



AGENDA
BOARD OF CLALLAM COUNTY COMMISSIONERS
223 East 4th Street Room 160
Port Angeles, Washington
Tuesday, December 7, 2021 – 9:00 a.m.

****ATTENTION****

In response to the current pandemic, to promote social distancing, and in compliance with Governor's Proclamation and the recommendation of the Clallam County Health Officer, the Board of Commissioners meetings will be virtual only. The Board of Commissioners strongly encourages public comments to be submitted in writing.

This meeting can be viewed on a live stream at this link:
<http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

Modification - Added December 3, 2021 

PUBLIC COMMENT – Please limit comments to three minutes (10 minutes total)

CONSENT AGENDA – Any Commissioner may remove items for discussion

1a. Approval of vouchers for the week of November 29

Approval of vouchers 

1b. Approval of minutes for the week of November 29

Approval of minutes 

updated minutes - minutes updated on December 3, 2021 to add executive session 

REPORTS AND PRESENTATIONS

CONTRACTS AND AGREEMENTS

2a. Agreement amendment 2 with Clallam County Public Defender for one year extension

Agreement amendment 2 

- 2b. Agreement amendment 1 with Olympic Peninsula Visitor Bureau for Hotel/Motel Tax Funds / \$50,000

Agreement amendment 1 

ADMINISTRATION

- 3a. Call for hearing regarding an Ordinance repealing in its entirety Clallam County Code Chapter 5.18 Lease Agreement with the City of Forks January 1, 1990 - December 31, 1999

Call for hearing 

- 3b. Resolution appointing Rebecca Paradis and Joel Green to the North Pacific Coast Lead Entity

Resolution 

- 3c. Resolution extending the Clallam Bay/Seki Community Advisory Committee to December 31, 2026

Resolution 

- 3d. Resolution appointing Rebecca Paradis and Catherine (Cathy) Lear to the North Pacific Coast Marine Resources Committee

Resolution 

- 3e. Resolution reappointing Don Lawley to the Board of Health

Resolution 

- 3f. Resolution reappointing Don Lawley to the Behavioral Health Advisory Board

Resolution 

- 3g. Resolution reappointing Gene Unger, Theresa Faires (Schmid), Maria Marrs, Jim Haguewood, Mike Price AND appointing Amanda Stanley, Dawn Shideler, and Robert Pepin to the Lake Sutherland Steering Committee

Resolution 

- 3h. Resolution appointing Dan Peacock to the Noxious Weed Control Board

Resolution 

- 3i. Resolution reappointing Patti Adler to the Clallam Bay / Seki Sewer Advisory Committee

Resolution 

BUDGET

- 4a. Resolution adopting the following Budget Reductions:
Sheriff - Jail - Reduction of revenue due to booking restrictions in the jail during the COVID pandemic/(\$400,000)
Public Works - Roads- Salaries and benefits for engineering staff (1 of 3)/(\$51,948)

Resolution 

- 4b. Resolution adopting the following Supplemental appropriations:
NonDept - Emergency Communication Tax - Additional emergency communication tax funding that was not expected when preparing the 2021 budget/\$315,000

Resolution 

- 4c. Resolution calling for a hearing to be held December 21 at 10:30 a.m. for the following debatable emergencies:
Public Works - Flood - Final Payroll of 2021 expenditures will be larger than budgeted for/\$2,000
Sheriff - Emergency Services - Additional Funds needed for emergency clean up support due to recent storms/\$25,000
Information Technology - Additional funds required to cover anticipated short-fall in overtime/\$10,000

Added item 4c - Added December 3, 2021 - Notice 

PUBLIC WORKS

- 5a. Quit Claim Deed between Clallam County and State of Washington Department of Natural Resources for right of way located in the E ½ of the SW ¼ of Section 29, Township 32, Range 12

Quit Claim Deed 

- 5b. Letter of support to Bureau of Reclamation for WaterSMART Grant

Letter of support 

- 5c. Resolution adopting the annual construction program for 2022

Resolution 

HEARING(S) – Beginning at 10:30 a.m.

- H1. Consideration of resolution adopting the following Debatable Emergencies:
Public Work - Flood Control - Unexpected salaries and benefits from engineering staff (2 of 3)/\$9,874
Public Works - Clallam Bay/Seki Sewer - Unexpected salaries and benefits from engineering staff (3 of 3)/\$42,074
Parks & Facilities - To pay additional expenses related to COVID 19 virus event in Clallam County/\$33,250

Resolution 

- H2. Resolution adopting the 2022 Clallam County Budget
Resolution adopting 2022 Clallam County Budget Emergency Appropriations

Resolution 

PUBLIC COMMENT – Please limit comments to three minutes

EXECUTIVE SESSION

The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110

The following meetings are scheduled for the Board of Commissioners December 6 - 10:

Monday, December 6:

9:00 a.m. Work Session

11:30 a.m. Employee Holiday Recognition

12:00 p.m. WSAC Virtual COVID Update

Tuesday, December 7:

10:00 a.m. Board Meeting

10:30 a.m. Hearing(s) - See Agenda

5:00 p.m. Budget Hearing

Thursday, December 9:

1:00 p.m. KONP Radio Show

Friday, December 10:

11:00 a.m. Finance Committee Meeting

4:00 p.m. KSQM Radio Show

INSTRUCTIONS FOR SPEAKING AT A COMMISSIONERS' MEETING:

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda.
- Members of the public wishing to comment at the public hearing are asked to sign in on the sheet provided giving their name and address.
- The Chair may limit the comment period to 3 minutes for each speaker subject to Board concurrence.
- Speakers, generally, will be heard in the order they signed up. All comments must be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- General comments, applause, booing from members of the audience are inappropriate and may result in removal.

These guidelines are intended to promote an orderly system for conducting a public hearing so that each person has an opportunity to be heard and to ensure that exercising their right of free speech embarrasses no one.

Note: Written testimony presented by members of the public during the Board meeting is considered a public document and must be submitted to the Clerk of the Board. Copies of public documents from Board meetings are available by contacting the Public Records Department.

MEMORANDUM

LONI GORES
Clerk of the Board

December 3, 2021



TO: Board of Commissioners, Administrator Sill

RE: Agenda Modification(s)

FILE: A14.09.18

- The following item has been added to the December 6, 2021 work session agenda:

Budget

- 14 Discussion of proposed budget emergencies to be considered on December 21 (4c)*

- The following item has been added to the December 7, 2021 regular agenda:

Budget

- 4c Resolution calling for a hearing to be held December 21 at 10:30 a.m. for the following debatable emergencies:
 - Public Works – Flood – Final Payroll of 2021 expenditures will be larger than budgeted for/\$2,000
 - Sheriff – Emergency Services – Additional Funds needed for emergency clean up support due to recent storms/\$25,000
 - Information Technology – Additional funds required to cover anticipated short-fall in overtime/\$10,000
- 1b **Note:** Item 1b minutes were updated on December 3, 2021 to add the executive session.



1a
12/7/21

Date of report: December 1, 2021

General	\$139,855.44
Other	\$1,529,242.46
Total	\$1,669,097.90

STATE OF WASHINGTON)
)
County of Clallam)

This is to certify that the foregoing Final Check Lists a.k.a., Register of Warrants for the period herein indicated, is a full, true, and correct representation of the corresponding payments for services rendered to and supplies and equipment received by all Clallam County government operations as recorded in the books or original entry maintained by this office.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____ 2021.

SHOONA RIGGS COUNTY AUDITOR

CLALLAM COUNTY BOARD OF COMMISSIONERS does hereby certify that the services and merchandise herein specified have been received and that the claims listed and numbered above are hereby approved for payment:

BOARD OF COMMISSIONERS
CLALLAM COUNTY, WASHINGTON

MARK OZIAS, Chair

BILL PEACH

RANDY JOHNSON

RICH SILL (County Administrator)

Weekly Expenditures

Nov. 29 - Dec. 3, 2021

Fund #	Department	Expenditures		Use Tax	
		General Fund	Other	General Fund	Other
00100.211	Assessor	337.77			
00100.221	Auditor	248.92			
00100.241/291	Commissioners (BOCC)	24,280.65			
19914.291	BOCC - Veterans Relief		3,350.00		
19925.291	BOCC - Hotel/Motel		182,377.01		
19961.291	BOCC - American Rescue Plan Act		1,002,116.00		
00100.331-334	Dept. of Community Develop't (DCD)	2,757.25			
30301.331	DCD - Lower Dungeness Floodplain		79,423.46		
11301.511	Health & Human Services (HHS)		5,448.92		
00100.511	HHS - Environmental Health	1,818.56			
11322.511	HHS - Homeless Task Force		8,669.54		
11323.511	HHS - Chem Dep/Mental Hlth		36,267.64		
11331.511	HHS - Developmental Disabilities		80,787.56		
50501.461	Human Resources - Workers Comp		28,378.51		
00100.411	Information Technology (IT)	55,953.48			
30701.411	IT - Capital Projects		15,568.18		
00100.851	Juvenile Services	1,529.16			
13001/13051	Noxious Weed/LMD #2 (Lake Mgmt. Dist.)		12,547.74		
00100.911/912	Parks Fair Facilities (PFF)	29,393.56			
30101.911	PFF - REET 1 (Real Estate Excise Tax)		192.36		
30501.911	PFF - Capital Projects		20,274.88		
00100.841-843	Prosecuting Attorney	2,100.98			
11701.841	Pros Atty - Local Crime Victim		58.13		
	Public Works (PW)				
10101.611	PW - Roads		23,568.51		
41401.611	PW - Clallam/Sekiu Sewer		747.24		
43401.611	PW - Bullman Beach Water System		233.84		
50301.611	PW - ER&R (Equip't Rental & Revolving)		24,162.18		
00100.811-815,817	Sheriff	12,704.08		41.53	
00100.816	Sheriff - Jail Medical	3,974.76			
11008.811	Sheriff - OPNET Drug		123.09		
11065.811	Sheriff - OPSCAN Operations		4,088.17		172.65
11080.811	Sheriff - Inmate Commissary		67.42		5.93
00100.891	Superior Court Clerk	2,839.29		83.34	
00100.231	Treasurer	1,354.30			
12201.231	Treasurer - O&M (Operation & Maintenance)		613.50		
00100.931	WSU Extension	437.81			
Total		139,730.57	1,529,063.88	124.87	178.58

Report Reconciliation		Totals			
Total	1,668,794.45	General Fund	139,855.44		
Final Check Lists	1,668,794.45	Other	1,529,242.46		
Difference	-	Total	1,669,097.90	Use Tax	303.45

COPY

Prepared by: _____

Sara DeBiddle, Clallam County Auditor's Office

Invoice History Use Tax Report
CLALLAM COUNTY

Tran Date	Vendor Name	Invoice / Credit Memo No.	Doc Group	Taxable Amount	Tax Amount	Invoice Total
12/1/2021	ANDERSON RESOURCE GROUP, INC.	6373	nbotnen	947.06	83.34	947.06
12/1/2021	CHARM-TEX	0266173-IN	ewaknitz	471.90	41.53	471.90
12/1/2021	JPS INTEROPERABILITY SOLUTIONS, INC	7233	ewaknitz	1,961.89	172.65	1,961.89
12/1/2021	SWANSONS SERVICES CORP.	1523373	ewaknitz	67.42	5.93	67.42
Totals:				3,448.27	303.45	3,448.27

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0001179	PACIFIC OFFICE EQUIPMENT	1090549	11/23/2021	PERSONAL PROPERTY VALU	49.73	49.73
12/7/2021	0001315	QUILL CORP	20768299	11/23/2021	OFFICE SUPPLIES	79.88	
			20777211	11/23/2021	OFFICE CALENDAR	5.78	85.66
12/7/2021	0021377	LUND, LAYTON	IN11618264	11/23/2021	ONLINE COURSE COMPLEX I	138.59	138.59
12/7/2021	0021386	STAPLES ADVANTAGE	8064268177	11/24/2021	OFFICE SUPPLIES	50.14	50.14
12/7/2021	0033199	LEMAY MOBILE SHREDDING	4722459	11/23/2021	DOCUMENT DESTRUCTION	13.65	13.65
Sub total for U S BANK:							337.77

0.*
337.77+
248.92+
1,208,773.66+
82,180.71+
132,992.22+
28,378.51+
71,521.66+
1,529.16+
12,547.74+
49,860.80+
2,159.11+
24,162.18+
23,568.51+
981.08+
16,982.76+
3,974.76+
2,839.29+
1,967.80+
3,350.00+
437.81+
1,668,794.45*
0.*

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11/30/2021 12:52:31PM

Final Check List
CLALLAM COUNTY

Auditor

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0000546	EXPRESS SERVICES, INC	26346810	11/17/2021	NICOLE MISCHKE	248.92	248.92
Sub total for U S BANK:							248.92

Final Check List
CLALLAM COUNTY

BOCC

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0000355	CLALLAM COUNTY PARKS, FA	HM2021-1101	11/22/2021	REIMBURSEMENT - SEASON,	14,860.18	
			HM2021-1102	11/22/2021	REIMBURSEMENT - PROMOT	9,116.83	
			HM2021-1103	11/22/2021	C/B PARK M&O COSTS - 2021	8,400.00	32,377.01
12/7/2021	0000361	CLALLAM COUNTY ROAD DEF	2021.075R	11/22/2021	ODT - DAWLEY SLUMP REPA	150,000.00	150,000.00
12/7/2021	0000382	CODE PUBLISHING COMPANY	71379	11/22/2021	COUNTY CODE WEB UPDATE	10,209.28	10,209.28
12/7/2021	0000507	CLALLAM COUNTY ECONOMIC	ARPA EDC 11-2	11/22/2021	ARPA FUNDS PER CONTRAC	1,002,116.00	1,002,116.00
12/7/2021	0001040	NATIONAL ASSOC OF COUNT	202105644	11/22/2021	2022 MEMBERSHIP DUES	1,428.00	1,428.00
12/7/2021	0001113	OFFICE DEPOT, INC	202715912001	11/22/2021	NAVY FOLDER JACKETS	59.05	59.05
12/7/2021	0001632	U S POSTMASTER	Jury 11-22-2021	11/22/2021	1,000 SUMMONS @ .46	460.00	460.00
12/7/2021	0002534	STATE AUDITOR'S OFFICE	L144799	11/22/2021	ANNUAL AUDIT FEE	12,124.32	12,124.32
Sub total for U S BANK:							1,208,773.66

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0001113	OFFICE DEPOT, INC	208149282001	11/17/2021	OFFICE SUPPLIES	117.29	117.29
12/7/2021	0004732	WACE, WAASSN OF CODE ENFRICKER 2022	SAGER 2022	11/23/2021	ANNETTE FRICKER 2022 WA	55.00	
12/7/2021	0026563	PARADIS, REBECCA	PARADIS 11-4-2	11/23/2021	MIC SAGER #35302303 2022	55.00	110.00
12/7/2021	0028699	SOUND PUBLISHING INC	8042230	11/4/2021	G145 TASK 3 BATTERIES	6.52	6.52
			8038981	10/31/2021	OCTOBER 2021 ADS	677.52	
12/7/2021	0033438	AHBL INC	128793	9/30/2021	SEPTEMBER 2021 ADS	353.92	1,031.44
12/7/2021	0036994	SHANNON & WILSON INC	107054	10/31/2021	G20 TASK 5 PROFESSIONAL :	300.00	300.00
12/7/2021	0037044	CARLSBORG SELF STORAGE	128-2022	10/5/2021	G146 TASK 1 PROFESSIONAL	79,423.46	79,423.46
12/7/2021	0044148	WHIDBEY AUDUBON SOCIETY	11-19-21	11/18/2021	G145 TASK 3 OUTREACH STC	792.00	792.00
				11/19/2021	G145 TASK 2 GUILLAMOT	400.00	400.00

Sub total for U S BANK: 82,180.71

Final Check List
CLALLAM COUNTY

HHS

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0000336	CLALLAM CONSERVATION DIS	NEP21-0SS#6	11/5/2021	OSS-NEP OSS COST SHARE	408.06	
			EPA21-PIC9	11/23/2021	WQ-PIC IMPLEMENTATION O	317.66	725.72
12/7/2021	0000700	HACH COMPANY	12745247	11/12/2021	WLAB-LAB SUPPLIES	927.90	927.90
12/7/2021	0001113	OFFICE DEPOT, INC	208685953001	11/2/2021	OSS-OFFICE SUPPLIES	62.63	62.63
12/7/2021	0001641	VERIZON WIRELESS	9891673909-EH	10/28/2021	SOLHAZ-ELI OWENS CELL PH	52.31	52.31
12/7/2021	0036338	WSEHA	01468-11/21	11/15/2021	EHADMIN-GARCELON 2022 M	50.00	50.00
12/7/2021	0000296	CENTURYLINK	300510090-1106	11/22/2021	HOPS-FORKS OFFICE LINE	389.40	389.40
12/7/2021	0000546	EXPRESS SERVICES, INC	26311660	11/22/2021	HOPS-PH MEDICAL ASSISTAN	3,295.68	3,295.68
12/7/2021	0021279	KITSAP COUNTY HEALTH DIS	110921	11/9/2021	HOPS-OCTOBER 2021 EPIDE	45.00	45.00
12/7/2021	0016427	MCKESSON MEDICAL-SURGI	18725734-11042	11/4/2021	HOPS-PH SYRINGES	201.55	201.55
12/7/2021	0023143	NACCHO	285912-2022	9/2/2021	HOPS-2020 NACCHO MEMBE	535.00	535.00
12/7/2021	0001113	OFFICE DEPOT, INC	207262629001	10/27/2021	HOPS-HHS OFFICE SUPPLIES	376.98	
			208684049001	11/2/2021	HOPS-OFFICE SUPPLIES	80.98	
			208674731001	11/2/2021	HOPS-FORKS OFFICE OFFIC	78.93	
			207272276001	10/26/2021	HOPS-OFFICE SUPPLIES	28.04	564.93
12/7/2021	0001508	STERICYCLE, INC	3005768629	11/19/2021	HOPS-SYRINGE DISPOSTAL	84.84	84.84
12/7/2021	0001641	VERIZON WIRELESS	9891673909-PH	10/28/2021	HOPS-PH FLOATER-COVID 19	94.62	94.62
12/7/2021	0001812	WSALPHO	MAC-SAI-05	11/6/2021	HOPS-SEMI ANNUAL MEDICA	237.90	237.90
12/7/2021	0000224	BOYS & GIRLS CLUB OF OLYM	11322-21-BGCO	11/8/2021	HTF - LIFE SKILLS TRAINING	3,167.12	3,167.12
12/7/2021	0000396	CONCERNED CITIZENS	11322-21-CC 10	11/9/2021	HTF - A FOOT FORWARD-SNI	3,673.12	3,673.12
12/7/2021	0026762	THE ANSWER FOR YOUTH	11322-21-BTG 1	11/13/2021	HTF - BRIDGING THE GAP 10	1,829.30	1,829.30
12/7/2021	0000365	CLALLAM COUNTY SUPERIO	FCCSCA 11-15-21	11/15/2021	CD/MH - DRUG COURT - SEP	35,125.33	35,125.33
12/7/2021	0001509	CORDANT HEALTH SOLUTION	TC-99012110312	10/31/2021	CD/MH - LIFT COURT - OCTO	287.31	287.31
12/7/2021	0021279	KITSAP COUNTY HEALTH DIS	KPHD 11-9-21 2	11/9/2021	CD/MH - CD/MH SERVICES - C	100.00	100.00
12/7/2021	0001139	OLYMPIC PERSONAL GROWTH	11323-21-OPGC	10/29/2021	CD/MH - FILLING THE GAP - S	80.00	80.00
12/7/2021	0001209	PENINSULA BEHAVIORAL HEA	11323-21-PBH-M	11/3/2021	CD/MH - MENTAL HEALTH FIF	675.00	675.00
12/7/2021	0000396	CONCERNED CITIZENS	11331-20-CCEC	11/9/2021	DDD-ENHANCED CHILD FIND	3,699.81	3,699.81
12/7/2021	0001017	MORNINGSIDE INC	STATE-10/21	11/17/2021	DDD-OCTOBER 2021 STATE	45,197.75	45,197.75
12/7/2021	0017530	PIERCE JONES & ASSOCIATE	STATE-10/21	11/17/2021	DDD-OCTOBER 2021 STATE	30,765.00	
			SSD-10/21	11/17/2021	DDD-SSD OCTOBER 2021	1,125.00	31,890.00
Sub total for U S BANK:							132,992.22

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11/30/2021 4:05:26PM

Final Check List
CLALLAM COUNTY

HR Payroll

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0001707	WA ST DEPT OF, LABOR & INI	3Q21L&I	11/23/2021	3RD QTR 2021 L&I (WORKER	28,378.51	28,378.51
Sub total for U S BANK:							28,378.51

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0000674	GOVCONNECTION, INC.	71939161	11/24/2021	IT20211005 - CISCO SMARTN	21,935.97	
			72059899	11/24/2021	IT20211102B - UPGRADE MEN	126.97	22,062.94
12/7/2021	0001179	PACIFIC OFFICE EQUIPMENT	1089418	11/24/2021	IT20211019A - CREDENZA (M.	353.60	353.60
12/7/2021	0022459	NORDISK SYSTEMS INC	PSI-NOR51241M	11/24/2021	IT20211021 - KAMINARIO FLA	15,568.18	15,568.18
12/7/2021	0031480	CAROUSEL INDUSTRIES OF M	2616338	11/24/2021	IT20211116A - AVAYA CAROUS	27,285.73	
			2616367	11/24/2021	IT20211116A - CAROUSEL AVA	3,125.61	
			2616364	11/24/2021	IT20211116A - CAROUSEL AVA	1,562.80	
			2616363	11/24/2021	IT20211116A - AVAYA PHONE I	1,562.80	33,536.94
Sub total for U S BANK:							71,521.66

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11/30/2021 4:24:03PM

Final Check List
CLALLAM COUNTY

Juv Svcs

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0000363	CLALLAM COUNTY SHERIFF	C21-051	11/17/2021	DET MEALS	655.20	655.20
12/7/2021	0000371	CLALLAM TRANSIT SYSTEM	2021-J11	11/22/2021	PRO SVCS	36.00	36.00
12/7/2021	0017787	DAIRY FRESH FARMS INC	8182132109	11/17/2021	DET FOOD	74.84	74.84
12/7/2021	0023367	DERRY, ALICE	103121AD	11/11/2021	CAP VOL-MILEAGE	126.67	126.67
12/7/2021	0041605	HOME DEPOT PRO	644541112	10/1/2021	DET SUPPLIES	442.98	
			646555888	10/12/2021	DET SUPPLIES	193.47	636.45
Sub total for U S BANK:							1,529.16

apChkLst
12/01/2021 8:47:48AM

Final Check List
CLALLAM COUNTY

Nox Weeds

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0000360	CLALLAM COUNTY ER&R	2021.294E	11/23/2021	OCTOBER #58KW=250, FS=8:	1,083.74	1,083.74
12/7/2021	0000933	LUCERO, CATHLEEN	Lucero2021 11-	11/23/2021	VOLUNTEER REFRESH, PLAN	9.86	
			Lucero2021 11-	11/23/2021	VOLUNTEER REFRESH, PLAN	4.98	14.84
12/7/2021	0001410	SCUBA SUPPLIES	112121	11/23/2021	EQUIPMENT REPAIR	129.47	129.47
12/7/2021	0001540	SWAIN'S GENERAL STORE IN	293294	11/23/2021	VOLUNTEER RECOGNITION,	73.64	73.64
12/7/2021	0004048	NOXIOUS WEED BOARD	2021LMD2	11/23/2021	2021 SEASON	11,105.00	11,105.00
12/7/2021	0044771	SHORE ROAD NURSERY	112321	11/23/2021	DUNGENESS LEVEE CONSUI	141.05	141.05
Sub total for U S BANK:							12,547.74

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0000034	AIR FLO HEATING CO	57143720	11/24/2021	JAIL CONTROL ROOM BLOWN	353.60	353.60
12/7/2021	0000087	ANGELES ELECTRIC INC	17960	11/24/2021	JUV REPLACE VAV LABOR	360.11	360.11
12/7/2021	0000091	ANGELES MILLWORKS & LUM	300104	11/24/2021	2009FAC BLUE TAPE PAINTED	119.93	
			300251	11/24/2021	2009FAC PAINTER PLASTIC	55.05	174.98
12/7/2021	0000196	BILLS PLUMBING & SANIKAN	3641432	11/24/2021	FWB SANIKAN	100.00	
			3641434	11/24/2021	DRA SANIKAN	95.00	195.00
12/7/2021	0000290	CED/STUSSER - SEATTLE	5948-1012370	11/24/2021	JUV NIGHT LIGHTS	31.82	31.82
12/7/2021	0000359	CLALLAM COUNTY PUBLIC W	2021.289E	11/24/2021	DRA SMPK FG OCT 21 FUEL	185.20	185.20
12/7/2021	0000546	EXPRESS SERVICES, INC	26387853	11/24/2021	CH COVID WK END 11/21/21 M	3,844.80	
			26346800	11/24/2021	CH COVID WK END 11/14/21 M	3,075.84	6,920.64
12/7/2021	0000714	HARTNAGEL BLDG SUPPLY IN	828714	11/24/2021	DRA ANTIFREEZE PRESSURE	64.70	64.70
12/7/2021	0001198	PART WORKS INC, THE	inv73834	11/24/2021	JAIL HOT WATER HEATER	16,258.64	16,258.64
12/7/2021	0001252	PORT ANGELES, CITY OF	48731-101384 1	11/24/2021	VET OCT UTIL AND GARBAG	320.12	320.12
12/7/2021	0001258	PORT ANGELES POWER EQU	97978912	11/24/2021	SMPK 2.5 GAL MIX OIL 6 PACI	18.43	
			97978913	11/24/2021	JUV 2 GAL SIX PACK OIL	16.26	34.69
12/7/2021	0001368	RJ SERVICES INC	3291	11/24/2021	2113UP VET CNTR SEWER LI	20,274.88	20,274.88
12/7/2021	0001540	SWAIN'S GENERAL STORE IN	293357	11/24/2021	CH RADIATOR HEATER FOR I	87.01	
			293237	11/24/2021	2009FAC HIGH DENSITY PLA	17.38	104.39
12/7/2021	0001588	TRANE US, INC	312185041	11/24/2021	JUV AH-1 REPAIR/INSTALLATI	1,239.55	1,239.55
12/7/2021	0026957	LEITZ FARMS INC	27858	11/24/2021	DRA ICE MELTER SALT	56.38	56.38
12/7/2021	0041605	HOME DEPOT PRO	653646620	11/24/2021	FG BATH TISSUE CLEANER F	2,796.10	2,796.10
12/7/2021	0044095	STRAIT WATER MANAGEMEN	2021011	11/24/2021	CDJ WATER SYSTEM MANAC	490.00	490.00
Sub total for U S BANK:							49,860.80

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Final Check List
CLALLAM COUNTY

Prosecutor

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0000333	CLALLAM COUNTY SUPERIOR	56538-2-II 11/24/	11/24/2021	APPEAL 56538-2-II 21-1-00136	75.00	75.00
12/7/2021	0001113	OFFICE DEPOT, INC	20583189001	11/24/2021	OFFICE SUPPLIES	370.81	
			206990567001	11/24/2021	OFFICE SUPPLIES	173.11	
			204924662001	11/24/2021	OFFICE SUPPLIES	58.10	602.02
12/7/2021	0001136	OLYMPIC MEDICAL CENTER	460190 - 11/24/2	11/24/2021	CORONER FEES / 971205505	1,000.00	1,000.00
12/7/2021	0001252	PORT ANGELES, CITY OF	74359155474 11	11/24/2021	UTILITIES	223.96	223.96
12/7/2021	0024413	OLYMPIC PROCESS SERVICE	4283	11/24/2021	PROCESS SERVICE FEES	150.00	150.00
12/7/2021	0038146	MUNGER, JILLIAN	MUNGER 11/24/	11/24/2021	MILEAGE REIMBURSEMENT	58.13	58.13
12/7/2021	0045287	DOUGLAS COUNTY SHERIFF	2150007705	11/24/2021	PERSONAL SERVICE	50.00	50.00
Sub total for U S BANK:							2,159.11

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0000172	BAXTER A/P OFFICE	15663-10577	11/19/2021	Headlights,slvrstr ult, ultracr-PA	77.40	77.40
12/7/2021	0000290	CED/STUSSER - SEATTLE	5948-1012548	11/24/2021	LED lamps, timer relays, HSCR	577.16	
			5948-1012433	11/23/2021	17,700 lumen LED hb w/han - S	326.40	
			5948-1012478	11/24/2021	4 sq raised, Tand/LED rdyu,tube	207.32	1,110.88
12/7/2021	0000709	HARBOR SAW & SUPPLY	682587	11/24/2021	CSA Neptune bibs - PA	199.13	199.13
12/7/2021	0000848	PAPE KENWORTH NORTHWE	10935739	11/12/2021	Wheel spe - PA 238	161.30	161.30
12/7/2021	0000894	LARSCO INC	1109411-01	11/10/2021	AMP fuses (mini, AMP, maxi) -	79.20	79.20
12/7/2021	0001187	PAPE MACHINERY INC	13145822	11/12/2021	Key, ignition, key, vandalis - PA	338.08	
			13160506	11/19/2021	Keys,cab,3000 - PA 803	205.10	543.18
12/7/2021	0001300	PUBLIC UTILITY DISTRICT	21685/11182021	11/18/2021	Electric utility charges-51 Bedro	704.70	704.70
12/7/2021	0001405	LES SCHWAB TIRE CENTERS	38000691390	11/19/2021	Tires, wheel spin balance - PA S	1,221.03	1,221.03
12/7/2021	0001551	TACOMA SCREW PRODUCTS	100054029-00	11/5/2021	Paint, protective coat., sprayer-	287.07	
			140026297-00	11/9/2021	Split rings - PA,SQ,LC 20-FISQ	144.31	
			14002761-00	11/17/2021	Return: Pump sprayer - PA	-150.83	280.55
12/7/2021	0001646	VERMEER NORTHWEST SALES	582806	11/24/2021	Knives, knife assys - PA 698	584.32	584.32
12/7/2021	0004211	CENTURYLINK	0420753B/11162	11/16/2021	Phone services - ER&R 20-FIC	313.75	313.75
12/7/2021	0017663	ARAMARK UNIFORM SVCS IN	512000193797	11/23/2021	Laundry services - PA	16.32	
			512000196261	11/25/2021	Laundry services - SQ	16.32	
			512000196212	11/25/2021	Laundry services - WE	16.28	48.92
12/7/2021	0022435	RACE STREET AUTO PARTS	562630	11/19/2021	Air , fuel, & air filters - PA S301	114.73	
			560840	11/5/2021	Blue Bird filter - AQ 212	107.47	
			560692	11/4/2021	Wiper blades, oil/air filters - SQ	84.50	
			562298	11/17/2021	Safety valve - PA 107	27.73	334.43
12/7/2021	0036553	BRAKE & CLUTCH SUPPLY IN	666834	11/23/2021	Signal-Stat LED DF - PA 803	235.11	235.11
12/7/2021	0041488	WEX BANK DBA WRIGHT EXP	4953444 - 11/21	12/7/2021	Fuel purchases - PA S323, 61, i	200.93	200.93
12/7/2021	0042872	PROPANE NORTHWEST	1505233084	11/10/2021	Propane delivery - LC	324.97	324.97
12/7/2021	0043469	PETROCARD	431872-IN	11/18/2021	Diesel fuel purchase - LC	9,244.04	
			431910-IN	11/22/2021	Diesel fuel purchase - CB	5,458.59	
			431905-IN	11/19/2021	Unleaded fuel purchase - LC	3,039.75	17,742.38
Sub total for U S BANK:							24,162.18

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0000091	ANGELES MILLWORKS & LUM	300401	11/23/2021	MAINTENANCE SUPPLIES - C	8.09	8.09
12/7/2021	0000099	A-1 AUTO PARTS	1354416	11/22/2021	MAINTENANCE SUPPLIES - S	93.38	93.38
12/7/2021	0000196	BILLS PLUMBING & SANIKAN	IS3641739	11/15/2021	11/21~12/21 SQ SHOP SANIK/	95.00	95.00
12/7/2021	0000377	PACWEST MACHINERY LLC	20351243	11/19/2021	RENTAL ROLLER - SQ	5,548.80	5,548.80
12/7/2021	0000546	EXPRESS SERVICES, INC	26346798-10101	11/17/2021	11/08/21~11/14/21 ROADS	2,589.28	2,589.28
12/7/2021	0001300	PUBLIC UTILITY DISTRICT	110606-111621	12/14/2021	10/14/21~11/12/21 SCENIC OV	101.68	101.68
12/7/2021	0044771	SHORE ROAD NURSERY	112321SHORER	11/23/2021	VEGETATION MANAGEMENT	15,132.28	15,132.28
Sub total for U S BANK:							23,568.51

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0000432	CUMMINS, INC	01-28019	11/9/2021	MAINTENANCE SUPPLIES - V	32.62	32.62
12/7/2021	0000546	EXPRESS SERVICES, INC	26346798-43401	11/17/2021	11/08/21~11/14/21 BBWA	233.84	233.84
12/7/2021	0000594	DECKER CITY HARDWARE, TI	680136	11/18/2021	MAINTENANCE SUPPLIES - V	198.85	198.85
12/7/2021	0000677	GRAINGER INC	9117135039	11/10/2021	MAINTENANCE SUPPLIES - V	471.85	
			9117135021	11/10/2021	MAINTENANCE SUPPLIES - V	8.14	479.99
12/7/2021	0001781	WHITEHEADS AUTO PARTS IN	211165	11/18/2021	MAINTENANCE SUPPLIES - V	35.78	35.78
Sub total for U S BANK:							981.08

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0000306	CHARM-TEX	0266173-IN	11/15/2021	INMATE CLOTHING	471.90	471.90
12/7/2021	0000360	CLALLAM COUNTY ER&R	2021.291E	11/16/2021	FUEL AND PARTS FOR CG, S,	806.18	
			2021.289E	11/16/2021	LABOR PATROL AND SPEED I	495.00	1,301.18
12/7/2021	0000546	EXPRESS SERVICES, INC	26346805	11/17/2021	CALL CENTER REP-T.ROTHV	715.20	715.20
12/7/2021	0000628	GALLS LLC	019684852	11/4/2021	UNIFORM-WENZL	217.58	
			019684853	11/4/2021	UNIFORM-BROOKS, C.	81.55	
			019684832	11/4/2021	UNIFORM-BROOKS, C.	17.41	316.54
12/7/2021	0001543	SWANSONS SERVICES CORP	1523373	11/11/2021	INDIGENT PAKS	67.42	67.42
12/7/2021	0001603	TYLER TECHNOLOGIES INC.	045-359287	10/31/2021	EXECUTIME SUPPORT	640.00	640.00
12/7/2021	0001641	VERIZON WIRELESS	9892950484	11/15/2021	PHONE BILL	3,749.05	3,749.05
12/7/2021	0001828	NIKOLA ENGINEERING INC	48636	11/19/2021	END POINTS 11/1/21-11/30/21	1,014.20	
			48631	10/21/2021	END POINTS 10/1/21-10/31/21	1,014.20	2,028.40
12/7/2021	0004211	CENTURYLINK	360-457-9044 N	11/14/2021	TELEPHONE SERVICES	66.03	
			360-457-2911 N	11/14/2021	TELEPHONE SERVICES	63.66	
			206-Z14-0050 N	11/14/2021	TELEPHONE SERVICES	63.42	193.11
12/7/2021	0033486	LN CURTIS & SONS INC	INV542257	11/10/2021	BALLISTIC VEST-BROOKS, C.	1,374.14	1,374.14
12/7/2021	0036636	JPS INTEROPERABILITY SOLI	7233	11/4/2021	PSRN EQUIP REPLACEMENT	1,961.89	1,961.89
12/7/2021	0041804	FILEONQ INC	9391	11/10/2021	SOFTWARE SUPPORT JAN20	4,163.93	4,163.93
Sub total for U S BANK:							16,982.76

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0001136	OLYMPIC MEDICAL CENTER	OMC 11.24.21	11/24/2021	INMATE MEDICAL	2,210.44	2,210.44
12/7/2021	0001453	K BEN SKERBECK DDS PS, PE	535176992	11/24/2021	INMATE MEDICAL	754.00	754.00
12/7/2021	0004826	OLYMPIC MEDICAL PHYSICIAN	71228109460	11/24/2021	INMATE MEDICAL	101.34	
			71228127250	11/24/2021	INMATE MEDICAL	44.28	145.62
12/7/2021	0036351	NORTH OLYMPIC HEALTHCARE	7611518850	11/24/2021	INMATE MEDICAL	643.68	643.68
12/7/2021	0039487	ALBERTSONS LLC	2110CCJMP010	11/8/2021	INMATE MEDICINE	83.04	83.04
12/7/2021	0041537	MCKESSON MEDICAL-SURGICAL	18778479	11/18/2021	CLINIC SUPPLIES	47.32	
			18755923	11/12/2021	CLINIC SUPPLIES	40.96	
			18757754	11/12/2021	CLINIC SUPPLIES	17.22	
			18763051	11/15/2021	CLINIC SUPPLIES	15.54	
			18769823	11/17/2021	CLINIC SUPPLIES	10.41	
			18761754	11/15/2021	CLINIC SUPPLIES	6.53	137.98
Sub total for U S BANK:							3,974.76

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Final Check List
CLALLAM COUNTY

Clerk

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0018197	ANDERSON RESOURCE GRO	6373	11/23/2021	JURY SUMMONS	947.06	947.06
12/7/2021	0037042	OFFICE DEPOT	211750953001	11/23/2021	CLERK'S OFFICE SUPPLIES	247.23	247.23
12/7/2021	0045835	BEADLE, EMILY	06-1-00271-6	11/23/2021	BLAKE LFO REFUND	1,645.00	1,645.00
Sub total for U S BANK:							2,839.29

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
12/7/2021	0000331	CLALLAM COUNTY AUDITOR	21-137466	11/23/2021	CURRENT USE REMOVAL RE	204.50	
			21-137467	11/23/2021	CURRENT USE REMOVAL RE	204.50	
			21-137468	11/23/2021	DFL REMOVAL RECORDING 2	204.50	613.50
12/7/2021	0000546	EXPRESS SERVICES, INC	26387871	11/23/2021	FISCAL SPECIALIST II WEEK	1,152.80	
			26387872	11/23/2021	FISCAL SPECIALIST II CREDI	-230.56	922.24
12/7/2021	0037042	OFFICE DEPOT	212171153001	11/23/2021	OFFICE SUPPLIES	396.80	
			212173712001	11/23/2021	OFFICE SUPPLIES	35.26	432.06
Sub total for U S BANK:							1,967.80

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Final Check List
CLALLAM COUNTY

Veterans

Page: 1

Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
11/23/2021	0042901	WA STATE DEPT OF VETERAN	NWVRC 11/23/2	11/23/2021	VET CORPS POSITION	3,000.00	3,000.00
12/1/2021	0020849	U S BANK	JJ2522 11/23/21	11/23/2021	FOOD	100.00	
			MR0685 11/23/2	11/23/2021	FOOD	100.00	
			PD1598 11/23/2	11/23/2021	FOOD	100.00	
			WS7621 11/23/2	11/23/2021	FOOD	50.00	350.00
Sub total for U S BANK:							3,350.00

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Final Check List
CLALLAM COUNTY

WSU EXT

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Bank : apbank U S BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
	12/7/2021	0000546	EXPRESS SERVICES, INC	26387860	12/1/2021	EXPRESS SERVICES	437.81	437.81
Sub total for U S BANK:							437.81	



BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of November 29 – December 3, 2021

1b
12/1/21

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, November 29, 2021. Present were Commissioners Ozias, Johnson and Peach and Administrator Sill. All appeared by video.

Items of discussion per the agenda published November 24 were:

- Calendar/Correspondence
- Pre-application questionnaire with US Bureau of Reclamation for WaterSMART Grant – Dungeness Off-Channel Reservoir Project
- Quit Claim Deed between Clallam County and State of Washington Department of Natural Resources for right of way located in the E ½ of the SW ¼ of Section 29, Township 32, Range 12
- Resolution appointing Rebecca Paradis and Joel Green to the North Pacific Coast Lead Entity
- Resolution extending the Clallam Bay/Sekiu Community Advisory Committee to December 31, 2026
- Resolution appointing Rebecca Paradis and Catherine (Cathy) Lear to the North Pacific Coast Marine Resources Committee
- Resolution reappointing Don Lawley to the Board of Health
- Resolution reappointing Don Lawley to the Behavioral Health Advisory Board
- Resolution reappointing Gene Unger, Theresa Faires (Schmid), Maria Marrs, Jim Haguewood, Mike Price
AND appointing Amanda Stanley, Dawn Shideler, and Robert Pepin to the Lake Sutherland Steering Committee
- Resolution appointing Dan Peacock to the Noxious Weed Control Board
- Resolution reappointing Patti Adler to the Clallam Bay / Sekiu Sewer Advisory Committee
- American Rescue Plan Act ARPA discussion regarding food banks
- Discussion on COVID vaccination campaign
- Discussion on State Forestlands – Sustainable Harvest Unit – Clallam County
- Discussion and next steps on Evergreen Forest County Group request / \$10,000
- Agreement amendment 1 with Olympic Peninsula Visitor Bureau for Hotel/Motel Tax Funds / \$50,000
- Agreement with Black Ball Transport, Inc. for American Rescue Plan Act Funds
- Review the "How Did We Do" reports comparing each month's actual performance against the 2021 Annual Budget

Meeting adjourned at 11:36 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, November 30, 2021. Also present were Commissioners Johnson and Peach and Administrator Sill. All appeared by video.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CBPs, mc

PUBLIC COMMENT

- Kenneth Reandeau, Port Angeles, commented on the climate.

CONSENT AGENDA

- 1a Approval of vouchers for the week of November 22
- 1b Approval of payroll for the period ending November 15
- 1c Approval of minutes for the week of November 22
- 1d Proclamation recognizing Tuesday, November 30, 2021 as #CLALLAMGIVES on #GIVINGTUESDAY

ACTION TAKEN: CRJm to adopt the consent agenda, CBPs, mc

**BOARD of CLALLAM C
OUNTY COMMISSIONERS
MINUTES for the week of November 29 – December 3, 2021
Page 2**

REPORTS AND PRESENTATIONS

- CMO read the Proclamation recognizing Tuesday, November 30, 2021 as #CLALLAMGIVES on #GIVINGTUESDAY
 - Sheila Everett, Olympic View Community Foundation, thanked the Board and community for the support.
- CBP commented on Highway 112 update, slide update and Makah Tribe.
- CRJ commented on American Rescue Plan Act Funds and Thanksgiving Veterans baskets.
- CMO commented on Canvassing Board, Clallam County Auditor Election Staff and NACO poem article.

CONTRACTS AND AGREEMENTS

2a First agreement amendment with Salish Behavioral Health Administrative Services Organization

ACTION TAKEN: CRJm to approve, CBPs, mc

2b Agreement with Black Ball Transport, Inc. for American Rescue Plan Act Funds

ACTION TAKEN: CRJm to approve, CBPs, mc

BIDS AND AWARDS

3a Approval of 2022-23 Behavioral Health request for proposals

ACTION TAKEN: CRJm to approve, CBPs, mc

BUDGET

4a Resolution adopting the following Budget Reductions:

Department of Community Development – Lower Dungeness Floodplain – Decrease Dungeness Floodplain expenditures/revenue expected in 2021/(\$2,600,000)

Clerk – Correction in error regarding Blake LFO settlements expense was inadvertently requested twice/(\$75,000)

Public Works – Roads

- Reduction related to the Growth Management Act and Franchises/(\$10,100)
- Revenue received is trending lower than projected/(\$535,000)
- Reduction related to project construction work now scheduled for 2022/(\$1,040,000)
- Budgeted \$70,000 in 2021. \$50,000 received from Lloyd J. Allen Trust. Remaining pledge of \$20,000 from Peninsula Trails Coalition coming in 2022/(\$20,000)
- Reduction related to the Streamkeepers Program/(\$24,279)
- Reduction related to project engineering design work now scheduled for 2022/(\$65,000)
- Reduction related to project engineering design work and possible construction for 2022/(\$480,000)

Multiple Funds – 2020 Cost allocation plan true up/(\$96,987)

ACTION TAKEN: CRJm to adopt, CBPs, mc

4b Resolution adopting the following Supplemental appropriations:

Health and Human Services – Environmental Health – adding funding for emergency preparedness and the onsite services/\$42,500

Health and Human Services – Operations – adding funding for COVID-19 vaccination services, Opioid Prevention services, women, infant and children program services (WIC) and Maternal Child Health Services (MCH)/\$196,299

Non-Departmental- American Rescue Plan Act (ARPA) – Additional ARPA funding to be used to support the preservation of private marine transportation activities and jobs/\$4,950,000

Non-Departmental – Hotel/Motel Tax – Additional Hotel/Motel Tax funding that was not expected when preparing the 2021 budget/\$650,000

Sheriff's – Operations – Hours worked to maintain the public safety radio network/\$19,111

ACTION TAKEN: CRJm to adopt, CBPs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 29 – December 3, 2021
Page 3

HEARING(S)

- H1 Resolution establishing the 2022 General Purpose Property Tax Levy for Clallam County
Resolution establishing the 2022 Road Fund Property Tax Levy for Clallam County
Resolution establishing the 2022 Conservation Futures Property Tax Levy for Clallam County
- ARS, read the Resolution titles.
 - Mark Lane, Chief Financial Officer, provided a staff report.

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

- The following provided comment:
 - Ed Bowen, Clallam Bay
 - Kenneth Reandeau, Port Angeles

ACTION TAKEN: CRJm to close the public hearing, CBPs, mc

Resolution establishing the 2022 General Purpose Property Tax Levy for Clallam County

ACTION TAKEN: CRJm to adopt, CBPs, mc, CBP voted no

Resolution establishing the 2022 Road Fund Property Tax Levy for Clallam County

ACTION TAKEN: CRJm to adopt, CBPs, mc

Resolution establishing the 2022 Conservation Futures Property Tax Levy for Clallam County

ACTION TAKEN: CRJm to adopt, CBPs, mc, CBP voted no

- H2 Consideration of resolution adopting the following Debatable Emergencies:

Parks & Facilities – additional expenses related to the COVID-19 virus event that were paid from the Parks and Facilities budget/\$13,410

Parks & Facilities – REET – Purchase of a 2.68 acres parcel to be added to the existing Clallam Bay West County Park/\$90,555

General Funds Reserve

- Funds to correct Clallam Bay Sekiu Sewer paid time off personnel expenses that were charged to the Roads Funds in error (1 of 3)/\$277,382
- Funds to correct Flood Control paid time off personnel expenses that were charged to the Roads Fund in error (1 of 3)/\$5,574
- 2020 cost allocation plan true up/\$96,987
- 2020 cost allocation plan true up/\$-212,488

Public Works – Clallam Bay Sekiu Sewer – Funds to correct Clallam Bay Sekiu Sewer paid time off personnel expenses that were charged to the Roads fund in error (2 of 3)/\$277,382

Public Works – Flood Control – Funds to correct Flood Control paid time off personnel expenses that were charged to the Roads fund in error (2 of 3)/\$5,574

Public Works – Carlsborg Sewer – Monthly utility charges that were not budgeted for 2021/\$15,000

Public Works – Roads

- Transfer of funding from Public Works Flood Control I order reimburse for Flood Control paid time off personnel expenses that were charged to the Public Works Roads Fund 3 of 3)/\$5,574
- Transfer of funding from Clallam Bay Sekiu Sewer in order to reimburse for Clallam Bay Sekiu Sewer paid time off personnel expenses that were charged to the Road Fund (3 of 3)/\$277,382

Public Works – Roads Transfer of funding from ER&R to Roads in order to correct ER&R paid time off personnel expenses that were charged to the Road Fund (2 of 2)/\$1,193,638

Public Works Equipment Rental & Revolving – Transfer of funding from ER&R to Roads in order to correct ER&R paid time off personnel expenses that were charged to the Road Fund (1 of 2)/\$1,193,638

**BOARD of CLALLAM C
OUNTY COMMISSIONERS
MINUTES for the week of November 29 – December 3, 2021
Page 4**

Sheriff – Jail Medical – Additional expenses related to inmate testing COVID 19/\$26,100

Sheriff – Operations – Cover overtime shift costs associated with COVID 19/\$13,226

Multiple Funds – 2020 cost allocation plan true up/\$212,488

- ARS, read the agenda item summary into the record.

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

- The following provided comment:
 - Kenneth Reandeau, Port Angeles
 - Ed Bowen, Clallam Bay

ACTION TAKEN: CRJm to close the public hearing and adopt, CMOs, mc

ADMINISTRATION

5a Resolution certifying County capitalized asset inventory as of December 31, 2020

ACTION TAKEN: CRJm to adopt, CBPs, mc

5b Resolution authorizing expenditure from the Hotel/Motel Tax fund for the approved 2022 Lodging Tax Funding applications

ACTION TAKEN: CRJm to adopt, CBPs, mc

5c Resolution dissolving the Carlsborg Community Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5d Resolution reappointing Roxi Baxley and George Winn to the Fair Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

5e Resolution reappointing Jon Cash and Terry Barnett to the Crescent Community Advisory Council

ACTION TAKEN: CRJm to adopt, CBPs, mc

5f Resolution reappointing Kim Malakoff to the Clallam Bay / Sekiu Community Action Team

ACTION TAKEN: CRJm to adopt, CBPs, mc

5g Resolution reappointing Dick Gritman, Gary Gleason, Justin Zarzeczny, Jennifer Reandeau, Kathy Sample, Andrew Stevenson, Gordon Taylor, William Biery and Charlie Commeree to the Trails Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5h Resolution reappointing Ryan Malane, Mark Abshire, Donya Alward and Alyssa (Lissy) Pruitt-Andros to the Lodging Tax Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5i Resolution reappointing Sharon DelaBarre, Michael E. McAleer and Alan Barnard to the Opportunity Fund Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

5j Resolution appointing/reappointing Cindy Kelly, Stephanie Hyatt, Richard Hendricksen and Don Corson to the Boundary Review Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

5k Resolution reappointing Steve Gale and Robert Miller to the Planning Commission

ACTION TAKEN: CRJm to adopt, CBPs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 29 – December 3, 2021
Page 5

5l Resolution appointing Jeff Carter to the Conservation Futures Program Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

5m Resolution reappointing Judith Stipe, Larry Lang, Paula Hunt, Mike Doherty and Nancy Messmer to the Heritage Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

5n Resolution appointing/reappointing Ed Bowlby, Mike Doherty, Alan Clark, Justin T. Stapleton, Raymond W. Kirk and Nancy A. Stephanz to the Marine Resources Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5o Resolution reappointing Barbara Sanford, Thomas H. Cox and Steven Blakeman to the Sheriff's Citizens Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5p Resolution reappointing Jenny Oppelt, Debbi Tesch and Kathy Morgan to the Homelessness Task Force

ACTION TAKEN: CRJm to adopt, CBPs, mc

5q Resolution reappointing Teresa Barrett, Jonathan Andrus, Laura Johns and Alan Caverly to the Developmental Disabilities Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5r Resolution reappointing Glenn Teeter to the Clallam Bay/Seki Sewer Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5s Resolution reappointing Wendy Sisk, Kristina Bullington, Bruce Fernie and John DeBoer to the Behavioral Health Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

PUBLIC WORKS

6a Quit Claim Deed with City of Forks to transfer any interest in the southern extension of 5th Avenue – South of G Street inside of the city limits of Forks

ACTION TAKEN: CRJm to approve, CBPs, mc

6b Resolution updating representation of the Clallam County Trails Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

PUBLIC COMMENT

- Kenneth Reandeau, Port Angeles, commented on climate.
- Ed Bowen, Clallam Bay, commented on advisory committees, Department of Community Development Director and Budget – Deputy Chief Financial Officer.

Meeting concluded at 11:21 a.m. and continued to 9 a.m., Monday, December 6, 2021.

There are no Zoom chat logs for the week of November 29.

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 29 – December 3, 2021
Page 6

The Board of Commissioners attended WSAC Virtual COVID Update, Department of Natural Resources Meeting and Affordable Housing Meeting during the week of November 29.

PASSED AND ADOPTED this 7th day of December 2021.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded

DRAFT



BOARD of CLALLAM COUNTY COMMISSIONERS

MINUTES for the week of November 29 – December 3, 2021

Document was submitted after the agenda and packet were posted on

updated 12/3/21

updated 12/3/21

WORK SESSION – 9 a.m.

The work session convened at 9 a.m., Monday, November 29, 2021. Present were Commissioners Ozias, Johnson and Peach and Administrator Sill. All appeared by video.

Items of discussion per the agenda published November 24 were:

- Calendar/Correspondence
- Pre-application questionnaire with US Bureau of Reclamation for WaterSMART Grant – Dungeness Off-Channel Reservoir Project
- Quit Claim Deed between Clallam County and State of Washington Department of Natural Resources for right of way located in the E ½ of the SW ¼ of Section 29, Township 32, Range 12
- Resolution appointing Rebecca Paradis and Joel Green to the North Pacific Coast Lead Entity
- Resolution extending the Clallam Bay/Seki Community Advisory Committee to December 31, 2026
- Resolution appointing Rebecca Paradis and Catherine (Cathy) Lear to the North Pacific Coast Marine Resources Committee
- Resolution reappointing Don Lawley to the Board of Health
- Resolution reappointing Don Lawley to the Behavioral Health Advisory Board
- Resolution reappointing Gene Unger, Theresa Faires (Schmid), Maria Marrs, Jim Haguewood, Mike Price AND appointing Amanda Stanley, Dawn Shideler, and Robert Pepin to the Lake Sutherland Steering Committee
- Resolution appointing Dan Peacock to the Noxious Weed Control Board
- Resolution reappointing Patti Adler to the Clallam Bay / Sekiu Sewer Advisory Committee
- American Rescue Plan Act ARPA discussion regarding food banks
- Discussion on COVID vaccination campaign
- Discussion on State Forestlands – Sustainable Harvest Unit – Clallam County
- Discussion and next steps on Evergreen Forest County Group request / \$10,000
- Agreement amendment 1 with Olympic Peninsula Visitor Bureau for Hotel/Motel Tax Funds / \$50,000
- Agreement with Black Ball Transport, Inc. for American Rescue Plan Act Funds
- Review the "How Did We Do" reports comparing each month's actual performance against the 2021 Annual Budget

Meeting adjourned at 11:36 a.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Ozias called the meeting to order at 10 a.m., Tuesday, November 30, 2021. Also present were Commissioners Johnson and Peach and Administrator Sill. All appeared by video.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to adopt the agenda as presented, CBPs, mc

PUBLIC COMMENT

- Kenneth Reandeau, Port Angeles, commented on the climate.

CONSENT AGENDA

- 1a Approval of vouchers for the week of November 22
- 1b Approval of payroll for the period ending November 15
- 1c Approval of minutes for the week of November 22
- 1d Proclamation recognizing Tuesday, November 30, 2021 as #CLALLAMGIVES on #GIVINGTUESDAY

ACTION TAKEN: CRJm to adopt the consent agenda, CBPs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 29 – December 3, 2021
Page 2

REPORTS AND PRESENTATIONS

- CMO read the Proclamation recognizing Tuesday, November 30, 2021 as #CLALLAMGIVES on #GIVINGTUESDAY
 - Sheila Everett, Olympic View Community Foundation, thanked the Board and community for the support.
- CBP commented on Highway 112 update, slide update and Makah Tribe.
- CRJ commented on American Rescue Plan Act Funds and Thanksgiving Veterans baskets.
- CMO commented on Canvassing Board, Clallam County Auditor Election Staff and NACO poem article.

CONTRACTS AND AGREEMENTS

2a First agreement amendment with Salish Behavioral Health Administrative Services Organization

ACTION TAKEN: CRJm to approve, CBPs, mc

2b Agreement with Black Ball Transport, Inc. for American Rescue Plan Act Funds

ACTION TAKEN: CRJm to approve, CBPs, mc

BIDS AND AWARDS

3a Approval of 2022-23 Behavioral Health request for proposals

ACTION TAKEN: CRJm to approve, CBPs, mc

BUDGET

4a Resolution adopting the following Budget Reductions:

Department of Community Development – Lower Dungeness Floodplain – Decrease Dungeness Floodplain expenditures/revenue expected in 2021/(\$2,600,000)

Clerk – Correction in error regarding Blake LFO settlements expense was inadvertently requested twice/(\$75,000)

Public Works – Roads

- Reduction related to the Growth Management Act and Franchises/(\$10,100)
- Revenue received is trending lower than projected/(\$535,000)
- Reduction related to project construction work now scheduled for 2022/(\$1,040,000)
- Budgeted \$70,000 in 2021. \$50,000 received from Lloyd J. Allen Trust. Remaining pledge of \$20,000 from Peninsula Trails Coalition coming in 2022/(\$20,000)
- Reduction related to the Streamkeepers Program/(\$24,279)
- Reduction related to project engineering design work now scheduled for 2022/(\$65,000)
- Reduction related to project engineering design work and possible construction for 2022/(\$480,000)

Multiple Funds – 2020 Cost allocation plan true up/(\$96,987)

ACTION TAKEN: CRJm to adopt, CBPs, mc

4b Resolution adopting the following Supplemental appropriations:

Health and Human Services – Environmental Health – adding funding for emergency preparedness and the onsite services/\$42,500

Health and Human Services – Operations – adding funding for COVID-19 vaccination services, Opioid Prevention services, women, infant and children program services (WIC) and Maternal Child Health Services (MCH)/\$196,299

Non-Departmental- American Rescue Plan Act (ARPA) – Additional ARPA funding to be used to support the preservation of private marine transportation activities and jobs/\$4,950,000

Non-Departmental – Hotel/Motel Tax – Additional Hotel/Motel Tax funding that was not expected when preparing the 2021 budget/\$650,000

Sheriff's – Operations – Hours worked to maintain the public safety radio network/\$19,111

ACTION TAKEN: CRJm to adopt, CBPs, mc

BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of November 29 – December 3, 2021
Page 3

HEARING(S)

- H1 Resolution establishing the 2022 General Purpose Property Tax Levy for Clallam County
Resolution establishing the 2022 Road Fund Property Tax Levy for Clallam County
Resolution establishing the 2022 Conservation Futures Property Tax Levy for Clallam County

- ARS, read the Resolution titles.
- Mark Lane, Chief Financial Officer, provided a staff report.

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

- The following provided comment:
 - Ed Bowen, Clallam Bay
 - Kenneth Reandeau, Port Angeles

ACTION TAKEN: CRJm to close the public hearing, CBPs, mc

Resolution establishing the 2022 General Purpose Property Tax Levy for Clallam County

ACTION TAKEN: CRJm to adopt, CBPs, mc, CBP voted no

Resolution establishing the 2022 Road Fund Property Tax Levy for Clallam County

ACTION TAKEN: CRJm to adopt, CBPs, mc

Resolution establishing the 2022 Conservation Futures Property Tax Levy for Clallam County

ACTION TAKEN: CRJm to adopt, CBPs, mc, CBP voted no

- H2 Consideration of resolution adopting the following Debatable Emergencies:

Parks & Facilities – additional expenses related to the COVID-19 virus event that were paid from the Parks and Facilities budget/\$13,410

Parks & Facilities – REET – Purchase of a 2.68 acres parcel to be added to the existing Clallam Bay West County Park/\$90,555

General Funds Reserve

- Funds to correct Clallam Bay Sekiu Sewer paid time off personnel expenses that were charged to the Roads Funds in error (1 of 3)/\$277,382
- Funds to correct Flood Control paid time off personnel expenses that were charged to the Roads Fund in error (1 of 3)/\$5,574
- 2020 cost allocation plan true up/\$96,987
- 2020 cost allocation plan true up/\$-212,488

Public Works – Clallam Bay Sekiu Sewer – Funds to correct Clallam Bay Sekiu Sewer paid time off personnel expenses that were charged to the Roads fund in error (2 of 3)/\$277,382

Public Works – Flood Control – Funds to correct Flood Control paid time off personnel expenses that were charged to the Roads fund in error (2 of 3)/\$5,574

Public Works – Carlsborg Sewer – Monthly utility charges that were not budgeted for 2021/\$15,000

Public Works – Roads

- Transfer of funding from Public Works Flood Control I order reimburse for Flood Control paid time off personnel expenses that were charged to the Public Works Roads Fund 3 of 3)/\$5,574
- Transfer of funding from Clallam Bay Sekiu Sewer in order to reimburse for Clallam Bay Sekiu Sewer paid time off personnel expenses that were charged to the Road Fund (3 of 3)/\$277,382

Public Works – Roads Transfer of funding from ER&R to Roads in order to correct ER&R paid time off personnel expenses that were charged to the Road Fund (2 of 2)/\$1,193,638

Public Works Equipment Rental & Revolving – Transfer of funding from ER&R to Roads in order to correct ER&R paid time off personnel expenses that were charged to the Road Fund (1 of 2)/\$1,193,638

**BOARD of CLALLAM C
OUNTY COMMISSIONERS
MINUTES for the week of November 29 – December 3, 2021
Page 4**

Sheriff – Jail Medical – Additional expenses related to inmate testing COVID 19/\$26,100

Sheriff – Operations – Cover overtime shift costs associated with COVID 19/\$13,226

Multiple Funds – 2020 cost allocation plan true up/\$212,488

- ARS, read the agenda item summary into the record.

ACTION TAKEN: CRJm to open the public hearing, CBPs, mc

- The following provided comment:
 - Kenneth Reandeau, Port Angeles
 - Ed Bowen, Clallam Bay

ACTION TAKEN: CRJm to close the public hearing and adopt, CMOs, mc

ADMINISTRATION

5a Resolution certifying County capitalized asset inventory as of December 31, 2020

ACTION TAKEN: CRJm to adopt, CBPs, mc

5b Resolution authorizing expenditure from the Hotel/Motel Tax fund for the approved 2022 Lodging Tax Funding applications

ACTION TAKEN: CRJm to adopt, CBPs, mc

5c Resolution dissolving the Carlsborg Community Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5d Resolution reappointing Roxi Baxley and George Winn to the Fair Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

5e Resolution reappointing Jon Cash and Terry Barnett to the Crescent Community Advisory Council

ACTION TAKEN: CRJm to adopt, CBPs, mc

5f Resolution reappointing Kim Malakoff to the Clallam Bay / Sekiu Community Action Team

ACTION TAKEN: CRJm to adopt, CBPs, mc

5g Resolution reappointing Dick Gritman, Gary Gleason, Justin Zarzeczny, Jennifer Reandeau, Kathy Sample, Andrew Stevenson, Gordon Taylor, William Biery and Charlie Commeree to the Trails Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5h Resolution reappointing Ryan Malane, Mark Abshire, Donya Alward and Alyssa (Lissy) Pruitt-Andros to the Lodging Tax Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5i Resolution reappointing Sharon DelaBarre, Michael E. McAleer and Alan Barnard to the Opportunity Fund Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

5j Resolution appointing/reappointing Cindy Kelly, Stephanie Hyatt, Richard Hendricksen and Don Corson to the Boundary Review Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

5k Resolution reappointing Steve Gale and Robert Miller to the Planning Commission

ACTION TAKEN: CRJm to adopt, CBPs, mc

5l Resolution appointing Jeff Carter to the Conservation Futures Program Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

**BOARD of CLALLAM C
OUNTY COMMISSIONERS
MINUTES for the week of November 29 – December 3, 2021
Page 5**

5m Resolution reappointing Judith Stipe, Larry Lang, Paula Hunt, Mike Doherty and Nancy Messmer to the Heritage Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

5n Resolution appointing/reappointing Ed Bowlby, Mike Doherty, Alan Clark, Justin T. Stapleton, Raymond W. Kirk and Nancy A. Stephanz to the Marine Resources Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5o Resolution reappointing Barbara Sanford, Thomas H. Cox and Steven Blakeman to the Sheriff's Citizens Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5p Resolution reappointing Jenny Oppelt, Debbi Tesch and Kathy Morgan to the Homelessness Task Force

ACTION TAKEN: CRJm to adopt, CBPs, mc

5q Resolution reappointing Teresa Barrett, Jonathan Andrus, Laura Johns and Alan Caverly to the Developmental Disabilities Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5r Resolution reappointing Glenn Teeter to the Clallam Bay/Seki Sewer Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

5s Resolution reappointing Wendy Sisk, Kristina Bullington, Bruce Fernie and John DeBoer to the Behavioral Health Advisory Board

ACTION TAKEN: CRJm to adopt, CBPs, mc

PUBLIC WORKS

6a Quit Claim Deed with City of Forks to transfer any interest in the southern extension of 5th Avenue – South of G Street inside of the city limits of Forks

ACTION TAKEN: CRJm to approve, CBPs, mc

6b Resolution updating representation of the Clallam County Trails Advisory Committee

ACTION TAKEN: CRJm to adopt, CBPs, mc

PUBLIC COMMENT

- Kenneth Reandeau, Port Angeles, commented on climate.
- Ed Bowen, Clallam Bay, commented on advisory committees, Department of Community Development Director and Budget – Deputy Chief Financial Officer.

Meeting concluded at 11:21 a.m. and continued to 1 p.m., Friday, December 3, 2021 for an executive session regarding Diamond Point Dreams, LLC et al v. Clallam County and Allison Berry, MD, Clallam County Superior Court Case No. 21-2-00597-05.

**BOARD of CLALLAM C
OUNTY COMMISSIONERS
MINUTES for the week of November 29 – December 3, 2021
Page 6**

EXECUTIVE SESSION – December 3, 2021

The Board convened in open session at 1:06 p.m. to discuss litigation filed regarding Diamond Point Dreams, LLC et al v. Clallam County and Allison Berry, MD, Clallam County Superior Court Case No. 21-2-00597-05. Present were Commissioners Ozias, Johnson and Peach, Human Resources Director/Administrator Sill, Human Resources/Risk Reyes, Deputy Prosecuting Attorney Boughton, Clallam County Health Officer Dr. Berry, Health and Human Services Director LoPiccolo, Board of Health Members Lawley, Carr, Stephanz and Shahrir.

The Prosecuting Attorney's Office is requesting that the Board of County Commissioners hold an executive session in order to be briefed on the following matter: Diamond Point Dreams, LLC et al v. Clallam County and Allison Berry, MD, Clallam County Superior Court Case No. 21-2-00597-05, which was filed on November 24, 2012.

This litigation may be discussed with legal counsel in Executive Session pursuant to RCW 42.30.110(1)(i), which states that executive sessions may be held "to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency."

ACTION TAKEN: CRJm to recess to executive session for 30 minutes, CBPs, mc

Board convened in open session at 1:36 p.m.
CMO noted no action will be taken

Meeting concluded at 1:37 p.m.

NOTE: Due to technical difficulty when the Board came back into session at 1:36 the recording equipment did not record properly. CRJ came back on the record at 1:42 p.m. to note that the executive session came back into session at 1:36 p.m. and no action was taken.

Meeting concluded at 1:37 p.m. and continued to 9 a.m., Monday, December 6, 2021.

There are no Zoom chat logs for the week of November 29.

The Board of Commissioners attended WSAC Virtual COVID Update, Department of Natural Resources Meeting and Affordable Housing Meeting during the week of November 29.

PASSED AND ADOPTED this 7th day of December 2021.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

KEY TO ABBREVIATIONS:

ARS Administrator Rich Sill
CMO Commissioner Mark Ozias
CRJ Commissioner Randy Johnson
CBP Commissioner Bill Peach

m moved
mc motion carried
s seconded



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2a
12/1/21

Department: Human Resources

WORK SESSION ☒ **Meeting Date: 12/06/2021**

REGULAR AGENDA ☒ **Meeting Date: 12/07/2021**

Required originals approved and attached? ☒

Will be provided on:

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☐ Call for Hearing | ☒ Contract/Agreement/MOU - Contract # 831.21.001 | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary: The current Personal Services Agreement with the Clallam Public Defender is set to expire end of year. Negotiations and discussion have concluded with a tentative agreement that has been approved and signed by Director, Harry Gasnick. This is a one-year extension of the existing PSA commencing January 1, 2022 and expiring on December 31, 2022.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

The total amount of this agreement \$1,605,244.72 has been approved for the 2022 budget.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Please review, approve and sign.

County Official signature & print name: Tom Reyes Tom Reyes

Name of Employee/Stakeholder attending meeting: Tom Reyes

Relevant Departments: Human Resources | Risk Management

Date submitted: 12/01/2021

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



**PERSONAL SERVICES AGREEMENT
PUBLIC DEFENDER CONTRACT
AMENDMENT #2**

THIS AMENDMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and

Name: Clallam County Public Defender (hereinafter called "Contractor")
Address: 516 E. Front Street
Port Angeles, WA 98362
Phone N^o: (360) 452-3307

The Agreement entered into by the County and Contractor on December 18, 2018 and amended on December 15, 2020, is hereby amended as follows. In all other respect the terms and conditions of the original Agreement remain in full force and effect.

This Amendment is comprised of:

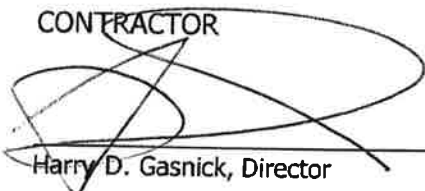
- ☒ Attachment A – Scope of Work
- ☒ Attachment B – Compensation

Copies of which are attached hereto and incorporated herein by this reference as if fully set forth.

The original Agreement, as hereby amended, will expire on December 31, 2022.

IN WITNESS WHEREOF, the parties have executed this Agreement on this _____ day of _____ 20____.

CONTRACTOR



Harry D. Gasnick, Director

CLALLAM COUNTY BOARD OF
COMMISSIONERS

Mark Ozias, Chair

Date: _____ 20____

Originals: BOCC
Vendor
Initiating Department

THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY and by Stanley 10/29/2021

SCOPE OF WORK

In addition to the Scope of Work memorialized in the original Agreement and in Amendment #1, the Contractor will provide in a manner and quality consistent with the Rules of Professional Conduct applicable to attorneys in Washington State the following legal representation:

Matters in Superior Court relating to Blake v. State may be handled by Contractor's attorneys who are regularly assigned to District Court. Each Blake related matter handled by a District Court attorney will be counted to the District Court caseload as 1.36 of a District Court case.

COMPENSATION

1. ☒ a. FIXED FEE FOR SERVICE:

1. Effective January 01, 2022, an increase of Two and One Half Percent (2.5%) to the compensation amount in effect December 31, 2021.



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

2b
12/7/21

Department: BOCC/Finance

WORK SESSION ☒ **Meeting Date:** 11/29/2021

REGULAR AGENDA ☒ **Meeting Date:** 12/07/2021

Required Originals Approved and Attached? ☒
Will Be Provided On:

Item Summary:*

- ☐ Call for Hearing
- ☐ Resolution
- ☐ Draft Ordinance

- ☒ Contract/Agreement/MOU**
- ☐ Proclamation
- ☐ Final Ordinance

Contract # 19925.21.002-1

- ☐ Budget Item
- ☐ Other

Documents exempt from public disclosure attached: ☐

Executive Summary:

Contract amendment with the Olympic Peninsula Visitor Bureau in the amount of \$50,000 to provide additional funding for the 2021 Fall/Winter Marketing Campaign.

Budgetary Impact:(Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget Action is required, has it been submitted and a copy attached?** ☒

These funds are already allocated in the Hotel/Motel Tax Fund 2021 Budget.

Recommended Action:(Does the Board need to act? If so, what is the department's recommendation?)

Please review and sign.

County Official signature & print name: Debi Cook 

Name of Employee/Stakeholder attending meeting: Debi Cook

Relevant Departments: BOCC, Finance

Date Submitted: 11/22/2021

* Submit original and 5 copies
** Submit 3 originals and 5 copies



PERSONAL SERVICES AGREEMENT AMENDMENT 1

THIS AMENDMENT is entered into between CLALLAM COUNTY, a political subdivision of the State of Washington, (hereinafter called "County" or "Clallam County") and

Name: Olympic Peninsula Visitor Bureau
Address: P.O. Box 670
Port Angeles, Washington 98362
Phone N^o: 360.452.8552

(hereinafter called "Contractor") and changes the following attachments to the agreement entered into on month, day, year.

This Amendment is comprised of:

- ☒ Attachment A – Scope of Work
- ☒ Attachment B – Compensation (An additional \$50,000 for a total of \$550,000)

copies of which are attached hereto and incorporated herein by this reference as if fully set forth.

The term of this Amendment shall commence on the twenty-first day of September 2021 and shall, unless terminated as provided elsewhere in the Agreement, end on the thirty-first day of December 2021.

IN WITNESS WHEREOF, the parties have executed this Agreement on this seventh day of December 2021.

CONTRACTOR



Print name: Marsha Massey

Title: Executive Director

Date: 22 November ~~2019~~ 2021

CLALLAM COUNTY BOARD OF COMMISSIONERS

Mark Ozias, Chair

Originals: BOCC
Vendor
Initiating Department

THIS CONTRACT HAS BEEN APPROVED AS TO
FORM BY THE CLALLAM COUNTY PROSECUTING
ATTORNEY

SCOPE OF WORK

Contract Amendment #1 includes additional scope of work:

- 2021 Fall/Winter Marketing Campaign

COMPENSATION

1. ☒ **a. FIXED FEE FOR SERVICE:** For services rendered, the County shall pay to the Contractor a fixed fee of FIFTY THOUSAND DOLLARS (\$50,000) for the completed work set forth in Attachment A. Payments for completed tasks shall be made no more frequently than ☐ monthly; ☐ quarterly; ☐ semi-annually; ☐ annually; ☐ at completion of project; ☒ other (specify) one-time payment made per Resolution 74, 2021.

2021

OR

☐ **b. HOURLY RATES:** For services rendered, the County shall compensate the Contractor at the following hourly rates:

Name/Position

Hourly Rate

Payments for completed tasks shall be made no more frequently than ☐ monthly; ☐ quarterly; ☐ semi-annually; ☐ annually; ☐ at completion of project; ☐ other (specify) .

Each request for payment shall be supported by an invoice specifying: the name/position of the Contractor's employee if two or more are identified above; number of hours worked; completed tasks for which compensation is sought; estimated percentage of task completion; payment amount requested; other (specify) .

In no event shall Contractor be compensated in excess of DOLLARS (\$) for the completed work set forth in Attachment "A."

2. AND

☒ **a.** The compensation set forth herein includes, without limitation: labor, materials, equipment, travel, telephone, computer, copiers and the like.

OR

☐ **b.** The County shall reimburse the Contractor for actual expenses incurred for travel, telephone, copiers and computer. Reimbursement for airfare, mileage, meals, and/or accommodations shall be at the same rate as that applicable to county employees traveling on county business.

OR

☐ **c.** Other (specify):



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

39
12/7/21

Department: BOCC

WORK SESSION ☒ Meeting Date: 12-6-21

REGULAR AGENDA ☒ Meeting Date: 12-7-21

Item summary:

- | | | |
|---|--|--------------------------------------|
| ☒ Notice of Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☒ Draft Ordinance | ☒ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

To continue the effort to keep the Clallam County Code up to date, the code section relating to Chapter 5.18 – Lease Agreement with the City of Forks January 1, 1990 through December 31, 1999 needs updated.

Review Ordinance and request a call for hearing to be held Tuesday, December 21, 2021 at 10:30 a.m.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

To continue the effort to keep the Clallam County Code up to date, the code section relating to Chapter 5.18 – Lease Agreement with the City of Forks January 1, 1990 through December 31, 1999 needs updated.

Review Ordinance and request a call for hearing to be held Tuesday, December 21, 2021 at 10:30 a.m.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: Board of Commissioners

Date submitted: November 19, 2020

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Ordinance _____

An ordinance repealing in its entirety
Clallam County Code Chapter 5.18, Lease Agreement with the City of Forks
January 1, 1990 through December 31, 1999

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 15.18.010, Statement of Purpose, is amended to read as follows:

~~District Court II of Clallam County has duties and responsibilities to the citizens of Clallam County which can best be served by locating office space within the city of Forks. District Court II has leased space in the Forks City Hall in the past and wishes to remain at this location. However, extensive remodeling and additional space are desirable for efficient operation of the office.~~

~~— Prior to commitment of County funds for remodeling of and addition to the Forks City Hall, the County wishes to enter into a long-term agreement with the city of Forks in order to provide for long-term use of the facility.~~

~~— The Clallam County Home Rule Charter, Article IX, Section 9.60, provides, in part, that real property shall not be leased to the County for more than one year unless it is a capital budget appropriation ordinance.~~

Hereby repealed in its entirety

Section 15.18.020, Contract authorized, is amended to read

~~The County is hereby authorized to enter into a lease agreement with the city of Forks for the period from January 1, 1990 through December 31, 1999. This contract requires the payment of funds from current expense appropriations of fiscal years subsequent to the year in which the contract is signed.~~

Hereby repealed in its entirety

Section 15.18.030, Duration, is amended to read as follows:

~~This chapter shall be in effect from ten (10) days after approval by the Board of Commissioners until December 31, 1999, inclusive.~~

Hereby repealed in its entirety

ADOPTED this _____ day of _____ 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach

PUBLIC HEARING

An ordinance repealing in its entirety
Clallam County Code Chapter 5.18, Lease Agreement with the City of Forks
January 1, 1990 through December 31, 1999

NOTICE: The Clallam County Board of Commissioners will conduct a public hearing on Tuesday, December 21, 2021 at 10:30 a.m., or as soon thereafter. The public hearing is to consider the Ordinance listed above. The proposed Ordinance is available on the County website
<http://www.clallam.net/bocc/drafts.html>

****ATTENTION****

In response to the current pandemic, to promote social distancing, and in compliance with Governor's Proclamation and the recommendation of the Clallam County Health Officer, the Board of Commissioners meetings will be virtual only. The Board of Commissioners strongly encourages public comments to be submitted in writing.

This meeting can be viewed on a live stream at this link: <http://www.clallam.net/features/meetings.html>

If you would like to participate in the meeting via Zoom audio only, call 253-215-8782 and use meeting ID: 875 561 7844 and passcode: 12345

If you would like to participate in the meeting via Zoom video conference, visit <https://zoom.us/j/8755617844> and use meeting ID: 875 561 7844 and passcode: 12345

Public comment and questions can be directed to the Clerk of the Board at 360-417-2256 or agores@co.clallam.wa.us.

In compliance with the Americans with Disabilities Act, reasonable accommodations are available upon request.

PROPONENT: Clallam County Board of Commissioners
223 East 4th Street, Suite 4, Port Angeles, WA 98362-3015
Telephone: 360.417.2256

FORMAL IDENTIFICATION: Clallam County Code Chapter 5.18 – Lease Agreement with the City of Forks
January 1, 1990 through December 31, 1999

SECTION-BY-SECTION SUMMARY OF PROPOSED CHANGES:

Section 5.18.010 – Statement of Purpose – Hereby repealed in its entirety

Section 5.18.020 – Contract Authorized – Hereby repealed in its entirety

Section 5.18.030 – Duration – Hereby repealed in its entirety

Publish: December 10, 2021
Bill: Board of Commissioners

Loni Gores, CMC, Clerk of the Board



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3b
12/7/21

Department: DCD

WORK SESSION ☒ Meeting Date: 11/29/2021

REGULAR AGENDA ☒ Meeting Date: 12/7/2021

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

The attached Resolution appoints Rebecca Paradis as representative to the North Pacific Coast Lead Entity and Joel Green as alternate. NPCLE serves the area where streams and rivers drain to the coastal Pacific Ocean and decides which local salmon restoration projects to move forward.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

No budgetary impact.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

County Official signature & print name: Mary Ellen Winborn

Name of Employee/Stakeholder attending meeting: Rebecca Paradis

Relevant Departments: DCD

Date submitted: 11-19-21

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2021

APPOINTING REBECCA PARADIS AS REPRESENTATIVE TO NORTH PACIFIC COAST
LEAD ENTITY AND APPOINTING JOEL GREEN AS ALTERNATE REPRESENTATIVE TO
THE NORTH PACIFIC COAST LEAD ENTITY

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Whereas, North Pacific Coast Lead Entity (NPCLE) is a coalition that works with its members, partners and other stakeholders to coordinate, integrate, and implement local salmon recovery; and
2. Whereas, its membership includes local governments, tribes, technical experts, non-profits, and citizens that works to identify, prioritize, develop and seek funding for needed salmon recovery efforts; and
3. Whereas, Clallam County is an initiating government of NPCLE; and
4. Whereas, the Lead Entity Group functions as NPCLE's decision-making body;

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Commissioners appoint Rebecca Paradis as Clallam County's representative to the NPCLE LEG.
2. Commissioners appoint Joel Green as Clallam County's alternate representative to the NPCLE LEG.

PASSED AND ADOPTED this _____ day of _____ 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3C
12/7/21

Department: BOCC

WORK SESSION ☒ **Meeting Date: 11/29/21**
REGULAR AGENDA ☒ **Meeting Date: 12/07/21**

Required Originals Approved and Attached? ☒

Item Summary:*

- | | | |
|--|---|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU** | Contract # |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive Summary:

Resolution 115 adopted December 4, 2001 established the Clallam Bay/Seki Community Advisory Council to enhance communication between County government and to act in an advisory capacity to more efficiently facilitate and convey community desires to the Planning Commission. The Council has previously been reauthorized to continue on November 15, 2005, September 11, 2012 and November 27, 2018.

Discussion on a proposed Resolution to continue the Clallam Bay/Seki Community Advisory Council to December 31, 2026 and approve the Resolution on December 7, 2021.

Budgetary Impact:(Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget Action is required, has it been submitted and a copy attached?** ☐
None

Recommended Action:(Does the Board need to act? If so, what is the department's recommendation?)

Discussion on a proposed Resolution to continue the Clallam Bay/Seki Community Advisory Council to December 31, 2026 and approve the Resolution on December 7, 2021.

County Official Signature:

Loni Gores

Loni Gores, Clerk

Date Submitted: November 23, 2021

* Submit original and 5 copies

** Submit 3 originals and 5 copies



RESOLUTION _____, 2021

EXTENDING THE CLALLAM BAY/SEKIU COMMUNITY ADVISORY COMMITTEE
TO DECEMBER 31, 2026

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Resolution 115 adopted December 4, 2001 established the Clallam Bay/Sekiu Community Advisory Council to enhance communication between County government and to act in an advisory capacity to more efficiently facilitate and convey community desires to the Planning Commission.
2. The Council was initially authorized to sunset on December 4, 2005 and was reauthorized by Resolution 91 adopted November 15, 2005, again by Resolution 61 adopted September 11, 2012 and again by Resolution 104 adopted November 27, 2018.
3. A discussion was held in work session on November 29, 2021 and it was determined there is benefit in continuing the Council.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. Authorizes the Clallam Bay/Sekiu Community Advisory Council currently operating as the Clallam Bay/Sekiu Community Action Team until December 31, 2026.

PASSED AND ADOPTED this 7th day of December 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3d
12/7/21

Department: BOCC

WORK SESSION ☒ Meeting Date: 11-29-21

REGULAR AGENDA ☒ Meeting Date: 12-07-21

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

Vacancies exist on the North Pacific Coast MRC due to change in support staff.

Mary Ellen Winborn – Department of Community Development Director recommends the appointment of support staff Rebecca Paradis and Catherine (Cathy) Lear to the North Pacific Coast Marine Resources Committee.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign resolution appointment of support staff Rebecca Paradis and Catherine (Cathy) Lear to the North Pacific Coast Marine Resources Committee.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Department of Community Development

Relevant Departments: Board of Commissioners and Department of Community Development

Date submitted: 11-22-21

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2021

APPOINTING MEMBERS TO THE NORTH PACIFIC COAST MARINE RESOURCES
COMMITTEE FOR WESTERN CLALLAM AND JEFFERSON COUNTIES

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Resolution 78 adopted by the Board of Commissioners on September 15, 2009 created the North Pacific Coast Marine Resources Committee.
2. A vacancy exists on the Committee due to change in administrative support staff for Department of Community Development.
3. Department of Community Development Director endorses the appointment of support staff Rebecca Paradis and Cathy Lear to the North Pacific Coast Marine Resources Committee.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners in consideration of the above findings of fact:

1. **Rebecca Paradis** is appointed to the Clallam County position for a standing term.
2. **Catherine (Cathy) Lear** is appointed to the Clallam County alternate position for a standing term.

PASSED AND ADOPTED this 7th day of December 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: A22.164
Appointee
DCD
Tami Pokorny - Jefferson



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3e
12/12/21

Department: BOCC

WORK SESSION ☒ Meeting Date: 11-29-21

REGULAR AGENDA ☒ Meeting Date: 12-07-21

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exist on the Board of Health due to expiration of term. A press release was issued in October 2021 to solicit applications from interested citizens and public representatives.

Kevin LoPiccolo – Health and Human Services Director recommends the reappointment of Don Lawley to the Board of Health.

There were no applications received in Human Resources.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to reappoint of Don Lawley to the Board of Health.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Health and Human Resources Department

Relevant Departments: Board of Commissioners, Health and Human Services Department

Date submitted: 11-11-21

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2021

REAPPOINTING A MEMBER TO THE
CLALLAM COUNTY BOARD OF HEALTH

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Clallam County Board of Health due to an expiration of term.
2. A notice of vacancy was issued to the press in October 2021 to solicit applications and the current member with an expiring term was notified.
3. The member whose term is expiring notified the Board of Commissioner's in writing that he is interested in being considered for reappointment.
4. Department of Health and Human Services endorses the reappointment of Don Lawley as the Hospital District Commissioner representative.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Don Lawley** is reappointed to the Hospital District Commissioner representative for a term ending December 31, 2024.

PASSED AND ADOPTED this 7th day of December 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach

C: A22.176
Appointee
HHS



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

36
12/12/21

Department: BOCC

WORK SESSION ☒ **Meeting Date: 11-29-21**

REGULAR AGENDA ☒ **Meeting Date: 12-07-21**

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exist on the Behavioral Health Advisory Board due to expiration of term. A press release was issued in October 2021 to solicit applications from interested citizens and public representatives.

Kevin LoPiccolo – Health and Human Services Director recommends the reappointment of Don Lawley to the Behavioral Health Advisory Board.

There were no applications received in Human Resources.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign a resolution to reappoint of Don Lawley to the Behavioral Health Advisory Board.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners, Health and Human Resources Department

Relevant Departments: Board of Commissioners, Health and Human Services Department

Date submitted: 11-22-21

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2021

REAPPOINTING A MEMBER TO THE
BEHAVIORAL HEALTH ADVISORY BOARD

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exists on the Behavioral Health Advisory Board due to an expiration of term.
2. A press release was issued during the month of October 2021 soliciting applications from interested citizens, and the current member with an expiring term was notified.
3. The member with expiring term advised the Commissioner's Office in writing that he is interested in continuing service and asked to be considered for another term.
4. Health and Human Services Director endorses the reappointment of Don Lawley to the Behavioral Health Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Don Lawley** is reappointed as the Hospital District representative for a term ending December 31, 2024

PASSED AND ADOPTED this 7th day of December 2021.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: A22.52
Appointee(s)
HHS



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3g
12/12/21

Department: BOCC

WORK SESSION ☒ **Meeting Date: 11-29-21**

REGULAR AGENDA ☒ **Meeting Date: 12-07-21**

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A Vacancy exists on the Lake Sutherland Steering Committee due to resignations and an expiration of terms. 5 applications were received.

Cathy Lucero – Noxious Weed Coordinator and Lake Sutherland Steering Committee contact endorses the reappointments of Gene Unger, Theresa Faires (Schmid), Marie Marrs, Jim Haguewood and Mike Price **AND** the appointments of Amanda Stanley, Dawn Shideler, and Robert Pepin to the Lake Sutherland Steering Committee.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve and sign resolution reappointments of Gene Unger, Theresa Faires (Schmid), Marie Marrs, Jim Haguewood and Mike Price **AND** the appointments of Amanda Stanley, Dawn Shideler, and Robert Pepin to the Lake Sutherland Steering Committee.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Lake Sutherland Steering Committee Coordinator – Cathy Lucero

Relevant Departments: Board of Commissioners and Lake Sutherland Steering Committee Coordinator – Cathy Lear

Date submitted: 11-22-21

* Work Session Meeting - Submit 1 single sided/not stapled copy

** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

Lake Sutherland Steering Committee 12-07-21

Revised: 3-04-2019



RESOLUTION _____, 2021

APPOINTING/REAPPOINTING MEMBERS TO THE
LAKE SUTHERLAND STEERING COMMITTEE

39
12/17/21

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Vacancies exist on the Lake Sutherland Steering Committee due to resignations and term expirations.
2. A press release was issued October 2021 soliciting applications from interested citizens. The current members with the expiring terms were notified. Five new applications were received.
3. Members whose terms are expiring notified the Commissioners' Office that they would like to be considered for reappointment.
4. Cathy Lucero – Noxious Weed Coordinator and Lake Sutherland Steering Committee contact endorses the reappointments of Gene Unger, Theresa Faires (Schmid), Marie Marrs, Mike Price and Jim Haguewood **AND** the appointments of Amanda Stanley, Dawn Shideler, and Robert Pepin to the Lake Sutherland Steering Committee.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. **Gene Unger** is reappointed to the Lake Sutherland Steering Committee for a term expiring on December 31, 2023.
2. **Theresa Faires (Schmid)** is reappointed to the Lake Sutherland Steering Committee for a term expiring on December 31, 2024.
3. **Marie Marrs** is reappointed to the Lake Sutherland Steering Committee for a term expiring on December 31, 2022.
4. **Jim Haguewood** is reappointed to the Lake Sutherland Steering Committee for a term expiring on December 31, 2023.
5. **Mike Price** is reappointed to the Lake Sutherland Steering Committee for a term expiring on December 31, 2023.
6. **Amanda Stanley** is appointed to the Lake Sutherland Steering Committee for a term expiring on December 31, 2022.
7. **Dawn Shideler** is appointed to the Lake Sutherland Steering Committee for a term expiring on December 31, 2022.
8. **Robert Pepin** is appointed to the Lake Sutherland Steering Committee for a term expiring on December 31, 2024.

PASSED AND ADOPTED this 7th day of December 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

3h
12/12/21

Department: BOCC

WORK SESSION ☒ Meeting Date: 11-29-21

REGULAR AGENDA ☒ Meeting Date: 12-07-21

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A Vacancy exists on the Noxious Weed Board due to an expiration of term. One application was received.

Cathy Lucero – Noxious Weed Coordinator supports the appointment of Dan Peacock to the Geographic Area 4.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign resolution appointment of Dan Peacock to the Geographic Area 4.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners and Noxious Weed Coordinator – Cathy Lucero

Relevant Departments: Board of Commissioners and Noxious Weed

Date submitted: 11-22-21

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2021

APPOINTING A MEMBER TO THE
NOXIOUS WEED CONTROL BOARD

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A Vacancy exists on the Noxious Weed Control Board due to the expiration of term.
2. A press release was issued during the month of October 2021 soliciting applications from interested citizens. One application was received.
3. Cathy Lucero – Noxious Weed Coordinator supports the appointment of Dan Peacock to the Geographic Area 4.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Dan Peacock** is appointed to fill the Geographic Area 4 position, for a term ending July 1, 2025.

PASSED AND ADOPTED this 7th day of December 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, Clerk of the Board

c: A22.16
Appointee(s)
Noxious Weeds



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

31
Jan 21

Department: BOCC

WORK SESSION ☒ **Meeting Date: 11-29-21**

REGULAR AGENDA ☒ **Meeting Date: 12-07-21**

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Documents exempt from public disclosure attached: ☐

Executive summary:

A vacancy exists on the Clallam Bay Sekiu Sewer Advisory Committee due to expiration of term. A press release was issued in October 2021 to solicit applications from interested citizens and public representatives.

Ross Tyler, County Engineer endorses the reappointment of Patti Adler to the Clallam Bay/Sekiu Sewer Advisory Committee. No applications were received.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐
None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve and sign resolution reappointment of Patti Adler.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Ross Tyler and David Hanna PW/Road Dept.

Relevant Departments: Board of Commissioners

Date submitted: 11-8-21

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



RESOLUTION _____, 2021

REAPPOINTING A MEMBER TO THE
CLALLAM BAY/SEKIU SEWER ADVISORY COMMITTEE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. A vacancy exist on the Clallam Bay/Sekiu Sewer Advisory Committee due to the expiration of term.
2. A press release was issued during the month of October 2021 soliciting applications from interested citizens, and the current member with the expiring term was notified. No applications were received.
3. The current member with expiring term advised the Commissioner's Office that they are interested in continuing service and requested to be considered for another term.
4. Ross Tyler, County Engineer endorses the reappointment of Patti Adler to the Clallam Bay/Sekiu Sewer Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. **Patti Adler** is reappointed to serve on the Clallam Bay/Sekiu Sewer Advisory Committee with a term ending December 31, 2024.

PASSED AND ADOPTED this 7th day of December 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: A22.155
Appointee



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

49
12/7/21

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 12/07/21

Item summary:

- | | | |
|--|--|--------------------------------------|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached budget reductions on December 7, 2021.

Budget reductions – a reduction in revenues and/or expenditures.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Sheriff – Jail – Reduction of revenue due to booking restrictions in the jail during the COVID pandemic/(\$400,000)

Public Works – Roads - Salaries and benefits for engineering staff (1 of 3)/(\$51,948)

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Approve the attached resolution – Budget reduction.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

Date submitted: November 15, 2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2021

ADOPTING THE BUDGET REDUCTION IN THE FUND LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.100, in open, public meeting, after proper notice, the following facts create the need for the budget reduction shown below:

Sheriff – Jail – Reduction of revenue due to booking restrictions in the jail during the COVID pandemic/(\$400,000)

Public Works – Roads - Salaries and benefits for engineering staff (1 of 3)/(\$51,948)

2. The Budget Director has verified the accounting method for these budget reductions and approved it by numbering and initialing the attached Budget Change Forms.

NOW, THEREFORE, THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby adopts a reduction within the funds, departments, or programs budgets as set forth in the attached Budget Change Forms.

PASSED AND ADOPTED this 7th day of December 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: Budget Director
Treasurer
Affected Department(s)

CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

NOV 15 2021



Date Submitted: 11.10.21

Budget Hearing/Meeting Date: 12.07.21 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- ☒ **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	10101.611 ✓	Budget Name	Public Works – Roads ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10101.611 ✓	PW – Roads ✓	54420.10.0010 ✓	Salaries Regular Time	\$40,756 ✓
10101.611 ✓	PW – Roads ✓	54420.20.0020 ✓	Benefits	\$11,192 ✓
Total				\$51,948 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10101.611 ✓	PW – Roads ✓	50800.00.0000 ✓	Ending Fund Balance	\$51,948
Total				\$51,948 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

(1 of 3) Salaries and benefits for Engineering staff that were originally budgeted in the Road fund were spent in the Flood and Clallam Bay Sewer funds for ongoing projects that were unexpected.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

Joe Domisi

[Signature]



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

46
12/7/21

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 12/07/21

Required originals approved and attached? ☐
Will be provided on:

Item summary:

- | | |
|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☒ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☐ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached supplemental appropriations on December 7, 2021
Supplemental appropriations – increased expenditures due to unanticipated federal, state, and local funds.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

NonDept – Emergency Communication Tax – Additional emergency communication tax funding that was not expected when preparing the 2021 budget/\$315,000

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached Resolution - supplemental appropriations.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

Date submitted: November 15, 2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2021

ADOPTING A SUPPLEMENTAL BUDGET FOR DEPARTMENTS/FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.100, in open, public meeting, after proper notice, the following facts create a need for the Supplemental Budget Appropriations listed below:

NonDept – Emergency Communication Tax – Additional emergency communication tax funding that was not expected when preparing the 2021 budget/\$315,000

2. The Budget Director has verified the accounting method for the supplemental appropriations and approved it by numbering and initialing the attached *Budget Change Forms*.

NOW, THEREFORE, THE BOARD OF CLALLAM COUNTY COMMISSIONERS hereby adopts the Supplemental Budget Appropriations for unanticipated state or federal funds shown above, and authorizes and directs the Treasurer to make the necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 7th day of December 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

ATTEST:

Loni Gores, CMC, Clerk of the Board

Bill Peach

c: Budget Director
Treasurer
Affected Department(s)

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 11/15/2021 ✓

Budget Hearing/Meeting Date: 12/07/2021 ✓

- X ✓ **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	19991.291 ✓	Budget Name	NonDept – Emergency Communication Tax ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19991.291 ✓	NonDept – Emergency Communication Tax ✓	31316.00.0010 ✓	Emergency Communication Tax	315,000
Total				315,000

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
19991.291 ✓	NonDept – Emergency Communication Tax ✓	52870.41.0560 ✓	Payment to PenCom City of PA	315,000
Total				315,000

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional Emergency Communication Tax funding that was not expected when preparing the 2021 Budget.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

14
12/6/21
4C

Department: BOCC

WORK SESSION ☒ Meeting Date: 12/06/21

REGULAR AGENDA ☒ Meeting Date: 12/07/21

Item summary:

- | | |
|---|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # |
| ☐ Resolution | ☐ Proclamation ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance ☒ Other - Notice |

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on December 21, 2021

Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Public Works – Flood – Final Payroll of 2021 expenditures will be larger than budgeted for/\$2,000

Sheriff – Emergency Services – Additional Funds needed for emergency clean up support due to recent storms/\$25,000

Information Technology – Additional funds required to cover anticipated short-fall in overtime/\$10,000

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached notice of debatable emergencies.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

Date submitted: December 3, 2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2021

CALL FOR HEARING FOR DEBATABLE EMERGENCIES IN THE FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, the following facts constitute a public emergency that could not reasonably have been foreseen at the time of making the budget:

Public Works – Flood – Final Payroll of 2021 expenditures will be larger than budgeted for/\$2,000

Sheriff – Emergency Services – Additional Funds needed for emergency clean up support due to recent storms/\$25,000

Information Technology – Additional funds required to cover anticipated short-fall in overtime/\$10,000

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. A public hearing on the debatable emergencies listed above will be held December 21, 2021 at 10:30 a.m. in Room 160 of the Clallam County Courthouse.
2. A copy of the budget change forms may be viewed at the office of the Board of Clallam County Commissioners from 8 a.m. to 4:30 p.m., Monday through Friday.

PASSED AND ADOPTED this 7th day of December 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

Publish: December 12, 2021

Bill: Commissioners

c: Budget Director
Treasurer
Department(s)

DEC 03 2021



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 12.03.21

Budget Hearing/Meeting Date: 12.21.21

— **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

— **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

— **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

— **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	10135.611 ✓	Budget Name	Public Works – Flood ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10135.611 ✓	PW – Flood ✓	50800.00.0000 ✓	Ending Fund Balance	\$2,000
Total				\$2,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10135.611 ✓	PW – Flood ✓	55310.10.0010 ✓	Salaries Regular Time	\$1011
10135.611 ✓	PW – Flood ✓	55310.20.0020 ✓	Benefits	\$989
Total				\$2,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Final payroll of 2021 expenditures will be larger than budgeted for.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 12/03/2021 ✓

Budget Hearing/Meeting Date: 12/21/2021 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.817 ✓	Budget Name	Sheriff – Emergency Services ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	25,000
Total				25,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.817 ✓	Sheriff – Emergency Services ✓	52510.41.0020 ✓	Professional Services	25,000
Total				25,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funds needed for emergency clean up support due to recent storms.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signature]

ISC

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 12/03/2021 ✓

Budget Hearing/Meeting Date: 12/21/2021 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.411 ✓	Budget Name	Information Technology ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293 ✓	General Fund Reserves ✓	50800.00.0000 ✓	Ending Fund Balance	10,000
Total				10,000 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.411 ✓	Information Technology ✓	51888.10.0500 ✓	Overtime	10,000
Total				10,000 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

Additional funds required to cover anticipated short-fall in overtime. This short-fall is due to excess hours spent in support of the COVID vaccination clinic. Revenue has been received as reimbursement for these overtime hours.

County Official Approval: *[Signature]*

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature]



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

59
12/17/21

Department: Public Works/Roads

WORK SESSION ☒ **Meeting Date:** 11/29/2021

REGULAR AGENDA ☒ **Meeting Date:** 12/7/2021

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other Quit Claim Deed |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Dept. of Natural Resources would like Clallam County to transfer any interest we may have in the right of way in S29, T32, R12 to the DNR.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

That the Board sign the Quit Claim Deed.

County Official signature & print name: Mary Peterson for, Ross Tyler, P.E.

Name of Employee/Stakeholder attending meeting: Ross Tyler, Linda Capps

Relevant Departments: Public Works/Road

Date submitted: 11/23/2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)

WHEN RECORDED RETURN TO

Name Clallam County Road Department

Address _____

City, State, Zip _____

QUIT CLAIM DEED

THE GRANTOR Clallam County, a political subdivision

for and in consideration of Mutual Benefits

conveys and quit claims to State of Washington Dept of Natural Resources

the following described real estate, situated in the County of Clallam State of Washington:
together with all after acquired title of the grantors(s) therein.

**Tax Parcel #123229310100 described as Right of Way in
the E ½ of the SW ¼ of Section 29, Township 32 Range 12
7.15A**

Date _____ 21 _____

**BOARD OF CLALLAM COUNTY
COMMISSIONERS**

Mark Ozias, Chair

Randy Johnson, Commissioner

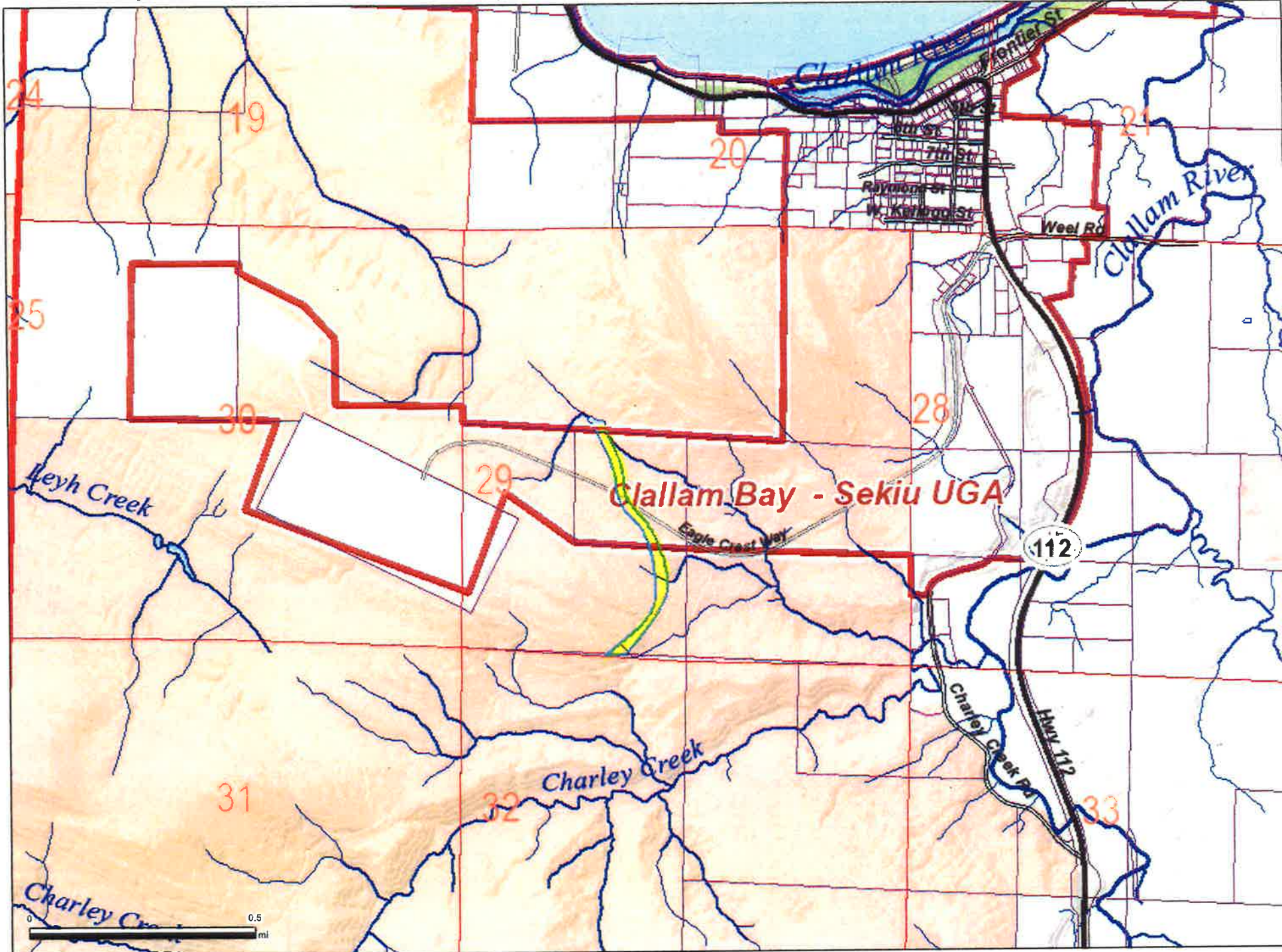
Bill Peach, Commissioner

STATE OF WASHINGTON)
) ss,
COUNTY OF CLALLAM)

On this ____ day of _____, 21____, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Mark Ozias,
Randy Johnson and Bill Peach to me known to be the Clallam County Commissioners, of the corporation that executed the foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated they are authorized to execute the said instrument and that the seal affixed is the corporate seal of said corporation.

Witness my hand and official seal hereto affixed the day and year first above written.

Notary Public in and for the State of Washington,
residing at Port Angeles.





AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

5b
12/7/21

Department: Public Works

WORK SESSION ☒ Meeting Date: 12-6-21

REGULAR AGENDA ☒ Meeting Date: 12-7-21

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- | | | |
|---|--|--|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☐ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☒ Other: letter of support |

Documents exempt from public disclosure attached: ☐

Executive summary:

The Clallam Conservation District has requested a letter of support for their US Bureau of Reclamation WaterSMART grant application for an irrigation piping project. The piping projects include the Sequim Prairie-Tri Irrigation Association's Eureka and Independent ditches in the vicinity of the MAT Clinic and two reaches of the Sequim Prairie main canal from the split with the Dungeness Irrigation District to Priest Road and then from Priest Road to 5th Avenue. Expected water savings, based on measurements that Lori DeLorm and Joe Holtrop of the Clallam conservation District took this past summer, total 1.75 cubic feet per second (533 acre-feet per year). The Eureka-Independent project will eliminate livestock access to these ditches, which deliver tailwaters to Gierin Creek.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

None required at this time.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

Please review the letter of support, edit, and then sign the letter of support for the Clallam Conservation District's application to the US Bureau of Reclamation WaterSMART grant program.

County Official signature & print name:

Mary Peterson
Mary Peterson for Ross Tyler

Name of Employee/Stakeholder attending meeting: Carol L. Creasey

Relevant Departments: Public Works

Date submitted: 12-1-21

* Work Session Meeting - Submit 1 single sided/not stapled copy Agenda Item Summary CCD letter of Support (12-6-21).docx
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019



Board of Clallam County Commissioners

223 East 4th Street, Suite 4
Port Angeles, WA 98362-3015
360.417.2233 Fax: 360.417.2493
Email: commissioners@co.clallam.wa.us

MARK OZIAS, District 1, Chair
RANDY JOHNSON, District 2
BILL PEACH, District 3

RICH SILL, County Administrator

File: A72

December 7, 2021

Mr. Josh German and Ms. Robin Graber
Bureau of Reclamation
P.O. Box 25007, MS 86-69200
Denver, CO 80225

Dear Mr. German and Ms. Graber:

Clallam County strongly supports the proposal by the Sequim Prairie-Tri Irrigation Association and Clallam Conservation District for irrigation ditch piping and irrigation system improvements.

Clallam County is a proud leader and collaborator on a wide variety of water conservation projects in the Dungeness Basin which directly lead to improved streamflow in the Dungeness River. This work is driven by the salmon, other wildlife, and people that depend on the Dungeness River to support healthy habitat and a vibrant community.

The irrigation ditch piping and irrigation system improvement projects proposed for the Sequim Prairie-Tri Irrigation system are high priorities for the Dungeness watershed and continue decades of work to conserve irrigation water to increase flows in the Dungeness River. Irrigation water conservation planning has been conducted in the Dungeness watershed for three decades, with input from many stakeholders, both locally, as well as from the state and federal level. The work completed over the past 25 years has resulted in a 50 % reduction in irrigation water diversions; however, more work remains to be done. Many of these projects benefited water quality, particularly in Dungeness and Sequim bays where shellfish harvesting is of significant importance. It is our understanding that one of the proposed ditch piping projects will eliminate livestock access, resulting in substantial water quality improvements.

In addition to supporting the ongoing irrigation water conservation work, we support the proposal to improve the Sequim Prairie-Dungeness Irrigation District diversion system. This diversion has long been identified as problematic because of the need to enter the diversion and overflow channels every year at the beginning and end of irrigation season to construct and de-construct the gravel dam. Any projects that reduce the need for instream work will be beneficial to salmon, their habitat, and water quality.

For these reasons, we strongly support this proposal.

Sincerely,

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

5C
12/7/21

Department: Public Works/Road

WORK SESSION ☒ Meeting Date: 12/6/2021

REGULAR AGENDA ☒ Meeting Date: 12/7/2021

Required originals approved and attached? ☒

Will be provided on:

Item summary:

- ☐ Call for Hearing
- ☒ Resolution
- ☐ Draft Ordinance

- ☐ Contract/Agreement/MOU - Contract #
- ☐ Proclamation
- ☐ Final Ordinance
- ☐ Budget Item
- ☐ Other

Documents exempt from public disclosure attached: ☐

Executive summary:

The 2022 Annual Road Construction Program is developed from the 2022-2027 6-Year TIP which was adopted after the public hearing was held on November 23rd. The Annual Construction Program includes expected projects for 2022.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

The Annual Construction Program constitutes a significant portion of the Road Fund.

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)

It is recommended that the Commissioners approve and sign this resolution.

County Official signature & print name: Mary Peterson, Mary Peterson for Ross Tyler

Name of Employee/Stakeholder attending meeting: Ross Tyler

Relevant Departments: Public Works/Road Dept.

Date submitted: 12/1/2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting - Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



CR RESOLUTION ____, 2021

ADOPTING THE ANNUAL CONSTRUCTION PROGRAM FOR 2022

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The annual construction program, for the year beginning in 2022, is ready for adoption.
2. It is the practice and policy of Clallam County that when required, full environmental review of the projects listed in the annual program are made at the time when a project is ready to begin. Detailed engineering drawings, specifications and other facts are available to enable an environmental assessment made at that time to be based upon full and complete information concerning the project.
3. The annual construction program, in compliance with WAC 136-16-010 through -042, outlines expected projects and thus provides guidance to the Public Works Department.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact:

1. The adoption of the Clallam County Annual Construction Program for 2022, not being an action within the definitions of the State Environmental Policy Act, does not require either the preparation of any environmental documentation, or a determination as to environmental significance.
2. The Annual Construction Program for 2022 is hereby adopted.

PASSED AND ADOPTED this _____ day of _____ 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

Cc: Public Works

Clallam County
2022
Annual Construction Program
WAC 136-16

(A) **TOTAL CONSTRUCTION DONE** (total sum of column 13 + column 14): \$4,025,000.00
 (B) **COMPUTED COUNTY FORCES LIMIT:** \$1,268,023.75
 (C) **TOTAL COUNTY FORCES CONSTRUCTION** (total sum of column 14): \$15,000.00

Date of Environmental Assessment:
Date of Final Adoption:
Ordinance/Resolution Number:

Dec 7, 2021
 CR Resolution 9,2021

(1)	(2)	(3)	(4)					(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
Annual Program Item No.	6 Year Road Program Item No.	Project Name	Road #	Road Segment Information				Project Length(mi.)	Project Type Code	Environmental Assessment	Sources of Funds			Estimated Expenditures Dollars				
				Road Name	BMP	EMP	FFC				County Road Funds	Other Funds		PE & CE (595.10)	Right of Way (595.20)	Construction		Grand Total (All 595)
												Amount	Program Source			Contract	County Forces	
1	1	Black Diamond Road (#31030) 698-1507 HSIP-05AG (002)	31030	Road Name: Black Diamond Road From: 2.66 To: 3.40	2.66	3.40	08	0.74	Safety P&T	E	\$70,000	\$0.00	HSIP	\$20,000	\$50,000			\$70,000
2	2	Carlsborg Road (#94270) 698-1902 RAP#0519-01	94270	Road Name: Carlsborg Road From: 1.01 To: 1.76	1.01	1.76	07	0.75	2R	E	\$349,000	\$472,000.00	RAP	\$30,000	\$50,000	\$741,000		\$821,000
3	3	Dry Creek Road (#31870) 698-1601 RAP#0515-01	31870	Road Name: Dry Creek Road From: 0.00 To: 0.68	0.00	0.68	07	0.68	3R	E	\$600,000	\$700,000.00	RAP			\$1,300,000		\$1,300,000
4	4	Dungeness Natl. Wildlife Refuge (DNWR) Access Improvements (#45350, 45890, 94170) 698-2001 FLAP- 9905(007)						N/A	3R	I	\$26,000	\$166,000.00	Federal Lands Access Program	\$192,000				\$192,000
5	6	Hoko-Ozette Road (#91460)	91460	Road Name: Hoko-Ozette Road From: 19.50 To: 19.51	19.50	19.51	07	0.01	2R	I	\$20,000			\$10,000	\$10,000			\$20,000
6	8	Joyce-Piedmont Road (#92210) SCP-21001	92210	Road Name: Joyce-Piedmont Road From: SR112 To: East Beach Rd.	0.00	4.30	07	4.30	3R Safety	I	\$0	\$5,000.00	Federal Lands Access Program	\$5,000				\$5,000
7	9	Sequim-Dungeness Wy/ Woodcock Rd Roundabout (#95250/52500) C1257 HSIP-000S (555)	95250	Road Name: Sequim-Dungeness Wy From: 2.42 To: 2.62	2.42	2.62	07	0.20	IS	I	\$55,000	\$578,000.00 \$100,000.00	HSIP STP(E)			\$733,000		\$733,000
8	10	South Airport Road (#93230)	93230	Road Name: S. Airport Road From: 0.00 To: 0.682	0.00	0.68	16	0.68	2R	I	\$0	\$20,000.00	NHS	\$20,000				\$20,000
9	12	Towne Road (#52270) 698-1606	52270	Road Name: Towne Rd. From: 1.99 To: 2.74	1.99	2.74	09	0.75	3R	E	\$800,000					\$800,000		\$800,000
10	15	Clallam Slough Bridge Replacement (#19400BR1) 698-2001 BROS-05AD (001)	19400	Road Name: Frontier Street From: 0.07 To: 0.44	0.07	0.44	08	0.37	Br	I	\$0	\$225,000.00	BR	\$225,000				\$225,000
11	17	Sol Duc River Bridge (#11200BR1)	11200	Road Name: Quillayute Rd. From: 6.47 To: 6.52	6.47	6.52	08	0.05	Br	I	\$28,000	\$182,000.00	STP(BR)	\$210,000				\$210,000
12	18	Weel Bridge (#18760BR1)	18760	Road Name: Weel Road From: .39 To: .58	0.39	0.58	09	0.19	Br	I	\$19,000	\$121,000.00	STP(BR)	\$140,000				\$140,000
13	20	Hoko-Ozette Road Culvert Replacement (#91460)	91460	Road Name: Hoko-Ozette Rd From: 5.77 To: 5.78	5.77	5.78	07	0.01	FP	I	\$220,000			\$20,000		\$200,000		\$220,000
14	22	Kugal Creek Culvert Replacement (#20650) SCP-21006	20650	Road Name: Cooper Ranch Road From: .24 To: .25	0.24	0.25	09	0.01	FP	I	\$56,000					\$56,000		\$56,000

(1)	(2)	(3)	(4)					(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
Annual Program Item No.	6 Year Road Program Item No.	Project Name	Road #	Road Segment Information				Project Length(mi.)	Project Type Code	Environmental Assessment	Sources of Funds			Estimated Expenditures Dollars				
				Road Name	BMP	EMP	FFC				County Road Funds	Other Funds		PE & CE (595.10)	Right of Way (595.20)	Construction		Grand Total (All 595)
												Amount	Program Source			Contract	County Forces	
15	23	Wisen Creek & Swede Roads- Culvert Replacements (#20550, 20460) 698-2002	20550	Road Name: Wisen Creek Road From: 0.13 To: 0.38	0.13	0.38	09	0.25	FP	I	\$10,000			\$10,000				\$10,000
			20460	Road Name: Swede Road From: 0.00 To: 0.00	0.00	0.00	09											
16	24	Olympic Discovery Trail (ODT)- Forks Calawah River Park to Sitkum-Sol Duc Road (aka "A" Rd) 698-1907					N/A		P&T	I	\$5,000	\$55,000.00	TAP(R)	\$60,000				\$60,000
17	25	Olympic Discovery Trail- Forks to LaPush Trail Corridor Acquisition 698-2101 TAP-2005 (090)					N/A		P&T	I	\$167,500	\$502,500.00	RCO	\$670,000				\$670,000
18	27	Countywide Olympic Discovery Trail Trail Corridor Gap Acquisition 698-1607, 698-2102, 698-2103					N/A		P&T	I	\$50,000			\$50,000				\$50,000
19	28	Countywide Overlay Surface Improvements					N/A		HMA	E	\$200,000			\$20,000		\$180,000		\$200,000
20	29	Countywide Various Improvements					N/A		Safety	E	\$25,000			\$10,000			\$15,000	\$25,000
											\$2,700,500	\$3,126,500		\$972,000	\$830,000	\$4,010,000	\$15,000	\$5,827,000



AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

H1
12/7/21

Department: BOCC

WORK SESSION ☐ Meeting Date:

REGULAR AGENDA ☒ Meeting Date: 12/07/21

Item summary:

- | | | |
|--|--|---|
| ☐ Call for Hearing | ☐ Contract/Agreement/MOU - Contract # | |
| ☒ Resolution | ☐ Proclamation | ☐ Budget Item |
| ☐ Draft Ordinance | ☐ Final Ordinance | ☐ Other - Notice |

Documents exempt from public disclosure attached: ☐

Executive summary:

Board of Clallam County Commissioner will consider adopting by Resolution the attached debatable emergencies on December 7, 2021.

Debatable emergency – Public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

Public Work – Flood Control – Unexpected salaries and benefits from Engineering staff (2 of 3)/\$9,874

Public Works – Clallam Bay/Seki Sewer – Unexpected salaries and benefits from Engineering staff (3 of 3)/\$42,074

Parks & Facilities – To pay additional expenses related to COVID 19 virus event in Clallam County/\$33,250

Recommended action: (Does the Board need to act? If so, what is the department's recommendation?)
Approve the attached Resolution - debatable emergencies.

County Official signature & print name: Loni Gores Loni Gores, Clerk

Name of Employee/Stakeholder attending meeting: Board of Commissioners

Relevant Departments: All Departments

Date submitted: November 15, 2021

* Work Session Meeting - Submit 1 single sided/not stapled copy
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies)



BUDGET RESOLUTION _____, 2021

ADOPTING BUDGET EMERGENCIES FOR THE DEPARTMENTS/FUNDS LISTED BELOW

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCW 36.40.140, after a public hearing on December 7, 2021 the following constitute Public emergencies, which could not reasonably have been foreseen at the time of budget preparation:

Public Work – Flood Control – Unexpected salaries and benefits from Engineering staff (2 of 3)/\$9,874

Public Works – Clallam Bay/Seki Sewer – Unexpected salaries and benefits from Engineering staff (3 of 3)/\$42,074

Parks & Facilities – To pay additional expenses related to COVID 19 virus event in Clallam County/\$33,250

2. The Budget Director has reviewed the accounting method for the debatable emergencies and approved it by numbering and initialing the attached *Budget Change Forms*.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Commissioners, in consideration of the above findings of fact:

1. The amount of money required to meet the public emergencies listed above is authorized for expenditure provided that no expenditure is made or liability incurred pursuant to the resolution under RCW 36.40.150 until a period of five days, exclusive of the date this resolution is signed, have elapsed.
2. The Treasurer is authorized and requested to make any necessary transfer of funds in order to affect the Board's intent.

PASSED AND ADOPTED this 7th day of December 2021

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

Randy Johnson

Bill Peach

ATTEST:

Loni Gores, CMC, Clerk of the Board

c: Budget Director
Treasurer
Affected Department

NOV 15 2021

CLALLAM COUNTY BUDGET CHANGE FORM



Date Submitted: 11.10.21

Budget Hearing/Meeting Date: 12.07.21 ✓

— **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

☒ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

— **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

— **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

— **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	10135.611 ✓	Budget Name	Public Works – Flood Control
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10135.611 ✓	PW – Flood Control	50800.00.0000 ✓	Ending Fund Balance	\$9,874
Total				\$9,874 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
10135.611 ✓	PW – Flood Control	55310.10.0010	Salaries Regular Time	\$7,747
10135.611 ✓	PW – Flood	55310.20.0020	Benefits	\$2,127
Total				\$9,874 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

(2 of 3) Unexpected salaries and benefits from Engineering staff. Originally budgeted in the Roads fund, which has been reduced.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Handwritten signatures]

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NOV 15 2021



CLALLAM COUNTY BUDGET CHANGE FORM

Date Submitted: 11.10.21

Budget Hearing/Meeting Date: 12.07.21 ✓

— **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds

X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.

— **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law

— **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase

— **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	41401.611 ✓	Budget Name	Public Works – Clallam Bay/Seki Sewer ✓
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
41401.611 ✓	PW – Clallam Bay/Seki Sewer ✓	50800.00.0000 ✓	Ending Fund Balance	\$42,074
Total				\$42,074 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
41401.611 ✓	PW – Clallam Bay/Seki Sewer ✓	53580.10.0010	~~Salaries~~ Regular Time	\$33,009
41401.611 ✓	PW – Clallam Bay/Seki Sewer ✓	53580.20.0020	Benefits	\$9,065
Total				\$42,074 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

(3 of 3) Unexpected salaries and benefits from Engineering staff. Originally budgeted in the Roads fund, which has been reduced.

County Official Approval: _____

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

Joe Domini

[Signature]

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CLALLAM COUNTY BUDGET CHANGE FORM

RECEIVED
CLALLAM CO. FINANCE

NOV 15 2021



Date Submitted: November 12, 2021 Budget Hearing/Meeting Date: December 7, 2021 ✓

- **Supplemental Appropriation** – increased expenditures due to unanticipated federal, state, or local funds
- X ✓ **Debatable Emergency** – public emergency other than a non-debatable emergency which could not reasonably have been foreseen at the time of making the budget, requiring the expenditure of money not provided for in the budget.
- **Non-debatable Emergency** – for the relief of a stricken community requiring immediate address; to meet mandatory expenditures required by law
- **Budget Revision** – transfers or reallocations between departments within the same fund, or anytime a reallocation within the same budget would authorize a new permanent position or a new capital purchase
- **Budget Reduction** – a reduction in revenues and/or expenditures

Budget Number xxxxx.xxx.	00100.911.	Budget Name	Parks & Facilities
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REVENUE/SOURCE

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.293	General Fund Reserves	50800.00.0000	Ending Fund Balance	\$ 33,250
Total				\$ 33,250 ✓

EXPENDITURES

BUDGET NUMBER xxxxx.xxx.	DEPT NAME	BARS NUMBER xxxxx.xx.xxxx	ACCOUNT DESCRIPTION	AMOUNT
00100.911.	Parks & Facilities	57680.31.0035 ✓	Cleaning and Sanitation Supplies	\$ 3,650
00100.911.	Parks & Facilities	57680.31.0045 ✓	Building Supplies and Materials	\$ 3,000
00100.911.	Parks & Facilities	57680.41.1030 ✓	Personnel Services	\$ 26,600
Total				\$ 33,250 ✓

Revenue/Source and Expenditure totals must agree.

REASON FOR BUDGET ACTION:

To pay for additional expenses related to the Covid 19 virus event in Clallam County to be paid from the Parks and Facilities budget in 2021. This is in anticipation of goods and services expenditures to be incurred in November and December 2021, and are expected to be reimbursed through FEMA reimbursements.

County Official Approval:

(Obtain Budget Office Approval Prior to Submission to Clerk of the Board)

[Signature] 11/12/2021

[Signature]

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AGENDA ITEM SUMMARY

(Must be submitted NLT 3PM Wednesday for next week agenda)

H2
12/7/21

Department: Finance

WORK SESSION ☐ **Meeting Date:**

REGULAR AGENDA ☒ **Meeting Date:** 12/7/2021

Required originals approved and attached? ☒
Will be provided on:

Item summary:

- ☐ Call for Hearing ☐ Contract/Agreement/MOU - Contract #
- ☒ Resolution ☐ Proclamation ☒ Budget Item
- ☐ Proposed Final Ordinance ☐ Final Ordinance ☐ Other Monthly Review

Documents exempt from public disclosure attached: ☐

EXECUTIVE SUMMARY:

As required by the Clallam County Charter, attached is the 2022 Proposed Final Budget for Clallam County for the required public hearings to be held on Tuesday, December 7, 2021 at 10:30am and 5pm online and via telephone. These materials for the 2022 Proposed Final Budget may also be viewed on the County's website under the "Budget and Finance" header, in the section entitled "Proposed Budget 2022" (the link is provided [here](#)). Following hearing of testimony and questions from the public and staff, the Commissioners will then proceed in moving forward with adoption of the Proposed Budget that evening, or if a hearing extension is needed to allow for further changes to be made, no later than Tuesday, December 14th.

The following materials have been provided to accompany this summary:

- 2022 Proposed Final Budget Summary—All Funds;
- General Fund 4 Year Comparison of 2022 Proposed Final Budget to Projected/Actual Results for 2021-2019;
- General Fund 4 Year Comparison of 2022 Proposed Final Budget to Adopted Budgets for 2021-2019;
- General Fund Breakdown Analysis of the Change in Operating Surplus/Deficit between the 2022 Proposed Final Budget Deficit and 2021 Forecasted Surplus;
- General Fund Bridge Analysis Summarizing the Changes Made between the 2022 Draft Budget and the Proposed Final Budget;

* Work Session Meeting - Submit 1 single sided/not stapled copy Agenda Item Summary Proposed Final Budget 2022 12012021.docx
** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

- 2022 Proposed Final Budget General Fund Revenue, Expenditure and Staffing Charts by Type and by Program;
- 2022 Budget Salary Worksheet Breakdown by Department/Fund; and
- 2022 Department Requests Over Base Budget, as marked to show those items approved for inclusion in the Proposed Final budget based on BOCC feedback and those items to be deferred;
- 2022 Budgeted General Fund Indirect Cost Charges by Fund;
- 2022 Budgeted Transfers between Funds;
- 2022 Proposed Final Capital Outlay Budget reflecting BOCC feedback received during the 5 Year Capital Plan discussion held on October 18, 2021 and as revised to reflect carry-over of approved 2021 projects that are not expected to be completed by the end of 2021;
- Budget Resolution Adopting the 2022 Clallam County Budget; and
- Budget Resolution Adopting the 2022 Clallam County Budget Emergency Appropriations.

As noted in prior budget discussions, all departments have budgeted that all positions are assumed filled for the entire year in accordance with how policy currently requires us to budget, which has not historically mirrored the County's actual payroll spending trends where the County has underspent its personnel budgets in the General Fund between \$1.6 million and \$1.9 million each year due to open positions, turnover and retirements (further discussion below). This initial budget also reflects estimates for 2022 revenue which are partly dependent on the current revenue forecast assumptions for 2021, as well as many additional variables, including:

- Any resurgent economic disruptions due to the COVID emergency,
- GDP growth and inflationary growth expectations based on most recent state economic forecasts,
- Local economic conditions,
- Continuance of supply of chain disruptions,
- Changes in long term and short term interest rates, and
- Other revenue guidance available thru MRSC and other sources.

Sales tax assumptions used in the 2022 Proposed Final budget have been tempered considerably from the 16%+ growth forecasted in 2021, but at a 5% assumed growth appears achievable given the current economic outlook, inflationary expectations, and are consistent with projected 2022 retail sales and state GDP growth projected for the state in their last economic forecast report.

A few changes have been made to the 2022 Draft Budget presented to the BOCC in work session on November 15, 2021 in arriving at the 2022 Proposed Final Budget. While outlined in more detail in the attached schedule called "Bridge Analysis Between Draft Budget & Proposed Final Budget", these changes at a high level include:

- **REVENUE CHANGES—increased \$200k**, including increases made to:

* Work Session Meeting - Submit 1 single sided/not stapled copy Agenda Item Summary Proposed Final Budget 2022 12012021.docx
 ** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

- Intergovernmental Revenue—COVID Reimbursements--+\$200k increase to reflect the carrying forward of FEMA grant reimbursements for COVID-related expenditures incurred by the General Fund for the months of May-September 2021 which are not expected to be received until 2022.
- **EXPENDITURE CHANGES—increased \$46k**, primarily driven by the following:
 - Payroll & Benefits—increased \$69k and \$6k, respectively, due to the addition of two part-time deputy coroner/death investigator positions in the Prosecuting Attorney—Coroner department, bringing staffing up to the 2.5 FTE deputy coroner positions requested by the Prosecuting Attorney’s Office to meet the new legislative requirements for the coroner function and to provide additional support to the Prosecutor’s criminal investigation efforts;
 - Services—increased \$46k mainly due to carry-over of estimated remaining costs relating to the CBG Wave Cable Franchise professional services contract approved in 2021 (\$27k), the true-up of indigent defense costs budgeted to reflect the final negotiated extension of the County’s indigent defense contract with Clallam Public Defender (+\$16k), and \$3k of additional certification and other costs relating to the addition of the two part-time deputy coroner positions discussed above; and
 - Transfers Out—decreased \$75k, due to:
 - **IT Capital Projects Transfer—decreased \$75k**—based on revised timing of 2021 IT expenditure estimates received from IT relating to the Esri GIS hardware upgrade project and Tyler Permitting System implementation, \$180k of the Tyler implementation costs originally expected to be incurred in 2021 will instead be spilling over to 2022. In addition, projected unused 2021 budgeted REET 2 transfer funding for the IT Capital Projects fund in support of IT infrastructure of \$259k was also carried forward to the 2022 budget. As a result of these two changes, it was determined appropriate to decrease by \$75k the transfer originally budgeted from the General Fund in 2022 to the IT Capital Projects Fund.

GENERAL FUND BUDGET OVERVIEW

At a high level, the 2022 Proposed Final Budget projects a beginning General Fund Balance of approximately \$15.0 million, Revenues totaling \$46.812 million, Expenditures (including Transfers Out to the Lower Dungeness and Dungeness Off-Channel Reservoir Capital Projects, HHS, Flood Control, Capital Projects funds, and other funds) of \$51.704 million, resulting in a budgeted use Reserves of (\$4.892) million, and leaving an ending General Fund Balance of \$10.134 million, representing an ending reserve level of 20% of total operating expenditures. However, when adjusted for historic average payroll underspend to budget of approximately \$1.732 million, the projected operating deficit for 2022 is expected to total (\$3,160k), leaving an ending General Fund reserves of \$11.866 million, representing an ending reserve level of 24% of total operating expenditures.

Below are the revenue and expenditure highlights behind these results:

* Work Session Meeting - Submit 1 single sided/not stapled copy Agenda Item Summary Proposed Final Budget 2022 12012021.docx
 ** Regular Meeting – Submit 1 single sided/not stapled copy and originals (1 or 3 copies) Revised: 3-04-2019

REVENUE BUDGET HIGHLIGHTS

In this Proposed Final roll up of the 2022 budget, General Fund Revenues (excluding COVID-related reimbursements) are projected to total \$46,512k, representing a \$4,355k or 10.3% increase over 2021 projected revenue expected, and a \$5,918k or 14.6% increase over the 2021 originally adopted budget. When you further exclude Transfers In revenue (which consist mainly of cash flow timing difference transfers from the Lower Dungeness Floodplain and Dungeness Off-Channel Reservoir projects), General Fund Revenues are projected to increase \$2,485k or 6% from 2021 projected revenues.

In projecting revenues for 2022, while there are certain revenue streams that were significantly impacted by the COVID public health emergency in 2021 that are expected to partially or fully recover fully in 2022 (the most notable being revenues generated by the assumed resumption of the County Fair in 2022), certain of our revenue streams tied to retail sales activity are assumed to return to a more moderate level of growth (5%) as compared to the 24%+ growth projected currently in 2021 when we experienced a significant economic rebound as the COVID pandemic's effect on the economy began to subside.

While we see this economic recovery continuing into 2022, we do not believe it will be at the levels witnessed in 2021. Other revenue streams, particularly interest income, licensing and permits, and fines & penalties, are expected to decline in 2022 due to the impact of COVID on the interest rate environment that is expected to continue through 2022, a slowdown in building permit revenues from the 30%+ growth levels seen in 2021, and recent changes in RCW that will impact the County's ability to assess certain penalties and fines.

TAX REVENUES

Tax revenues are projected to increase \$875k or 3.77%. Property taxes are projected to increase \$180k or 1.6% as we assumed the County takes its allowed for 1% annual levy growth limit, as adjusted for new construction assumed captured, as allowed for under statute. Sales-driven taxes (local retail, juvenile correction sales and use taxes and local criminal/public safety taxes) are projected to increase a combined \$598k or 5.1%, which again reflects our assumption that sales taxes grow at a more moderate rate as compared to the +24% growth seen in 2021. Timber excise tax is also projected to increase \$91k or 32% from 2021 projections based on a true-up adjustment assessed the County by the Department of Revenue in 2021 due to an error discovered in prior years' timber excise tax remittances.

LICENSES & PERMITS

Licenses & Permits are currently projected to decrease \$39k or -3.5% from 2021 projections mainly due to an assumed decline in building permit revenues from the 30%+ growth since in 2021 that was being driven by high demand for permits prior to new building code requirements taking effect in mid-2021 as well as the robust building activity occurring in 2021.

INTERGOVERNMENTAL REVENUES

Budgeted to increase \$1,050k or 17%, Intergovernmental revenues' growth is mainly due to \$1,488k growth in Intergovernmental tax revenues consisting primarily of PILT revenues ("payment in lieu of

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taxes” payments the County receives from Federal usage of County lands in lieu of property taxes the County would otherwise have collected), with the increase due to \$1,386k of additional PILT the County expects to receive from additional funding made available under the American Rescue Plan Act (“ARPA”), along with 3.3% growth assumed from non-ARPA funded PILT, PUD Privilege Tax, Criminal Justice, Marijuana and Liquor related excise taxes. These Intergovernmental tax revenue increases are partly offset by a projected decrease in Intergovernmental Grant revenues of (\$438k) mainly due to a \$299k one-time state appropriate grant received in 2021 in support of law enforcement costs, and decreased grant revenues budgeted for HHS Environmental Quality, Juvenile Services, and in other areas, as partly offset by new grant funding from the Administrative Office of the Courts in support of expanded guardianship services within the Superior Court and in support of the County’s establishment of a mental health court within District Court 1.

CHARGES FOR GOODS & SERVICES

Charges for Goods & Services are projected to increase \$806k or 10.8% in 2022 driven mainly due to recovery of certain COVID-impacted revenue streams, including the resumption of the County Fair (+\$205k), partial improvement in Sheriff Jail revenues derived from the provision of excess jail bed space to the State Department of Corrections which are expected to continue to be negatively impacted during 2021 and 2022 due to COVID jail capacity restrictions and DOC operational challenges (\$100k improvement over 2021 expected), and additional HHS Environmental Health services revenue to be funded through new state Foundational Public Health funds (\$162k). We also expect continued growth in title-related filing, DOL licensing revenues, and excise admin fees in 2022.

FINES & PENALTIES

Fines & Penalties are budgeted to decrease -\$132k or -13.6% over 2021, mainly due to a reduction in property tax penalties and certain indigent fines due to recent changes in RCW that restrict the County’s ability to assess such fines in 2022.

MISCELLANEOUS REVENUE

Miscellaneous Revenue, consisting mainly of interest income and parks camping fees, is projected to decrease (\$289k) or -13.9%, driven mainly by a \$365k drop in budgeted interest income driven by the collapse of 2-year CD and the LGIP investment pool interest rates in 2020 and continuing into 2021 due to the aggressive economic stimulus measures taken by the Federal Reserve at the onset of the COVID emergency in 2021, coupled with the remainder of the County’s 2-year CD investment portfolio maturing in 2021 and 2022 and being reinvested at substantially lower interest rates. Interest rates are assumed to not begin to meaningfully recover until 2023. Campground revenue is budgeted to moderate from the unprecedented growth seen in 2021 due to COVID’s favorable impact on usage of County campgrounds in 2021, offset by an expected increase in campground fees. Partially offsetting are higher expected revenues earned from sales of unclaimed property, and approximately \$91k in higher revenue from the resumption of the County Fair in 2022.

OTHER FINANCING SOURCES (TIMBER SALES)

Other Financing Sources, consisting mainly of timber revenues to the General Fund, are budgeted to increase \$220k or 42% based on an August Proposed Final DNR timber harvest sales projection received for 2022, with the year-over-year increase being driven by the rise in timber prices for

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timber sales auctions that occurred in 2021 that will be harvested in 2022-2023, as well as spill over 2021 budgeted timber revenues to 2022 due to DNR delays in harvesting certain areas in 2021 due to road building and weather-related delays.

TRANSFERS IN

Transfers In to the General Fund are projected to total \$2.44 million in 2022, an increase of \$1.87 million from 2021. Budgeted Transfers In consist of \$1.85 million from the Lower Dungeness Floodplain Restoration project, \$300k related to the Dungeness Off-Channel Reservoir project and \$250k from the Clallam Bay Sekiu Sewer Fund. This increase is largely due to spill over of \$1.5 million of 2021 transfers in from the Lower Dungeness Floodplain project relating to bridge funding provided by the General Fund primarily in late 2021 as the heavy construction phase of this project began, for which grant reimbursement of these costs will not be received until the spring of 2022. The increase is also due to the provision of \$250k in bridge funding for the Clallam Bay Sekiu Sewer fund collection system rebuild project which is assumed repaid to the General Fund as grant/loan funds for the project are received during the year. These increases are partly offset by the General Fund's provision of \$300k in bridge funding to HHS in support of the Serenity House bathroom remodel project required for Serenity House to open its expanded shelter space for which Serenity House is still seeking grant funding from which to reimburse the County, a reimbursement that given current uncertainty is not budgeted to be received in 2022. While unchanged from 2021, the Transfers In from the Dungeness Off Channel Reservoir fund of \$300k are again reflected in the 2022 budget, representing return of estimated bridge funding provided by the General Fund of the same amount.

INTERGOVERNMENTAL—COVID REIMBURSEMENTS

Consisting of our centrally administered COVID-related reimbursement grants including FEMA and CARES, this revenue category is budgeted to total \$300k in 2022, consisting of spill-over of 2021 anticipated reimbursements of FEMA COVID-related expenditures incurred by the County's General Fund from May-December 2021. This represents a decrease of \$528k from 2021 when the bulk of FEMA reimbursements for 2020 and first quarter 2021 were received, as well as \$529k of funding received in 2021 related to the AOC CAREs grant-funded JAVs courtroom technology project.

EXPENDITURE BUDGET HIGHLIGHTS

Turning to expenditures for the General Fund, our Proposed Final expenditure budget (excluding COVID-related costs) currently stands at \$51,704k, an increase of \$9,970k or 23.9% from our 2021 projected expenditures, and an increase of \$7,739k or 17.6% over the adopted 2021 budget. When you exclude Transfers Out expenditures (totaling \$6,213k in 2022 and \$3,141k in 2021 which consist mainly of cash flow timing difference transfers to the Lower Dungeness Floodplain, Dungeness Off-Channel Reservoir and Clallam Bay/Sekiu sewer rebuild projects along with capital outlay related transfers to various capital projects funds), General Fund Expenditures are projected to increase \$6,898k or 17.9% from 2021.

SALARIES, WAGES & BENEFITS

Excluding Transfers Out, the largest driver of the increase over 2021 projected expenditures is in Payroll and Benefits costs. Representing approximately 67% of our total expenditure budget, Payroll

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and Benefits are up \$3,141k or 14.6% and \$1,317k or 15.1%, respectively, to the 2021 forecast. These increases are mainly due to the fact that the budget assumes all budgeted staff positions are filled for the entire year as required under current policy, which clearly was not the case in 2021 where due to retirements, voluntary terminations, delays in filling positions during the year, and the partial hiring freeze put in place beginning in March 2020 that continued through the first of quarter of 2021, the County had more open positions during 2021. This resulted in a projected budget underspend in payroll and benefits in 2021 of approximately \$1.901 million. Based on 3-year and 5-year historical average payroll/benefits budget underspend of \$1.88 million and \$1.67 million, respectively, we anticipate a similar level of personnel budget underspend, while not reflected in the current 2022 Proposed Final budget due to policy, is nevertheless likely in 2022. If you adjust our 2022 personnel cost budget for this average \$1.7 million expected budget underspend, our combined personnel costs in reality are expected to increase \$2.726 million or 9% in 2022 as compared to 2021.

This 9% increase in overall payroll/benefits costs is largely being driven by the full year impact of collective bargaining-related COLAs of 1% implemented in July 2021 and 2.5% in January 2022, the addition of accreditation pay and implementation of a 9-step restructured pay scale affecting our law enforcement deputies, sergeants and correction officer collective bargaining units, a \$50-per-month increase in County-paid health premium increases for most collective bargaining units, and the addition of longevity-based medical premium pay beginning in January 2022 as provided for in the collective bargaining agreements renewed in July 2021. Position step increases, promotions, salary-study-based adjustments for certain positions, the approval of new positions in 2021 (including the Mental Health Court Coordinator, Treasurer Fiscal Specialist II, and other positions), and the filling of positions held open during 2021 (including the HHS Deputy Director position) also contributed to the increase. Finally, the payroll cost increase in 2022 also reflects new FTEs requested by the following departments in the 2022 Department Requests Over Base Budget, including Auditor (+1.63 FTEs), BOCC Non Departmental (+1 FTE), and Prosecuting Attorney Coroner (+2.5 FTEs), as well as the addition of \$122k of extra help funding to support administration of the new Mental Health Court and fund transition staffing costs for a planned position retirement in the Assessor's office. These increases were partially offset by an approximate \$500k annualized decrease in DRS pension benefit costs paid by the County as a result of substantial decreases in employer-paid contribution rates assessed to the County by DRS beginning in July 2021 for multiple pension plans based on stronger than expected pension plan performance.

Overall, we have budgeted 10.7 more FTEs in 2022 as compared to the 2021 budget, with additions in Auditor (+1.63 FTE), Treasurer (+1.0 FTE), BOCC Operations (+.7 FTE), BOCC—NonDepartmental (Finance) (+1.0 FTE), DCD Environmental Quality (+.25 FTE), DCD Permit Center (+1.0 FTE), DCD Long Range Planning (+.37 FTE), HHS Environmental Health (+0.6 FTE), HHS Admin (+1.4 FTE), Sheriff Operations (+1.54 FTE), Prosecuting Attorney-Coroner (+1.0 FTE), and District Court 1 (+1.0 FTE), as offset by reductions in DCD Admin (-.86 FTE).

SUPPLIES

Supplies are projected to increase \$465k or 44.2% compared to 2021 non-COVID projected supplies costs, and increase \$276k or 22.2% compared to the 2021 adopted budget. This increase is mainly due to the new Tyler Permit Plan system annual SAAS license entered into in 2021 (\$111k), IT SRF requests across multiple departments as outlined in the "2022 Department Requests Over Base

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Proposed Final Budget-Proposed Final" (\$122k), additional supply costs in support of new FTEs added to the budget, and due to the 2021 projected underspend to budget (\$189k).

SERVICES

Services in 2022 are projected to increase \$1,615k or 27% over 2021 projected non-COVID services, and increase \$1,083k or 16.6% compared to the 2021 original budget. These increases are mainly due to the following:

- Ending of the ER&R holiday for vehicle replacements implemented in 2021 as a precautionary cost savings measure (driving approx. \$244k of the increase mainly in Sheriff Ops and Parks/Facilities);
- Estimated Blake Decision LFO Refunds placeholder added (\$150k);
- Resumption of Assessor PACs software maintenance costs being funded by the General Fund rather than the Treasurer REET Technology fund (\$67k);
- A \$57k increase in DCD—Environmental Quality Salmon Recovery services;
- Higher IT infrastructure-related network monitoring services costs (\$34k) resulting from the County's IT infrastructure refresh project of 2020/2021;
- Estimated remaining professional services costs relating to the CBG Wave Cable Franchise renewal (+\$27k);
- Additional Services costs included in the 2022 budgeted as outlined in the "2022 Department Requests Over Base Proposed Final Budget", including:
 - Assessor (\$83k—primarily for the Eagleview High Resolution Oblique Imagery service);
 - IT (\$220k—consisting of \$186k for MS Office365 and \$34k for additional costs of maintaining high speed voice/data communications needed to support remote working/Zoom);
 - HR (\$27k—for expanding NEOGOV usage for onboarding/orientation, higher subscription costs, and increased online job posting advertising);
 - Prosecuting Attorney (\$81k—mainly relating to higher coroner services costs, certifications, and restoration of in-person training budget);
 - Superior Court (\$51k relating to securing additional conflict attorney, guardian ad litem services needed);
 - District Court 1—additional funding for conflict attorney for criminal cases (\$12k);
 - Park & Facilities—increase in building repair and maintenance budget to reflect higher costs being experienced as facilities age (\$17k); and
 - WSU—addition of a full-time Animal Agriculture Agent WSU Contract position (\$55k), increase in contract salary of 4H Agent and WSU MOA increase (\$4k).
- These increases are partially offset by 2021 projected budget underspend in Services in multiple other areas, the most notable being lower Superior Court and Prosecuting Attorney expert witness, indigent defense and other services incurred in 2021 relating to the multi-homicide cases of late 2018/early 2019 that were slated to be tried in 2021, with all but one case pleading out resulting in substantial savings to the 2021 services budget.

TRANSFERS OUT

Transfers Out are budgeted to total \$6.213 million, a \$3,072k or 97.8% increase from 2021. These increases were mainly due to the following:

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Parks & Facilities Capital Projects Transfer--\$1,558k increase over 2021. As covered during the recent 5 Year Capital Plan discussion, with the increase mainly driven by the additional funding needed to support the first half of the \$4.5 million EOC relocation project (of which \$588k of county grant funding has been awarded)—for more details see Capital Outlay section at the end of this presentation;

Lower Dungeness Floodplain Project Transfer-- \$1,250k increase to provide bridge funding to the project based on recently revised cash need projections of this project as it enters its heavy construction phase in late 2021 which will continue through 2022. These transfers will be recovered by the General Fund by the spring of 2023 after heavy construction is completed and all grant reimbursement funds have been received;

IT Capital Projects Transfer--\$273k increase reflecting funding to support several IT 2022 projects, including the redesign of the County website, VEEM network back-up, AVAYA VOIP phone system upgrade, implementation of the Tyler Permit Planning system, and implementation of Office365k, as well as scheduled PC replacements, and other small IT capital outlays;

Clallam Bay Sekiu Sewer Fund Transfer--\$250k—added to address short-term bridge funding needs during the sewer collection system rebuild project funded through DOE grant/loans (offset by a corresponding increase in transfers in from this fund as grant/loan reimbursement funds are received);

Partially offsetting these Transfers Out increases are the \$282k in transfers made by the General Fund to the Flood Control and Clallam Bay Sekiu Sewer funds in 2021 to fund the reimbursement of the Roads fund for Flood Control and Clallam Bay Sewer fund employee paid-time-off costs mistakenly paid for by the Roads fund since 2008.

Transfers Out from the General Fund included in the 2022 Proposed Final budget include the following:

• Lower Dungeness Floodplain	\$2,750,000
• Parks/Facilities Capital Projects	1,915,465
• IT Capital Projects	349,424
• Dungeness Off-Channel Reservoir	300,000
• Clallam Bay Sekiu Sewer	250,000
• HHS Operations	530,000
• PW--Flood Control	46,351
• Local Crime Victim Comp	17,000
• Employee Healthcare	19,000
• Law Library	23,723
• PW--Solid Waste	6,500
• HHS Chemical Dependency/Mental Health	5,887

TOTAL TRANSFERS OUT—2022 **\$6,213,350**

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NOTE REGARDING CASH FLOW TIMING IMPACT TO GENERAL FUND OF THE LOWER DUNGENESS FLOODPLAIN RESTORATION PROJECT

As noted earlier in this presentation and in prior years, the General Fund has needed to provide bridge funding for the Lower Dungeness Floodplain Restoration Project during different phases of this project in order to provide the project with sufficient liquidity for project costs to be paid timely until such time that grant reimbursements for this 100% grant-funded project are received, at which point the General Fund can be repaid from these grant reimbursements. Because of a number of factors including the duration and total cost of different phases of the project, the timing of when those phases start and end within each calendar year, and the timing of receipt of grant reimbursement (typically 45-60 days after costs are paid), there can be considerable impact and variation to how much and when funding is needed from the General Fund and when it can be returned to the General Fund.

On the next page at a high level is the amount of transfer funding paid by the General Fund for this project by year since the Lower Dungeness Floodplain project began, and how much in funding has been and is projected to be paid back to the General Fund by year. The projected outflows and inflows of funding from/to the General Fund are based on the latest monthly projections of project costs for Q3- 2021 through the end of 2022 provided by the DCD outside consulting firm managing this project. The construction phase for this project is currently projected to conclude at the end of 2022.

As demonstrated below, the General Fund should be made whole for the funding provided for the Lower Dungeness Floodplain project in 2023:

<u>Year</u>	<u>Transfers Paid Out</u>	<u>Transfers Paid Back</u>	<u>Cash Flow Impact by Year</u>
2019	\$ 450,000	\$ -0-	(\$ 450,000)
2020	\$ 295,000	\$ 521,000	\$ 226,000
2021 Proj	\$ 1,500,000	\$ 230,000	(\$ 1,270,000)
2022 Proj	\$ 2,750,000	\$ 1,850,000	(\$ 900,000)
2023 Proj	\$ -0-	\$ 2,394,000	\$ 2,394,000
TOTAL	\$ 4,995,000	\$ 4,995,000	

ESTIMATED NET FUNDING IMPACT TO GENERAL FUND— \$-0-

CONCLUSION/TAKE-AWAYS

Based on this Proposed Final revenue and expenditure budget, the budget reflects utilizing (\$4,892k) of General Fund reserves to fully fund the 2022 budget. However, as discussed previously and as outlined in the attached "Breakdown of Proposed Final Budget Deficit", based on historical average underspend to our personnel and benefits budgets of \$1.7 million, it is likely the Proposed Final budget deficit for 2022 is closer to (\$3,160k), as compared to 2021's projected surplus of \$423k (excluding COVID-related revenues/expenditures).

As compared to the projected operating deficit for 2022 of (\$3,318k) previously presented as part of the Draft Budget, this represents a \$158k decrease in budget deficit, again principally due to the spill-

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over of approximately \$200k of FEMA COVID expense reimbursement revenues for 2021 COVID expenditures incurred.

Based on this projected use of reserves of (\$3,160k), the General Fund is projected to end 2022 with fund reserves of \$11,866k, representing 24% of total expenditures (or 26% of expenditures when excluding Transfers Out).

As outlined in an analysis at the end of the included schedule "Breakdown of Proposed Final 2022 Budget Deficit vs 2021 Projected Surplus", when one adjusts for the \$900k negative cash flow impact of the Lower Dungeness Project net funding required in 2022 due to cash flow timing differences of that project that will ultimately resolve themselves in 2023 when all remaining grant reimbursements are received and the General Fund is made whole, and also adjust for the \$1,512k of net one-time cost of the EOC project for which additional state funding may be secured, the General Fund 2022 operating deficit would total approximately (\$748k).

2022 CAPITAL OUTLAYS

- Consistent with the 5 Year Capital Plan and 2022 Proposed Capital Budget that was presented to the BOCC at a continued work session scheduled for October 18, 2021 and as subsequently adjusted for feedback provided from that discussion, we are proposing a total \$16,038,730 of capital outlays for the 2022 budget, and deferring \$1,790,000 of requests identified in the 2022 capital plan. The Proposed Final capital outlays are assumed funded through the following sources (source: "Proposed Capital Requests to Include in 2022 Budget" attachment):
 - **Parks & Facilities Capital Projects Fund**--\$2,835,000 (consisting of the first half of the EOC construction phase plus estimated carryover of unspent design costs (\$2.3 million), of which \$0.588 million is funded through the County's assumed 50% share of a Dept of Commerce Grant approved as part of the 2021-23 biennium that must be accepted by 6/30/2023 to guarantee the funds are available; also included are \$115k for PFF Unanticipated Projects, \$70k to fund a Building Facility Security and Safety Study, a \$250k placeholder to fund various department office space renovation/move needs (i.e. Auditor, other to-be-determined departments) and \$100k for the painting of Camp David Jr); as discussed previously, the capital outlays from this fund will require a Transfer from the General Fund of \$1,915k.
 - **IT Capital Projects Fund**--\$833,030 (mainly relating to fund the redesign and replacement of the County website--\$100k, upgrading the County's tape backup system to a VEEM-Network Data Back Up system which will reduce the County's disaster recovery time from 45-60 days to a few days--\$125k, upgrading the County's AVAYA VOIP phone system (\$185k), carry over of 2021 approved implementation costs related to the Tyler Permit Planning system (\$180k), implementation costs of the County's transition to MS Office 365--\$30k, and funding for recurring replacement cycle for PCs/laptops and UPS battery backup); the capital outlays from this fund will require a Transfer from the General Fund of \$349k.
 - **REET 1**--\$2,913,408 (consisting of \$2,534,000 of capital outlays, with major items including the completion of the Jail Control Board project budgeted originally in 2021

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(using \$750k of carryover funding), continued replacement of the Courthouse VAV HVAC air system boxes (\$800k), a Fairgrounds Site and Security Lighting and Power Project (\$100k); rebuilding of the Courthouse HVAC SF-1 system (\$100k), replacement of the PLC door controls at the Juvie facility to address a safety issue (\$200k), and to replace and expand the Courthouse Access Control Card Readers, Recording and Camera systems to enhance facility monitoring, security and address safety concerns (\$300k). Also to be funded through REET are \$435k of transfers to the Carlsborg Deep Water Well (\$185k) and Carlsborg Sewer fund (\$250k) to fund completion of the Gupster Road sewer extension project approved in the 2021 budget);

- **REET 2**--\$2,331,319 (consisting of \$1,465k of capital outlays (including \$1,100k to Roads to fund 2022 road projects which includes an additional \$400k ask in 2022 to help fund the rebuild of Towne Road on the new Lower Dungeness Levy, installation of 3 electric car charging stations at the Courthouse (\$100k, of which \$68k is grant funded), and \$225k of carryover Courthouse irrigation/planter/sidewalk replacements), plus \$1,178k of transfers to the Clallam Bay Sekiu Sewer fund (\$764k) to fund a 5 year project to replace each of the systems five pump stations (\$470k), replace the drive bearings for the systems' remaining four biological contactors (\$80k), as well as subsidize this fund to fully cover its operating costs in excess of its revenues (\$214k));
- **General Fund**--\$330,800 (consisting primarily \$251k of Sheriff Operations/Jail/Emergency Services items (\$177k of which is for vehicle equipment and ER&R-related vehicle replacement funding needed for the scheduled replacement of 5 patrol vehicles, with the remainder used for ballistic vests replacements, patrol rifle upgrades, and various IT hardware and software related criminal investigations forensics, Cellebrite mobile forensics, ARES, and C-Trac), Auditor (\$27k), and Prosecuting Attorney (\$35k). As noted earlier, Transfers from General Fund will be needed for the Parks & Facilities Capital Projects fund (\$1,915k) and IT Capital Projects fund (\$424k) to fully fund the 2022 capital projects in these funds;
- **Other Funds Capital Outlays**
 - **OPSCAN**--\$175k
 - **Operation Stonegarden**--\$33k
 - **Carlsborg Sewer**--\$613k (including \$250k for the previously approved Gupster project (REET funded), and \$240k for the Savannah/Village Lane extension (proposed to use Opportunity Funds)
 - **Clallam Bay Sekiu**--\$2,150k (includes \$1.6 million DOE grant funded collection system rebuild project, \$470k to replace one of five pump stations (REET 2 transfer funded), and \$80k to replace all bearings on remaining four biological contactors (REET 2 transfer funded));
 - **ER&R**--\$550k, consisting of vehicle and equipment replacements for the General Fund of \$420k with the remainder for ERR general site maintenance and ER&R funded equipment replacement;
 - **ARPA**--\$250k for Bipolar Ionization Air Purification System for County facilities to reduce airborne illness risks (BOCC approved usage of ARPA funds); and
 - **Dungeness Off Channel Reservoir**--\$3.7 million of next phase of Dungeness Off Channel Reservoir Project (100% grant funded through grants rec'd to date).

In summarizing the total Proposed Final capital spend by the key strategic initiative or summary categories we grouped our 2022-2026 capital plans according to, the 2022 Proposed Final budget reflects the following spending by key initiative/grouping:

- **EOC Relocation**--\$2,300,000
 - **Courthouse Space Assessment and Re-Alignment**--\$250,000
 - **Courthouse/Juvenile Services Building Security**--\$370,000
 - **Courthouse Facility Aging Infrastructure Initiatives**--\$840,000 (consisting of \$800k for VAV Air System Box replacements);
 - **Disaster Recovery/Business Continuity**--\$137,000
 - **IT Infrastructure Initiatives**, including:
 - **Applications**--\$149,000
 - **Sewer System Repair/Replacement Initiatives**--\$2,150,000 (relating to Clallam Bay/Seki collection overflow project which will be 100% funded through Ecology grant/loan (\$1.6 million), pump station replacement (\$470k), and biological contactor bearing replacement (\$80k))
 - **Deep Water Well/Water Mitigation**--\$3,950,000 (\$250k Carlsborg Water Mitigation, \$3.7 million Dungeness Off Channel Reservoir (100% grant funded)
 - **Other Non-Recurring Capital Outlay**—\$618,000 (fairgrounds security lighting project (\$100k), courthouse HVAC re-build (\$100k), Juvie replacement of PLC Door Controls (\$200k), Electric Car Charging Stations (\$100k, 68% grant funded)
 - **Mandatory/Recurring/Regular Replacement**--\$1,050,830
 - **Previously Approved Carry Over Capital Outlays**—\$1,816,000
 - **Road Projects Supported Thru REET**—\$1,100,000
 - **Non-Recurring Capital Fully Funded through Grants/Dedicated Funds (No General Fund/REET Funding Needed)**—\$508,300
 - **ER&R Funded Capital Outlays**--\$549,600
 - **ARPA Funded Capital Outlays**--\$250,000 (building HVAC air purification system).
- **TOTAL--\$16,038,730**
- **DEPARTMENT REQUESTS FOR 2022**—as outlined in the attached "2022 Department Requests Over the Base Budget—Proposed Final Budget", a total of \$1,238,047 of the \$1,470,404 of additional General Fund spending requests are included in the Proposed Final Budget based on BOCC feedback, with the remaining \$232,357 to be deferred until a later date. Of the Other Non-General Fund requests of \$595,370, we have included a total \$474,670 based on BOCC feedback received in the 2022 budget.

Budgetary impact: (Is there a monetary impact? If so, are funds for this already allocated or is a budget change necessary? If this is a contract and a budget change is necessary, the budget change form must be submitted with the item at work session and for the regular agenda) **If a budget action is required, has it been submitted and a copy attached?** ☐

This is the Proposed Final rolled up budget for 2022. No budgetary impact until the final adopted budget is approved following conclusion of the public hearings.

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Proposed Final action: (Does the Board need to act? If so, what is the department's recommendation?)

Upon completion of the public hearing, we request BOCC approval of the enclosed resolutions adopting the 2022 Clallam County Budget and adopting the 2022 Clallam County Budget Emergency Appropriations.

County Official signature & print name:  Mark Lane _____

Name of Employee/Stakeholder attending meeting: _____ Mark Lane _____

Relevant Departments: _____ Finance, BOCC _____

Date submitted:

December 1, 2021

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Exhibit A		CLALLAM COUNTY 2022 Proposed Budget					
NUMBER FUND & DEPT	FUND	ACCOUNT NAME	BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE	TOTAL
GENERAL FUND							
00100.	211	G Assessor	0	5,280	2,032,121	0	-2,026,841
00100.	221	G Auditor	0	1,222,550	1,646,789	0	-424,239
00100.	231	G Treasurer	0	28,905,422	777,581	0	28,127,841
00100.	241	G Board of County Commissioners - Operations	0	110	863,549	0	-863,439
00100.	242	G BOCC - Boundary Review Board	0	150	1,780	0	-1,630
00100.	243	O BOCC - Port Crescent Cemetery	0	500	3,000	0	-2,500
00100.	244	G BOCC - Board of Equalization	0	0	83,052	0	-83,052
00100.	291	G NonDepartmental	0	309,010	2,769,949	0	-2,460,939
00100.	293	~ General Fund Reserves	0	2,400,000	4,334,870	0	-1,934,870
00100.	331	D Comm Dev - Administration	0	6,000	538,239	0	-532,239
00100.	332	D Comm Dev - Environmental Quality	0	387,911	427,115	0	-39,204
00100.	333	D Comm Dev - Permit Center	0	1,250,000	1,285,056	0	-35,056
00100.	334	D Comm Dev - Long Range Planning	0	133,330	516,307	0	-382,977
00100.	361	D Hearing Examiner	0	0	42,500	0	-42,500
00100.	411	I Information Technology	0	60,000	2,314,099	0	-2,254,099
00100.	421	I Geographic Information System	0	0	202,922	0	-202,922
00100.	461	I Human Resources	0	10,801	654,069	0	-643,268
00100.	511	H HHS - Environmental Health	0	1,098,100	1,317,707	0	-219,607
00100.	513	H HHS - Administration	0	126,300	783,031	0	-656,731
00100.	811	L Sheriff - Operations	0	1,109,013	7,964,913	0	-6,855,900
00100.	813	L Sheriff - Animal Control	0	500	214,498	0	-213,998
00100.	814	L Sheriff - Search and Rescue	0	1,500	20,865	0	-19,365
00100.	815	L Sheriff - Jail	0	1,863,319	4,468,475	0	-2,605,156
00100.	816	L Sheriff - Jail Medical	0	360,836	779,248	0	-418,412
00100.	817	L Sheriff - Emergency Services	0	135,119	305,291	0	-170,172
00100.	831	L NonDepartmental - Indigent Defense	0	272,033	1,605,245	0	-1,333,212
00100.	841	L Prosecuting Attorney - Operations	0	247,235	3,086,031	0	-2,838,796
00100.	842	L Prosecuting Attorney - Child Support	0	270,000	316,580	0	-46,580
00100.	843	L Prosecuting Attorney - Coroner	0	40,001	421,571	0	-381,570
00100.	851	L Juvenile Services	0	2,994,189	3,619,321	0	-625,132
00100.	861	L Superior Court	0	484,138	1,877,314	0	-1,393,176
00100.	871	L District Court I	0	942,776	1,311,719	0	-368,943
00100.	881	L District Court II	0	136,661	416,374	0	-279,713
00100.	891	L Clerk	0	466,594	1,141,142	0	-674,548
00100.	911	O Parks and Facilities	0	960,510	2,656,454	0	-1,695,944
00100.	912	O Parks and Facilities - Fair	0	412,015	481,243	0	-69,228
00100.	931	O WSU Extension	0	200,300	424,349	0	-224,049
TOTAL GENERAL FUND			15,028,000	46,812,203	51,704,369	10,135,834	-4,892,166
OTHER FUNDS							
10101.	611	P PW - Roads	5,934,618	16,062,758	16,694,450	5,302,926	0
10135	611	P PW - Flood Control	52,553	204,401	209,619	47,335	0
11002.	811	L Sheriff - Honor Guard Donation	4,388	500	3,912	976	0
11003	811	L Sheriff - Boating Safety	26,821	38,620	61,913	3,528	0
11004	811	L Sheriff - VRF Boating Program	98,074	25,210	31,543	91,741	0
11008	811	L Sheriff - OPNET Drug	57,939	143,424	131,532	69,831	0
11061	811	L Sheriff - Nine-One-One Enhanced	96,857	747,380	746,380	97,857	0
11065	811	L Sheriff - OPSCAN Operations	582,902	398,232	434,009	547,125	0
11068	811	L Sheriff - Operation Stonegarden	52,719	559,833	550,462	62,090	0
11070	811	L Sheriff - 24/7 Sobriety Program	59,530	41,000	58,127	42,403	0
11080	811	L Sheriff - Inmate Commissary and Welfare	128,132	47,500	64,320	111,312	0
11301.	511	H Health and Human Services - Operations	144,678	2,085,280	2,026,910	203,048	0
11322	511	O HHS - Homeless Task Force	460,534	820,000	686,282	594,252	0
11323	511	H HHS - Chemical Dependency/Mental Health	2,189,439	1,915,890	2,076,034	2,029,295	0
11324	511	O HHS - Affordable Housing	229,665	135,000	85,000	279,665	0
11331	511	H HHS - Developmental Disabilities	818,157	1,651,319	1,880,276	589,200	0
11341	511	H HHS - Foundational Public Health Services	310,344	690,000	560,000	440,344	0
11401.	821	L Law Library	15,858	57,723	45,078	28,503	0
11701.	841	L Pros Attny - Local Crime Victim Comp	26,667	178,647	191,068	14,246	0
11901.	841	L Pros Attny - Racketeering	1,857	3	0	1,860	0
12201.	231	G Treasurer - Operation and Maintenance	94,284	84,110	126,117	52,277	0
12231	231	G Treasurer - REET Electronic Technology	65,548	25,800	5,047	86,301	0
12241	231	G Treasurer - Land Assessment	10,692	15,638	15,673	10,657	0
12401	221	G Auditor - Document Preservation	564,332	130,000	460,946	233,386	0
12905	861	L Superior Crt - Dispute Resolution	130	15,135	15,135	130	0
12911	861	L Superior Crt - Courthouse Facilitator	973	8,520	8,520	973	0
13001.	381	D Noxious Weed Control	287,190	185,925	298,024	175,091	0
13051	381	D Noxious Weed - LMD#2 Lake Sutherland	42,774	18,834	26,185	35,423	0
19910	291	O Non Dept - Conservation Futures	564,650	306,350	400,000	471,000	0
19913	291	L Non Dept - Trial Court Improvements	57,038	38,000	40,000	55,038	0
19914	291	O Non Dept - Veterans' Relief	123,666	248,784	303,541	68,909	0
19915	291	O Non Dept - Federal Forest Replacement	74,947	10,000	30,000	54,947	0
19925	291	O Non Dept - Hotel/Motel Tax	1,231,241	1,480,000	1,000,000	1,711,241	0
19941	291	O Non Dept - Opportunity Fund	4,823,230	1,837,000	849,761	5,810,469	0
19951	291	O Non Dept -Affordable Housing Sales Tax	266,410	156,862	0	423,272	0
19961	291	L Non Dept - American Rescue Plan Act	3,646,000	8,410,400	12,056,400	0	0
19991	291	L Non Dept - Emergency Communication Tax	2,005,662	1,915,000	1,948,200	1,972,462	0
TOTAL SPECIAL REVENUE FUNDS			25,150,499	40,689,078	44,120,464	21,719,113	0
27401.	611	P PW - RID #149 Osborn Road	496	2,004	2,500	0	0
29500.	231	P Treasurer - LID 3rd Street Sewer Line Extension	8,948	2,530	3,000	8,478	0
TOTAL DEBT SERVICE FUNDS			9,444	4,534	5,500	8,478	0
30101.	911	P Parks and Facilities - Real Estate Excise Tax Projects	2,236,529	1,690,000	2,969,408	957,121	0
30201.	911	P Parks and Facilities - Real Estate Excise Tax Projects 2	1,666,282	1,690,000	2,643,197	713,085	0
30301.	331	D Comm Dev - Lwr Dungeness Floodplain	0	12,661,799	12,600,295	61,504	0
30401.	331	D Comm Dev -Dungeness Reservoir	33,174	4,000,000	4,000,000	33,174	0
30501.	911	P Parks and Facilities - Capital Projects	331,535	2,503,465	2,835,000	0	0
30701.	411	I Information Tech - Capital Projects	240,000	608,424	786,000	62,424	0
30901.	331	D Comm Dev - Carlsborg Water Mitigation	64,592	185,408	250,000	0	0
TOTAL CAPITAL PROJECT FUNDS			4,572,112	23,339,096	26,083,900	1,827,308	0
40201.	611	P PW - Solid Waste	12,377	102,516	104,393	10,500	0
41401.	611	P PW - Clallam Bay-Seki Sewer	200,000	2,939,815	2,854,377	285,438	0
41501.	611	P PW - Clallam Bay-Seki Sewer Cap Replace	298,000	3,552	0	301,552	0
42401.	611	P PW - Carlsborg Sewer	105,114	806,225	828,490	82,849	0
42501.	611	P PW - Carlsborg Sewer Capital Repair/Replacement	219,150	16,000	0	235,150	0
43401	611	P PW - Bullman Beach Water System	103,184	47,000	34,740	115,444	0
TOTAL ENTERPRISE FUNDS			937,825	3,915,108	3,822,000	1,030,933	0
50301.	611	I PW - Equipment Rental and Revolving	2,879,550	3,429,025	2,987,079	3,321,496	0
50401.	461	I HR - Risk Management	1,198,231	2,484,608	2,484,008	1,198,831	0
50501.	461	I HR - Workers' Compensation Claims	360,570	355,979	581,138	135,411	0
50601.	461	I HR - Employee Health Care Benefit	28,557	23,450	25,000	27,007	0
50701.	461	I HR - Unemployment	210,274	24,008	31,933	202,349	0
TOTAL INTERNAL SERVICE FUNDS			4,677,182	6,317,070	6,109,158	4,885,094	0
TOTAL OTHER FUNDS			35,347,062	74,264,886	80,141,022	29,470,926	0
TOTAL BUDGET			50,375,062	121,077,089	131,845,391	39,606,760	0

CLALLAM COUNTY

GENERAL FUND 2022 PROPOSED FINAL BUDGET--4 YEAR COMPARISON TO ACTUALS/FORECAST

\$ IN 000s

	4 YEAR COMPARISON					\$ INCREASE (DECREASE) FROM PRIOR YEAR				% INCREASE (DECREASE) FROM PRIOR YEAR				AS A % OF TOTAL REVENUE			
	2022	2021	2020	2019	2018	2022	2021	2020	2019	2022	2021	2020	2019	2022	2021	2020	2019
	Proposed Final Budget	Projected	Actuals	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals
REVENUES:																	
Taxes	24,093	23,218	20,899	20,466	18,988	875	2,319	433	1,478	3.77%	11.10%	2.12%	7.79%	51.47%	54.01%	46.84%	50.27%
Licenses & Permits	1,055	1,094	1,004	1,019	1,056	-39	90	-15	-37	-3.53%	8.98%	-1.46%	-3.53%	2.25%	2.55%	2.25%	2.50%
Intergovernmental Revenues	7,214	6,164	5,700	5,289	6,657	1,050	464	411	-1,368	17.03%	8.13%	7.77%	-20.54%	15.41%	14.34%	12.78%	12.99%
Charges for Goods & Services	8,276	7,470	7,479	9,525	8,918	806	-9	-2,047	607	10.79%	-0.11%	-21.49%	6.81%	17.68%	17.38%	16.76%	23.40%
Fines & Penalties	833	965	879	956	1,045	-132	86	-77	-89	-13.64%	9.79%	-8.09%	-8.52%	1.78%	2.24%	1.97%	2.35%
Misc Revenue (Interest Inc, Camping Fees, etc)	1,782	2,071	2,235	2,562	2,203	-289	-164	-327	359	-13.94%	-7.35%	-12.75%	16.28%	3.81%	4.82%	5.01%	6.29%
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	78	85	50	98	67	-7	35	-48	31	-8.22%	71.65%	-49.30%	46.39%	0.17%	0.20%	0.11%	0.24%
Other Financing Sources (Timber Sales, other)	740	520	694	665	326	220	-174	28	339	42.33%	-25.02%	4.27%	104.04%	1.58%	1.21%	1.55%	1.63%
Transfers In	2,440	570	561	132	45	1,870	9	429	87	328.07%	1.60%	324.94%	193.37%	5.21%	1.33%	1.26%	0.32%
TOTAL REVENUE--EXCLUDING COVID REIMB	46,512	42,157	39,500	40,712	39,305	4,355	2,657	-1,212	1,407	10.33%	6.73%	-2.98%	3.58%	99.36%	98.07%	88.53%	100.00%
Intergovernmental--COVID Reimbursements	300	828	5,118	0	0	-528	-4,290	5,118	0	-63.77%	-83.82%	-	-	0.64%	1.93%	11.47%	0.00%
TOTAL REVENUE--INCLUDING COVID REIMB	46,812	42,985	44,618	40,712	39,305	3,827	-1,633	3,906	1,407	8.90%	-3.66%	9.59%	3.58%	100.00%	100.00%	100.00%	100.00%
EXPENDITURES:																	
Payroll	24,620	21,479	20,594	19,962	19,346	3,141	885	632	616	14.62%	4.30%	3.17%	3.19%	52.59%	49.97%	46.16%	49.03%
Benefits	10,018	8,701	8,466	8,166	7,766	1,317	235	300	400	15.13%	2.78%	3.67%	5.15%	21.40%	20.24%	18.97%	20.06%
Supplies	1,518	1,053	1,110	1,074	1,123	465	-57	37	-49	44.18%	-5.17%	3.40%	-4.38%	3.24%	2.45%	2.49%	2.64%
Services	7,606	5,991	6,049	7,680	7,308	1,615	-58	-1,630	372	26.95%	-0.97%	-21.23%	5.09%	16.25%	13.94%	13.56%	18.86%
Intergovernmental	0	0	0	0	587	0	0	0	-587	-	-	-	-100.00%	0.00%	0.00%	0.00%	0.00%
Capital	363	132	338	434	413	231	-206	-96	21	175.25%	-60.94%	-22.13%	5.14%	0.78%	0.31%	0.76%	1.07%
Transfers Out	6,213	3,141	2,174	545	235	3,072	967	1,629	310	97.81%	44.47%	299.10%	132.27%	13.27%	7.31%	4.87%	1.34%
Payment to Risk Management/Workers Comp Funds	1,366	1,237	1,229	1,095	685	129	8	134	410	10.44%	0.62%	12.26%	59.90%	2.92%	2.88%	2.76%	2.69%
TOTAL EXPENDITURES--EXCLUDING COVID	51,704	41,734	39,961	38,955	37,462	9,970	1,773	1,006	1,493	23.89%	4.44%	2.58%	3.99%	111.16%	99.00%	101.17%	95.69%
Salaries & Wages--COVID	0	10	245	0	0	-10	-235	245	0	-100.00%	-95.93%	-	-	0.00%	0.02%	0.55%	0.00%
Benefits--COVID	0	1	13	0	0	-1	-12	13	0	-100.00%	-92.36%	-	-	0.00%	0.00%	0.03%	0.00%
Supplies--COVID	0	72	213	0	0	-72	-141	213	0	-100.00%	-66.21%	-	-	0.00%	0.17%	0.48%	0.00%
Services--COVID	0	206	3,207	0	0	-206	-3,001	3,207	0	-100.00%	-93.58%	-	-	0.00%	0.48%	7.19%	0.00%
Capital Outlays--COVID	0	90	702	0	0	-90	-612	702	0	-100.00%	-87.17%	-	-	0.00%	0.21%	1.57%	0.00%
Transfers Out--COVID	0	370	995	0	0	-370	-625	995	0	-100.00%	-62.81%	-	-	0.00%	0.86%	2.23%	0.00%
TOTAL EXPENDITURES--INCLUDING COVID	51,704	42,483	45,336	38,955	37,462	9,221	-2,853	6,381	1,493	21.71%	-6.29%	16.38%	3.99%	110.45%	98.83%	101.61%	95.69%
NET OPERATING SURPLUS (DEFICIT)-- EXCLUDING COVID	-5,192	423	-462	1,757	1,842	-5,615	885	-2,218	-86	-1327.46%	-191.62%	-126.28%	-4.66%	-11.16%	1.00%	-1.17%	4.31%
NET OPERATING SURPLUS (DEFICIT)-- INCLUDING COVID	-4,892	502	-718	1,757	1,842	-5,394	1,220	-2,475	-86	-1074.54%	-169.87%	-140.90%	-4.66%	-10.45%	1.17%	-1.61%	4.31%
BUDGET ADJUSTMENTS:																	
PAYROLL/BENEFITS HISTORIC BUDGET UNDERSPEND DUE TO POSITION DARK TIME	1,732																
PROJECTED NET OPERATING SURPLUS (DEFICIT)- -ADJUSTED FOR HISTORIC PAYROLL UNDERSPEND	-3,160	502	-718	1,757	1,842	-3,662	1,220	-2,475	-86	-729.54%	-169.87%	-140.90%	-4.66%	-6.75%	1.17%	-1.61%	4.31%

CLALLAM COUNTY
GENERAL FUND 2022 PROPOSED FINAL BUDGET--4 YEAR COMPARISON TO ACTUALS/FORECAST
\$ IN 000s

	4 YEAR COMPARISON					\$ INCREASE (DECREASE) FROM PRIOR YEAR				% INCREASE (DECREASE) FROM PRIOR YEAR				AS A % OF TOTAL REVENUE			
	2022	2021	2020	2019	2018	2022	2021	2020	2019	2022	2021	2020	2019	2022	2021	2020	2019
	Proposed Final Budget	Projected	Actuals	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals	Proposed Final Budget	Projected	Actuals	Actuals
BUDGETED ENDING FUND BALANCE	10,134	15,026	14,524	15,243	13,486					-32.56%	3.46%	-4.71%	13.03%	21.65%	34.96%	32.55%	37.44%
As a % of Total Expenditures	20%	35%	32%	39%	36%												
PROJECTED ENDING FUND BALANCE	11,866	15,026	14,524	15,243	13,486					-21.03%	3.46%	-4.71%	13.03%	25.35%	34.96%	32.55%	37.44%
As a % of Total Expenditures	24%	35%	32%	39%	36%												

GENERAL FUND REVENUE DETAIL

TAX SUMMARY:																	
Real and Personal Property Taxes	11,432	11,252	10,992	10,840	10,456	180	259	152	384	1.60%	2.36%	1.41%	3.67%	24.42%	26.18%	24.64%	26.63%
Juvenile Correction Sales and Use Tax	1,904	1,812	1,507	1,445	848	92	305	63	596	5.09%	20.21%	4.33%	70.32%	4.07%	4.22%	3.38%	3.55%
Timber Excise Tax	375	284	212	450	383	91	73	-238	67	31.85%	34.39%	-52.97%	17.63%	0.80%	0.66%	0.47%	1.11%
Local Retail Sales and Use Tax	9,031	8,587	7,097	6,678	6,300	444	1,490	419	378	5.17%	20.99%	6.28%	6.00%	19.29%	19.98%	15.91%	16.40%
Leasehold Excise Tax	64	59	70	70	70	6	-11	0	0	9.89%	-15.65%	-0.67%	0.13%	0.14%	0.14%	0.16%	0.17%
Local Criminal Justice/Public Safety	1,287	1,225	1,021	983	931	62	204	38	52	5.08%	19.97%	3.83%	5.63%	2.75%	2.85%	2.29%	2.42%
TOTAL TAX REVENUE	24,093	23,218	20,899	20,466	18,988	875	2,319	433	1,478	3.77%	11.10%	2.12%	7.79%	51.47%	54.01%	46.84%	50.27%
OTHER GENERAL FUND REVENUES:																	
Licenses & Permits	1,055	1,094	1,004	1,019	1,056	-39	90	-15	-37	-3.53%	8.98%	-1.46%	-3.53%	2.25%	2.55%	2.25%	2.50%
Intergovernmental Revenues--Grants	2,585	3,024	2,841	2,395	3,450	-438	183	446	-1,055	-14.49%	6.43%	18.60%	-30.57%	5.52%	7.03%	6.37%	5.88%
Intergovernmental Revenues--PILT, PUD Privilege Tax, Criminal Justice, Marijuana/ Liquor Excise, Autopsy, Other	4,628	3,140	2,859	2,894	3,207	1,488	281	-35	-313	47.37%	9.83%	-1.19%	-9.76%	9.89%	7.31%	6.41%	7.11%
Charges for Goods & Services	8,276	7,470	7,479	9,525	8,918	806	-9	-2,047	607	10.79%	-0.11%	-21.49%	6.81%	17.68%	17.38%	16.76%	23.40%
Fines & Penalties	833	965	879	956	1,045	-132	86	-77	-89	-13.64%	9.79%	-8.09%	-8.52%	1.78%	2.24%	1.97%	2.35%
Misc Revenue (Interest Inc, Camping Fees, etc)	1,782	2,071	2,235	2,562	2,203	-289	-164	-327	359	-13.94%	-7.35%	-12.75%	16.28%	3.81%	4.82%	5.01%	6.29%
Nonrevenues (Sale/Use Tax, Lodging Tax--Parks & Facil)	78	85	50	98	67	-7	35	-48	31	-8.22%	71.65%	-49.30%	46.39%	0.17%	0.20%	0.11%	0.24%
Timber Sales	740	520	694	665	326	220	-174	28	339	42.33%	-25.02%	4.27%	104.04%	1.58%	1.21%	1.55%	1.63%
Transfers In,	2,440	570	561	132	45	1,870	9	429	87	328.07%	1.60%	324.94%	193.37%	5.21%	1.33%	1.26%	0.32%
TOTAL OTHER REVENUE, EXCLUDING COVID REIMBURSEMENTS	22,419	18,939	18,601	20,246	20,317	3,480	338	-1,645	-71	18.38%	1.82%	-8.13%	-0.35%	47.89%	44.06%	41.69%	49.73%
Intergovernmental--COVID Reimbursements	300	828	5,118	0	0	-528	-4,290	5,118	0	-63.77%	-83.82%			0.64%	1.93%	11.47%	0.00%
TOTAL REVENUE--GENERAL FUND	46,812	42,985	44,618	40,712	39,305	3,827	-1,633	3,906	1,407	8.90%	-3.66%	9.59%	3.58%	100.00%	100.00%	100.00%	100.00%

Four Year Comparison of Major Budget Items - Proposed Budget

Budget Years	2022	2021	2020	2019
Taxes				
Real and Personal Property Taxes	11,431,700	11,251,500	11,000,000	11,000,000
Juvenile Correction Sales and Use Tax	1,904,000	1,470,000	1,460,000	1,400,000
Timber Excise Tax	375,000	360,000	450,000	270,000
Local Retail Sales and Use Tax	9,031,000	6,738,000	6,750,000	6,050,000
Leasehold Excise Tax	64,450	74,350	73,350	73,350
Local Criminal Justice/Public Safety	1,287,000	990,000	990,000	949,000
Total Taxes	24,093,150	20,883,850	20,723,350	19,742,350
% increase year over year	15.367%	0.774%	4.969%	7.247%

General Fund Major Sources of Budgeted Revenue				
Grants	2,885,495	2,728,087	2,262,282	2,198,044
Sale of County Timber	740,100	625,100	600,100	600,100
Taxes	24,093,150	20,883,850	20,723,350	19,742,350
Licenses and Permits	1,055,400	1,050,173	1,150,092	1,127,092
Intergovernmental	4,628,100	3,129,600	3,024,070	3,174,513
Charges for Goods and Services	8,276,209	7,845,437	9,695,209	9,081,694
Fines and Forfeits	833,378	908,285	968,942	953,950
Other	1,860,371	2,112,275	2,648,852	2,468,536
Total	44,372,203	39,282,807	41,072,897	39,346,279
Transfers	2,440,000	1,840,000	1,790,000	2,120,000
Total Budgeted Revenue	46,812,203	41,122,807	42,862,897	41,466,279
Plus General Fund Reserves	15,028,000	13,880,000	14,352,000	12,600,000
Total Funds Available	61,840,203	55,002,807	57,214,897	54,066,279
% increase year over year	12.431%	-3.866%	5.824%	7.846%

General Fund Budgeted Expenditures				
Salaries	24,619,899	22,537,254	21,820,814	20,744,952
Benefits	10,017,552	9,543,856	9,086,752	8,808,628
Supplies	1,518,239	1,242,488	1,369,708	1,265,824
Services	8,971,999	7,763,740	9,886,119	8,629,377
Intergovernmental	0	0	0	547,368
Capital	363,330	184,425	279,830	444,900
Subtotal	45,491,019	41,271,763	42,443,223	40,441,049
Transfers Used	6,213,350	3,377,857	3,491,200	2,106,200
Interfund Payments Used	0	0	0	0
Total Budgeted Expenditures	51,704,369	44,649,620	45,934,423	42,547,249
% increase year over year	15.800%	-2.797%	7.961%	6.604%

General Fund Budgeted Expenditures by Program				
General Government	8,174,821	7,190,582	7,076,124	6,603,406
Law and Justice	27,548,587	25,343,359	24,951,422	24,030,736
Public Works	0	0	0	0
Internal Services	3,171,090	2,738,288	2,586,847	2,579,536
Public Health	2,100,738	1,870,422	1,820,417	1,666,308
Land Use and Development	2,809,217	2,502,693	2,636,980	2,481,879
Other Services	3,565,046	3,342,397	3,371,433	3,079,184
Subtotal	47,369,499	42,987,741	42,443,223	40,441,049
Plus Transfers	6,213,350	3,377,857	3,491,200	2,106,200
Minus Indirect Costs Reimbursement	-1,878,480	-1,715,978		
Total	51,704,369	44,649,620	45,934,423	42,547,249
% increase year over year	15.800%	-2.797%	7.961%	6.604%

General Fund Staffing by Program				
General Government	50.54	46.21	44.90	43.65
Law and Justice	192.45	188.91	189.59	188.19
Public Works	0.00	0.00	0.00	0.00
Internal Services	16.90	16.83	17.08	17.08
Public Health	19.58	17.58	17.58	16.10
Land Use and Development	23.54	22.78	23.16	22.72
Other Services	24.58	24.58	25.08	22.58
Total	327.59	316.89	317.39	310.32
% increase year over year	3.377%	-0.158%	2.278%	1.813%

CLALLAM COUNTY
GENERAL FUND DRAFT 2022 BUDGET
BREAKDOWN OF PROPOSED FINAL 2022 BUDGET DEFICIT VS 2021 PROJECTED SURPLUS
\$ IN 000s

		NOTES
TOTAL PROPOSED FINAL GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2022 BUDGET	(4,892)	
TOTAL FORECASTED GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2021 PROJECTED	502	
NET CHANGE IN GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2022 BUDGET VS 2021 PROJECTED	(5,394)	
MAJOR COMPONENTS OF CHANGE IN OPERATING SURPLUS/(DEFICIT) FROM 2021 TO 2022:		
INCREASE IN TAX REVENUE (SALES & USE, JUVENILE SERVICES, ETC)	875	Assumes Sales tax annual increase of +5% due to an assumed return to a more typical year-over-year growth rate after 2021 which saw high levels of stimulus and economic recovery driving sales tax growth of +24%. Property Taxes projected to grow 1.6% based on 1% levy growth allowed plus new construction, and increase in Timber Excise Tax of \$91k due to impact of DQR multi-year correction assessed in 2021.
DECREASE IN LICENSING & PERMITS REVENUE	-39	Mainly due to extraordinarily strong building permit revenue performance to budget in 2021 driven by building code changes taking effect in mid 2021 and robust building activity.
INCREASE IN INTERGOVERNMENTAL REVENUE	1,050	Mainly due to \$1,488k increase in ARPA-related PILT revenue the County expects to receive (\$1,386k), as partially offset by \$438k decrease in grants, driven by a one-time \$299k state appropriation rec'd in 2021 for law enforcement related costs, and decreased grant revenues budgeted for HHS Environmental Quality, Juvenile Services, and other areas, as offset by a 3.3% increase in PILT, Criminal Justice and other intergovernmental excise taxes, new AOC grants rec'd in Superior Court (Uniform Guardian \$128k) and District Court 1 (Mental Health Court \$116k), and and \$150k in AOC Blake Reimbursement grant revenue.
INCREASE IN GOODS & SERVICES REVENUE	806	Mainly due to full or partial recovery of certain COVID impacted revenue streams, including the resumption of the County Fair (\$205k), Sheriff Jail (DOC \$100k), additional HHS Environmental Health services revenue which will be funded through new State Foundational Public Health grant funds transferred from the HHS Foundational Public Health special revenue fund (\$162k), and continued growth in DOL licensing, filing fees and excise admin fees.
DECREASE IN FINES & PENALTIES	-132	Decrease due to lower penalties relating to property taxes and indigent fines assessed due to recent RCW changes.
DECREASE IN MISC REVENUE	-289	Decrease mainly due to a \$365k drop in interest income due to significant drop in interest rates during the COVID pandemic and assumption that such depressed rates will continue through 2022 and a decrease in DCD Long Range Planning's Puget Sound Partnership revenue, as offset by growth of campground revenue and resumption of county fair revenue following 2021's COVID-related closures.
INCREASE IN TIMBER REVENUE	220	Increase based on current DNR forecast, with increase reflecting rise in timber prices for timber sales auctions in 2021 that will be harvested in 2022-2023, and delays in harvesting certain areas in 2021 due to road building and weather-related delays.
INCREASE IN TRANSFERS IN	1,870	Primarily due to a \$1.62 million increase in Transfers In from the DCD Lower Dungeness Floodplain Capital Fund due to the timing of heavy construction commencing on this project in late 2021, resulting in DOE grant reimbursements relating to the 2021 heavy construction costs incurred by the project not being received until the spring of 2022. Also driving this increase is \$250k of Transfers In from the Clallam Bay Sekiu Sewer fund for reimbursement of bridge funding provided during the collection system rebuild project as DOE grant/loan reimbursements are received.
INCREASE IN PAYROLL	-3,141	Increase due to base budget assuming all positions staffed per current policy (vs savings from position darktime and hiring freeze during most of 2020)--see below for estimated dark-time projected underspend. When adjusted to reflect \$1.1-\$1.2 million of historic darktime budget underspend, payroll is projected to increase approximately \$1.9 million, or 9%, from 2021 to 2022 which reflects increases due to 1% COLAs in July 2021, 2.5% COLAs beginning in Jan 2022 for the various bargaining units, the addition of accreditation pay and pay scale restructuring for patrol/corrections following completion of new collective bargaining agreements, promotions/salary adjustments, and step increases, as partially offset by savings due to turnover that occurred in 2021. Increase also reflects additional FTEs approved in 2021 including the DC1 Mental Health Court Coordinator and related extra help, Treasurer Fiscal Specialist II, and others, as well as new FTEs requested by the following departments in the 2022 Department Requests Over Base Budget: Auditor (1.63 FTEs), BOCC Non Departmental (1 FTE), and Prosecuting Attorney Coroner (2.5 FTEs).
INCREASE IN BENEFITS	-1,317	Increase due to base budget assuming all positions staffed--see below; also due to \$50 per month County-paid health premium increases and longevity-based medical premium pay beginning in Jan 2022 under new collective bargaining agreements completed in July 2021, as partially offset by a substantial decrease in DRS Pension contributions required to be paid by the County in 2022 due to better than expected DRS pension plan performance. Also due to additional FTEs approved in 2021 including the DC1 Mental Health Court Coordinator, Treasurer Fiscal Specialist II, and others, as well as new FTEs requested by the following departments in the 2022 Department Requests Over Base Budget: Auditor (1.63 FTEs), BOCC Non Departmental (1 FTE), and Prosecuting Attorney Coroner (2.5 FTEs).
INCREASE IN TRANSFERS OUT	-3,072	Due to \$1.25 million increase in Transfers Out needed to fund the heavy construction phase of the Lower Dungeness Floodplain Project which began in Q4 2021 and will continue through the end 2022 with the increase over 2021 based on revised construction cost and grant reimbursement cash flow projections prepared for 2022/2023 based on projections provided by project's outside consultant by month, with budgeted Transfers Out for Lower Dungeness totaling \$2.75 million in 2022 (these funds will be fully reimbursed to the General Fund in 2023 as the project concludes and all remaining grant reimbursements are received). Also due to a \$1.558 million increase in General Fund Transfers to the Parks and Facilities Capital Projects fund (driven primarily by the assumed commencement of the EOC relocation project in 2022), and a \$273k increase in Transfers to the IT Capital Projects fund (to fund the County website development project, upgrading of the disaster recovery data backup systems, the deployment of Office365, and the AVAYA VOIP phone system upgrade project). Also driving the increase is a \$250k transfer to the Clallam Bay Sekiu Sewer Fund for bridge funding needed during the collection system rebuild project to enable timely payment of contractors until DOE grant/loan reimbursements are received by the fund (this transfer out is assumed fully reimbursed to the General Fund in 2022 as grant funds are received). Partially offsetting these increases are the \$282k in transfers made by the General Fund to the Flood Control and Clallam Bay Sekiu Sewer funds in 2021 to fund the reimbursement of the Roads fund for employee paid-time-off costs mistakenly paid for by the Roads fund.

CLALLAM COUNTY
GENERAL FUND DRAFT 2022 BUDGET
BREAKDOWN OF PROPOSED FINAL 2022 BUDGET DEFICIT VS 2021 PROJECTED SURPLUS
\$ IN 000s

		NOTES
INCREASE IN SERVICES	-1,615	Increase driven by ending of the ER&R holiday for vehicle replacements instituted in 2021 (\$200k in Sheriff's and \$44k in Parks Facilities), the resumption of Assessor PACs software costs being paid by the General Fund in 2022 (\$67k), the addition of a \$150k placeholder relating to Blake Decision LFO refunds, additional AOC-grant funded Minor Guardianship services costs in Superior Court and Mental Health Court costs in District Court 1, a \$57k increase in DCD--Environmental Quality Salmon Recovery services, and higher IT infrastructure-related network monitoring services costs (\$34k), as well as projected underspend to budget within Services in 2021. Increase also reflects approx. \$553k of recommended 2022 Department Requests, including <u>Assessor</u> (+\$83k --primarily for Eagleview High Resolution Oblique Imagery); <u>IT</u> (\$220k, consisting of \$186k for MS Office365 and \$34k for high speed voice/data communications and professional services); <u>HR</u> (\$27k); <u>Prosecuting Attorney</u> (\$84k--mainly relating to higher coroner services, certification and training costs); <u>Superior Court</u> (\$51k relating to conflict attorney, guardian ad litem services costs), WSU (\$55k for Animal Agriculture Agent contract position), and other increases.
INCREASE IN CAPITAL OUTLAYS	-231	Increase is primarily due to reduced capital outlays within the General Fund in 2021 due to a pause instituted for fleet vehicle replacements due to COVID economic uncertainty. The 2022 budget reflects resumption of scheduled vehicle replacements, including vehicle and equipment costs for 5 patrol vehicle replacements in Sheriff's Department (\$177k), and 1 vehicle in DCD Permit Center (\$18k), as well as various other law enforcement equipment and technology hardware/software expenditures in the Sheriff's Ops, Jail and Emergency Services departments totaling \$101k), as well as scheduled copier replacements across multiple departments.
INCREASE IN PAYMENT TO RISK MANAGEMENT/WORKERS COMP FUNDS	-129	Due to insurance premium increases for 2022 renewal of general liability, cyber, and property coverage policies through the WA State Risk Pool.
REMAINING PROJECTED OPERATING DEFICIT--EXCLUDING CAPITAL TRANSFERS/PROPOSED DEPT REQUESTS	-251	Mainly due to increase in Supplies (\$465k), due to new Tyler Permit Planning system SAAS license (\$111k), \$122k of IT-recommended SRF requests outlined in the "2022 Department Requests Over Base Recommended Budget", and also due to projected underspend in 2021. Partly offset by \$221k net increase in COVID-related operating surplus projected in 2021, due to 2022's budget only reflecting carry over of \$300k of 2021-related FEMA grant reimbursements being received. Given the high level uncertainty as to the duration of the COVID pandemic and whether the FEMA grant will be extended into 2022, it is assumed for budget purposes that the County's COVID related costs will be covered outside of the General Fund, through either the ARPA special revenue fund or other dedicated COVID grant funds budgeted within HHS.
TOTAL CHANGE IN GENERAL FUND OPERATING DEFICIT--PRELIMINARY 2022 BUDGET VS 2021 PROJECTED		-5,394
PROJECTED GENERAL FUND OPERATING DEFICIT--ADJUSTED FOR AVG COMP UNDERSPEND		
TOTAL PROPOSED GENERAL FUND OPERATING SURPLUS/(DEFICIT)--2022 BUDGET		-4,892
LESS: HISTCRICAL AVERAGE BUDGET UNDERSPEND--SALARY AND BENEFITS		1,732
PROJECTED GENERAL FUND OPERATING DEFICIT--ADJUSTED FOR AVG COMP UNDERSPEND		(3,160)
PROJECTED 2022 GENERAL FUND BALANCE--BASED ON DRAFT BUDGET AS ADJUSTED		
PROJECTED FUND BALANCE--BEGINNING		15,026
PROJECTED 2021 GENERAL FUND OPERATING DEFICIT		(3,160)
PROJECTED FUND BALANCE--ENDING		11,866

Historically, the general fund has underspent its salary/benefits budgets on average by \$1.88 million over the last 3 years, and by \$1.67 million over the last 5 years. Many factors contribute to this, with the most significant being that per County policy, each department has to be budgeted assuming it is fully staffed the entire year. In reality, for many departments, this has rarely been the case. Open positions (or "dark time") that occur due to retirements, voluntary terminations/turnover and delays in filling positions create cost savings to budget, as does refilling positions open due to retirement at often lower salary rates than budgeted. While current policy does not allow for budgeting for "dark time" and there is no assurance similar savings will occur at the same level of employment trends/economic conditions change, it is nonetheless an important component in understanding how our actual spending in this area compares to our budget.

CLALLAM COUNTY
GENERAL FUND DRAFT 2022 BUDGET
BREAKDOWN OF PROPOSED FINAL 2022 BUDGET DEFICIT VS 2021 PROJECTED SURPLUS
\$ IN 000s

NOTES

GENERAL FUND OPERATING DEFICIT, ADJUSTED TO EXCLUDE TIMING/ONE-TIME IMPACT OF LARGE CAPITAL PROJECTS			
Note: The purpose of this calculation is to calculate the projected General Fund operating deficit for 2022 if one excludes extraordinary projects that are temporarily negatively impacting the General Fund's cash flow either due to bridge funding that the General Fund is providing to large grant-funded projects that will ultimately be returned to the General Fund at the end of the project once all grant reimbursements are received and/or there is a pause in the project to allow for such grant reimbursements to "catch up" to the expenditures made to date (including the Lower Dungeness Floodplain Project, the Dungeness Off Channel Reservoir, or the Clallam Bay Sekiu Sewer Collection System), or for those large, one-time projects that are temporarily skewing the General Fund's net operating results (such the partially grant-funded EOC relocation project).			
PROJECTED GENERAL FUND OPERATING DEFICIT--ADJUSTED FOR AVG COMP UNDERSPEND			(3,160)
LOWER DUNGENESS FLOOD PLAIN PROJECT:			
TRANSFERS IN--LOWER DUNGENESS FLOOD PLAIN PROJECT			
TRANSFERS OUT--LOWER DUNGENESS FLOOD PLAIN PROJECT	1,850		
NET CASH FLOW EFFECT--TIMING OF GENERAL FUND BRIDGE FUNDING REIMBURSEMENT-- LOWER DUNGENESS PROJECT	(2,750)		900
DUNGENESS OFF-CHANNEL PROJECT:			
TRANSFERS IN--DUNGENESS OFF-CHANNEL RESERVOIR PROJECT			
TRANSFERS OUT--DUNGENESS OFF-CHANNEL RESERVOIR PROJECT	300		
NET CASH FLOW EFFECT--TIMING OF GENERAL FUND BRIDGE FUNDING REIMBURSEMENT-- DUNGENESS OFF-CHANNEL	(300)		-
CLALLAM BAY/SEKIU SEWER--DOE COLLECTION SYSTEM REBUILD PROJECT:			
TRANSFERS IN--CLALLAM BAY/SEKIU SEWER			
TRANSFERS OUT--CLALLAM BAY/SEKIU SEWER	250		
NET CASH FLOW EFFECT--TIMING OF GENERAL FUND BRIDGE FUNDING REIMBURSEMENT-- CLALLAM BAY/SEKIU SEWER	(250)		-
EOC PROJECT:			
GRANT FUNDING BUDGETED			
EOC RELOCATION COSTS BUDGETED--2022 (EXCLUDING ROLL OVER OF UNSPENT FUNDS)	588		
NET CASH FLOW EFFECT-- NEW EOC	(2,100)		1,512
PROJECTED GENERAL FUND OPERATING DEFICIT--ADJUSTED TO EXCLUDE LARGE ONE-TIME PROJECTS			(748)

CLALLAM COUNTY
GENERAL FUND PROPOSED FINAL 2022 BUDGET
BRIDGE ANALYSIS BETWEEN DRAFT BUDGET & PROPOSED FINAL BUDGET
\$ IN 000s

OPERATING DEFICIT--2022 DRAFT BUDGET -5,046 COMMENTS

NET REVENUE CHANGES:

Intergovernmental--COVID Reimbursements	200	Reflects spill over of \$200k of FEMA COVID reimbursements for May-September 2021 COVID expenses that are now expected to be received in 2022.
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TOTAL NET REVENUE CHANGES 200

NET EXPENDITURE CHANGES:

Payroll	69	Reflects addition of two .5 FTE Deputy Coroner/Death Investigator Positions as Extra Help in the Prosecuting Attorney--Coroner department budget, bringing budget in line with original department ask for 2.5 FTE staffing for new coroner/death investigator positions.
Benefits	6	Reflects additional benefit costs for addition of two .5 FTE Deputy Coroner/Death Investigator Positions as Extra Help in the Prosecuting Attorney--Coroner department budget, bringing budget in line with original department ask for 2.5 FTE staffing for new coroner/death investigator positions.
Services	46	(see detail breakdown below)
Transfers Out	-75	(see detail breakdown below)

TOTAL NET EXPENDITURE CHANGES 46

NET CHANGE BETWEEN REVENUE & EXPENDITURES 154

OPERATING DEFICIT--2022 RECOMMENDED BUDGET -4,892

BREAKDOWN OF NET EXPENDITURE CHANGES ABOVE:

SERVICES:

NonDepartmental--CBG Wave Cable Franchise Professional Services	27	Reflects carry over remaining costs of CBG Wave Cable Franchise Renewal work that will be completed in 2022.
NonDepartmental--CPD Indigent Defense Contract	16	Reflects true-up of contractual cost to reflect final negotiated extension of Clallam Public Defender indigent defense contract.
Prosecuting Attorney--Coroner	3	Reflects additional certification and misc costs relating to adding two .5 FTE deputy coroner/death investigator positions to Prosecuting Attorney--Coroner department.
Other Increases/Decreases	0	

Total Services Increase 46

CAPITAL OUTLAYS--General Fund (NOTE: The capital outlined below are consistent with the 2022 5 Year Capital Plan)

Other Increases/Decreases	0
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Total Capital Outlays Increase--General Fund -

TRANSFERS FROM THE GENERAL FUND:

Transfer from General Fund to IT Capital Projects	-75	Based on revised 2021 IT Capital Project expenditure estimates received from IT relating to the Esri GIS hardware upgrade project and Tyler Permitting System implementation, with \$180k of the Tyler implementation costs spilling over to 2022. Unused 2021 budget REET 2 transfer funding for the IT Capital Projects fund of \$259k was also carried forward to the 2022 budget, resulting in a \$75k decrease in transfer funding needed from the General Fund in 2022 to fund IT Capital Projects.
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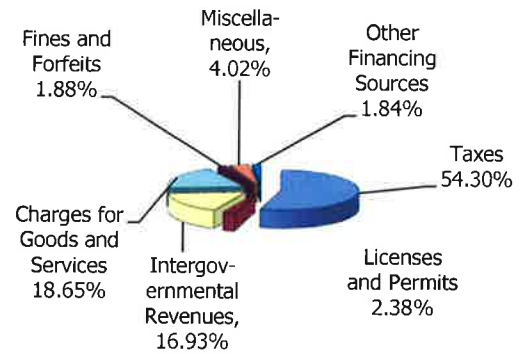
Total Transfer from General Fund Increase (75)

TOTAL NET EXPENDITURE CHANGE FROM RECOMMENDED BUDGET TO DRAFT BUDGET 46

2022 Budgeted Revenue Charts

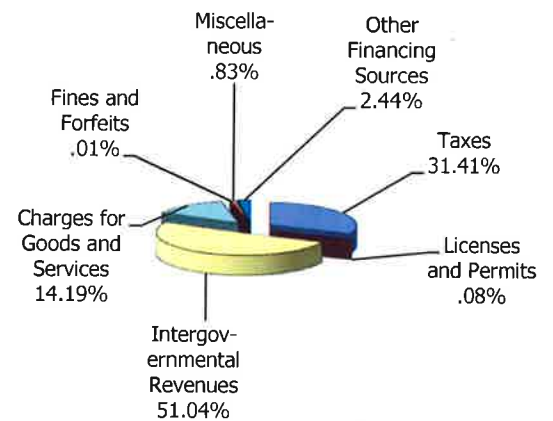
General Fund Budgeted Revenue

Taxes	24,093,150
Licenses and Permits	1,055,400
Intergovernmental Revenues	7,513,595
Charges for Goods and Services	8,276,209
Fines and Forfeits	833,378
Miscellaneous	1,782,356
Other Financing Sources	818,115
Subtotal	44,372,203
Plus Transfers	2,440,000
Total Revenue	46,812,203
Reserves Available	15,028,000
Total Funds Available	61,840,203



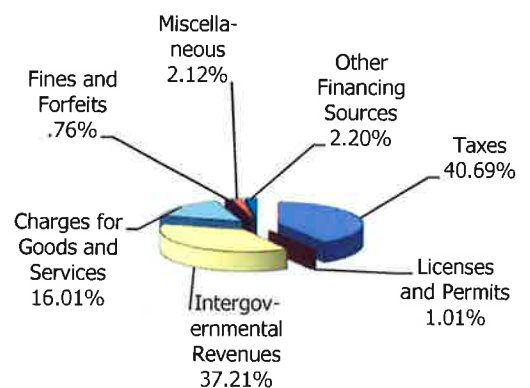
Other Fund Budgeted Revenue

Taxes	20,444,452
Licenses and Permits	53,620
Intergovernmental Revenues	33,221,574
Charges for Goods and Services	9,238,851
Fines and Forfeits	3,600
Miscellaneous	541,724
Other Financing Sources	1,586,660
Subtotal	65,090,481
Plus Transfers	9,174,405
Total Revenue	74,264,886
Reserves Available	35,347,062
Total Funds Available	109,611,948



Total General and Other Fund Budgeted Revenue

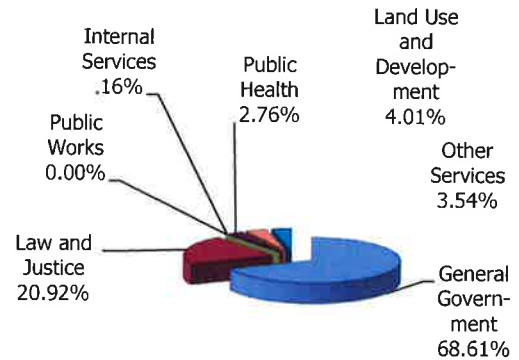
Taxes	44,537,602
Licenses and Permits	1,109,020
Intergovernmental Revenues	40,735,169
Charges for Goods and Services	17,515,060
Fines and Forfeits	836,978
Miscellaneous	2,324,080
Other Financing Sources	2,404,775
Subtotal	109,462,684
Plus Transfers	11,614,405
Total Revenue	121,077,089
Reserves Available	50,375,062
Total Funds Available	171,452,151



2022 Budgeted Revenue by Program

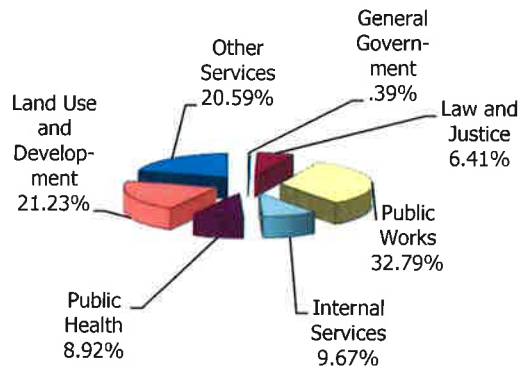
General Fund Budgeted Revenue by Program

General Government	30,442,522
Law and Justice	9,283,914
Public Works	0
Internal Services	70,801
Public Health	1,224,400
Land Use and Development	1,777,241
Other Services	1,573,325
Subtotal on Chart	44,372,203
Plus Transfers	2,440,000
Total	46,812,203



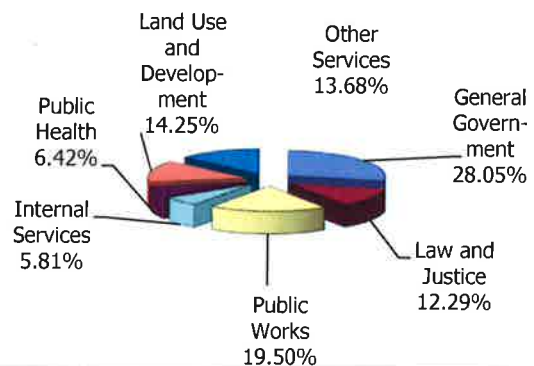
Other Funds Budgeted Revenue by Program

General Government	255,548
Law and Justice	4,174,004
Public Works	21,342,753
Internal Services	6,293,620
Public Health	5,806,602
Land Use and Development	13,816,558
Other Services	13,401,396
Subtotal on Chart	65,090,481
Plus Transfers	9,174,405
Total	74,264,886



Total General and Other Fund Budgeted Revenue by Program

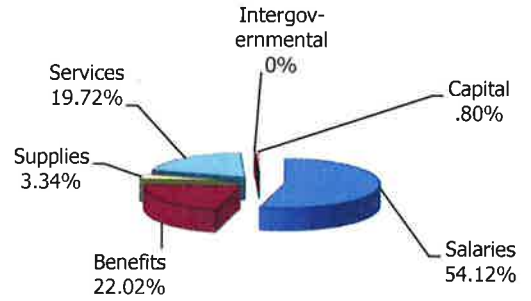
General Government	30,698,070
Law and Justice	13,457,918
Public Works	21,342,753
Internal Services	6,364,421
Public Health	7,031,002
Land Use and Development	15,593,799
Other Services	14,974,721
Subtotal on Chart	109,462,684
Plus Transfers	11,614,405
Total Revenue	121,077,089



2022 Budgeted Expenditure Charts

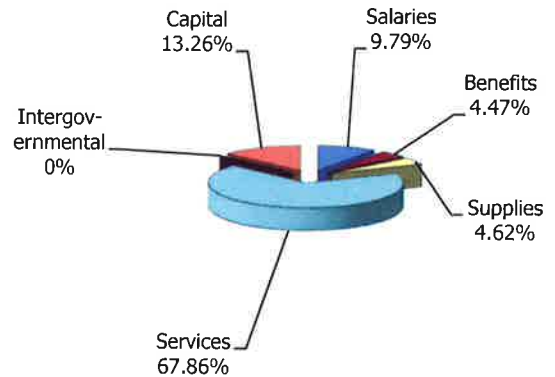
General Fund Budgeted Expenditures

Salaries	24,619,899
Benefits	10,017,552
Supplies	1,518,239
Services	8,971,999
Intergovernmental	0
Capital	363,330
Subtotal	45,491,019
Transfers Used	6,213,350
Interfund Payments Used	0
Total Budgeted Expenditures	51,704,369



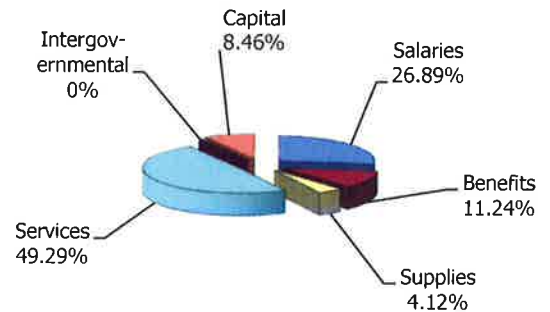
Other Fund Budgeted Expenditures

Salaries	7,088,513
Benefits	3,240,098
Supplies	3,346,338
Services	49,158,244
Intergovernmental	0
Capital	9,609,444
Subtotal	72,442,637
Transfers Used	5,401,055
Interfund Payments Used	2,297,330
Total Budgeted Expenditures	80,141,022



Total General and Other Fund Budgeted Expenditures

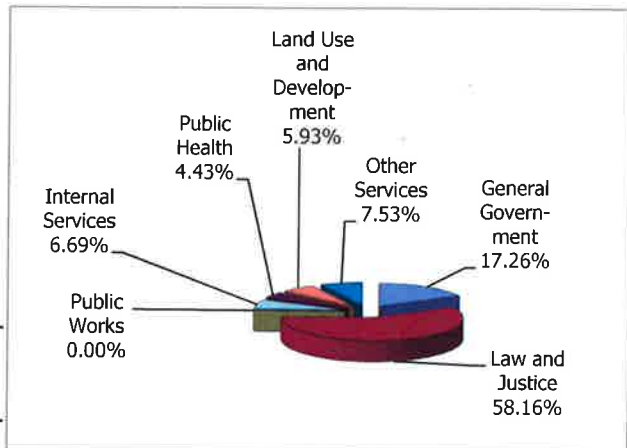
Salaries	31,708,412
Benefits	13,257,650
Supplies	4,864,577
Services	58,130,243
Intergovernmental	0
Capital	9,972,774
Subtotal	117,933,656
Transfers Used	11,614,405
Interfund Payments Used	2,297,330
Total Budgeted Expenditures	131,845,391



2022 Budgeted Expenditures by Program

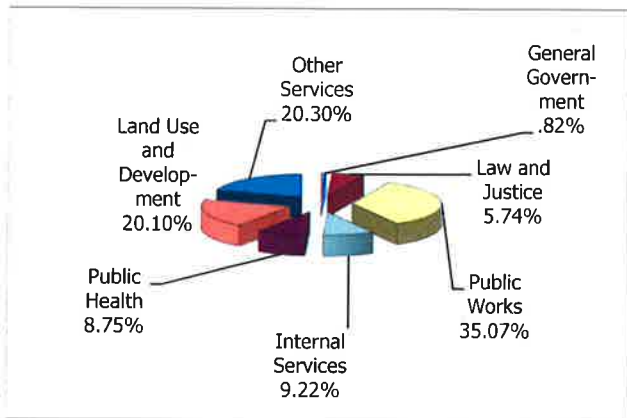
General Fund Budgeted Expenditures by Program

General Government	8,174,821
Law and Justice	27,548,587
Public Works	0
Internal Services	3,171,090
Public Health	2,100,738
Land Use and Development	2,809,217
Other Services	3,565,046
Subtotal on Chart	47,369,499
Plus Transfers	6,213,350
Minus Indirect Costs Reimb.	-1,878,480
Total	51,704,369



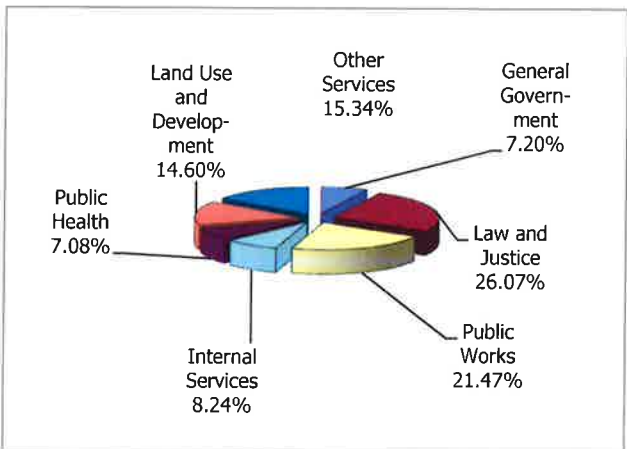
Other Funds Budgeted Expenditures by Program

General Government	607,783
Law and Justice	4,290,199
Public Works	26,209,674
Internal Services	6,893,603
Public Health	6,543,220
Land Use and Development	15,024,504
Other Services	15,170,984
Subtotal on Chart	74,739,967
Plus Transfers	5,401,055
Total	80,141,022



Total General Fund and Other Funds Budgeted Expenditures by Program

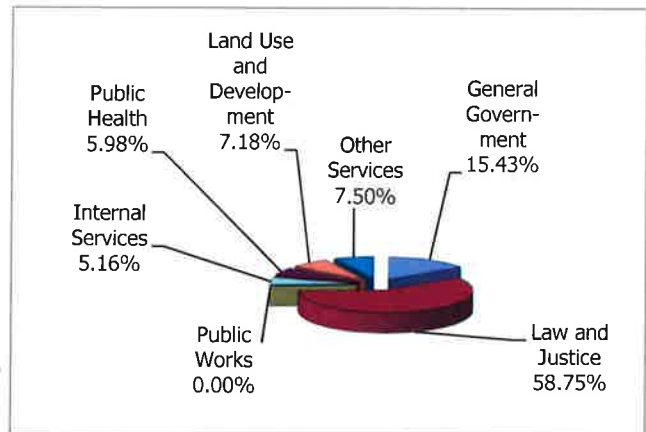
General Government	8,782,604
Law and Justice	31,838,786
Public Works	26,209,674
Internal Services	10,064,693
Public Health	8,643,958
Land Use and Development	17,833,721
Other Services	18,736,030
Subtotal on Chart	122,109,466
Plus Transfers	11,614,405
Minus Indirect Costs Reimb.	-1,878,480
Total	131,845,391



2022 Staffing (Full Time Equivalents) by Program

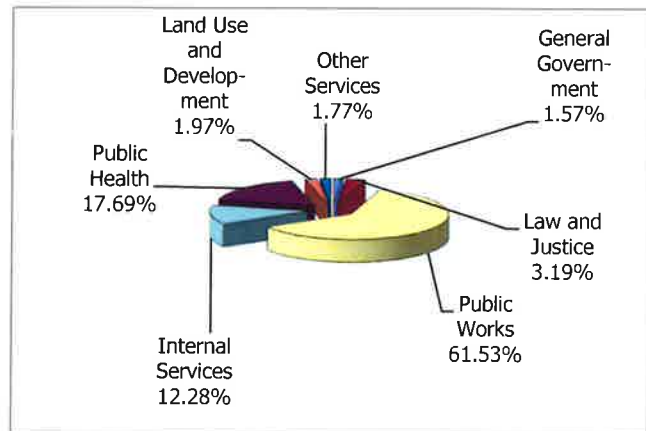
General Fund Staffing by Program

General Government	50.54
Law and Justice	192.45
Public Works	0.00
Internal Services	16.90
Public Health	19.58
Land Use and Development	23.54
Other Services	24.58
Total	327.59



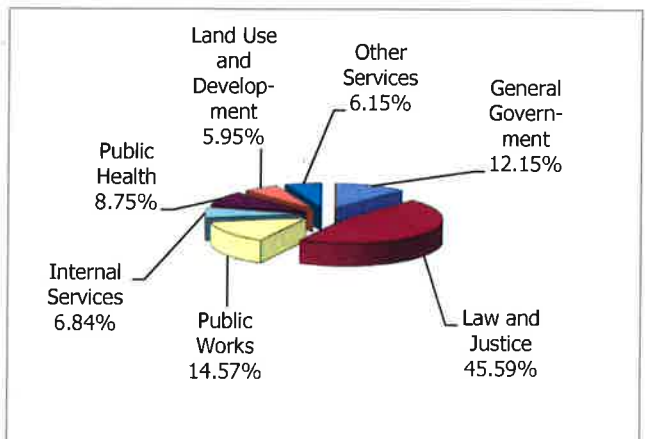
Other Funds Staffing by Program

General Government	1.60
Law and Justice	3.24
Public Works	62.55
Internal Services	12.48
Public Health	17.98
Land Use and Development	2.00
Other Services	1.80
Total	101.65



Total General Fund and Other Funds Staffing by Program

General Government	52.14
Law and Justice	195.69
Public Works	62.55
Internal Services	29.38
Public Health	37.56
Land Use and Development	25.54
Other Services	26.38
Total	429.24



Full Time Equivalents are based on a 40 hour work week.

2022 BUDGET SALARY WORKSHEET BREAKDOWN: Proposed Budget

NUMBER FUND AND DEPT	T Y P E	FUND/ACCOUNT NAME GENERAL FUND	BUDGETED SALARY	FICA / MEDICARE 0.0765	RETIREMENT	401A MATCH / CONTRIBUTION	EMPLOYEE MEDICAL INSURANCE	UNEMPLOYMENT .1%	INDUSTRIAL INSURANCE	PENSION TRUST	COMPENSATION	EMPLOYEES
00100.	211	G Assessor	1,246,258	95,340	122,671	23,937	284,160	2,286	13,619		1,788,271	18.50
00100.	221	G Auditor	921,465	70,491	91,571	17,837	230,295	1,582	4,749		1,337,990	15.13
00100.	231	G Treasurer	446,234	34,138	44,809	8,744	96,288	685	1,813		632,711	6.40
00100.	241	G BOCC - Operations	613,383	46,924	61,162	14,589	95,958	595	1,818		834,429	6.48
00100.	242	G BOCC - Boundary Review Board	1,500	115	0	0	0	0	15		1,630	0.00
00100.	244	G BOCC - Board of Equalization	52,050	3,982	3,695	721	14,640	72	315		75,475	0.53
00100.	291	G NonDepartmental	394,183	30,156	39,425	9,181	55,218	779	1,162		530,104	3.50
00100.	331	D Comm Dev - Administration	315,670	24,592	31,840	6,202	74,460	420	3,155		456,339	4.60
00100.	332	D Comm Dev - Environmental Quality	181,459	13,882	13,815	2,677	30,240	360	2,465		244,898	2.00
00100.	333	D Comm Dev - Permit Center	776,504	59,403	79,593	15,501	180,660	1,551	8,323		1,121,535	11.94
00100.	334	D Comm Dev - Long Range Planning	325,298	24,887	33,344	6,499	74,220	650	3,554		468,452	5.00
00100.	411	I Information Technology	948,230	72,540	96,726	19,894	182,016	1,866	3,381		1,324,653	12.00
00100.	421	I Geographic Information System	139,954	10,706	14,345	3,537	29,040	280	560		198,422	2.00
00100.	461	I Human Resources	297,239	22,739	28,158	7,618	43,904	589	812		401,059	2.90
00100.	511	H HHS - Environmental Health	795,683	60,870	81,557	15,916	195,180	1,591	10,376		1,161,173	13.28
00100.	512	H HHS - Administration	546,527	41,810	55,540	12,029	105,636	1,084	1,764		764,390	6.30
00100.	811	L Sheriff - Operations	4,499,703	344,228	283,251	100,744	881,937	8,287	59,939		6,178,089	50.79
00100.	813.	L Sheriff - Animal Control	57,854	4,426	5,931	1,097	16,140	110	1,330		86,888	1.00
00100.	815	L Sheriff - Jail	2,713,778	207,609	279,587	51,844	649,034	5,641	68,390		3,975,883	39.00
00100.	816.	L Sheriff - Jail Medical	220,663	16,880	15,190	2,897	31,147	436	1,859		289,072	2.25
00100.	817.	L Sheriff - Emergency Services	109,676	8,390	11,241	2,133	29,040	213	640		161,333	2.00
00100.	841	L Prosecuting Attorney - Operations	2,128,583	162,836	212,490	41,460	365,550	3,889	6,822		2,921,630	24.10
00100.	843	L Prosecuting Attorney - Child Support	185,657	14,202	19,030	3,713	43,350	371	787		267,110	2.53
00100.	842	L Prosecuting Attorney - Coroner	141,804	10,848	5,846	1,141	14,520	284	1,078		175,521	1.00
00100.	851	L Juvenile Services	2,243,147	171,605	222,358	43,190	521,736	4,355	28,296		3,234,687	36.53
00100.	861	L Superior Court	957,306	44,332	57,525	9,774	88,680	1,166	4,066		1,162,849	8.75
00100.	871	L District Court I	884,916	59,747	75,810	14,708	146,640	1,379	3,220		1,186,420	10.00
00100.	881	L District Court II	263,024	20,121	24,113	4,699	43,800	287	975		357,019	3.00
00100.	891	L Clerk	629,077	48,124	64,063	13,491	168,876	1,251	3,220		928,102	11.50
00100.	911	O Parks and Facilities	1,118,157	85,538	105,865	20,884	272,746	2,197	29,314	16,640	1,651,341	20.54
00100.	912	O Fair	172,816	13,220	12,376	2,282	33,450	332	4,422	2,080	240,978	2.54
00100.	931	O WSU Extension	92,101	7,046	7,488	1,461	21,780	184	1,138		131,198	1.50
TOTAL GENERAL FUNDS			24,419,899	1,831,727	2,200,415	480,400	5,020,341	44,772	273,377	18,720	34,289,651	327.59
10101.	611	P PW - Public Works	3,767,689	288,225	384,941	74,842	897,396	7,511	73,651	68,904	5,563,159	57.35
10135.	611	P PW - Flood Control	99,175	7,587	10,165	1,984	15,720	198	1,048		135,877	1.05
11002.	811	L Sheriff - Honor Guard Donation	2,800	214	148	0	0	0	0		3,162	0.00
11003	811	L Sheriff - Boating Safety	37,500	2,869	1,988	0	0	0	0		42,357	0.00
11003	811	L Sheriff - VRF Boating Program	15,000	1,148	795	0	0	0	0		16,943	0.00
11008	811	L Sheriff - OPNET Drug	65,571	5,016	6,399	1,249	15,300	131	294		93,960	1.05
11301.	511	H Health and Human Services - Operations	884,762	67,685	90,691	17,019	235,920	1,772	9,500		1,307,349	15.28
11322.	511	H HHS - Homeless Task Force	22,177	1,697	2,273	444	7,260	44	98		33,993	0.35
11323.	511	H HHS -Chemical Dependency/Mental Health	82,105	6,281	8,416	1,643	21,780	164	1,096		121,485	1.35
11331.	511	H HHS - Developmental Disabilities	68,569	5,245	7,008	1,367	14,520	137	285		97,131	1.00
11401.	821	L Law Library	7,540	577	0	0	0	15	52		8,184	0.19
11701.	841	L Pros Attny - Local Crime Victim Comp	121,789	9,317	12,483	2,436	29,040	244	560		175,869	2.00
12201.	231	G Treasurer - Operation and Maintenance	29,507	2,257	3,024	590	8,712	59	168		44,317	0.60
12401	221	G Auditor - Document Preservation	63,717	4,875	6,531	974	14,715	98	280		91,190	1.00
13001.	381	D Noxious Weed Control	166,860	12,764	12,062	2,353	30,660	333	1,996		227,028	2.00
19914.	291	O NonDept - Veterans Relief	101,841	7,791	10,439	2,037	29,040	203	504		151,855	1.80
19961.	291	O NonDept -American Rescue Plan Act	278,022	117,842	0	0	0	0	0		395,864	0.00
30301.	331	D Comm Dev - Lwr Dungeness Floodplain	0	0	0	0	0	0	0		0	0.00
30401.	331	D Comm Dev - Dungeness Reservoir	0	0	0	0	0	0	0		0	0.00
40201.	611	P PW - Solid Waste	36,589	2,799	3,701	723	14,520	72	449		58,853	0.45
41401.	611	P PW - Clallam Bay Sekiu Sewer	233,736	17,880	23,896	4,492	29,040	467	4,062		313,573	3.10
42401.	611	P PW - Carlsborg Sewer	49,097	3,756	5,033	972	0	99	599		59,556	0.60
50301.	611	I PW - ER&R	536,399	41,035	54,907	10,496	118,140	1,072	8,376	10,440	780,865	8.45
50401.	461	I HR - Risk Management	380,000	29,070	30,646	7,504	50,001	752	1,031		499,004	3.68
50501.	461	I HR - Worker's Compensation	38,068	2,912	3,902	1,292	5,689	76	98		52,037	0.35
TOTAL OTHER FUNDS			7,088,513	638,842	679,448	132,417	1,537,453	13,447	104,147	79,344	10,273,611	101.65
TOTAL 2020 BUDGET			31,508,412	2,470,569	2,879,863	612,817	6,557,794	58,219	377,524	98,064	44,563,262	429.24

This does not include the Non Dept 200,000 leaving service salary and 50,000 benefits; or the HR payments to claimants of 97,800 (benefits); or the Employee Health Care Benefits of 25,000 (benefits); or Unemployment Comp. of 30,000.

GENERAL FUNDS			2022 Department Requests Over Base Budget - Proposed Budget						Funding Source	Comments
Department	Requested Item or Program Change	Request	One Time	Ongoing	BOCC Recommended	BOCC Deferred	General Fund Reserve	Other Fund Reserves	Grant/New Funding	
Assessor .00100.211	Eagleview High Resolution Oblique Imagery	76,000		76,000	76,000		76,000			High-resolution oblique imagery for the whole county. Changing law allows oblique imagery to be used if properties are dangerous or locked up for our physical inspections, this imagery is 3D and a very close visual of the property. CFO Comments --this service will enable to assessor team to be more efficient and targeted in their physical inspection planning process by enabling them to leverage this service's "change finder" capabilities of identifying changes made to properties between inspections as well as improve access to non-accessible properties and reduce safety issues when visiting such properties. These benefits will allow for better new construction capture, enabling more property tax revenue to be collected. Tool also will likely have value for other taxing districts in the County (fire districts, policing departments), providing for potential revenue source.
	County owned cell phones	6,960		6,960	6,960		6,960			County owned cell phones for staff working in the field and off site.
	SRF: (7) iPad Pro & Peripherals	12,600	12,600			12,600	12,600			Ipads currently in use are scheduled for replacement per IT. CFO Comments --as current Ipads are still functioning properly per Assessor's office, suggest deferring replacement to next year.
Auditor .00100.221	Elections Extra Help	6,000		6,000	6,000		6,000			Increased cost and responsibility of Extra Help staff. CFO Comments --additional staff time of traveling to remote location ballot boxes added have led to increased costs being incurred.
	Dept. of Licensing Extra Help	4,000		4,000		4,000	4,000			Increased cost to manage heavy workload with large volume of registrations: in the office consistent long lines down the hallway, as well as, received by mail, internet and drop box. CFO Comments --based on PT staff support position proposed, this need can be met by new position.
	Agent/Sub-Agent Liaison - new staff position, 1 FTE	80,000		80,000	80,000		80,000			DOL now requires the Auditor to monitor & audit vehicle licensing subagents. CFO Comments --new audit and oversight requirements of DOL licensing subagents was previously performed by the WA State Department of Licensing, but as part of an unfunded mandate this role was pushed down to counties in 2020 new DOL contracts. As Auditor does not have the staff to performed these daily/weekly subagent monitoring and annual full audit duties, agree that additional FTE is needed to support this new requirement.
	Staff Support Specialist - new staff position, .63 FTE	42,000		42,000	42,000		42,000			To help with increased workload across all Auditor divisions. CFO Comments --with higher transaction volumes across all Auditor divisions, inefficiencies created by new licensing system that takes staff longer to process, the capacity to process passports and marriage licenses, sort mail and other admin functions has been hindered, resulting in a \$30k-\$40k drop in passport revenues as a result due to those moving to a one-day per week appointment only basis. As position will be self funded through the impact it will have on processing passports at pre-COVID levels again, recommend this position be approved.
NonDepartmental .00100.291	Deputy CFO (1 FTE)	145,000		145,000	145,000		145,000			New Deputy CFO position to provide additional bandwidth to the Finance function to handle the increasing internal and external demands being placed on the department and to provide back-up of CFO role. Position will also provide oversight/support of BOCC grant administration, and assist/support the CFO on special projects, financial analysis, annual report preparation, and new financial systems implementation.
DCD -Environmental Quality .00100.332	Streamkeepers: Stream Temperature & Oxygen Loggers	4,170	4,170		4,170		4,170			Equipment to evaluate stream water quality for fish habitat. CFO Comments --per DCD, this equipment would enable more frequent monitoring of stream temperature & oxygen levels (every 30 minutes over 24 hour periods), increasing Streamkeepers capabilities.
	Streamkeepers: Water Velocity Meters & Sensors	13,337	13,337		13,337		13,337			Replace old velocity meters with better technology. CFO Comments --per DCD, this equipment has reached its end of life (20 year old equipment) that require more frequent maintenance and are not as accurate or reliable as newer technology currently available.
	Streamkeepers: SigmaPlot Graphing & Statistical Software	870	870		870		870			To produce professional level statistical analysis & graphs of water quality data.
	Streamkeepers: Vehicle Rental/ Lease	900		900	900		900			Streamkeepers coordinator vehicle use for supervising volunteers & testing in the field.
Information Technology .00100.411	Professional Services cost increase	8,220		8,220	8,220		8,220			Increased volume of external expertise: consulting, programming, electrical, web design, etc.
	High Speed Voice/Data Communications cost increase	25,500		25,500	25,500		25,500			Increased interconnectivity for: remote workforce, county departments, other agencies & the public. CFO Comment --request appears reasonable based on increase in Zoom and internet connectivity bandwidth needs to support remote workforce experienced in 2020/2021.
	Registration for training	3,000		3,000		3,000	3,000			Staff training in new and evolving technologies, as well as, security challenges. CFO Comment --given uncertainty as to how much training in person will take place in 2022, believe there should be sufficient flex in budget to cover without increasing this funding at this time.

	MS Office365	186,000	70,000	116,000	186,000		186,000		Move to MS Office365 required as part of remote-workforce productivity & connectivity business tools, including MS Office, Outlook, Teams (Zoom alternative), etc. Net recurring costs for MS Office365 after Year 1, net of estimated annual savings of approximately \$100k (as costs from Zoom, Box, Sophos email gateway will be able to be reduced after Year 1 per our discussion) will be \$116k. CFO Comments --moving to this subscription-based model should produce better remote work force and collaboration capabilities, which once fully deployed should enable the elimination of other services after year 1 as mentioned, and also helps move the County further toward a more-technologically updated environment. Also would include Sharepoint, which could serve as a low cost, highly functional replacement for County's current intranet that needs to be replaced.
Human Resources .00100.461	Extra Help	20,000		20,000	20,000		20,000		Provides back-up to the Payroll/Benefits Administrator. CFO Comments --as position this extra help would support is currently a "single-point-of-failure" critical risk to the County, recommend this funding be approved.
	Onboarding Videos/Tutorials	10,000		10,000	10,000		10,000		To utilize the NeoGov onboarding/orientation feature.
	Subscriptions	4,600		4,600	4,600		4,600		Administrator/HR Director cost of affiliated subscriptions.
	Advertising	12,500		12,500	12,500		12,500		Using more advertising solutions to obtain the best pool of applicants for vacant positions.
HHS - Environmental Health .00100.511	SRF: (5) Surface Pro 7	8,200	8,200		8,200		8,200		2 for Food Program, 3 for Septic remote.
Sheriff - Operations .00100.811	SRF: (10) MDTs - Replace/Upgrade	55,000	55,000		55,000		55,000		To replace current Durabooks which are 5-6 years old that IT is spending increasing amount of time repairing as failure rates increase. Swap out to G-Tacs which have proven much more reliable and durable.
Sheriff - Emergency Services .00100.817	SRF: (8) Replacement Laptops & Mice	13,500	13,500		13,500		13,500		Scheduled replacements of EOC laptops. CFO Comments --laptops being replaced are 7 1/2 years old and can only be run on Windows 7, a no longer supported version. Given security risk this creates and age of laptops, it appears reasonable to replace.
Prosecuting Attorney .00100.841	Additional Storage Unit	2,000		2,000	2,000		2,000		The PAO has run out of storage space for case files that are required by law to be retained.
	Training for Professional Development	23,000		23,000	23,000		23,000		Training for professional development and required CLE credits required for bar license. CFO Comments --this budget was reduced in 2021 due to suspension of in-person training events during COVID--this increase would restore the budget to pre-COVID funding levels.
	SRF: Smart TV & Speakers (conference room upgrade)	6,100	6,100		6,100		6,100		CFO Comments --per discussions with PA and IT, this equipment is essentially non-functional and needs to be replaced to meet needs for conducting Zoom meetings, interviews with witnesses, etc.
Prosecuting Attorney - Coroner .00100.843	Death Investigator Certification	3,000		3,000	3,000		3,000		Legislation at the state level will soon require Certified Death Investigators. CFO/Administrator Comments --additional certification funding to support training of designated cities' policing personnel assigned to death investigation/deputy coroner functions.
	Coroner Services cost increase	53,300		53,300	53,300		53,300		Deaths in the county increase and cost associated with body removal, storage & autopsy increase. CFO Comments --amount of request coincides with pacing trend noted during 2021 reflecting the increasing cost of services being incurred (including body transportation costs) due to increased demand for off-Peninsula coroner services.
	Deputy Coroner/Death Investigator - new staff position, 1 FTE	93,500	11,000	82,500	93,500		93,500		Recent legislation at the state level will soon necessitate Coroner's Office staff to respond to death scenes.
	Deputy Coroner/Death Investigator - new staff position, .5 FTE	35,150	4,650	30,500	35,150		35,150		In order to respond, the Coroner's Office will need to have at least one dedicated full time staff member,
	Deputy Coroner/Death Investigator - new staff position, .5 FTE	32,150	1,650	30,500	32,150		32,150		plus two-three part time staff. These funds will cover costs for salary, benefits, workstation, laptop, cell phone and accessories. CFO/Administrator Comments --Based on further discussions with Prosecuting Attorney's office regarding the role of these positions in not only fulfilling new coroner legislative requirements but also providing additional criminal investigative support to the Prosecutor's office, we recommend funding of these positions in the 2022 budget.
	Deputy Coroner/Death Investigator - new staff position, .5 FTE	32,150	1,650	30,500	32,150		32,150		
Juvenile Services .00100.851	SRF: (5) Smart TVs and Installation	6,500	6,500		6,500		6,500		IT Recommended replacement of existing TVS located in Lobby, dining rooms, conference rooms and class rooms to replace rolling cart television utilized in order to enable better Zoom functionality for intake activities, and address juvenile behavior incentive needs of the facility.
Superior Court .00100.861	Adult Felony cost increase	36,000		36,000	36,000		36,000		Increased cost for adult felony indigent defense. CFO Comments --SC is requesting additional funding for adding an additional conflict attorney for representation of criminal cases to re-distribute case loads currently be shared currently across 3 conflict attorney contracted, and as a result the amount paid per case would be increased to a level that translates into an hourly rate that is more competitive with attorney rates. Based on past 3 year spending levels, ongoing request for higher adult felony costs is supported.
	Civil Contempt cost increase	5,000		5,000	5,000		5,000		Increased cost for civil contempt indigent defense which would allow for an hourly rate of pay increase for civil conflict attorneys from \$65 per hour to \$100 per hour which is needed given market rates in private practice are \$300 per hour.

OTHER FUNDS

Department	Requested Item or Program Change	Request			BOCC Recommended	BOCC Deferred	Funding Source			Comments
			One Time	Ongoing			General Fund Reserve	Other Fund Reserves	New/Grant Funding	
HHS - Operations	Public Health Nurse II - new position - 1 FTE	91,752		91,752	91,752				91,752	This position would allow flexibility to meet our baseline services & respond to communicable disease reporting & response. CFO Comments --would also expand case management and community nurising capabilities, similar to a community paramedic model, which would potentially help reduce 911 calls for issues better handled under this support model.
11301.511	COVID-19 Contract Tracer Position #1 - 1 FTE	79,526		79,526	79,526				79,526	This Public Health Support/Infection Control Specialist position to provide needed assistance to the public health infection control team as contract tracer/case Manager for COVID-19. CFO Comments --positions will be funded in 2022 from existing DOH grant funding that has been extended to 2022.
	COVID-19 Contract Tracer Position #2 - 1 FTE	79,526		79,526	79,526				79,526	This Public Health Information/Infection Control Specialist position to provide needed assistance to the public health infection control team as contract tracer/case Manager for COVID-19. CFO Comments --positions will be funded in 2022 from existing DOH grant funding that has been extended to 2022.
	Public Health/Social Worker - new position - 1 FTE	87,217		87,217	87,217				87,217	Management to support all programs: syringe support services, children/youth health care, community health nurse and paramedic support.
HHS - Chemical Dep/Mental Health 11323.511	Suicide Prevention Coordinator - new position - 1 FTE	87,217		87,217	87,217			87,217		This position would coordinate suicide prevention efforts & focus on planning & policy decision to support suicide prevention.
HHS - Affordable Housing 11324.511	Contract Services	20,000		20,000		20,000		20,000		To have an emergency use allocation available. CFO Comments --as contract services has been underspent to budget by \$40-\$45k the past several years, it appears there is already sufficient un-utilized funding to cover emergency use request.
Law Library 11401.821	Books	8,000		8,000		8,000		8,000		Funding for books, legal reference materials
Pros Att - Local Crime Victim Comp 11701.841	Victim Witness Coordinator (new staff position)	89,500	5,000	84,500		89,500		89,500		Needed to provide state mandated support to victims of misdemeanor/felony crimes. CFO/Administrator Comments --currently 2 positions are dedicated to this function (1 FTE was added in 2020), with an additional temporary help being utilized to cover case load of one coordinator currently dedicated to Bauer case. Caseloads have increased coinciding with the increase in number of coordinators. Pending provision of metrics supporting contention that current case load being managed per coordinator (currently approximately 400 per coordinator per year) is outside benchmarks set by other counties for victim witness coordinators, recommend deferring request at this time.
Noxious Weed Control 13001.381	Noxious Weed Coordinator Succession Planning	45,172	45,172		45,172			45,172		Funding for new staff member to cross-train with the coordinator prior to her retirement.
	SRF: (2) iPad w/5G LTE	3,200	3,200			3,200		3,200		IT Scheduled replacement. CFO Comments --as coordinator indicates current Ipads are still functioning properly, recommend deferring replacement another year.
	SRF: Arc GIS Basic License	1,500	1,500		1,500			1,500		
Nox Weed-LMD#2 Lake Sutherland 13051.381	Professional Services Increase	2,760		2,760	2,760			2,760		To secure weed control services from someone with detailed knowledge of the lake.
HR - Risk Management 50401.461	Polygraph Exams	3,280		3,280	3,280			3,280		Increased number of safety sensitive positions where polygraph exams are required.
	Psychological Exams	5,720		5,720	5,720			5,720		Increased number of safety sensitive positions where psychological exams are required.
TOTALS		595,370	54,872	540,498	474,670	120,700	0	257,349	338,021	

Total Other Fund Requests:

Request	
One Time	Ongoing
54,872	540,498
595,370	

Request	
BOCC Recommended	BOCC Deferred
474,670	120,700
595,370	

Funding Source		
General Fund	Other Fund Reserves	New/Grant Funding
0	257,349	338,021
	595,370	

TOTAL ALL

2,065,774

299,699

1,766,075

1,712,717

353,057

1,470,404

257,349

338,021

2022 Indirect Cost Charges

FUND & DEPT NUMBER	BARS	FUND/ACCOUNT NAME	INDIRECT COST CHARGES	SUBTOTAL
10101. 611	51820	PW - Property Management Services	220	
	51970	PW - Roads - Jobbing and Contract Work	220	
	52170	PW - Roads - Traffic Policing	0	
	52510	PW - Roads - Emergency Services	0	
	54230	PW - Roads - Roadway Maintenance	56,670	
	54240	PW - Roads - Drainage Maintenance	35,444	
	54250	PW - Roads - Structures Maintenance	6,904	
	54260	PW - Roads - Traffic and Pedestrian Services	55,478	
	54270	PW - Roads - Roadside Maintenance	47,614	
	54290	PW - Roads - Maintenance and Administration Overhead	86,547	
	54310	PW - Roads - Management	33,108	
	54330	PW - Roads - General Services	44,845	
	54350	PW - Roads - Facilities	8,645	
	54420	PW - Roads - Engineering	62,520	
	54440	PW - Roads - Planning	23,008	
	54470	PW - Roads - Miscellaneous	14,934	
	54490	PW - Roads - Operations Administration and Overhead	112,448	
	55310	PW - Roads - Soil and Water Conservation	5,721	
	55350	PW - Roads - Diking/Drainage	9,874	
	58900	PW - Roads - Other Nonexpenditures	0	
	59510	PW - Roads - Road Construction and Other Infrastructure	57,841	
	59520	PW - Roads - Right-of-Way	13,247	
	59530	PW - Roads - Roadway Construction	4,400	
	59540	PW - Roads - Storm Drainage Construction	0	
	59550	PW - Roads - Structures Construction	1,100	
	59560	PW - Roads - Sidewalk Projects	1,100	
	59570	PW - Roads - Roadside Development	1,100	
	59590	PW - Roads - Construction Administration and Overhead	12,565	695,553
10135 611	55310	PW - Flood Control - Soil and Water Conservation	5,637	
	55330	PW - Flood Control - Flood Control	0	
	55350	PW - Flood Control - Diking/Drainage	0	
	55360	PW - Flood Control - Weed Control	0	5,637
11008 811	52123	Sheriff - OPNET Drug	552	
11061 811	52870	Sheriff - Nine-One-One Enhanced	14,500	
11065 811	52880	Sheriff - OPSCAN Operations	17,400	
11068 811	52120	Sheriff - Operation Stonegarden	6,085	
11070 811	52130	Sheriff - 24/7 Sobriety Program	3,071	
11301. 511	56210	Health and Human Services - Operations - General	515,426	
11322. 511	56540	HHS - Homeless Task Force	13,960	
11323 511	56611	HHS - Chemical Dependency/Mental Health	45,177	
11331 511	56800	HHS - Developmental Disabilities	79,129	
11401. 821	51270	Law Library	23,723	
11701. 841	51570	Pros Attny - Local Crime Victim Comp	12,999	
11901. 841	51530	Pros Attny - Racketeering	0	
12231. 231	59414	Treasurer - REET Electronic Technology	5,037	
12241. 231	51422.	Treasurer - Land Assessment	673	
12401 221	51410	Auditor - Document Preservation	10,256	
13001. 381	55360	Noxious Weed Control	30,646	
13051 381	55360	Noxious Weed - LMD#2 Lake Sutherland	579	
19914 291	56520	Non Dept - Veterans' Relief	56,087	
19941 291	55210	Non Dept - Opportunity Fund	30,411	
19991 291	52870	Non Dept - Emergency Communication Tax	38,200	
30301. 331	55310	Comm Dev - Lwr Dungeness Floodplain	46,274	
40201 611	53710	PW - Solid Waste - Garbage and Solid Waste Utilities	1,328	
	53720	PW - Solid Waste - Comprehensive Management Plan	3,603	
	53750	PW - Solid Waste - Maintenance	0	
	53780	PW - Solid Waste - General Operations	8	
	59430	PW - Solid Waste - Capital Assets	0	4,939
41401. 611	53510	PW - Clallam Bay-Sekiu Sewer - General Administration	6,218	
	53540	PW - Clallam Bay-Sekiu Sewer - Training	194	
	53550	PW - Clallam Bay-Sekiu Sewer - Maintenance	2,534	
	53580	PW - Clallam Bay-Sekiu Sewer - General Operations	21,108	
	59430	PW - Clallam Bay-Sekiu Sewer - Capital	7,459	37,513
42401. 611	53510	PW - Carlsborg Sewer - General Administration	7,677	
	53550	PW - Carlsborg Sewer - Maintenance	0	
	53580	PW - Carlsborg Sewer - General Operations	0	
	59430	PW - Carlsborg Sewer - Capital Expenditures	2,057	9,734
50301. 611	54820	PW - Equipment Rental and Revolving - Pits and Quarries	4,457	
	54830	PW - Equipment Rental and Revolving - Mechanical Shops	47,652	
	54840	PW - Equipment Rental and Revolving - Parts Stores	9,720	
	54850	PW - Equipment Rental and Revolving - Fuel Depots	2,131	
	54860	PW - Equipment Rental and Revolving - Equipment Rental Services	26,021	
	59410	PW - Equipment Rental and Revolving - Capital	0	89,981
50401. 461	51960	HR - Risk Management	50,814	
50501. 461	51768	HR - Workers Compensation Claims	30,451	
50701. 461	51771	HR - Unemployment Compensation	1,933	
43401. 611	53450	PW - Bullman Beach Water System	1,740	
			1,878,480	

Transfers for the 2022 Clallam County Budget

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Debit

Credit

1	19913.291.	Trial Court Improvements	59723.00.0010	Transfer to Jail	40,000	
	00100.815.	Jail	39723.00.0010	Transfer from Trial Court Improvements		40,000
2	00100.293.	General Fund Reserves	59768.00.0000	Transfer to PW - Flood Control	46,351	
	10135.611	PW - Flood Control	39768.00.0000	Transfer from General Fund Reserves		46,351
3	00100.293	General Fund Reserves	59766.00.1000	Transfer to HHS - Chemical Dep/Mental Health	5,887	
	11323.511	HHS - Chemical Dep/Mental Health	39766.00.1000	Transfer from General Fund Reserves		5,887
4	00100.293.	General Fund Reserves	59717.00.0000	Transfer to Employee Health Care	19,000	
	50601.461	Employee Health Care Benefit	39717.00.0000	Transfer from General Fund Reserves		19,000
5	29500.231.	LID 3rd Street Sewer Line	59752.00.0000	Transfer to Opportunity Fund	3,000	
	19941.291.	Opportunity Fund	39752.00.0000	Transfer from LID 3rd Street Sewer Line		3,000
6	10101.611	Public Works - Roads	59717.00.0010	Transfer to Employee Health Care Benefit	2,000	
	10135.611.	Public Works - Flood Control	59717.00.0010	Transfer to Employee Health Care Benefit	5	
	40201.611.	Public Works - Solid Waste	59717.00.0010	Transfer to Employee Health Care Benefit	50	
	41401.611.	Public Works - Clallam Bay Sekiu Sewer	59717.00.0010	Transfer to Employee Health Care Benefit	340	
	42401.611.	Public Works - Carlsborg Sewer	59717.00.0010	Transfer to Employee Health Care Benefit	500	
	50301.611.	Public Works - Equipment Rental Revolving	59717.00.0010	Transfer to Employee Health Care Benefit	1,555	
	50601.461.	Employee Health Care Benefit	39717.00.0010	Transfer from Public Works		4,450
7	00100.293	General Fund Reserves	59714.00.0070	Transfer to Lwr Dungeness Floodplain	2,750,000	
	30301.331	Lwr Dungeness Floodplain	39714.00.0070	Transfer from General Fund Reserves		2,750,000
8	30301.331	Lwr Dungeness Floodplain	59714.00.0080	Transfer to General Fund Reserves	1,850,000	
	00100.293	General Fund Reserves	39714.00.0080	Transfer from Lwr Dungeness Floodplain		1,850,000
9	00100.293.	General Fund Reserves	59762.00.0000	Transfer to Health and Human Services	530,000	
	11301.511	Health and Human Services	39762.00.0000	Transfer from General Fund Reserves		530,000
10	00100.293	General Fund Reserves	59714.00.0090	Transfer to Dungeness Reservoir	300,000	
	30401.331	Dungeness Reservoir	39714.00.0090	Transfer from General Fund Reserves		300,000
11	30401.331	Dungeness Reservoir	59714.00.0100	Transfer to General Fund Reserves	300,000	
	00100.293	General Fund Reserves	39714.00.0100	Transfer from Dungeness Reservoir		300,000
12	30201.911.	Real Estate Excise Tax 2	59742.00.0000	Transfer to Roads	1,100,000	
	10101.611.	Roads	39742.00.0000	Transfer from Real Estate Excise Tax 2		1,100,000
13	00100.293.	General Fund Reserves	59735.00.0060	Transfer to Solid Waste	6,500	
	40201.611	Solid Waste	39735.00.0060	Transfer from General Fund Reserves		6,500
14	30201.911	Real Estate Excise Tax 2	59735.00.0000	Transfer to Clallam Bay Sekiu Sewer	764,293	
	41401.611.	Clallam Bay Sekiu Sewer	39735.00.0000	Transfer from Real Estate Excise Tax 2		764,293
15	00100.293	General Fund Reserves	59718.00.0100	Transfer to Law Library	23,723	
	11401.821	Law Library	39718.00.0100	Transfer from General Fund Reserves		23,723
16	00100.293	General Fund Reserves	59712.00.0030	Transfer to Local Crime Victim Comp	17,000	
	11701.841	Local Crime Victim Comp	39712.00.0030	Transfer from General Fund Reserves		17,000
17	00100.293	General Fund Reserves	59735.00.0015	Transfer to Clallam Bay Sekiu Sewer	250,000	
	41401.611	Clallam Bay Sekiu Sewer	39735.00.0015	Transfer from General Fund Reserves		250,000
18	41401.611	Clallam Bay Sekiu Sewer	59735.00.0016	Transfer to General Fund Reserves	250,000	
	00100.293	General Fund Reserves	39735.00.0016	Transfer from Clallam Bay Sekiu Sewer		250,000
19	30101.911	Real Estate Excise Tax	59735.00.0060	Transfer to Carlsborg Water Mitigation	185,408	
	30901.331	Carlsborg Water Mitigation	39735.00.0090	Transfer from Real Estate Excise Tax		185,408
20	30101.911	Real Estate Excise Tax	59735.00.0080	Transfer to Carlsborg Sewer	250,000	
	42401.611	Carlsborg Sewer	39735.00.0080	Transfer from Real Estate Excise Tax		250,000
21	19941.291	Opportunity Fund	59735.00.0035	Transfer to Carlsborg Sewer	240,000	
	42401.611	Carlsborg Sewer	39735.00.0035	Transfer from Opportunity Fund		240,000
22	00100.293	General Fund Reserves	59718.00.0030	Transfer to Capital Projects	1,915,465	
	30501.911	Capital Projects	39718.00.0030	Transfer from General Fund Reserves		1,915,465
23	00100.293	General Fund Reserves	59718.00.0020	Transfer to IT - Capital Projects	349,424	
	30701.411	IT - Capital Projects	39718.00.0020	Transfer from General Fund Reserves		349,424
24	30201.911.	Real Estate Excise Tax 2	59735.00.0012	Transfer to Carlsborg Sewer	154,904	
	42401.611	Carlsborg Sewer	39735.00.0012	Transfer from Real Estate Excise Tax 2		154,904
25	30201.911	Real Estate Excise Tax 2	59718.00.0015	Transfer to IT - Capital Projects	259,000	
	30701.411	IT - Capital Projects	39718.00.0015	Transfer from Real Estate Excise Tax 2		259,000

11,614,405 11,614,405

CLALLAM COUNTY
2022 PROPOSED FINAL CAPITAL OUTLAY BUDGET--BY FUND
PROPOSED CAPITAL REQUESTS TO INCLUDE 2022 BUDGET

Include in 2022 Budget?															
2022															
Y															
(Multiple Items)															

CLALLAM COUNTY
2022 PROPOSED FINAL CAPITAL OUTLAY BUDGET--BY FUND
PROPOSED CAPITAL REQUESTS TO INCLUDE 2022 BUDGET

Include in 2022 Budget? 2022		Y (Multiple Items)																
		GENERAL FUND	OPSCAN	OPERATION STONEGARDEN	AUDITOR-- DOCUMENT PRESERVATION	REET 1	REET 2	PARKS/ FACILITIES-- CAPITAL PROJECTS	IT CAPITAL PROJECTS	CARLSBORG WATER MITIGATION	PW--CLALLAM BAY/SEKIU SEWER	PW-- CARLSBORG SEWER	ER&R	ARPA	DUNGENESS OFF CHANNEL RESERVOIR			
Capital Outlay- New EOC building Placeholder								\$ 2,300,000								\$ 2,300,000		
Unanticipated Projects PFF								\$ 115,000								\$ 115,000		
Facility Building Security & Safety Assessment Study								\$ 70,000								\$ 70,000		
Office Space Reconfiguration/Expansion Placeholder								\$ 250,000								\$ 250,000		
30701.411--Information Tech - Capital Projects																		
1																		
Microsoft Operating System & Office licenses for End-Users									\$ 50,000							\$ 50,000		
MICROSOFT OFFICE 365 - Cloud-based Business Productivity and Connectivity Software Licensing									\$ 30,000							\$ 30,000		
County Website Development, Replacement, and On-going Updates									\$ 100,000							\$ 100,000		
Tyler Permit Planning System									\$ 180,000							\$ 180,000		
2																		
CompuTech replacementPLACEHOLDER FOR TREASURER									\$ 19,000							\$ 19,000		
PC Replacement Cycle - laptops, desktops, tablets, zero clients, monitors, etc.									\$ 85,000							\$ 85,000		
UPS - DR site (uninterrupt. pwr supply)									\$ 12,000							\$ 12,000		
VEEM - Network Data Back-up equipment (replace/expand)									\$ 125,000							\$ 125,000		
AVAYA VOIP Phone System Upgrade / Replacement									\$ 185,000							\$ 185,000		
3																		
Copiers (other department copiers not separately scheduled elsewhere)									\$ 47,030							\$ 47,030		
30901.331--Comm Dev - Carlsborg Water Mitigation																		
1																		
Carlsorg Deep Water Well										\$ 250,000						\$ 250,000		
41401.611--PW - Clallam Bay-Sekiu Sewer																		
1																		
Collection System Repair & Replacement Project											\$ 1,600,000					\$ 1,600,000		
Replace Driveshaft Bearings for Four Rotating Biological Contactors											\$ 80,000					\$ 80,000		
2																		
Sewer Pump Station Repair & Replacement Project											\$ 470,000					\$ 470,000		
42401.611--PW - Carlsborg Sewer																		
1																		
Annual Pipe Charge												\$ 43,000				\$ 43,000		
Capital Cost Share to City of Sequim												\$ 80,000				\$ 80,000		
3																		
Gupster Road Pressure Sewer Line Extension (Alternative A) REET Funded												\$ 250,000				\$ 250,000		
Village Lane Sewer Line Extensions. Alternative B Possible ARPA funded + Opportunity funds in lieu of Alternative A												\$ 240,000				\$ 240,000		
50301.611--PW - ER&R																		
2																		
Capital Outlay-General Site Maintenance													\$ 100,000			\$ 100,000		
Capital Outlay-Schedule C Projected Equipment Replacement-ER&R FUNDED													\$ 30,000			\$ 30,000		
Capital Outlay-Schedule C Projected Equipment Replacement--GENERAL FUND FUNDED													\$ 419,600			\$ 419,600		
19961.291--NonDept - American Rescue Plan Act																		
1														\$ 250,000		\$ 250,000		
Bipolar Ionization Air Purification System																		
30401.331--Public Works -Dungeness Off Channel Reservoir																		
1															\$ 3,700,000	\$ 3,700,000		
Dungeness Off-Channel Reservoir																		
00100.333--General Fund--Comm Dev - Permit Center																		
1																		
Capital Outlay- ER&R Additional Funding Needed to Cover Cost of Planned Vehicle Replacement		\$ 18,358														\$ 18,358		
Grand Total		\$ 330,800	\$ 175,000	\$ 33,300	\$ 320,000	\$ 2,534,000	\$ 1,465,000	\$ 2,835,000	\$ 833,030	\$ 250,000	\$ 2,150,000	\$ 613,000	\$ 549,600	\$ 250,000	\$ 3,700,000	\$ 16,038,730		
CAPITAL FUNDING SOURCES/(USES)																		
BEGINNING FUND BALANCE		\$ 582,902	\$ 52,719	\$ 564,332	\$ 2,236,529	\$ 1,666,282	\$ 331,535	\$ 240,000	\$ 64,592	\$ 200,000	\$ 105,114	\$ 2,879,550	\$ 1,500,000	\$ 33,174				
INFLOW FUNDING		\$ 398,232	\$ 559,833	\$ 130,000	\$ 1,690,000	\$ 1,690,000	\$ -	\$ -	\$ -	\$ 1,925,522	\$ 161,321	\$ 3,429,025	\$ 7,501,875	\$ 3,700,000				
EXPENDITURES (BEFORE CAPITAL)		\$ (259,733)	\$ (518,805)	\$ (137,977)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (434,783)	\$ (209,741)	\$ (2,426,570)	\$ (8,751,875)	\$ -				
CAPITAL OUTLAYS (PER ABOVE)		\$ (175,000)	\$ (33,300)	\$ (320,000)	\$ (2,534,000)	\$ (1,465,000)	\$ (2,835,000)	\$ (833,030)	\$ (250,000)	\$ (2,150,000)	\$ (613,000)	\$ (549,600)	\$ (250,000)	\$ (3,700,000)				
ENDING FUND BALANCE, BEFORE ADDITIONAL FUNDING		\$ 546,401	\$ 60,447	\$ 236,355	\$ 1,392,529	\$ 1,891,282	\$ (2,503,465)	\$ (593,030)	\$ (185,408)	\$ (459,261)	\$ (556,306)	\$ 3,332,405	\$ -	\$ 33,174				
TRANSFERS BETWEEN FUNDS		\$ (19,600)			\$ (435,408)	\$ (1,178,197)	\$ -	\$ 259,000	\$ 185,408	\$ 764,293	\$ 250,000							
OTHER GRANTS/LOAN FUNDING					\$ 50,000	\$ 68,000	\$ 588,000											
ADDITIONAL REET FUNDING REQUIRED												\$ 154,904						
OPPORTUNITY FUND FUNDING REQUIRED												\$ 240,000						
GENERAL FUND FUNDING REQUIRED		311,200						1,915,465	349,424							2,576,089		
ENDING FUND BALANCE--ADJUSTED		\$ 546,401	\$ 60,447	\$ 236,355	\$ 1,007,121	\$ 781,085	\$ -	\$ 15,394	\$ -	\$ 305,032	\$ 88,598	\$ 3,332,405	\$ -	\$ 33,174				
MINIMUM FUND BALANCE REQUIRED BY POLICY (10% OF TOTAL EXPENDITURES FOR THOSE FUNDS WITH PAYROLL)											\$ 258,478	\$ 82,274						



BUDGET RESOLUTION _____, 2021
ADOPTING THE 2022 CLALLAM COUNTY BUDGET

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The procedural processes required for the adoption of the 2022 Clallam County budget are complete. The required public hearing on the final proposed budget occurred December 7, 2021.
2. A true and correct copy of the budget is on file in the County Commissioners' office, available at www.clallam.net, and fully incorporated in this resolution by this reference.
3. The Board of Commissioners allows County Officials flexibility over their budgets and discourages changes to any appropriations or emergency budget requests for 2022 unless documented circumstances exist that could not have been foreseen during the budget planning process.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS, in consideration of the above findings of fact:

1. The 2022 Clallam County Final Budget is the single summary page titled, "Adopted Budget" with approved expenditures by Department in the General Fund and by Fund in the other Funds. It is on file in the Commissioners' office, incorporated by this reference, and hereby adopted. Detailed budget worksheets are available at www.clallam.net. They may also be inspected in the Commissioners' Office, 223 East 4th Street, Room 150, Port Angeles, Monday through Friday from 8 a.m. to 4:30 p.m. or purchased from the Public Records Department.
2. All funds are adopted in accordance with the County's General Financial Policies. In addition, the following policies and/or restrictions apply:
 - Filling of vacant positions will occur only with the approval of the Administrator. The Administrator may implement other budget guidelines as necessary.
 - Each budget program (identified by an 8-digit budget number) is separate for budget purposes. County Officials cannot combine their budgets for total bottom line budgeting.
 - The Public Works Department will maintain detailed worksheets in CAMS with the format and numbering necessary for automated transfer of detailed revenue, expenditure, payroll, and other data to the County's financial system. Detailed worksheets are available to the public upon request. The Department will follow the same policies and restrictions on these funds as for any other.
3. Expenditures for Real Estate Excise Tax Funds 30101.911 and 30201.911 are intended to be in addition to other funds that may be available. Projects receiving Real Estate Excise Tax Funds are identified in the adopted budget and in the Capital Facilities Plan.
4. Changes or additions to this budget shall be made only in the form required by law, policy, and/or ordinance of the Board of County Commissioners.
5. The vehicle allowance for the Elected Officials listed in County Administrative Policy 220 is hereby \$340/month and maintained at \$340/month for all Appointed Officials whose contracts call for a vehicle allowance.

PASSED AND ADOPTED this seventh day of December 2021.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, Clerk of the Board

Bill Peach

Exhibit A			CLALLAM COUNTY 2022 Adopted Budget				
NUMBER FUND & DEPT	I Y P E	FUND/ACCOUNT NAME	BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE	TOTAL
GENERAL FUND							
00100. 211	G	Assessor	0	5,280	2,032,121	0	-2,026,841
00100. 221	G	Auditor	0	1,222,550	1,646,789	0	-424,239
00100. 231	G	Treasurer	0	28,905,422	777,581	0	28,127,841
00100. 241	G	Board of County Commissioners - Operations	0	110	863,549	0	-863,439
00100. 242	G	BOCC - Boundary Review Board	0	150	1,780	0	-1,630
00100. 243	O	BOCC - Port Crescent Cemetery	0	500	3,000	0	-2,500
00100. 244	G	BOCC - Board of Equalization	0	0	83,052	0	-83,052
00100. 291	G	NonDepartmental	0	309,010	2,769,949	0	-2,460,939
00100. 293	~	General Fund Reserves	0	2,400,000	4,334,870	0	-1,934,870
00100. 331	D	Comm Dev - Administration	0	6,000	538,239	0	-532,239
00100. 332	D	Comm Dev - Environmental Quality	0	387,911	427,115	0	-39,204
00100. 333	D	Comm Dev - Permit Center	0	1,250,000	1,285,056	0	-35,056
00100. 334	D	Comm Dev - Long Range Planning	0	133,330	516,307	0	-382,977
00100. 361	D	Hearing Examiner	0	0	42,500	0	-42,500
00100. 411	I	Information Technology	0	60,000	2,314,099	0	-2,254,099
00100. 421	I	Geographic Information System	0	0	202,922	0	-202,922
00100. 461	I	Human Resources	0	10,801	654,069	0	-643,268
00100. 511	H	HHS - Environmental Health	0	1,098,100	1,317,707	0	-219,607
00100. 513	H	HHS - Administration	0	126,300	783,031	0	-656,731
00100. 811	L	Sheriff - Operations	0	1,109,013	7,964,913	0	-6,855,900
00100. 813	L	Sheriff - Animal Control	0	500	214,498	0	-213,998
00100. 814	L	Sheriff - Search and Rescue	0	1,500	20,865	0	-19,365
00100. 815	L	Sheriff - Jail	0	1,863,319	4,468,475	0	-2,605,156
00100. 816	L	Sheriff - Jail Medical	0	360,836	779,248	0	-418,412
00100. 817	L	Sheriff - Emergency Services	0	135,119	305,291	0	-170,172
00100. 831	L	NonDepartmental - Indigent Defense	0	272,033	1,605,245	0	-1,333,212
00100. 841	L	Prosecuting Attorney - Operations	0	247,235	3,086,031	0	-2,838,796
00100. 842	L	Prosecuting Attorney - Child Support	0	270,000	316,580	0	-46,580
00100. 843	L	Prosecuting Attorney - Coroner	0	40,001	421,571	0	-381,570
00100. 851	L	Juvenile Services	0	2,994,189	3,619,321	0	-625,132
00100. 861	L	Superior Court	0	484,138	1,877,314	0	-1,393,176
00100. 871	L	District Court I	0	942,776	1,311,719	0	-368,943
00100. 881	L	District Court II	0	136,661	416,374	0	-279,713
00100. 891	L	Clerk	0	466,594	1,141,142	0	-674,548
00100. 911	O	Parks and Facilities	0	960,510	2,656,454	0	-1,695,944
00100. 912	O	Parks and Facilities - Fair	0	412,015	481,243	0	-69,228
00100. 931	O	WSU Extension	0	200,300	424,349	0	-224,049
TOTAL GENERAL FUND			15,028,000	46,812,203	51,704,369	10,135,834	-4,892,166
OTHER FUNDS							
10101. 611	P	PW - Roads	5,934,618	16,062,758	16,694,450	5,302,926	0
10135. 611	P	PW - Flood Control	52,553	204,401	209,619	47,335	0
11002. 811	L	Sheriff - Honor Guard Donation	4,388	500	3,912	976	0
11003. 811	L	Sheriff - Boating Safety	26,821	38,620	61,913	3,528	0
11004. 811	L	Sheriff - VRF Boating Program	98,074	25,210	31,543	91,741	0
11008. 811	L	Sheriff - OPNET Drug	57,939	143,424	131,532	69,831	0
11061. 811	L	Sheriff - Nine-One-One Enhanced	96,857	747,380	746,380	97,857	0
11065. 811	L	Sheriff - OPSCAN Operations	582,902	398,232	434,009	547,125	0
11068. 811	L	Sheriff - Operation Stonegarden	52,719	559,833	550,462	62,090	0
11070. 811	L	Sheriff - 24/7 Sobriety Program	59,530	41,000	58,127	42,403	0
11080. 811	L	Sheriff - Inmate Commissary and Welfaare	128,132	47,500	64,320	111,312	0
11301. 511	H	Health and Human Services - Operations	144,678	2,085,280	2,026,910	203,048	0
11322. 511	O	HHS - Homeless Task Force	460,534	820,000	686,282	594,252	0
11323. 511	H	HHS - Chemical Dependency/Mental Health	2,189,439	1,915,890	2,076,034	2,029,295	0
11324. 511	O	HHS - Affordable Housing	229,665	135,000	85,000	279,665	0
11331. 511	H	HHS - Developmental Disabilities	818,157	1,651,319	1,880,276	589,200	0
11341. 511	H	HHS - Foundational Public Health Services	310,344	690,000	560,000	440,344	0
11401. 821	L	Law Library	15,858	57,723	45,078	28,503	0
11701. 841	L	Pros Attny - Local Crime Victim Comp	26,667	178,647	191,068	14,246	0
11901. 841	L	Pros Attny - Racketeering	1,857	3	0	1,860	0
12201. 231	G	Treasurer - Operation and Maintenance	94,284	84,110	126,117	52,277	0
12231. 231	G	Treasurer - REET Electronic Technology	65,548	25,800	5,047	86,301	0
12241. 231	G	Treasurer - Land Assessment	10,692	15,638	15,673	10,657	0
12401. 221	G	Auditor - Document Preservation	564,332	130,000	460,946	233,386	0
12905. 861	L	Superior Crt - Dispute Resolution	130	15,135	15,135	130	0
12911. 861	L	Superior Crt - Courthouse Facilitator	973	8,520	8,520	973	0
13001. 381	D	Noxious Weed Control	287,190	185,925	298,024	175,091	0
13051. 381	D	Noxious Weed - LMD#2 Lake Sutherland	42,774	18,834	26,185	35,423	0
19910. 291	O	Non Dept - Conservation Futures	564,650	306,350	400,000	471,000	0
19913. 291	L	Non Dept - Trial Court Improvements	57,038	38,000	40,000	55,038	0
19914. 291	O	Non Dept - Veterans' Relief	123,666	248,784	303,541	68,909	0
19915. 291	O	Non Dept - Federal Forest Replacement	74,947	10,000	30,000	54,947	0
19925. 291	O	Non Dept - Hotel/Motel Tax	1,231,241	1,480,000	1,000,000	1,711,241	0
19941. 291	O	Non Dept - Opportunity Fund	4,823,230	1,837,000	849,761	5,810,469	0
19951. 291	O	Non Dept -Affordable Housing Sales Tax	266,410	156,862	0	423,272	0
19961. 291	L	Non Dept - American Rescue Plan Act	3,646,000	8,410,400	12,056,400	0	0
19991. 291	L	Non Dept - Emergency Communication Tax	2,005,662	1,915,000	1,948,200	1,972,462	0
TOTAL SPECIAL REVENUE FUNDS			25,150,499	40,689,078	44,120,464	21,719,113	0
27401. 611	P	PW - RID #149 Osborn Road	496	2,004	2,500	0	0
29500. 231	P	Treasurer - LID 3rd Street Sewer Line Extension	8,948	2,530	3,000	8,478	0
TOTAL DEBT SERVICE FUNDS			9,444	4,534	5,500	8,478	0
30101. 911	P	Parks and Facilities - Real Estate Excise Tax Projects	2,236,529	1,690,000	2,969,408	957,121	0
30201. 911	P	Parks and Facilities - Real Estate Excise Tax Projects 2	1,666,282	1,690,000	2,643,197	713,085	0
30301. 331	D	Comm Dev - Lwr Dungeness Floodplain	0	12,661,799	12,600,295	61,504	0
30401. 331	D	Comm Dev -Dungeness Reservoir	33,174	4,000,000	4,000,000	33,174	0
30501. 911	P	Parks and Facilities - Capital Projects	331,535	2,503,465	2,835,000	0	0
30701. 411	I	Information Tech - Capital Projects	240,000	608,424	786,000	62,424	0
30901. 331	D	Comm Dev - Carlsborg Water Mitigation	64,592	185,408	250,000	0	0
TOTAL CAPITAL PROJECT FUNDS			4,572,112	23,339,096	26,083,900	1,827,308	0
40201. 611	P	PW - Solid Waste	12,377	102,516	104,393	10,500	0
41401. 611	P	PW - Clallam Bay-Sekiu Sewer	200,000	2,939,815	2,854,377	285,438	0
41501. 611	P	PW - Clallam Bay-Sekiu Sewer Cap Replace	298,000	3,552	0	301,552	0
42401. 611	P	PW - Carlsborg Sewer	105,114	806,225	828,490	82,849	0
42501. 611	P	PW - Carlsborg Sewer Capital Repair/Replacement	219,150	16,000	0	235,150	0
43401. 611	P	PW - Bullman Beach Water System	103,184	47,000	34,740	115,444	0
TOTAL ENTERPRISE FUNDS			937,825	3,915,108	3,822,000	1,030,933	0
50301. 611	I	PW - Equipment Rental and Revolving	2,879,550	3,429,025	2,987,079	3,321,496	0
50401. 461	I	HR - Risk Management	1,198,231	2,484,608	2,484,008	1,198,831	0
50501. 461	I	HR - Workers' Compensation Claims	360,570	355,979	581,138	135,411	0
50601. 461	I	HR - Employee Health Care Benefit	28,557	23,450	25,000	27,007	0
50701. 461	I	HR - Unemployment	210,274	24,008	31,933	202,349	0
TOTAL INTERNAL SERVICE FUNDS			4,677,182	6,317,070	6,109,158	4,885,094	0
TOTAL OTHER FUNDS			35,347,062	74,264,886	80,141,022	29,470,926	0
TOTAL BUDGET			50,375,062	121,077,089	131,845,391	39,606,760	0
III							



BUDGET RESOLUTION _____, 2021

ADOPTING 2022 CLALLAM COUNTY BUDGET EMERGENCY APPROPRIATIONS

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The Clallam County Charter Section 9.70: Appropriations, amended on November 4, 2003 states, "The appropriation resolutions adopted by the commissioners shall not exceed the estimated revenues of the county for the next fiscal year for each fund, provided the Commissioners may adopt an emergency appropriations resolution which may appropriate contingency funds, revenues, received in excess of the revenues estimated in the budget, and/or funds from any other source available."
2. Whereas the County maintains more than 50 funds to finance the various functions of government. Most of these funds are special revenue, internal service, enterprise, or capital funds that for various reasons have expenditures far more or less than the annual revenue to the fund in any particular calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Clallam County Board of Commissioners, in consideration of the above findings of fact that expenditures will exceed anticipated 2022 revenues and, in accordance with the Clallam County Charter, emergencies are declared in the following funds for 2022:

00100.293	General Fund Reserves	19910.291	Conservation Futures
10101.611	PW – Roads	19913.291	Trial Court Improvements
10135.611	PW – Flood Control	19914.291	Veterans Relief
11002.811	Honor Guard Donation	19915.291	Federal Forest
11003.811	Boating Safety	19962.291	American Rescue Plan Act
11004.811	VRF Boating Program	19991.291	Emergency Communication Tax
11065.811	OPSCAN Operations	27401.611	RID #149 Osborn Road
11070.811	24/7 Sobriety Program	29500.231	LID 3 rd Street Line Extension
11080.811	Inmate Commissary & Welfare	30101.911	Real Estate Excise Tax Projects
11323.511	Chemical Dependency/Mental Health	30201.911	Real Estate Excise Tax Projects 2
11331.511	Developmental Disabilities	30501.911	Capital Projects
11701.841	Local Crime Victim Compensation	30701.411	Information Technology Capital Projects
12201.231	Treasurer Operation and Maintenance	30901.331	Carlsborg Water Mitigation
12241.231	Treasurer Land Assessment	40201.611	Solid Waste
12401.221	Document Preservation	42401.611	Carlsborg Sewer
13001.381	Noxious Weed Control	50501.461	Workers Compensation Claims
13051.381	LMD#2 Lake Sutherland	50601.461	Employee Health Care Benefit
		50701.461	Unemployment Compensation

PASSED AND ADOPTED this 7th day of December 2021.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Mark Ozias, Chair

ATTEST:

Randy Johnson

Loni Gores, Clerk of the Board

Bill Peach

c: All departments