

**Clallam County Homelessness Task Force**  
“Decent housing is a basic human right for everyone”

**Meeting Minutes**

**March 2, 2021**

**2:30 – 4:00 pm**

**Virtual Meeting**

**Members Present:** Mary Hogan, Kathy Morgan, Jenny Oppelt, Christy Smith, Tom Steffen, John Deboer, Michael French, Corrie Matlock-Hightower, Rebecca Korby, Anne Simpson, Susan Hillgren, Cheri Tinker, Sharon Maggard, Jaymie Doane, Mark Hodgson, Patrice Varela-Daylo

**Members Excused:** Joseph Cress

**Members Absent:** Lori Sweet, Lisa Haugh

**General Attendance:** Kevin LoPiccolo, Commissioner Bill Peach, Chelsea Lierly, Patricia Hickland, Swift Sanchez

- **Welcome and Introductions**  
Introductions were made by all in attendance.
- **Agenda Approval**  
Agenda approved.
- **Approval of the December 1, 2020 Minutes**  
Minutes approved.
- **New Business**  
**Election of Officers: Chair/Vice Chair**  
Mary Hogan nominated Cheri Tinker as Chair.  
Mary Hogan made a motion to approve Cheri Tinker as the new Chair, majority approved.  
Debbie Tesch volunteered as the Vice Chair.  
Mary Hogan made a motion to approve Debbie Tesch as the new Vice Chair.

**Presentations:**

**Chelsea Lierly from Clallam County Health and Human Services** reported on the Birth/Death Certificate changes effective 1/1/2021. Only individuals with specific relationships to the person on the record being requested can receive a certified copy. Identity and proof of relationship documentation is now required, and the fee increased from \$20 to \$25. See link below:

<https://www.doh.wa.gov/LicensesPermitsandCertificates/VitalRecords>

**Kathy Morgan from Olympic Community Action** gave a presentation on their programs and services. See link below:

[Olympic Community Action Programs Presentation 2020 updated .pptx](#)

**Jenny Oppelt** reported on the Homeless Gaps and Needs survey being conducted by Cloudburst. The analysts will be reaching out for information on the following:

- accessing data
- participate in stakeholder roundtable discussions
- assisting with interviews of people experiencing homelessness
- completing surveys
- assist in distributing surveys
- implementing findings

This information is vital to helping Clallam County serve our most vulnerable populations.

**Jenny Oppelt** gave an update on the 2021-2023 RFP's:

15 proposals were received

The following board members volunteered for the RFP review committee:

Mary Hogan

John DeBoer

Corrie Matlock-Hightower

Christy Smith

Patrice Varela-Daylo

The committee will be conducting mandatory virtual interviews the week of March 22-26, 2021.

- **Old Business**

- **Homelessness Information and Resource Brochure**

- The brochure is being distributed to many organizations.

- Susan Hillgren said it could be improved if it folded differently.

- Corrie Matlock-Hightower will be sending it out to the School Districts.

- **Position Vacancies**

- Vacant positions are: Tribal Governments, City Government (Forks/Sequim), and DSHS.

- The Outreach Committee will address outreach for the open positions.

- Jenny will be sending the application link to Jim Weatherly CSOA @ DSHS

- **Future Meeting Agendas**

- Email Cheri Tinker with future meeting agenda ideas:

- Cheri Tinker [ct.sargesplace@gmail.com](mailto:ct.sargesplace@gmail.com)

- **Public Comment**

- None

- **Updates and Announcements from Task Force Members**

- Cheri Tinker-Sarge's Place: Working on their Department of Commerce Housing Modular funds. They received \$876K that will go towards Hobucket House. They're hoping to be open October 2021, and will house 7 low income veterans.

- Corrie Matlock Hightower: She has been helping with community vaccination clinics.

- Debbie Tesch-Peninsula Housing Authority: They are working to convert the remaining public housing to section 8. The section 8 wait list should be opening in late spring.

- Mike French-City of Port Angeles: He suggested considering building a reserve of remaining 2060 RFP funds for gap funding of capital affordable housing projects. This

will be a topic for discussion at the April 6th board meeting. He also reported that he is the President of the Board for Olympic Peninsula Community Clinic this year. They are working on building better relationships with community non-profits.

- Sharon Maggard-Serenity House: She gave an update on the shelter expansion. They have a conditional use permit, and are waiting on the building permit. Looking for additional funding. CARES funding is ending May 1. She is working on the Housing Stage 1 Trust Funds grant due March 25, 2021. No viable option for land in the City, not sure about the County. Sale is pending on the Tempest facility. Starting a complete interior remodel of the Sunbelt Apartments (Sequim) in early May, with 2021 Housing Trust fund money.
- Susan Hillgren-TAFY: 3 clients doing very well. Another client is waiting for treatment, and is getting very healthy since given a safe place to stay. Susan is looking in to tiny housing behind TAFY in order to provide more safe housing. She is getting ready for spring planting.
- Jaymie Doane-Peninsula Behavioral Health: They are expanding, and hiring in every department. They started an SUD level 2 program, which is currently serving 8 clients. All are doing well, and they hope to start another program soon for Behavioral Health.
- Patrice Varela-Daylo-Worksource: Their office is still shut down to the public. They are still working through lots of unemployment claims.
- Bill Peach-BOCC: Spoke about the use of 1406 funds and the possibility of establishing a land bank with those funds, for the purchase of land for affordable housing. They are collaborating with the City for a bond fund, as well, and also see the need for input from community leaders on this. He suggested drafting a letter to the tribes asking them for help recruiting our open tribal board positions. All three Commissioners' will sign. His thought is that government to government communication may help with the recruiting process.
- Mary Hogan-OMC: OMC is still doing drive through COVID testing. About 1/3 of OMC employees have been vaccinated. The Children's Clinic is working closely with Peninsula Behavioral Health to help low income children.

**Meeting adjourned at 3:51pm**

**Next Meeting: April 6, 2021**

**Members of the Homelessness Task Force:**

Joseph Cress, John DeBoer, Jaymie Doane, Michael French, Lisa Haugh, Susan Hillgren, Mark Hodgson, Mary Hogan, Rebecca Korby, Corrie Matlock-Hightower, Kathy Morgan, Jenny Oppelt, Ann Simpson, Christy Smith, Tom Steffan, Lori Sweet, Debbi Tesch, Cheri Tinker, and Patrice Varela-Davlo