%	-9.75%	-	0.00%	0.27%	0.57%	0.64%
Dungeness Reservoir (working capital)	0	800	404	300	30	-800	396	104	270	-100.00%	98.02%	34.67%	900.00%	0.00%	1.55%	0.91%	0.70%
Boating Safety (working capital)	0	170	0	0	0	-170	170	0	0	-100.00%	-	-	-	0.00%	0.33%	0.00%	0.00%
Operation Stonegarden (working capital)	0	0	0	50	0	0	0	-50	50	-	-	-100.00%	-	0.00%	0.00%	0.00%	0.12%
PW--Bullman Beach (working capital)	0	0	0	75	0	0	0	-75	75	-	-	-100.00%	-	0.00%	0.00%	0.00%	0.17%
Capital Projects--Parks Fair & Facilities	412	1,195	1,020	357	818	-783	175	663	-461	-65.52%	17.16%	185.71%	-56.36%	0.79%	2.32%	2.31%	0.83%
Capital Projects--IT	484	552	349	76	1,410	-68	203	273	-1,334	-12.32%	58.17%	359.21%	-94.61%	0.93%	1.07%	0.79%	0.18%
Local Crime Victim Compensation Fund (ongoing)	67	82	77	0	0	-15	5	77	0	-18.29%	6.49%	-	-	0.13%	0.16%	0.17%	0.00%
Employee Healthcare Benefit Fund (ongoing)	0	19	7	19	13	-19	12	-12	6	-100.00%	171.43%	-63.16%	46.15%	0.00%	0.04%	0.02%	0.04%
Law Library (ongoing)	17	15	24	20	0	2	-9	4	20	13.33%	-37.50%	20.00%	-	0.03%	0.03%	0.05%	0.05%
Solid Waste (ongoing)	70	7	7	0	0	63	0	7	0	900.00%	0.00%	-	-	0.13%	0.01%	0.02%	0.00%
Honor Guard	10	0	0	0	0	10	0	0	0	-	-	-	-	0.02%	0.00%	0.00%	0.00%
HHS--Operations Fund (ongoing)	125	125	530	792	545	0	-405	-262	247	0.00%	-76.42%	-33.08%	45.32%	0.24%	0.24%	1.20%	1.84%
HHS--Chemical Dependency/Mental Health (ongoing)	6	6	6	3	3	0	0	3	0	0.00%	0.00%	100.00%	0.00%	0.01%	0.01%	0.01%	0.01%
Public Works--Flood Control (ongoing)	74	72	46	113	55	2	26	-67	58	2.78%	56.52%	-59.29%	105.45%	0.14%	0.14%	0.10%	0.26%
Public Works--Carlsborg Sewer (ongoing)	96	0	0	0	0	96	0	0	0	-	-	-	-	0.18%	0.00%	0.00%	0.00%
Veterans Relief (ongoing)	123	111	36	0	0	12	75	36	0	10.81%	208.33%	-	-	0.24%	0.22%	0.08%	0.00%

TOTAL TRANSFERS OUT EXPENDITURES	1,484	3,294	6,156	3,359	3,169	-1,810	-2,862	2,797	190	-54.96%	-46.49%	83.27%	5.99%	2.85%	6.39%	13.94%	7.82%
SURPLUS/(DEFICIT)--TRANSFERS IN/OUT	72	920	-5,746	-3,089	-2,608	-848	6,666	-2,657	-481	-92.23%	-116.01%	86.01%	18.44%	0.14%	1.78%	-13.01%	-7.19%

Four Year Comparison of Major Budget Items - Proposed Budget

Budget Years	2024	2023	2022	2021
Taxes				
Real and Personal Property Taxes	12,009,431	11,754,970	11,431,700	11,251,500
Juvenile Correction Sales and Use Tax	2,107,000	1,949,000	1,904,000	1,470,000
Timber Excise Tax	417,000	348,600	375,000	360,000
Local Retail Sales and Use Tax	10,017,000	9,447,000	9,031,000	6,738,000
Leasehold Excise Tax	78,000	75,450	64,450	74,350
Local Criminal Justice/Public Safety	1,436,000	1,343,000	1,287,000	990,000
Total Taxes	26,064,431	24,918,020	24,093,150	20,883,850
% increase year over year	4.601%	3.424%	15.367%	0.774%

General Fund Major Sources of Budgeted Revenue				
Grants	4,181,093	4,226,458	2,885,495	2,728,087
Sale of County Timber	944,000	634,000	740,100	625,100
Taxes	26,064,431	24,918,020	24,093,150	20,883,850
Licenses and Permits	928,915	1,011,850	1,055,400	1,050,173
Intergovernmental	3,600,418	3,400,700	4,628,100	3,129,600
Charges for Goods and Services	9,367,453	8,382,571	8,276,209	7,845,437
Fines and Forfeits	725,090	770,039	833,378	908,285
Other	4,776,604	3,678,368	1,860,371	2,112,275
Total	50,588,004	47,022,006	44,372,203	39,282,807
Transfers	1,555,177	6,498,019	2,440,000	1,840,000
Total Budgeted Revenue	52,143,181	53,520,025	46,812,203	41,122,807
Plus General Fund Reserves	13,127,029	11,831,000	15,028,000	13,880,000
Total Funds Available	65,270,210	65,351,025	61,840,203	55,002,807
% increase year over year	-0.124%	5.677%	12.431%	-3.866%

General Fund Budgeted Expenditures				
Salaries	27,408,256	26,167,708	24,619,899	22,537,254
Benefits	11,398,757	10,999,229	10,017,552	9,543,856
Supplies	1,764,925	1,453,389	1,518,239	1,242,488
Services	12,212,724	10,278,445	8,971,999	7,763,740
Intergovernmental	0	0	0	0
Capital	386,863	891,901	363,330	184,425
Debt Service	162,614	131,001		
Subtotal	53,334,139	49,921,673	45,491,019	41,271,763
Transfers Used	1,483,647	4,924,063	6,213,350	3,377,857
Interfund Payments Used		0	0	0
Total Budgeted Expenditures	54,817,786	54,845,736	51,704,369	44,649,620
% increase year over year	-0.051%	6.076%	15.800%	-2.797%

General Fund Budgeted Expenditures by Program				
General Government	9,779,829	9,178,531	8,174,821	7,190,582
Law and Justice	30,813,814	29,624,768	27,548,587	25,343,359
Public Works	0	0	0	0
Internal Services	4,133,766	3,533,537	3,171,090	2,738,288
Public Health	2,464,411	2,483,712	2,100,738	1,870,422
Land Use and Development	4,304,115	3,055,661	2,809,217	2,502,693
Other Services	4,049,572	4,022,844	3,565,046	3,342,397
Subtotal	55,545,507	51,899,053	47,369,499	42,987,741
Plus Transfers	1,483,647	4,924,063	6,213,350	3,377,857
Minus Indirect Costs Reimbursement	-2,211,368	-1,977,380	-1,878,480	-1,715,978
Total	54,817,786	54,845,736	51,704,369	44,649,620
% increase year over year	-0.051%	6.076%	15.800%	-2.797%

General Fund Staffing by Program				
General Government	50.65	51.54	50.54	46.21
Law and Justice	195.36	197.80	192.45	188.91
Public Works	0.00	0.00	0.00	0.00
Internal Services	20.15	19.45	16.90	16.83
Public Health	18.58	20.38	19.58	17.58
Land Use and Development	26.10	21.94	23.54	22.78
Other Services	24.58	24.58	24.58	24.58
Total	335.42	335.69	327.59	316.89
% increase year over year	-0.080%	2.473%	3.377%	-0.158%

CLALLAM COUNTY
GENERAL FUND PROPOSED FINAL 2024 BUDGET
BRIDGE ANALYSIS BETWEEN DRAFT BUDGET & PROPOSED BUDGET
\$ IN 000s

		COMMENTS
OPERATING DEFICIT--2024 DRAFT BUDGET	-3,190	
NET REVENUE CHANGES:		
Taxes	-9	Reflects revised Juvenile Services sales tax budget based on October-December 2023 sales tax projections.
Intergovernmental Revenues	32	Reflects additional grant revenues budgeted for Juvenile Services (+\$20k related to WSP-NCHIP grant) and Superior Court (+\$22k for SBHO Criminal Justice Treatment), as offset by \$8k decrease due to lowered 4th quarter 2023 projections for various liquor and marijuana excise taxes.
TOTAL NET REVENUE CHANGES	23	
NET EXPENDITURE CHANGES:		
Payroll	-442	Reflects the indefinite deferral of seven currently open positions in various areas, including Juvenile Services, Prosecutor's Office, HHS Environmental Services, BOCC, and District Court 1.
Benefits	-181	Reflects the indefinite deferral of seven currently open positions in various areas, including Juvenile Services, Prosecutor's Office, HHS Environmental Services, BOCC, and District Court 1.
Services	73	Increase due to additional grant-funded services related to additional grant revenues added in the areas of Juvenile Services (+\$20k professional services related to WSP-NCHIP grant) & Superior Court (+\$22k SBHO-funded substance abuse recovery support services). Also due to additional services costs added in Sheriff Ops (\$4k of training registration costs related to additional 1 Patrol position to begin 7/1), and Indigent Defense (+\$27k related new conflict attorney amended contract).
Capital	6	Due to \$6k addition in Sheriff Enhanced 911 for infrared camera that is grant-eligible.
Transfers Out	54	Due to \$54k increase in transfer funding to the IT Capital Projects fund based on revised IT Capital Projects fund carryover reserves.
TOTAL NET EXPENDITURE CHANGES	-492	
NET CHANGE BETWEEN REVENUE & EXPENDITURES-- PROPOSED BUDGET VS DRAFT BUDGET	515	
OPERATING DEFICIT--2024 PROPOSED BUDGET	-2,675	

CLALLAM COUNTY
GENERAL FUND PROPOSED FINAL 2024 BUDGET
BREAKDOWN OF PROPOSED 2024 BUDGET DEFICIT VS 2023 PROJECTED SURPLUS
\$ IN 000s

	NOTES
TOTAL PROPOSED GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2024 BUDGET	-2,675
TOTAL FORECASTED GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2023 PROJECTED	1,479
NET CHANGE IN OPERATING SURPLUS/(DEFICIT)--2024 DRAFT BUDGET VS 2023 PROJECTED	-4,154

MAJOR COMPONENTS OF CHANGE IN OPERATING SURPLUS/(DEFICIT) FROM 2023 TO 2024:

INCREASE IN TAX REVENUE (PROPERTY TAXES, SALES & USE, JUVENILE SERVICES SALES & USE, ETC)	933	Assumes Property Taxes projected to grow 2.2% based on 1% levy growth allowed plus new construction. Sales Tax revenues assume an annual increase of +4.63% which is reflects two primary components--(1) the assumed minimal growth of 1.6% in overall taxable retail sales activity projected for WA State by the WA Economic Forecast Council for 2024 which presumes further economic cooling expected in 2024, and (2) factoring in of the 3.03% estimated incremental sales tax growth impact of the several large WSDOT US 101 fish barrier removal, Elwha Bridge Replacement, and other Clallam WSDOT road construction projects occurring in 2024 (see attached analysis for a list of these projects). Other taxes for Local Criminal Justice/Public Safety reflect growth of 6.2% in 2024 based on MRSC published guidance.
INCREASE IN INTERGOVERNMENTAL REVENUE--GRANTS	1,355	Intergovernmental Grant revenues increased by +\$1,355k or +48%, driven principally by grant gains in DCD Environmental Quality of \$859k (mainly due to new GMA update-related grants including DOC GMA Update of \$262.5k and DOC Climate Planning grant of +\$361k, as well as a DOE Lower Elwha Channel Migration Zone grant of+\$159k, and other gains in NOPL, Marine Resources, & NOAA Olympic Oyster restoration grants). Higher grants are also budgeted in Superior Court (+\$60k AOC Rural Court Security grant, +\$22k for SBHO Criminal Justice Treatment, +\$16k for AOC Interpreter grant), Juveniles Services (up \$158k in CJS, Becca, HHS HCA CPWI, Secure Crisis Residential Center, WSP-NCHIP & Special Sex Offender Disposition grants), Sheriff Ops (up \$29k due to higher Sex Offender Verification Program & Stop Grant), and gains in other areas.
INCREASE IN INTERGOVERNMENTAL REVENUE--PILT, PUD Privilege Tax, Criminal Justice, Marijuana/ Liquor Excise, Autopsy, Other	222	Reflects 3.5%-6.4% increases in PILT, Criminal Justice, PUD Privilege, and other excise taxes based on historical trend and MRSC published guidance.
INCREASE IN INTERGOVERNMENTAL REVENUE--ARPA Section 605 Local Assistance & Tribal Consistency Funding	-1,255	Decrease due to sunseting of ARPA 605 LATCF revenues in 2023 with the final payment received in August 2023.
INCREASE IN INTERGOVERNMENTAL--Timber Revenue	159	Increase of 20% based on revised 2024 estimate derived from Q2 DNR 2023 timber harvest report and forecast, as partially adjusted for timber price premium trends observed in auction results.

CLALLAM COUNTY
GENERAL FUND PROPOSED FINAL 2024 BUDGET
BREAKDOWN OF PROPOSED 2024 BUDGET DEFICIT VS 2023 PROJECTED SURPLUS
\$ IN 000s

		NOTES
INCREASE IN GOODS & SERVICES REVENUE	1,487	Increase due to assumed recovery of services revenue streams impacted during COVID or by ongoing staffing shortages existing in certain departments that provide services, including the Sheriff Jail's slightly improved jail excess bed usage with DOC (+\$20k over forecasted 2023, but still budgeted at a third of pre-COVID levels) and Jail staffing levels rebounding to enable resumption of Chain Gang services to the Roads department (+\$200k over forecast 2023), increased Sheriff Ops services fees of +\$115k (due to higher law enforcement services (\$61k), \$38k higher Jamestown contract policing, and higher OPSCAN Radio Tech services), increased interfund services provided to the HHS Foundational Public Health and other non-General Fund HHS funds by HHS Environmental Health (\$117k) & HHS Administration (\$196k), CPI-tied increases under certain interagency criminal justice services agreements (\$56k), higher DCD commercial and residential plan check revenues (+\$53k over 2023 projected), higher HHS Environmental Health On Site fees (+\$84k over 2023 projected), higher elections services revenue tied to the 2024 Presidential primary (+\$126k), increased Hargrove funding provided to the DC1 mental health court (\$167k), Jail Medical (+\$185k to support additional 1 FTE mental health professional added to support increased MH demands in jail), Superior Court's family and drug therapeutic courts (\$40k), and increases/decreases in other areas.
INCREASE IN MISC REVENUE	429	Increase mainly due to modestly higher interest income due to continued gains in interest rates during 2023 enabling the Treasurer to continue to reinvest maturing investment funds at higher rates (with assumption that rate increases by the Federal Reserve slow after 2023 as the economy cools), as partly offset by \$25k or 7% decline in interest on delinquent property taxes. Campground revenues reflect growth of \$149k reflecting assumed CPI and market comparison adjustments reflected in '24 proposed rates and assumed growth trend, and higher Fair revenues related to rodeo/logging show purse spondorships, concessions and higher rates to be implemented for long-term vehicle storage (+\$66k).

CLALLAM COUNTY
GENERAL FUND PROPOSED FINAL 2024 BUDGET
BREAKDOWN OF PROPOSED 2024 BUDGET DEFICIT VS 2023 PROJECTED SURPLUS
\$ IN 000s

		NOTES
DECREASE IN TRANSFERS IN	-2,659	Primarily due to a \$3.3 million decrease in Transfer In from the Lower Dungeness Floodplain project as \$4.0 million of the \$4.683 million of funding provided by the General Fund for this project is expected to be received in 2023, with the remaining \$683k to be paid in 2024 when the project's remaining work is completed. Remainder of the decrease is due to the \$125k of bridge funding being returned to the General Fund following completion of the grant-funded purchase of the new Sheriff vessel purchased in the Boating Safety fund, and the transfer of \$49k from the Employee Healthcare Benefit fund in 2023 relating to transitioning of the employee wellness benefit program to the HR department in the General Fund, as offset by the return of working capital previously provided to the Clallam Bay/Seki Sewer fund as the DOE grant/loan funded sewer improvement project concludes in 2024 (\$250k) and the non-recurring transfer of all interest income earned to-date from ARPA fund to the General Fund as such funds are not subject to ARPA usage guidelines (\$578k).
DECREASE IN INTERGOVERNMENTAL--COVID REIMBURSEMENTS	-87	Due to collection of all remaining FEMA COVID grant funding received in 2023 following conclusion of pandemic response efforts.
INCREASE IN PAYROLL	-2,837	Increase due to base budget assuming all positions staffed per current policy (vs savings from position darktime)--see below for estimated dark-time projected underspend. When adjusted to reflect \$1.644 million of historic darktime budget underspend, payroll is projected to increase approximately \$1.193 million, or 4.86%, from 2023 to 2024 which reflects increases due to 2.5-3% COLAs for the various bargaining units, pay step increases, pay adjustments due to position salary studies and position reclassifications, a \$150k increase in budgeted leave payout costs assumed for 2024, and costs related to the decoupling of the County Administrator and HR Director positions. Also reflects net effect of additional 6.98 FTEs added (3.5 in Sheriff (Body Camera Records Specialist, Accountant, 1 Patrol Deputy (starting 7/1/24), and 1 Hargrove-funded Mental Health Professional in Jail), 1 in DCD Code Enforcement, .5 in DCD Environmental Quality, 1 in PA-Coroner), as partially offset by savings due to turnover that occurred in 2023 and the placing of seven open positions on indefinite deferral across multiple areas for 2024.

CLALLAM COUNTY
GENERAL FUND PROPOSED FINAL 2024 BUDGET
BREAKDOWN OF PROPOSED 2024 BUDGET DEFICIT VS 2023 PROJECTED SURPLUS
\$ IN 000s

		NOTES
INCREASE IN BENEFITS	-1,480	Increase due to base budget assuming all positions staffed--see below. When adjusted to reflect \$0.684 million of historic darktime budget underspend, benefits are projected to increase approximately \$796k, or 8%, from 2023 to 2024 , with this increase reflecting the increase in payroll costs outlined above, the \$50 per month County-paid health premium increases and longevity-based medical premium pay increases that take effect in January each year under the collective bargaining agreements completed in July 2021/2022, and higher worker's comp costs due to higher claims costs and increased L&I rates across all employee classifications, as partly offset by benefit savings of placing seven open staff positions across multiple areas on indefinite deferral.
DECREASE IN TRANSFERS OUT	1,810	Primarily due to decreases in Transfer to PFF (\$784k; primarily due to the \$1 million transfer designated for the JPSF project funded in '23), lower transfer to IT Capital Projects (\$67k; due to transitioning of certain non-recurring IT projects to the ARPA fund as partly offset by the initial costs of migrating the County's financial systems to a new system), and lower transfer to Clallam Bay Sekiu Sewer (\$140k) due to higher ERU-based utility revenues. Also due to lower Transfer Out to Dungeness Reservoir project reflected in 2024 (\$800k of working capital funding from General Fund was provided in '23). Also due to a \$170k decrease in transfers to the Boating Safety fund due to the '23 planned purchase of a grant-funded replacement Sheriff's vessel. These decreases were partially offset by a \$63k increase in transfer to Solid Waste needed to fund the recommencement of closed landfill monitoring costs in '24, and a \$96k transfer to the Carlsborg Sewer fund to fund a planned City of Sequim infrastructure project to replace the sewer line connecting Carlsborg to the City's sewer system.
INCREASE IN SUPPLIES	-251	Increase is primarily due to budgeting of mandatory/recurring non-capital IT PC replacement, Arctic Wolf and Microsoft VDA software license and other datacenter and network equipment costs previously budgeted in the IT Capital Projects fund in IT's operating budget (\$172k) beginning in 2024, department requested increases in supplies recommended for approval, trending supplies savings in 2023, and increases in other areas.

CLALLAM COUNTY
GENERAL FUND PROPOSED FINAL 2024 BUDGET
BREAKDOWN OF PROPOSED 2024 BUDGET DEFICIT VS 2023 PROJECTED SURPLUS
\$ IN 000s

		NOTES
INCREASE IN SERVICES	-2,003	Services increase is mainly due to a \$687k increase in grant-fund professional services in DCD Environmental Quality mainly relating to the new GMA update-related grants including the DOC GMA Update and DOC Climate Planning grant , as well the DOE Lower Elwha Channel Migration Zone grant. The remainder of the increases include higher ER&R vehicle rental costs due to rising replacement vehicle replacement costs (\$272k), higher software maintenance and support contract costs across multiple areas (DCD-Entergov, Assessor PACs, new Sheriff Body Cameras and Jail systems, others), higher elections costs in '24 due to the Presidential Primary (+\$37k), higher grant-fund professional services costs in DC1 for the mental health court (\$102k), and Juveniles Svcs (+\$123k due to increased grant funding in CJS, Becca, HHS HCA CPWI, Secure Crisis Residential Center, WSP-NCHIP & Special Sex Offender Disposition grants), higher Sheriff contracted services costs in Animal Control (\$27k due to Humane Society contract) and Jail Medical (\$42k increase in Wellpath contract), \$83k in higher contracted Indigent Defense costs (CPD & conflict attorneys), and due to projected underspend to budget within Services in 2023. Increase also due to approx. \$296k of Department Requests recommended for approval (see attached 2024 Department Requests Over Base Budget). Partly offset by Blake LFO reimbursements transitioning from the Clerk's Office to the State (\$75k).
INCREASE IN PAYMENT TO RISK MANAGEMENT/WORKERS COMP FUNDS	-321	Due a to \$321k or 19.6% increase in Risk Management assessment over prior year driven by mainly by expected 21%+ rise in WAC risk pool costs in '24 over 2023 due to rising liability and property insurance costs being seen state-wide. 2023 property and liability insurances costs will also exceed the 2023 budget by \$249k or 17%.
DECREASE IN CAPITAL OUTLAYS	403	Principally due to transition of non-recurring capital outlays to ARPA fund, as well as spill over of 2022 budgeted patrol vehicle replacements that were incurred in 2023.
INCREASE IN DEBT SERVICE--LEASES	-32	Due to lease rate increases across multiple areas.
REMAINING PROJECTED OPERATING DEFICIT--FINES & PENALTIES/OTHER	-30	

TOTAL CHANGE IN GENERAL FUND OPERATING DEFICIT--PROPOSED 2024 BUDGET VS 2023 PROJECTED

-4,154

PROJECTED GENERAL FUND OPERATING DEFICIT--ADJUSTED FOR AVG COMP UNDERSPEND

TOTAL GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2024 PROPOSED BUDGET

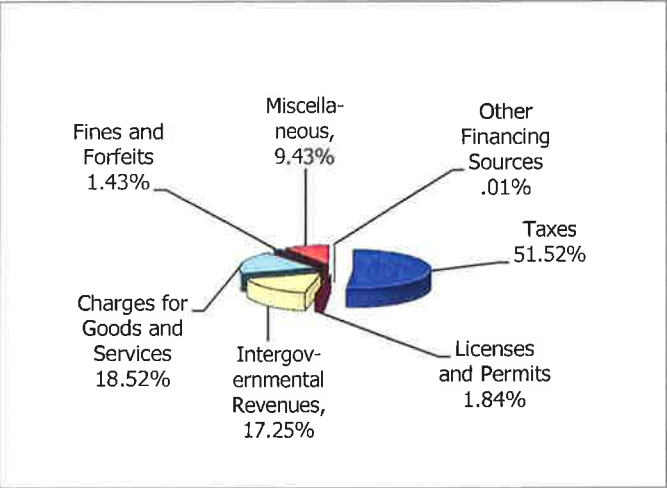
-2,675

CLALLAM COUNTY
GENERAL FUND PROPOSED FINAL 2024 BUDGET
BREAKDOWN OF PROPOSED 2024 BUDGET DEFICIT VS 2023 PROJECTED SURPLUS
\$ IN 000s

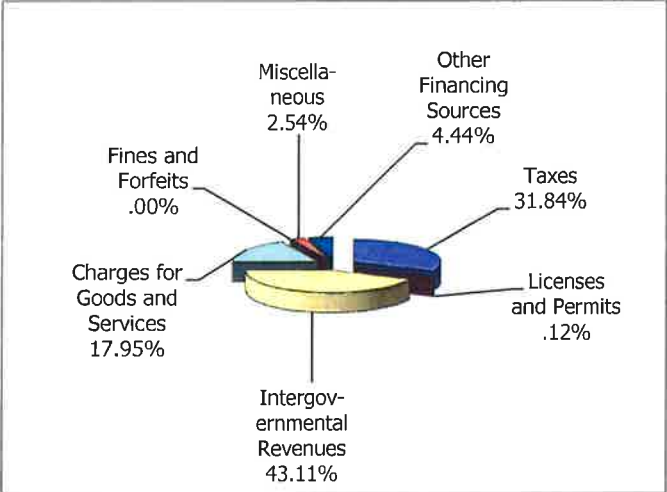
		NOTES
LESS: HISTORICAL AVERAGE BUDGET UNDERSPEND--SALARY AND BENEFITS	2,328	Historically, the General Fund has underspent its salary/benefits budgets on average by \$2.539 million over the last 3 years, and by \$2,239 million over the last 5 years. Many factors contribute to this, with the most significant being that per County policy, each department has to be budgeted assuming it is fully staffed the entire year. In reality, for many departments, this has rarely been the case. Open positions (or "dark time") that occur due to retirements, voluntary terminations/turnover and delays in filling positions create cost savings to budget, as does refilling positions open due to retirement at often lower salary rates than budgeted. While current policy does not allow for budgeting for "dark time" and there is no assurance similar savings will occur at the same level of employment trends/economic conditions change, it is nonetheless an important component in understanding how our actual spending in this area compares to our budget.
LESS: REAL ESTATE TRANSACTION ESCROW BUDGET	30	The County budgets for a \$30k placeholder for real estate transaction escrow payments that may be required for both planned/unplanned purchases of real estate which is designed to be a zero-balance line item once a real estate transaction is concluded.
PROJECTED GENERAL FUND OPERATING DEFICIT--ADJUSTED FOR AVG COMP UNDERSPEND	-317	
PROJECTED 2024 GENERAL FUND BALANCE--BASED ON PROPOSED BUDGET AS ADJUSTED		
PROJECTED FUND BALANCE--BEGINNING	13,127	
PROJECTED 2024 GENERAL FUND OPERATING DEFICIT	-317	
PROJECTED FUND BALANCE--ENDING	12,810	

2024 Budgeted Revenue Charts

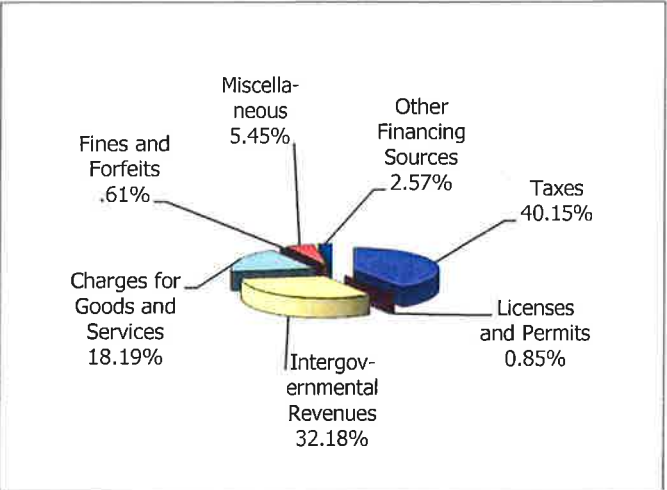
General Fund Budgeted Revenue		
Taxes		26,064,431
Licenses and Permits		928,915
Intergovernmental Revenues		8,725,511
Charges for Goods and Services		9,367,453
Fines and Forfeits		725,090
Miscellaneous		4,770,854
Other Financing Sources		5,750
Subtotal		50,588,004
Plus Transfers		1,555,177
Total Revenue		52,143,181
Reserves Available		13,127,029
Total Funds Available		65,270,210



Other Fund Budgeted Revenue		
Taxes		21,995,080
Licenses and Permits		85,049
Intergovernmental Revenues		29,792,912
Charges for Goods and Services		12,403,402
Fines and Forfeits		1,750
Miscellaneous		1,754,584
Other Financing Sources		3,071,628
Subtotal		69,104,405
Plus Transfers		6,765,206
Total Revenue		75,869,611
Reserves Available		48,140,376
Total Funds Available		124,009,987

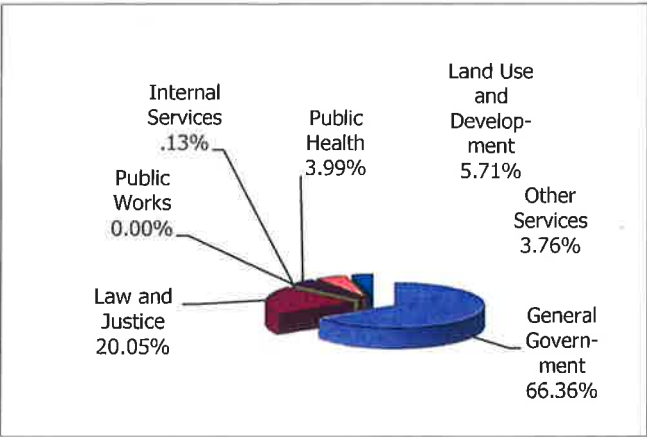


Total General and Other Fund Budgeted Revenue		
Taxes		48,059,511
Licenses and Permits		1,013,964
Intergovernmental Revenues		38,518,423
Charges for Goods and Services		21,770,855
Fines and Forfeits		726,840
Miscellaneous		6,525,438
Other Financing Sources		3,077,378
Subtotal		119,692,409
Plus Transfers		8,320,383
Total Revenue		128,012,792
Reserves Available		61,267,405
Total Funds Available		189,280,197

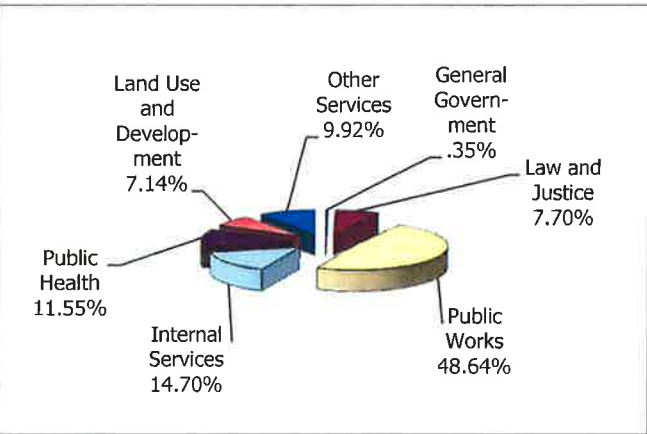


2024 Budgeted Revenue by Program

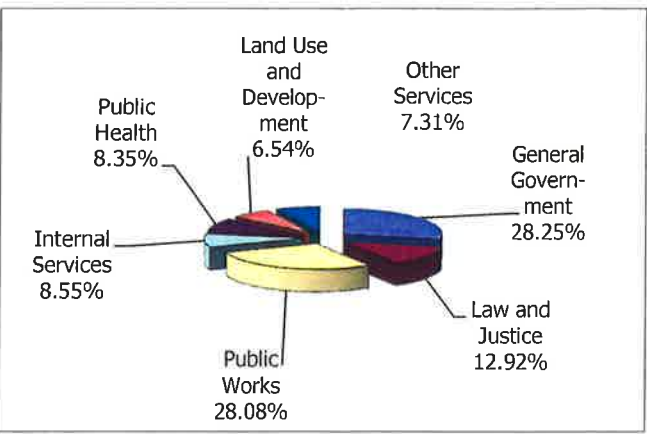
General Fund Budgeted Revenue by Program	
General Government	33,570,014
Law and Justice	10,143,003
Public Works	0
Internal Services	61,801
Public Health	2,018,446
Land Use and Development	2,890,540
Other Services	1,904,200
Subtotal on Chart	50,588,004
Plus Transfers	1,555,177
Total	52,143,181



Other Funds Budgeted Revenue by Program	
General Government	238,622
Law and Justice	5,318,946
Public Works	33,613,955
Internal Services	10,170,038
Public Health	7,979,502
Land Use and Development	4,931,409
Other Services	6,851,933
Subtotal on Chart	69,104,405
Plus Transfers	6,765,206
Total	75,869,611

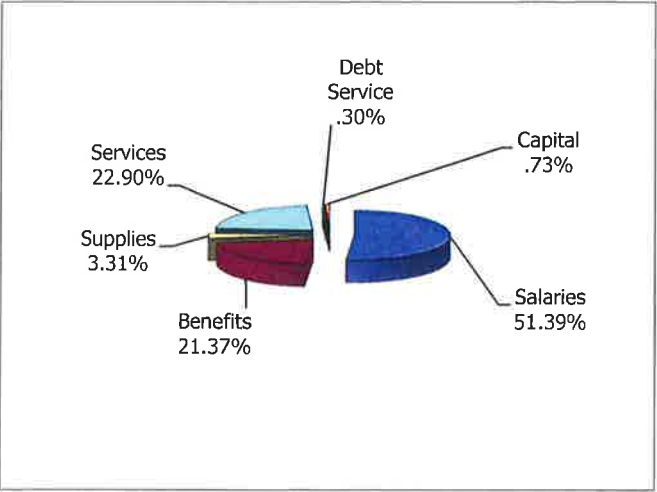


Total General and Other Fund Budgeted Revenue by Program	
General Government	33,808,636
Law and Justice	15,461,949
Public Works	33,613,955
Internal Services	10,231,839
Public Health	9,997,948
Land Use and Development	7,821,949
Other Services	8,756,133
Subtotal on Chart	119,692,409
Plus Transfers	8,320,383
Total Revenue	128,012,792

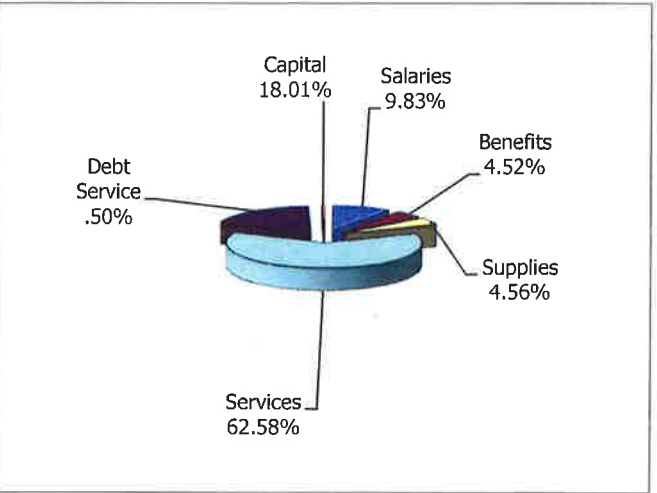


2024 Budgeted Expenditure Charts

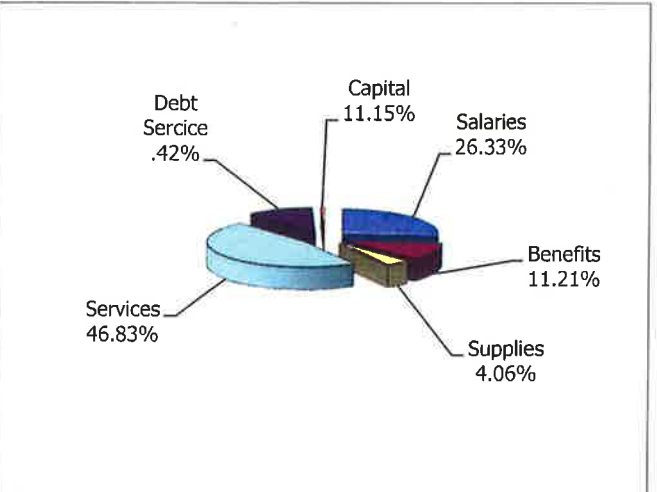
General Fund Budgeted Expenditures	
Salaries	27,408,256
Benefits	11,398,757
Supplies	1,764,925
Services	12,212,724
Debt Service	162,614
Capital	386,863
Subtotal	53,334,139
Transfers Used	1,483,647
Interfund Payments Used	0
Total Budgeted Expenditures	54,817,786



Other Fund Budgeted Expenditures	
Salaries	7,960,788
Benefits	3,660,372
Supplies	3,693,915
Services	50,692,701
Capital	14,589,307
Debt Service	402,372
Subtotal	80,999,455
Transfers Used	6,836,736
Interfund Payments Used	2,234,706
Total Budgeted Expenditures	90,070,897



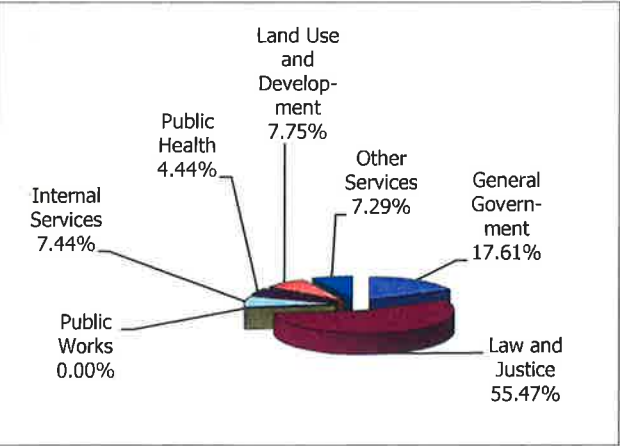
Total General and Other Fund Budgeted Expenditures	
Salaries	35,369,044
Benefits	15,059,129
Supplies	5,458,840
Services	62,905,425
Debt Service	14,751,921
Capital	789,235
Subtotal	134,333,594
Transfers Used	8,320,383
Interfund Payments Used	2,234,706
Total Budgeted Expenditures	144,888,683



2024 Budgeted Expenditures by Program

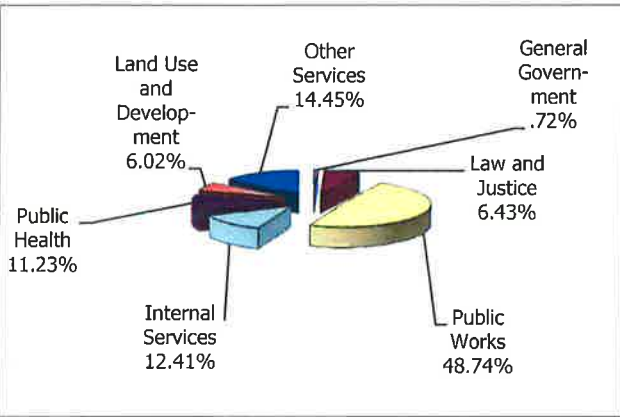
General Fund Budgeted Expenditures
by Program

General Government	9,779,829
Law and Justice	30,813,814
Public Works	0
Internal Services	4,133,766
Public Health	2,464,411
Land Use and Development	4,304,115
Other Services	4,049,572
Subtotal on Chart	55,545,507
Plus Transfers	1,483,647
Minus Indirect Costs Reimb.	-2,211,368
Total	54,817,786



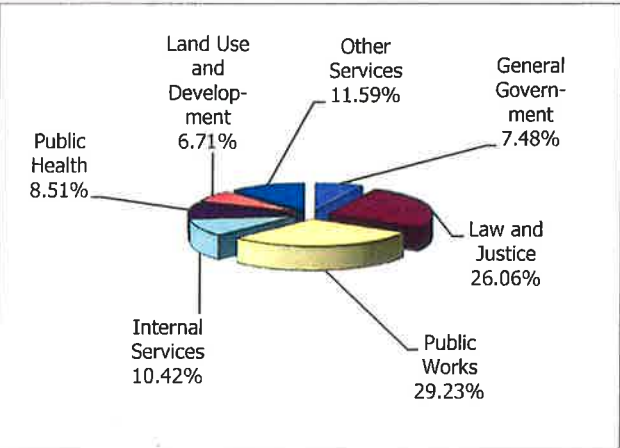
Other Funds Budgeted Expenditures
by Program

General Government	604,315
Law and Justice	5,353,463
Public Works	40,566,531
Internal Services	10,329,945
Public Health	9,343,711
Land Use and Development	5,007,091
Other Services	12,029,105
Subtotal on Chart	83,234,161
Plus Transfers	6,836,736
Total	90,070,897



Total General Fund and Other Funds
Budgeted Expenditures by Program

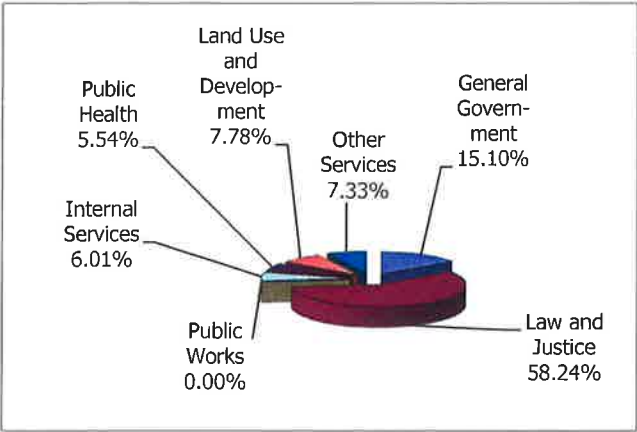
General Government	10,384,144
Law and Justice	36,167,277
Public Works	40,566,531
Internal Services	14,463,711
Public Health	11,808,122
Land Use and Development	9,311,206
Other Services	16,078,677
Subtotal on Chart	138,779,668
Plus Transfers	8,320,383
Minus Indirect Costs Reimb.	-2,211,368
Total	144,888,683



2024 Staffing (Full Time Equivalents) by Program

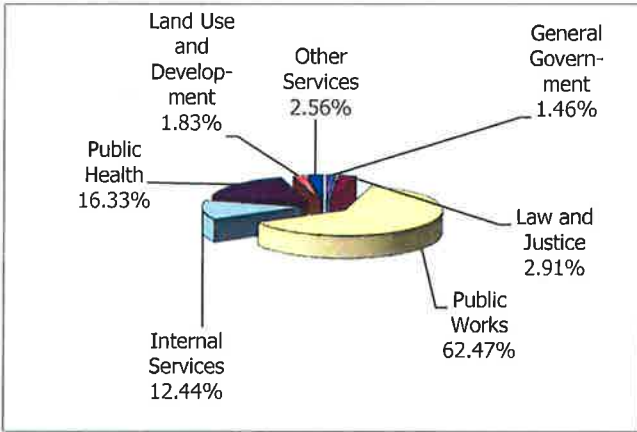
General Fund Staffing by Program

General Government	50.65
Law and Justice	195.36
Public Works	0.00
Internal Services	20.15
Public Health	18.58
Land Use and Development	26.10
Other Services	24.58
Total	335.42



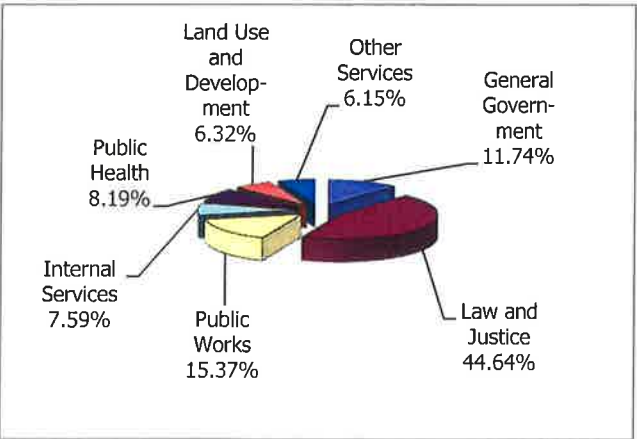
Other Funds Staffing by Program

General Government	1.60
Law and Justice	3.19
Public Works	68.40
Internal Services	13.62
Public Health	17.88
Land Use and Development	2.00
Other Services	2.80
Total	109.49



Total General Fund and Other Funds Staffing by Program

General Government	52.25
Law and Justice	198.55
Public Works	68.40
Internal Services	33.77
Public Health	36.46
Land Use and Development	28.10
Other Services	27.38
Total	444.91



Full Time Equivalents are based on a 40 hour work week.

BUDGETED STAFFING SCHEDULE HISTORY											
FUND/ACCOUNT NAME	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
GENERAL FUND											
Assessor	15.63	16.63	18.50	18.50	17.50	17.50	18.50	18.50	18.50	18.50	18.50
Auditor	11.44	11.50	12.00	12.00	12.00	13.25	12.50	13.50	15.13	15.63	15.25
Treasurer	5.13	5.25	5.90	5.90	5.90	5.40	5.40	5.40	6.40	6.40	6.40
BOCC - Operations	5.70	5.70	6.00	6.00	6.00	6.00	5.50	5.78	6.48	6.98	6.50
BOCC - Board of Equalization	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.53	0.53	0.53	0.50
NonDepartmental	1.00	1.00	1.00	1.00	1.00	1.00	2.50	2.50	3.50	3.50	3.50
Comm Dev - Administration	2.88	3.63	3.94	3.94	5.35	5.21	5.40	5.46	4.60	4.00	7.60
Comm Dev - Environmental Quality	1.00	1.00	1.00	1.00	1.00	1.00	1.50	1.75	2.00	4.00	4.50
Comm Dev - Permit Center (Building)	9.44	9.44	11.81	10.94	11.88	11.88	10.88	10.94	11.94	8.00	8.00
Comm Dev - Long Range Planning (Planning)	4.69	4.75	4.00	5.00	5.48	4.63	5.38	4.63	5.00	5.94	6.00
Hearing Examiner	0.50	0.50	0.00	0.00	0.00						
Information Technology	10.19	10.75	12.75	12.93	12.93	14.18	11.99	11.99	12.00	11.75	11.75
Geographic Information System							2.19	1.94	2.00	3.00	3.00
Human Resources	5.00	2.90	2.90	2.90	2.90	2.90	2.90	2.90	2.90	4.70	5.40
HHS - Environmental Health	11.05	10.64	10.86	11.20	11.20	11.20	12.68	12.68	13.28	14.28	12.28
HHS - Administration				5.00	5.00	4.90	4.90	4.90	6.30	6.10	6.30
Sheriff - Operations	42.11	44.07	44.46	46.00	46.25	47.25	49.25	49.25	50.79	54.64	54.50
Sheriff - Community Projects	1.69	1.00	1.00	1.00	1.00						
Sheriff - Animal Control	0.94	0.94	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Sheriff - Jail	38.89	38.41	38.50	38.50	38.50	38.50	39.00	39.00	39.00	39.00	38.50
Sheriff - Jail Medical	1.75	1.75	1.75	1.75	1.75	1.75	2.25	2.25	2.25	2.25	3.25
Sheriff - Emergency Services	1.88	1.88	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.50	2.50
Prosecuting Attorney - Operations	14.72	17.29	23.48	24.58	24.58	24.10	24.10	24.10	24.10	24.10	23.10
Prosecuting Attorney - Child Support	2.34	2.21	2.00	2.90	2.90	2.90	2.90	2.53	2.53	2.53	2.53
Prosecuting Attorney - Coroner									1.00	1.00	2.00
Juvenile Services	36.11	35.36	35.93	35.93	35.93	38.53	36.93	36.53	36.53	37.53	35.53
Superior Court	8.63	8.63	8.75	8.75	8.75	8.75	8.75	8.75	8.75	8.75	9.25
District Court I	6.34	6.44	7.00	7.00	7.00	9.00	9.00	9.00	10.00	10.00	8.70
District Court II	2.54	2.73	2.91	2.91	2.91	2.91	2.91	3.00	3.00	3.00	3.00
Clerk	10.55	10.46	11.50	11.50	11.50	11.50	11.50	11.50	11.50	11.50	11.50
Parks and Facilities	16.18	16.43	17.99	17.99	19.04	19.04	20.54	20.54	20.54	20.54	20.54
Fair	2.39	2.45	2.51	2.54	2.54	2.54	2.54	2.54	2.54	2.54	2.54
WSU Extension	0.65	0.00	1.57	1.00	1.00	1.00	2.00	1.50	1.50	1.50	1.50
GENERAL FUND TOTAL	271.86	274.24	293.51	302.16	305.29	310.32	317.39	316.89	327.59	335.69	335.42
OTHER FUNDS											
PW - Public Works	63.44	63.94	67.50	69.50	70.50	57.50	56.45	56.35	57.35	61.35	60.35
PW - Flood Control							0.05	1.05	1.05	1.05	1.25
Sheriff - Recreation and Boating		0.00	0.00	0.00							
Sheriff - OPNET Drug	0.94	1.43	1.49	1.49	1.49	1.49	1.49	1.49	1.05	1.40	1.00
Sheriff - OPSCAN Operations	0.46	0.46		0.00							
Sheriff - Operation Stonegarden	0.15	0.27	0.00								
Health and Human Services - Operations	14.73	14.85	18.01	10.03	10.83	11.83	12.35	14.55	15.28	14.28	15.88
HHS - Homeless Task Force							0.30	0.35	0.35	0.50	0.50
HHS - Chemical Dep/Mental Health			1.04	0.00			0.30	0.35	1.35	0.50	0.50
HHS - Developmental Disabilities	2.14	2.20	2.33	2.40	2.40	2.60	1.60	1.60	1.00	1.00	1.00
Law Library	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19
Pros Attny - Local Crime Victim Comp	0.94	0.94	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00	2.00
Treasurer - Operation and Maintenance	0.56	0.56	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60
Treasurer - Reet Electronic Technology			0.50	0.50	0.50						
Auditor - Document Preservation	0.94	1.88	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Noxious Weed Control	1.56	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00
Non Dept - Veterans' Relief	0.30	0.30	0.00	0.00			1.50	1.50	1.80	1.80	1.80
Lwr Dungeness Floodplain						1.05	1.46	1.46	0.00	0.00	0.00
Probation District Court I	2.23	2.13	2.00	2.00	2.00						
Non Dept - Affordable Housing Sales Tax										1.00	1.00
Non Dept - American Rescue Plan Act										0.00	0.00
DCD - Dungeness Reservoir							0.31	0.00	0.00	0.00	0.00
PW - Broadband Infrastructure Capital Projects										1.00	1.15
PW - Solid Waste						0.40	0.45	0.45	0.45	0.45	0.35
PW - Clallam Bay Sekiu Sewer						2.30	2.80	3.10	3.10	4.10	4.70
PW - Carlsborg Sewer						0.30	0.80	0.60	0.60	0.60	0.60
PW - ER&R						10.00	8.45	8.45	8.45	8.45	8.60
HR - Risk Management (*9)		1.38	1.38	1.50	3.75	3.75	3.25	3.68	3.68	4.18	4.67
HR - Worker's Compensation (*9)		0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35
SPECIAL REVENUE FUNDS TOTAL	90.98	94.22	98.39	91.56	95.61	96.36	97.70	101.12	101.65	107.80	109.49
TOTAL	362.84	368.46	391.90	393.72	400.90	406.68	415.09	418.01	429.24	443.49	444.91

GENERAL FUNDS			2024 Department Requests Over Base Budget - Proposed Budget							
Department	Requested Item or Program Change	Request					Funding Source			Comments
			One Time	Ongoing	BOCC Recommended	BOCC Deferred	General Fund Reserve	Other Fund Reserves	Grant/New Funding	
Assessor .00100.211	Travel Expenses	2,000		2,000	2,000		2,000			Increased cost for attending conferences, educational/skill development opportunities.
	Registration	1,000		1,000	1,000		1,000			Increased training registration costs to maintain certifications.
	SRF: 27" monitors (14)	3,080	3,080		3,080		3,080			Needed to improve viewing of new Eagleview Pictometry and new GIS mapping tools
	SRF: Desktop scanners	3,360	3,360		3,360		3,360			Existing scanners are at end of life
Auditor .00100.221	Office Supplies	3,000		3,000	1,000	2,000	3,000			Increased staff requiring additional supplies.
	SRF: MFP desktop laser print/copier (B/W)	600	600		600		600			
	SRF: Logitech Meetup, mount & NUC 11 mini	1,575	1,575		1,575		1,575			
Treasurer .00100.231	Postage	3,000		3,000	1,500	1,500	3,000			Postage costs have increased.
	Travel - Training	5,000	2,500	2,500	2,500	2,500	5,000			Travel costs have increased (flights, mileage, lodging, etc.). Administrator/CFO Comment--given
	Personnel Services	1,010		1,010	1,010		1,010			Emergency temp worker pay & benefits.
	Senior Accountant position successor	50,000	50,000		30,246	19,754	50,000			Staff succession planning which allows for training time for Senior Accountant replacement. Administrator/CFO Comment--recommend funding approval for 3 month transition period.
	Investment Software - SymPro	28,288	12,288	16,000	28,288		28,288			Implementation of SymPro investment software includes modules for general ledger interfacing (import/export to Eden) and an earnings allocation module (itemize interest on all junior taxing districts and fund accounts). Added \$2,288 tax.
	Dues	1,040		1,040		1,040	1,040			Requested funding allows for active participant in GFOA (Government Finance Officer's Assoc.) and GIOA (Government Investment Officers Assoc.).
	Registration	3,400	2,000	1,400	3,400		3,400			Requested funding allows for CGIP (Certified Government Investment Professional) training and certification.
	SRF: Conference Room A/V conferencing (main)	2,200	2,200		2,200		2,200			
										Administrator/CFO Comment--recommend deferring requests for individual office AV conferencing set ups given more cost effective workstation web cameras solutions are available as well as other AV capabilities in department conference room.
	SRF: Conference Room A/V conferencing (2nd)	1,390	1,390			1,390	1,390			
	SRF: Adobe Acrobat Pro (2)	450		450	450		450			
Board of County Commissioners .00100.241	Codification Services	19,573	19,573		19,573		19,573			Current code has not been reviewed in many years, likely to contain inconsistencies & errors
DCD -Administration .00100.331	Overtime	350		350		350	350			Additional funds to be used in case of an emergency in which the employee is asked to work overtime. It is highly likely this will not be used.
	Create a Code Enforcement Team Leader	3,500		3,500		3,500	3,500			To perform supervisory duties, coordinate other departments & public outreach, evaluate neighborhoods, set goals & objectives, plan timelines & serve on multi-agency committees and teams. Administrator/CFO Comment--pending preparation of an HR approved job description for Team Leader position, recommend deferring at this time.
DCD -Environmental Quality .00100.332	Environmental Quality Overtime	350		350		350	350			Additional funds to be used in case of an emergency in which the employee is asked to work overtime. It is highly likely this will not be used.
	Streamkeepers Overtime	350		350		350	350			Additional funds to be used in case of an emergency in which the employee is asked to work overtime. It is highly likely this will not be used.
DCD -Permit Center .00100.333	36" Scanner for use with Energov	13,000	13,000		13,000		13,000			With Energov, DCD will need the ability to scan 36" wide building plans. This will replace the current large scanner that is very old.
DCD -Planning .00100.334	Principle Planner from 37.5 hrs to 40 hrs	7,292		7,292	7,292		7,292			Principle Planner serves as a subject matter expert, project coordinator, staff to planning division. It is reasonable to assume that 40 hrs per week would be necessary to adequately perform responsibilities of the position. Administrator/CFO Comment--given scope of Principal Planner role and responsibilities, increasing position from 37.5 hours per week to 40 hours per week appears reasonable.
Information Technology .00100.411	Monsido Software	9,672	9,672		9,672		9,672			Monsido is a website validation software that would facilitate the discovery of broken website links, allow global search & replace functionality & provide other efficiency tools to reduce manual labor hours.
	Civic Optimize Software	18,675		18,675	18,675		18,675			Civic Optimize would provide a website application development platform to facilitate replacement of legacy technology solutions; create online forms with automatic integration into existing website; create mobile apps with direct website integration.

	Office365 Governance Deployment	24,400	24,400			24,400	24,400			Professional services for deployment of the Office365 governance module will ensure best practice configuration , use and maintenance of this system. It will also ensure that the county can meet public records requests for substantive content stored in our Office 365 tenant. <u>Administrator/CFO Comment</u> --in discussion with IT, propose deferring this cost to 2025 when the County's current Office365 E3 license comes up for renewal, at which point County to transition to a higher license version (E5) of Office 365 which includes this application, which will result in a much lower incremental cost than purchasing this ala carte. Also deferring to 2025 will enable IT to have staff attend deployment training for this application in 2024, enabling the County to deploy this application in 2025 without the assistance of outside professional services and eliminate this deployment cost.
	Office365 Governance Module	57,491		57,491		57,491	57,491			This module would: improve sensitive data protection/safeguards; identify & remediate critical data security risks; provide a robust tool to investigate & respond to public records requests; provide a methodology to assess compliance with data retention rules associated with public records. <u>Administrator/CFO Comment</u> --in discussion with IT, propose deferring this cost to 2025 when the County's current Office365 E3 license comes up for renewal, at which point County can transition to a higher license version (E5) of Office 365 which includes this application, which will result in a much lower incremental cost than purchasing this ala carte.
Geographic Information System	Small Tools & Minor Equipment	1,000		1,000	1,000		1,000			Requested funding would allow replacement of small equipment as needed: plotters, printers, cables, web conferencing equipment, etc.
.00100.421	Computer Consulting & Programing	12,000		12,000	7,500	4,500	12,000			Requested funding would allow expanding services to constituents & internal stakeholders.
	Travel Training	3,000		3,000	3,000		3,000			Requested funding to enhance GIS staff knowledge base by attending training & conferences.
	ESRI Advantage Plus	65,500	65,500		65,500		65,500			The ESRI Advantage Program is a flexible, scalable framework to help organizations maximize their GIS investment and implement ESRI Technology in a way that meets specific organizational needs.
	SRF: Quonda software	2,500	2,000	500	2,500		2,500			
Sheriff - Operations	Less Than Lethal Program	27,365	25,715	1,650	27,365		27,365			WA ST legislation requires all law enforcement agencies to adopt the Attorney General's Office Model Use of Force Policy. Additional tools equipment, registration, travel & overtime are needed to increase our effectiveness & compliance.
.00100.811	Required Recertification Training	10,000		10,000	10,000		10,000			Additional funding due to unfunded legislative mandated training requirements.
	Firearms Replacement	4,000		4,000	4,000		4,000			Requested funding to replace 5 year old firearms with upgraded handguns that are outfitted with a red-dot sight system. <u>Administrator Comments</u> --need further discussion on red-dot vs non-red dot certifications; maintaining common platforms
	Software for Receiving/Disseminating Crime Reports	33,340	29,667	3,673	33,340		33,340			Requested software will allow community members access to crime statistics & maps, allow collaboration with PAPD & SPD. Implementation & annual costs split & reimbursed from PAPD & SPD. <u>Administrator/CFO Comment</u> --agreement approved by BOCC earlier this year.
	Additional Uniform Funding	6,406		6,406	6,406		6,406			Additional funding due to increased costs.
	Additional Two FTEs - Patrol Deputy Positions	431,868		431,868	49,163	382,705	431,868			The citizens of Clallam County desire our commissioned staffing ratios to be better than average, especially with our added geographic complexities. <u>Administrator/CFO Comments</u> --pending progress being made in filling existing open PD positions, recommend deferring hiring of one position to 7/1/24, and deferring hiring second position pending reassessment staffing needs mid-year.
	AED defibrillator units (23)	49,000	49,000			49,000	49,000			<u>Administrator Comments</u> --pending further discussion/coordination with risk management and evaluation of the need for AEDs as a core function of law enforcement, recommend deferring this request for future consideration.
	SRF: Conference Room A/V conferencing set up (Lg)	3,000	3,000		3,000		3,000			<u>Administrator/CFO Comments</u> --need to provide A/V functionality to detectives areas appears reasonable.
		6,000	6,000			6,000	6,000			<u>Administrator/CFO Comments</u> --recommend deferring requests for individual office AV conferencing set ups given more cost effective workstation web cameras and availability of AV in other department areas.
	SRF: Conference Room A/V conferencing set up (Md)									
Sheriff - Jail Medical	Inmate Medical Costs	34,000		34,000	34,000		34,000			Providing medical care for inmates is a mandatory requirement. The costs of purchasing medicine & supplies had increased.
.00100.816	Additional Mental Health Professional FTE (to be fully funded through additional allocation of Hargrove funds from the HHS CD/MH fund)	109,919		109,919	109,919		109,919			In the Jail, the mental health & substance use disorders rate is almost 70%. The current Mental Health Professional cannot meet the needs of so many. <u>Administrator/CFO Comment</u> --given the marked increase in inmates with chemical dependency mental issues and that additional funding from the CD/MH Hargrove funds is available to fully fund this position, request appears reasonable.
Sheriff - Emergency Services	Volunteer Support	10,000		10,000	10,000	0	10,000			Requested funding for volunteer groups supplies. <u>Administrator/CFO Comment</u> --given budgetary constraints going into 2024, we recommend deferring this request for renewal of this 3 year funding request.
.00100.817										

Prosecuting Attorney										Request for Evidence.com Premier software subscription above base free-version currently subscribed to support the County's deployment of the Axon body-camera system in the Sheriff's Department. Additional functionality needed in Premier paid version, including ability to process and store non-Axon camera footage from other agencies, is not included in free version. <u>Administrator/CFO Comment</u> --based on the level of trend spending in several PA cost categories (including professional services, personnel services) that have historically been underspent to budget, we believe this request can be funded by the reallocation of the department's existing budget for these cost areas rather than requiring additional funding. As a result, while this request is approved, it is funded through reallocation of underspend budget in professional and personnel services.
	SRF: Subscription Evidence. Com w/Axon	43,000	17,000	26,000	43,000	0	43,000			
.00100.841										
Prosecuting Att - Coroner	Coroner Services	20,000		20,000		20,000	20,000			Extra funding needed for increased costs related to autopsies, decedent transport & storage. <u>Administrator/CFO Comment</u> --based on discussions with PA's office, the addition of a Coroner vehicle (included as part of the 2024 capital budget) will enable the County to realize substantial coroner service costs involving pick up and transport of the deceased, negating the need for this additional funding next year.
.00100.843	Disposal of Indigent Remains Contract	15,000		15,000		15,000	15,000			Now that the Coroner's Office has taken over investigating the Indigent Remains Applications, they will also like to assume the contract management with the funeral home. The current Harper Ridgeview contract resides in the NonDepartmental budget in the amount of \$15,000. <u>Administrator/CFO Comment</u> --the budget for this request already exists in the BOCC NonDepartmental budget, so no additional request is warranted at this time, but instead possibly transitioning this budget from the NonDepartmental budget to the PA's budget.
Superior Court	Witness Stand Chair Replacement (Courtrooms 1,2 & 3)	6,000	6,000			6,000	6,000			Request for three witness stand chairs, current chairs have reached their limit & are almost worn out. Upgraded chairs will allow for officer in uniform wearing utility belts and larger sized persons. <u>Administrator/CFO Comment</u> --given budgetary constraints and competing priorities, we recommend deferral of this request at this time.
.00100.861	Family Court - JAVS Sutolog Software Upgrade, Suite 8	4,500	4,500			4,500	4,500			The current JAVS software will no longer be supported. It is used for recording & storing courtroom proceedings. <u>Administrator/CFO Comment</u> --this request relates to equipping the Family Court courtroom with the same comparable features of our other SC full-service jury-capable courtrooms to enable this courtroom to serve as an alternate courtroom in those instances where multiple jury trials occur creating a courtroom availability conflict. Given the relative low level of cases requiring jury trial, the limited number of instances where suitable courtroom availability conflicts have arisen, and given budgetary constraints and competing priorities, we recommend deferral of this request at this time.
	Family Court - Wall Mount TV/Monitor & Installation	5,000	5,000			5,000	5,000			Request for wall-mount TV/Monitor for jury trials to present exhibits & documents electronically for viewing by the jury & courtroom participants. Also allows for witnesses to appear at trial by video. <u>Administrator/CFO Comment</u> --this request relates to equipping the Family Court courtroom with the same comparable features of our other SC full-service jury-capable courtrooms to enable this courtroom to serve as an alternate courtroom in those instances where multiple jury trials occur creating a courtroom availability conflict. Given the relative low level of cases requiring jury trial, the limited number of instances where suitable courtroom availability conflicts have arisen, and given budgetary constraints and competing priorities, we recommend deferral of this request at this time.
	Family Courtroom - Jury Seating/Chairs	23,000	23,000			23,000	23,000			Upgrades to the jury box/seating, 13 floor-mount swivel jury chairs. <u>Administrator/CFO Comment</u> --this request relates to equipping the Family Court courtroom with the same comparable features of our other SC full-service jury-capable courtrooms to enable this courtroom to serve as an alternate courtroom in those instances where multiple jury trials occur creating a courtroom availability conflict. Given the relative low level of cases requiring jury trial, the limited number of instances where suitable courtroom availability conflicts have arisen, and given budgetary constraints and competing priorities, we recommend deferral of this request at this time.
	Family Courtroom - Jury Box Upgrades/Remodel	4,500	4,500			4,500	4,500			Requested remodel to reflect an official jury seating area to include an expansion of the wall & side walls to accommodate for jury trials. Would include space for ADA accommodations & new swivel juror chairs to be installed. <u>Administrator/CFO Comment</u> --this request relates to equipping the Family Court courtroom with the same comparable features of our other SC full-service jury-capable courtrooms to enable this courtroom to serve as an alternate courtroom in those instances where multiple jury trials occur creating a courtroom availability conflict. Given the relative low level of cases requiring jury trial, the limited number of instances where suitable courtroom availability conflicts have arisen, and given budgetary constraints and competing priorities, we recommend deferral of this request at this time.
	Family Courtroom - JAVS Microphone & Wiring Jury Box	2,600	2,600			2,600	2,600			Request to install a microphone for the jury box & wiring for a wall-mount TV/Monitor to provide document & video viewing. <u>Administrator/CFO Comment</u> --this request relates to equipping the Family Court courtroom with the same comparable features of our other SC full-service jury-capable courtrooms to enable this courtroom to serve as an alternate courtroom in those instances where multiple jury trials occur creating a courtroom availability conflict. Given the relative low level of cases requiring jury trial, the limited number of instances where suitable courtroom availability conflicts have arisen, and given budgetary constraints and competing priorities, we recommend deferral of this request at this time.

	Door with Window & Blinds	1,700	1,700		1,700		1,700		Replacement of Court Facilitator office door. Current solid door is a safety security issue.
	SRF: Court Calendar Applications Redesign	33,000	33,000			33,000	33,000		This SRF relates to SC needing to transition off its legacy custom calendar application onto another suitable replacement as the current application can no longer be supported. This request contemplates the estimated development costs to create another custom calendar solution. <u>Administrator/CFO Comment</u> --further discussion between the Administrator, IT, Superior Court and the Clerk's Office is needed to discuss other possible solutions that do not require the custom development of a court calendar solution, including evaluating other off-the-shelf solutions or possibly leveraging the calendar capabilities of the Clerk's Odyssey system to produce a court calendar that meets the needs of the SC. Pending the outcome of these discussions, we recommend deferring this request for now and revisit providing funding once an acceptable solution can be identified.
Clerk .00100.891	SRF: Printer (replc HP LJ 2015D for postcards)	600	600		600		600		
	SRF: Lobby - record search equipment (2)	1,300	1,300		1,300		1,300		
	SRF: "Kiosk" software for public computers (2) support/licensing	1,025	750	275	1,025		1,025		
	SRF: Printer - laser (jury cards)	600	600		600		600		
Parks & Facilities .00100.911	Deputy Director Successor	40,764	40,764		30,883	9,881	40,764		Staff succession planning which allows for training time for Deputy Director replacement. <u>Administrator/CFO Comment</u> --recommend funding approval for 3 month transition period at this time.
	Additional WSU Cooperative Extension Facility costs	50,000		50,000	30,000	20,000	50,000		Adding the WSU Coop Ext Office has resulted in additional operational costs. <u>Administrator/CFO Comment</u> --the conversion of the old Juvie building from storage to operating office space will lead to higher utilities, custodial, supplies, maintenance, and other costs. Recommend deferring \$20k of request at this point until better visibility regarding these higher facility costs are better known.
	Overtime	5,000		5,000	5,000		5,000		As a result of recent pay equalization for maintenance workers, overtime costs have increased.
	Part-time to Full-time Administrative Specialist	33,527		33,527		33,527	33,527		Current part-time Admin Specialist to full-time to improve ability to manage the administrative functions & the continuous increase in workload. <u>Administrator/CFO Comment</u> --based on discussions with PFF, while this position would enable better support of existing and expanding admin responsibilities (including grant administration), the need to defer this request given current budgetary constraints is recognized.
	Additional Full-time Custodian	45,120		45,120		45,120	45,120		Existing staff has been hard-pressed to maintain facilities to an acceptable standard. With the addition of the WSU Facility the is enough work to justify an additional FTE. <u>Administrator/CFO Comment</u> --given significant budgetary constraints and competing priorities, recommend deferral of this request and possibly re-address at the mid-year review.
	Camping Related Expenses	23,000		23,000	23,000		23,000		Increased merchant fees due to increase camping fees, increased cost of firewood.
	SRF: Mini computer for A/V cibf room upgrade	500	500		500		500		
	SRF: Starlink for business (3 camp grounds)	17,700	17,700			17,700	17,700		Request for funding to bring internet access to 3 campgrounds in support of implementing a camping fee kiosk system at each campground to accept electronic payments. <u>Administrator/CFO Comment</u> --as the project to bring a online payment kiosk system to each campground will not occur until 2025, we recommend deferring this request to 2025.
WSU .00100.931	Increase WSU Contract (Community Health Agent & Animal Agriculture Agent)	14,000		14,000		14,000	14,000		Increase due to salary raises of the positions supported through the WSU contract. This increase will continue to make Extension programming viable throughout the state & county level. <u>Administrator/CFO Comment</u> -- the ability for the County to fund this request is difficult given current budgetary constraints and the increase in facility operating costs being incurred in support of WSU's move to its new location
	Part-time to Full-time Administrative Specialist	35,260		35,260		35,260	35,260		Current part-time Admin Specialist to full-time will provide needed capacity to maintain timely & efficient operations, grant management & customer service. <u>Administrator/CFO Comment</u> -- while converting this position from part-time to full-time would enable better support of WSU Extension's staff of 14 (of which 5.5 FTE staff are funding through the WSU Contract and 1.5 FTEs are FTEs of the County), the ability for the County to fully fund this need is difficult given current budgetary constraints and the increase in facility operating costs being incurred in support of WSU's move to its new location.
General Funds Transfer to Other Funds		128,672	8,000	120,672	60,000	68,672	128,672		Honor Guard 11002.811 \$10,000; Dungeness Levee Compliance Monitoring \$20,382; Dungeness Levee Implementation Monitoring \$48,290;Lake Creek Compliance Monitoring \$50,000. See details below.
TOTALS		1,629,312	494,034	1,135,278	714,722	914,590	1,629,312	0	0

Request		Request		Funding Source	
One Time	Ongoing	BOCC Recommended	BOCC Deferred	General Fund	Other Fund Reserves
494,034	1,135,278	714,722	914,590	1,629,312	0
Total General Fund Requests: 1,629,312		1,629,312		1,629,312	

OTHER FUNDS					Funding Source					Comments
Department	Requested Item or Program Change	Request	One Time	Ongoing	BOCC Recommended	BOCC Deferred	General Fund Reserve	Other Fund Reserves	New/Grant Funding	
Honor Guard	Revitalization of Honor Guard Program	10,000	8,000	2,000	10,000		10,000			Requested funding for uniforms. CCSO would like to expand the Honor Guard special assignment program increasing participation to our community & be able to present their best face forward.
11002.811										
HHS - CD/MH	Community Trainings	12,000	12,000		12,000			12,000		Request for additional funding for training the behavioral health workforce by offering community education and training events. These events will improve clinical skills, increase awareness of community needs, increase coordination of care between agencies, enhance cultural competence & reduce stigma.
11323.511										
HHS - Developmental Disabilities	Profession Services & School Transitions Program	106,275		106,275	106,275			106,275		(Ongoing request for 2 years.) Request for additional funding for the Request For Proposals to address areas of gaps & needs within the community related to intellectual & developmental disabilities. School Transitions Program has seen increased students accessing the program at each of the three school districts.
	Community Trainings	10,000	10,000		10,000			10,000		Request for additional funding for developmental disabilities service providers training events & community education. These events will improve skills, increase awareness of community needs, enhance cultural competence & reduce stigma.
11331.511										
DCD - Lwr Dungeness Floodplain	Dungeness Levee Compliance Monitoring	20,382		20,382		20,382	20,382			Request for funding of Compliance category of monitoring needed at the Lower Dungeness Floodplain Restoration Site. Compliance monitoring is required by the US Army Corps of Engineers, at an annual cost (excluding budgeted staff time) of \$40,764. Monitoring will be funded by the RCO grant for the LDFP project for the first half of 2024 until the grant expires on 6/30/2024. This ask is for General Fund support for the 2nd half of 2024 of monitoring totaling \$20,382, but <u>would represent a recurring annual ask of \$40,764 beginning in 2025 and continuing thru 2032</u> (10 year monitoring commitment). <u>Administrator/CFO Comment</u> --based on discussions with DCD, there is a possibility the RCO grant could be extended to the end of 2024, in which case the need for General Fund support would be reduced, and the DCD team continues to explore other grant funding possibilities as well as opportunities to potentially leverage other stakeholders in supporting this monitoring effort. Given this, as there is sufficient grant funding to support these monitoring costs through mid-2024 and until greater visibility is gained whether efforts to secure a RCO grant extension or other grant sources, we recommend deferral of this request for General Fund support and re-visit the need for the request later at the mid-year review.
30301.331	Dungeness Levee Implementation Monitoring	48,290		48,290	0	48,290	48,290			Request for funding of two categories of environmental monitoring needed at the Lower Dungeness Floodplain Restoration Site--Compliance Monitoring and Implementation Monitoring. Compliance monitoring is required by the US Army Corps of Engineers, at an annual cost (excluding budgeted staff time) of \$40,764. Implementation Monitoring, with an annual cost of \$55,816, goes further to assess whether project objectives are being achieved. Both categories of monitoring will be funded by the RCO grant for the LDFP project for the first half of 2024 until the grant expires on 6/30/2024. This ask is for General Fund support for the 2nd half of 2024 of monitoring totaling \$48,290, but <u>would represent a recurring annual ask of \$96,580 beginning in 2025 and continuing thru 2032</u> (10 year monitoring commitment). <u>Administrator/CFO Comment</u> --based on discussions with DCD, there is a possibility the RCO grant could be extended to the end of 2024, in which case the need for General Fund support would be reduced, and the DCD team continues to explore other grant funding possibilities as well as opportunities to potentially leverage other stakeholders in supporting this monitoring effort. Given this, as there is sufficient grant funding to support these monitoring costs through mid-2024 and until greater visibility is gained whether efforts to secure a RCO grant extension or other grant sources, we recommend deferral of this request for General Fund support and re-visit the need for the request later at the mid-year review.
PW - Solid Waste	Lake Creek Landfill Compliance Monitoring	50,000		50,000	50,000		50,000			Funding to keep the Solid Waste fund in compliance with permitting & monitoring of the closed Lake Creek landfill. <u>Administrator/CFO Comment</u> --based on permit and monitoring requirements required for landfills that are not yet in a final closed status with the Department of Ecology and given SAO environmental liability compliance requirements, it is recommended the County fund this request. This will require a recurring transfer from the General Fund to support.
40201.611										
HR Risk Management	Part-time nonbenefitted position	30,000		30,000	10,000	20,000		30,000		Requesting to move this Extra Help Civil Investigator to part-time nonbenefit position. <u>Administrator/CFO Comment</u> --we believe the deferred portion of this request can be funded by a <u>budgetary reduction of this department's Personnel Services budget</u> .
50401.461	TeleMessage Software Purchase	12,500		12,500		12,500		12,500		<u>Administrator/CFO Comment</u> --Deferred pending further evaluation by the department, may be able to cover this additional expense within the existing budget.

TOTALS	299,447	30,000	269,447	198,275	101,172	128,672	170,775	0
Total Other Fund Requests:	Request		Request		Funding Source			
	One Time	Ongoing	BOCC Recommended	BOCC Deferred	General Fund	Other Fund Reserves	New/Grant Funding	
	30,000	269,447	198,275	101,172	128,672	170,775	0	
	299,447		299,447		299,447			
TOTAL ALL	1,928,759	524,034	1,404,725	912,997	1,015,762	1,757,984	170,775	0
		1,928,759				1,928,759		

PROPOSED CAPITAL REQUESTS TO INCLUDE IN 2024 BUDGET

	General Fund	Roads	OPSCAN	ARPA	REET 1	REET 2	Dungeness Off-Channel Reservoir	Parks/ Facilities Capital Projects	EOC	IT Capital Projects	Broadband Expansion	DCD - Carlsborg Water Mitigation	PW - Clallam Bay/Sekiwi Sewer	PW - Carlsborg Sewer	ER&R
2024	00100	10101	11065	19961	30101	30201	30401	30501	30605	30701	30805	30901	41401	42401	50301 Grand Total

[illegible]

CLALLAM COUNTY
2024 PROPOSED DRAFT CAPITAL OUTLAY BUDGET--BY FUND
PROPOSED CAPITAL REQUESTS TO INCLUDE IN 2024 BUDGET

Include in 2024 Budget?		Y																
2024		(Multiple Items)																
		General Fund	Roads	OPSCAN	ARPA	REET 1	REET 2	Dungeness Off-Channel Reservoir	Parks/ Facilities Capital Projects	EOC	IT Capital Projects	Broadband Expansion	DCD - Carlsborg Water Mitigation	PW - Clallam Bay/ Sekiu Sewer	PW - Carlsborg Sewer	ER&R		
2024		Column Labels																
Row Labels		00100	10101	11065	19961	30101	30201	30401	30501	30605	30701	30805	30901	41401	42401	50301	Grand Total	
2																		
REET-SUPPORTED ROADS PROJECTS			\$ 500,000														\$ 500,000	
REET-SUPPORTED ROADS PROJECTS--SUPPLEMENTAL REQUEST			\$ 200,000														\$ 200,000	
REET-SUPPORTED ROADS PROJECTS--Supplemental Request to Construct Towne Road on top of the Relocated Dugnness River Levee			\$ 400,000														\$ 400,000	
11065.811--Sheriff - OPSCAN Operations																		
1																		
Capital Outlay-Radio Network Equipment				\$ 175,000													\$ 175,000	
30101.911--Parks and Facilities - Real Estate Excise Tax Projects																		
1																		
Facilities-Courthouse VAV Air System Box Replacement						\$ 250,000											\$ 250,000	
Facilities-Floor Covering						\$ 70,000											\$ 70,000	
Facilities-Jail Lock Repair & Replacement						\$ 35,000											\$ 35,000	
Facilities-Juvenile HVAC Chiller (CH-1)						\$ 325,000											\$ 325,000	
Facilities-Juvenile Membrane Roof Replacement						\$ 716,193											\$ 716,193	
Fairgrounds-Art Barn Roof Replacement						\$ 200,000											\$ 200,000	
Historic Courthouse Exterior Preventative & Restorative Services						\$ 25,000											\$ 25,000	
2023 Facilities-Courthouse VAV Air System Box Replacement						\$ 584,378											\$ 584,378	
2																		
Parks-Road Development and Repair						\$ 15,000											\$ 15,000	
Parks-Trail Development and Repair						\$ 15,000											\$ 15,000	
3																		
Parks-Dungeness Recreation Area Site Improvements						\$ 200,000											\$ 200,000	
30201.911--Parks and Facilities - Real Estate Excise Tax Projects 2																		
1																		
Facilities-Courthouse -Electric Charging Stations (3)							\$ 55,904										\$ 55,904	
30401.331--Public Works -Dungeness Off Channel Reservoir																		
1																		
Highland Irrigation Ditch ~ 1.5-Mile Piping Project Component								\$ 700,000									\$ 700,000	
Highland Irrigation Ditch Intake & Lateral Upgrade Project Component								\$ 100,000									\$ 100,000	
Off-Channel Reservoir Project land acquisition, design, perrmitting, outreach, and other related support work.								\$ 2,250,000									\$ 2,250,000	
30501.911--Parks and Facilities - Capital Projects																		
1																		
Carryover of Courthouse Security Study for Engineering									\$ 40,000								\$ 40,000	
Courthouse Fuel Polish Diesel Tank									\$ 10,000								\$ 10,000	
Courthouse Security Engineering									\$ 110,000								\$ 110,000	
Cuff port purchase plan									\$ 20,000								\$ 20,000	
Office Space Reconfiguration/Expansion Placeholder									\$ 200,000								\$ 200,000	
Unanticipated Projects PFF									\$ 121,000								\$ 121,000	
2																		
Replace Failed Pile At Lake Pleasant									\$ 140,000								\$ 140,000	
30701.411--Information Tech - Capital Projects																		
1																		
Additional Installation of Door Badge Controls & Cameras					\$ 90,000												\$ 90,000	
Bring WIFI to Clallam County Fairgrounds					\$ 50,000												\$ 50,000	
Expansion of electrical/network closet outside BOCC office					\$ 25,000												\$ 25,000	
Microsoft InTune Deployment Services																	\$ -	
Security Camera Annual Replacement					\$ 15,000												\$ 15,000	
Wireless Network Upgrade / Expansion												\$ 10,000					\$ 10,000	
2																		
EDEN to MUNIS changeoverPLACEHOLDER FOR CFO												\$ 375,000					\$ 375,000	
Unanticipated Projects												\$ 50,000					\$ 50,000	
3																		
Copiers (other department copiers not separately scheduled elsewhere)												\$ 55,469					\$ 55,469	

CLALLAM COUNTY
2024 PROPOSED DRAFT CAPITAL OUTLAY BUDGET--BY FUND
PROPOSED CAPITAL REQUESTS TO INCLUDE IN 2024 BUDGET

Include in 2024 Budget? 2024		Y (Multiple Items)																
		General Fund Column Labels 00100	Roads	OPSCAN	ARPA	REET 1	REET 2	Dungeness Off- Channel Reservoir	Parks/ Facilities Capital Projects	EOC	IT Capital Projects	Broadband Expansion	DCD - Carlsborg Water Mitigation	PW - Clallam Bay/ Sekiu Sewer	PW - Carlsborg Sewer	ER&R		
2024																		
Row Labels		00100	10101	11065	19961	30101	30201	30401	30501		30605	30701	30805	30901	41401	42401	50301	Grand Total
30805.611--PW - Broadband Infrastructure																		
1																		
WA. State Broadband Office (WSBO) Infrastructure Grant Project													\$ 2,457,217					\$ 2,457,217
WA. State Public Works Board (PWB) Infrastructure Grant Project													\$ 657,217					\$ 657,217
30901.331--Comm Dev - Carlsborg Water Mitigation																		
1																		
Continued Support of Public Utility District (PUD) Water Rights/Mitigation Project for the Carlsborg Urban Growth Area (UGA)													\$ 80,630					\$ 80,630
41401.611--PW - Clallam Bay-Sekiu Sewer																		
1																		
Collection System Repair & Replacement Project														\$ 4,376,000				\$ 4,376,000
Retrieval System for new pump stations.														\$ 15,000				\$ 15,000
Sewer Pump Station Repair & Replacement Project														\$ 940,000				\$ 940,000
42401.611--PW - Carlsborg Sewer																		
3																		
Gupster Road Pressure Sewer Line Extension (Phase 1) REET Funded															\$ 350,000			\$ 350,000
50301.611--PW - Equipment Rental and Revolving																		
1																		
Capital Outlay-General Site Maintenance																\$ 180,000	\$ 180,000	
Capital Outlay-Schedule C Projected Equipment Replacement--GENERAL FUND FUNDED																\$ 333,000	\$ 333,000	
Capital Outlay-Schedule C Projected Equipment Replacement--ROADS FUNDED																\$ 934,000	\$ 934,000	
Sheriff Ops 2023 Interceptor for additional FTE																\$ 60,822	\$ 60,822	
District #1 V Box Sander																\$ 20,000	\$ 20,000	
District #1 4WD Light Truck Diesel Crew Cab with Plow Mount																\$ 65,000	\$ 65,000	
District #1 Shoulder Mower																\$ 145,407	\$ 145,407	
District #2 Shoulder Mower																\$ 145,407	\$ 145,407	
District #2 4WD 1 Ton Truck Diesel Crew Cab Flatbed																\$ 65,000	\$ 65,000	
District #2 Mini Excavator																\$ 118,436	\$ 118,436	
District #1 Road Grader																\$ 374,642	\$ 374,642	
2																		
Capital Outlay-Schedule C Projected Equipment Replacement-ER&R FUNDED																\$ 110,000	\$ 110,000	
30605.811--Sheriff - Joint Public Safety Facility Project																		
1																		
EOC Relocation - Schematic Design										\$ 1,266,667								\$ 1,266,667
Grand Total		\$ 386,863	\$ 5,535,303	\$ 175,000	\$ 487,679	\$ 2,435,571	\$ 55,904	\$ 3,050,000	\$ 641,000	\$ 1,266,667	\$ 490,469	\$ 3,114,434	\$ 80,630	\$ 5,331,000	\$ 350,000	\$ 2,551,714	\$ 25,952,234	
		00100	10101	11065	19961	30101	30201	30401	30501		30605	30701	30805	30901	41401	42401	50301	
BEGINNING FUND BALANCE		\$ 6,694,081	\$ 677,259	\$ 6,079,159	\$ 2,369,834	\$ 2,117,908	\$ 1,274,368	\$ 1,553,333	\$ -	\$ 6,156	\$ 37,123	\$ 22,000	\$ 248,719	\$ 162,498	\$ 1,950,068			
INFLOW FUNDING		\$ 21,882,150	\$ 398,232	\$ 130,000	\$ 1,027,000	\$ 1,027,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 490,695	\$ 144,131	\$ 4,838,568			
EXPENDITURES (BEFORE CAPITAL)		\$ (21,287,802)	\$ (264,216)	\$ (3,142,334)	\$ -	\$ -	\$ (33,946)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (646,121)	\$ (322,881)	\$ (2,000,287)		
CAPITAL OUTLAYS (PER ABOVE)		\$ (5,535,303)	\$ (175,000)	\$ (487,679)	\$ (2,435,571)	\$ (55,904)	\$ (3,050,000)	\$ (641,000)	\$ (1,266,667)	\$ (490,469)	\$ (3,114,434)	\$ (80,630)	\$ (5,331,000)	\$ (350,000)	\$ (2,551,714)			
ENDING FUND BALANCE, BEFORE ADDITIONAL FUNDING		\$ 1,753,126	\$ 636,275	\$ 2,579,146	\$ 961,263	\$ 3,089,004	\$ (1,809,578)	\$ 912,333	\$ (1,266,667)	\$ (484,313)	\$ (3,077,311)	\$ (58,630)	\$ (5,237,707)	\$ (366,252)	\$ 2,236,635			
TRANSFERS BETWEEN FUNDS								\$ (1,433,929)	\$ 1,433,929						\$ 867,303	\$ 867,303		
Transfers to Funds from General Fund														\$ 96,016	\$ 163,343	\$ 259,359		
Transfers from Funds to General Fund					\$ (577,727)								\$ (250,000)			\$ (827,727)		
TRANSFERS BETWEEN FUNDS (ARPA)					\$ (1,396,000)											\$ -		
OTHER GRANTS/LOAN FUNDING AWARDED		\$ 13,280				\$ 55,904	\$ 3,050,000	\$ 110,000	\$ 800,000		\$ 1,396,000		\$ 5,107,248			\$ 11,936,432		
OTHER GRANTS/LOAN FUNDING NEEDED																\$ -		
CITY OF PORT ANGELES FUNDING NEEDED										\$ 450,000						\$ 450,000		
ADDITIONAL REET FUNDING REQUIRED			\$ 1,100,000			\$ (1,158,630)							\$ 58,630			\$ -		
OPPORTUNITY FUND FUNDING REQUIRED													\$ 940,000	\$ 350,000		\$ 1,290,000		
GENERAL FUND FUNDING REQUIRED		\$ 373,585	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 411,596	\$ -	\$ 484,313	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 441,765
			\$ 2,853,126	\$ 636,275	\$ 605,419	\$ 961,263	\$ 1,986,278	\$ 1,240,422	\$ -	\$ 1,417,262	\$ -	\$ 1,118,689	\$ -	\$ 559,541	\$ 79,764	\$ 3,267,281		

CLALLAM COUNTY
2024 PROPOSED DRAFT CAPITAL OUTLAY BUDGET--BY KEY STRATEGIC CAPITAL PROJECT

include in 2024 Budget?		Y									
2024		Column Labels									
Row Labels		BROADBAND EXPANSION	COURTHOUSE SPACE ASSESSMENT AND RE- ALIGNMENT	COURTHOUSE/JUVENILE SERVICES BUILDING SECURITY	DEEP WATER WELL/WATER MITIGATION	EOC RELOCATION	ER&R SUPPORTED THRU ERR	ER&R SUPPORTED THRU GENERAL FUND	ER&R SUPPORTED THRU ROADS	IT INFRASTRUCTURE INITIATIVE-- APPLICATIONS	IT INFRASTRUCTURE INITIATIVE-- NETWORK
10101											
10101.611--PW - Roads											
1											
Right of Way land purchases for Carlsborg Road, Heath Road, Edgewood Drive (Reddick to Rife)											
South Airport Road, Voice of America, Carlsborg Road, & Dry Creek Road work											
Storm drainage management for Carlsborg Road											
Unknown Office Equipment or Other Small Equipment Replacements											
District #1 V Box Sander											
District #1 4WD Light Truck Diesel Crew Cab with Plow Mount											
District #1 Shoulder Mower											
District #2 Shoulder Mower											
District #2 4WD 1 Ton Truck Diesel Crew Cab Flatbed											
District #2 Mini Excavator											
District #1 Road Grader											
District #1 - Ford F450 Flatbed 4WD w/ plow											
District #2 - Pickup Broom		\$ -									
District #3 - Pickup Broom		\$ 271,774									
2											
REET-SUPPORTED ROADS PROJECTS											
REET-SUPPORTED ROADS PROJECTS--SUPPLEMENTAL REQUEST											
REET-SUPPORTED ROADS PROJECTS--Supplemental Request to Construct Towne Road on top of the Relocated Dungeness River Levee											
11065											
11065.811--Sheriff - OPSCAN Operations											
1											
Capital Outlay-Radio Network Equipment											
19961											
00100.411--General Fund--Information Technology											
1											
Domain Rebuild Project (rollover from 2023)											
00100.815--General Fund--Sheriff - Jail											
1											
Handheld radio replacement											
00100.843--General Fund--Prosecuting Attorney - Coroner											
1											
Coroner Vehicle											
Coroner Vehicle Equipment		\$ 65,000									
00100.851--General Fund--Juvenile Services											
3											
Water Fountain Replacement/Bottle Dispenser											
00100.911--General Fund--Parks and Facilities											
1											
John Deere Tractor with Loader and Finish Mower											
30701.411--Information Tech - Capital Projects											
1											
Additional Installation of Door Badge Controls & Cameras		\$ 90,000									
Bring WIFI to Clallam County Fairgrounds											
Expansion of electrical/network closet outside BOCC office		\$ 25,000									
Security Camera Annual Replacement											

CLALLAM COUNTY
2024 PROPOSED DRAFT CAPITAL OUTLAY BUDGET--BY KEY STRATEGIC CAPITAL PROJECT

Include in 2024 Budget?		Y																			
2024		Column Labels																			
Row Labels		BROADBAND EXPANSION	COURTHOUSE SPACE ASSESSMENT AND RE- ALIGNMENT	COURTHOUSE/JUVENILE SERVICES BUILDING SECURITY	DEEP WATER WELL/WATER MITIGATION	EOC RELOCATION	ER&R SUPPORTED THRU ERR	ER&R SUPPORTED THRU GENERAL FUND	ER&R SUPPORTED THRU ROADS	IT INFRASTRUCTURE INITIATIVE-- APPLICATIONS	IT INFRASTRUCTURE INITIATIVE-- NETWORK										
30805																					
30805.611--PW - Broadband Infrastructure																					
1																					
WA. State Broadband Office (WSBO) Infrastructure Grant Project		\$	2,457,217																		
WA. State Public Works Board (PWB) Infrastructure Grant Project		\$	657,217																		
30901																					
30901.331--Comm Dev - Carlsborg Water Mitigation																					
1																					
Continued Support of Public Utility District (PUD) Water Rights/Mitigation Project for the Carlsborg Urban Growth Area (UGA)					\$	80,630															
41401																					
41401.611--PW - Clallam Bay-Sekiu Sewer																					
1																					
Collection System Repair & Replacement Project																					
Retrieval System for new pump stations.																					
Sewer Pump Station Repair & Replacement Project																					
42401																					
42401.611--PW - Carlsborg Sewer																					
3																					
Gupster Road Pressure Sewer Line Extension (Phase 1) REET Funded																					
50301																					
50301.611--PW - Equipment Rental and Revolving																					
1																					
Capital Outlay-General Site Maintenance																					
Capital Outlay-Schedule C Projected Equipment Replacement--GENERAL FUND FUNDED								\$	333,000												
Capital Outlay-Schedule C Projected Equipment Replacement--ROADS FUNDED										\$	934,000										
Sheriff Ops 2023 Interceptor for additional FTE																					
District #1 V Box Sander																					
District #1 4WD Light Truck Diesel Crew Cab with Plow Mount																					
District #1 Shoulder Mower																					
District #2 Shoulder Mower																					
District #2 4WD 1 Ton Truck Diesel Crew Cab Flatbed																					
District #2 Mini Excavator																					
District #1 Road Grader																					
2																					
Capital Outlay-Schedule C Projected Equipment Replacement-ER&R FUNDED								\$	110,000												
00100																					
00100.333--General Fund--Comm Dev - Permit Center																					
1																					
36" Scanner for use with Energov																					
00100.811--General Fund--Sheriff - Operations																					
1																					
Capital Outlay- Vehicle Equipment for new patrol cars								\$	152,400												
Interview room recording system																					
Capital Outlay- ER&R Additional Funding Needed to Cover Cost of 5 Planned Patrol Vehicle Replacements								\$	163,343												
2023 Sheriff Ops Interceptor for additional FTE																					
2																					
Capital Outlay- Portable radio replacement plan																					
Infrared capable camera for CIB																					
Body Camera system																					
00100.861--General Fund--Superior Court																					
1																					
Court Security Equipment																					
Grand Total		\$	3,114,434	\$	225,000	\$	90,000	\$	3,130,630	\$	1,266,667	\$	110,000	\$	748,743	\$	1,420,137	\$	375,000	\$	60,000

CLALLAM COUNTY
2024 PROPOSED DRAFT CAPITAL OUTLAY BUDGET--BY KEY STRATEGIC CAPITAL PROJECT

Include in 2024 Budget?

2024			JUVIE MASTER PLAN	MANDATORY/RECU RRING/REGULAR REPLACEMENT	NON-RECURRING CAPITAL OUTLAY FUNDED FULLY THROUGH GRANTS/DEDICATED FUNDS (NO GENERAL FUND/REET FUNDING NEEDED)	OTHER NON- RECURRING CAPITAL OUTLAY	PREVIOUSLY APPROVED CARRY OVER CAPITAL OUTLAYS	ROADS PROJECTS SUPPORTED THRU REET	SEWER SYSTEM REPAIR/REPLACEMEN T INITIATIVES	Grand Total
Row Labels										
10101										
10101.611--PW - Roads										
1										
Right of Way land purchases for Carlsborg Road, Heath Road, Edgewood Drive (Reddick to Rife)						\$	602,000			\$ 602,000
South Airport Road, Voice of America, Carlsborg Road, & Dry Creek Road work						\$	2,746,000			\$ 2,746,000
Storm drainage management for Carlsborg Road						\$	150,000			\$ 150,000
Unknown Office Equipment or Other Small Equipment Replacements						\$	70,000			\$ 70,000
District #1 V Box Sander								\$	-	\$ -
District #1 4WD Light Truck Diesel Crew Cab with Plow Mount								\$	8,095	\$ 8,095
District #1 Shoulder Mower								\$	-	\$ -
District #2 Shoulder Mower								\$	65,407	\$ 65,407
District #2 4WD 1 Ton Truck Diesel Crew Cab Flatbed								\$	66,287	\$ 66,287
District #2 Mini Excavator								\$	92,610	\$ 92,610
District #1 Road Grader								\$	148,767	\$ 148,767
District #1 - Ford F450 Flatbed 4WD w/ plow										\$ -
District #2 - Pickup Broom										\$ 271,774
District #3 - Pickup Broom										\$ 214,363
2										
REET-SUPPORTED ROADS PROJECTS								\$	500,000	\$ 500,000
REET-SUPPORTED ROADS PROJECTS--SUPPLEMENTAL REQUEST								\$	200,000	\$ 200,000
REET-SUPPORTED ROADS PROJECTS--Supplemental Request to Construct Towne Road on top of the Relocated Dugness River Levee								\$	400,000	\$ 400,000
11065										
11065.811--Sheriff - OPSCAN Operations										
1										
Capital Outlay-Radio Network Equipment					\$	175,000				\$ 175,000
19961										
00100.411--General Fund--Information Technology										
1										
Domain Rebuild Project (rollover from 2023)							\$	35,000		\$ 35,000
00100.815--General Fund--Sheriff - Jail										
1										
Handheld radio replacement						\$	40,000			\$ 40,000
00100.843--General Fund--Prosecuting Attorney - Coroner										
1										
Coroner Vehicle										\$ 65,000
Coroner Vehicle Equipment										\$ 35,000
00100.851--General Fund--Juvenile Services										
3										
Water Fountain Replacement/Bottle Dispenser						\$	6,000			\$ 6,000
00100.911--General Fund--Parks and Facilities										
1										
John Deere Tractor with Loader and Finish Mower							\$	126,679		\$ 126,679
30701.411--Information Tech - Capital Projects										
1										
Additional Installation of Door Badge Controls & Cameras										\$ 90,000
Bring WIFI to Clallam County Fairgrounds										\$ 50,000
Expansion of electrical/network closet outside BOCC office										\$ 25,000
Security Camera Annual Replacement						\$	15,000			\$ 15,000

CLALLAM COUNTY
2024 PROPOSED DRAFT CAPITAL OUTLAY BUDGET--BY KEY STRATEGIC CAPITAL PROJECT

Include in 2024 Budget?

2024

Row Labels	JUVIE MASTER PLAN	MANDATORY/RECU RRING/REGULAR REPLACEMENT	NON-RECURRING CAPITAL OUTLAY FUNDED FULLY THROUGH GRANTS/DEDICATED FUNDS (NO GENERAL FUND/REET FUNDING NEEDED)	OTHER NON- RECURRING CAPITAL OUTLAY	PREVIOUSLY APPROVED CARRY OVER CAPITAL OUTLAYS	ROADS PROJECTS SUPPORTED THRU REET	SEWER SYSTEM REPAIR/REPLACEMEN T INITIATIVES	Grand Total
30101								
30101.911--Parks and Facilities - Real Estate Excise Tax Projects								
1								
Facilities-Courthouse VAV Air System Box Replacement					\$ 250,000			\$ 250,000
Facilities-Floor Covering					\$ 70,000			\$ 70,000
Facilities-Jail Lock Repair & Replacement		\$ 35,000						\$ 35,000
Facilities-Juvenile HVAC Chiller (CH-1)	\$ 325,000							\$ 325,000
Facilities-Juvenile Membrane Roof Replacement	\$ 716,193							\$ 716,193
Fairgrounds-Art Barn Roof Replacement					\$ 200,000			\$ 200,000
Historic Courthouse Exterior Preventative & Restorative Services					\$ 25,000			\$ 25,000
2023 Facilities-Courthouse VAV Air System Box Replacement					\$ 584,378			\$ 584,378
2								
Parks-Road Development and Repair					\$ 15,000			\$ 15,000
Parks-Trail Development and Repair					\$ 15,000			\$ 15,000
3								
Parks-Dungeness Recreation Area Site Improvements				\$ 200,000				\$ 200,000
30201								
30201.911--Parks and Facilities - Real Estate Excise Tax Projects 2								
1								
Facilities-Courthouse -Electric Charging Stations (3)					\$ 55,904			\$ 55,904
30401								
30401.331--Public Works -Dungeness Off Channel Reservoir								
1								
Highland Irrigation Ditch ~ 1.5-Mile Piping Project Component								\$ 700,000
Highland Irrigation Ditch Intake & Lateral Upgrade Project Component								\$ 100,000
Off-Channel Reservoir Project land acquisition, design, perrrmitting, outreach, and other related support work.								\$ 2,250,000
30501								
30501.911--Parks and Facilities - Capital Projects								
1								
Carryover of Courthouse Security Study for Engineering					\$ 40,000			\$ 40,000
Courthouse Fuel Polish Diesel Tank		\$ 10,000						\$ 10,000
Courthouse Security Engineering				\$ 110,000				\$ 110,000
Cuff port purchase plan				\$ 20,000				\$ 20,000
Office Space Reconfiguration/Expansion Placeholder								\$ 200,000
Unanticipated Projects PFF					\$ 121,000			\$ 121,000
2								
Replace Failed Pile At Lake Pleasant					\$ 140,000			\$ 140,000
30605								
30605.811--Sheriff - Joint Public Safety Facility Project								
1								
EOC Relocation - Schematic Design								\$ 1,266,667
30701								
30701.411--Information Tech - Capital Projects								
1								
Microsoft InTune Deployment Services								\$ -
Wireless Network Upgrade / Expansion								\$ 10,000
2								
EDEN to MUNIS changeoverPLACEHOLDER FOR CFO								\$ 375,000
Unanticipated Projects		\$ 50,000						\$ 50,000
3								
Copiers (other department copiers not separately scheduled elsewhere)		\$ 55,469						\$ 55,469

CLALLAM COUNTY
2024 PROPOSED DRAFT CAPITAL OUTLAY BUDGET--BY KEY STRATEGIC CAPITAL PROJECT

Include in 2024 Budget?

2024			JUVIE MASTER PLAN	MANDATORY/RECU RRING/REGULAR REPLACEMENT	NON-RECURRING CAPITAL OUTLAY FUNDED FULLY THROUGH GRANTS/DEDICATED FUNDS (NO GENERAL FUND/REET FUNDING NEEDED)	OTHER NON- RECURRING CAPITAL OUTLAY	PREVIOUSLY APPROVED CARRY OVER CAPITAL OUTLAYS	ROADS PROJECTS SUPPORTED THRU REET	SEWER SYSTEM REPAIR/REPLACEMEN T INITIATIVES	Grand Total
Row Labels										
30805										
30805.611--PW - Broadband Infrastructure										
1										
WA. State Broadband Office (WSBO) Infrastructure Grant Project										\$ 2,457,217
WA. State Public Works Board (PWB) Infrastructure Grant Project										\$ 657,217
30901										
30901.331--Comm Dev - Carlsborg Water Mitigation										
1										
Continued Support of Public Utility District (PUD) Water Rights/Mitigation Project for the Carlsborg Urban Growth Area (UGA)										\$ 80,630
41401										
41401.611--PW - Clallam Bay-Sekiu Sewer										
1										
Collection System Repair & Replacement Project										\$ 4,376,000
Retrieval System for new pump stations.										\$ 15,000
Sewer Pump Station Repair & Replacement Project										\$ 940,000
42401										
42401.611--PW - Carlsborg Sewer										
3										
Gupster Road Pressure Sewer Line Extension (Phase 1) REET Funded										\$ 350,000
50301										
50301.611--PW - Equipment Rental and Revolving										
1										
Capital Outlay-General Site Maintenance										\$ 180,000
Capital Outlay-Schedule C Projected Equipment Replacement--GENERAL FUND FUNDED										\$ 333,000
Capital Outlay-Schedule C Projected Equipment Replacement--ROADS FUNDED										\$ 934,000
Sheriff Ops 2023 Interceptor for additional FTE										\$ 60,822
District #1 V Box Sander										\$ 20,000
District #1 4WD Light Truck Diesel Crew Cab with Plow Mount										\$ 65,000
District #1 Shoulder Mower										\$ 145,407
District #2 Shoulder Mower										\$ 145,407
District #2 4WD 1 Ton Truck Diesel Crew Cab Flatbed										\$ 65,000
District #2 Mini Excavator										\$ 118,436
District #1 Road Grader										\$ 374,642
2										
Capital Outlay-Schedule C Projected Equipment Replacement-ER&R FUNDED										\$ 110,000
00100										
00100.333--General Fund--Comm Dev - Permit Center										
1										
36" Scanner for use with Energov										\$ 13,000
00100.811--General Fund--Sheriff - Operations										
1										
Capital Outlay- Vehicle Equipment for new patrol cars										\$ 152,400
Interview room recording system										\$ 6,840
Capital Outlay- ER&R Additional Funding Needed to Cover Cost of 5 Planned Patrol Vehicle Replacements										\$ 163,343
2023 Sheriff Ops Interceptor for additional FTE										\$ -
2										
Capital Outlay- Portable radio replacement plan										\$ 38,000
Infrared capable camera for CIB										\$ 6,000
Body Camera system										\$ -
00100.861--General Fund--Superior Court										
1										
Court Security Equipment										\$ 7,280
Grand Total			\$ 1,041,193	\$ 210,309	\$ 182,280	\$ 3,978,000	\$ 3,583,841	\$ 1,100,000	\$ 5,316,000	\$ 25,952,234

CLALLAM COUNTY

2024 PROPOSED DRAFT CAPITAL OUTLAY BUDGET--BY FUND

PROPOSED CAPITAL REQUESTS EXCLUDED FROM 2024 BUDGET

Include in 2024 Budget?	N	
2024	(Multiple Items)	
2024		
Row Labels	Column Labels	Grand Total
00100.231--General Fund--Treasurer	00100	
2		
Counter Reconfiguration	\$ 85,000	\$ 85,000
00100.331--General Fund--Comm Dev - Administration		
2		
Capital Outlay- Funding Needed to Cover Cost of Refurbishment	\$ 10,000	\$ 10,000
00100.333--General Fund--Comm Dev - Permit Center		
1		
Capital Outlay- Funding Needed for replacement of Building Inspector vehicle #51	\$ 36,550	\$ 36,550
00100.811--General Fund--Sheriff - Operations		
2		
Mobile Data Terminal (MDT) (10) or 23 AED's & 2 MDT's	\$ 63,000	\$ 63,000
00100.851--General Fund--Juvenile Services		
2		
Metrasens Security Screening	\$ 13,000	\$ 13,000
Replace Fleet Vehicles	\$ 5,000	\$ 5,000
3		
Replace Furnishings	\$ 10,000	\$ 10,000
00100.861--General Fund--Superior Court		
1		
One Entrance Courthouse	\$ 33,000	\$ 33,000
3		
Remodel of Therapeutic Court Administrative Offices	\$ 75,000	\$ 75,000
00100.871--General Fund--District Court I		
1		
Courtroom Furniture	\$ 20,582	\$ 20,582
3		
Courtroom Furniture for Historic Courtroom	\$ 32,153	\$ 32,153
00100.931--General Fund--WSU Extension		
2		
New vehicle for Extension office	\$ 25,000	\$ 25,000
Grand Total	\$ 408,285	\$ 408,285

#		Transfers for the 2024 Clallam County Budget						Debit	Credit
1	19913.291.	Trial Court Improvements	59723.00.0010	Transfer	to	Jail		40,000	
	00100.815.	Jail	39723.00.0010	Transfer	from	Trial Court Improvements			40,000
2	00100.293.	General Fund Reserves	59768.00.0000	Transfer	to	PW - Flood Control		74,000	
	10135.611	PW - Flood Control	39768.00.0000	Transfer	from	General Fund Reserves			74,000
3	00100.293	General Fund Reserves	59766.00.1000	Transfer	to	HHS - Chemical Dep/Mental Health		6,245	
	11323.511	HHS - Chemical Dep/Mental Health	39766.00.1000	Transfer	from	General Fund Reserves			6,245
5	29500.231.	LID 3rd Street Sewer Line	59752.00.0000	Transfer	to	Opportunity Fund		3,000	
	19941.291.	Opportunity Fund	39752.00.0000	Transfer	from	LID 3rd Street Sewer Line			3,000
6	10101.611	Public Works - Roads	59717.00.0010	Transfer	to	Employee Health Care Benefit		2,000	
	10135.611.	Public Works - Flood Control	59717.00.0010	Transfer	to	Employee Health Care Benefit		5	
	40201.611.	Public Works - Solid Waste	59717.00.0010	Transfer	to	Employee Health Care Benefit		50	
	41401.611.	Public Works - Clallam Bay Sekiu Sewer	59717.00.0010	Transfer	to	Employee Health Care Benefit		340	
	42401.611.	Public Works - Carlsborg Sewer	59717.00.0010	Transfer	to	Employee Health Care Benefit		500	
	50301.611.	Public Works - Equipment Rental Revolving	59717.00.0010	Transfer	to	Employee Health Care Benefit		1,555	
	00100.461.	Employee Health Care Benefit	39717.00.0010	Transfer	from	Public Works			4,450
7	30301.331	Lwr Dungeness Floodplain	59714.00.0080	Transfer	to	General Fund Reserves		683,000	
	00100.293	General Fund Reserves	39714.00.0080	Transfer	from	Lwr Dungeness Floodplain			683,000
8	00100.293.	General Fund Reserves	59762.00.0000	Transfer	to	Health and Human Services		125,000	
	11301.511	Health and Human Services	39762.00.0000	Transfer	from	General Fund Reserves			125,000
9	00100.293	General Fund Reserves	59718.00.0100	Transfer	to	Law Library		16,877	
	11401.821	Law Library	39718.00.0100	Transfer	from	General Fund Reserves			16,877
10	00100.293	General Fund Reserves	59712.00.0030	Transfer	to	Local Crime Victim Comp		67,000	
	11701.841	Local Crime Victim Comp	39712.00.0030	Transfer	from	General Fund Reserves			67,000
11	00100.293	General Fund Reserves	59771.00.0000	Transfer	to	Veterans Relief		122,600	
	19914.291	Veterans Relief	39771.00.0000	Transfer	from	General Fund Reserves			122,600
12	41401.611	Clallam Bay-Sekiu Sewer	59735.00.0016	Transfer	to	General Fund Reserves		250,000	
	00100.293	General Fund Reserves	39735.00.0016	Transfer	from	Clallam Bay Sekiu Sewer			250,000
13	00100.293.	General Fund Reserves	59718.00.0020	Transfer	to	Information Technology Capital		484,313	
	30701.411	Information Technology Capital	39718.00.0020	Transfer	from	General Fund Reserves			484,313
14	00100.293.	General Fund Reserves	59718.00.0030	Transfer	to	Capital Projects		411,596	
	30501.911	Capital Projects	39718.00.0030	Transfer	from	General Fund Reserves			411,596
15	00100.293.	General Fund Reserves	59735.00.0060	Transfer	to	Solid Waste		70,000	
	40201.611	Solid Waste	39735.00.0060	Transfer	from	General Fund Reserves			70,000
16	00100.293	General Fund Reserves	59773.00.0020	Transfer	to	Honor Guard		10,000	
			39773.00.0020	Transfer	from	General Fund Reserves			10,000
17	00100.293	General Fund Reserves	59768.00.0010	Transfer	to	Carlsborg Sewer		96,016	
	42401.611	Carlsborg Sewer	39768.00.0010	Transfer	from	General Fund Reserves			96,016
18	30201.911.	Real Estate Excise Tax 2	59742.00.0000	Transfer	to	Roads		1,100,000	
	10101.611.	Roads	39742.00.0000	Transfer	from	Real Estate Excise Tax 2			1,100,000
19	19941.291	Opportunity Fund	59735.00.0014	Transfer	to	Clallam Bay-Sekiu Sewer		940,000	
	41401.611	Clallam Bay-Sekiu Sewer	39735.00.0014	Transfer	from	Opportunity Fund			940,000
20	19961.291	American Rescue Plan Act	59790.00.0010	Transfer	to	Broadband Infrastructure		1,396,000	
	30805.611	Broadband Infrasructure	39790.00.0010	Transfer	from	American Rescue Plan Act			1,396,000
21	30201.911.	Real Estate Excise Tax 2	59780.00.0000	Transfer	to	Carlsborg Water Mitigtion		58,630	
	30901.331	Carlsborg Water Mitigtion	39780.00.0000	Transfer	from	Real Estate Excise Tax 2			58,630
22	19941.291	Opportunity Fund	59735.00.0035	Transfer	to	Carlsborg Sewer		350,000	
	42401.611	Carlsborg Sewer	39735.00.0035	Transfer	from	Opportunity Fund			350,000
23	19961.291	American Rescue Plan Act	59790.00.0015	Transfer	to	General Fund Reserves		577,727	
	00100.293	General Fund Reserves	39790.00.0015	Transfer	from	American Rescue Plan Act			577,727
24	30501.911	Capital Projects	59773.00.0025	Transfer	to	Joint Public Safety Facility		1,433,929	
	30605.811	Joint Public Safety Facility	39773.00.0025	Transfer	from	Capital Projects			1,433,929
								8,320,383	8,320,383

FUND & DEPT NUMBER		BARS	FUND/ACCOUNT NAME	INDIRECT COST CHARGES	SUBTOTAL
10101.	611	51820	PW - Property Management Services	119,498	
		51970	PW - Roads - Jobbing and Contract Work	4,259	
		52170	PW - Roads - Traffic Policing	0	
		52510	PW - Roads - Emergency Services	0	
		54230	PW - Roads - Roadway Maintenance	59,059	
		54240	PW - Roads - Drainage Maintenance	66,801	
		54250	PW - Roads - Structures Maintenance	3,646	
		54260	PW - Roads - Traffic and Pedestrian Services	80,672	
		54270	PW - Roads - Roadside Maintenance	56,450	
		54290	PW - Roads - Maintenance and Administration Overhead	60,080	
		54310	PW - Roads - Management	4,457	
		54330	PW - Roads - General Services	117,970	
		54350	PW - Roads - Facilities	12,499	
		54420	PW - Roads - Engineering	41,648	
		54440	PW - Roads - Planning	24,784	
		54470	PW - Roads - Miscellaneous	0	
		54490	PW - Roads - Operations Administration and Overhead	93,194	
		55310	PW - Roads - Soil and Water Conserveation	16,521	
		55350	PW - Roads - Diking/Drainage	8,338	
		58900	PW - Roads - Other Nonexpenditures	0	
		59510	PW - Roads - Road Construction and Other Infrastructure	57,752	
		59520	PW - Roads - Right-of-Way	2,757	
		59530	PW - Roads - Roadway Construction	2	
		59540	PW - Roads - Storm Drainage Construction	0	
		59550	PW - Roads - Structures Construction	2	
		59560	PW - Roads - Sidewalk Projects	2	
		59570	PW - Roads - Roadside Development	2	
		59590	PW - Roads - Construction Administration and Overhead	3	
10135	611	55310	PW - Flood Control - Soil and Water Conservation	21,901	830,396
		55330	PW - Flood Control - Flood Control	0	
		55350	PW - Flood Control - Diking/Drainage	0	
		55360	PW - Flood Control - Weed Control	0	21,901
11008	811	52123	Sheriff - OPNET Drug	636	
11061	811	52870	Sheriff - Nine-One-One Enhanced	14,560	
11065	811	52880	Sheriff - OPSCAN Operations	20,666	
11068	811	52120	Sheriff - Operation Stonegarden	7,890	
11070	811	52130	Sheriff - 24/7 Sobriety Program	172	
11301.	511	56210	Health and Human Services - Operations - General	497,822	
11322.	511.	56540	HHS - Homeless Task Force	35,311	
11323	511	56611	HHS - Chemical Dependency/Mental Health	65,907	
11331	511	56800	HHS - Developmental Disabilities	89,445	
11401.	821	51270	Law Library	16,877	
11701.	841	51570	Pros Attny - Local Crime Victim Comp	11,722	
11901.	841	51530	Pros Attny - Racketeering	0	
12231.	231	59414	Treasurer - REET Electronic Technology	6,081	
12241.	231	51422.	Treasurer - Land Assessment	990	
12401	221	51410	Auditor - Document Preservation	12,213	
13001.	381	55360	Noxious Weed Control	40,334	
13051	381	55360	Noxious Weed - LMD#2 Lake Sutherland	791	
19914	291	56520	Non Dept - Veterans' Relief	76,193	
19941	291	55210	Non Dept - Opportunity Fund	25,193	
19991	291	52870	Non Dept - Emergency Communication Tax	42,180	
30301.	331	55310	Comm Dev - Lwr Dungeness Floodplain	58,497	
30401.	331	55310	Comm Dev - Dungeness Reservoir	33,946	
40201	611	53710	PW - Solid Waste - Garbage and Solid Waste Utilities	1,226	
		53720	PW - Solid Waste - Comprehensive Management Plan	2,246	
		53750	PW - Solid Waste - Maintenance	0	
		53780	PW - Solid Waste - General Operations	0	
		59430	PW - Solid Waste - Capital Assets	0	3,472
41401.	611	53510	PW - Clallam Bay-Seki Sewer - General Administration	9,895	
		53540	PW - Clallam Bay-Seki Sewer - Training	422	
		53550	PW - Clallam Bay-Seki Sewer - Maintenance	2,196	
		53580	PW - Clallam Bay-Seki Sewer - General Operations	31,706	
		59430	PW - Clallam Bay-Seki Sewer - Capital	5,912	50,131
42401.	611	53510	PW - Carlsborg Sewer - General Administration	5,594	
		53550	PW - Carlsborg Sewer - Maintenance	0	
		53580	PW - Carlsborg Sewer - General Operations	0	
		59430	PW - Carlsborg Sewer - Capital Expenditures	2,057	7,651
43401.	611	53450	PW - Bullman Beach Water System	9,456	
50301.	611	54820	PW - Equipment Rental and Revolving - Pits and Quarries	16,184	
		54830	PW - Equipment Rental and Revolving - Mechanical Shops	66,005	
		54840	PW - Equipment Rental and Revolving - Parts Stores	9,096	
		54850	PW - Equipment Rental and Revolving - Fuel Depots	3,638	
		54860	PW - Equipment Rental and Revolving - Equipment Rental Services	20,920	
		59410	PW - Equipment Rental and Revolving - Capital	0	115,843
50401.	461.	51960	HR - Risk Management	82,139	
50501.	461	51768	HR - Workers Compensation Claims	29,554	
50701.	461	51771	HR - Unemployment Compensation	3,399	
				2,211,368	

CLALLAM COUNTY
ESTIMATED SALES TAX IMPACT--WSDOT ROADS PROJECTS--GENERAL FUND
2020-2027
UPDATED FOR RECOMMENDED 2024 BUDGET

UPDATED FOR RECOMMENDED 2024 BUDGET						ESTIMATED TAXABLE COST BY YEAR							
PROJECT	DATE START	DATE END	# OF MONTHS DURATION	COST	CLALLAM SHARE	2020	2021	2022	2023	2024	2025	2026	2027
SR 112--JIM CREEK LANDSLIDES	Dec-20	Jul-21	8	\$ 1,400,000	100%		\$ 1,400,000						
SR 112/CLALLAM BAY EMERGENCY REPAIRS	Nov-21	Jul-22	9	\$ 1,300,000	100%			\$ 1,300,000					
SR 112 JIM CREEK WEST EMERGENCY REPAIRS	Nov-21	Jun-22	8	\$ 1,100,000	100%			\$ 1,100,000					
SR 112 W RASMUSSEN CREEK AND HOKO RIVER	Jan-22	Sep-22	9	\$ 1,600,000	100%			\$ 1,600,000					
SR113 S OF OLD SAPPHO-PHSHT HWY-STABILIZE SLOPE	Nov-21	Aug-22	10	\$ 1,900,000	100%			\$ 1,900,000					
US 101-BAGLEY CREEK AND SIEBERT CREEK FISH BARRIERS	May-20	Dec-21	20	\$ 36,000,000	100%	\$ 14,400,000	\$ 21,600,000						
US 101 ELWHA RIVER BRIDGE REPLACEMENT	Apr-23	Dec-24	20	\$ 36,000,000	100%				\$ 10,800,000	\$ 25,200,000			
US 101 INDIAN CREEK FISH BARRIER	Feb-22	Mar-23	14	\$ 16,400,000	100%			\$ 13,418,182	\$ 2,981,818				
US101 JEFFERSON AND CLALLAM COUNTY FISH BARRIERS (1 JEFFERSON, 5 CLALLAM)	Jul-23	Oct-25	28	\$ 109,900,000	83%				\$ 13,083,333	\$ 39,250,000	\$ 39,250,000		
US 101-MAY CREEK IN VIC OF DOWANS CREEK ROAD--FISH BARRIER	Oct-23	Oct-25	24	\$ 9,000,000	100%				\$ 375,000	\$ 4,500,000	\$ 4,125,000		
US101--SR109 GRAYS HARBOR, JEFFERSON & CLALLAM--FISH BARRIERS (TOTAL OF 25, 2 IN CLALLAM)	Apr-23	Oct-26	43	\$ 190,000,000	8%				\$ 2,474,419	\$ 4,241,860	\$ 4,241,860	\$ 4,241,860	
US 101 AND SR 115/OLYMPIC PENINSULA CHIP SEAL	May-22	Nov-22	7	\$ 7,800,000	100%			\$ 7,800,000					
US 101/SOUTH OF FORKS EMERGENCY REPAIRS	Apr-22	Aug-22	5	\$ 1,300,000	100%			\$ 1,300,000					
US101/SR116 NORTH OLYMPIC PENINSULA--FISH BARRIERS (4, of which 3 in Unincorp Clallam)	Oct-24	Dec-27	39	\$ 105,000,000	75%					\$ 2,019,231	\$ 24,230,769	\$ 24,230,769	\$ 28,269,231
TOTAL SIGNIFICANT WSDOT PROJECTS--CLALLAM COUNTY				\$ 518,700,000		\$ 14,400,000	\$ 23,000,000	\$ 28,418,182	\$ 29,714,570	\$ 75,211,091	\$ 71,847,630	\$ 28,472,630	\$ 28,269,231
SALES TAX RATE--GENERAL FUND						1%	1%	1%	1%	1%	1%	1%	1%

ESTIMATED SALES TAX GENERATED BY WSDOT ROADS PROJECTS

YEAR OVER YEAR CHANGE \$	\$ 86,000	\$ 54,182	\$ 12,964	\$ 454,965	\$ (33,635)	\$ (433,750)	\$ (2,034)
YEAR OVER YEAR CHANGE %	60%	24%	5%	153%	-4%	-60%	-1%

TOTAL LOCAL RETAIL SALES AND USE TAX--GENERAL FUND	\$ 7,097,191	\$ 8,865,501	\$ 9,637,601	\$ 9,828,614
Less: Sales & Use Tax from WSDOT	\$ (144,000)	\$ (230,000)	\$ (284,182)	\$ (297,146)
TOTAL LOCAL RETAIL SALES AND USE TAX--GENERAL FUND (EXCLUDING WSDOT ROADS PROJECTS)	\$ 6,953,191	\$ 8,635,501	\$ 9,353,419	\$ 9,531,468
% YOY CHANGE		24%	8%	2%

2024 PROJECTION FOR GROWTH--SALES & USE TAX GENERAL FUND

		20%
		20% HAIRCUT TO WSDOT PROJECTS ESTIMATE (TO ALLOW FOR TIMING DIFFERENCES OF COSTS BEING INCURRED YEAR-TO- YEAR
2023 LOCAL RETAIL SALES & USE TAX--GENERAL FUND (EXCLUDING WSDOT ROADS PROJECTS)	\$ 9,531,468	\$ 9,531,468
ASSUMED 2024 TAXABLE SALES GROWTH RATE (CONSISTENT WITH 0.9% PROJECTED TAXABLE RETAIL SALES GROWTH--WA STATE ECONOMIC FORECAST--Q3 2023)	1.60%	1.60%
2024 PROJECTED LOCAL RETAIL SALES & USE TAX--GENERAL FUND (EXCLUDING WSDOT ROADS PROJECTS)	9,683,972	9,683,972
PLUS: 2024 ESTIMATED WSDOT PROJECTS SALES & USE TAX	752,111	\$ 601,689
TOTAL 2024 PROJECTED LOCAL RETAIL SALES & USE TAX--GENERAL FUND	10,436,083	10,285,661
BLENDED IMPLIED SALES TAX GROWTH RATE--2024	6.18%	4.65%



BUDGET RESOLUTION _____, 2023
ADOPTING THE 2024 CLALLAM COUNTY BUDGET

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The procedural processes required for the adoption of the 2024 Clallam County budget are complete. The required public hearing on the final proposed budget occurred December 5, 2023.
2. A true and correct copy of the budget is on file in the County Commissioners' office, available at <https://www.clallamcountywa.gov/1724/County-Budgets> and fully incorporated in this resolution by this reference.
3. The Board of Commissioners allows County Officials flexibility over their budgets and discourages changes to any appropriations or emergency budget requests for 2024 unless documented circumstances exist that could not have been foreseen during the budget planning process.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS, in consideration of the above findings of fact:

1. The 2024 Clallam County Final Budget is the single summary page titled, "Adopted Budget" with approved expenditures by Department in the General Fund and by Fund in the other Funds. It is on file in the Commissioners' office, incorporated by this reference, and hereby adopted. The Adopted Budget worksheets are available at <https://www.clallamcountywa.gov/1724/County-Budgets>. Physical copies of the budget may be requested through the Public Records Department.
2. All funds are adopted in accordance with the County's General Financial Policies. In addition, the following policies and/or restrictions apply:
 - Filling of vacant positions will occur only with the approval of the Administrator. The Administrator may implement other budget guidelines as necessary.
 - Each budget program (identified by an 8-digit budget number) is separate for budget purposes. County Officials cannot combine their budgets for total bottom line budgeting.
 - The Public Works Department will maintain detailed worksheets in CAMS with the format and numbering necessary for automated transfer of detailed revenue, expenditure, payroll, and other data to the County's financial system. Detailed worksheets are available to the public upon request. The Department will follow the same policies and restrictions on these funds as for any other.
3. Expenditures for Real Estate Excise Tax Funds 30101.911 and 30201.911 are intended to be in addition to other funds that may be available. Projects receiving Real Estate Excise Tax Funds are identified in the adopted budget and in the Capital Facilities Plan.
4. Changes or additions to this budget shall be made only in the form required by law, policy, and/or ordinance of the Board of County Commissioners.
5. The vehicle allowance for the Elected Officials listed in County Administrative Policy 220 is hereby \$340/month and maintained at \$340/month for all Appointed Officials whose contracts call for a vehicle allowance.

PASSED AND ADOPTED this fifth day of December 2023.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, Clerk of the Board

Mike French

Exhibit A		CLALLAM COUNTY 2024 Adopted Budget						
		Y P E	FUND/ACCOUNT NAME	BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE	TOTAL
			GENERAL FUND					
00100.	211	G	Assessor	0	4,515	2,314,667	0	-2,310,152
00100.	221	G	Auditor	0	1,349,675	1,895,836	0	-546,161
00100.	231	G	Treasurer	0	32,206,554	894,813	0	31,311,741
00100.	241	G	Board of County Commissioners - Operations	0	110	1,081,183	0	-1,081,073
00100.	242	G	BOCC - Boundary Review Board	0	150	1,780	0	-1,630
00100.	243	O	BOCC - Port Crescent Cemetery	0	500	3,000	0	-2,500
00100.	244	G	BOCC - Board of Equalization	0	0	74,722	0	-74,722
00100.	291	G	NonDepartmental	0	9,010	3,516,828	0	-3,507,818
00100.	293	~	General Fund Reserves	0	1,510,727	-727,721	0	2,238,448
00100.	331	D	Comm Dev - Administration	0	2,000	875,201	0	-873,201
00100.	332	D	Comm Dev - Environmental Quality	0	1,768,890	1,744,242	0	24,648
00100.	333	D	Comm Dev - Permit Center	0	993,510	1,018,275	0	-24,765
00100.	334	D	Comm Dev - Long Range Planning	0	126,140	623,897	0	-497,757
00100.	361	D	Hearing Examiner	0	0	42,500	0	-42,500
00100.	411	I	Information Technology	0	51,000	2,665,573	0	-2,614,573
00100.	421	I	Geographic Information System	0	0	454,338	0	-454,338
00100.	461	I	Human Resources	0	15,251	1,013,855	0	-998,604
00100.	511	H	HHS - Environmental Health	0	1,568,513	1,599,707	0	-31,194
00100.	513	H	HHS - Administration	0	449,933	864,704	0	-414,771
00100.	811	L	Sheriff - Operations	0	1,218,391	9,212,720	0	-7,994,329
00100.	813	L	Sheriff - Animal Control	0	500	262,052	0	-261,552
00100.	814	L	Sheriff - Search and Rescue	0	1,500	25,490	0	-23,990
00100.	815	L	Sheriff - Jail	0	1,628,341	4,853,558	0	-3,225,217
00100.	816	L	Sheriff - Jail Medical	0	501,777	1,245,278	0	-743,501
00100.	817	L	Sheriff - Emergency Services	0	86,394	377,092	0	-290,698
00100.	831	L	NonDepartmental - Indigent Defense	0	301,181	2,078,386	0	-1,777,205
00100.	841	L	Prosecuting Attorney - Operations	0	296,656	3,420,223	0	-3,123,567
00100.	842	L	Prosecuting Attorney - Child Support	0	334,000	333,990	0	10
00100.	843	L	Prosecuting Attorney - Coroner	0	40,001	455,006	0	-415,005
00100.	851	L	Juvenile Services	0	3,677,591	3,972,572	0	-294,981
00100.	861	L	Superior Court	0	626,580	1,756,748	0	-1,130,168
00100.	871	L	District Court I	0	1,093,182	1,298,344	0	-205,162
00100.	881	L	District Court II	0	97,458	442,385	0	-344,927
00100.	891	L	Clerk	0	279,451	1,079,970	0	-800,519
00100.	911	O	Parks and Facilities	0	1,087,960	2,949,520	0	-1,861,560
00100.	912	O	Parks and Facilities - Fair	0	556,600	604,264	0	-47,664
00100.	931	O	WSU Extension	0	259,140	492,788	0	-233,648
			TOTAL GENERAL FUND	13,127,029	52,143,181	54,817,786	10,452,424	-2,674,605
			OTHER FUNDS					
10101.	611	P	PW - Roads	6,694,081	23,427,589	27,243,105	2,878,565	0
10135	611	P	PW - Flood Control	15,403	184,885	182,044	18,244	0
11002.	811	L	Sheriff - Honor Guard Donation	4,388	10,500	13,912	976	0
11003	811	L	Sheriff - Boating Safety	22,552	20,647	17,010	26,189	0
11004	811	L	Sheriff - VRF Boating Program	63,778	25,210	31,543	57,445	0
11008	811	L	Sheriff - OPNET Drug	67,514	99,606	135,174	31,946	0
11061	811	L	Sheriff - Nine-One-One Enhanced	154,548	750,025	749,025	155,548	0
11065	811	L	Sheriff - OPSCAN Operations	677,259	398,232	439,216	636,275	0
11068	811	L	Sheriff - Operation Stonegarden	32,633	197,785	202,750	27,668	0
11070	811	L	Sheriff - 24/7 Sobriety Program	63,120	25,000	16,172	71,948	0
11080	811	L	Sheriff - Inmate Commissary and Welfare	84,815	47,500	64,320	67,995	0
11301.	511	H	Health and Human Services - Operations	735,812	2,052,826	2,365,692	422,946	0
11322	511	O	HHS - Homeless Task Force	491,698	450,000	765,670	176,028	0
11323	511	H	HHS - Chemical Dependency/Mental Health	2,757,854	2,115,245	2,531,415	2,341,684	0
11324	511	O	HHS - Affordable Housing	316,254	60,000	124,360	251,894	0
11331	511	H	HHS - Developmental Disabilities	880,290	1,842,676	2,085,041	637,925	0
11341	511	H	HHS - Foundational Public Health Services	621,500	2,100,000	2,361,563	359,937	0
11401.	821	L	Law Library	24,483	44,377	41,005	27,855	0
11701.	841	L	Pros Attny - Local Crime Victim Comp	11,718	218,158	203,041	26,835	0
11901.	841	L	Pros Attny - Racketeering	1,920	35	0	1,955	0
12201.	231	G	Treasurer - Operation and Maintenance	113,117	110,510	149,494	74,133	0
12231	231	G	Treasurer - REET Electronic Technology	84,103	11,200	6,091	89,212	0
12241	231	G	Treasurer - Land Assessment	12,032	25,912	24,865	13,079	0
12401	221	G	Auditor - Document Preservation	570,663	91,000	423,865	237,798	0
12905	861	L	Superior Crt - Dispute Resolution	655	13,105	13,105	655	0
12911	861	L	Superior Crt - Courthouse Facilitator	1,023	9,343	9,343	1,023	0
13001.	381	D	Noxious Weed Control	155,891	309,780	294,394	171,277	0
13051	381	D	Noxious Weed - LMD#2 Lake Sutherland	34,288	18,834	26,397	26,725	0
19910	291	O	Non Dept - Conservation Futures	958,586	341,650	700,000	600,236	0
19913	291	L	Non Dept - Trial Court Improvements	42,580	36,300	40,000	38,880	0
19914	291	O	Non Dept - Veterans' Relief	14,370	382,883	360,564	36,689	0
19915	291	O	Non Dept - Federal Forest Replacement	80,437	39,000	39,000	80,437	0
19925	291	O	Non Dept - Hotel/Motel Tax	1,310,685	1,797,000	2,001,000	1,106,685	0
19941	291	O	Non Dept - Opportunity Fund	7,271,870	2,080,000	4,252,067	5,099,803	0
19951	291	O	Non Dept -Affordable Housing Sales Tax	2,043,874	1,697,000	1,446,431	2,294,443	0
19961	291	L	Non Dept - American Rescue Plan Act	6,079,159	130,000	5,603,740	605,419	0
19991	291	L	Non Dept - Emergency Communication Tax	2,970,010	2,267,000	2,151,180	3,085,830	0
			TOTAL SPECIAL REVENUE FUNDS	35,464,963	43,430,813	57,113,594	21,782,182	0
27401.	611	P	PW - RID #149 Osborn Road	836	0	836	0	0
29500.	231	P	Treasurer - LID 3rd Street Sewer Line Extension	14,861	1,538	3,000	13,399	0
			TOTAL DEBT SERVICE FUNDS	15,697	1,538	3,836	13,399	0
30101.	911	P	Parks and Facilities - Real Estate Excise Tax Projects	2,369,834	1,061,000	2,435,571	995,263	0
30201.	911	P	Parks and Facilities - Real Estate Excise Tax Projects 2	2,117,908	1,116,904	1,214,534	2,020,278	0
30301.	331	D	Comm Dev - Lwr Dungeness Floodplain	776,645	1,552,795	2,204,724	124,716	0
30401.	331	D	Comm Dev -Dungeness Reservoir	1,274,368	3,050,000	3,083,946	1,240,422	0
30501.	911	P	Parks and Facilities - Capital Projects	1,553,333	521,596	2,074,929	0	0
30505.	911	P	Parks and Facilities - Parks Capital Repair & Improvements	0	147,000	0	147,000	0
30605.	811.	L	Sheriff - Joint Public Safety Facility Project	0	2,683,929	1,266,667	1,417,262	0
30701.	411	I	Information Tech - Capital Projects	6,156	484,313	490,469	0	0
30801.	611	P	PW - Broadband Infrastructure Capital Projects	37,123	4,196,000	3,114,434	1,118,689	0
30901.	331	D	Comm Dev - Carlsborg Water Mitigation	22,000	58,630	80,630	0	0
			TOTAL CAPITAL PROJECT FUNDS	8,157,367	14,872,167	15,965,904	7,063,630	0
40201.	611	P	PW - Solid Waste	35,384	166,925	174,092	28,217	0
41401.	611	P	PW - Clallam Bay-Sekiu Sewer	248,719	6,537,943	6,226,703	559,959	0
41501.	611	P	PW - Clallam Bay-Sekiu Sewer Cap Replace	11,300	3,315	0	14,615	0
42401.	611	P	PW - Carlsborg Sewer	162,498	590,147	672,569	80,076	0
42501.	611	P	PW - Carlsborg Sewer Capital Repair/Replacement	246,861	48,969	0	295,830	0
43401	611	P	PW - Bullman Beach Water System	54,000	47,756	73,168	28,588	0
			TOTAL ENTERPRISE FUNDS	758,762	7,395,055	7,146,532	1,007,285	0
50301.	611	I	PW - Equipment Rental and Revolving	1,950,068	5,869,214	5,487,715	2,331,567	0
50401.	461	I	HR - Risk Management	1,295,712	3,569,834	3,569,234	1,296,312	0
50501.	461	I	HR - Workers' Compensation Claims	338,535	682,974	720,683	300,826	0
50601.	461	I	HR - Employee Health Care Benefit	0	0	0	0	0
50701.	461	I	HR - Unemployment	159,272	48,016	63,399	143,889	0
			TOTAL INTERNAL SERVICE FUNDS	3,743,587	10,170,038	9,841,031	4,072,594	0
			TOTAL OTHER FUNDS	48,140,376	75,869,611	90,070,897	33,939,090	0
			TOTAL BUDGET	61,267,405	128,012,792	144,888,683	44,391,514	0
III								



ADOPTING 2024 CLALLAM COUNTY BUDGET EMERGENCY APPROPRIATIONS

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Clallam County Charter Section 9.70: Appropriations, amended on November 4, 2003 states, "The appropriation resolutions adopted by the commissioners shall not exceed the estimated revenues of the county for the next fiscal year for each fund, provided the Commissioners may adopt an emergency appropriations resolution which may appropriate contingency funds, revenues, received in excess of the revenues estimated in the budget, and/or funds from any other source available."
2. Whereas the County maintains more than 50 funds to finance the various functions of government. Most of these funds are special revenue, internal service, enterprise, or capital funds that for various reasons have expenditures far more or less than the annual revenue to the fund in any particular calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact that expenditures will exceed anticipated 2024 revenues and, in accordance with the Clallam County Charter, emergencies are declared in the following funds for 2024:

00100.293	General Fund Reserves	19913.291	Trial Court Improvements
10101.611	PW – Roads	19925.291	Hotel/Motel Tax
11002.811	Honor Guard Donation	19941.291	Opportunity Fund
11004.811	VRF Boating Program	19961.291	American Rescue Plan Act
11008.811	OPNET Drug	27401.611	RID #149 Osborn Road
11065.811	OPSCAN Operations	29500.231	LID 3 rd Street Line Extension
11068.811	Operation Stonegarden	30101.911	Real Estate Excise Tax Projects
11080.811	Inmate Commissary & Welfare	30201.911	Real Estate Excise Tax Projects 2
11301.511	Health & Human Services Operations	30301.331	Lwr Dungeness Floodplain
11322.511	Homeless Task Force	30401.331	Dungeness Reservoir
11323.511	Chemical Dependency/Mental Health	30501.911	Capital Projects
11324.511	Affordable Housing	30701.411	Information Technology Capital Projects
11331.511	Developmental Disabilities	30901.331	Carlsborg Water Mitigation
11341.511	Foundational Public Health Services	40201.611	Solid Waste
12201.231	Treasurer Operation and Maintenance	42401.611	Carlsborg Sewer
12401.221	Document Preservation	43401.611	Bullman Beach Water System
13051.381	LMD#2 Lake Sutherland	50501.461	Workers Compensation Claims
19910.291	Conservation Futures	50701.461	Unemployment Compensation

PASSED AND ADOPTED this 5th day of December 2023.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, Clerk of the Board

Mike French

c: All departments