

Clallam County Homelessness Task Force
“Decent housing is a basic human right for everyone”

Meeting Minutes

June 1, 2021

2:30 – 4:00 pm

Board of Commissioners Public Meeting Room
223 E 4th Street • Port Angeles
AND Virtual

Members Present: Joseph Cress, Kathy Morgan, Christy Smith, Tom Steffen, Michael French, Corrie Matlock-Hightower, Anne Simpson, Cheri Tinker, Sharon Maggard, Mark Hodgson, Debbie Tesch, Jenny Oppelt

Members Excused: John DeBoer, Becca Korby, Jamie Doane

Members Absent: Lori Sweet, Lisa Haugh

General Attendance: Kevin LoPiccolo, Commissioner Randy Johnson, Jim Weatherly, Christine Dunn, Amy Miller, T. Scott Brandon

- **Welcome and Introductions**

Introductions were made by all in attendance.

- **Agenda Approval**

Agenda approved.

- **Approval of the April 6, 2021 Minutes**

Minutes approved.

- **Old Business**

- **2021-2023 RFP Update**

On May 25, 2021, the RFP committee (John DeBoer, Christy Smith, Corrie Matlock-Hightower, Jenny Oppelt and Christine Dunn met virtually, per the BOCC's request, to discuss increased funding for the partial funded proposals. The link below is the list of amended fund recommendations.

<..\..\RFP Application\2021\Funding Awards\2021-23 2nd Round Homelessness Program Funding Recommendations.pdf>

First round funding awards:

<..\..\RFP Application\2021\Funding Awards\2021-23 HTF RFP Summaries and Recommendations for Homeless Funding.pdf>

- **2060 Fund Discussion**

The remaining balance of 2060 funds (approximately \$20K) to be used as an Emergency Fund. Discussion followed.

A motion was made to create an Emergency Fund that HHS can allocate, based on the approval from the Prosecuting Attorney's office. A grant application form, with RCW regarding 2060 fund requirements, will be required in order to apply for funding requests. Majority approved.

- **Outreach Committee Update**
The committee drafted position vacancy letters to be sent to City of Sequim, City of Forks, Lower Elwha, Jamestown, Quileute, and Makah Tribes. Sharon Maggard made a motion approve the letters with the addition of the County website link to the Homelessness Task Force, and forward to the BOCC for their approval. Majority approved.
- **Position Vacancies**
We currently have several applications for various board positions. Sharon Maggard, Mark Hodgson and Kathy Morgan volunteered for the interview panel.
- **New Business**
 - **Cheri Tinker, NORVHN:** Cheri discussed housing and other services that NORVHN provides to veterans in our county. [Hobucket House.pdf](#)
 - **Christy Smith, United Way:** Discussion on the “Housing Solution Summit” sponsored by the United Way <https://www.unitedwayclallam.org/housing-solution-summit> and [FW Housing Conversation notes and meeting recording.msg](#)
 - **House bill 1590 discussion: Bill Title:** Allowing the local sales and use tax for affordable housing to be imposed by a councilmanic authority. Discussion followed on creating a reserve of these funds for affordable housing.
The Board will draft a letter to the BOCC in in support of this.
 - **Clallam County Homeless Gaps and Needs Analysis:** The results will be presented at a special HTF meeting on July 6, 2021.
- **Future Meeting Agendas**
 - 1406 funds
 - Letter in support of 1590
 - Serenity House presentation on shelter addition: Sharon Maggard
Email Cheri Tinker with future meeting agenda ideas: Cheri Tinker
ct.sargesplace@gmail.com
- **Public Comment**
None
- **Updates and Announcements**
 - **Kathy Morgan, Olympic Community Action:** Ground breaking ceremony July 22, 2021 for the new apartment complex.
 - **Corrie Matlock-Hightower, At Large:** Sent the link for the Homeless Services brochure to all the school nurses in Clallam County.
 - **Joseph Cress, At Large:** OPCC is doing weekly vaccination clinics. The Annex building is coming along. The Behavioral Health staff has increased to 5 members, so their resources are growing.
 - **Sharon Maggard, Serenity House:** Addiction prevention billboards will be going up in the County. Working with OlyCap on getting word out about T-RAP funds. They sold the Tempest property; closed on May 18, 2021. Sequim apartment building renovation will be done by the end of the month. Shelter expansion in progress.
 - **Christy Smith, United Way:** Reported on the Dream Playground rebuild happening June 22-27, 2021. They need more volunteers.
 - **Tom Steffan, Faith Community:** He is retiring at the end of the month. Looking for a replacement for his Faith Community position.

- **Debbie Tesch, Peninsula Housing Authority:** Starting rehab on their senior buildings. They received 19 emergency housing vouchers from HUD; they will be available on July 1, 2021.
- **Jim Weatherly, DSHS:** They are looking for employees. Making limited staff work. Forks office is closing; they will still have a presence in Forks. Working on outreach and using remote facilities.

Meeting adjourned at 3:57pm

Next Meeting: July 6, 2021

Members of the Homelessness Task Force:

Joseph Cress, John DeBoer, Jaymie Doane, Michael French, Lisa Haugh,
Mark Hodgson, Rebecca Korby, Corrie Matlock-Hightower, Kathy Morgan,
Jenny Oppelt, Ann Simpson, Sharon Maggard, Christy Smith, Tom Steffan, Lori Sweet,
Debbie Tesch, and Cheri Tinker