



BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of December 6 – 10, 2021

1b
12/14/21

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, December 6, 2021. Present were Commissioners Ozias, Johnson and Peach and Administrator Sill. All appeared by video.

Items of discussion per the agenda published December 2 were:

- Calendar/Correspondence
- Authorizing Auditor to void outstanding claims and warrants dated July 1, 2019 through June 30, 2020
- Approval of Statement of Work AND Quote Confirmation forms for BOCC Board Room Technology Upgrade Project
- Agreement with Washington State Department of Ecology for solid waste
- Agreement with Washington State Military Department for Homeland Security Grant Program
- Agreement amendment 2 with Clallam County Public Defender for one year extension
- Agreement amendment 5 with Robinson Noble for Carlsborg Very Deep Well Water Right Project
- Letter of support to Bureau of Reclamation for WaterSMART Grant
- Resolution adopting the annual construction program for 2022
- Corrected Resolution reappointing Roxi Baxley and George Winn to the Fair Advisory Board
- Briefing and call for hearing regarding an Ordinance repealing in its entirety Clallam County Code Chapter 5.18 Lease Agreement with the City of Forks January 1, 1990 - December 31, 1999
- Certification of Taxing District Levy Budgets to Assessor
- Discussion of proposed budget emergencies to be considered on December 21

ACTION ITEMS

BUDGET

13 Certification of Taxing District Levy Budgets to Assessor

ACTION TAKEN: CRJm to adopt, CBPs, mc

Meeting adjourned at 10:15 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, December 7, 2021. Also present were Commissioner Johnson and Administrator Sill. All appeared by video. Commissioner Peach is excused.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Added:

4c Resolution calling for a hearing to be held December 21 at 10:30 a.m. for the following debatable emergencies:

Public Works – Flood – Final Payroll of 2021 expenditures will be larger than budgeted for/\$2,000

Sheriff – Emergency Services – Additional Funds needed for emergency clean up support due to recent storms/\$25,000

Information Technology – Additional funds required to cover anticipated short-fall in overtime/\$10,000

ACTION TAKEN: CRJm to adopt the agenda as modified, CMOs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on Pearl Harbor Day, agenda 3b and 5c.

CONSENT AGENDA

1a Approval of vouchers for the week of November 29

1b Approval of minutes for the week of November 29

ACTION TAKEN: CRJm to adopt the consent agenda, CMOs, mc

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REPORTS AND PRESENTATIONS

- CRJ commented on Olympic Area Agency on Aging housing.
- CMO commented on North Olympic Library System – April is poetry and Healthcare Authority.

CONTRACTS AND AGREEMENTS

2a Agreement amendment 2 with Clallam County Public Defender for one year extension

ACTION TAKEN: CRJm to approve, CMOs, mc

2b Agreement amendment 1 with Olympic Peninsula Visitor Bureau for Hotel/Motel Tax Funds / \$50,000

ACTION TAKEN: CRJm to approve, CMOs, mc

ADMINISTRATION

3a Call for hearing regarding an Ordinance repealing in its entirety Clallam County Code Chapter 5.18 Lease Agreement with the City of Forks January 1, 1990 - December 31, 1999

ACTION TAKEN: CRJm to issue a notice, CMOs, mc

3b Resolution appointing Rebecca Paradis and Joel Green to the North Pacific Coast Lead Entity

ACTION TAKEN: CRJm to adopt, CMOs, mc

3c Resolution extending the Clallam Bay/Seki Community Advisory Committee to December 31, 2026

ACTION TAKEN: CRJm to adopt, CMOs, mc

3d Resolution appointing Rebecca Paradis and Catherine (Cathy) Lear to the North Pacific Coast Marine Resources Committee

ACTION TAKEN: CRJm to adopt, CMOs, mc

3e Resolution reappointing Don Lawley to the Board of Health

ACTION TAKEN: CRJm to adopt, CMOs, mc

3f Resolution reappointing Don Lawley to the Behavioral Health Advisory Board

ACTION TAKEN: CRJm to adopt, CMOs, mc

3g Resolution reappointing Gene Unger, Theresa Faires (Schmid), Maria Marrs, Jim Haguewood, Mike Price AND appointing Amanda Stanley, Dawn Shideler, and Robert Pepin to the Lake Sutherland Steering Committee

ACTION TAKEN: CRJm to adopt, CMOs, mc

3h Resolution appointing Dan Peacock to the Noxious Weed Control Board

ACTION TAKEN: CRJm to adopt, CMOs, mc

3i Resolution reappointing Patti Adler to the Clallam Bay / Sekiu Sewer Advisory Committee

ACTION TAKEN: CRJm to adopt, CMOs, mc

BUDGET

4a Resolution adopting the following Budget Reductions:

Sheriff – Jail – Reduction of revenue due to booking restrictions in the jail during the COVID pandemic/(\$400,000)

Public Works – Roads – Salaries and benefits for engineering staff (1 of 3)/(\$51,948)

ACTION TAKEN: CRJm to adopt, CMOs, mc

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- 4b Resolution adopting the following Supplemental appropriations:
NonDept – Emergency Communication Tax – Additional emergency communication tax funding that was not expected when preparing the 2021 budget/\$315,000

ACTION TAKEN: CRJm to adopt, CMOs, mc

- 4c Resolution calling for a hearing to be held December 21 at 10:30 a.m. for the following debatable emergencies:

Public Works – Flood – Final Payroll of 2021 expenditures will be larger than budgeted for/\$2,000

Sheriff – Emergency Services – Additional Funds needed for emergency clean up support due to recent storms/\$25,000

Information Technology – Additional funds required to cover anticipated short-fall in overtime/\$10,000

ACTION TAKEN: CRJm to adopt, CMOs, mc

PUBLIC WORKS

- 5a Quit Claim Deed between Clallam County and State of Washington Department of Natural Resources for right of way located in the E ½ of the SW ¼ of Section 29, Township 32, Range 12

ACTION TAKEN: CRJm to adopt, CMOs, mc

- 5b Letter of support to Bureau of Reclamation for WaterSMART Grant

ACTION TAKEN: CRJm to adopt, CMOs, mc

- 5c Resolution adopting the annual construction program for 2022

ACTION TAKEN: CRJm to adopt, CMOs, mc

HEARING(S)

- H1 Consideration of resolution adopting the following Debatable Emergencies:

Public Work – Flood Control – Unexpected salaries and benefits from engineering staff (2 of 3)/\$9,874

Public Works – Clallam Bay/Seki Sewer – Unexpected salaries and benefits from engineering staff (3 of 3)/\$42,074

Parks & Facilities – To pay additional expenses related to COVID 19 virus event in Clallam County/\$33,250

- ARS, read the agenda item summary into the record.

ACTION TAKEN: CRJm to open the public hearing, CMOs, mc

- CMO noted no one provided comment.

ACTION TAKEN: CRJm to close the public hearing and adopt, CMOs, mc

- H2 Resolution adopting the 2022 Clallam County Budget

Resolution adopting 2022 Clallam County Budget Emergency Appropriations

- ARS, read the agenda item summary into the record.

ACTION TAKEN: CRJm to open the public hearing, CMOs, mc

- The following provided comment:

- Ed Bowen, Clallam Bay

ACTION TAKEN: CRJm to continue the hearing to 5 p.m., CMOs, mc

PUBLIC COMMENT

- Ed Bowen, Clallam Bay, commented on North Olympic Library System emergency preparedness is the most recent storm. He recognized them for the efforts during the emergency.

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Meeting concluded at 10:42 a.m. and continued to a hearing regarding consideration of Resolutions adopting the 2022 Clallam County Budget and 2022 Clallam County Budget Emergency Appropriations convening at 5 p.m. Present were Commissioners Ozias, Johnson and Peach and Administrator Sill. All appeared by video.

HEARING(S) – Continued

- H2 Resolution adopting the 2022 Clallam County Budget
Resolution adopting 2022 Clallam County Budget Emergency Appropriations
- Mark Lane, Chief Financial Officer, provided a staff report.
 - The following provided comment:
 - Ed Bowen, Clallam Bay
 - Mike Doherty, Port Angeles

ACTION TAKEN: CRJm to close the public hearing, CBPs, mc

Resolution adopting the 2022 Clallam County Budget

ACTION TAKEN: CRJm to adopt, CBPs, mc

Resolution adopting 2022 Clallam County Budget Emergency Appropriations

ACTION TAKEN: CRJm to adopt, CBPs, mc

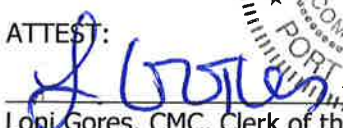
Meeting concluded at 5:43 p.m. and continued to 9 a.m., Monday, December 13, 2021.

There are no Zoom chat logs for the week of December 6.

The Board of Commissioners attended WSAC Virtual COVID update, Employee Holiday Recognition, Budget Hearing, KONP Radio Show, Finance Committee Meeting and KSQM Radio Show during the week of December 6.

PASSED AND ADOPTED this 14th day of December 2021.

ATTEST:

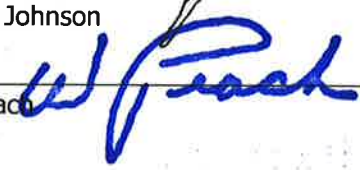

Loni Gores, CMC, Clerk of the Board



BOARD OF CLALLAM COUNTY COMMISSIONERS


Mark Ozias, Chair


Randy Johnson


Bill Peach

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded