



CLALLAM COUNTY HOUSING SOLUTIONS COMMITTEE MINUTES of November 3, 2023

MEETING OF THE HOUSING SOLUTIONS COMMITTEE (HSC)

Chair Christy Smith called the meeting to order at 9 a.m.

Present were Christy Smith, Colleen McAleer, Colleen Robinson, Caleb McMahon, Shawn Washburn, Sarah Martinez, Cheri Tinker, Rod Fleck, Leslie Bond, Nathan West, Bruce Emery, Mike Sivia, Sharon Maggard, and Glenn Ellis.

Excused: Randy Johnson, Shawn McCourt, Greg McCarry, Kathy Morgan, Rachel Anderson, and Wendy Sisk were excused.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: Nathan West moved to approve the agenda with the following, Bruce Emery Seconded, motion passed unanimously.

REMOVE

New Business Item

1. **Bonding 1590 funds**

ADD

New Business Item

1. **Port Angeles Development Fees – Nathan West**
2. **North Olympic Regional Veterans Housing Networks – Minsky Funding Request**

PRESENTATION – Kirsten Jewell, Housing Policy Manager, Department of Commerce

Overview of Commerce & Programs

1. 2023 Legislative Overview
2. Growth Management Planning
3. HB1220
4. Middle Housing
5. Key planning research (AHAB Plan, Pathways to Housing, HB1220 Projections, Workforce Studies)
6. Technical Assistance Opportunities

APPROVAL OF MINUTES

- Minutes – October 6, 2023

ACTION TAKEN Sharon Maggard moved to approve the minutes, Cheri Tinker seconded motion; motion passed unanimously.

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OLD BUSINESS

1. Connecting Housing Infrastructure Project – Habitat for Humanity

- Colleen Robinson, Executive Director for Habitat for Humanity reported that the Chip grant infrastructure for Habitats 52-unit project on Brownfield Rd and Sequim Avenue has been submitted to Department of Commerce, she thanked the City of Sequim for their assistance with filling out the application.

2. Community Land Trust

- Timothy introduces Kellen Lynch with Olympic Housing Trust, Kellen spoke briefly about the Olympic Housing Trust, he will make a formal presentation on December 1st.

NEW BUSINESS

1. Port Angeles Development Fees

- Nathan West outlined there are no fees for accessory dwelling units, duplexes, triplexes, fourplexes, cottage housing, caretaker units, apartment complexes, town home developments, multi-family housing, group homes, permanent supportive housing, emergency housing, adult family homes and homeownership programs. No fee for the permit, SEPA, no fee for the other permits required along the land, clean, short plat. Nathan also said it's important to share that Yes, we have adjusted fees relative to single family and other developments outside of the housing realm. But for now, we still are very comparable to other jurisdictions. With that. In fact, we did a detailed study to look at where we stand relative to those other jurisdictions.

2. Consolidated Entry Report

- Sharon Maggard outlined the 2023 Consolidated Entry Report as required by the State of Washington. She highlighted where the number came from including American Communities Surveys and the Office of Financial Management. She said this was her first year doing this report and would hope to build on it in the future.

3. North Olympic Regional Veterans Housing Networks – Minsky Funding Request

- Cheri Tinker brought forth a request for \$200k for the remodel of Minsky Place located in Sequim. Cheri outlined the history of NORVHN acquiring Minsky Place when the fire alarm for the Courthouse sounded and the BOCC Chambers had to be evacuated.

ADJOURNMENT

- The meeting adjourned at 10:20 a.m. due to fire alarm and meeting never came back in session.

NEXT MEETING DATE

- Next meeting is scheduled for December 1, 2023, at 9 a.m.